#### EMPLOYEE POST-TRAVEL DISCLOSURE FORM

	10. 100	
Original	ш	Amendment

This form is for disclosing the receipt of travel expenses from private sources for travel taken in connection with official duties. This form does not eliminate the need to report privately-funded travel on the annual *Financial Disclosure*Statements of those employees required to file them. In accordance with House Rule 25, clause 5, you must complete this form and *file it with the Clerk of the House*, by email at gifttravelreports@mail.house.gov, within 15 days after travel is completed. Please do not file this form with the Committee on Ethics.

COI	npleted. Please do not file this form with the Committee on Ethics.
NC	TE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001.
I.	Name of Traveler: Elizabeth Dessauer
2.	a. Name of Accompanying Relative: OR None b. Relationship to Traveler: $\overline{f D}$ Spouse $\overline{f D}$ Child $\overline{f D}$ Other (specify):
2	
3.	a. Dates: Departure: 5/3/2023 Return: 5/5/2023  b. Dates at Personal Expense, if any: OR None
1	
4.	Departure City: Washington, DC Destination: Hot Springs, VA Return City: Washington, DC
5.	Sponsor(s), Who Paid for the Trip: Congressionad-Institute
6.	Describe Meetings and Events Attended: See attached agenda.
7.	Attached to this form are <i>each</i> of the following, <i>signify that each item is attached by checking the corresponding box</i> :  a. Ii] a completed <i>Sponsor Post-Tmvel Disclosure Form</i> ;
	b. Ii] the <i>Primary Trip Sponsor Form</i> completed by the trip sponsor <i>prior</i> to the trip, <i>including all</i> attachments <i>and</i> the <i>Additional Sponsor Form(s)</i> ;
	c. Ii] page 2 of the completed Traveler Form submitted by the employee; and
	d.(j] the letter from the Committee on Ethics approving my participation on this trip.
8.	a. (j] I represent that I participated in each of the activities reflected in the attached sponsor's agenda. Signify statement is true by checking the box.
	b. If not, explain:
	ertify that the information contained on this form is true, complete, and correct to the best of my knowledge.
Sig	nature of Traveler:
I au	athorized this travel in advance. I have determined that all of the expenses listed on the attached <i>Sponsor Post-Travel closure Form</i> were necessary and that the travel was in connection with the employee's official duties and would not ate the appearance that the employee is using public office for private gain.
Naı	me of Supmrising Membe,, Victoria SP, artz  Date, 5/9/2023

Signature of Supervising Memb-er-:----

		SPONSOR PO	OST-TRAVEL DISC	CLOSURE FORM	Original Amendmen
exp A contriputo contribution to contribution the repair	enses or reimburse completed copy of to within ten days of comply with House denial of future recay the trip expense	the form must be provided ftheir return. You must an rules and the Committee's quests to sponsor trips and, s.	House Members, of to each House Mem swer all questions, a travel regulations. It for subject the curre	fficers, or employeenber, officer, or employed and check all boxes, Failure to comply we not traveler to discip	y trip sponsor in providing travel s under House Rule 25, clause 5. ployee who participated on the on this form for your submission ith this requirement may result in plinary action or a requirement to
1.	Sponsor(s) who pa	id for the trip: Cong=r	essbnallns <b>í</b>	tute	
2.	Travel Destination	(s): Hot Srings; VA			
3.		: 513!2023			
4.		r(s): EizabehDes			
	Note: You may list	more than one traveler on	a form only if all in	formation is identi	cal for each person listed.
5.	Actual amount of	expenses paid on behalf of	or reimbursed to, e	ach individual nan	ned in Question 4:
		Total Transportation Expenses	Total Lodging Expenses	Total Meal Expenses	Total Other Expenses (dollar amount per item and description)
	Traveler	\$120	\$320	\$151	\$492
	Accompanying Family Member	NIA	NIA	NIA	NIA
6.	6. O All expenses connected to the trip were for actual costs incurred and not a per diem or lump sum payment. Signify statement is true by checking box.				
I ce	rtify that the infor	mation contained in this f	form is true, comple	te, and correct to t	he best of my knowledge.
Sigr	Signature: Date: 05109/2023				
Nar	ne: Mark Strand			Title: <u>J</u>	President
~ ~		essional Institute the above-named organiza	tion. Signify statem	ent is true by check	ing box.

Email: strand@conginst.org Telephone: 703-837-8812

Committee staffmay contact the above-named individual if additional information is required. If you have questions regarding your completion of this form, please contact the Committee on Ethics at 202-225-7103.

Address: 1700 Diagonal Road #300, Alexandria, VA 22314

#### TRAVELER FORM

This form should be completed by House Members, officers, or employees seeking Committee approval of privately-sponsored travel or reimbursement for travel under House Rule 25, clause 5. The completed form should be submitted directly to the Committee by each invited House Member, officer, or employee, together with the completed and signed trip sponsor form(s) and any attachments. A copy of this form, minus this initial page, will be made available for public inspection. This form and any attachments may be delivered to the Committee at 1015 Longworth or e-mailed to travel.requests@mail.house.gov.

Your completed request must be submitted to the Committee no less than 30 days before your proposed departure date. Absent exceptional circumstances, permission will not be granted for requests received less than 30 days before the trip commences. You must receive explicit approval from the Committee before you depart on this trip.

Name of Traveler: $\underline{\sharp Ii}_{10}$ be#\ $D <: \S SOJJ e.$
NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001
I certify that the information contained on both pages of this form is true, complete, and correct to the best of my knowledge.
Signature:,,_, <sub>+,</sub> /
Name of Signatory (if other than traveler):
For Staff (name of employing Member or Committee): 'OCp · V i' (11)r\'O S_p_v-t_2- L IN 0 5 ).
Office Address:'\ \Poqc IoV\ Jt'-V(-c'-r-fl, +-Jo_M
Telephone Number: '2=0=2"2_2.S - 2_2, _\$\pi\$
Email Address of Contact Person: - I i2 - <u>cif.S SCW &amp; V-6-m CU · \-V)o u - J.ov</u>
Check this box if the sponsoring entity is a media outlet, the purpose of the trip is to make a media appearance sponsored by tha entity, <i>and</i> these forms are being submitted to the Committee less than 30 days before the trip departure date.

NOTE: You must complete all of the contact information fields above, as Committee staff may need to contact you if additional information is required.

KEEP A COPY OF THIS FORM. Page 2 (but not this page) must be submitted to the Clerk as part of the post-travel disclosure required by House Rule 25. Travel Regulation § 404(d) also requires you to keep a copy of all request forms and supporting paperwork for three subsequent Congresses from the date of travel.

If there are any questions regarding this form, please contact the Committee on Ethics at 202-225-7103 or via e-mail: travel.requests@mail.house.gov.

### TRAVELER FORM

1.	Name of Traveler: <u>El110.</u> 1?efh Df_sso.,,vev				
2.	Sponsor(s) who will be paying or providing in-kind support for the trip:				
	<u>CoV-bye-s&amp;zino-J.</u> Ins-titu+e				
3.	City and State OR Foreign Country of Travel: - H.c.+ Print Print No. VA				
4.	a. Date of Departure: M 3, 2°23 Date of Return: -4-+ '5-1, 2023				
	b. Yes O No [B" Will ye extending the trip at your personal expense?				
	If yes, list dates at personal expense:				
5.	a. Yes O No Will you be accompanied by a family member at the sponsor's expense? If yes:				
	(1) Name of Accompanying Family Member:				
	(2) Relationship to Traveler: 0 Spouse O Child O Other (specify):				
	(3) Yes O No O Accompanying Family Member is at least 18 years of age:				
6.	a. Yes O No Did the trip sponsor answer "Yes" to Question 8(c) on the <i>Primary Trip Sponsor Form</i> (i.e., travel is sponsored by an entity that employs a registered federal lobbyist or a foreign agent)?				
	b. If yes, and you are requesting lodging for two nights, explain why the second night is warranted:				
7.	Yes No O <i>Primary Trip Sponsor Form</i> is attached, including agenda, invitee list, and any other attachments and Additional Sponsor Forms.				
	NOTE: The agenda should show the traveler's individual schedule, including departure and arrival times and identify				
8.	Explain why participation in the trip is connected to the traveler's individual official or representational duties.  Staff should include their job title and how the activities on the itinerary relate to their duties.  GW:e-t of S+0.f+ -1>V' {:p. V;CJhvio <is-pcu-t71-e. .="" \\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\<="" \yi="" g:,n<'r'f.s%io="" th=""></is-pcu-t71-e.>				
9.	Yes O No <b>O</b> Is the traveler aware of any registered federal lobbyists or foreign agents involved planning, organizing, requesting, or arranging the trip?				
10	For staff travelers, to be completed by your employing Member:				
	ADVANCED AUTHORIZATION OF EMPLOYEE TRAVEL				
di tra	hereby authorize the individual named above, an employee of the U.S. House of Representatives who works under my rect supervision, to accept expenses for the trip described in this request. I have determined that the above-described avel is in connection with my employee's official duties and that acceptance of these expenses will not create the appearance that the employee is using $pu$ for :rivate $gain$ .				
Si	gnature of Employing Member				

#### PRIMARY TRIP SPONSOR FORM

This form should be completed by private entities offering to provide travel or reimbursement for travel to House Members, officers, or employees under House Rule 25, clause 5. A completed copy of the form (and any attachments) should be provided to each invited House Member, officer, or employee, who will then forward it to the Committee together with a *Traveler Form* at least 30 days before the start date of the trip. The trip sponsor should *NOT* submit the form directly to the Committee. The Committee website (ethics.house.gov) provides detailed instructions for filling out the form.

NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001. Failure to comply with the Committee's Travel Regulations may also lead to the denial of permission to sponsor future trips.

1. Sponsor who will be paying for the trip:

#### Congressional Institute

- 2. I represent that the trip will not be financed, in whole or in part, by a registered federal lobbyist or foreign agent. Signify that the statement is true by checking box.
- 3. Check only one. I represent that:
  - a. [i] The primary trip sponsor has not accepted f om any other source, funds intended directly or indirectly to finance any aspect of the trip: OR
  - b.O The trip is arranged without regard to congressional participation and the primary trip sponsor has accepted funds only from entities that will receive a tangible benefit in exchange for those funds: OR
  - c. D The primary trip sponsor has accepted funds from other source(s) intended directly or indirectly to finance all or part of this trip and has enclosed disclosure forms from each of those entities.
    - If"c" is checked, list the names of the additional sponsors:
- 4. Provide names and titles of **ALL** House Members *and* employees you are inviting. **For each House invitee, provide an explanation of why the individual was invited** (include additional pages if necessary):

#### See addendum & attached invitation list

- 5. Yes [i] NoD Is travel being offered to an accompanying family member of the House invitee(s)?
- 6. Date of departure: May 3, 2023 Date of return: May 52023
- 7. a. City of departure: Washutar, DC
  - b Destination(s): Hot Springs, VA
  - c. City of return: Washington, DC
- 8. Check only one. I represent that:
  - a. D The sponsor of the trip is an institution of higher education within the meaning of section 101 of the Higher Education Act of 1965: OR
  - b. Li] The sponsor of the trip does not retain or employ a registered federal lobbyist or foreign agent: OR
  - c. D The sponsor employs or retains a registered federal lobbyist or foreign agent, but the trip is for attendance at a one-day event *and* lobbyist *I* foreign agent involvement in planning, organizing, requesting, or arranging the trip was *de minimis* under the Committee's travel regulations.
- 9. Check only one of the following:
  - a. Ii] I checked 8(a) or (b) above; OR
  - b.O I checked 8(c) above but am not offering any lodging; OR
  - c. **D** I checked 8(c) above and am offering lodging and meals for one night; **OR**
  - <u>d.0</u> I checked 8(c) above and am offering lodging and meals for two nights. If you checked this box, explain why the second night of lodging is warranted:

10.	hourly description of planned activities for trip	1 1	
11.	Check only one of the following: a. I I represent that a registered federal lobbyist on any segment of the trip. Signify that the statem		ny House Members or employees
	<u>b.0</u> <i>Not Applicable.</i> Trip sponsor is a U.S. institu	ution of higher education.	
12.	For <i>each</i> sponsor required to submit a sponsor for trip <i>and</i> its role in organizing and/or conducting		in the subject matter of the
	See addendum		
13.	Answer parts a and b Answer part c if necessary  a. Mode of travel: Air D Rail D Bus  b. Class of travel: Coach Business D Fin	Car ${D}$ Other ${D}$ (specify:	
	c. If travel will be first class, or by chartered or pr	- ,	
14.	I represent that the expenditures related to loc recreational activities of the invitee(s). Signify t		-
15.	Check only one. I represent that either: a.OThe trip involves an event that is arranged of meals provided to congressional participants a event attendees; OR		
	b.li] The trip involves events that are arranged $s$	pecifically with regard to congression	nal participation.
	1f"b" is checked:		
	1) Detail the cost <i>per day</i> of meals (approximate Day 1- \$49, Day 2 - \$85, Day 3 - \$1		
	2) Provide the reason for selecting the location	of the event or trip:	
	Relative proximity to DC and capacit	y to handle a large event	
16.	Name, nightly cost, and reasons for selecting each	0 0 .	
	Hotel Name: Omni Homestead	City: Hot Springs, VA	Cost Per Night: \$98+fees&tax
	Reason(s) for Selecting:proximity to DC, availa	ability, security & facility size	
	Hotel Name:	City:	Cost Per Night:
	Reason(s) for Selecting:		
	Hotel Name:	City:	Cost Per Night:
	Rescon(s) for Selecting		

17. [j] r represent that all expenses connected to the trip will be for actual costs incurred and not a per diem or lump sum

payment. Signify that the statement is true by checking the box.

#### 18. Total Expenses for each Participant:

Actual Amounts Good Faith Estimates	Total <b>Transportation</b> Expenses per Participant	Total <b>Lodging</b> Expenses per Participant	Total <b>Meal</b> Expenses per Participant
For each Member, Officer, or Employee	\$120	\$320	\$151
For each Accompanying Family Member	\$120	n/a	\$151

	Other Expenses (dollar amount per item)	Identify Specific Nature of "Other" Expenses (e.g., taxi, parking, registration fee, etc.)	
For each Member, Officer, or Employee	\$492	Room Rental	
For each Accompanying Family Member	\$492	Room Rental	

NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001.

#### 19. Check only one:

- a. I certify that I am an officer of the organization listed below; OR
- b. ON ot Applicable. Trip sponsor is an individual or a U.S. institution of higher education.
- 20. I certify by my signature that
  - a. I read and understand the Committee's Travel Regulations;
  - b. I am not a registered federal lobbyist or registered foreign agent; and
  - c. The information on this form is true, complete, and correct to the best of my knowledge.

Date:	March 15, 2023
Title:	President
_Telephone:	703-837-8812
	Title:

#### **INSTRUCTIONS**

Complete the *Primary Trip Sponsor Form* and submit the agenda, invitation list, any attachments, and any *Additional Trip Sponsor Forms* directly to the Travelers.

Written approval from the Committee on Ethics is required before traveling on this trip. The Committee on Ethics will notify the House invitees directly and will not notify the trip sponsors.

Willful or knowing misrepresentation on this form may be subject to criminal prosecution under 18 U.S.C. § 1001. Signatures must comply with section 104(bb) of the Travel Regulations.

For questions, please contact the Committee on Ethics at:

Michael Guest. Mississippi Chairl11al1 Susan Wild. Pennsylvania Rallkillg Member

DaVKI P Joyce. Oh,o John H Rutherford. Florida Andrew R Garbarino, New York Michelle Fischbach. Minnesota

Verornea Escobar. Texas Mark DeSaulnier, California Deborah K Ross. North Carolina Glenn F. Iley, Maryland



#### ONE HUNDRED EIGHTEENTH CONGRESS

# W... J!, ouse of l\epresentatibes

COMMITTEE ON ETHICS

Thomas A Rust S1g(IDirec1or and ChiefC01111sel

> Kelle A Strickland Counsel to the Clwinnan

David Arrojo Counsel 10 1!e Ranking Member

 1015 Long orth House Office Building Washington. D.C. 20515-6328
 Telephone (202) 225-7103
 Facsimile (202) 225-7392

April 26, 2023

Ms. Elizabeth Dessauer Office of the Honorable Victoria Spattz 1609 Longworth House Office Building Washington, DC 20515

Dear Ms. Dessauer:

Pursuant to House Rule 25, clause 5(d)(2), the Committee on Ethics hereby approves your proposed trip to Hot Springs, Virginia, scheduled for May 3 to 5, 2023, sponsored by Congressional Institute.

You must complete an Employee Post-Travel Disclosure Form (which your employing Member must also sign) and file it, together with a Sponsor Post-Travel Disclosure Form completed by the trip sponsor, with the Clerk of the House within 15 days after your return from travel. As palt of that filing, you are also required to attach a copy of this letter and both the Traveler and Primary Trip Sponsor Forms (including attachments) you previously submitted to the Committee in seeking pre-approval for this trip. If you are required to file an annual Financial Disclosure Statement, you must also report all travel expenses totaling more than \$480 from a single source on the "Travel" schedule of your annual Financial Disclosure Statement covering this calendar year. Finally, Travel Regulation \$404(d) also requires you to keep a copy of all request forms and supporting information provided to the Committee for three subsequent Congresses from the date of travel.

If you have any further questions, please contact the Committee's Office of Advice and Education at extension 5-7103.

Sincerely,

Michael Guest

Chairman

Susan Wild Ranking Member

resali)

MG/SW:mc

## PRIMARY TRIP SPONSOR FORM ADDENDUM

Question 4: Provide names and titles of ALL House Members and employees you are inviting. For each House invitee, provide an explanation of why the individual was invited (include additional pages if necessary):

See attached invitation list. This Congressional Institute sponsored retreat focuses on the important role of the Chief of Staff in congressional offices. Therefore, the invitation to this retreat is being extended to Chiefs of Staff in House Majority and Senate Minority personal offices, the Staff Director in House Majority committee offices as well as select leadership staff.

Question 12: For each sponsor required to submit a sponsor form, describe the sponsor's interest in the subject matter of the trip and its role in organizing and/or conducting the trip:

The purpose of the Congressional Institute (a 501(c)4 organization) is to promote public education about Congress and to hold educational conferences for Members of Congress, staff and others. The Congressional Institute is the sole organizer and conductor of this event. This retreat is designed to strengthen professional relationships among Chiefs of Staff, senior leadership and committee staff, educate them on policy issues and best practices, and encourage the exchange of ideas with colleagues.

#### **Question 18: Total expenses for each participant:**

The estimated lodging rate and per participant food/refreshment expense figure for this event (and provided on this form) do not include the separate costs to the Congressional Institute to rent conference/banquet space large enough to accommodate this large event with appropriate security and audio/visual capabilities necessary to conduct our program. Dividing these conference and facility rental costs by the number of participants estimated to attend this event, the estimated figure would be \$492 as disclosed on the sponsor form.



#### 2023 House Republican Chiefs of Staff Conference Hot Springs, VA

#### Wednesday, May 3

10:30 AM - 2:30 PM Bus Departs from Hill S. Capitol St (Between Rayburn & Longworth)

Box lunches will be available on the bus.

2:00 PM - 7:00 PM Nametag Pickup

3:00 PM - 3:15 PM Welcome

3:15 PM - 4:15 PM Millions of Constituents, Hundreds of Districts, One Conference: A Look at

Public Opinion Across the GOP
David Winston, The Winston Group
Myra Miller, The Winston Group
Dave Sackett, The Tarrance Group
BJ Martino, The Tarrance Group

4:15 PM - 5:15 PM Developing A Communications Strategy That Works for Your Member

Ed Patru, Direct Communications Company

Matt Lira, Hangar Capital

6:00 PM - 9:00 PM Reception

Dinner

Kim Strassel, The Wall Street Journal

Thursday, May 4

8:00 AM - 9:00 AM Breakfast

9:00 AM - 10:00 AM Leadership Chiefs of Staff

Moderator: Mark Strand, Congressional Institute

Dan Meyer, Office of the Speaker

Brett Horton, Office of the Majority Leader Robert Boland, Office of the Majority Whip Patrick Hester, House Republican Conference

10:00 AM - 12:00 PM Managing Your Staff Effectively

Mark Horstman, Manager Tools, LLC

12:00 PM - 1:15 PM Lunch

Matt Pottinger, Hoover Institution

1:30 PM - 2:30 PM Ethics: Official, Campaigns, and Redistricting

Moderator: Kelle Strickland Elliot Berke, Berke Farah LLC

Erin Clark, NRCC

**Breakout Sessions:** 

2:30 PM - 3:30 PM How To Get Things Done In Your Office

Moderator: Mark Strand

Brooke Bennett, Office of Rep. French Hill

**How to Get Things Done In Committee** 

The Honorable Ileana Ros-Lehtinen, Former Committee Chair

The Honorable Greg Walden, Former Committee Chair

How to Get Things Done In Appropriations

Anne-Marie Chotvacs, House Appropriations Committee

Matt Leffingwell, Tiber Creek Group

How to Get Things Done on The Floor

Judy Schneider, Former CRS Expert

3:30 PM - 4:30 PM Breakout Sessions Repeat

6:00 PM - 9:00 PM Reception

Dinner

Guy Benson, Fox News

Friday, May 5

8:00 AM - 9:00 AM Breakfast

9:00 AM - 10:00 AM Planning Your Office's Agenda

Moderator: Mark Strand

10:00 AM - 11:00 AM Maximizing the MRA Under the New Communications Rules

Moderator: George Hadijski, Congressional Management Foundation Tim Monahan, Office of the Speaker/Committee on House Administration

Nick Crocker, Committee on House Administration

11:00 AM - 11:15 AM Open Mic Discussion

Moderator: Mark Strand, Congressional Institute

11:30 AM Conference Concludes

From: Congressional Institute rsvp@conginst.org

Subject: Test · Register Now for the GOP Chiefs of Staff Conference

Date: March 15, 2023 at 11:15 AM To: amym@conginst.org





# CHIEFS OF STAFF CONFERENCE

v4u v 3-5 4()23

#### PLEASE NOTE: TRAVELER FORMS ARE DUE TO ETHICS ON WEDNESDAY, APRIL 3, 2023!!!

Dear \*/fnome/\*.

On behalf of the Congressional Institute, I'm happy to invite you to the annual 2023 Chiefs of Staff Issues Conference, which will be from Wednesday, May 3, 2023, through Friday, May 5, 2023, at The Omni Homestead in Hot Springs, Virginia. We hope you and your family will join us.

You hove many challenges as a Chief of Staff, including the doily management of your office. We're developing on engaging program to help you do your job more effectively. We are inviting House Republican personal chiefs of staff, committee staff directors, and leadership staff so you con get to know colleagues you might not usually meet during o normal workday.

We ore working with the Committee on Ethics so that the Congressional Institute is able to cover certain costs for you, We ask that you submit your paperwork to the Ethics Committee as soon as possible.

We look forward to seeing you at this issues conference so you con hear about the future of the country and Congress, learn new management ideas, discuss best practices, and strengthen professional relationships

#### To Register:

Step 1: Submit Ethics Packet by Wednesday, April 3, 2023

F YOU THINK THAT THERE IS EVEN A POSSIBILITY YOU WILL ATTEND, you need pre-authorization from the Committee on Ethics; you may always withdraw your paperwork.

Download the Institute's PrimalY. TirQ SQonsor Form and submit the whole package with your completed Traveler Form by Wednesday, April 3, 2023, to the Committee on Ethics, This entire package may be faxed to the Committee at (202)225-7392, sent or delivered to the Committee at 1015 Longworth, or e-mailed to travel.requests@moil.house.gov,

Failure to submit your completed materials on time means we will be unable to cover the cost of your attendance, and your Member's gracular land would neecito gray for you.

# DOWNLOAD ETHICS FORMS

If you cannot use the button above, please copy and paste lhe following UR into your browser:

#### Step 2: Register on the Congressional Institute's website

The Congressional Institute will coordinate all logistical arrangements, including room reservations. The Institute will cover the cost of participation for each staff member and spouse. You ore welcome to bring your children, though you will be responsible for the costs of their participation. All reservations must be made through the Institute.

# REGISTER NOW >

Email Address: \*/email/\*
Access Code: \*/other id/\*

If vm, np. ,,nnhle, to nttp.nrl npn<p. rlirk the, following link In rle,rlinp. tik invitation

We understand your registration is tentative pending Ethics approval. More information on the program and activities at the conference will be sent to you in future mailings. If you have any questions, special concerns, or need additional information, please call (703)837-8812 or email rsvp@conginst.org. We look forward to seeing you in Hot Springs!

#### Mark Strand, President

The Congress1onal Insl1lule slrand@conginst.org office 703-837-8812

mobile: 571-366-0090 website conginsl.org



If you are not the correct contact for this office, please <u>reR)y to this email</u> with the updated contact information instead of <u>unsubscribing</u>.

## COS2023 - Invited House Staff

First Name	Last Name	Job Title	Institution
Rob	Adkerson	Chief of Staff	Office of Rep. Loudermilk
Amy	Albro	Chief of Staff	Office of Rep. Bice
Anna	Alburger	Chief of Staff	Office of Rep. Joyce (OH)
Dale	Anderson	Chief of Staff	Office of Rep. L1mborn
Taylor	Andreae	Chief of Staff	Office of Rep. Gallagher
Gary	Andres	Staff Director	Ho♦se CommittTe on Budget
Rebecca	Angelson	Chief of Staff	Office of Rep. Latta
Cyrus	Artz	Staff Director	House Committee on Education and Labor
Jason	Bauknecht	Chief of Staff	Office of Rep. Tiffany
Cliff	Bayer	Chief of Staff	Office of Rep. Fulcher
Megan	Bel Miller	Chief of Staff	Office of Rep. sbalise
Josh	Bell	Chief of Staff	Office of Rep. Estes
Brooke	Bennett	Chief of Staff	Office of Rep. Hill
Jeff	Billman	Chief of Staff	Office of Rep. Jackson
Jeff	Bishop	Chief of Staff	Office of Rep. Molinaro
Ali	Black	Communications Director	House Republican Conference
Alex	Blair	Chief of Staff	Office of Rep. Steube
Gabriella	Boffelli	Chief of Staff	Office of Rep. Gonzalez-Colon
Robert	Boland	Chief of Staff	Office of Majority Whip Emmer
Alex	Bolton	Chief of Staff	Office of Rep. Malliotakis
Aaron	Bonnaure	Chief of Staff	Office of Rep. Reshenthaler
Kate	Bonner	Chief of Staff	Office of Rep. Smucker
Hailey	Borden	Director of Downtown Coalitions	Office of Majority Whip Emmer
Lorissa	Bounds	Chief of Staff	Office of Rep. Obernolte
Parish	Braden	Staff Director	House Committee on Agriculture
Joshua	Bradley	Chief of Staff	Office of Rep. Moran

Bradley Chief of Staff Office of Rep. Rutherford Jen Brady Chief of Staff Office of Rep. Buchanan Sean Chief of Staff Office of Rep. Thompson Matt Brennan Francis Brennan Rapid Response Director Ho@se Republi1an Conference Chris Brinson Chief of Staff Office of Rep. Rogers (AL) Francis Brooke Policy Director Office of Majority Leader Scalise Grea **Brooks** Chief of Staff Office of Rep. Wenstrup Chief of Staff Keelie Broom Office of Rep. Owens Nick Brown Chief of Staff Office of Rep. Clyde Ed Buckham Chief of Staff Office of Rep. ireene Samantha Bullock Communications Director Office of Majority Whip Emmer Chief of Staff Stuart Burns Office of Rep. Posey Member Services Director Courtney Butcher House Republican Conference Jeff Butler Chief of Staff Off.ce of Rep. &cHenry Chief of Staff Office of Rep. Pfluger John **Byers** Calhoun Chief of Staff Office of Rep. Cammack Larry Calkins Chief of Staff Office of Rep. Burlison Aaron General Counsel Office of Majority Leader Scalise Ashley Callen Chad Carlough Chief of Staff Office of Rep. Carl Chief of Staff Office of Rep. Steil Ryan Carney Bob Carretta Chief of Staff Office of Rep. Ellzey Chief of Staff Office of Rep. Newhouse Carter Jessica Chief of Staff Office of Rep. Comer Caroline Cash Chotvacs Staff Director House Committee on Appropriations Anne Marie Chief of Staff Office of Rep. Graves (MO) Nick Christensen Chief of Staff Office of Rep. Johnson (SD) Andrew Christianson Staff Director House Committee on Veterans Affairs Clark Jon Comer **Deputy Communications Director** Office of MajoriW Leader Scalise Michael

Constangy

Billy

Leadership Chef of Staff

Office of Rep. Hudson

Tim	Costa	Chief of Staff	Office of Rep. Meuser
Carly	Couture	Chief of Staff	Office of Rep. Hageman
Chris	Crawford	Chief of Staff	Office of Rep. Carter (GA)
Brian	Cress	Member Services and Operations Assistant	House Republican Conference
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