U.S. House of Representatives
COMMITTEE ON ETHICS

EMPLOYEE POST-TRAVEL DISCLOSURE FORM ☐ *Original* ☐ *Amendment*

This form is for disclosing the receipt of travel expenses from private sources for travel taken in connection with official duties. This form does not eliminate the need to report privately-funded travel on the annual *Financial Disclosure Statements* of those employees required to file them. In accordance with House Rule 25, clause 5, **you must complete this form and *file it with the Clerk of the House, by email at giftravelreports@mail.house.gov*, within 15 days after travel is completed.** Please ***do not*** file this form with the Committee on Ethics.

NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001.

1. Name of Traveler: Sarah Kaplan Feinmann
2. a. Name of Accompanying Relative: Joseph Feinmann *OR* None ☐
   b. Relationship to Traveler: ☒ Spouse ☐ Child ☐ Other (specify): _____
3. a. Dates: Departure: March 31, 2022 Return: April 2, 2022
   b. Dates at Personal Expense, if any: _____ *OR* None ☐
4. Departure City: Washington, DC Destination: Middleburg, VA Return City: Washington, DC
5. Sponsor(s), Who Paid for the Trip: Center Forward
6. Describe Meetings and Events Attended:
   I participated in an energy roundtable, learned about CHIPS implementation, heard from bipartisan staff leaders, and attended a panel on ESG.
7. Attached to this form are ***each*** of the following, *signify that each item is attached by checking the corresponding box*:
   a. ☒ a completed *Sponsor Post-Travel Disclosure Form*;
   b. ☒ the *Primary Trip Sponsor Form* completed by the trip sponsor ***prior*** to the trip, ***including all*** attachments ***and*** the *Additional Sponsor Form(s)*;
   c. ☒ page 2 of the completed *Traveler Form* submitted by the employee; ***and***
   d. ☒ the letter from the Committee on Ethics approving my participation on this trip.
8. a. ☒ I represent that I participated in each of the activities reflected in the attached sponsor's agenda.
   Signify statement is true by checking the box.
   b. If not, explain:

I certify that the information contained on this form is true, complete, and correct to the best of my knowledge.

Signature of Traveler: Sarah Feinmann **Date:** 04/12/2023

I authorized this travel in advance. I have determined that all of the expenses listed on the attached *Sponsor Post-Travel Disclosure Form* were necessary and that the travel was in connection with the employee's official duties and would not create the appearance that the employee is using public office for private gain.

Name of Supervising Member: Rep. Lizzie Fletcher **Date:** 4/12/2023

Signature of Supervising Member: Lizzie Fletcher

Version date 3/2021 by Committee on Ethics

U.S. House of Representatives
COMMITTEE ON ETHICS

SPONSOR POST-TRAVEL DISCLOSURE FORM

☒ *Original* ☐ *Amendment*

This form must be completed by an officer of any organization that served as the primary trip sponsor in providing travel expenses or reimbursement for travel expenses to House Members, officers, or employees under House Rule 25, clause 5. **A completed copy of the form must be provided to each House Member, officer, or employee who participated on the trip *within ten days of their return*.** You must answer all questions, and check all boxes, on this form for your submission to comply with House rules and the Committee's travel regulations. Failure to comply with this requirement may result in the denial of future requests to sponsor trips and/or subject the current traveler to disciplinary action or a requirement to repay the trip expenses.

NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001.

1. Sponsor(s) who paid for the trip: Center Forward
2. Travel Destination(s): Middleburg, Virginia
3. Date of Departure: Friday, March 31, 2023 Date of Return: Sunday, April 2, 2023
4. Name(s) of Traveler(s): Sarah Kaplan Feinmann, Sophie Khanamadi, James Leuschen, Rene Munoz

   Note: You may list more than one traveler on a form only if ***all*** information is ***identical*** for each person listed.
5. **Actual amount** of expenses paid on behalf of, or reimbursed to, each individual named in Question 4:

	Total **Transportation** Expenses	Total **Lodging** Expenses	Total **Meal** Expenses	Total **Other** Expenses (dollar amount per item and description)
Traveler	$0	$500	$280	$250 (Waived registration fee)
Accompanying Family Member	$0	$0	$280	$0

6. ☒ All expenses connected to the trip were for actual costs incurred and not a *per diem* or lump sum payment. *Signify statement is true by checking box.*

I certify that the information contained in this form is true, complete, and correct to the best of my knowledge.

Signature: Riley Kilburg Date: 4/3/2023

Name: Riley Kilburg Title: Executive Director

Organization: Center Forward

☒ *I am an officer of the above-named organization. Signify statement is true by checking box.*

Address: 410 New Jersey Ave SE, Washington, D.C. 20003

Email: riley@center-forward.org Telephone: 5635426821

Committee staff may contact the above-named individual if additional information is required.

If you have questions regarding your completion of this form, please contact the Committee on Ethics at 202-225-7103.

U.S. House of Representatives
COMMITTEE ON ETHICS

TRAVELER FORM

This form should be completed by House Members, officers, or employees seeking Committee approval of privately-sponsored travel or reimbursement for travel under House Rule 25, clause 5. The completed form should be submitted directly to the Committee by each invited House Member, officer, or employee, together with the completed and signed trip sponsor form(s) and any attachments. A copy of this form, minus this initial page, will be made available for public inspection. **This form and any attachments may be delivered to the Committee at 1015 Longworth or e-mailed to travel.requests@mail.house.gov.**

Your completed request must be submitted to the Committee no less than 30 days before your proposed departure date. Absent exceptional circumstances, permission will not be granted for requests received less than 30 days before the trip commences. **You must receive explicit approval from the Committee before you depart on this trip.**

Name of Traveler: Sarah Kaplan Feinmann

NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001.

I certify that the information contained on both pages of this form is true, complete, and correct to the best of my knowledge.

Signature: Sarah Feinmann

Name of Signatory (if other than traveler): _____

For Staff (name of employing Member or Committee): Rep. Lizzie Fletcher

Office Address: 346 Cannon HOB, Washington, DC

Telephone Number: 202-225-2571

Email Address of Contact Person: sarah.feinmann@mail.house.gov

☐ Check this box if the sponsoring entity is a media outlet, the purpose of the trip is to make a media appearance sponsored by that entity, *and* these forms are being submitted to the Committee less than 30 days before the trip departure date.

NOTE: You must complete all of the contact information fields above, as Committee staff may need to contact you if additional information is required.

KEEP A COPY OF THIS FORM. Page 2 (but not this page) must be submitted to the Clerk as part of the post-travel disclosure required by House Rule 25. Travel Regulation § 404(d) also requires you to keep a copy of all request forms and supporting paperwork for three subsequent Congresses from the date of travel.

If there are any questions regarding this form, please contact the Committee on Ethics at 202-225-7103 or via e-mail: *travel.requests@mail.house.gov.*

U.S. House of Representatives
COMMITTEE ON ETHICS

TRAVELER FORM

1. Name of Traveler: Sarah Kaplan Feinmann

2. Sponsor(s) who will be paying or providing in-kind support for the trip:
   Center Forward

3. City and State **OR** Foreign Country of Travel : Middleburg, VA

4. a. Date of Departure: March 31, 2023 Date of Return: April 2, 2023
   b. Yes ☐ No ■ Will you be extending the trip at your personal expense?
   If yes, list dates at personal expense: _____

5. a. Yes ■ No ☐ Will you be accompanied by a family member at the sponsor's expense? **If yes:**
   (1) Name of Accompanying Family Member: Joseph Feinmann
   (2) Relationship to Traveler: ■ Spouse ☐ Child ☐ Other (specify): _____
   (3) Yes ■ No ☐ Accompanying Family Member is at least 18 years of age:

6. a. Yes ☐ No ■ Did the trip sponsor answer "Yes" to Question 8(c) on the *Primary Trip Sponsor Form* (i.e., travel is sponsored by an entity that employs a registered federal lobbyist or a foreign agent)?
   b. **If yes**, and you are requesting lodging for two nights, explain why the second night is warranted:

7. Yes ■ No ☐ *Primary Trip Sponsor Form* is attached, including agenda, invitee list, and any other attachments and Additional Sponsor Forms.

   NOTE: The agenda should show the traveler's individual schedule, including departure and arrival times and identify the specific events in which the traveler will be participating.

8. Explain why participation in the trip is connected to the traveler's individual official or representational duties. **Staff should include their job title and how the activities on the itinerary relate to their duties.**
   As Chief of Staff to a Member that serves on the House Committee on Energy and Commerce, I can speak to current efforts to strengthen American supply chains and domestic innovation, especially in regards to energy supply and demand.

9. **Yes ☐ No ■ Is the traveler aware of any registered federal lobbyists or foreign agents involved planning, organizing, requesting, or arranging the trip?**

10. For staff travelers, to be completed by your employing Member:

ADVANCED AUTHORIZATION OF EMPLOYEE TRAVEL

I hereby authorize the individual named above, an employee of the U.S. House of Representatives who works under my direct supervision, to accept expenses for the trip described in this request. I have determined that the above-described travel is in connection with my employee's official duties and that acceptance of these expenses will not create the appearance that the employee is using public office for private gain.

Signature of Employing Member Lizzie Fletcher Date 2/28/23

U.S. House of Representatives
COMMITTEE ON ETHICS

PRIMARY TRIP SPONSOR FORM

This form should be completed by private entities offering to provide travel or reimbursement for travel to House Members, officers, or employees under House Rule 25, clause 5. A completed copy of the form (and any attachments) should be provided to each invited House Member, officer, or employee, who will then forward it to the Committee together with a *Traveler Form* **at least 30 days before the start date of the trip**. The trip sponsor should *NOT* submit the form directly to the Committee. The Committee website (ethics.house.gov) provides detailed instructions for filling out the form.

NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001. Failure to comply with the Committee's Travel Regulations may also lead to the denial of permission to sponsor future trips.

1. Sponsor who will be paying for the trip:
   Center Forward
2. ☒ I represent that the trip will not be financed, in whole or in part, by a registered federal lobbyist or foreign agent. *Signify that the statement is true by checking box.*
3. ***Check only one.*** I represent that:
   a. ☒ The primary trip sponsor has not accepted from any other source, funds intended directly or indirectly to finance any aspect of the trip: **OR**
   b. ☐ The trip is arranged without regard to congressional participation and the primary trip sponsor has accepted funds only from entities that will receive a tangible benefit in exchange for those funds: **OR**
   c. ☐ The primary trip sponsor has accepted funds from other source(s) intended directly or indirectly to finance all or part of this trip and has enclosed disclosure forms from each of those entities.
   If "c" is checked, list the names of the additional sponsors:
4. Provide names and titles of **ALL** House Members *and* employees you are inviting. **For each House invitee, provide an explanation of why the individual was invited** (include additional pages if necessary):
   Please see attachment.
5. Yes ☒ No ☐ Is travel being offered to an accompanying family member of the House invitee(s)?
6. Date of departure: Friday, March 31, 2023 Date of return: Sunday, April 2, 2023
7. a. City of departure: Washington, D.C.
   b. Destination(s): Middleburg, VA
   c. City of return: Washington, D.C
8. ***Check only one.*** I represent that:
   a. ☐ The sponsor of the trip is an institution of higher education within the meaning of section 101 of the Higher Education Act of 1965: **OR**
   b. ☒ The sponsor of the trip does not retain or employ a registered federal lobbyist or foreign agent: **OR**
   c. ☐ The sponsor employs or retains a registered federal lobbyist or foreign agent, but the trip is for attendance at a one-day event *and* lobbyist / foreign agent involvement in planning, organizing, requesting, or arranging the trip was *de minimis* under the Committee's travel regulations.
9. ***Check only one of the following***:
   a. ☒ I checked 8(a) or (b) above; **OR**
   b. ☐ I checked 8(c) above but am not offering any lodging; **OR**
   c. ☐ I checked 8(c) above and am offering lodging and meals for one night; **OR**
   d. ☐ I checked 8(c) above and am offering lodging and meals for two nights. If you checked this box, explain why the second night of lodging is warranted:

10. ☒ Attached is a detailed agenda of the activities House invitees will be participating in during the travel (i.e., an hourly description of planned activities for trip invitees). *Indicate agenda is attached by checking box.*

11. ***Check only one of the following***:
    a. ☒ I represent that a registered federal lobbyist or foreign agent will not accompany House Members or employees on any segment of the trip. *Signify that the statement is true by checking box;* **OR**
    b. ☐ *Not Applicable.* Trip sponsor is a U.S. institution of higher education.

12. For ***each*** sponsor required to submit a sponsor form, describe the sponsor's interest in the subject matter of the trip ***and*** its role in organizing and/or conducting the trip:

    Please see attachment.

13. ***Answer parts a and b. Answer part c if necessary***:
    a. Mode of travel: Air ☐ Rail ☐ Bus ☐ Car ☒ Other ☐ (specify:_____)
    b. Class of travel: Coach ☐ Business ☐ First ☐ Charter ☐ Other ☒ (specify: Car or mini bus)
    c. If travel will be first class, or by chartered or private aircraft, explain why such travel is warranted:

14. ☒ I represent that the expenditures related to local area travel during the trip will be unrelated to personal or recreational activities of the invitee(s). *Signify that the statement is true by checking the box.*

15. ***Check only one.*** I represent that either:
    a. ☒ The trip involves an event that is arranged or organized *without regard* to congressional participation and that meals provided to congressional participants are similar to those provided to or purchased by other event attendees; **OR**
    b. ☐ The trip involves events that are arranged specifically *with regard* to congressional participation.
    If "b" is checked:
    1) Detail the cost *per day* of meals (approximate cost may be provided):
    2) Provide the reason for selecting the location of the event or trip:

16. Name, nightly cost, and reasons for selecting each hotel or other lodging facility:
    Hotel Name: Salamander Resort & Spa City: Middleburg Cost Per Night: $250.00
    Reason(s) for Selecting: Ample meeting space with necessary A/V near Washington, D.C.
    Hotel Name: _____ City: _____ Cost Per Night: _____
    Reason(s) for Selecting: _____
    Hotel Name: _____ City: _____ Cost Per Night: _____
    Reason(s) for Selecting: _____

17. ☒ I represent that all expenses connected to the trip will be for actual costs incurred and not a per diem or lump sum payment. *Signify that the statement is true by checking the box.*

18. **Total Expenses for each Participant:**

☐ Actual Amounts ☒ Good Faith Estimates	Total **Transportation** Expenses per Participant	Total **Lodging** Expenses per Participant	Total **Meal** Expenses per Participant
For each Member, Officer, or Employee	$90.00	$500.00	$250.00
For each Accompanying Family Member	$90.00	$0.00	$250.00

	Other Expenses (dollar amount per item)	Identify Specific Nature of "Other" Expenses (e.g., taxi, parking, registration fee, etc.)
For each Member, Officer, or Employee	$250.00	Waived registration fee
For each Accompanying Family Member	$0.00	

NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001.

19. ***Check only one:***
    a. ☒ I certify that I am an officer of the organization listed below; **OR**
    b. ☐ *Not Applicable.* Trip sponsor is an individual or a U.S. institution of higher education.
20. I certify by my signature that
    a. I read and understand the Committee's Travel Regulations;
    b. I am not a registered federal lobbyist or registered foreign agent; and
    c. The information on this form is true, complete, and correct to the best of my knowledge.

Signature: Riley Kilburg Date: 4/3/2023

Name: Riley Kilburg Title: Executive Director

Organization: Center Forward

Address: 410 New Jersey Ave SE, Washington, D.C. 20003

Email: riley@center-forward.org Telephone: 5635426821

INSTRUCTIONS

Complete the *Primary Trip Sponsor Form* and submit the agenda, invitation list, any attachments, and any *Additional Trip Sponsor Forms* directly to the Travelers.

Written approval from the Committee on Ethics is required before traveling on this trip. The Committee on Ethics will notify the House invitees directly and will not notify the trip sponsors.

Willful or knowing misrepresentation on this form may be subject to criminal prosecution under 18 U.S.C. § 1001. Signatures must comply with section 104(bb) of the Travel Regulations.

For questions, please contact the Committee on Ethics at:

1015 Longworth House Office Building
Washington, D.C. 20515

ethicscommittee@mail.house.gov | 202-225-7103
More information and forms available at **ethics.house.gov**

Michael Guest, Mississippi
Chairman
Susan Wild, Pennsylvania
Ranking Member

David P. Joyce, Ohio
John H. Rutherford, Florida
Andrew R. Garbarino, New York
Michelle Fischbach, Minnesota

Veronica Escobar, Texas
Mark DeSaulnier, California
Deborah K. Ross, North Carolina
Glenn F. Ivey, Maryland

ONE HUNDRED EIGHTEENTH CONGRESS

U.S. House of Representatives

COMMITTEE ON ETHICS

Thomas A. Rust
Staff Director and Chief Counsel

Kelle A. Strickland
Counsel to the Chairman

David Arrojo
Counsel to the Ranking Member

1015 Longworth House Office Building
Washington, D.C. 20515–6328
Telephone: (202) 225–7103
Facsimile: (202) 225–7392

March 24, 2023

Ms. Sarah Feinmann
Office of the Honorable Lizzie Fletcher
346 Cannon House Office Building
Washington, DC 20515

Dear Ms. Feinmann:

Pursuant to House Rule 25, clause 5(d)(2), the Committee on Ethics hereby approves your and your spouse's proposed trip to Middleburg, Virginia, scheduled for March 31 to April 2, 2023, sponsored by Center Forward.

You must complete an Employee Post-Travel Disclosure Form (which your employing Member must also sign) and file it, together with a Sponsor Post-Travel Disclosure Form completed by the trip sponsor, with the Clerk of the House within 15 days after your return from travel. As part of that filing, you are also required to attach a copy of this letter and both the Traveler and Primary Trip Sponsor Forms (including attachments) you previously submitted to the Committee in seeking pre-approval for this trip. If you are required to file an annual Financial Disclosure Statement, you must also report all travel expenses totaling more than $480 from a single source on the "Travel" schedule of your annual Financial Disclosure Statement covering this calendar year. Finally, Travel Regulation § 404(d) also requires you to keep a copy of all request forms and supporting information provided to the Committee for three subsequent Congresses from the date of travel.

If you have any further questions, please contact the Committee's Office of Advice and Education at extension 5-7103.

Sincerely,

Michael Guest
Chairman

Susan Wild
Ranking Member

MG/SW:kjf

Private Sponsor Travel Certification Form: Supplemental				
4.				
First	**Last**	**Title**	**Affiliation**	**Reason**
Melissa	(Kiedrowicz) Ellison	Director of Outreach and Member Services	House Committee on Ways and Means	As the Democratic Director of Outreach and Member Services for the House Committee on Ways and Means, Ms. Ellison can share insights into the committee's priorities regarding inflation, supply chain problems, and high energy costs.
Liz	Amster	Chief of Staff	Office of Representative Jake Auchincloss	Ms. Amster will be able to share her perspective on the US's trade relationship with China and related supply chain issues as the Chief of Staff to a member of the Select Committee on China.
Taylor	Andreae	Chief of Staff	Office of Representative Mike Gallagher	As the Chief of Staff to a Member that serves on the Select Committee on China, Mr. Andreae will bring his expertise on the supply chain and cybersecurity challenges facing the United States, and the solutions Congress can consider to address those challenges.
Hillary	Beard	Chief of Staff	Office of Representative Terri Sewell	Ms. Beard will share her experiences as Chief of Staff to an active Congressional Black Caucus and House Committee on Ways and Means Member.

Private Sponsor Travel Certification Form: Supplemental				
4.				
First	**Last**	**Title**	**Affiliation**	**Reason**
A. Brooke	Bennett	Chief of Staff	Office of Representative French Hill	As the Chief of Staff to a Member of the Financial Services Committee, Ms. Bennett can share her insights into current legislative efforts regarding issues concerning banking and antitrust policy.
Lorissa	Bounds	Chief of Staff	Office of Representative Jay Obernolte	As Chief of Staff to a Member that serves on the House Committee on Energy and Commerce, and the Science, Space, and Technology Committee, Ms. Bounds can speak to current efforts to expand access to health care, tackle supply chain vulnerabilities, and global leadership in innovation and technology.
Larry	Calhoun	Chief of Staff	Office of Representative Kat Cammack	Mr. Calhoun will be able to share insights into policies that strengthen rural communities as a Chief of Staff for a member that serves on the House Committee of Agriculture.
Steven	Carlson	Chief of Staff	Office of Representative Chris Pappas	As Chief of Staff for a member of the House Committee on Veterans' Affairs and House Committee on Transportation and Infrastructure, Mr. Carlson will share the Committees' current defense policy priorities and insights on America's transportation infrastructure.

Private Sponsor Travel Certification Form: Supplemental				
4.				
First	**Last**	**Title**	**Affiliation**	**Reason**
Ryan	Carney	Chief of Staff	Office of Representative Bryan Steil	Mr. Carney can speak to legislative priorities of a Member representing a district that spans rural, urban, and suburban areas and the need for a bipartisan approach in developing solutions to the challenges his constituents face.
Buddy	Carter	U.S. Representative	1st Congressional District of Georgia	As a Member of the House Committee on Energy and Commerce, Mr. Carter can speak to the efforts to ensure a strong and reliable healthcare infrastructure, particularly in rural areas.
Andrew	Christianson	Chief of Staff	Office of Representative Dusty Johnson	As Chief of Staff for a member of the House Committee on Agriculture, Mr. Christianson brings a wide array of insight to conversations on energy, food security, workforce, and more.
Adam	Cloch	Communications Director	Office of Representative John Curtis	As a Communications Director to an Energy and Commerce Committee member, Mr. Cloch will offer advice and insights about messaging regarding the environment and technology.

Private Sponsor Travel Certification Form: Supplemental				
4.				
First	**Last**	**Title**	**Affiliation**	**Reason**
Hector	Colón	Deputy Chief of Staff	Office of Representative Marilyn Strickland	As the Deputy Chief of Staff to a Member that serves on the Committee on Transportation and Infrastructure, Mr. Colón will be able to speak to transportation priorities and related pay-fors from the perspective of an office focused on finding common ground and pragmatic solutions.
Chris	Crawford	Chief of Staff	Office of Representative Buddy Carter	As Chief of Staff to a member who serves on the House Committee on Energy and Commerce, Mr. Crawford will be able to speak to the current health care and energy policies being considered in Congress.
Earnestine	Dawson	Digital Director	Office of Democratic Minority Leader Hakeem Jeffries	As the Digital Director in the Democratic Minority Leader's office, Ms. Dawson offers a policy perspective on the important issues within the Democratic Caucus.
Regan	Delaney	Member Services Director	Republican Governance Group	As the Member Services Director of the Republican Governance Group, Ms. Delaney can share insight into the key priorities of the group.
Lydia	Denis	Legislative Director	Office of Representative David Joyce	As the Legislative Director to an Appropriations Committee member, Ms. Denis will be able to speak to the ongoing budget process and fiscal priorities related to federal expenditures on issues discussed at the conference.

Private Sponsor Travel Certification Form: Supplemental				
4.				
First	**Last**	**Title**	**Affiliation**	**Reason**
Erin	Doty	Legislative Director	Office of Representative Raul Ruiz	As the Legislative Director for an active member of the Energy and Commerce Committee, Ms. Doty will be able to speak to the challenges of reaching bipartisan consensus on health care reform options.
Mark	Dreiling	Chief of Staff	Office of Representative Don Bacon	Mr. Dreiling serves as the Chief of Staff to a Republican member and will be able to speak to the legislative priorities of the House Agriculture Committee and the Main Street Caucus.
Jaryn	Emhof	Chief of Staff	Office of Representative Daniel Webster	As Chief of Staff for a member who serves on the House Committee on Natural Resources, Ms. Emhof will be able to discuss current climate and energy policies the committee is considering.
Jamie	Fleet	Senior Advisor	Office of Democratic Leader Hakeem Jeffries	Mr. Fleet has extensive policy experience and can provide insight and speak on legislative priorities of the Democratic Caucus.
Andy	Flick	Executive Director	New Democrat Coalition	As Executive Director of the New Democrat Coalition, Mr. Flick is actively engaged in efforts to advance bipartisan dialogue and pragmatic legislation.

Private Sponsor Travel Certification Form: Supplemental				
4.				
First	**Last**	**Title**	**Affiliation**	**Reason**
Dylan	Frost	Deputy Chief of Staff	Office of Representative French Hill	Mr. Frost can share his perspective on supply chain and cybersecurity issues and their relation to American trade as the Deputy Chief of Staff to a member of the House Financial Services and Foreign Affairs Committees.
Cesar A.	Gonzalez	Chief of Staff	Office of Representative Mario Diaz-Balart	As Chief of Staff to a Member of the Appropriations Committee, Mr. Gonzalez can provide valuable insights about the current budget process and fiscal priorities.
Aaron	Groce	Legislative Director	Office of Representative Sean Casten	As Chief of Staff to a member of the House Financial Services Committee, Mr. Groce offers a perspective on trade and supply chain and ensuring workers can earn a living wage and compete in global markets.
Tiffany	Guarascio	Staff Director	House Committee on Energy and Commerce	As the Democratic Staff Director for the Energy and Commerce Committee, Ms. Guarascio can share her insights to the discussion on health care policy and reform.
Liana	Guerra	Chief of Staff	Office of Representative Darren Soto	Ms. Guerra can speak to the energy policy priorities and goals of the House Committee on Energy and Commerce.

Private Sponsor Travel Certification Form: Supplemental				
4.				
First	**Last**	**Title**	**Affiliation**	**Reason**
Jihun	Han	Chief of Staff	Office of Representative Lori Chavez-Deremer	As Chief of Staff to a member of the House Committee on Education and the Workforce, Mr. Han can share his perspective on potential legislation related to workforce issues.
Rachel	Harris	Chief of Staff	Office of Representative Debbie Lesko	As Chief of Staff to a member of the House Committee on Energy and Commerce, Ms. Harris will be able to discuss current energy and technology priorities.
Maeve	Healy	Chief of Staff	Office of Representative Grace Meng	As the Chief of Staff to an Appropriations Committee member, Ms. Healy will be able to speak to the ongoing budget process and fiscal priorities.
Chloe	Hunt	Chief of Staff	Office of Representative Sean Casten	As Chief of Staff to a member on the House Financial Services Committee and the Sustainable Energy and Environment Coalition, Ms. Hunt will bring insight on issues related to environmental justice, plastics, and other recycling infrastructure needs.
Paige	Hutchinson	Chief of Staff	Office of Representative Colin Allred	Ms. Hutchinson will be able to speak to transportation and infrastructure priorities from the perspective of a moderate member focused on finding common ground and pragmatic solutions.

Private Sponsor Travel Certification Form: Supplemental				
4.				
First	**Last**	**Title**	**Affiliation**	**Reason**
Sarah	Kaplan Feinmann	Chief of Staff	Office of Representative Lizzie Fletcher	As Chief of Staff to a Member that serves on the House Committee on Energy and Commerce, Ms. Kaplan Feinmann can speak to current efforts to strengthen American supply chains and domestic innovation.
Jazmine	Kemp	Executive Director	Republican Main Street Caucus	As the Executive Director of the Main Street Caucus, Ms. Kemp can offer insight into bipartisan efforts from the members of the caucus.
Micah	Ketchel	Chief of Staff	Office of Representative Michael Waltz	Mr. Ketchel brings perspective on a number of pressing issues including small business solutions, addressing climate and sustainability challenges, and working to reduce the pressures of inflation on consumers.
Sophie	Khanahmadi	Chief of Staff	Office of Representative Brett Guthrie	As Chief to a member of the House Committee on Energy and Commerce, Ms. Khanahmadi will add value and insight on the conversations to lower healthcare costs and expand access to Americans.

Private Sponsor Travel Certification Form: Supplemental				
4.				
First	**Last**	**Title**	**Affiliation**	**Reason**
Derek	Kilmer	U.S. Representative	6th Congressional District of Washington	As a member of the Appropriations Committee, Mr. Kilmer will share his experience of working with Republicans and Democrats to pass appropriation bills to ensure the competitiveness of the U.S. economy and an environment to support innovation.
Joseph	Knowles	Chief of Staff	Office of Representative Brian Fitzpatrick	As Chief of Staff for the Co-Chair of the Problem Solvers Committee, Mr. Knowles will be able to speak about compromise and working across the aisle on upcoming legislation.
John	Lee	Legislative Director	Office of Representative Nikki Budzinski	Mr. Lee is the Legislative Director to a freshman Congresswoman and will offer his insight on legislation based on his experience working in various offices.
James	Leuschen	Policy Director	Office of Representative Steny Hoyer	As Policy Director for one of the most senior Democrats in the House, Mr. Leuschen has extensive policy experience and can speak to American innovation and competitiveness measures, as well as provide insight into other legislative priorities.

Private Sponsor Travel Certification Form: Supplemental				
4.				
First	**Last**	**Title**	**Affiliation**	**Reason**
Macey	Matthews	Chief of Staff	Office of Representative Brittany Pettersen	As a Chief of Staff to a freshman member of the House Financial Services Committee, Ms. Matthews will share her insight into legislative priorities regarding workforce issues for small businesses.
Vivian	Moeglein	Staff Director	House Committee on Natural Resources	Ms. Moeglein can share her perspectives on energy and sustainability from her role as Staff Director of the House Committee on Natural Resources.
Tom	Moran	Chief of Staff	Office of Representative Maria Salazar	As Chief of Staff to a member that serves on the House Committee on Small Business, Mr. Moran can speak to issues such as workforce development, training, and innovation that affect small business owners.
René	Muñoz	Chief of Staff	Office of Representative J. Luis Correa	As the Chief of Staff to a Member that serves on the House Committee on Homeland Security, Mr. Muñoz can speak to the priorities of the Committee, particularly as it relates to innovative solutions to current cyber and national security threats.
Jenifer	Nawrocki Bradley	Chief of Staff	Office of Representative John Rutherford	As Chief of Staff to a member of the House Appropriations Committee, Ms. Bradley can speak to the current budget and fiscal priorities being considered in the committee.

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4.				
First	**Last**	**Title**	**Affiliation**	**Reason**
Andrew	Noh	Chief of Staff	Office of Representative Marilyn Strickland	As Chief of Staff to a Member that serves on the Committee on Transportation and Infrastructure, Mr. Noh will be able to share insight on the committee's priorities for infrastructure improvements and economic development.
Jaclyn	O'Day	Executive Director	Problem Solvers Caucus	As the Executive Director of the Problem Solvers Caucus, Ms. O'Day will share the bipartisan policy and legislative priorities of Republicans and Democrats in the caucus.
Jed	Ober	Chief of Staff	Office of Representative Susan Wild	As Chief of Staff to a member on the House Committee on Education and the Workforce Committee, Mr. Ober will add to the conversation around the current job market and workforce training and development in America.
Stephanie	Palencia	Director of Outreach	Office of Democratic Minority Leader Hakeem Jeffries	As the Director of Outreach in the Office of the Democratic Minority Leader, Ms. Palencia can offer valuable insights into the legislative direction of the Democratic Caucus.
Jimmy	Panetta	U.S. Representative	19th Congressional District of California	As a member of the House Committee on Ways and Means, Mr. Panetta will offer valuable insights about taxation, international trade, and tariffs as they relate to American innovation and competitiveness.

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4.				
First	**Last**	**Title**	**Affiliation**	**Reason**
Nancy	Peele	Chief of Staff	Office of Representative Bruce Westerman	Ms. Peele, serving as Chief of Staff to a Member of the House Committee on Transportation and Infrastructure, can speak to the priorities of the member as Congress works with the private sector and Biden Administration.
Andrew	Renteria	Chief of Staff	Office of Representative David Valadao	As Chief of Staff to a member of the Appropriations Committee, Mr. Renteria can provide valuable insights on the priorities and outlay of the Committee as it relates to federal expenditures on health care, energy, small business, and other major programs and relief packages.
Margaret	Reynolds	Chief of Staff	Office of Representative Jared Golden	As Chief of Staff to a member of the House Committee on Small Business and Co-chair of the Blue Dog Coalition, Ms. Reynolds will be able to speak to the challenges business owners face that affect them every day in the workforce space.
Mitchell	Rivard	Chief of Staff	Office of Representative Dan Kildee	As the Chief of Staff to a member of the House Committee on Ways and Means, Mr. Rivard can speak to the priorities of the committee and the policy goals of health care premiums and prescription drugs.

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First	**Last**	**Title**	**Affiliation**	**Reason**
Jamie	Robinette	Chief of Staff	Office of Representative Aaron Bean	As the Chief of Staff to a freshman member of the House Committee on Small Business, Ms. Robinette will speak to the challenges Americans face related to health care accessibility, and broadband issues.
Mary	Rosado	Chief of Staff	Office of Representative Andy Barr	Ms. Rosado will offer insight from the the perspective of a office and as Chief of Staff for a Member that serves on the Committee on Financial Services.
Clay	Schroers	Chief of Staff	Office of Representative Seth Magaziner	Mr. Schroers will offer insight from the the perspective of a freshman office and as Chief of Staff for a Member that serves on the Committee on Homeland Security.
Burke	Smith	Deputy Chief of Staff	Office of Representative David Joyce	As the Chief of Staff to an Appropriations Committee member, Burke will be able to speak to the ongoing budget process and fiscal priorities related to federal expenditures on issues discussed at the conference.
Pete	Spiro	Chief of Staff	Office of Representative Jimmy Panetta	As the Chief of Staff to a Member of the House Committee on Ways and Means, Mr. Spiro can provide insights on the committee's priorities for American trade and supply chains.

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First	**Last**	**Title**	**Affiliation**	**Reason**
Marilyn	Strickland	U.S. Representative	10th Congressional District of Washington	Ms. Strickland can speak to the defense policy priorities as a Member of the House Armed Services Committee and the changing nature of cybersecurity threats.
Eric	Swalwell	U.S. Representative	15th Congressional District of California	As a member of the House Judiciary Committee, Mr. Swalwell an speak to the priorities related to technological leadership and strengthening economic and national security.
Jeremy	Tittle	Chief of Staff	Office of Representative Salud Carbajal	Mr. Tittle will be able to share his experience as a Chief of Staff for a Member focusing on issues specifically related to American antitrust, technology, and health care.
Rachel	Wagley	Chief of Staff	Office of Representative Blake Moore	Ms. Wagley can speak to the tax policy priorities and goals of the House Committee on Ways and Means.
Emma	Weir	Communications Director	New Democrat Coalition	As the Communications Director for the New Democrat Coalition, Ms. Wir will be able to share her experiences advancing bipartisan legislation related to health care, cybersecurity, and workforce policies.
Yardena	Wolf	Chief of Staff	Office of Representative Eric Swalwell	As Chief of Staff to a member of the House Committee on the Judiciary, Ms. Wolf can speak to Democratic priorities about innovation and competition.

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4.				
First	**Last**	**Title**	**Affiliation**	**Reason**
Andrew	Wright	Chief of Staff	Office of Representative Derek Kilmer	As Chief of Staff to an Appropriations Committee Member, Mr. Wright can provide insight into workforce challenges and new policies for jobs training in Congress.

12. Sponsor's interest in the subject matter and role in organizing the trip:

Center Forward's Issues Conference is being convened to bring together pragmatic policy influencers from various industries, organizations, and the public sector to focus on common-sense solutions. Center Forward's organizational mission is to provide centrists the information they need to craft common-sense solutions and provide support in turning those ideas into results. Center Forward brings together Members of Congress, not-for profits, academic experts, trade associations, corporations, and unions to find common ground.

Center Forward is the sole organizer of the trip. Center Forward is planning the Conference and is responsible for the organization and execution of the event logistics as well as the programming content. Discussion topics will include: American innovation and competitiveness and the fostering of new initiatives through implications on CHIPS implementation, supply chain, manufacturing, cybersecurity, etc.; balancing competing legislative priorities including health care, energy and sustainability, the future of artificial intelligence, workforce, and digital equity: beyond broadband; Understanding Environmental, Social, and Governance (ESG) Research with a focus on the current corporate ESG efforts and future trends; and working across the aisle in a new Congress to examining the outlook of leadership; and the importance of finding ways to put aside partisan differences and work together to solve America's challenges. Participants are expected to include policymakers and advocacy groups as well as business leaders, academic researchers, and a member of the press.

2023 Center Forward Issues Conference
Salamander Resort and Spa
Middleburg, Virginia — March 31- April 2, 2023
Conference Agenda

Friday, March 31, 2023

Casual Attire

3:00 pm - 5:00 pm*	Registration – The Hamilton Room of the Salamander
6:00 pm - 9:00 pm	Conference Welcome Reception Lost Barrel Brewing 36138 John Mosby Highway, Middleburg, VA 20117 This evening is family-friendly and will be a BBQ buffet dinner. A shuttle will run continuously from 6:00 pm - 9:00 pm between the Salamander Resort and Lost Barrel Brewing. Welcome Remarks – Building Consensus in a Polarized Congress Riley Kilburg, Center Forward

**If you arrive after registration is closed, please join us at Lost Barrel Brewing. The registration desk will be open again at 8:00 am Saturday.*

Saturday, April 1, 2023

Conference Program – Middleburg Ballroom

Casual Attire

8:00 am - 9:00 am Breakfast Buffet — Bluemont Room

Registration Desk Re-Opens

9:00 am - 9:15 am Welcome Remarks and Introduction, Cori Kramer, Center Forward

9:15 am - 9:45 am *Breakfast Remarks*

- *Biden Administration Official (Multiple Invites - Speaker TBD)*

9:45 am - 10:45 am Panel Discussion — "American Innovation: The Path to Prosperity"

U.S. innovation and American competitiveness thrives when our nation invests in and supports the creation of cutting edge technologies. It is that same investment, innovation, and competitiveness that fuels the engine of private-sector innovation and empowers a world of innovators to help move our country forward. As the business landscape changes, Congress will face questions regarding CHIPS implementation and oversight, supply chain issues, trade negotiations, cybersecurity concerns, and many other issues. This panel will explore how Congress can address these challenges while fostering the country's competitive advantage through a private-public partnership. Joined by special guests:

- Adrienne Elrod, Director of External Affairs, CHIPS Program
- Joe Hoellerer, Director of Government Affairs, The Information Technology Industry Council (ITI)
- Bledi Taska, Executive Vice President & Chief Economist, Lightcast
- Moderated by Cori Kramer, Center Forward

10:45 am - 11:00 am Break

11:00 am - 12:30 pm Breakout Sessions — "Balancing Competing Legislative Priorities"

Conference participants will work in small groups through facilitated dialogues to review competing legislative priorities and find

bipartisan agreement on policies that achieve shared goals and help Congress find consensus. In five separate breakouts, participants will consider health care, energy, technology, workforce, and digital equity issues as they work together and weigh the public policy impact of their decisions. Facilitated by special guests:

- Marissa Padilla, Global Strategy Group, Health Care Breakout
- Matthias Muehlbauer, OnePointFive, Energy and Sustainability Breakout
- Rhett Buttle and Katie Vlietstra Wonnenberg, Public Private Strategies, Workforce Breakout
- Austin Carson, SeedAI, Artificial Intelligence Breakout
- Katie Spiker, National Skills Coalition, Digital Equity Beyond Broadband Breakout

12:30 pm - 1:30 pm Lunch — Middleburg Foyer

Lunch Remarks — Understanding Environmental, Social, and Governance (ESG) Research

Over the past few years, corporate America has placed greater emphasis on Environmental, Social, and Governance (ESG) investments. Our speakers will be reviewing and discussing research focusing on current corporate ESG efforts and future trends.

- Ron Bonjean, Co-Founder, ROKK Solutions
- Tessa Recendes, Assistant Professor of Management and Organization, Pennsylvania State University
- Moderated by Cori Kramer, Center Forward

1:30 pm - 2:30 pm Panel Discussion — Working Across the Aisle in a New Congress

As the 118th Congress is underway, Members of Congress and policy influencers will consider several issues facing the American people in 2023. This panel will discuss Congress' priorities, new House leadership, their expectations for Congress, and where the parties may be able to work together. Joined by special guests:

- Will Dunham, Former Deputy Chief of Staff for Policy to House Speaker Kevin McCarthy
- Brendan Dunn, Former Policy Advisor and Counsel to Senate Republican Leader Mitch McConnell
- Heather McHugh, Former Legislative Director to Senate Majority Leader Charles E. Schumer
- Chris Randle, Former Legislative Director to House Democratic Leader Hakeem Jeffries
- Moderated by Riley Kilburg, Center Forward

2:30 pm - 2:45 pm Panel Closing Remarks, Riley Kilburg, Center Forward

2:45 pm - 4:30 pm Policy Roundtable Discussions — Library

Perspectives from House offices on the 2023 legislative session

4:30 pm - 6:00 pm Break

Conference Closing Reception and Dinner

Business Casual Attire

6:00 pm - 7:00 pm Reception — Middleburg Foyer

7:00 pm - 8:30 pm Dinner — Middleburg Ballroom

2023: The Legislative Implications of a Reshaping Congress and White House

- *Kaitlan Collins, Anchor and Chief Correspondent, CNN (invited)*

Closing Remarks, Riley Kilburg, Center Forward

8:30 pm - 12:00 am Harriman's fire pit is reserved exclusively for the use of Center Forward attendees

Sunday, April 2, 2023

Casual Attire

8:00 am - 10:00 am Breakfast Buffet — Middleburg Foyer

Hotel Check Out is 11:00 am