



U.S. House of Representatives

COMMITTEE ON ETHICS

EMPLOYEE POST-TRAVEL DISCLOSURE FORM Original Amendment

This form is for disclosing the receipt of travel expenses from private sources for travel taken in connection with official duties. This form does not eliminate the need to report privately-funded travel on the annual *Financial Disclosure Statements* of those employees required to file them. In accordance with House Rule 25, clause 5, **you must complete this form and file it with the Clerk of the House, by email at gifttravelreports@mail.house.gov, within 15 days after travel is completed.** Please **do not** file this form with the Committee on Ethics.

NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001.

1. Name of Traveler: Alex Schnelle
2. a. Name of Accompanying Relative: _____ **OR** None
 b. Relationship to Traveler: Spouse Child Other (specify): _____
3. a. Dates: Departure: 2/24/2023 Return: 2/24/2023
 b. Dates at Personal Expense, if any: _____ **OR** None
4. Departure City: DCA Destination: Charlotte Return City: DCA
5. Sponsor(s), Who Paid for the Trip: Zipline International
6. Describe Meetings and Events Attended:
 Delegation lunch with stakeholders from Zipline, the North Carolina Department of Transportation and economic development officials
 Site Visit of zipline operations center
7. Attached to this form are **each** of the following, *signify that each item is attached by checking the corresponding box*:
 - a. a completed *Sponsor Post-Travel Disclosure Form*;
 - b. the *Primary Trip Sponsor Form* completed by the trip sponsor **prior** to the trip, **including all** attachments **and** the *Additional Sponsor Form(s)*;
 - c. page 2 of the completed *Traveler Form* submitted by the employee; **and**
 - d. the letter from the Committee on Ethics approving my participation on this trip.
8. a. I represent that I participated in each of the activities reflected in the attached sponsor's agenda.
Signify statement is true by checking the box.
 b. If not, explain:

I certify that the information contained on this form is true, complete, and correct to the best of my knowledge.

Signature of Traveler:  Date: 03/03/2023

I authorized this travel in advance. I have determined that all of the expenses listed on the attached *Sponsor Post-Travel Disclosure Form* were necessary and that the travel was in connection with the employee's official duties and would not create the appearance that the employee is using public office for private gain.

Name of Supervising Member: Rep. Steve Cohen Date: 3/3/2023

Signature of Supervising Member: 



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SPONSOR POST-TRAVEL DISCLOSURE FORM

 Original Amendment

This form must be completed by an officer of any organization that served as the primary trip sponsor in providing travel expenses or reimbursement for travel expenses to House Members, officers, or employees under House Rule 25, clause 5. **A completed copy of the form must be provided to each House Member, officer, or employee who participated on the trip within ten days of their return.** You must answer all questions, and check all boxes, on this form for your submission to comply with House rules and the Committee's travel regulations. Failure to comply with this requirement may result in the denial of future requests to sponsor trips and/or subject the current traveler to disciplinary action or a requirement to repay the trip expenses.

NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001.

- Sponsor(s) who paid for the trip: Zipline
- Travel Destination(s): Charlotte, North Carolina
- Date of Departure: February 24, 2023 Date of Return: February 24, 2023

4. Name(s) of Traveler(s): Alex Schnelle

Note: You may list more than one traveler on a form only if *all* information is *identical* for each person listed.

5. Actual amount of expenses paid on behalf of, or reimbursed to, each individual named in Question 4:

	Total Transportation Expenses	Total Lodging Expenses	Total Meal Expenses	Total Other Expenses (dollar amount per item and description)
Traveler	391.75		18.99	
Accompanying Family Member				

6. All expenses connected to the trip were for actual costs incurred and not a *per diem* or lump sum payment. Signify statement is true by checking box.

I certify that the information contained in this form is true, complete, and correct to the best of my knowledge.

Signature: Conor French Date: 03/03/2023

Name: Conor French Title: Chief Regulatory Officer

Organization: Zipline

I am an officer of the above-named organization. Signify statement is true by checking box.

Address: 333 Corey Way, South San Francisco CA 94080

Email: conor.french@flyzipline.com Telephone: 202-329-0965

Committee staff may contact the above-named individual if additional information is required.

If you have questions regarding your completion of this form, please contact the Committee on Ethics at 202-225-7103.



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TRAVELER FORM

This form should be completed by House Members, officers, or employees seeking Committee approval of privately-sponsored travel or reimbursement for travel under House Rule 25, clause 5. The completed form should be submitted directly to the Committee by each invited House Member, officer, or employee, together with the completed and signed trip sponsor form(s) and any attachments. A copy of this form, minus this initial page, will be made available for public inspection. **This form and any attachments may be delivered to the Committee at 1015 Longworth or e-mailed to travel.requests@mail.house.gov.**

Your completed request must be submitted to the Committee no less than 30 days before your proposed departure date. Absent exceptional circumstances, permission will not be granted for requests received less than 30 days before the trip commences. **You must receive explicit approval from the Committee before you depart on this trip.**

Name of Traveler: Alexandra Schnelle

NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001.

I certify that the information contained on both pages of this form is true, complete, and correct to the best of my knowledge.

Signature: Alexandra Schnelle

Name of Signatory (if other than traveler): _____

For Staff (name of employing Member or Committee): Rep. Steve Cohen

Office Address: 2268 Rayburn HOB

Telephone Number: 202-860-5100

Email Address of Contact Person: alex.schnelle@mail.house.gov

Check this box if the sponsoring entity is a media outlet, the purpose of the trip is to make a media appearance sponsored by that entity, *and* these forms are being submitted to the Committee less than 30 days before the trip departure date.

NOTE: You must complete all of the contact information fields above, as Committee staff may need to contact you if additional information is required.

KEEP A COPY OF THIS FORM. Page 2 (but not this page) must be submitted to the Clerk as part of the post-travel disclosure required by House Rule 25. Travel Regulation § 404(d) also requires you to keep a copy of all request forms and supporting paperwork for three subsequent Congresses from the date of travel.

If there are any questions regarding this form, please contact the Committee on Ethics at 202-225-7103 or via e-mail: travel.requests@mail.house.gov.



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TRAVELER FORM

1. Name of Traveler: Alexandra Schnelle
2. Sponsor(s) who will be paying or providing in-kind support for the trip:
Zipline International
3. City and State **OR** Foreign Country of Travel : Charlotte, NC metro area
4. a. Date of Departure: February 24, 2023 Date of Return: February 24, 2023
b. Yes No Will you be extending the trip at your personal expense?
If yes, list dates at personal expense: _____
5. a. Yes No Will you be accompanied by a family member at the sponsor's expense? **If yes:**
(1) Name of Accompanying Family Member: _____
(2) Relationship to Traveler: Spouse Child Other (specify): _____
(3) Yes No Accompanying Family Member is at least 18 years of age:
6. a. Yes No Did the trip sponsor answer "Yes" to Question 8(c) on the *Primary Trip Sponsor Form* (i.e., travel is sponsored by an entity that employs a registered federal lobbyist or a foreign agent)?
b. **If yes**, and you are requesting lodging for two nights, explain why the second night is warranted:
7. Yes No *Primary Trip Sponsor Form* is attached, including agenda, invitee list, and any other attachments and Additional Sponsor Forms.

NOTE: The agenda should show the traveler's individual schedule, including departure and arrival times and identify the specific events in which the traveler will be participating.
8. Explain why participation in the trip is connected to the traveler's individual official or representational duties.
Staff should include their job title and how the activities on the itinerary relate to their duties.
As Deputy Chief of Staff and the primary staffer to my boss on the House Transportation and Infrastructure Committee and its Subcommittee on Aviation, this trip will help provide a better understanding of how to integrate uncrewed aircraft systems into the National Airspace System.
9. **Yes No Is the traveler aware of any registered federal lobbyists or foreign agents involved planning, organizing, requesting, or arranging the trip?**
10. For staff travelers, to be completed by your employing Member:

ADVANCED AUTHORIZATION OF EMPLOYEE TRAVEL

I hereby authorize the individual named above, an employee of the U.S. House of Representatives who works under my direct supervision, to accept expenses for the trip described in this request. I have determined that the above-described travel is in connection with my employee's official duties and that acceptance of these expenses will not create the appearance that the employee is using public office for private gain.

Signature of Employing Member *Aster Cohen* Date 01/24/2023



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PRIMARY TRIP SPONSOR FORM

This form should be completed by private entities offering to provide travel or reimbursement for travel to House Members, officers, or employees under House Rule 25, clause 5. A completed copy of the form (and any attachments) should be provided to each invited House Member, officer, or employee, who will then forward it to the Committee together with a *Traveler Form* **at least 30 days before the start date of the trip**. The trip sponsor should *NOT* submit the form directly to the Committee. The Committee website (ethics.house.gov) provides detailed instructions for filling out the form.

NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001. Failure to comply with the Committee's Travel Regulations may also lead to the denial of permission to sponsor future trips.

1. Sponsor who will be paying for the trip:
Zipline International
2. I represent that the trip will not be financed, in whole or in part, by a registered federal lobbyist or foreign agent. Signify that the statement is true by checking box.
3. **Check only one.** I represent that:
 - a. The primary trip sponsor has not accepted from any other source, funds intended directly or indirectly to finance any aspect of the trip: **OR**
 - b. The trip is arranged without regard to congressional participation and the primary trip sponsor has accepted funds only from entities that will receive a tangible benefit in exchange for those funds: **OR**
 - c. The primary trip sponsor has accepted funds from other source(s) intended directly or indirectly to finance all or part of this trip and has enclosed disclosure forms from each of those entities.
If "c" is checked, list the names of the additional sponsors:
4. Provide names and titles of **ALL** House Members *and* employees you are inviting. **For each House invitee, provide an explanation of why the individual was invited** (include additional pages if necessary):
See attached
5. Yes No Is travel being offered to an accompanying family member of the House invitee(s)?
6. Date of departure: February 24, 2023 Date of return: February 24 or 25, 2023
7. a. City of departure: Washington, DC metro area
b. Destination(s): Charlotte, NC metro area
c. City of return: Washington, DC metro area
8. **Check only one.** I represent that:
 - a. The sponsor of the trip is an institution of higher education within the meaning of section 101 of the Higher Education Act of 1965: **OR**
 - b. The sponsor of the trip does not retain or employ a registered federal lobbyist or foreign agent: **OR**
 - c. The sponsor employs or retains a registered federal lobbyist or foreign agent, but the trip is for attendance at a one-day event *and* lobbyist / foreign agent involvement in planning, organizing, requesting, or arranging the trip was *de minimis* under the Committee's travel regulations.
9. **Check only one of the following:**
 - a. I checked 8(a) or (b) above; **OR**
 - b. I checked 8(c) above but am not offering any lodging; **OR**
 - c. I checked 8(c) above and am offering lodging and meals for one night; **OR**
 - d. I checked 8(c) above and am offering lodging and meals for two nights. If you checked this box, explain why the second night of lodging is warranted:



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10. Attached is a detailed agenda of the activities House invitees will be participating in during the travel (i.e., an hourly description of planned activities for trip invitees). *Indicate agenda is attached by checking box.*
11. **Check only one of the following:**
- a. I represent that a registered federal lobbyist or foreign agent will not accompany House Members or employees on any segment of the trip. *Signify that the statement is true by checking box; OR*
- b. *Not Applicable.* Trip sponsor is a U.S. institution of higher education.
12. For **each** sponsor required to submit a sponsor form, describe the sponsor's interest in the subject matter of the trip **and** its role in organizing and/or conducting the trip:
 Zipline is inviting Congressional staff on a fact-finding trip / site visit to their Charlotte, NC operations center to provide a better understanding of their operations, community engagement, and the UAS industry.
13. **Answer parts a and b. Answer part c if necessary:**
- a. Mode of travel: Air Rail Bus Car Other (specify: _____)
- b. Class of travel: Coach Business First Charter Other (specify: _____)
- c. If travel will be first class, or by chartered or private aircraft, explain why such travel is warranted:
14. I represent that the expenditures related to local area travel during the trip will be unrelated to personal or recreational activities of the invitee(s). *Signify that the statement is true by checking the box.*
15. **Check only one.** I represent that either:
- a. The trip involves an event that is arranged or organized *without regard* to congressional participation and that meals provided to congressional participants are similar to those provided to or purchased by other event attendees; **OR**
- b. The trip involves events that are arranged specifically *with regard* to congressional participation.
 If "b" is checked:
- 1) Detail the cost *per day* of meals (approximate cost may be provided):
 50
- 2) Provide the reason for selecting the location of the event or trip:
 Zipline maintains an operations center in the Charlotte, NC area
16. Name, nightly cost, and reasons for selecting each hotel or other lodging facility:
- Hotel Name: SpringHill Suites by Marriott Charlotte Airport City: Charlotte, NC Cost Per Night: \$110
 Reason(s) for Selecting: Location to airport and meetings
- Hotel Name: Home2 Suites by Hilton Charlotte Airport City: Charlotte, NC Cost Per Night: \$17
 Reason(s) for Selecting: Location to airport and meetings
- Hotel Name: _____ City: _____ Cost Per Night: _____
 Reason(s) for Selecting: _____
17. I represent that all expenses connected to the trip will be for actual costs incurred and not a per diem or lump sum payment. *Signify that the statement is true by checking the box.*



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18. Total Expenses for each Participant:

<input type="checkbox"/> Actual Amounts <input checked="" type="checkbox"/> Good Faith Estimates	Total Transportation Expenses per Participant	Total Lodging Expenses per Participant	Total Meal Expenses per Participant
For each Member, Officer, or Employee	\$350	\$130	\$50
For each Accompanying Family Member			

	Other Expenses (dollar amount per item)	Identify Specific Nature of "Other" Expenses (e.g., taxi, parking, registration fee, etc.)
For each Member, Officer, or Employee		
For each Accompanying Family Member		

NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001.

19. Check only one:

- a. I certify that I am an officer of the organization listed below; **OR**
- b. Not Applicable. Trip sponsor is an individual or a U.S. institution of higher education.

20. I certify by my signature that

- a. I read and understand the Committee's Travel Regulations;
- b. I am not a registered federal lobbyist or registered foreign agent; and
- c. The information on this form is true, complete, and correct to the best of my knowledge.

Signature: Kel Blossom Date: 01/18/2023

Name: Kellyn Blossom Title: VP of Public Policy

Organization: Zipline International

Address: 333 Corey Way, South San Francisco, CA 94080

Email: kellyn.blossom@flyzipline.com Telephone: (202) 329-0965

INSTRUCTIONS

Complete the *Primary Trip Sponsor Form* and submit the agenda, invitation list, any attachments, and any *Additional Trip Sponsor Forms* directly to the Travelers.

Written approval from the Committee on Ethics is required before traveling on this trip. The Committee on Ethics will notify the House invitees directly and will not notify the trip sponsors.

Willful or knowing misrepresentation on this form may be subject to criminal prosecution under 18 U.S.C. § 1001. Signatures must comply with section 104(bb) of the Travel Regulations.

For questions, please contact the Committee on Ethics at:

1015 Longworth House Office Building
Washington, D.C. 20515

ethicscommittee@mail.house.gov | 202-225-7103
More information and forms available at ethics.house.gov

Michael Guest, Mississippi
Chairman
Susan Wild, Pennsylvania
Ranking Member

Dave Joyce, Ohio
John H. Rutherford, Florida
Andrew R. Garbarino, New York
Michelle Fischbach, Minnesota

Veronica Escobar, Texas
Mark DeSaulnier, California
Deborah K. Ross, North Carolina
Glenn F. Ivey, Maryland



ONE HUNDRED EIGHTEENTH CONGRESS

U.S. House of Representatives

COMMITTEE ON ETHICS

Thomas A. Rust
Staff Director and Chief Counsel

Kelle A. Strickland
Counsel to the Chairman

David Arrojo
Counsel to the Ranking Member

1015 Longworth House Office Building
Washington, D.C. 20515-6328
Telephone: (202) 225-7103
Facsimile: (202) 225-7392

February 8, 2023

Ms. Alexandra Schnelle
Office of the Honorable Steve Cohen
2268 Rayburn House Office Building
Washington, DC 20515

Dear Ms. Schnelle:

Pursuant to House Rule 25, clause 5(d)(2), the Committee on Ethics hereby approves your proposed trip to Charlotte, North Carolina, scheduled for February 24, 2023, sponsored by Zipline International.

You must complete an Employee Post-Travel Disclosure Form (which your employing Member must also sign) and file it, together with a Sponsor Post-Travel Disclosure Form completed by the trip sponsor, with the Clerk of the House within 15 days after your return from travel. As part of that filing, you are also required to attach a copy of this letter and both the Traveler and Primary Trip Sponsor Forms (including attachments) you previously submitted to the Committee in seeking pre-approval for this trip. If you are required to file an annual Financial Disclosure Statement, you must also report all travel expenses totaling more than the reporting threshold from a single source on the "Travel" schedule of your annual Financial Disclosure Statement covering this calendar year. That reporting threshold is currently \$415 but is set to adjust in 2023. Finally, Travel Regulation § 404(d) also requires you to keep a copy of all request forms and supporting information provided to the Committee for three subsequent Congresses from the date of travel.

If you have any further questions, please contact the Committee's Office of Advice and Education at extension 5-7103.

Sincerely,

A handwritten signature in blue ink that reads "Michael Guest". The letters are cursive and somewhat stylized.

Michael Guest
Chairman

A handwritten signature in blue ink that reads "Susan Wild". The signature is highly cursive and fluid.

Susan Wild
Ranking Member

MG/SW:mc

Staffer First Name	Staffer Last Name	Staffer Title	Congressional Office	Congressional District	Reason for Invitation
Kathryn	King	Senior Legislative Assistant	Rick Crawford	AR01	Staffer's boss serves on the House Transportation and Infrastructure Committee
Nick	Runkel	Military Legislative Assistant	Steve Womack	AR03	Staffer's boss serves on the House Appropriations Committee
Janet	Rossi	Legislative Director	Bruce Westerman	AR04	Staffer's boss serves on the House Transportation and Infrastructure Committee
Tracee	Sutton	Deputy Chief of Staff/Legislative Director	Greg Stanton	AZ09	Staffer's boss serves on the House Transportation and Infrastructure Committee
Bradley	Bottoms	Chief of Staff	John Garamendi	CA03	Staffer's boss serves on the House Transportation and Infrastructure Committee
Iain	Hart	Legislative Director	John Garamendi	CA03	Staffer's boss serves on the House Transportation and Infrastructure Committee
Sarah	Jackson	Legislative Director	Mark DeSaulnier	CA11	Staffer's boss serves on the House Transportation and Infrastructure Committee
Philippa	Bradley	Deputy Chief of Staff	John Duarte	CA13	Staffer's boss serves on the House Transportation and Infrastructure Committee
Sharon	Wagener	Legislative Director	Julia Brownley	CA26	Staffer's boss serves on the House Transportation and Infrastructure Committee
Bridget	Lawson	Legislative Assistant	Eleanor Holmes Norton	DC01	Staffer's boss serves on the House Transportation and Infrastructure Committee
Libby	Tidwell	Legislative Director	Brian Mast	FL18	Staffer's boss serves on the House Transportation and Infrastructure Committee
Madison	Hardimon	Deputy Chief of Staff	Carlos Gimenez	FL26	Staffer's boss serves on the House Transportation and Infrastructure Committee
Khaula	Kaiser	Legislative Director	Hank Johnson	GA04	Staffer's boss serves on the House Transportation and Infrastructure Committee
Matt	Alexis	Legislative Assistant	Nikema Williams	GA05	Staffer's boss serves on the House Transportation and Infrastructure Committee
Andrea	Martin	Legislative Director/Counsel	Andre Carson	IN07	Staffer's boss serves on the House Transportation and Infrastructure Committee
Josh	Eisemann	Legislative Fellow	Sharice Davids	KS03	Staffer's boss serves on the House Transportation and Infrastructure Committee
Brandon	Naylor	Deputy Chief of Staff	Sharice Davids	KS03	Staffer's boss serves on the House Transportation and Infrastructure Committee
Seana	Cranston	Deputy Chief of Staff/Legislative Director	Thomas Massie	KY04	Staffer's boss serves on the House Transportation and Infrastructure Committee
Maggie	Ayrea	D.C. Chief of Staff	Garret Graves	LA06	Staffer's boss serves on the House Transportation and Infrastructure Committee
William	Seabrook	Legislative Assistant	Stephen Lynch	MA08	Staffer's boss serves on the House Transportation and Infrastructure Committee
Allie	Esau	Legislative Director	Pete Stauber	MN08	Staffer's boss serves on the House Transportation and Infrastructure Committee
Jon	Harder	Legislative Assistant/Digital Director	Sam Graves	MO06	Staffer's boss serves on the House Transportation and Infrastructure Committee
Bubba	White	Legislative Director	David Rouzer	NC07	Staffer's boss serves on the House Transportation and Infrastructure Committee
Ryan	Dieker	Legislative Director	Chuck Edwards	NC11	Staffer's boss serves on the House Transportation and Infrastructure Committee
Haddon	Antonucci	Policy Director	Jeff Van Drew	NJ02	Staffer's boss serves on the House Transportation and Infrastructure Committee
Sam	Morgante	Legislative Director	Donald M. Payne Jr.	NJ10	Staffer's boss serves on the House Transportation and Infrastructure Committee
Mitch	Moonier	Legislative Assistant	Dina Titus	NV01	Staffer's boss serves on the House Transportation and Infrastructure Committee
Matthew	Clarkin	Legislative Aide	Brian Fitzpatrick	PA01	Staffer's boss serves on the House Transportation and Infrastructure Committee
Patrick	Schilling	Legislative Director	Scott Perry	PA10	Staffer's boss serves on the House Transportation and Infrastructure Committee
Kelsey	Wolfgram	Legislative Director	Tim Burchett	TN02	Staffer's boss serves on the House Transportation and Infrastructure Committee
Alex	Schnelle	Deputy Chief of Staff	Steve Cohen	TN09	Staffer's boss serves on the House Transportation and Infrastructure Committee
Mike	Curto	General Counsel/Chief Counsel	Troy Nehls	TX22	Staffer's boss serves on the House Transportation and Infrastructure Committee
Whitley	O'Neal	Legislative Director	Colin Allred	TX32	Staffer's boss serves on the House Transportation and Infrastructure Committee
Miriam	Harmer	Counsel/Legislative Director	Burgess Owens	UT04	Staffer's boss serves on the House Transportation and Infrastructure Committee
Sean	Garcia	Senior Legislative Assistant	Rick Larsen	WA02	Staffer's boss serves on the House Transportation and Infrastructure Committee
Hector	Colon	Legislative Director	Marilyn Strickland	WA10	Staffer's boss serves on the House Transportation and Infrastructure Committee
Grace	Paul	Legislative Assistant	Mike Gallagher	WI08	Staffer's boss serves on the House Transportation and Infrastructure Committee
Brian	Bell	Staff Director	House Aviation Subcommittee Minority		Staffer serves on the House Transportation and Infrastructure Committee
Andrew	Giacini		House Aviation Subcommittee Majority		Staffer serves on the House Transportation and Infrastructure Committee
Alex	Menardy	Professional Staff	House Aviation Subcommittee Minority		Staffer serves on the House Transportation and Infrastructure Committee
Hunter	Presti	Staff Director	House Aviation Subcommittee Majority		Staffer serves on the House Transportation and Infrastructure Committee
Chris	Senn	Counsel	House Aviation Subcommittee Majority		Staffer serves on the House Transportation and Infrastructure Committee

Zipline Congressional Staff Delegation Visit (Kannapolis, NC) February 24-25, 2023

— Friday, February 24th —

[8:50 AM EST] **Congressional Staff Departs Ronald Reagan Washington National (DCA)**
(American Airlines 798 / ALTERNATE FLIGHT United 1550 departs at 8:15 AM EST IAD => 9:43 AM EST CLT)

[10:27 AM EST] **Delegation Arrives Charlotte-Douglas International (CLT)**
(American Airlines 798 / ALTERNATE FLIGHT United 1550 arrives CLT at 9:43 AM EST)

[11:00 AM EST] **Delegation Departs for Concord-Padgett Regional Airport**

[11:45 AM EST] **Delegation Arrives Concord-Padgett Regional Airport**

[12:00 PM EST] **Delegation Lunch with Local Stakeholders**

- *Local elected officials*
- *Local educators*
- *Local economic development officials*
- *Zipline representatives*

[1:00 PM EST] **North Carolina Department of Transportation Briefing**

[2:15 PM EST] **Delegation Departs for Zipline Operations Center**

[2:30 PM EST] **Delegation Arrives Zipline for Site Visit**

- Welcome
- Overview of Zipline and operations
- Safety demonstration

[4:00 PM EST] **Delegation Departs Zipline for CLT -OR- Delegation Departs for Dinner**

[6:07 PM EST] **Congressional Staff Depart Charlotte-Douglas International (CLT)**
(American Airlines 1815 / ALTERNATE FLIGHT American Airlines 2632 departs at 6:14 PM EST CLT => 7:30 PM EST IAD)

[7:24 PM EST] **Congressional Staff Arrive Ronald Reagan Washington National (DCA)**

(American Airlines 1815 / ALTERNATE FLIGHT American Airlines 2632 arrives IAD at 7:30 PM EST)

-OR-

[5:00 PM EST] Delegation Dinner

[6:30 PM EST] Delegation End of Day / Personal Time

— Saturday, February 25th —

[7:30 AM EST] Congressional Staff Depart Hotel for CLT

[9:35 AM EST] Congressional Staff Depart Charlotte-Douglas International (CLT)
(American Airlines 400 / ALTERNATE FLIGHT United 3480 departs at 10:07 AM EST CLT => 11:38 AM EST IAD)

[11:00 AM EST] Congressional Staff Arrive Ronald Reagan Washington National (DCA)
(American Airlines 400 / ALTERNATE FLIGHT United 3480 arrives IAD at 11:38 AM EST)



January 18, 2023

Re: Zipline North Carolina STAFFDEL Invitation

Zipline very much appreciates Congress' work to ensure the safety of the National Airspace System (NAS) and efforts to thoughtfully craft legislation that will strengthen America's aviation system and encourage innovation in the coming years.

As you may know, [Zipline](#), a U.S. company, borne with the mission to provide every human on Earth with instant access to vital medical supplies, operates the world's largest autonomous on-demand drone delivery system. Zipline has used electric, lightweight autonomous aircraft to fly over 35 million miles and complete over 485,000 deliveries of vital medical products, including blood, vaccines and pharmaceuticals, around the globe in countries such as Japan, Ghana, Nigeria, and Rwanda. By replacing ground vehicle trips, Zipline has saved lives, reduced emissions, and improved medical access for millions of people overseas. In the U.S., Zipline currently conducts drone deliveries in North Carolina, Arkansas, and Utah and has agreements in place to expand into Washington state and other markets in the coming years.

Zipline understands that our industry and our services are new to most Americans and many of your constituents. Zipline firmly believes that stakeholder engagement is a key component to integrating uncrewed aircraft systems (UAS) into the NAS. To date, Zipline has had the privilege of hosting Members of Congress, DOT/FAA representatives, industry stakeholders, and local partners at our facilities to see how Zipline connects with communities to scale U.S. commercial drone operations—allowing companies to bring the same services and benefits to Americans as have been enjoyed by customers abroad—and to ensure American leadership in the next generation of aviation.

Zipline is pleased to invite you to participate in a Congressional Staff Delegation fact-finding trip / site visit to our Charlotte, North Carolina operations center on February 24, 2023. We are hopeful that this experience will provide a better understanding of our operations, community engagement, and the industry more broadly—especially as Congress continues work on the 2023 FAA Reauthorization. Included, please find a tentative trip agenda.

Zipline looks forward to working with you and your office on the safe integration of UAS into the NAS. As the 2023 FAA Reauthorization moves forward, Zipline commits to being a resource and partner to your office and other stakeholders to ensure that America fulfills its mission of remaining a global leader in aviation and the gold standard in aviation safety.

We appreciate your consideration of this invitation. Should you have any questions, please do not hesitate to reach out to me at kellyn.blossom@flyzipline.com.

Sincerely,

Kellyn Blossom

Enclosures