



U.S. House of Representatives

COMMITTEE ON ETHICS

EMPLOYEE POST-TRAVEL DISCLOSURE FORM Original Amendment

This form is for disclosing the receipt of travel expenses from private sources for travel taken in connection with official duties. This form does not eliminate the need to report privately-funded travel on the annual *Financial Disclosure Statements* of those employees required to file them. In accordance with House Rule 25, clause 5, you must complete this form and file it with the Clerk of the House, by email at gifttravelreports@mail.house.gov, within 15 days after travel is completed. Please **do not** file this form with the Committee on Ethics.

NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001.

- Name of Traveler: Alexandra Lavy
- Name of Accompanying Relative: _____ OR None
 - Relationship to Traveler: Spouse Child Other (specify): _____
- Dates: Departure: 8/29/2022 Return: 9/02/2022
 - Dates at Personal Expense, if any: _____ OR None
- Departure City: Sacramento, CA Destination: Boisie, ID Return City: Washignton, DC
- Sponsor(s), Who Paid for the Trip: Leadership Idaho Agriculture Foundation
- Describe Meetings and Events Attended:
Multiple meetings with agricultral producers and processors, discussing issues with a federal nexus tied to the upcoming 2023 Farm Bill
- Attached to this form are *each* of the following, *signify that each item is attached by checking the corresponding box*:
 - a completed *Sponsor Post-Travel Disclosure Form*;
 - the *Primary Trip Sponsor Form* completed by the trip sponsor *prior* to the trip, *including all* attachments *and* the *Additional Sponsor Form(s)*;
 - page 2 of the completed *Traveler Form* submitted by the employee; *and*
 - the letter from the Committee on Ethics approving my participation on this trip.
- I represent that I participated in each of the activities reflected in the attached sponsor's agenda.
Signify statement is true by checking the box.
 - If not, explain:

I certify that the information contained on this form is true, complete, and correct to the best of my knowledge.

Signature of Traveler: Date: 09/16/2022

I authorized this travel in advance. I have determined that all of the expenses listed on the attached *Sponsor Post-Travel Disclosure Form* were necessary and that the travel was in connection with the employee's official duties and would not create the appearance that the employee is using public office for private gain.

Name of Supervising Member: Congressman Doug LaMalfa Date: 9/16/2022

Signature of Supervising Member:

RECEIVED
U.S. HOUSE OF REPRESENTATIVES
COMMITTEE ON ETHICS
09/16/2022 10:41:00 AM
LEGISLATIVE RESOURCE CENTER



U.S. House of Representatives

COMMITTEE ON ETHICS

SPONSOR POST-TRAVEL DISCLOSURE FORM

Original Amendment

This form must be completed by an officer of any organization that served as the primary trip sponsor in providing travel expenses or reimbursement for travel expenses to House Members, officers, or employees under House Rule 25, clause 5. **A completed copy of the form must be provided to each House Member, officer, or employee who participated on the trip within ten days of their return.** You must answer all questions, and check all boxes, on this form for your submission to comply with House rules and the Committee's travel regulations. Failure to comply with this requirement may result in the denial of future requests to sponsor trips and/or subject the current traveler to disciplinary action or a requirement to repay the trip expenses.

NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001.

- Sponsor(s) who paid for the trip: Leadership Idaho Agriculture Foundation
- Travel Destination(s): Boise, ID
- Date of Departure: 8/29/22 Date of Return: 9/2/22
- Name(s) of Traveler(s): Alexandra Lavy

Note: You may list more than one traveler on a form only if *all* information is *identical* for each person listed.

5. Actual amount of expenses paid on behalf of, or reimbursed to, each individual named in Question 4:

	Total Transportation Expenses	Total Lodging Expenses	Total Meal Expenses	Total Other Expenses (dollar amount per item and description)
Traveler	\$471.52	\$588	\$154.49	\$640 Bussing on tour
Accompanying Family Member				

- All expenses connected to the trip were for actual costs incurred and not a *per diem* or lump sum payment. Signify statement is true by checking box.

I certify that the information contained in this form is true, complete, and correct to the best of my knowledge.

Signature: [Signature] Date: 9/19/22

Name: Kendra Dustin Title: Devl. Director

Organization: Leadership Idaho Agriculture Foundation

- I am an officer of the above-named organization. Signify statement is true by checking box.

Address: 55 SW 5th Ave Ste 100 Meridian ID 83402

Email: kendra@amgicaho.com Telephone: 208-888-0988

Committee staff may contact the above-named individual if additional information is required.

If you have questions regarding your completion of this form, please contact the Committee on Ethics at 202-225-7103.



PRIMARY TRIP SPONSOR FORM

This form should be completed by private entities offering to provide travel or reimbursement for travel to House Members, officers, or employees under House Rule 25, clause 5. A completed copy of the form (and any attachments) should be provided to each invited House Member, officer, or employee, who will then forward it to the Committee together with a *Traveler Form* **at least 30 days before the start date of the trip**. The trip sponsor should *NOT* submit the form directly to the Committee. The Committee website (ethics.house.gov) provides detailed instructions for filling out the form.

NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001. Failure to comply with the Committee's Travel Regulations may also lead to the denial of permission to sponsor future trips.

1. Sponsor who will be paying for the trip:
Leadership Idaho Agriculture Foundation
2. I represent that the trip will not be financed, in whole or in part, by a registered federal lobbyist or foreign agent. *Signify that the statement is true by checking box.*
3. **Check only one.** I represent that:
 - a. The primary trip sponsor has not accepted from any other source, funds intended directly or indirectly to finance any aspect of the trip: **OR**
 - b. The trip is arranged without regard to congressional participation and the primary trip sponsor has accepted funds only from entities that will receive a tangible benefit in exchange for those funds: **OR**
 - c. The primary trip sponsor has accepted funds from other source(s) intended directly or indirectly to finance all or part of this trip and has enclosed disclosure forms from each of those entities.
If "c" is checked, list the names of the additional sponsors:
4. Provide names and titles of **ALL** House Members *and* employees you are inviting. **For each House invitee, provide an explanation of why the individual was invited** (include additional pages if necessary):
Please see attached list of invitees
5. Yes No Is travel being offered to an accompanying family member of the House invitee(s)?
6. Date of departure: 8/29/22 Date of return: 9/2/22
7. a. City of departure: Washington DC
b. Destination(s): Boise, Idaho
c. City of return: Washington DC
8. **Check only one.** I represent that:
 - a. The sponsor of the trip is an institution of higher education within the meaning of section 101 of the Higher Education Act of 1965: **OR**
 - b. The sponsor of the trip does not retain or employ a registered federal lobbyist or foreign agent: **OR**
 - c. The sponsor employs or retains a registered federal lobbyist or foreign agent, but the trip is for attendance at a one-day event *and* lobbyist / foreign agent involvement in planning, organizing, requesting, or arranging the trip was *de minimis* under the Committee's travel regulations.
9. **Check only one of the following:**
 - a. I checked 8(a) or (b) above; **OR**
 - b. I checked 8(c) above but am not offering any lodging; **OR**
 - c. I checked 8(c) above and am offering lodging and meals for one night; **OR**
 - d. I checked 8(c) above and am offering lodging and meals for two nights. If you checked this box, explain why the second night of lodging is warranted:



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10. Attached is a detailed agenda of the activities House invitees will be participating in during the travel (i.e., an hourly description of planned activities for trip invitees). *Indicate agenda is attached by checking box.*
11. *Check only one of the following:*
- a. I represent that a registered federal lobbyist or foreign agent will not accompany House Members or employees on any segment of the trip. *Signify that the statement is true by checking box; OR*
- b. *Not Applicable.* Trip sponsor is a U.S. institution of higher education.
12. For *each* sponsor required to submit a sponsor form, describe the sponsor's interest in the subject matter of the trip *and* its role in organizing and/or conducting the trip:
Not applicable
13. *Answer parts a and b. Answer part c if necessary:*
- a. Mode of travel: Air Rail Bus Car Other (specify: _____)
- b. Class of travel: Coach Business First Charter Other (specify: _____)
- c. If travel will be first class, or by chartered or private aircraft, explain why such travel is warranted:
14. I represent that the expenditures related to local area travel during the trip will be unrelated to personal or recreational activities of the invitee(s). *Signify that the statement is true by checking the box.*
15. *Check only one.* I represent that either:
- a. The trip involves an event that is arranged or organized *without regard* to congressional participation and that meals provided to congressional participants are similar to those provided to or purchased by other event attendees; **OR**
- b. The trip involves events that are arranged specifically *with regard* to congressional participation.
If "b" is checked:
- 1) Detail the cost *per day* of meals (approximate cost may be provided):
\$56.25
- 2) Provide the reason for selecting the location of the event or trip:
Idaho is a major ag state and this tour will focus on many aspects of agriculture production.
16. Name, nightly cost, and reasons for selecting each hotel or other lodging facility:
- Hotel Name: Hilton Garden Inn City: Boise Cost Per Night: \$147/night
Reason(s) for Selecting: Cost Effective and central to daily activities
- Hotel Name: _____ City: _____ Cost Per Night: _____
Reason(s) for Selecting: _____
- Hotel Name: _____ City: _____ Cost Per Night: _____
Reason(s) for Selecting: _____
17. I represent that all expenses connected to the trip will be for actual costs incurred and not a per diem or lump sum payment. *Signify that the statement is true by checking the box.*



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18. Total Expenses for each Participant:

<input type="checkbox"/> Actual Amounts <input checked="" type="checkbox"/> Good Faith Estimates	Total Transportation Expenses per Participant	Total Lodging Expenses per Participant	Total Meal Expenses per Participant
For each Member, Officer, or Employee	\$1033.20	\$600.36	\$225.00
For each Accompanying Family Member			

	Other Expenses (dollar amount per item)	Identify Specific Nature of "Other" Expenses (e.g., taxi, parking, registration fee, etc.)
For each Member, Officer, or Employee	\$150	Bottled water, snacks on bus, taxi, parking
For each Accompanying Family Member		


NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001.

19. Check only one:

- a. I certify that I am an officer of the organization listed below; **OR**
- b. *Not Applicable.* Trip sponsor is an individual or a U.S. institution of higher education.

20. I certify by my signature that

- a. I read and understand the Committee's Travel Regulations;
- b. I am not a registered federal lobbyist or registered foreign agent; and
- c. The information on this form is true, complete, and correct to the best of my knowledge.

Signature:  Date: 07/26/2022
 Name: Rick Waitley Title: Executive Director
 Organization: Leadership Idaho Agriculture Foundation
 Address: 55 SW 5th Avenue Suite 100 Meridian, ID 83642
 Email: rick@amgidaho.com Telephone: (208) 861-6775

INSTRUCTIONS

Complete the *Primary Trip Sponsor Form* and submit the agenda, invitation list, any attachments, and any *Additional Trip Sponsor Forms* directly to the Travelers.

Written approval from the Committee on Ethics is required before traveling on this trip. The Committee on Ethics will notify the House invitees directly and will not notify the trip sponsors.

Willful or knowing misrepresentation on this form may be subject to criminal prosecution under 18 U.S.C. § 1001. Signatures must comply with section 104(bb) of the Travel Regulations.

For questions, please contact the Committee on Ethics at:

1015 Longworth House Office Building
 Washington, D.C. 20515

ethicscommittee@mail.house.gov | 202-225-7103
 More information and forms available at ethics.house.gov



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COMMITTEE ON ETHICS

TRAVELER FORM

1. Name of Traveler: Alexandra Lavy
2. Sponsor(s) who will be paying or providing in-kind support for the trip:
Leadership Idaho Agriculture Foundation
3. City and State **OR** Foreign Country of Travel : Boisie, Idaho
4. a. Date of Departure: 8/29/2022 Date of Return: 9/2/2022
b. Yes No Will you be extending the trip at your personal expense?
If yes, list dates at personal expense: Personal day - August 29
5. a. Yes No Will you be accompanied by a family member at the sponsor's expense? **If yes:**
(1) Name of Accompanying Family Member: _____
(2) Relationship to Traveler: Spouse Child Other (specify): _____
(3) Yes No Accompanying Family Member is at least 18 years of age:
6. a. Yes No Did the trip sponsor answer "Yes" to Question 8(c) on the *Primary Trip Sponsor Form* (i.e., travel is sponsored by an entity that employs a registered federal lobbyist or a foreign agent)?
b. **If yes, and you are requesting lodging for two nights, explain why the second night is warranted:**
7. Yes No *Primary Trip Sponsor Form* is attached, including agenda, invitee list, and any other attachments and Additional Sponsor Forms.

NOTE: The agenda should show the traveler's individual schedule, including departure and arrival times and identify the specific events in which the traveler will be participating.
8. Explain why participation in the trip is connected to the traveler's individual official or representational duties.
Staff should include their job title and how the activities on the itinerary relate to their duties.
I am the Communications Director but I am also the agriculture policy staffer. This trip is important due to my boss's role in the House Agriculture COmmittee and my involvement in agricultural policy.
9. Yes No **Is the traveler aware of any registered federal lobbyists or foreign agents involved planning, organizing, requesting, or arranging the trip?**
10. For staff travelers, to be completed by your employing Member:

ADVANCED AUTHORIZATION OF EMPLOYEE TRAVEL

I hereby authorize the individual named above, an employee of the U.S. House of Representatives who works under my direct supervision, to accept expenses for the trip described in this request. I have determined that the above-described travel is in connection with my employee's official duties and that acceptance of these expenses will not create the appearance that the employee is using public office for private gain.

Signature of Employing Member  Date 07/27/2022



U.S. House of Representatives

COMMITTEE ON ETHICS

Washington, DC 20515

August 26, 2022

Ms. Alexandra Lavy
Office of the Honorable Doug LaMalfa
408 Cannon House Office Building
Washington, DC 20515

Dear Ms. Lavy:

Pursuant to House Rule 25, clause 5(d)(2), the Committee on Ethics hereby approves your proposed trip to Boise, Idaho, scheduled for August 29 to September 2, 2022, sponsored by Leadership Idaho Agriculture Foundation. We note that this trip includes one day at your personal expense.

You must complete an Employee Post-Travel Disclosure Form (which your employing Member must also sign) and file it, together with a Sponsor Post-Travel Disclosure Form completed by the trip sponsor, with the Clerk of the House within 15 days after your return from travel. As part of that filing, you are also required to attach a copy of this letter and both the Traveler and Primary Trip Sponsor Forms (including attachments) you previously submitted to the Committee in seeking pre-approval for this trip. If you are required to file an annual Financial Disclosure Statement, you must also report all travel expenses totaling more than \$415 from a single source on the "Travel" schedule of your annual Financial Disclosure Statement covering this calendar year. Finally, Travel Regulation § 404(d) also requires you to keep a copy of all request forms and supporting information provided to the Committee for three subsequent Congresses from the date of travel.

If you have any further questions, please contact the Committee's Office of Advice and Education at extension 5-7103.

Sincerely,

Handwritten signature of Theodore E. Deutch in blue ink.

Theodore E. Deutch
Chairman

Handwritten signature of Michael Guest in blue ink.

Michael Guest
Acting Ranking Member

TED/MG:rp

2022 Congressional Aides Fact Finding Tour Agenda

Monday, August 29th

11:00 am-4:00 pm Congressional staff arrive in Boise and are shuttled to hotel

4:00 pm Check into The Hilton Garden Inn
348 S 13th St, Boise, ID 83702

6:00 pm Dinner at Julia Davis Park – Ag Pavilion
Overview of Idaho Agriculture
ISDA Director Celia Gould /Deputy Director Chanel Tewalt
Catered by Lloyd Knight Family
Adjourn

Tuesday, August 30th

Breakfast at hotel/available each morning

7:30 am Bus Departs Hotel

8:00 am Bus stop at Ford Idaho Center – Entrance North Tiegs Way, Nampa
Drew Eggers, tour guide for overview of Treasure Valley

9:00 am Hartman Farms
John and Jeff Hartman
Bill Hartman and Josh Rubel
26596 Gotsch Rd. Parma, ID 83660

11:00 am Nielsen Brothers Produce
Rod and Lary Nielsen
30684 Pearl Rd. Parma, ID 83660

12:30 pm Lunch at Parma Park

1:30 pm Idaho's Hop Industry
Michelle and Diane Gooding

3:00 pm Syngenta Seeds Research Facility
Cody Reynolds and Judith Rivera
6338 US 20-26, Nampa, ID 83607

6:00 pm Dinner @ Lorell and Janet Skogsberg
6424 Elm Ln, Nampa
Catered by Grubbin' BBQ

Adjourn

Wednesday, August 31st

7:30 am Bus Departs Hotel

8:00 am Bus stop at Valley Shepherd Nazarene Church Parking Lot
150 W Maestra St, Meridian, ID 83642

8:30 am Timber Creek Recycling
Mike Murgoitio
7695 S Locust Grove Rd, Meridian, ID 83642

10:00 am HM Clause Company – corn and bean field trials
Lorell Skogsberg
Corner of Lynwood and Missouri Avenue, Nampa

11:30 pm Chapala's Mexican Restaurant
2117 12th Ave Rd, Nampa, ID 83686

1:00 pm Koenig Distillery and Vineyards
Andrew Koenig
20928 Grape Ln, Caldwell, ID 83607

3:30 pm Valley Wide Cooperative
2114 N 20th St Suite B, Nampa, ID 83687
"The Challenges Facing the Ag Industry"
Immigration Discussion: Jen Uranga, Shay Myers, Kelly Henggeler
Inputs and Supply Chain Discussion: Richard Lloyd, Steve Gray

5:30 pm Back to hotel – Enjoy Downtown Boise – Alive After Five
Adjourn

Thursday, September 1st

8:00 am Bus Departs Hotel

8:15 am Bus stop at Idaho Cattle Association Parking Lot
2120 W Airport Way, Boise

8:45 am Aging of Idaho's Water Infrastructure
Paul Arrington, Idaho Water Users

10:30 am National Interagency Fire Center
Carrie Bilbao
3833 S Development Ave, Boise

12:30 pm Lunch @ Pizza Pie Café or Idaho Pizza Company
2757 S Broadway Ave, Boise, ID 83706

2:00 pm CS Meat Packing Plant and Embryology Lab
17365 S. Cole Road

Back to the hotel for some R & R

6:00 pm Graduation & Farewell Dinner – Cottonwood Grille
Invited dignitaries
913 W River St, Boise, ID 83702
Adjourn

Friday, September 2nd

7:00 am-10:00 am Congressional staff checkout and depart Boise