



# U.S. House of Representatives COMMITTEE ON ETHICS

## EMPLOYEE POST-TRAVEL DISCLOSURE FORM Original Amendment

This form is for disclosing the receipt of travel expenses from private sources for travel taken in connection with official duties. This form does not eliminate the need to report privately-funded travel on the annual *Financial Disclosure Statements* of those employees required to file them. In accordance with House Rule 25, clause 5, **you must complete this form and file it with the Clerk of the House, by email at [gifttravelreports@mail.house.gov](mailto:gifttravelreports@mail.house.gov), within 15 days after travel is completed.** Please **do not** file this form with the Committee on Ethics.

**NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001.**

1. Name of Traveler: Ashlee Vinyard
2. a. Name of Accompanying Relative: \_\_\_\_\_ OR None   
 b. Relationship to Traveler:  Spouse  Child  Other (specify): \_\_\_\_\_
3. a. Dates: Departure: 9/7/22 Return: 9/9/22  
 b. Dates at Personal Expense, if any: \_\_\_\_\_ OR None
4. Departure City: Washington Dulles Destination: San Francisco Return City: Washington Dulles
5. Sponsor(s), Who Paid for the Trip: Global Women's Innovation Network (GlobalWIN)
6. Describe Meetings and Events Attended:  
 We had the opportunity to meet with female business leaders to discuss healthcare, cybersecurity, technology and several other policy issues. We also had several site visits that allowed us to see first-hand how the companies are leading the way in technology and innovation.
7. Attached to this form are **each** of the following, *signify that each item is attached by checking the corresponding box*:
  - a.  a completed *Sponsor Post-Travel Disclosure Form*;
  - b.  the *Primary Trip Sponsor Form* completed by the trip sponsor **prior** to the trip, **including all** attachments **and** the *Additional Sponsor Form(s)*;
  - c.  page 2 of the completed *Traveler Form* submitted by the employee; **and**
  - d.  the letter from the Committee on Ethics approving my participation on this trip.
8. a.  I represent that I participated in each of the activities reflected in the attached sponsor's agenda.  
**Signify statement is true by checking the box.**  
 b. If not, explain:

**I certify that the information contained on this form is true, complete, and correct to the best of my knowledge.**

Signature of Traveler:  Date: 9/22/22

I authorized this travel in advance. I have determined that all of the expenses listed on the attached *Sponsor Post-Travel Disclosure Form* were necessary and that the travel was in connection with the employee's official duties and would not create the appearance that the employee is using public office for private gain.

Name of Supervising Member: James Comer Date: 9/22/22

Signature of Supervising Member:



### SPONSOR POST-TRAVEL DISCLOSURE FORM

Original  Amendment

This form must be completed by an officer of any organization that served as the primary trip sponsor in providing travel expenses or reimbursement for travel expenses to House Members, officers, or employees under House Rule 25, clause 5. **A completed copy of the form must be provided to each House Member, officer, or employee who participated on the trip within ten days of their return.** You must answer all questions, and check all boxes, on this form for your submission to comply with House rules and the Committee's travel regulations. Failure to comply with this requirement may result in the denial of future requests to sponsor trips and/or subject the current traveler to disciplinary action or a requirement to repay the trip expenses.

**NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001.**

1. Sponsor(s) who paid for the trip: Global Women's Innovation Network (GlobalWIN)
2. Travel Destination(s): San Francisco, CA
3. Date of Departure: Wednesday, September 7, 2022 Date of Return: Friday, September 9, 2022
4. Name(s) of Traveler(s): Ashlee Vinyard

*Note:* You may list more than one traveler on a form only if *all* information is *identical* for each person listed.

5. Actual amount of expenses paid on behalf of, or reimbursed to, each individual named in Question 4:

	Total Transportation Expenses	Total Lodging Expenses	Total Meal Expenses	Total Other Expenses (dollar amount per item and description)
Traveler	\$663.25 airfare/ground transport	\$385.08	\$189.26	0.00
Accompanying Family Member				

6.  All expenses connected to the trip were for actual costs incurred and not a *per diem* or lump sum payment. *Signify statement is true by checking box.*

I certify that the information contained in this form is true, complete, and correct to the best of my knowledge.

Signature:  Date: 09/13/2022

Name: Helen Milby Title: Co-Founder & Executive Director

Organization: Global Women's Innovation Network (GlobalWIN)

*I am an officer of the above-named organization. Signify statement is true by checking box.*

Address: 233 Pennsylvania Avenue, SE Washington, DC 20003

Email: andrea@mietusevents.com Telephone: 301-518-6336

*Committee staff may contact the above-named individual if additional information is required.*

If you have questions regarding your completion of this form, please contact the Committee on Ethics at 202-225-7103.



U.S. House of Representatives

# COMMITTEE ON ETHICS

## PRIMARY TRIP SPONSOR FORM

This form should be completed by private entities offering to provide travel or reimbursement for travel to House Members, officers, or employees under House Rule 25, clause 5. A completed copy of the form (and any attachments) should be provided to each invited House Member, officer, or employee, who will then forward it to the Committee together with a *Traveler Form* **at least 30 days before the start date of the trip**. The trip sponsor should *NOT* submit the form directly to the Committee. The Committee website ([ethics.house.gov](http://ethics.house.gov)) provides detailed instructions for filling out the form.

**NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001. Failure to comply with the Committee's Travel Regulations may also lead to the denial of permission to sponsor future trips.**

1. Sponsor who will be paying for the trip:  
GlobalWIN (Global Women's Innovation Network)
2.  I represent that the trip will not be financed, in whole or in part, by a registered federal lobbyist or foreign agent. Signify that the statement is true by checking box.
3. **Check only one.** I represent that:
  - a.  The primary trip sponsor has not accepted from any other source, funds intended directly or indirectly to finance any aspect of the trip: **OR**
  - b.  The trip is arranged without regard to congressional participation and the primary trip sponsor has accepted funds only from entities that will receive a tangible benefit in exchange for those funds: **OR**
  - c.  The primary trip sponsor has accepted funds from other source(s) intended directly or indirectly to finance all or part of this trip and has enclosed disclosure forms from each of those entities.  
If "c" is checked, list the names of the additional sponsors:
4. Provide names and titles of ALL House Members *and* employees you are inviting. **For each House invitee, provide an explanation of why the individual was invited** (include additional pages if necessary):  
See attached
5. Yes  No  Is travel being offered to an accompanying family member of the House invitee(s)?
6. Date of departure: Wednesday, September 7, 2022 Date of return: Friday, September 9, 2022
7. a. City of departure: Washington Dulles International Airport (IAD)  
b. Destination(s): San Francisco, CA  
c. City of return: Washington Dulles International Airport (IAD)
8. **Check only one.** I represent that:
  - a.  The sponsor of the trip is an institution of higher education within the meaning of section 101 of the Higher Education Act of 1965: **OR**
  - b.  The sponsor of the trip does not retain or employ a registered federal lobbyist or foreign agent: **OR**
  - c.  The sponsor employs or retains a registered federal lobbyist or foreign agent, but the trip is for attendance at a one-day event *and* lobbyist / foreign agent involvement in planning, organizing, requesting, or arranging the trip was *de minimis* under the Committee's travel regulations.
9. **Check only one of the following:**
  - a.  I checked 8(a) or (b) above; **OR**
  - b.  I checked 8(c) above but am not offering any lodging; **OR**
  - c.  I checked 8(c) above and am offering lodging and meals for one night; **OR**
  - d.  I checked 8(c) above and am offering lodging and meals for two nights. If you checked this box, explain why the second night of lodging is warranted:  
Traveling to the west coast requires a 2 night stay



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# COMMITTEE ON ETHICS

10.  Attached is a detailed agenda of the activities House invitees will be participating in during the travel (i.e., an hourly description of planned activities for trip invitees). *Indicate agenda is attached by checking box.*
11. **Check only one of the following:**
- a.  I represent that a registered federal lobbyist or foreign agent will not accompany House Members or employees on any segment of the trip. *Signify that the statement is true by checking box; OR*
- b.  *Not Applicable.* Trip sponsor is a U.S. institution of higher education.
12. For **each** sponsor required to submit a sponsor form, describe the sponsor's interest in the subject matter of the trip **and** its role in organizing and/or conducting the trip:  
Attached
13. **Answer parts a and b. Answer part c if necessary:**
- a. Mode of travel: Air  Rail  Bus  Car  Other  (specify: \_\_\_\_\_)
- b. Class of travel: Coach  Business  First  Charter  Other  (specify: \_\_\_\_\_)
- c. If travel will be first class, or by chartered or private aircraft, explain why such travel is warranted:
14.  I represent that the expenditures related to local area travel during the trip will be unrelated to personal or recreational activities of the invitee(s). *Signify that the statement is true by checking the box.*
15. **Check only one.** I represent that either:
- a.  The trip involves an event that is arranged or organized *without regard* to congressional participation and that meals provided to congressional participants are similar to those provided to or purchased by other event attendees; **OR**
- b.  The trip involves events that are arranged specifically *with regard* to congressional participation.  
If "b" is checked:
- 1) Detail the cost *per day* of meals (approximate cost may be provided):  
\$59.25 on 1st day of travel, \$79.00 on day 2 , \$59.25 on last day of travel
- 2) Provide the reason for selecting the location of the event or trip:  
See attached
16. Name, nightly cost, and reasons for selecting each hotel or other lodging facility:
- Hotel Name: Sonder Mason Street City: San Francisco, CA Cost Per Night: \$154.00  
Reason(s) for Selecting: Reasonable rate and in Union Square for accessibility to meetings and programming
- Hotel Name: \_\_\_\_\_ City: \_\_\_\_\_ Cost Per Night: \_\_\_\_\_  
Reason(s) for Selecting: \_\_\_\_\_
- Hotel Name: \_\_\_\_\_ City: \_\_\_\_\_ Cost Per Night: \_\_\_\_\_  
Reason(s) for Selecting: \_\_\_\_\_
17.  I represent that all expenses connected to the trip will be for actual costs incurred and not a per diem or lump sum payment. *Signify that the statement is true by checking the box.*



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# COMMITTEE ON ETHICS

18. Total Expenses for each Participant:

<input type="checkbox"/> Actual Amounts <input checked="" type="checkbox"/> Good Faith Estimates	Total Transportation Expenses per Participant	Total Lodging Expenses per Participant	Total Meal Expenses per Participant
For each Member, Officer, or Employee	Total travel \$834.38 434.38 Airfare- 250.00 Ground and 150 Uber to IAD Airport	\$308.00	\$197.50
For each Accompanying Family Member			

	Other Expenses (dollar amount per item)	Identify Specific Nature of "Other" Expenses (e.g., taxi, parking, registration fee, etc.)
For each Member, Officer, or Employee		
For each Accompanying Family Member		


**NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001.**

19. Check only one:

- a.  I certify that I am an officer of the organization listed below; **OR**
- b.  Not Applicable. Trip sponsor is an individual or a U.S. institution of higher education.

20. I certify by my signature that

- a. I read and understand the Committee's Travel Regulations;
- b. I am not a registered federal lobbyist or registered foreign agent; and
- c. The information on this form is true, complete, and correct to the best of my knowledge.

Signature:  Date: 7/7/2022  
 Name: Helen Milby Title: Executive Director & Co-Founder  
 Organization: GlobalWIN (Global Women's Innovation Network)  
 Address: 233 Pennsylvania Avenue, SE Washington, DC 20003  
 Email: andrea@mietusevents.com Telephone: (301) 518-6336

### INSTRUCTIONS

Complete the *Primary Trip Sponsor Form* and submit the agenda, invitation list, any attachments, and any *Additional Trip Sponsor Forms* directly to the Travelers.

Written approval from the Committee on Ethics is required before traveling on this trip. The Committee on Ethics will notify the House invitees directly and will not notify the trip sponsors.

**Willful or knowing misrepresentation on this form may be subject to criminal prosecution under 18 U.S.C. § 1001. Signatures must comply with section 104(bb) of the Travel Regulations.**

For questions, please contact the Committee on Ethics at:

1015 Longworth House Office Building  
Washington, D.C. 20515

[ethicscommittee@mail.house.gov](mailto:ethicscommittee@mail.house.gov) | 202-225-7103  
More information and forms available at [ethics.house.gov](http://ethics.house.gov)



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# COMMITTEE ON ETHICS

## TRAVELER FORM

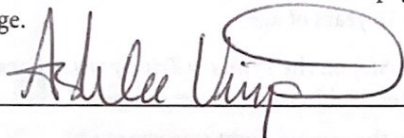
This form should be completed by House Members, officers, or employees seeking Committee approval of privately-sponsored travel or reimbursement for travel under House Rule 25, clause 5. The completed form should be submitted directly to the Committee by each invited House Member, officer, or employee, together with the completed and signed trip sponsor form(s) and any attachments. A copy of this form, minus this initial page, will be made available for public inspection. This form and any attachments may be delivered to the Committee at 1015 Longworth or e-mailed to [travel.requests@mail.house.gov](mailto:travel.requests@mail.house.gov).

Your completed request must be submitted to the Committee no less than 30 days before your proposed departure date. Absent exceptional circumstances, permission will not be granted for requests received less than 30 days before the trip commences. You must receive explicit approval from the Committee before you depart on this trip.

Name of Traveler: Ashlee Vinyard

NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001.

I certify that the information contained on both pages of this form is true, complete, and correct to the best of my knowledge.

Signature: 

Name of Signatory (if other than traveler): \_\_\_\_\_

For Staff (name of employing Member or Committee): House Committee on Oversight and Reform

Office Address: 2105 Rayburn House Office Building

Telephone Number: 202-225-5074

Email Address of Contact Person: ashlee.vinyard@mail.house.gov

Check this box if the sponsoring entity is a media outlet, the purpose of the trip is to make a media appearance sponsored by that entity, and these forms are being submitted to the Committee less than 30 days before the trip departure date.

NOTE: You must complete all of the contact information fields above, as Committee staff may need to contact you if additional information is required.

KEEP A COPY OF THIS FORM. Page 2 (but not this page) must be submitted to the Clerk as part of the post-travel disclosure required by House Rule 25. Travel Regulation § 404(d) also requires you to keep a copy of all request forms and supporting paperwork for three subsequent Congresses from the date of travel.

If there are any questions regarding this form, please contact the Committee on Ethics at 202-225-7103 or via e-mail: [travel.requests@mail.house.gov](mailto:travel.requests@mail.house.gov).



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COMMITTEE ON ETHICS

TRAVELER FORM

1. Name of Traveler: Ashlee Vinyard

2. Sponsor(s) who will be paying or providing in-kind support for the trip:  
GlobalWIN (Global Women's Innovation Network)

3. City and State OR Foreign Country of Travel : San Francisco, CA

4. a. Date of Departure: September 7, 2022 Date of Return: September 9, 2022

b. Yes  No  Will you be extending the trip at your personal expense?  
If yes, list dates at personal expense: \_\_\_\_\_

5. a. Yes  No  Will you be accompanied by a family member at the sponsor's expense? **If yes:**

(1) Name of Accompanying Family Member: \_\_\_\_\_

(2) Relationship to Traveler:  Spouse  Child  Other (specify): \_\_\_\_\_

(3) Yes  No  Accompanying Family Member is at least 18 years of age:

6. a. Yes  No  Did the trip sponsor answer "Yes" to Question 8(c) on the *Primary Trip Sponsor Form* (i.e., travel is sponsored by an entity that employs a registered federal lobbyist or a foreign agent)?

b. **If yes**, and you are requesting lodging for two nights, explain why the second night is warranted:

7. Yes  No  *Primary Trip Sponsor Form* is attached, including agenda, invitee list, and any other attachments and Additional Sponsor Forms.

*NOTE: The agenda should show the traveler's individual schedule, including departure and arrival times and identify the specific events in which the traveler will be participating.*

8. Explain why participation in the trip is connected to the traveler's individual official or representational duties. **Staff should include their job title and how the activities on the itinerary relate to their duties.**  
I serve as the Director of Operations for the House Oversight Committee. This trip will provide an opportunity to participate in policy discussions and interact with companies that are leading in technology and innovation. It will also provide an opportunity to develop bipartisan relationships with other participants.

9. Yes  No  Is the traveler aware of any registered federal lobbyists or foreign agents involved planning, organizing, requesting, or arranging the trip?

10. For staff travelers, to be completed by your employing Member:

ADVANCED AUTHORIZATION OF EMPLOYEE TRAVEL

I hereby authorize the individual named above, an employee of the U.S. House of Representatives who works under my direct supervision, to accept expenses for the trip described in this request. I have determined that the above-described travel is in connection with my employee's official duties and that acceptance of these expenses will not create the appearance that the employee is using public office for private gain.

Signature of Employing Member *James Comer* Date 08/07/2022



# U.S. House of Representatives

COMMITTEE ON ETHICS

Washington, DC 20515

August 22, 2022

Ms. Ashlee Vinyard  
Committee on Oversight and Reform  
2105 Rayburn House Office Building  
Washington, DC 20515

Dear Ms. Vinyard:

Pursuant to House Rule 25, clause 5(d)(2), the Committee on Ethics hereby approves your proposed trip to San Francisco, California, scheduled for September 7 to 9, 2022, sponsored by Global Women's Innovation Network.

You must complete an Employee Post-Travel Disclosure Form (which your employing Member must also sign) and file it, together with a Sponsor Post-Travel Disclosure Form completed by the trip sponsor, with the Clerk of the House within 15 days after your return from travel. As part of that filing, you are also required to attach a copy of this letter and both the Traveler and Primary Trip Sponsor Forms (including attachments) you previously submitted to the Committee in seeking pre-approval for this trip. If you are required to file an annual Financial Disclosure Statement, you must also report all travel expenses totaling more than \$415 from a single source on the "Travel" schedule of your annual Financial Disclosure Statement covering this calendar year. Finally, Travel Regulation § 404(d) also requires you to keep a copy of all request forms and supporting information provided to the Committee for three subsequent Congresses from the date of travel.



If you have any further questions, please contact the Committee's Office of Advice and Education at extension 5-7103.

Sincerely,



Theodore E. Deutch  
Chairman



Michael Guest  
Acting Ranking Member

TED/MG:mc



**GlobalWIN Staff Trip – San Francisco, CA**  
**Wednesday, September 7, 2022 – Friday, September 9, 2022**

**Attachment 1 – Question #4** – Names, titles, and explanation for invitation for all House invitees.

**GlobalWIN** is inviting the congressional staff below because of policy discussions and site visits with companies at the forefront of innovation and technology, as well as with female leaders in tech, automotives, politics, and other industries. Their work on these topics and active participation in our discussions will be a great asset to our delegation, which will include senior staff from both Republican and Democratic House offices.

Ananda	Bhatia	Legislative Assistant	House Select Committee on the Modernization of Congress
Casey	Bowman	Chief of Staff	Rep. Jaime Herrera Beutler
Ashley	Callen	Deputy Staff Director, Republican	House Committee on Oversight and Reform
Machalagh	Carr	General Counsel	Minority Leader Kevin McCarthy
Shirley	Dai	Legislative Director	Rep. Deborah Ross
Malikha	Daniels	Subcommittee Staff Director, Biotechnology, Horticulture and Research	House Agriculture Committee
Jessica	Donlon	General Counsel, Republican	House Committee on Oversight and Reform
Michelle	Dorothy	Chief of Staff	Rep. Chrissy Houlahan
Melanee (Mel)	Farrah	Chief of Staff	Rep. Nikema Williams
Betsy	Ferguson	Senior Counsel	House Judiciary Committee
McKenzie	Fields	Policy Adviser Education and Labor	Office of Speaker Nancy Pelosi
Jessica	Gail	Communications Director	Rep. Eric Swalwell
Agatha	Gucyski	Economic Policy Advisor	Rep. Lisa Blunt Rochester
Giulia	Giannangeli	Professional Staff Member, Republican	House Committee on Small Business
Tracie	Gibler	Chief of Staff	Rep. Marianne Miller Meeks
Waverly	Gordon	Deputy Staff Director, Democratic/General Counsel	House Committee on Energy and Commerce
Grace	Graham	Chief Counsel, Republican	House Subcommittee on Health

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Tiffany	Guarascio	Staff Director, Democratic	House Committee on Energy and Commerce
Rachel	Harris	Chief of Staff	Rep. Debbie Lesko
Chloe	Hunt	Chief of Staff	Rep. Sean Casten
Tasia	Jackson	Chief of Staff	Rep. Hakeem Jeffries
Nancy	Juarez	Chief of Staff	Rep. Marie Newman
Stacey	Leavandosky	Chief of Staff	Rep. Zoe Lofgren
Lauren	Lyles-Stolz	Health Legislative Assistant	Rep. Brad Schneider
Yana	Mayayeva	Chief of Staff	Rep. Jackie Speier
Aisling	McDonough	Chief of Staff	Rep. Anna Eshoo
Emily	Michael	Legislative Director	Rep. Morgan Griffith
Katherine	Monge	Senior Policy Advisor	Speaker Nancy Pelosi
Sarah	Moxley	Professional Staff Member	House Committee on Armed Services
Lizzy	O'Hara	Professional Staff Member	House Subcommittee on Health
Zoe	Oreck	Legislative Director / General Counsel	Rep. Hakeem Jeffries
Sruthi	Prabhu	Senior Policy Advisor	Rep. Trey Hollingsworth
Tara	Rountree	Chief of Staff	Rep. Don McEachin
Jaqueline	Serrano	Legislative Director	Rep. Tony Cardenas
Moh	Sharma	Outreach Director/Member Services Director/Policy Adviser	House Judiciary Committee
Olivia	Shields	Communications Director	Rep. Cathy McMorris Rodgers
Jennifer	Thornton	Trade Counsel	House Committee on Ways and Means
Sophie	Khanahmadi	Chief of Staff	Rep. Brett Guthrie
Britt	Van	Political Director	New Democrat Caucus
Kayla	Williams	Chief of Staff	Rep. Gregory Meeks
Veronica	Wong	Chief of Staff	Rep. Darrell Issa

San Francisco, CA  
2022 San Francisco Itinerary

Wednesday, September 7

8:20 AM ET Depart IAD on United Flight 424 for SFO

11:10 AM Arrive SFO

*30-minute drive*

12:30 PM Trip Welcome and Overview

1:00 PM During the Drive

**Overview:** While the delegation travels from the airport to its first meeting, Tizzy Brown, GlobalWIN's Senior Director and Vice President at HM&CO, will go over the details of the trip. During this time she will discuss an overview of GlobalWIN and purpose of its educational staff delegation trips. She will discuss why GlobalWIN is in San Francisco, and she will give a preview of each of the meetings the delegation will be attending.

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1:00 PM Lunch & Voices in Action ft. Twitter

2:30 PM 1355 Market St #900, San Francisco

**Overview:** Twitter is a digital social media platform that is widely known for being a domestic and global space for political discourse. The company is currently focusing on expanding broadband, technological innovation, widespread communication, and advancing their mission of serving open and uninfringed public conversation. During this meeting, to be had over lunch, we will discuss how critical the platform has become for quickly getting information out to constituents and districts, for garnering breaking news in a quick and digestible fashion, and for being a global connector. This will be with Twitter's team of public policy and digital creator professionals.

*11-minute drive*

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3:00 PM How the Gig Economy Has Changed the Workforce for Women ft. Uber

4:00 PM 1515 3rd St, San Francisco

**Overview:** Uber is well known for its public transportation model of ride-sharing with gig economy and contractor infrastructure. During this meeting, we will discuss how this business model creates a flexible schedule for women, who are typically the caregivers in households, to accumulate an income. This type of employment is a prime example of contracting work that helps to financially support mothers and caregivers who are able to set their own hours. We will also discuss the positive effects ride-sharing has on the environment and our nation's goals of lowering greenhouse gas emissions—the largest contributor to climate change. We will meet with Uber's government affairs team for this meeting.

*7-minute drive*

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## Wednesday, September 7

**4:30 PM**                      **Self-Driving Technology & Reception ft. Aurora Tech**  
5:30 PM                      85 Bluxome Street, San Francisco

**Overview:** Aurora Tech is a self-driving auto tech company with the goal of changing the way people and goods move through the world. They aim to revolutionize the transportation industry by making our roads more safe and more efficient. They partner with an ecosystem of logistics providers, ridesharing networks, vehicle manufacturers, and fleet management companies. During this meeting we will learn from Aurora's team of technical experts about how they are working to integrate their technology across these sectors, while also discussing the public policy hurdles it will need to overcome to come to market. Lastly, we will discuss how their location in the San Francisco Bay Area, which is known for the startups and new technology, is helping them navigate this ecosystem of partnerships hurdles.

*Time to check in with offices and work as needed.*

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**6:30 PM**                      **Dinner ft. Women in Leadership Across Innovation Sectors**  
8:30 PM                      Featuring executives from PhRMA, PG&E, Toyota, Intel, Abbott, Walmart, TSMC, the Blockchain Association & Steel Perlot

**Overview:** One of the things that makes GlobalWIN so special is our unique intersection of innovation across sectors. This dinner will give the GlobalWIN delegation the chance to meet with senior executive women across sectors, including autos, tech, biopharma, retail, manufacturing and more, to understand how top women in each of these industries navigate their executive leadership positions. It will also give the delegation the ability to meet with women representing sectors that both directly relate to their current role, and others that represent new opportunities for them, but exposing them to the familiar and new ideas.

*RON: Sonder at Found Union Square: 140 Mason Street, San Francisco*

## Thursday, September 8

**9:00 AM**                      **Breakfast & Green Tech in Autos & Demo ft. GM**  
10:00 AM                      1201 Bryant St San Francisco  
*Travel to next meeting in GM Fleet*

**Overview:** General Motors and Cruise will be the first companies in the world to run a commercial taxi service of self-driving cars in a major city. Recently, the California Public Utilities Commission approved Cruise's final application to start the commercial ride-hailing business in San Francisco. Cruise will use a fleet of 30 completely driverless all-electric Chevrolet Bolts to ferry passengers around parts of the city. During this meeting we will learn about the tech and what sets this fleet of driverless vehicle apart from others. We will also discuss the means by which this decision was made in the CA Commission and what issues the GM local government relations team worked on to help this fleet come to market. The Congressional staff will then have the opportunity to see this technology in action when they take the fleet to the next meeting. During the drive we will be shown how these features work on actual city streets.

*10-minute drive*

**10:30 AM**                      **Meeting with San Francisco Local Government Officials**  
11:45 AM                      San Francisco City Hall, 1 Dr Carlton B Goodlett Pl, San Francisco

**Overview:** San Francisco is known as one of the most liberal cities in America, but their recent local elections prove that while the Cook Political Report may say one thing, the politics of this city are far more complicated than a D+20 district. During this meeting with locally elected San Francisco politicians, we will learn about the tension within this city, especially as it relates to crime, opioids, and the homeless population. We will also learn about the city's investment strategy, as well as the interaction between the government and the *many* Fortune 100 companies and start-ups that call this city home, and why San Francisco has been such a hospitable city to new and emerging businesses.

Thursday, September 8

*15-minute drive*

**12:30 PM**                      **Lunch and Privacy Online ft. Meta**  
2:00 PM                      181 Fremont St, San Francisco

**Overview:** Meta is a social media platform that works to build technologies that help people connect, find communities and grow businesses. Meta works to give people the power to build community and bring the world closer together with communication, open political discourse, and connectivity. During this meeting, to be had over lunch, we will discuss how you can give people a voice, how to make technology accessible to everyone, and boosts businesses, all while keeping people safe and protecting privacy. We will meet over lunch with Meta's privacy team.

*4-minute walk*

**2:15 PM**                      **Using Tech to Modernize our World ft. DocuSign**  
3:15 PM                      221 Main Street, 15th Floor, San Francisco

**Overview:** Since its inception in 2003, DocuSign has been on a mission to accelerate business and simplify life for companies and people around the world. The company pioneered the development of e-signature technology, and today, DocuSign helps organizations connect and automate how they prepare, sign, act on, and manage agreements. They eliminate the paper, automate the process, and connect it to all the other systems that businesses are already using. During this meeting, we will have a discussion on the need for digitizing government by having Congress continue to lead efforts in modernizing how they operate administratively on Capitol Hill, and how those efforts will impact constituents, consumers and businesses across the country. We will be meeting with DocuSign's technology development team.

*7-minute walk*

**3:30 PM**                      **The Future of DEI in Law ft. Covington & Burling**  
4:30 PM                      Salesforce Tower, 415 Mission Street, Suite 5400, San Francisco

**Overview:** Covington & Burling LLC is a multinational law firm headquartered in DC. During this meeting we will sit down with their San Francisco practice to discuss how Law has changed just in a few short years in how it thinks about diversity, equity, and inclusion, both internally as a massive employer, but also in their work. We will sit down with a panel of lawyers leading their DEI practice to discuss this new and groundbreaking area of their work.

*Time to check in with offices and work as needed.*

**6:30 PM**                      **Women in Innovation Dinner ft Salesforce**  
9:00 PM                      Salesforce Ohana Floor, Salesforce Tower, 415 Mission Street, Suite 5400, San Francisco

**Overview:** In 1999, four Salesforce founders, living in San Francisco, launched a customer relationship management (CRM) system with a groundbreaking twist. All the software and critical customer data would be hosted on the internet and made available as a subscription service. This pioneering "software as a service," or SaaS, model quickly spread across the technology industry. From the start, Salesforce has sought to change the world for the better through technology that builds stronger relationships. Salesforce is now one of the largest economic and employment contributing company for the City of San Francisco. In this meeting, that will be hosted over dinner, we will discuss the economic, political, and developmental impacts Salesforce has had for San Francisco, and on a larger scale, the world. We will also discuss the pioneering technology innovation mindset of the founders and the increased mentality of the Silicon Valley becoming a boon for the tech industry with their contributions through Salesforce.

*RON: Sonder at Found Union Square: 140 Mason Street, San Francisco*

Friday, September 9

**8:00 AM**                      **Breakfast & Innovative Threat Detection ft. ThreatMetrix**  
9:00 AM                      Bodega- 140 Mason Street, San Francisco

**Overview:** ThreatMetrix from LexisNexis is a cybersecurity risk management system for digital intelligence and authentication that leverages global digital and physical identity intelligence, machine learning and advanced big data analytics to accelerate risk management decisions and fortify fraud defenses for businesses across the globe. Women are greatly underrepresented in the cybersecurity space, and this leading cyber tech startup is an example of when and how women lead in this space. During this breakfast we will delve into this complicated technology and discuss how it is working for governments and municipalities.

*10-minute drive*

**9:15 AM**                      **Making our Hospital Systems Work for Us ft. Sutter Health**  
10:45 AM                      1101 Van Ness Avenue, San Francisco

**Overview:** Sutter Health is a not-for-profit integrated health delivery system headquartered in Sacramento, California. It operates 24 acute care hospitals and over 200 clinics in Northern California. Sutter Health is especially well known for its excellent maternal health record. During this meeting we will meet with both the clinical maternal health team as well as the hospital business management team to discuss Sutter's model and how it can be implemented by other hospital systems in the US. This is especially relevant today as we have seen a sharp decline across the country in access to women's health.

*20-minute drive*

**1:10 PM**                      **Depart SFO Airport on United Flight 2002 for IAD Washington Dulles Airport**  
**9:11PM**                      **Arrive Washington Dulles Airport**

End of San Francisco Programming

## **Ethics Question # 12**

GlobalWIN highlights women leaders and connects the public and private sector through our programming that includes networking receptions, policy roundtables, career workshops, and educational trips in the United States and abroad. Our visit to San Francisco, CA will combine all tiers of GlobalWIN programming and provide all participants an opportunity to share their views during policy discussions and site visits with companies at the forefront of innovation and technology, as well as with female leaders in technology, health, cybersecurity, privacy, politics, and other industries. Their work on these topics and active participation in our discussions will be a great asset to our delegation, which will include senior staff from both Republican and Democratic House offices. GlobalWIN has organized and planned the trip with the professional guidance of our Executive Director, and GlobalWIN Co-Founder, Helen Milby, Tizzy Brown our Senior Director and Andrea Mietus our Senior Advisor.

## **Question 15-A-2**

On September 7<sup>th</sup> – September 9<sup>th</sup> GlobalWIN will bring 12-14 Congressional Staff members from Republican and Democratic Offices in the U.S. House of Representatives to San Francisco, CA for a variety of meetings and programming on an array of issues with companies at the forefront of innovation and technology, as well as with female leaders in health sciences, politics, and other industries.

Congressional staffers will have the unique opportunity to participate in meetings directly related to their subject matter expertise, while also gleaning information from non-direct and equally important sources. Our visit to San Francisco, CA will combine all tiers of GlobalWIN programming and provide participants with a rare opportunity to grow professionally while connecting with experts and Leaders in San Francisco, CA. This will be GlobalWIN's first time to San Francisco and we are excited to share the experience with our Congressional Delegation and our hosts and GlobalWIN allies.





Global Women's  
Innovation Network  
233 Pennsylvania Ave SE, 2<sup>nd</sup> Floor, Washington, DC 20003

August 6, 2022

Ashlee Vinyard  
Operations Director  
House Committee on Oversight and Reform  
U.S. House of Representatives  
Via Email

Dear Ms. Vinyard,

The Global Women's Innovation Network (GlobalWIN) invites you to join us for a delegation trip to San Francisco, California. We will depart from Washington, DC on Wednesday, September 7<sup>th</sup> and programming will begin upon arrival before departing San Francisco and returning to Washington, DC on the afternoon of Friday, September 9<sup>th</sup>. We have confirmed and will continue to add policy discussions and site visits with companies at the forefront of innovation and technology, as well as with female leaders in tech, automotives, politics, and other industries. Your work on these topics and active participation in our discussions will be a great asset to our delegation, which will include senior staff from both Republican and Democratic House offices.

GlobalWIN was founded in 2009 as an educational nonpartisan 501(c)(3) non-profit organization. With Honorary Co-Chairs Senators Shelley Moore Capito (R-WV) and Maggie Hassan (D-NH), Congresswomen Cathy McMorris Rodgers (WA-05) Debbie Wasserman Schultz (FL-23), Chrissy Houlahan (PA-06), and Young Kim (CA-39), GlobalWIN provides a dynamic forum for women executives and thought leaders in academia, government, and business who are passionate about innovation and its potential to advance critical policy issues. GlobalWIN is dedicated to helping women in these fields and related policy debates by providing opportunities to: 1) recognize their contributions to innovation and related policy debates; 2) share their views & engage publicly; 3) access resources that might not otherwise be readily available to accomplish these objectives; 4) broaden their network across areas of expertise and beyond our borders.

GlobalWIN offers to cover your travel, hotel, and meal expenses related to the trip, in compliance with the rules under House ethics laws. For background, we have a record of successful Congressional staff delegation trips, including London in 2013, Brussels in 2014, and Dublin in 2015, New York City in 2016, London in 2017, and Paris in 2018, London in 2019, Berlin in 2020, New York in 2021, and London and Austin so far in 2022, as well as several others.

**While submission of Ethics materials is not due until August 7<sup>th</sup>, due to the summer holiday schedule we will be asking participants to submit early, so please let us know at your earliest convenience if you are interested in participating by sending an email to our Senior Director, Tizzy Brown at [tizzy@helenmilby.com](mailto:tizzy@helenmilby.com) or by calling her at (603) 252-7496.**

Sincerely,

Helen Milby  
Executive Director, GlobalWIN

**2022 San Francisco Itinerary**

**Wednesday, September 7, 2022 – Friday, September 9, 2022**

**Wednesday, September 7**

**8:20AM ET** Depart IAD on United Flight 424 for SFO  
11:10AM PDT Arrive SFO

**12:30PM** Trip Overview with Tizzy Brown, GlobalWIN's Senior Director & VP  
1:00PM **HM&CO**

*30-minute drive*

**1:00PM** Adapting to Global Privacy Challenges Twitter Ft. Laura Hamady, Director of Privacy and  
2:30PM Data Protection Counsel, Ferial Rais, Privacy and Data Protection Operations Manager,  
Shabnam Tai, Sr. Legal Counsel, Damian Vogt, Sr. Privacy and Data Protection Program  
Manager  
1355 Market St #900, San Francisco

*11-minute drive*

**3:00PM** Safety and Mobility at Uber ft. Emilie Boman, Director of Public Policy,  
4:00 PM Safety and Delivery and Shin-pei Tsay, Director of Policy Cities and Transportation  
1515 3rd St, San Francisco

*7-minute drive*

**4:30PM** Safely Designing AV Technology ft. Natasha Tan, Director of UX Design,  
5:30PM **Aurora Tech**  
85 Bluxome Street, San Francisco

*Time to check in at the hotel.*

**6:30PM** Dinner ft. Women in Leadership Across Innovation Sectors  
8:30PM Featuring executives from Abbott, LexisNexis, PG&E, Toyota, & TSMC

- Badia Boudaiffa, Divisional Vice President, Abbott Diabetes Care, Abbott
- Rose Castanares, Senior Vice President Business Management, TSMC
- Christine Cowsert Chapman, Senior Vice President of Gas Engineering, and Service Planning and Design, PG&E
- Parul Sharma, Senior Director, LexisNexis Risk Solutions and Director of Professional Services, e-Commerce and Broader Market, ThreatMetrix
- Charlene Wu, Director, Machine Assisted Cognition, Toyota Research Institute

*RON: Sonder at FOUND Union Square: 140 Mason St, San Francisco, CA 94102*

**Thursday, September 8**

**8:15AM**                    **Depart Sonder for GM**

*15-minute drive*

**8:45AM**                    **Breakfast & Driverless Autos in San Francisco ft. Prashanthi Raman, VP of**  
**10:00 AM**                    **Global Government Affairs & Olivia Tsai, Head of Intellectual Property**  
GM: 1201 Bryant St San Francisco

*10-minute drive*

**10:30AM**                    **Meeting with San Francisco County Treasurer José Cisneros**  
**11:30AM**                    San Francisco City Hall, 1 Dr Carlton B Goodlett Pl, San Francisco

*15-minute drive*

**12:30PM**                    **Lunch and Introduction to the Metaverse ft. Hallie Benjamin, Director of**  
**2:00PM**                    **Privacy at Meta, and Karina Newton, Global Head Public Policy at Instagram**  
181 Fremont St, San Francisco

*4-minute walk*

**2:15PM**                    **Leading with Our Values: How our privacy and benefits/talent leaders are**  
**3:15PM**                    **shaping a more equitable tech experience? ft. Lindsey Finch, Executive Vice President,**  
**Global Policy & Product Legal and Abigail Hollingsworth, Vice President Global Benefits**  
Salesforce Tower East, 350 Mission Street, 30<sup>th</sup> Floor, San Francisco

*7-minute walk*

**3:30PM**                    **Institutional Culture and Social Responsibility: A Panel on the Emerging**  
**4:30 PM**                    **Field of Law and Considerations for Corporate America ft. Carolyn Ashby of Counsel, Chas**  
**Hamilton, Associate & Aaron Lewis, Partner**  
Salesforce Tower, 415 Mission Street, Suite 5400, San Francisco

*Time to check in with offices and work as needed.*

**6:30PM**                    **Dinner ft. Maggie Wilderotter, Interim CEO of DocuSign, and Oakland Mayor**  
**8:30PM**                    **Libby Schaaf**  
Toy Soldier: 52 Belden Pl, San Francisco

*15-minute walk to Sonder*

