U.S. House of Representatives
COMMITTEE ON ETHICS

EMPLOYEE POST-TRAVEL DISCLOSURE FORM ☒ *Original* ☐ *Amendment*

This form is for disclosing the receipt of travel expenses from private sources for travel taken in connection with official duties. This form does not eliminate the need to report privately-funded travel on the annual *Financial Disclosure Statements* of those employees required to file them. In accordance with House Rule 25, clause 5, **you must complete this form and *file it with the Clerk of the House, by email at gifttravelreports@mail.house.gov*, within 15 days after travel is completed.** Please ***do not*** file this form with the Committee on Ethics.

NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001.

1. Name of Traveler: Joeana L. Middleton

2. a. Name of Accompanying Relative: _____ *OR* None ☒
   b. Relationship to Traveler: ☐ Spouse ☐ Child ☐ Other (specify): _____

3. a. **Dates:** Departure: October 1, 2022 Return: October 8, 2022
   b. Dates at Personal Expense, if any: _____ *OR* None ☒

4. Departure City: Washington, D.C. Destination: Japan Return City: Washington, D.C.

5. Sponsor(s), Who Paid for the Trip: U.S. Association of Former Members of Congress (FMC)

6. Describe Meetings and Events Attended:
   As part of the trip, we held numerous meetings with Japanese government leaders, business leaders, university students and citizens to discuss US-Japan relations. In addition, our visits included one to Iwakuni Base and meetings with US Consulate officials and staff from the Trade & Economic Policy Unit at the US Embassy in Tokyo.

7. Attached to this form are ***each*** of the following, *signify that each item is attached by checking the corresponding box*:
   a. ☒ a completed *Sponsor Post-Travel Disclosure Form*;
   b. ☒ the *Primary Trip Sponsor Form* completed by the trip sponsor ***prior*** to the trip, ***including all*** attachments ***and*** the *Additional Sponsor Form(s)*;
   c. ☒ page 2 of the completed *Traveler Form* submitted by the employee; ***and***
   d. ☒ the letter from the Committee on Ethics approving my participation on this trip.

8. a. ☒ I represent that I participated in each of the activities reflected in the attached sponsor's agenda.
   Signify statement is true by checking the box.
   b. If not, explain:

I certify that the information contained on this form is true, complete, and correct to the best of my knowledge.

Signature of Traveler: Joeana Middleton **Date:** October 21, 2022

I authorized this travel in advance. I have determined that all of the expenses listed on the attached *Sponsor Post-Travel Disclosure Form* were necessary and that the travel was in connection with the employee's official duties and would not create the appearance that the employee is using public office for private gain.

Name of Supervising Member: Diana DeGette **Date:** 10/21/2022

Signature of Supervising Member: Diana DeGette

U.S. House of Representatives
COMMITTEE ON ETHICS

SPONSOR POST-TRAVEL DISCLOSURE FORM

☐ *Original* ☐ *Amendment*

This form must be completed by an officer of any organization that served as the primary trip sponsor in providing travel expenses or reimbursement for travel expenses to House Members, officers, or employees under House Rule 25, clause 5. **A completed copy of the form must be provided to each House Member, officer, or employee who participated on the trip *within ten days of their return*.** You must answer all questions, and check all boxes, on this form for your submission to comply with House rules and the Committee's travel regulations. Failure to comply with this requirement may result in the denial of future requests to sponsor trips and/or subject the current traveler to disciplinary action or a requirement to repay the trip expenses.

NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001.

1. Sponsor(s) who paid for the trip: The U.S. Association of Former Members of Congress (FMC)
2. Travel Destination(s): Fukuoka, Hiroshima, Tokyo - Japan
3. Date of Departure: October 1 Date of Return: October 8
4. Name(s) of Traveler(s): Joeana Leigh Middleton

   Note: You may list more than one traveler on a form only if ***all*** information is ***identical*** for each person listed.
5. **Actual amount** of expenses paid on behalf of, or reimbursed to, each individual named in Question 4:

	Total **Transportation** Expenses	Total **Lodging** Expenses	Total **Meal** Expenses	Total **Other** Expenses (dollar amount per item and description)
Traveler	$5185.73	$1201.56	$393.53	$1718.00 (Meeting Rooms, Interpreter, Tour Guide, Entrance/Admission Fees, etc)
Accompanying Family Member	N/A	N/A	N/A	N/A

6. ☒ All expenses connected to the trip were for actual costs incurred and not a *per diem* or lump sum payment. *Signify statement is true by checking box.*

I certify that the information contained in this form is true, complete, and correct to the best of my knowledge.

Signature: Sabine Schleidt Date: 10/20/2022

Name: Sabine Schleidt Title: Chief Operating Officer

Organization: FMC

☒ *I am an officer of the above-named organization. Signify statement is true by checking box.*

Address: 1401 K st NW, Suite 901, Washington DC, 20005

Email: sschleidt@usafmc.org Telephone: 202-507-4849

Committee staff may contact the above-named individual if additional information is required.

If you have questions regarding your completion of this form, please contact the Committee on Ethics at 202-225-7103.

U.S. House of Representatives
COMMITTEE ON ETHICS

SPONSOR POST-TRAVEL DISCLOSURE FORM

☐ *Original* ☐ *Amendment*

This form must be completed by an officer of any organization that served as the primary trip sponsor in providing travel expenses or reimbursement for travel expenses to House Members, officers, or employees under House Rule 25, clause 5. **A completed copy of the form must be provided to each House Member, officer, or employee who participated on the trip *within ten days of their return*.** You must answer all questions, and check all boxes, on this form for your submission to comply with House rules and the Committee's travel regulations. Failure to comply with this requirement may result in the denial of future requests to sponsor trips and/or subject the current traveler to disciplinary action or a requirement to repay the trip expenses.

NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001.

1. Sponsor(s) who paid for the trip: The U.S. Association of Former Members of Congress (FMC)
2. Travel Destination(s): Fukuoka, Hiroshima, Tokyo - Japan
3. Date of Departure: October 1 Date of Return: October 8
4. Name(s) of Traveler(s): Joeana Leigh Middleton

   Note: You may list more than one traveler on a form only if ***all*** information is ***identical*** for each person listed.
5. **Actual amount** of expenses paid on behalf of, or reimbursed to, each individual named in Question 4:

	Total **Transportation** Expenses	Total **Lodging** Expenses	Total **Meal** Expenses	Total **Other** Expenses (dollar amount per item and description)
Traveler	$5185.73	$1201.56	$393.53	$1718.00 (Meeting Rooms, Interpreter, Tour Guide, Entrance/Admission Fees, etc)
Accompanying Family Member	N/A	N/A	N/A	N/A

6. ☒ All expenses connected to the trip were for actual costs incurred and not a *per diem* or lump sum payment. *Signify statement is true by checking box.*

I certify that the information contained in this form is true, complete, and correct to the best of my knowledge.

Signature: Sabine Schleidt Date: 10/20/2022

Name: Sabine Schleidt Title: Chief Operating Officer

Organization: FMC

☒ *I am an officer of the above-named organization. Signify statement is true by checking box.*

Address: 1401 K st NW, Suite 901, Washington DC, 20005

Email: sschleidt@usafmc.org Telephone: 202-507-4849

Committee staff may contact the above-named individual if additional information is required.

If you have questions regarding your completion of this form, please contact the Committee on Ethics at 202-225-7103.

U.S. House of Representatives
COMMITTEE ON ETHICS

TRAVELER FORM

1. Name of Traveler: Joeana "Jo" Middleton

2. Sponsor(s) who will be paying or providing in-kind support for the trip:
U.S. Association of Former Members of Congress (FMC)

3. City and State **OR** Foreign Country of Travel : Japan

4. a. Date of Departure: October 1, 2022 Date of Return: October 8, 2022

b. Yes ☐ No ■ Will you be extending the trip at your personal expense?

If yes, list dates at personal expense: _____

5. a. Yes ☐ No ■ Will you be accompanied by a family member at the sponsor's expense? **If yes:**

(1) Name of Accompanying Family Member: _____

(2) Relationship to Traveler: ☐ Spouse ☐ Child ☐ Other (specify): _____

(3) Yes ☐ No ☐ Accompanying Family Member is at least 18 years of age:

6. a. Yes ☐ No ■ Did the trip sponsor answer "Yes" to Question 8(c) on the *Primary Trip Sponsor Form* (i.e., travel is sponsored by an entity that employs a registered federal lobbyist or a foreign agent)?

b. **If yes**, and you are requesting lodging for two nights, explain why the second night is warranted:

7. Yes ■ No ☐ *Primary Trip Sponsor Form* is attached, including agenda, invitee list, and any other attachments and Additional Sponsor Forms.

NOTE: The agenda should show the traveler's individual schedule, including departure and arrival times and identify the specific events in which the traveler will be participating.

8. Explain why participation in the trip is connected to the traveler's individual official or representational duties.
Staff should include their job title and how the activities on the itinerary relate to their duties.
I currently serve as Chief of Staff for Congresswoman Diana DeGette, who is a longtime leader on Japan-related issues in the House. She co-chairs the Congressional Japan Study Group and leads regular trips to Japan for members. She's also actively involved with the Japan Center for International Exchange where she frequently co-chairs dialogues centered around strengthening US-Japan relations. Therefore, my participation in this trip is beneficial as it expands my knowledge and experience of Japan, so that I can better support my Member's priorities.

9. **Yes ☐ No ■ Is the traveler aware of any registered federal lobbyists or foreign agents involved planning, organizing, requesting, or arranging the trip?**

10. For staff travelers, to be completed by your employing Member:

ADVANCED AUTHORIZATION OF EMPLOYEE TRAVEL

I hereby authorize the individual named above, an employee of the U.S. House of Representatives who works under my direct supervision, to accept expenses for the trip described in this request. I have determined that the above-described travel is in connection with my employee's official duties and that acceptance of these expenses will not create the appearance that the employee is using public office for private gain.

Signature of Employing Member Diana DeGette Date 8/30/22

U.S. House of Representatives
COMMITTEE ON ETHICS

PRIMARY TRIP SPONSOR FORM

This form should be completed by private entities offering to provide travel or reimbursement for travel to House Members, officers, or employees under House Rule 25, clause 5. A completed copy of the form (and any attachments) should be provided to each invited House Member, officer, or employee, who will then forward it to the Committee together with a *Traveler Form* **at least 30 days before the start date of the trip**. The trip sponsor should *NOT* submit the form directly to the Committee. The Committee website (ethics.house.gov) provides detailed instructions for filling out the form.

NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001. Failure to comply with the Committee's Travel Regulations may also lead to the denial of permission to sponsor future trips.

1. Sponsor who will be paying for the trip:
   U.S. Association of Former Members of Congress (FMC)
2. ☑ I represent that the trip will not be financed, in whole or in part, by a registered federal lobbyist or foreign agent. *Signify that the statement is true by checking box.*
3. ***Check only one.*** I represent that:
   a. ☐ The primary trip sponsor has not accepted from any other source, funds intended directly or indirectly to finance any aspect of the trip: **OR**
   b. ☐ The trip is arranged without regard to congressional participation and the primary trip sponsor has accepted funds only from entities that will receive a tangible benefit in exchange for those funds: **OR**
   c. ■ The primary trip sponsor has accepted funds from other source(s) intended directly or indirectly to finance all or part of this trip and has enclosed disclosure forms from each of those entities.
   If "c" is checked, list the names of the additional sponsors:
   Sasakawa Peace Foundation USA
4. Provide names and titles of **ALL** House Members *and* employees you are inviting. **For each House invitee, provide an explanation of why the individual was invited** (include additional pages if necessary):
   See attached addendum
5. Yes ☐ No ■ Is travel being offered to an accompanying family member of the House invitee(s)?
6. Date of departure: October 1, 2022 Date of return: October 8, 2022
7. a. City of departure: See attached
   b. Destination(s): Fukuoka, Hiroshima and Tokyo, Japan
   c. City of return: See attached
8. ***Check only one.*** I represent that:
   a. ☐ The sponsor of the trip is an institution of higher education within the meaning of section 101 of the Higher Education Act of 1965: **OR**
   b. ■ The sponsor of the trip does not retain or employ a registered federal lobbyist or foreign agent: **OR**
   c. ☐ The sponsor employs or retains a registered federal lobbyist or foreign agent, but the trip is for attendance at a one-day event *and* lobbyist / foreign agent involvement in planning, organizing, requesting, or arranging the trip was *de minimis* under the Committee's travel regulations.
9. ***Check only one of the following***:
   a. ■ I checked 8(a) or (b) above; **OR**
   b. ☐ I checked 8(c) above but am not offering any lodging; **OR**
   c. ☐ I checked 8(c) above and am offering lodging and meals for one night; **OR**
   d. ☐ I checked 8(c) above and am offering lodging and meals for two nights. If you checked this box, explain why the second night of lodging is warranted:

10. ■ Attached is a detailed agenda of the activities House invitees will be participating in during the travel (i.e., an hourly description of planned activities for trip invitees). *Indicate agenda is attached by checking box.*

11. ***Check only one of the following***:
a. ■ I represent that a registered federal lobbyist or foreign agent will not accompany House Members or employees on any segment of the trip. *Signify that the statement is true by checking box;* **OR**
b. ☐ *Not Applicable.* Trip sponsor is a U.S. institution of higher education.

12. For ***each*** sponsor required to submit a sponsor form, describe the sponsor's interest in the subject matter of the trip ***and*** its role in organizing and/or conducting the trip:

See attachment

13. ***Answer parts a and b. Answer part c if necessary***:
a. Mode of travel: Air ■ Rail ■ Bus ☐ Car ☐ Other ■ (specify: Chartered Van)
b. Class of travel: Coach ☐ Business ☐ First ☐ Charter ☐ Other ■ (specify: Economy and Premium Economy)
c. If travel will be first class, or by chartered or private aircraft, explain why such travel is warranted:

14. ☑ I represent that the expenditures related to local area travel during the trip will be unrelated to personal or recreational activities of the invitee(s). *Signify that the statement is true by checking the box.*

15. ***Check only one.*** I represent that either:
a. ☐ The trip involves an event that is arranged or organized *without regard* to congressional participation and that meals provided to congressional participants are similar to those provided to or purchased by other event attendees; **OR**
b. ● The trip involves events that are arranged specifically *with regard* to congressional participation.
If "b" is checked:
1) Detail the cost *per day* of meals (approximate cost may be provided):
$130.00 (Good faith estimate)
2) Provide the reason for selecting the location of the event or trip:
See attachment

16. Name, nightly cost, and reasons for selecting each hotel or other lodging facility:
Hotel Name: ANA Intercontinental Tokyo City: Tokyo Cost Per Night: 198.39
Reason(s) for Selecting: Nearby government meeting partners' offices and American embassy.
Hotel Name: Okura Hotel Fukuoka City: Fukoka Cost Per Night: 156.08
Reason(s) for Selecting: Nearby key meeting partners and downtown Fukuoka.
Hotel Name: Grand Prince Hotel Hiroshima City: Hiroshima Cost Per Night: Approx. 256
Reason(s) for Selecting: Centrally located near key meeting partners in Hiroshima.

17. ■ I represent that all expenses connected to the trip will be for actual costs incurred and not a per diem or lump sum payment. *Signify that the statement is true by checking the box.*

18. **Total Expenses for each Participant:**

☐ Actual Amounts ☒ Good Faith Estimates	Total **Transportation** Expenses per Participant	Total **Lodging** Expenses per Participant	Total **Meal** Expenses per Participant
For each Member, Officer, or Employee	See attachment	See Attachment	See attachment
For each Accompanying Family Member	N/A	N/A	N/A

	Other Expenses (dollar amount per item)	Identify Specific Nature of "Other" Expenses (e.g., taxi, parking, registration fee, etc.)
For each Member, Officer, or Employee	$1,500	Translators, Guide, Room Fees, COVID Testing
For each Accompanying Family Member	N/A	N/A

NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001.

19. ***Check only one:***
    a. ☒ I certify that I am an officer of the organization listed below; **OR**
    b. ☐ *Not Applicable.* Trip sponsor is an individual or a U.S. institution of higher education.

20. I certify by my signature that
    a. I read and understand the Committee's Travel Regulations;
    b. I am not a registered federal lobbyist or registered foreign agent; and
    c. The information on this form is true, complete, and correct to the best of my knowledge.

Signature: Sabine Schleidt Date: 08/29/2022

Name: Sabine Schleidt Title: Chief Operating Officer

Organization: U.S. Association of Former Members of Congress (FMC)

Address: 1401 K Street NW, Suite 901, Washington, D.C. 20005

Email: SSchleidt@usafmc.org Telephone: (202) 507-4849

INSTRUCTIONS

Complete the *Primary Trip Sponsor Form* and submit the agenda, invitation list, any attachments, and any *Additional Trip Sponsor Forms* directly to the Travelers.

Written approval from the Committee on Ethics is required before traveling on this trip. The Committee on Ethics will notify the House invitees directly and will not notify the trip sponsors.

Willful or knowing misrepresentation on this form may be subject to criminal prosecution under 18 U.S.C. § 1001. Signatures must comply with section 104(bb) of the Travel Regulations.

For questions, please contact the Committee on Ethics at:

1015 Longworth House Office Building
Washington, D.C. 20515

ethicscommittee@mail.house.gov | 202-225-7103
More information and forms available at **ethics.house.gov**

U.S. House of Representatives
COMMITTEE ON ETHICS

ADDITIONAL TRIP SPONSOR FORM

This form should be completed by an organization that provides funds, services, or in-kind assistance to another entity to underwrite, in whole or in part, a trip or an event, meal, or activity that will occur during a trip, or a necessary expense that will be incurred during a trip, with express or implicit knowledge or understanding that one or more House Members or employees may participate in or attend that trip or event, or otherwise may be beneficiaries of the gift or donation. **Provide a copy of your completed form to the primary sponsor of the trip.**

NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001. Failure to comply with the Committee's Travel Regulations may also lead to the denial of permission to sponsor future trips.

1. Name of Primary Trip Sponsor: U.S. Assocation of Former Members of Congress (FMC)
2. Name of your organization: Sasakawa Peace Foundation USA
3. Yes ☒ No ☐ Is your organization designated a § 501(c)(3) charitable organization by the Internal Revenue Service?
4. Yes ☒ No ☐ Does your organization receive funding from any foreign government or multinational organization?
5. ***Check one.*** I certify that my organization:
   a. ☒ Has provided a grant, gift, or donation to the above-named Primary Trip Sponsor and conducts an audit or review of its grant, gift, or donation to ensure that the funds are spent in accordance with the terms of its grant, gift, or donation. **OR**
   b. ☐ Has had a direct role in the organizing, planning, or conducting of a trip to
      Destination: _____ on Date: _____
      that is being organized or arranged by the above-named Primary Trip Sponsor. **OR**
   c. ☐ Has provided in-kind support to the above-named Primary Trip Sponsor (*e.g.,* meeting planning assistance, meeting space and set-up, and paying for expenses related to this trip directly to the service provider).
6. ***Check only one:***
   a. ☒ My organization does not employ or retain a registered federal lobbyist or foreign agent **OR**
   b. ☐ My organization employs a registered federal lobbyist or foreign agent, but their involvement in planning, organizing, or arranging the trip was *de minimis* under the travel regulations.
7. I certify by my signature that
   a. I read and understand the Committee's Travel Regulations;
   b. I am not a registered federal lobbyist or registered foreign agent;
   c. I am an officer of this organization and am duly authorized to sign this form; and
   d. The information on this form is true, complete, and correct to the best of my knowledge.

Signature: _____ Date: 10/20/2022

Name: Sabine Schleidt Title: Chief Operating Officer

Organization: FMC

Address: 1401 K st NW, Suite 901, Washington DC, 20005

Email: sschleidt@usafmc.org Telephone: 202-507-4849

U.S. House of Representatives
COMMITTEE ON ETHICS

INSTRUCTIONS

Complete the *Additional Trip Sponsor Form* and submit the forms directly to the Primary Trip Sponsor.

Written approval from the Committee on Ethics is required before traveling on this trip. The Committee on Ethics will notify the House invitees directly and will not notify the trip sponsors.

Willful or knowing misrepresentation on this form may be subject to criminal prosecution under 18 U.S.C. § 1001. Signatures must comply with section 104(bb) of the Travel Regulations.

For questions, please contact the Committee on Ethics at:

1015 Longworth House Office Building
Washington, D.C. 20515

ethicscommittee@mail.house.gov | **202-225-7103**
More information and forms available at **ethics.house.gov**

U.S. House of Representatives

COMMITTEE ON ETHICS

Washington, DC 20515

September 28, 2022

Ms. Joeana Middleton
Office of the Honorable Diana DeGette
2111 Rayburn House Office Building
Washington, DC 20515

Dear Ms. Middleton:

Pursuant to House Rule 25, clause 5(d)(2), the Committee on Ethics hereby approves your proposed trip to Japan,[1] scheduled for October 1 to 8, 2022, sponsored by United States Association of Former Members of Congress and Sasakawa Peace Foundation USA.

You must complete an Employee Post-Travel Disclosure Form (which your employing Member must also sign) and file it, together with a Sponsor Post-Travel Disclosure Form completed by the trip sponsor, with the Clerk of the House within 15 days after your return from travel. As part of that filing, you are also required to attach a copy of this letter and both the Traveler and Primary Trip Sponsor Forms (including attachments) you previously submitted to the Committee in seeking pre-approval for this trip. If you are required to file an annual Financial Disclosure Statement, you must also report all travel expenses totaling more than $415 from a single source on the "Travel" schedule of your annual Financial Disclosure Statement covering this calendar year. Finally, Travel Regulation § 404(d) also requires you to keep a copy of all request forms and supporting information provided to the Committee for three subsequent Congresses from the date of travel.

Because the trip may involve meetings with foreign government representatives, we note that House employees may accept, under the Foreign Gifts and Decorations Act (FGDA), gifts "of minimal value [currently $415] tendered as a souvenir or mark of courtesy" by a foreign government. Any tangible gifts valued in excess of minimal value received from a foreign government must, within 60 days of acceptance, be disclosed on a Form for Disclosing Gifts from Foreign Governments and either turned over to the Clerk of the House, or, with the written approval of the Committee, retained for official use.

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[1] Please be aware that the Committee's review of the proposed trip does not extend to either the security situation in the destination country or security related to foreign travel in general. We recommend you contact the Office of House Security (OHS) for a safety and security briefing prior to your departure. OHS may be reached at (202) 226-2044 or ohsstaff@mail.house.gov. House travelers should also register for the U.S. State Department's Smart Traveler Enrollment Program at https://step.state.gov.

If you have any further questions, please contact the Committee's Office of Advice and Education at extension 5-7103.

Sincerely,

Theodore E. Deutch
Chairman

Michael Guest
Acting Ranking Member

TED/MG:kjf

FORMER MEMBERS OF CONGRESS
The Congressional Study Groups

2022 U.S. Congressional Chief of Staff Study Tour to Japan Agenda
Saturday, October 1, 2022 to Saturday, October 8, 2022
Tokyo, Fukuoka and Hiroshima, Japan
Last Update: 10/21/2022 3:06 PM | Meeting partners subject to change

Hotels

Hotel in Fukuoka	Hotel in Hiroshima	Hotel in Tokyo
The Okura Fukuoka	Grand Prince Hotel	ANA Intercontinental

Saturday, October 1, 2022 **[Travel Day] {Casual Attire}**

7:00 – 9:41 AM CT **NH 7477 Austin (AUS) to Chicago O'Hare (ORD)**

Mr. Jonas Miller

7:20 - 10:03 AM CT **UA 469 Houston (IAH) to Chicago O'Hare (ORD)**

Mr. John Gorczynski

7:59 AM – 9:24 AM ET **UA 4430 Washington Reagan (DCA) to Newark (EWR)**

Mr. Patrick Egenhofer

8:45 ET – 9:52 AM CT **UA 1044 Washington Reagan (DCA) to Chicago O'Hare (ORD)**

Ms. Jo Middleton
Mr. Kyle Jackson
Mr. Bradley Bottoms
Mr. Tim Cummings
Ms. Nancy Peele
Ms. Haruka Noishiki

11:50 AM ET **UA 79 Newark (EWR) to Tokyo Narita (NRT)**

Mr. Patrick Egenhofer

11:55 AM CT **NH 11 Chicago O'Hare (ORD) to Tokyo Narita (NRT)**

Ms. Jo Middleton
Mr. Kyle Jackson
Mr. Bradley Bottoms
Mr. Tim Cummings
Mr. John Gorczynski
Mr. Jonas Miller
Ms. Nancy Peele
Ms. Haruka Noishiki

Sunday, October 2, 2022 @Transit Points & Fukuoka **{Casual Attire}**

2:30 PM	**Arrival – UA 79 from Newark (EWR)**
3:00 PM	**Arrival – NH 11 from Chicago O'Hare**
Following	***Transfer*** from Tokyo Narita to Tokyo Haneda
7:00 PM – 8:55 PM	**NH0269 from Haneda to Fukuoka**
	Ms. Jo Middleton *Mr. Kyle Jackson* *Mr. Bradley Bottoms* *Mr. Tim Cummings* *Mr. John Gorczynski* *Mr. Jonas Miller* *Ms. Nancy Peele* *Ms. Haruka Noishiki* *Mr. Patrick Egenhofer*
Following	**Check in at hotel**
10:00 PM	**Informal Dinner: Delivered to your room**
	Pick up location: Lounge and Bar Hakatagawa, 1F

Monday, October 3, 2022 @ Fukuoka **{Business Attire}**

8:30 AM – 9:30 AM **Welcome to Japan: Japan 101**

Breakfast briefing with the US Consulate representative, Mr. Chuka Asike, Principal Officer at U.S. Consulate Fukuoka, with a basic introduction to Japan and overview of the region's significance both in the Japanese economy and in the development of trade partnerships across the Asia-Pacific

Meeting lead: John Gorczynski

The Okura Fukuoka Hotel, 3F, Asuka Room

9:45 AM – 10:20 AM **Car Transfer to Toyota's factory**

10:30 AM – 12:15 PM **Past and Present: Kyushu's Automotive Industry Up Close**

Site visit and guided tour of Toyota's Kyushu automotive plant, with subsequent discussion on the future of the automotive industry, vehicle technology (autonomous tech & robotics) and environmentally beneficial innovations

- Mr. Nagata, President
- Mr. Wakasa, General Manager
- Kazuki Matsuda, Global External Affairs Department

Meeting lead: Jonas Miller

1 Kamiaruki, Miyawaka City, Fukuoka Prefecture, Japan 823-0015

12:45 PM – 1:20 PM **Car Transfer back to Fukuoka**

1:30 PM – 2:45 PM **Hakata Ramen: From Regional Cuisine to Worldwide Renown**

Working lunch at Ichiran Ramen, a Hakata-style ramen restaurant, discussing with staff the creation of ramen, what makes Hakata-style unique, and how the style achieved popularity both domestically and abroad. Participants will gain important insight into the role of culinary diplomacy in a nation's soft power projection, especially the potential to boost regional cuisine as part of a nation's overall identity abroad.

Meeting lead: Nancy Peele

2 Chome-2-1, Fukuoka Center Building, B2F, Hakata Ekimae, Hakata Ward, Fukuoka 812-0011

3:00 PM – 3:30 PM **The History of Fukuoka**

Roundtable conversation with Professor Nobuhiro Aizawa on the role of the city as a gateway from Japan to the Asia-Pacific and how the city has gained traction from citizens across the country over the years and has grown to its vitality today.

Meeting lead: Jo Middleton + Kyle Jackson

The Okura Fukuoka Hotel, 3F, Asuka Room

3:30 PM – 3:45 PM **Walk to City Hall**

Depart from Meeting Room (3F Asuka Room)

4:00 PM – 5:00 PM **Gender Issues in Modern-Day Japan**
Roundtable discussion featuring Fukuoka City representatives on gender in Fukuoka lead by Professor Nobuhiro Aizawa, Associate Professor in the Department of Cultural Studies at Kyushu University

9th floor Conference Room, Fukuoka City Hall

Meeting lead: Jo Middleton+ Kyle Jackson

5:00 PM – 6:00 PM **Fukuoka on Foot: Walk Through Downtown Fukuoka**
Guided walking tour through Tenjin with two particular stops of interest underscoring Fukuoka's innovative approach to development. First stop: Fukuoka Growth Next, featuring a female entrepreneur. Second stop: public restrooms via Tenjin Underground Shopping Mall called Tenjin Chikagai as an example of local infrastructure.

Meeting lead: Jo Middleton+ Kyle Jackson

6:00 PM – 7:30 PM **A Cornerstone of Asia: Kyushu as a Geopolitical Hub of Asia**
Roundtable dinner conversation featuring Professor Nobuhiro Aizawa, Associate Professor in the Department of Cultural Studies at Kyushu University focusing on Fukuoka as a city of immigrants

Meeting lead: Jo Middleton+ Kyle Jackson

Shuho: Second floor, cozy plus Tenjin, 5-1-22 Watanabedori, chu-o ku, Fukuoka city, Fukuoka prefecture

Back at hotel **Covid rapid test and report results to Patrick and Haruka**

Bring: Passport & COVID Vaccine Card & Mask

**** prepare daypack (size: duffle or very small rolling) to last through Wednesday night. Main luggage will be sent to Tokyo directly****

Day pack should include:

- Travel documents (Passport(s), Vaccine Card, etc)
- Medication
- Valuables
- Clothing
- Toiletries

** make sure that liquids do not exceed 3 ounces, as we will be flying with our luggage **

Tuesday, October 4, 2022 @Fukuoka - Hiroshima {Business Attire}

**** wear walkable shoes, bring formal shoes to change****

6:30 AM **Informal Breakfast**

7:20 AM **Check out of Fukuoka Hotel; set out luggage to be shipped to Tokyo**

7:30 AM **Transit to Kitakyushu via bus**

9:00 AM – 11:30 AM **Site Tour at OCC Submarine Cable Facility**

Briefing on the role of the U.S.-Japan public and private partnerships in advancing connectivity and international projects underway and guided tour of an active vessel dedicated to submarine cable distribution

Meeting lead: Bradley Bottoms

1 Chome-105-2 Hibikimachi, Wakamatsu Ward, Kitakyushu, Fukuoka 808-0021, Japan

12:31 PM – 1:21 PM **Bullet train from Kokura to Hiroshima**
Bento Boxes (traditional lunch taken on trains) offered

Following **Check into Grand Prince Hotel Hiroshima**

3:00 PM – 3:20 PM **Conversation with Nuclear Survivor**
Conversation with *hibakusha,* nuclear bomb survivor on the lasting impact of nuclear weapons use and the future of nuclear nonproliferation.

Meeting lead: Kyle Jackson

3:20 PM – 4:00 PM **Peace Memorial Museum**
Guided walking tour of the peace memorial museum by Deputy Museum Director Toshihiro Toya

2022 marks the 77th anniversary of the end of World War II and the atomic bombing of Hiroshima on August 6, 1945. As the epicenter of the atomic explosion, Hiroshima Peace Park remains an important Japanese and international symbol of postwar reconciliation and nuclear nonproliferation. Through visits to and explanations of the Genbaku (Atomic Bomb) Dome, the Children's Peace Monument, and other memorials in the Park, this tour will give American participants insight into the lives of Hiroshima residents before and after the August 1945 bombing and a greater understanding of Hiroshima's enduring global peacemaking efforts.

Meeting lead: Kyle Jackson

4:00 PM– 4:40 PM **Wreath Laying Ceremony and Moment of Silence**
Wreath laying and guided English tour of the Park by Mr. Harada, Peace Volunteer, to understand the legacies of war and efforts towards peace

Meeting lead: Jonas Miller

5:00 PM – 6:00 PM **Courtesy Call with Governor Yuzaki**

Roundtable conversation on the importance of the U.S.-Japan partnership at local and national levels in order to construct a stable security environment in the Asia-Pacific.

Meeting lead: Jo Middleton

Hiroshima Prefectural Government Office
10-52 Motomachi, Naka Ward, Hiroshima, 730-8511, Japan

7:00 PM – 8:30 PM **Local Views on Nuclear Proliferation & Energy Ahead of the G7**

Dinner Roundtable conversation with Dr. Noriyuki Kawano, Dr. Shinsuke Tomotsugu, Dr. Luli van der Does and colleagues from the Center for Peace, Hiroshima University focusing on the unique history of nuclear power and proliferation in Hiroshima and Japan.

Meeting lead: Tim Cummings

Al Mandolino, B1F Parkside building, 2-8-4 Otemachi, Naka-ku, Hiroshima City, Hiroshima 730-0051

Wednesday, October 5, 2022 @Hiroshima – Tokyo {Business Casual Attire}

6:30 AM - **Individual breakfast**

8:15 AM **check out from Grand Prince Hotel**

8:30 AM – 9:00 AM **Preparing for a Global Summit**

Breakfast roundtable with logistical organizers from the Grand Prince Hotel Hiroshima of 2023 G7 Summit & Conference to understand the role of local community engagement ahead of key international summits.

Meeting lead: John Gorczynski

Grand Prince Hotel Hiroshima Meeting Room

9:31 AM – 9:57 AM **Transfer to Miyajima by High-Speed Ferry**

10:00 AM – 12:15 PM **Contextualizing Japan's Religious-Spiritual Heritage**

Discussion and tour of Itsukushima Shrine, a UNESCO World Heritage Site originally constructed in 593AD, and walking tour of Miyajima Island with head priest from the shrine.

The Island of Itsukushima, commonly known as "Miyajima," has been a holy place of Shintoism since the earliest times of modern Japanese civilization. The island's main shrine—also named Itsukushima—is of Shinto origin, a religion native to Japan which centers on polytheistic nature worship and whose origin of which goes back to primitive times. Over its long history, Shintoism has developed into a religion that has become truly unique in the world, adopting continental influences to combine with its own indigenous traditions. Japanese spiritual life is deeply rooted in Shintoism, and participants will learn of the significant role Shintoism plays in the life and mindset of Japanese citizens and politicians, who often pay visits to a variety of Shinto shrines, including controversial ones like Yasukuni Shrine in Tokyo which Prime Minister Shinzo Abe visited in December 2012.

Meeting lead: Nancy Peele

12:15 PM – 1:45 PM **Transfer to Iwakuni Base**

Briefing by Ms. Rie Oka, local guide and historian, on the U.S. historical military experience in Japan and domestic political landscape
(bento box or Convenience Store Lunch Experience)

2:00 – 4:30 PM	**Site visit to Iwakuni Base** Operations briefing at Marine Corps Air Station Iwakuni, site tour of the air traffic control tower and flight-line with U.S. military personnel to understand the role of the U.S.-Japan security partnership in the Asia-Pacific *Meeting lead: Nancy Peele*
4:30 PM	**Depart Iwakuni Base for Airport**
5:40 PM – 7:15 PM	**Flight from Iwakuni Airport to Haneda Airport**
8:00 PM	**Check into the ANA Intercontinental Tokyo Hotel**
8:20 PM	**Informal Dinner:** **Room Service at Hotel within 7500 yen**

Thursday, October 6, 2022 @Tokyo **{Business Attire}**

9:00 AM – 10:00 AM Deep Dive into Japan

Breakfast conversation featuring Japanese and international journalists on the priorities on the minds of Japanese policy makers and the general public with an opportunity for Chiefs of Staff to address their priorities off the record

- Peter Landers, Wall Street Journal
- Hideomi Kinoshita, Kyodo News
- Isabel Reynolds, Bloomberg

Meeting Lead: John Gorczynski

ANA Intercontinental Tokyo, Aries Room, 37th floor

10:15 AM – 11:00 AM Welcome to Tokyo

Coffee conversation with Dr. Atsushi Sunami, Sasakawa Peace Foundation, on the key takeaways from the visits to Fukuoka and Hiroshima and the importance of cross-cultural exchange for the future of the U.S. Japan relationship

ANA Intercontinental Tokyo, Aries Room, 37th floor

Meeting Lead: Jo Middleton

11:45 AM – 1:15 PM Understanding Japan's Role in the World

Country team briefing & luncheon with a representative from the Trade and Economic Policy Unit at the Embassy of the United States in Tokyo
Note from the Embassy – bring: Photo ID. Don't bring: laptop, water, food. Phone will be checked at front door. Citizens only.

U.S. Embassy, 1 Chome-10-5 Akasaka, Minato City, Tokyo 107-8420, Japan

Meeting lead: Tim Cummings

1:30 PM – 2:30 PM **National Diet Library**

Introduction of the bureau followed by a discussion joined by Mr. Kawanishi Akihiro, Director of Politics and Parliamentary Affairs Division and others from the Foreign Affairs and National Defense Division and the Economy, Trade and Industry Division

1. KAWANISHI Akihiro, Director of Politics and Parliamentary Affairs Division
2. YASUDA Takako, Researcher of Politics and Parliamentary Affairs Division (Parliamentary Affairs)
3. HIYAMA Chifuyu, Director of Foreign Affairs and National Defense Division
4. UEHARA Yukiko, Researcher of Foreign Affairs and National Defense Division
5. KYUKO Satomi, Researcher of Foreign Affairs and National Defense Division
6. AMEMIYA Takushi, Researcher of Economy, Trade and Industry Division

National Diet Library, 1-10-1, Nagatacho, Chiyoda-ku, Tokyo, 100-8924

Meeting lead: Kyle Jackson

4:00 PM – 5:30 PM **Bilateral Perspectives: Discussions with University Students**

Breakout room-style conversations with students from major universities around Tokyo to explain the structure of U.S. legislature and policymaking and to understand the state of adjustment

Sasakawa Peace Foundation Building
1-15-16 Toranomon, Minato-ku, Tokyo 105-8524, Japan

6:00 PM – 8:00 PM **Bilateral Legislative Exchange**

Roundtable dinner discussion with MOFA Staff to share best practices of building the bilateral partnership in the broader context of local historical, industrial and economic ties from both the Ministerial, central government and legislative office perspectives

Neboke Akasaka 3 Chome-11-17 Akasaka, Minato City, Tokyo 107-0052, Japan

Friday, October 7, 2022 @ Tokyo **{Business Attire}**

8:00 AM – 9:30 AM **Doing Business in Japan**
Breakfast roundtable with private-sector representatives focusing on workplace demographics, immigration & inclusion, and role of government in promoting economic development

ANA intercontinental Tokyo, Sirius Room, 37th floor

Meeting lead: Kyle Jackson

10:00 AM -11:30 AM **Meiji Shrine**
Guided tour and discussion on the Meiji Jingu grounds by the *kannushi,* spiritual leader of the Shrine

Meiji Jingu, dedicated to Emperor Meiji, the first emperor of modern Japan, is of Shinto origin, a religion native to Japan which centers on polytheistic nature worship and whose origin goes back to primitive times. Over its long history, Shintoism has developed into a religion that has become truly unique in the world, adopting continental influences to combine with its own indigenous traditions. Japanese spiritual and daily life is deeply rooted in Shintoism, and participants will learn of the significant role it plays in the life and mindset of Japanese citizens and politicians.

1-1 Yoyogikamizonocho, Shibuya City, Tokyo 151-8557, Japan
(meet at entrance by Harajyuku Station)

Meeting lead: Nancy Peele

12:00 PM – 12:50 PM **Legislative Exchange**
Bilateral luncheon discussion with The Hon. Iwao Horii, House of Councillors of the National Diet of Japan to strengthen U.S.-Japan legislative exchange

Upper House Members Building

Meeting lead: Bradley Bottoms

1:30 PM – 1:50 PM **US-Japan Relations in the Asia-Pacific**
Conversation with The Hon. Seiji Kihara, House of Representatives of the National Diet of Japan and additional policy staff from the Prime Minister's office on the direction of international relations in the Asia-Pacific and the direction of US-Japan relations as a cornerstone of Pacific affairs

Meeting lead: Jonas Miller

7:00 PM – 9:00 PM **Lessons Learned**
Closing dinner and reflection

Gun Ship at The New Otani Tokyo

10:00 PM **Set Out Luggage Downstairs to be Shipped to Airport**
Keep with you a day pack. Day pack should include anything you will need tomorrow and at the airport and your flight(s) back, including:

- Travel documents (Passport(s), Vaccine Card, etc)
- Medication
- Valuables

Saturday, October 8, 2022 @Tokyo **{Casual Attire} [Travel Day]**

10:45 AM	**Check out from Hotel**
Morning	**Depart Hotel for Narita Airport**
	Lunch at Narita Airport
Afternoon	**Flights Back to the US**
4:50 PM	**NH0002 to Washington Dulles IAD**
	Nancy Peele, Tim Cummings, Jo Middleton, Kyle Jackson
4:50 PM	**NH0174 to Houston IAH**
	John Gorczynski, Jonas Miller
5:00 PM	**NH008 to San Francisco SFO**
	Bradley Bottoms

Primary Trip Sponsor Form Addendum

4. This study tour is intended for current Chiefs of Staff at offices of current Members of the United States Congress; FMC invited Chiefs of Staff who have previously expressed interest in Japan and U.S.-Japan relations – in particular, security, energy, trade, and social issues – and serve on committees relevant to the trip's issue areas. Please find enclosed a list of all invitees.

Participant List:

7A.
Ms. Jo Middleton: Washington, DC
Mr. Kyle Jackson: Washington, DC
Ms. Liana Guerra: Washington, DC
Mr. Bradley Bottoms: Washington, DC
Mr. John Gorczynski: Houston, TX
Mr. Tim Cummings: Washington, DC
Ms. Nancy Peele: Washington, DC
Mr. Jonas Miller: Austin, TX

7C.
Ms. Jo Middleton: Washington, DC
Mr. Kyle Jackson: Washington, DC
Ms. Liana Guerra: Washington, DC
Mr. Bradley Bottoms: San Francisco, CA
Mr. John Gorczynski: Houston, TX
Mr. Tim Cummings: Washington, DC
Ms. Nancy Peele: Washington, DC
Mr. Jonas Miller: Austin, TX

12. The Congressional Study Group on Japan is among the largest and most active parliamentary exchange programs between the U.S. Congress and the legislative branch of Japan. The Study Group creates constant channels of communication and dialogue between American legislators and their counterparts in the Japanese Diet through regular roundtables in Washington, DC throughout the year in addition to trips such as the 2022 Chief of Staff Study Tour to Japan. It offers senior congressional staff a unique educational forum to examine issues including the U.S.-Japan security alliance, energy policy, bilateral and multilateral trade agreements, and social issues such as women in the workforce and demographic change. FMC's Congressional Study Group on Japan is responsible for organizing the program, arranging meetings, and inviting expert speakers to the study tour. FMC is solely responsible for all invitations to and communications with trip participants, as well as the budget for the 2022 Chief of Staff Study Tour to Japan.

Sasakawa Peace Foundation USA (SPFUSA) awards grant monies to fund the year-round programming of The Congressional Study Group on Japan as a part of their mission of promoting understanding between the U.S. and Japan. SPFUSA staff assists FMC in securing meetings in Tokyo and organizing logistics such as ground transportation in Japan.

15. b. 2) Tokyo is the financial and political hub of Japan, and the delegation will meet with high-level government officials, journalists and experts on issues ranging from security, women's status to energy policies. Additionally, through meetings with students and cultural figures as well as a visit to Meiji Shrine, participants will gain a holistic understanding of Japan's rich history, culture and religion.

Hiroshima is a fixture in the world of nuclear non-proliferation, and we have no doubt the insights the delegation will gather from the peace-driven municipal level approaches that the city brings. Beyond the legacy of nuclear weapons, Hirsohima prepares ahead of its 2023 G7 ground for international cooperation against the backdrop of culture and tradition, well represented by the Itsukushima Shrine on the Miyajima islands with a deep history of religion that has shaped Japanese society.

Fukuoka is a key example of a city revitalizing their local economy through innovative solutions. From smart city fixtures to mayoral leadership, the delegation will be exposed to a variety of different approaches that this unique intersection of the history of industry and innovation has pioneered.

18.

Transportation Expenses:
Ms. Jo Middleton: $5415.17
Mr. Kyle Jackson: $5415.17
Ms. Liana Guerra: $5415.17
Mr. Bradley Bottoms: $5682.07
Mr. John Gorczynski: $5415.17
Mr. Tim Cummings: $5415.17
Ms. Nancy Peele: $5415.17
Mr. Jonas Miller: $5792.37

Lodging Expenses:
Ms. Jo Middleton: $1,135.00
Mr. Kyle Jackson: $1,135.00
Ms. Liana Guerra: $1,135.00
Mr. Bradley Bottoms: $1,135.00

Mr. John Gorczynski: $1,135.00
Mr. Tim Cummings: $1,135.00
Ms. Nancy Peele: $1,135.00
Mr. Jonas Miller: $1,135.00

Meal Expenses:
Ms. Jo Middleton: $737.00
Mr. Kyle Jackson: $737.00
Ms. Liana Guerra: $737.00
Mr. Bradley Bottoms: $737.00
Mr. John Gorczynski: $737.00
Mr. Tim Cummings: $737.00
Ms. Nancy Peele: $737.00
Mr. Jonas Miller: $737.00

Additional Sponsor Form Addendum: Sasakawa Peace Foundation USA

4. The Embassy of Japan funds only one of Sasakawa USA's programs, the Japan-US Military Program (JUMP). Funding for all other programs put on by Sasakawa USA, including FMC's grant for the Congressional Study Group on Japan is 100% funded by non-governmental non-profits. No funding from the Embassy of Japan is ever spent on the Congressional Study Group on Japan.

2022 U.S. Congressional Chief of Staff Study Tour to Japan Agenda
Saturday, October 1, 2022 to Saturday, October 8, 2022
Tokyo, Fukuoka and Hiroshima, Japan
Last Update: 8/30/2022 12:24 PM | Meeting partners subject to change

Hotels

Hotel in Tokyo	Hotel in Hiroshima	Hotel in Fukuoka
ANA Intercontinental Tokyo	Grand Prince Hotel Hiroshima	The Okura Fukuoka

Saturday, October 1, 2022 **[Travel Day] {Casual Attire}**

Morning **Flights to Japan from DC or Another U.S. Airport to Narita**

Ms. Jo Middleton with the Office of Rep. Diana DeGette (D-CO)
Mr. Kyle Jackson with the Office of Rep. Larry Bucshon (R-IN)
Mr. Bradley Bottoms with the Office of Rep. John Garamendi (D-CA)
Mr. Tim Cummings with the Office of Rep. Jackie Walorski (R-IN)
Mr. John Gorczynski with the Office of Rep. Sylvia R. Garcia (D-TX)
Ms. Liana Guerra with the Office of Rep. Darren Soto (D-FL)
Mr. Jonas Miller with the Office of Rep. John Carter (R-TX)
Ms. Nancy Peele with the Office of Rep. Sam Graves (R-GA)
Ms. Haruka Noishiki (FMC Staff)
Another Member of the FMC Staff

DRAFT-INTERNAL

Sunday, October 2, 2022 @Fukuoka **[Travel Day] {Casual Attire}**

7:00 PM – 8:55 PM	**NH0269 Flight from Haneda to Fukuoka**
	Ms. Jo Middleton **Mr. Kyle Jackson** **Mr. Bradley Bottoms** **Mr. Tim Cummings** **Mr. John Gorczynski** **Ms. Liana Guerra** **Mr. Jonas Miller** **Ms. Nancy Peele** **Ms. Haruka Noishiki** **Another Member of the FMC Staff**
8:55 PM	**Flights Arrive in Fukuoka (8:55 PM via Haneda)**
10:00 PM	**Check in at hotel**
10 PM	**Informal Dinner: Room Service**

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Monday, October 3, 2022 @ Fukuoka **{Business Casual Attire}**

8:30 AM – 9:30 AM **Welcome to Japan: Japan 101**
Breakfast briefing with the US Consulate with a basic introduction to Japan and overview of the region's significance both in the Japanese economy and in the development of trade partnerships across the Asia-Pacific.

9:45 AM – 10:20 AM **Car Transfer to Toyota's factory**

10:30 AM – 12:30 PM **Past and Present: Kyushu's Automotive Industry Up Close**
Site visit to Toyota's factory

1 Kamiaruki, Miyawaka City, Fukuoka Prefecture, Japan 823-0015

12:45 PM – 1:20 PM **Car Transfer back to Fukuoka**

1:30 PM – 3:00 PM **A Cornerstone of Asia: Kyushu as a Geopolitical hub of Asia**
Roundtable luncheon conversation featuring Professor Nobuhiro Aizawa on the vantage point of Kyushu as Japan's historic gateway to the Asia-Pacific

4:00 PM – 5:00 PM **Fukuoka as a Hub for Innovation**
Courtesy Call with Mayor of Fukuoka Soichiro Takashima to understand the role of Mayoral leadership in cultivating a pioneer city with Smart City measures and incentives for business development and innovation

6:30 PM – 8:00 PM **Hakata Ramen experience**

**** prepare daypack to last through Thursday. Main luggage will be sent to Tokyo directly****
Day pack should include:

- Travel documents (Passport(s), Vaccine Card, etc)
- Medication
- Valuables
- Clothing
- Toiletries

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Tuesday, October 4, 2022 @Fukuoka - Hiroshima **{Business Casual Attire}**

8:00 AM **Informal Breakfast**

8:30 AM **Check out of Fukuoka Hotel; set out luggage to be shipped to Tokyo**

9 AM **Transit to Kitakyushu**

10:00 AM – 10:30AM **Briefing on shuttle to OCC Submarine Cable Facility**

10:30 AM – 11:45 AM **Site Tour at OCC Submarine Cable Facility**

1 Chome-105-2 Hibikimachi, Wakamatsu Ward, Kitakyushu, Fukuoka 808-0021, Japan

11:45 AM – 12:15 PM **Debrief on shuttle to Kokura Station**

12:31 PM – 1:21 PM **Bullet train from Kokura to Hiroshima**
Bento Boxes (traditional lunch taken on trains) offered

2:00 PM – 2:30 PM **Courtesy Call with Governor Yazaki**

3:00 PM – 4:15 PM **Peace Memorial Park and Museum**
Guided walking tour of the peace memorial park with Ms. Keiko Ogura, a *Hibakusha,* nuclear bomb survivor, on the lasting impact of nuclear weapons use and the future of nuclear nonproliferation followed by a self-guided visit to the Peace Memorial Museum

2022 marks the 77th anniversary of the end of World War II and the atomic bombing of Hiroshima on August 6, 1945. As the epicenter of the atomic explosion, Hiroshima Peace Park remains an important Japanese and international symbol of postwar reconciliation and nuclear nonproliferation. Through visits to and explanations of the Genbaku (Atomic Bomb) Dome, the Children's Peace Monument, and other memorials in the Park, this tour will give American participants insight into the lives of Hiroshima residents before and after the August 1945 bombing and a greater understanding of Hiroshima's enduring global peacemaking efforts.

4:15 PM– 4:30 PM **Wreath Laying Ceremony and Moment of Silence**

4:40 PM – 5:25 PM **Around the City in 45 Minutes: A Historical Tour of World Heritage Sites from the Water**
A rapid water taxi transit and tour from the vantage point of the water, around the hearts of the legacies of nuclear weapons use and the natural and historical cornerstone of Shintoism in Miyajima.

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6:00 PM **Check into Hotel**

6:30 PM – 8:30 PM **From Survivors to Leaders: Hiroshima's role in the U.S. – Japan partnership ahead of G7**
Dinner roundtable discussion with Governor Yuzaki and Professor Kazumi Mizumoto, Faculty of the Hiroshima Peace Institute at Hiroshima City University, on the G7 summit, the local economy, nuclear weapons in East Asia and the role of U.S. Japan cooperation on nonproliferation, and the leadership of Prime Minister Kishida in the Asia-Pacific

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Wednesday, October 5, 2022 @Hiroshima – Tokyo {Business Casual Attire}

8:00 AM – 11:00 AM **Contextualizing Japan's Religious-Spiritual Heritage**

Discussion and tour of Itsukushima Shrine, a UNESCO World Heritage Site originally constructed in 593AD, and walking tour of Miyajima Island with head priest from the shrine. Conclude with ropeway ride

The Island of Itsukushima, commonly known as "Miyajima," has been a holy place of Shintoism since the earliest times of modern Japanese civilization. The island's main shrine—also named Itsukushima—is of Shinto origin, a religion native to Japan which centers on polytheistic nature worship and whose origin of which goes back to primitive times. Over its long history, Shintoism has developed into a religion that has become truly unique in the world, adopting continental influences to combine with its own indigenous traditions. Japanese spiritual life is deeply rooted in Shintoism, and participants will learn of the significant role Shintoism plays in the life and mindset of Japanese citizens and politicians, who often pay visits to a variety of Shinto shrines, including controversial ones like Yasukuni Shrine in Tokyo which Prime Minister Shinzo Abe visited in December 2012.

11:15 PM – 12:45 PM **Transfer to Iwakuni Base**

45 minute briefing by FMC Staff on the U.S. historical military experience in Japan on the transit, a combination of a ferry from Miyajima to the mainland for 10 min and take bus

(bento box or Convenience Store Lunch Experience)

1:00 PM –3:15 PM **Site visit to Iwakuni Base**

Briefing and guided site tour with members of the U.S. military to understand the role of the U.S.-Japan security partnership in the Asia-Pacific

3:30 PM **Depart Iwakuni Base for Airport**

5:40 PM – 7:15 PM **Flight from Iwakuni Airport to Haneda Airport**

8:00 PM **Check into the ANA Intercontinental Tokyo Hotel**

8:20 PM **Informal Dinner: Room Service at Hotel**

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9:30 AM – 10:30 AM Deep Dive into Japan

Breakfast conversation featuring Japanese and international journalists on the Priorities on the minds of Japanese policy makers and the general public with an opportunity for Chiefs of Staff to address their priorities off the record

- Peter Landers, Wall Street Journal
- Noah Sneider, The Economist

10:45 AM – 11:15 AM Welcome to Tokyo

Breakfast conversation with Dr. Atsushi Sunami, Sasakawa Peace Foundation

12:00 PM – 1:15 PM Understanding Japan's Role in the World

Country team briefing with a representative from the Trade and Economic Policy Unit at the Embassy of the United States in Tokyo

1:30 PM – 2:30 PM Informal Lunch

4:00 PM – 5:30 PM Bilateral Perspectives: Discussions with Waseda University students

Breakout room-style conversations with students from Waseda University informally moderated by Dr. Mieko Nakabayashi, Professor at the Center for International Education, Waseda University or students from University of Tokyo informally moderated by Professor Fujiwara

6:00 PM – 8:00 PM Bilateral Legislative Exchange

Roundtable dinner discussion with Lower House Secretariat staff and National Diet Library Staff or MOFA Staff A dinner conversation to share best practices of building the bilateral partnership in the broader context of local historical, industrial and economic ties from both the Ministerial, central government and legislative office perspectives

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Friday, October 7, 2022 @ Tokyo **{Business Attire}**

8:00 AM – 9:30 AM **The Future of Labor: Work and Quality of Life**
Breakfast roundtable discussion with representatives from Business Advisory Council members on the aging workforce, immigration and inclusion in the workplace, changes in work-life balance, and the four-day workweek.

10:00 AM – 10:30 AM **State of Security in the Asia Pacific**
Roundtable discussion with Minister of Foreign Affairs Yoshimasa Hayashi on shared priorities for the US – Japan relationship

11:15 AM – 12:15 PM **Legislative Exchange**
Bilateral luncheon discussion with a member of the Diet to strengthen U.S.-Japan legislative exchange

12:45 PM – 2:00 PM **US-Japan Relations in the Asia-Pacific**
Roundtable luncheon discussion with Rep. Seiji Kihara (Deputy Chief Cabinet Secretary, LDP) and additional policy staff from the Prime Minister's office on the direction of international relations in the Asia-Pacific and the direction of US-Japan relations as a cornerstone of Pacific affairs

3:00 PM – 4:30 PM **Meiji Shrine**
Guided tour and discussion on the Meiji Jingu grounds by the *kannushi,* spiritual leader of the Shrine

Meiji Jingu, dedicated to Emperor Meiji, the first emperor of modern Japan, is of Shinto origin, a religion native to Japan which centers on polytheistic nature worship and whose origin goes back to primitive times. Over its long history, Shintoism has developed into a religion that has become truly unique in the world, adopting continental influences to combine with its own indigenous traditions. Japanese spiritual and daily life is deeply rooted in Shintoism, and participants will learn of the significant role it plays in the life and mindset of Japanese citizens and politicians.

1-1 Yoyogikamizonocho, Shibuya City, Tokyo 151-8557, Japan
(meet at entrance by Harajyuku Station)

7:00 PM – 9:00 PM **Lessons Learned**
Closing dinner and reflection

10:00 PM **Set out luggage to be shipped to Airport**
Keep with you a day pack. Day pack should include anything you will need at the airport and your flight(s) back, including:

- Travel documents (Passport(s), Vaccine Card, etc)
- Medication

DRAFT-INTERNAL

- Valuables

DRAFT-INTERNAL

Saturday, October 8, 2022 @Tokyo **{Casual Attire} [Travel Day]**

10:45 AM	**Check out from Hotel**
Morning	**Depart Hotel for Airport**
Afternoon	**Flights Back to the US**
4:50 PM	**NH0002 (to DC): Liana Guerra, Nancy Peele, Tim Cummings, Jo Middleton, Kyle Jackson**
4:50 PM	**NH0174 (to Houston): – John Gorczynski, Jonas Miller**
5:00 PM	**NH008 (to SFO): Bradley Bottoms**

DRAFT-INTERNAL

FMC

FORMER MEMBERS OF CONGRESS
THE CONGRESSIONAL STUDY GROUPS

1401 K STREET NW, SUITE 901 WASHINGTON, DC 20005
202.222.0972 | www.usafmc.org

August 30, 2022

Dear Colleague:

On behalf of the Congressional Study Group on Japan (CSGJ) and the Association of Former Members of Congress (FMC), it gives us great pleasure to invite you to participate in our Seventh Annual U.S. Congress Chief of Staff Study Tour to Japan.

The 2022 Study Tour will take place from **October 1-8** and will visit Tokyo, Fukuoka, and Hiroshima. Premium Economy airfare, lodging, ground transportation, and scheduled meal costs will be paid for by FMC, a congressionally-chartered, 501(c)(3) non-profit organization, in partnership with the generous support from Sasakawa Peace Foundation USA. We have funding for approximately eight Chiefs of Staff from the House. Participants are expected to attend all official meetings/programs throughout the duration of the Study Tour. Please note that participation is available on a first-come, first-served basis for a diverse, bipartisan delegation**.** This program constitutes privately-sponsored travel and will be approved by the House Ethics Committee.

The Congressional Study Group on Japan (CSGJ) – a non-partisan, non-advocacy legislative exchange housed in the U.S. Association of Former Members of Congress (FMC), a congressional chartered 501(c)(3) non-profit organization– has more than twenty years of history conducting successful, high-level, discussion-driven study tours for Members of Congress and senior congressional staff, which complement an active calendar of year-round programs on Capitol Hill. Fervently non-partisan and non-advocacy, our model promotes an active, substantive discussion among all principals and the development of lasting working relationships based on mutual respect and understanding.

The Study Tour for Chiefs of Staff provides an exciting new opportunity to build U.S.-Japan relationships at the regional and local levels of government and civil society, beyond the traditional Washington-Tokyo relationship. In 2019, the Congressional Study Group on Japan convened our successful inaugural trip for Chiefs of Staff to Tokyo and Osaka. The 2018 Study Tour to Japan visited Tokyo and Tohoku (Fukushima and Sendai). Together with a variety of leading officials and experts from academia, civil society, industry, the media, and government, you will have the opportunity to discuss topics of mutual concern and areas for cooperation, including:

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The Hon. Donna Edwards, *Vice President* | **The Hon. Dennis Ross**, *Vice President*
The Hon. Charles Boustany, *Immediate Past President*

EXECUTIVE TEAM:

Peter Weichlein Esq., *Chief Executive Officer* | **Sabine Schleidt,** *Chief Operating Officer*
Lorraine Harbison, *Program Director* | **Patrick Egenhofer** *Associate Director, Programs*

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- National and economic security in the Asia Pacific
- Front lines of innovation in technology, healthcare, and more
- Aging society and immigration

During the trip, you will also have an opportunity to discuss other topics including issues surrounding security issues in the region, regional and bilateral trade, and the roles of the representative offices in Japan.

Given the evolving nature of travel restrictions and public health guidelines both here in Washington, D.C. and in Japan, FMC will be taking steps to mitigate risks relating to disease spread and maintain flexibility in all planning, including adapting to the requirements set forth by the Government of Japan. All participants wishing to participate in this program will be required to show proof of full vaccination against COVID-19 one month prior to departure and participate in testing as required by airlines and the government of Japan. It is expected throughout the Study Tour that all participants fully comply with any safety or health precautions deemed necessary or requested by FMC staff, local authorities, or other program participants. Safety measures will include but are not limited to COVID-19 testing, social-distancing, wearing masks, hand-washing, and other behaviors that mitigate the spread of airborne or surface-spread illness. Should a Study Tour during the selected week be deemed inopportune or unfeasible, we will explore other possible dates later in the year.

We hope that you will join us for the continuation of this vital transpacific dialogue. Should you have any questions, please have your staff contact Ms. Haruka Noishiki, Program Officer for The Congressional Study Groups, at 202-222-0974 or HNoishiki@usafmc.org. Thank you very much for your kind consideration.

Yours,

Sabine Schleidt
Chief Operating Officer
Congressional Study Groups, FMC

Haruka Noishiki
Program Officer
Congressional Study Groups, FMC

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2022 Chief of Staff Study Tour
October 1 – October 8, 2022 | Fukuoka, Hiroshima, Tokyo – Japan

Invitee List:

1. Mr. Bradley Bottoms, Office of Rep. John Garamendi (D-CA)
2. Mr. Tim Cummings, Office of 2nd Congressional District of Indiana
3. Mr. John Gorczynski, Office of Rep. Sylvia R. Garcia (D-TX)
4. Ms. Liana Guerra, Office of Rep. Darren Soto (D-FL)
5. Mr. Kyle Jackson, Office of Rep. Larry Bucshon (R-IN)
6. Ms. Jo Middleton, Office of Rep. Diana DeGette (D-CO)
7. Mr. Jonas Miller, Office of Rep. John Carter (R-TX)
8. Ms. Nancy Peele, Office of Rep. Sam Graves (R-GA)

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