



U.S. House of Representatives

COMMITTEE ON ETHICS

EMPLOYEE POST-TRAVEL DISCLOSURE FORM Original Amendment

This form is for disclosing the receipt of travel expenses from private sources for travel taken in connection with official duties. This form does not eliminate the need to report privately-funded travel on the annual *Financial Disclosure Statements* of those employees required to file them. In accordance with House Rule 25, clause 5, **you must complete this form and file it with the Clerk of the House, by email at gifttravelreports@mail.house.gov, within 15 days after travel is completed.** Please **do not** file this form with the Committee on Ethics.

NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001.

- Name of Traveler: Christopher Gibson
- a. Name of Accompanying Relative: _____ **OR** None
 b. Relationship to Traveler: Spouse Child Other (specify): _____
- a. Dates: Departure: October 6, 2022 Return: October 6, 2022
 b. Dates at Personal Expense, if any: _____ **OR** None
- Departure City: Washington, DC Destination: Harper's Ferry, WV Return City: Washington, DC
- Sponsor(s), Who Paid for the Trip: Appalachian Trail Conservancy
- Describe Meetings and Events Attended:
 Went on tour of historic portions of Harper's Ferry, WV. Had lunch at ATC office with ATC staff and volunteers as well as NPS staff to discuss federal role in trail funding and maintenance. Went on hike of a portion of the Appalachian Trail with ATC staff, discussed trail maintenance.
- Attached to this form are **each** of the following, *signify that each item is attached by checking the corresponding box*:
 - a completed *Sponsor Post-Travel Disclosure Form*;
 - the *Primary Trip Sponsor Form* completed by the trip sponsor **prior** to the trip, **including all** attachments **and** the *Additional Sponsor Form(s)*;
 - page 2 of the completed *Traveler Form* submitted by the employee; **and**
 - the letter from the Committee on Ethics approving my participation on this trip.
- a. I represent that I participated in each of the activities reflected in the attached sponsor's agenda.
Signify statement is true by checking the box.
 b. If not, explain:

I certify that the information contained on this form is true, complete, and correct to the best of my knowledge.

Signature of Traveler: Christopher Gibson Date: 10/11/2022

I authorized this travel in advance. I have determined that all of the expenses listed on the attached *Sponsor Post-Travel Disclosure Form* were necessary and that the travel was in connection with the employee's official duties and would not create the appearance that the employee is using public office for private gain.

Name of Supervising Member: Jennifer Wexton Date: 10/11/2022

Signature of Supervising Member: 



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TRAVELER FORM

This form should be completed by House Members, officers, or employees seeking Committee approval of privately-sponsored travel or reimbursement for travel under House Rule 25, clause 5. The completed form should be submitted directly to the Committee by each invited House Member, officer, or employee, together with the completed and signed trip sponsor form(s) and any attachments. A copy of this form, minus this initial page, will be made available for public inspection. This form and any attachments may be delivered to the Committee at 1015 Longworth or e-mailed to travel.requests@mail.house.gov.

Your completed request must be submitted to the Committee no less than 30 days before your proposed departure date. Absent exceptional circumstances, permission will not be granted for requests received less than 30 days before the trip commences. **You must receive explicit approval from the Committee before you depart on this trip.**

Name of Traveler: Christopher Gibson

NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001.

I certify that the information contained on both pages of this form is true, complete, and correct to the best of my knowledge.

Signature: Christopher Gibson

Name of Signatory (if other than traveler): _____

For Staff (name of employing Member or Committee): Rep. Jennifer Wexton (VA-10)

Office Address: 1217 Longworth House Office Building

Telephone Number: 202-225-5136

Email Address of Contact Person: chris.gibson@mail.house.gov

Check this box if the sponsoring entity is a media outlet, the purpose of the trip is to make a media appearance sponsored by that entity, *and* these forms are being submitted to the Committee less than 30 days before the trip departure date.

NOTE: You must complete all of the contact information fields above, as Committee staff may need to contact you if additional information is required.

KEEP A COPY OF THIS FORM. Page 2 (but not this page) must be submitted to the Clerk as part of the post-travel disclosure required by House Rule 25. Travel Regulation § 404(d) also requires you to keep a copy of all request forms and supporting paperwork for three subsequent Congresses from the date of travel.

If there are any questions regarding this form, please contact the Committee on Ethics at 202-225-7103 or via e-mail: travel.requests@mail.house.gov.



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TRAVELER FORM

1. Name of Traveler: Christopher Gibson
2. Sponsor(s) who will be paying or providing in-kind support for the trip:
Appalachian Trail Conservancy
3. City and State **OR** Foreign Country of Travel: Harpers Ferry, West Virginia
4. a. Date of Departure: October 6, 2022 Date of Return: October 6, 2022
b. Yes No Will you be extending the trip at your personal expense?
If yes, list dates at personal expense: _____
5. a. Yes No Will you be accompanied by a family member at the sponsor's expense? **If yes:**
(1) Name of Accompanying Family Member: _____
(2) Relationship to Traveler: Spouse Child Other (specify): _____
(3) Yes No Accompanying Family Member is at least 18 years of age:
6. a. Yes No Did the trip sponsor answer "Yes" to Question 8(c) on the *Primary Trip Sponsor Form* (i.e., travel is sponsored by an entity that employs a registered federal lobbyist or a foreign agent)?
b. **If yes**, and you are requesting lodging for two nights, explain why the second night is warranted:
7. Yes No *Primary Trip Sponsor Form* is attached, including agenda, invitee list, and any other attachments and Additional Sponsor Forms.

NOTE: The agenda should show the traveler's individual schedule, including departure and arrival times and identify the specific events in which the traveler will be participating.
8. Explain why participation in the trip is connected to the traveler's individual official or representational duties.
Staff should include their job title and how the activities on the itinerary relate to their duties.
As the Legislative Assistant covering public land and environmental conservation in Rep. Wexton's office, participation in this trip will educate me on the management and conservation of the Appalachian Trail, which runs through my member's district (VA-10).
9. **Yes No Is the traveler aware of any registered federal lobbyists or foreign agents involved planning, organizing, requesting, or arranging the trip?**
10. For staff travelers, to be completed by your employing Member:

ADVANCED AUTHORIZATION OF EMPLOYEE TRAVEL

I hereby authorize the individual named above, an employee of the U.S. House of Representatives who works under my direct supervision, to accept expenses for the trip described in this request. I have determined that the above-described travel is in connection with my employee's official duties and that acceptance of these expenses will not create the appearance that the employee is using public office for private gain.

Signature of Employing Member _____

Date September 2, 2022



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PRIMARY TRIP SPONSOR FORM

This form should be completed by private entities offering to provide travel or reimbursement for travel to House Members, officers, or employees under House Rule 25, clause 5. A completed copy of the form (and any attachments) should be provided to each invited House Member, officer, or employee, who will then forward it to the Committee together with a *Traveler Form* **at least 30 days before the start date of the trip**. The trip sponsor should *NOT* submit the form directly to the Committee. The Committee website (ethics.house.gov) provides detailed instructions for filling out the form.

NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001. Failure to comply with the Committee's Travel Regulations may also lead to the denial of permission to sponsor future trips.

1. Sponsor who will be paying for the trip:
Appalachian Trail Conservancy
2. I represent that the trip will not be financed, in whole or in part, by a registered federal lobbyist or foreign agent. Signify that the statement is true by checking box.
3. **Check only one.** I represent that:
 - a. The primary trip sponsor has not accepted from any other source, funds intended directly or indirectly to finance any aspect of the trip: **OR**
 - b. The trip is arranged without regard to congressional participation and the primary trip sponsor has accepted funds only from entities that will receive a tangible benefit in exchange for those funds: **OR**
 - c. The primary trip sponsor has accepted funds from other source(s) intended directly or indirectly to finance all or part of this trip and has enclosed disclosure forms from each of those entities.
If "c" is checked, list the names of the additional sponsors:
4. Provide names and titles of **ALL** House Members *and* employees you are inviting. **For each House invitee, provide an explanation of why the individual was invited** (include additional pages if necessary):
Find attached at the end of this document a full list. No Members invited; only relevant staff.
5. Yes No Is travel being offered to an accompanying family member of the House invitee(s)?
6. Date of departure: 10/06/2022 Date of return: 10/06/2022
7. a. City of departure: Washington D.C.
b. Destination(s): Harpers Ferry, WV; section of Appalachian Trail nearby Harpers Ferry
c. City of return: Washington D.C.
8. **Check only one.** I represent that:
 - a. The sponsor of the trip is an institution of higher education within the meaning of section 101 of the Higher Education Act of 1965: **OR**
 - b. The sponsor of the trip does not retain or employ a registered federal lobbyist or foreign agent: **OR**
 - c. The sponsor employs or retains a registered federal lobbyist or foreign agent, but the trip is for attendance at a one-day event *and* lobbyist / foreign agent involvement in planning, organizing, requesting, or arranging the trip was *de minimis* under the Committee's travel regulations.
9. **Check only one of the following:**
 - a. I checked 8(a) or (b) above; **OR**
 - b. I checked 8(c) above but am not offering any lodging; **OR**
 - c. I checked 8(c) above and am offering lodging and meals for one night; **OR**
 - d. I checked 8(c) above and am offering lodging and meals for two nights. If you checked this box, explain why the second night of lodging is warranted:



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10. Attached is a detailed agenda of the activities House invitees will be participating in during the travel (i.e., an hourly description of planned activities for trip invitees). *Indicate agenda is attached by checking box.*
11. **Check only one of the following:**
- a. I represent that a registered federal lobbyist or foreign agent will not accompany House Members or employees on any segment of the trip. *Signify that the statement is true by checking box; OR*
- b. *Not Applicable.* Trip sponsor is a U.S. institution of higher education.
12. For **each** sponsor required to submit a sponsor form, describe the sponsor's interest in the subject matter of the trip **and** its role in organizing and/or conducting the trip:
 The Appalachian Trail Conservancy (ATC) is the 501(c)(3) dedicated to working with agency partners to protect and manage the Appalachian National Scenic Trail (ANST). All House employees invited to this event work for a Member with connections to the ANST, such as by being part of the ANST House Caucus, having the Trail in or near their District, serving on a committee with jurisdiction relevant to the ANST, or otherwise being a trail ally.
13. **Answer parts a and b. Answer part c if necessary:**
- a. Mode of travel: Air Rail Bus Car Other (specify: _____)
- b. Class of travel: Coach Business First Charter Other (specify: _____)
- c. If travel will be first class, or by chartered or private aircraft, explain why such travel is warranted:
 N/A
14. I represent that the expenditures related to local area travel during the trip will be unrelated to personal or recreational activities of the invitee(s). *Signify that the statement is true by checking the box.*
15. **Check only one.** I represent that either:
- a. The trip involves an event that is arranged or organized *without regard* to congressional participation and that meals provided to congressional participants are similar to those provided to or purchased by other event attendees; **OR**
- b. The trip involves events that are arranged specifically *with regard* to congressional participation.
 If "b" is checked:
- 1) Detail the cost *per day* of meals (approximate cost may be provided):
 Approximately \$25 per attendee (picnic lunch and snacks)
- 2) Provide the reason for selecting the location of the event or trip:
 ATC is headquartered in Harpers Ferry (doubles as visitor center) and the ANST goes there.
16. Name, nightly cost, and reasons for selecting each hotel or other lodging facility:
- Hotel Name: _____ City: _____ Cost Per Night: _____
 Reason(s) for Selecting: _____
- Hotel Name: _____ City: _____ Cost Per Night: _____
 Reason(s) for Selecting: _____
- Hotel Name: _____ City: _____ Cost Per Night: _____
 Reason(s) for Selecting: _____
17. I represent that all expenses connected to the trip will be for actual costs incurred and not a per diem or lump sum payment. *Signify that the statement is true by checking the box.*



18. Total Expenses for each Participant:

<input type="checkbox"/> Actual Amounts	Total Transportation Expenses per Participant	Total Lodging Expenses per Participant	Total Meal Expenses per Participant
<input type="checkbox"/> Good Faith Estimates			
For each Member, Officer, or Employee	\$40	\$0	\$25
For each Accompanying Family Member	N/A	N/A	N/A

	Other Expenses (dollar amount per item)	Identify Specific Nature of "Other" Expenses (e.g., taxi, parking, registration fee, etc.)
For each Member, Officer, or Employee		
For each Accompanying Family Member		

NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001.

19. **Check only one:**

- a. I certify that I am an officer of the organization listed below; **OR**
- b. *Not Applicable.* Trip sponsor is an individual or a U.S. institution of higher education.

20. I certify by my signature that

- a. I read and understand the Committee's Travel Regulations;
- b. I am not a registered federal lobbyist or registered foreign agent; and
- c. The information on this form is true, complete, and correct to the best of my knowledge.

Signature: Laura J. Belleville Date: 9/1/2022
 Name: Laura Belleville Title: VP, Conservation & Policy
 Organization: Appalachian Trail Conservancy
 Address: 799 Washington St, PO Box 807, Harpers Ferry, WV, 25425
 Email: lbelleville@appalachiantrail.org Telephone: (540) 449-1138

INSTRUCTIONS

Complete the *Primary Trip Sponsor Form* and submit the agenda, invitation list, any attachments, and any *Additional Trip Sponsor Forms* directly to the Travelers.

Written approval from the Committee on Ethics is required before traveling on this trip. The Committee on Ethics will notify the House invitees directly and will not notify the trip sponsors.

Willful or knowing misrepresentation on this form may be subject to criminal prosecution under 18 U.S.C. § 1001. Signatures must comply with section 104(bb) of the Travel Regulations.

For questions, please contact the Committee on Ethics at:



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PRIMARY TRIP SPONSOR FORM

This form should be completed by private entities offering to provide travel or reimbursement for travel to House Members, officers, or employees under House Rule 25, clause 5. A completed copy of the form (and any attachments) should be provided to each invited House Member, officer, or employee, who will then forward it to the Committee together with a *Traveler Form* **at least 30 days before the start date of the trip**. The trip sponsor should *NOT* submit the form directly to the Committee. The Committee website (ethics.house.gov) provides detailed instructions for filling out the form.

NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001. Failure to comply with the Committee's Travel Regulations may also lead to the denial of permission to sponsor future trips.

1. Sponsor who will be paying for the trip:
Appalachian Trail Conservancy (ATC)
2. I represent that the trip will not be financed, in whole or in part, by a registered federal lobbyist or foreign agent.
Signify that the statement is true by checking box.
3. **Check only one.** I represent that:
 - a. The primary trip sponsor has not accepted from any other source, funds intended directly or indirectly to finance any aspect of the trip: **OR**
 - b. The trip is arranged without regard to congressional participation and the primary trip sponsor has accepted funds only from entities that will receive a tangible benefit in exchange for those funds: **OR**
 - c. The primary trip sponsor has accepted funds from other source(s) intended directly or indirectly to finance all or part of this trip and has enclosed disclosure forms from each of those entities.
If "c" is checked, list the names of the additional sponsors:
4. Provide names and titles of **ALL** House Members *and* employees you are inviting. **For each House invitee, provide an explanation of why the individual was invited** (include additional pages if necessary):
A full list of invitees and their House affiliations is attached at the end.
5. Yes No Is travel being offered to an accompanying family member of the House invitee(s)?
6. Date of departure: 10/06/2022 Date of return: 10/06/2022
7. a. City of departure: Washington, D.C.
b. Destination(s): Harpers Ferry, WV; nearby section of the Appalachian Trail
c. City of return: Washington, D.C.
8. **Check only one.** I represent that:
 - a. The sponsor of the trip is an institution of higher education within the meaning of section 101 of the Higher Education Act of 1965: **OR**
 - b. The sponsor of the trip does not retain or employ a registered federal lobbyist or foreign agent: **OR**
 - c. The sponsor employs or retains a registered federal lobbyist or foreign agent, but the trip is for attendance at a one-day event *and* lobbyist / foreign agent involvement in planning, organizing, requesting, or arranging the trip was *de minimis* under the Committee's travel regulations.
9. **Check only one of the following:**
 - a. I checked 8(a) or (b) above; **OR**
 - b. I checked 8(c) above but am not offering any lodging; **OR**
 - c. I checked 8(c) above and am offering lodging and meals for one night; **OR**
 - d. I checked 8(c) above and am offering lodging and meals for two nights. If you checked this box, explain why the second night of lodging is warranted:



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10. Attached is a detailed agenda of the activities House invitees will be participating in during the travel (i.e., an hourly description of planned activities for trip invitees). *Indicate agenda is attached by checking box.*
11. **Check only one of the following:**
 a. I represent that a registered federal lobbyist or foreign agent will not accompany House Members or employees on any segment of the trip. *Signify that the statement is true by checking box; OR*
 b. *Not Applicable.* Trip sponsor is a U.S. institution of higher education.
12. For **each** sponsor required to submit a sponsor form, describe the sponsor's interest in the subject matter of the trip **and** its role in organizing and/or conducting the trip:
 ATC (sole sponsor) is a 501(c)(3) organization whose mission is to "protect, manage, and advocate for the Appalachian National Scenic Trail." All invitees are associated with House offices with a connection to the ANST, legislative jurisdiction over the ANST, or other connections to the Trail. The goals of the trip are described below.
13. **Answer parts a and b. Answer part c if necessary:**
 a. Mode of travel: Air Rail Bus Car Other (specify: Rental van)
 b. Class of travel: Coach Business First Charter Other (specify: Rental van)
 c. If travel will be first class, or by chartered or private aircraft, explain why such travel is warranted:
14. I represent that the expenditures related to local area travel during the trip will be unrelated to personal or recreational activities of the invitee(s). *Signify that the statement is true by checking the box.*
15. **Check only one.** I represent that either:
 a. The trip involves an event that is arranged or organized *without regard* to congressional participation and that meals provided to congressional participants are similar to those provided to or purchased by other event attendees; **OR**
 b. The trip involves events that are arranged specifically *with regard* to congressional participation.
 If "b" is checked:
 1) Detail the cost *per day* of meals (approximate cost may be provided):
 \$25 (good faith estimate)
 2) Provide the reason for selecting the location of the event or trip:
 ATC headquarters are in Harpers Ferry, and it is a near point to D.C. for the A.T.
16. Name, nightly cost, and reasons for selecting each hotel or other lodging facility:
 Hotel Name: _____ City: _____ Cost Per Night: _____
 Reason(s) for Selecting: _____
 Hotel Name: _____ City: _____ Cost Per Night: _____
 Reason(s) for Selecting: _____
 Hotel Name: _____ City: _____ Cost Per Night: _____
 Reason(s) for Selecting: _____
17. I represent that all expenses connected to the trip will be for actual costs incurred and not a per diem or lump sum payment. *Signify that the statement is true by checking the box.*



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18. **Total Expenses for each Participant:**

<input type="checkbox"/> Actual Amounts <input checked="" type="checkbox"/> Good Faith Estimates	Total Transportation Expenses per Participant	Total Lodging Expenses per Participant	Total Meal Expenses per Participant
For each Member, Officer, or Employee	\$30	N/A	\$25
For each Accompanying Family Member			

	Other Expenses (dollar amount per item)	Identify Specific Nature of "Other" Expenses (e.g., taxi, parking, registration fee, etc.)
For each Member, Officer, or Employee	N/A	N/A
For each Accompanying Family Member		


NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001.

19. **Check only one:**

- a. I certify that I am an officer of the organization listed below; **OR**
- b. *Not Applicable.* Trip sponsor is an individual or a U.S. institution of higher education.

20. I certify by my signature that

- a. I read and understand the Committee's Travel Regulations;
- b. I am not a registered federal lobbyist or registered foreign agent; and
- c. The information on this form is true, complete, and correct to the best of my knowledge.

Signature:  Date: 09/15/2022
 Name: Laura Belleville Title: Vice President of Conservation & Policy
 Organization: Appalachian Trail Conservancy
 Address: 799 Washington St., P.O. Box 807, Harpers Ferry, WV 25425
 Email: lbelleville@appalachiantrail.org Telephone: (540) 449-1138

INSTRUCTIONS

Complete the *Primary Trip Sponsor Form* and submit the agenda, invitation list, any attachments, and any *Additional Trip Sponsor Forms* directly to the Travelers.

Written approval from the Committee on Ethics is required before traveling on this trip. The Committee on Ethics will notify the House invitees directly and will not notify the trip sponsors.

Willful or knowing misrepresentation on this form may be subject to criminal prosecution under 18 U.S.C. § 1001. Signatures must comply with section 104(bb) of the Travel Regulations.

For questions, please contact the Committee on Ethics at:

1015 Longworth House Office Building
 Washington, D.C. 20515

ethicscommittee@mail.house.gov | 202-225-7103
 More information and forms available at ethics.house.gov



U.S. House of Representatives

COMMITTEE ON ETHICS

Washington, DC 20515

September 29, 2022

Mr. Christopher Gibson
Office of the Honorable Jennifer Wexton
1217 Longworth House Office Building
Washington, DC 20515

Dear Mr. Gibson:

Pursuant to House Rule 25, clause 5(d)(2), the Committee on Ethics hereby approves your proposed trip to Harpers Ferry, Virginia, scheduled for October 6, 2022, sponsored by Appalachian Trail Conservancy. We remind you that, because the trip sponsor employs a federal lobbyist, you may participate in officially-connected activity on one calendar day only.

You must complete an Employee Post-Travel Disclosure Form (which your employing Member must also sign) and file it, together with a Sponsor Post-Travel Disclosure Form completed by the trip sponsor, with the Clerk of the House within 15 days after your return from travel. As part of that filing, you are also required to attach a copy of this letter and both the Traveler and Primary Trip Sponsor Forms (including attachments) you previously submitted to the Committee in seeking pre-approval for this trip. If you are required to file an annual Financial Disclosure Statement, you must also report all travel expenses totaling more than \$415 from a single source on the "Travel" schedule of your annual Financial Disclosure Statement covering this calendar year. Finally, Travel Regulation § 404(d) also requires you to keep a copy of all request forms and supporting information provided to the Committee for three subsequent Congresses from the date of travel.

If you have any further questions, please contact the Committee's Office of Advice and Education at extension 5-7103.

Sincerely,

A handwritten signature in blue ink, appearing to read "Theodore E. Deutch".

Theodore E. Deutch
Chairman

A handwritten signature in blue ink, appearing to read "Michael Guest".

Michael Guest
Acting Ranking Member

TED/MG:emw

Goals:

1. Educate congressional staff on the Cooperative Management System (CMS), the unique public-private partnership by which the National Park Service, ATC, 31 volunteer-led Trail Clubs, and local land managers (other federal agencies, states, municipalities, and private landowners) co-manage America's most famous national trail. The CMS sets the ANST and National Trails System as a whole apart from other types of federal land, and understanding the way that this collaboration plays out on the ground is critical context for Congress' consideration of a host of issues affecting the ANST and other national trails.
2. Spread the message that the Appalachian Trail Corridor is one of the most important open spaces in the Eastern United States! (This umbrella statement encompasses recreation, protection of natural resources, preservation of cultural resources, scenic value, etc.)

Schedule:

- **8:30am:** Charter bus pickup from somewhere near congressional office buildings (location TBA)
- **10:30am:** Meet-and-greet with volunteers, ATC staff, and perhaps NPS ANST unit office staff at ATC Headquarters (also a visitor center)
- **11:00am:** Ranger-led interpretive tour of Harpers Ferry National Historic Park
- **12:00:** Travel to Appalachian National Scenic Trail
- **12:15:** Picnic and briefing on cooperative management, trail operations, and volunteerism on the National Trails System (we will not be talking about funding or other issues pending before Congress in any detail)
- **1:15:** Hike!
- **2:30:** Head back to DC
- **4:30:** Drop-off at pickup location

	Office	State	Staff Contact
Senate	Jon Ossoff	GA	Tarunika Anand
	Raphael Warnock	GA	Brandon Honeycutt
	Thom Tillis	NC	Harrison Walker
	Richard Burr	NC	Josh Bowlen
	Marsha Blackburn	TN	Daniel Hale
	Bill Hagerty	TN	Shea Throckmorton
	Mark Warner	VA	Micah Barbour
	Timothy Kaine	VA	Evan McWalters
	Joe Manchin	WV	Emma Bryan
	Shelley Moore Capito	WV	Baxter Carr
	Ben Cardin	MD	Shannon Frede
	Chris Van Hollen	MD	Meghan Conklin
	Pat Toomey	PA	Wesley Wright
	Bob Casey Jr.	PA	Joycelyn Pickens
	Cory Booker	NJ	Anna Whitney
	Bob Menendez	NJ	Josh Sanders
	Kirsten Gillibrand	NY	Claire Descamps
	Chuck Schumer	NY	Annie Daly
	Chris Murphy	CT	Emma Cimino
	Richard Blumenthal	CT	Brian Steele
	Elizabeth Warren	MA	Bruno Freitas
Ed Markey	MA	Hannah Vogel	
Ed Markey	MA	Violet Doucette	
Bernie Sanders	VT	Ethan Hinch	
Patrick Leahy	VT	Maya Cohn	
Jeanne Shaheen	NH	Janelle DiLuccia	
Maggie Hassan	NH	Nick Malatesta	
Susan Collins	ME	Molly Ryan	
Angus King	ME	Patrick Bond	
Caucus	Don Beyer (Co-chair)	VA	Kate Schisler
	Tim Burchett (Co-Chair)	TN	Courtney Kaufman
	Jamie Raskin	MD	Lucy Shaw
	Morgan Griffith	VA	Emily Michael
	Matt Cartwright	PA	Rachel Cohen
	Jim McGovern	MA	John Swords
	Sean Patrick Maloney	NY	Austin Yager
	David Price	NC	Elizabeth Adkins
	David Price	NC	Alexander Blanton
	David Price	NC	Deepa Patel
	Troy Balderson	OH	Stephen Reynolds
	Jennifer Wexton	VA	Mike Lucier
	Jennifer Wexton	VA	Chris Gibson
	Ann McLane Kuster	NH	Sam Cooper-Wall
	Ben Cline	VA	Nicole Manley
	Chris Pappas	NH	Maeve Dolan
Brett Guthrie	KY	Brian Fahey	

	Brett Guthrie	KY	Elaina Murphy
	Jared Golden	ME	Eric Kanter
	Peter Welch	VT	Brooke Grams
	Antonio Delgado	NY	Matthew Gerson
	Susan Wild	PA	Chris Cunningham
	Josh Gottheimer	NJ	Gil Thompson
	Diana Harshbarger	TN	Joe Gollinger
	Mariannette Miller-Meeks	IA	Kyle Jacobs
	Mondaire Jones	NY	Elyse Schupak
	Jahanna Hayes	CT	Ryan Casman
	Andrew Clyde	GA	Rachel Black
	Richard Neal	MA	Matthew Russett
	David Trone	MD	Eliana Kosova
	Tom Malinowski	NJ	Natalie Marek
	Scott Perry	PA	Patrick Schilling
	Fred Keller	PA	Kevin O'Keefe
	John Joyce	PA	Frederic Sottmick
	Bob Good	VA	Courtney Sosnowski
	David McKinley	WV	Jake Tyner
	Alex Mooney	WV	John Caddock
	Carol Miller	WV	Jacquelyn Incerto
	Chellie Pingree	ME	Lisa Pahel
	Chellie Pingree	ME	Sheron Luk
	Hakeem Jeffries	NY	Zoe Oreck
	Lucy McBath	GA	Matthew Golden
	Nikema Williams	GA	Matt Alexis
Other	Hank Johnson	GA	Rob Gray
	Barry Loudermilk	GA	Ashleigh Padgett
	Carolyn Bourdeaux	GA	Katie Greenberg
	Deborah Ross	NC	Huston Wallace
	Virginia Foxx	NC	Jason Harvey
	Alma Adams	NC	Dina Abdalla
	Chuck Fleischmann	TN	Minsu Crowder-Han
	Jamaal Bowman	NY	Rajid Sidora
	Brian Fitzpatrick	PA	Matthew Clarkin
	John Larson	CT	Emily Naden
	Madeleine Dean	PA	Colleen Carlos
	Jake Auchincloss	MA	Koray Rosati
	Jim Himes	CT	Sean Higgins
	Mikie Sherrill	NJ	Isaac Loeb
	C.A. Dutch Ruppersberger	MD	Daniel Clayton
	John Sarbanes	MD	Leila Duman
	Chrissy Houlahan	PA	Harrison Jumper
	House Democracy Partnership Commission		Alana Marsili
	HNRC		Brandon Bragato
	HNRC		Chris Rackens
Committee Staff	HNRC		Henry Wykowski

	HNRC		Patsy McEntee
	Senate ENR		David Brooks
	Diana DeGette	CO	Nick Anuzis
HNRC-NPFPL	Paul Tonko	NY	Miranda Miller
	Joe Neguse	CO	Abbie Callahan

Goals:

1. Educate congressional staff on the Cooperative Management System (CMS), the unique public-private partnership by which the National Park Service, ATC, 31 volunteer-led Trail Clubs, and local land managers (other federal agencies, states, municipalities, and private landowners) co-manage America's most famous national trail. The CMS sets the ANST and National Trails System as a whole apart from other types of federal land, and understanding the way that this collaboration plays out on the ground is critical context for Congress' consideration of a host of issues affecting the ANST and other national trails.
2. Spread the message that the Appalachian Trail Corridor is one of the most important open spaces in the Eastern United States! (This umbrella statement encompasses recreation, protection of natural resources, preservation of cultural resources, scenic value, etc.)

Schedule:

- **8:30am-10:30am:** Pickup attendees in rental passenger van on D St SE near Spirit of Justice Park and travel to ATC headquarters in Harpers Ferry.
- **10:30am-11:00am:** Quick tour of visitor center, including meet-and-greet with ATC staff and volunteers who will be running the visitor center and time to look at the interpretive materials, take polaroid photos in front of the building for the hiker binder (a thru-hiker tradition), and get water / use the restroom. Coffee, bananas, and doughnut holes served.
- **11:00am-12:00pm:** Interpretive tour of Harpers Ferry National Historic Park. Tour will be given by Creighton Waters, NPS Interpretive Ranger, leaving directly from ATC headquarters by foot and returning there after the tour.
- **12:00pm-12:45pm:** Picnic and discussion in garden at ATC headquarters with ATC staff (Sandra Marra, Katie Allen, Rachel Lettre, Anne Merrill, and Jeremy Kemp), volunteers (Jim Fetig, John Hedrick, and Chris Brunton from the Potomac Appalachian Trail Club), and ANST NPS unit office staff (Superintendent Wendy Janssen and Acting Chief Ranger Kurt Speers) who will share experiences related to working in the CMS, maintaining the Trail, and fostering volunteerism / civic engagement through cooperative management. A one-page description on the CMS will be included as context for the discussion, but, as mentioned, there will be no discussion of issues currently pending before Congress.
- **12:45pm-1:00pm:** Van takes participants (plus Anne, Rachel, and Jeremy) from ATC headquarters to the Weverton Park & Ride off Weverton Cliffs Road where the hike begins.
- **1:00pm-2:30pm:** Hike! The primary goal of taking a this 1.9 mile round trip walk on the A.T. up to the Weverton Cliffs overlook is to showcase the many subtle ways that trail managers and maintainers do things to improve the hiking experience and trail quality. We will also stop at a vista to walk congressional staff through the Visual Resources Inventory process that ATC field staff have been using to characterize and measure the views at many points along the A.T. in part in order to inform land protection prioritization. Volunteer leaders will drive separately and meet us at the trailhead.
- **2:30pm-4:30pm:** Travel back to D.C. in rental van.
- **4:30pm:** Drop-off at pickup location.

Final Congressional RSVP List:

- House
 - Courtney Kaufman (Rep. Burchett)
 - Henry Wykowski (House Natural Resources Committee)
 - Patsy McEntee (House Natural Resources Committee; NPS detailee)
 - Chris Gibson (Rep. Wexton)
 - Grace Rubinger (Rep. Beyer) (driving separately)
- Senate:
 - John Brady (Sen. King)
 - Joycelyn Pickens (Sen. Casey)
 - Violet Doucette (Sen. Markey)

Non-Congressional Invitees (some may not be able to make it):

- ATC Staff
 - Sandra Marra, CEO (picnic only)
 - Rachel Lettre, Mid-Atlantic Regional Director (based in DC; joining on van ride to and from Harpers Ferry)
 - Anne Merrill, Associate Vice President of Advancement (based in DC; joining on van ride to and from Harpers Ferry)
 - Katie Allen, Director of Landscape Conservation
 - Jeremy Kemp, Federal Policy Fellow (based in DC; joining on van ride to and from Harpers Ferry)
 - Dave Tarasevich, Visitor Services Representative (only at headquarters)
 - Jordan Bowman, Director of Communications (only at headquarters)
- Volunteers from A.T. Maintaining Clubs
 - Jim Fetig, incoming President, Potomac Appalachian Trail Club (PATC) (Harpers Ferry and Weverton Cliffs are sections maintained by PATC)
 - Chris Brunton, local maintainer, PATC
 - John Hedrick, PATC volunteer
 - Bill Susa, local maintainer, PATC
- National Park Service, ANST Unit Office
 - Superintendent Wendy Janssen
 - Acting Chief Ranger Kurt Speers

ATC staff will be on the hike are Jeremy, Rachel, Anne, and Katie,, as well as the above four volunteers from the Potomac Appalachian Trail Club. The same people will be at the picnic, except that Bill Susa (PATC volunteer) can only make the hike and Sandra Marra will only be at the picnic. Superintendent Janssen and Acting Chief Ranger Speers are also only coming for the picnic. During the quick trip to ATC headquarters before the historical tour, it will be only ATC staff (including Dave T. and Jordan B.) named here who will be accompanying the participants.

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	Tim Burchett (Co-Chair)	TN	Courtney Kaufman	Courtney.Kaufman@mail.house.gov	Yes	
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Caucus**

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Committee Staff					
HNRC (NPFPL)					



U.S. House of Representatives

COMMITTEE ON ETHICS

SPONSOR POST-TRAVEL DISCLOSURE FORM

Original

Amendment

This form must be completed by an officer of any organization that served as the primary trip sponsor in providing travel expenses or reimbursement for travel expenses to House Members, officers, or employees under House Rule 25, clause 5. **A completed copy of the form must be provided to each House Member, officer, or employee who participated on the trip within ten days of their return.** You must answer all questions, and check all boxes, on this form for your submission to comply with House rules and the Committee's travel regulations. Failure to comply with this requirement may result in the denial of future requests to sponsor trips and/or subject the current traveler to disciplinary action or a requirement to repay the trip expenses.

NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001.

- Sponsor(s) who paid for the trip: Appalachian Trail Conservancy
- Travel Destination(s): Harpers Ferry, WV; Weverton Cliffs (Appalachian Trail), MD
- Date of Departure: 10/06/2022 Date of Return: 10/06/2022
- Name(s) of Traveler(s): Henry Wykowski; Patsy McEntee; Chris Gibson

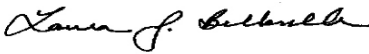
Note: You may list more than one traveler on a form only if *all* information is *identical* for each person listed.

- Actual amount of expenses paid on behalf of, or reimbursed to, each individual named in Question 4:

	Total Transportation Expenses	Total Lodging Expenses	Total Meal Expenses	Total Other Expenses (dollar amount per item and description)
Traveler	\$26.45	N/A	\$15.46	N/A
Accompanying Family Member	N/A	N/A	N/A	N/A

- All expenses connected to the trip were for actual costs incurred and not a *per diem* or lump sum payment. Signify statement is true by checking box.

I certify that the information contained in this form is true, complete, and correct to the best of my knowledge.

Signature:  Date: 10/17/2022

Name: Laura Belleville Title: VP of Conservation and Policy

Organization: Appalachian Trail Conservancy

I am an officer of the above-named organization. Signify statement is true by checking box.

Address: 799 Washington Street, P.O. Box 807, Harpers Ferry, WV 25425

Email: lbelleville@appalachiantrail.org Telephone: 540-449-1138

Committee staff may contact the above-named individual if additional information is required.

If you have questions regarding your completion of this form, please contact the Committee on Ethics at 202-225-7103.