



U.S. House of Representatives

COMMITTEE ON ETHICS

EMPLOYEE POST-TRAVEL DISCLOSURE FORM ☒ Original ☐ Amendment

This form is for disclosing the receipt of travel expenses from private sources for travel taken in connection with official duties. This form does not eliminate the need to report privately-funded travel on the annual *Financial Disclosure Statements* of those employees required to file them. In accordance with House Rule 25, clause 5, **you must complete this form and file it with the Clerk of the House, by email at gifttravelreports@mail.house.gov, within 15 days after travel is completed.** Please **do not** file this form with the Committee on Ethics.

NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001.

1. Name of Traveler: Grace Bellone
2. a. Name of Accompanying Relative: _____ OR None ☒
b. Relationship to Traveler: ☐ Spouse ☐ Child ☐ Other (specify): _____
3. a. Dates: Departure: 08/15/2022 Return: 08/18/2022
b. Dates at Personal Expense if any: _____ OR None ☒
4. Departure City: DC er Destination: Des Moines, Iowa Return City: _____ District _____
5. Sponsor(s), Who Paid for the Trip: See Attachment A
6. Describe Meetings and Events Attended:
Meetings and tours designed to deepen my understanding of agriculture and the production and use of renewable fuels such as ethanol and biodiesel.
7. Attached to this form are **each** of the _____ wing, signify that each item is attached _____ checking the corresponding box:
 - a. ☒ a completed *Sponsor Post-Travel Disclosure Form*;
 - b. ☒ the *Primary Trip Sponsor Form* completed by the trip sponsor **prior** to the trip, **including all** attachments **and** the *Additional Sponsor Form(s)*;
 - c. ☒ page 2 of the completed *Traveler Form* submitted by the employee; **and**
 - d. ☒ the letter from the Committee on Ethics approving my participation on this trip.
8. a. ☒ I represent that I participated in each of the activities reflected in the attached sponsor's agenda.
Signify statement is true by checking the box.
b. If not, explain: _____

I certify that the information contained on this form is true, complete, and correct to the best of my knowledge.

Signature of Traveler: Grace Bellone Date: September 1, 2022

I authorized this travel in advance. I have determined that all of the expenses listed on the attached *Sponsor Post-Travel Disclosure Form* were necessary and that the travel was in connection with the employee's official duties and would not create the appearance that the employee is using public office for private gain.

Name of Supervising Member: John R. Cutis Date: August 29, 2022

Signature of Supervising Member: _____



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SPONSOR POST-TRAVEL DISCLOSURE FORM

☐ Original ☐ Amendment

This form must be completed by an officer of any organization that served as the primary trip sponsor in providing travel expenses or reimbursement for travel expenses to House Members, officers, or employees under House Rule 25, clause 5. **A completed copy of the form must be provided to each House Member, officer, or employee who participated on the trip within ten days of their return.** You must answer all questions, and check all boxes, on this form for your submission to comply with House rules and the Committee's travel regulations. Failure to comply with this requirement may result in the denial of future requests to sponsor trips and/or subject the current traveler to disciplinary action or a requirement to repay the trip expenses.

NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001.

1. Sponsor(s) who paid for the trip: _____

2. Travel Destination(s): _____

3. Date of Departure: _____ Date of Return: _____

4. Name(s) of Traveler(s): _____

Note: You may list more than one traveler on a form only if *all* information is *identical* for each person listed.

5. Actual amount of expenses paid on behalf of, or reimbursed to, each individual named in Question 4:

	Total Transportation Expenses	Total Lodging Expenses	Total Meal Expenses	Total Other Expenses (dollar amount per item and description)
Traveler				
Accompanying Family Member				

6. ☐ All expenses connected to the trip were for actual costs incurred and not a *per diem* or lump sum payment. Signify statement is true by checking box.

I certify that the information contained in this form is true, complete, and correct to the best of my knowledge.

Signature: Monte Shaw Date: _____

Name: _____ Title: _____

Organization: _____

☐ I am an officer of the above-named organization. Signify statement is true by checking box.

Address: _____

Email: _____ Telephone: _____

Committee staff may contact the above-named individual if additional information is required.

If you have questions regarding your completion of this form, please contact the Committee on Ethics at 202-225-7103.



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TRAVELER FORM

This form should be completed by House Members, officers, or employees seeking Committee approval of privately-sponsored travel or reimbursement for travel under House Rule 25, clause 5. The completed form should be submitted directly to the Committee by each invited House Member, officer, or employee, together with the completed and signed trip sponsor form(s) and any attachments. A copy of this form, minus this initial page, will be made available for public inspection. **This form and any attachments may be delivered to the Committee at 1015 Longworth or e-mailed to travel.requests@mail.house.gov.**

Your completed request must be submitted to the Committee no less than 30 days before your proposed departure date. Absent exceptional circumstances, permission will not be granted for requests received less than 30 days before the trip commences. **You must receive explicit approval from the Committee before you depart on this trip.**

Name of Traveler: Grace Bellone

NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001.

I certify that the information contained on both pages of this form is true, complete, and correct to the best of my knowledge.

Signature: Grace Bellone

Name of Signatory (if other than traveler): _____

For Staff (name of employing Member or Committee): John R. Curtis

Office Address: 2400 Rayburn

Telephone Number: 202-680-3487

Email Address of Contact Person: grace.bellone@mail.house.gov

☐ Check this box if the sponsoring entity is a media outlet, the purpose of the trip is to make a media appearance sponsored by that entity, and these forms are being submitted to the Committee less than 30 days before the trip departure date.

NOTE: You must complete all of the contact information fields above, as Committee staff may need to contact you if additional information is required.

KEEP A COPY OF THIS FORM. Page 2 (but not this page) must be submitted to the Clerk as part of the post-travel disclosure required by House Rule 25. Travel Regulation § 404(d) also requires you to keep a copy of all request forms and supporting paperwork for three subsequent Congresses from the date of travel.

If there are any questions regarding this form, please contact the Committee on Ethics at 202-225-7103 or via e-mail: travel.requests@mail.house.gov.



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TRAVELER FORM

1. Name of Traveler: GRACE BELLONE
2. Sponsor(s) who will be paying or providing in-kind support for the trip:
Iowa Renewable Fuels Association. See Attachment A for full list.
3. City and State **OR** Foreign Country of Travel: Des Moines, Ames, Nevada, Ralston, Carroll, Atlantic, Iowa
4. a. Date of Departure: August 15, 2022 Date of Return: August 18, 2022
b. Yes ☐ No ☒ Will you be extending the trip at your personal expense?
If yes, list dates at personal expense: _____
5. a. Yes ☐ No ☒ Will you be accompanied by a family member at the sponsor's expense? **If yes:**
(1) Name of Accompanying Family Member: _____
(2) Relationship to Traveler: ☐ Spouse ☐ Child ☐ Other (specify): _____
(3) Yes ☐ No ☒ Accompanying Family Member is at least 18 years of age:
6. a. Yes ☐ No ☒ Did the trip sponsor answer "Yes" to Question 8(c) on the *Primary Trip Sponsor Form* (i.e., travel is sponsored by an entity that employs a registered federal lobbyist or a foreign agent)?
b. **If yes, and you are requesting lodging for two nights, explain why the second night is warranted:**
7. Yes ☒ No ☐ *Primary Trip Sponsor Form* is attached, including agenda, invitee list, and any other attachments and Additional Sponsor Forms.

NOTE: The agenda should show the traveler's individual schedule, including departure and arrival times and identify the specific events in which the traveler will be participating.
8. Explain why participation in the trip is connected to the traveler's individual official or representational duties.
Staff should include their job title and how the activities on the itinerary relate to their duties.
Legislative Assistant covering agriculture, energy and climate. The tour covers issues related to my work for the office. Renewable fuels are of major interest to the Committees on which the Congressman serves and within the district.
9. Yes ☐ No ☒ **Is the traveler aware of any registered federal lobbyists or foreign agents involved planning, organizing, requesting, or arranging the trip?**
10. For staff travelers, to be completed by your employing Member:

ADVANCED AUTHORIZATION OF EMPLOYEE TRAVEL

I hereby authorize the individual named above, an employee of the U.S. House of Representatives who works under my direct supervision, to accept expenses for the trip described in this request. I have determined that the above-described travel is in connection with my employee's official duties and that acceptance of these expenses will not create the appearance that the employee is using public office for private gain.

Signature of Employing Member

Date

7/11/22



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PRIMARY TRIP SPONSOR FORM

This form should be completed by private entities offering to provide travel or reimbursement for travel to House Members, officers, or employees under House Rule 25, clause 5. A completed copy of the form (and any attachments) should be provided to each invited House Member, officer, or employee, who will then forward it to the Committee together with a *Traveler Form* **at least 30 days before the start date of the trip**. The trip sponsor should **NOT** submit the form directly to the Committee. The Committee website (ethics.house.gov) provides detailed instructions for filling out the form.

NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001. Failure to comply with the Committee's Travel Regulations may also lead to the denial of permission to sponsor future trips.

1. Sponsor who will be paying for the trip:
2. ☐ I represent that the trip will not be financed, in whole or in part, by a registered federal lobbyist or foreign agent. *Signify that the statement is true by checking box.*
3. **Check only one.** I represent that:
 - a. ☐ The primary trip sponsor has not accepted from any other source, funds intended directly or indirectly to finance any aspect of the trip: **OR**
 - b. ☐ The trip is arranged without regard to congressional participation and the primary trip sponsor has accepted funds only from entities that will receive a tangible benefit in exchange for those funds: **OR**
 - c. ☐ The primary trip sponsor has accepted funds from other source(s) intended directly or indirectly to finance all or part of this trip and has enclosed disclosure forms from each of those entities.
If "c" is checked, list the names of the additional sponsors:
4. Provide names and titles of **ALL** House Members *and* employees you are inviting. **For each House invitee, provide an explanation of why the individual was invited** (include additional pages if necessary):
5. Yes ☐ No ☐ Is travel being offered to an accompanying family member of the House invitee(s)?
6. Date of departure: _____ Date of return: _____
7. a. City of departure: _____
b. Destination(s): _____
c. City of return: _____
8. **Check only one.** I represent that:
 - a. ☐ The sponsor of the trip is an institution of higher education within the meaning of section 101 of the Higher Education Act of 1965: **OR**
 - b. ☐ The sponsor of the trip does not retain or employ a registered federal lobbyist or foreign agent: **OR**
 - c. ☐ The sponsor employs or retains a registered federal lobbyist or foreign agent, but the trip is for attendance at a one-day event *and* lobbyist / foreign agent involvement in planning, organizing, requesting, or arranging the trip was *de minimis* under the Committee's travel regulations.
9. **Check only one of the following:**
 - a. ☐ I checked 8(a) or (b) above; **OR**
 - b. ☐ I checked 8(c) above but am not offering any lodging; **OR**
 - c. ☐ I checked 8(c) above and am offering lodging and meals for one night; **OR**
 - d. ☐ I checked 8(c) above and am offering lodging and meals for two nights. If you checked this box, explain why the second night of lodging is warranted:



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10. ☐ Attached is a detailed agenda of the activities House invitees will be participating in during the travel (i.e., an hourly description of planned activities for trip invitees). *Indicate agenda is attached by checking box.*
11. **Check only one of the following:**
- a. ☐ I represent that a registered federal lobbyist or foreign agent will not accompany House Members or employees on any segment of the trip. *Signify that the statement is true by checking box; OR*
- b. ☐ *Not Applicable.* Trip sponsor is a U.S. institution of higher education.
12. For **each** sponsor required to submit a sponsor form, describe the sponsor's interest in the subject matter of the trip **and** its role in organizing and/or conducting the trip:
13. **Answer parts a and b. Answer part c if necessary:**
- a. Mode of travel: Air ☐ Rail ☐ Bus ☐ Car ☐ Other ☐ (specify: _____)
- b. Class of travel: Coach ☐ Business ☐ First ☐ Charter ☐ Other ☐ (specify: _____)
- c. If travel will be first class, or by chartered or private aircraft, explain why such travel is warranted:
14. ☐ I represent that the expenditures related to local area travel during the trip will be unrelated to personal or recreational activities of the invitee(s). *Signify that the statement is true by checking the box.*
15. **Check only one.** I represent that either:
- a. ☐ The trip involves an event that is arranged or organized *without regard* to congressional participation and that meals provided to congressional participants are similar to those provided to or purchased by other event attendees; **OR**
- b. ☐ The trip involves events that are arranged specifically *with regard* to congressional participation.
- If "b" is checked:
- 1) Detail the cost *per day* of meals (approximate cost may be provided):
- 2) Provide the reason for selecting the location of the event or trip:
16. Name, nightly cost, and reasons for selecting each hotel or other lodging facility:
- Hotel Name: _____ City: _____ Cost Per Night: _____
- Reason(s) for Selecting: _____
- Hotel Name: _____ City: _____ Cost Per Night: _____
- Reason(s) for Selecting: _____
- Hotel Name: _____ City: _____ Cost Per Night: _____
- Reason(s) for Selecting: _____
17. ☐ I represent that all expenses connected to the trip will be for actual costs incurred and not a per diem or lump sum payment. *Signify that the statement is true by checking the box.*



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18. Total Expenses for each Participant:

☐ Actual Amounts ☐ Good Faith Estimates	Total Transportation Expenses per Participant	Total Lodging Expenses per Participant	Total Meal Expenses per Participant
For each Member, Officer, or Employee			
For each Accompanying Family Member			

	Other Expenses (dollar amount per item)	Identify Specific Nature of "Other" Expenses (e.g., taxi, parking, registration fee, etc.)
For each Member, Officer, or Employee		
For each Accompanying Family Member		

NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001.

19. **Check only one:**

- a. ☐ I certify that I am an officer of the organization listed below; **OR**
b. ☐ *Not Applicable*. Trip sponsor is an individual or a U.S. institution of higher education.

20. I certify by my signature that

- a. I read and understand the Committee's Travel Regulations;
b. I am not a registered federal lobbyist or registered foreign agent; and
c. The information on this form is true, complete, and correct to the best of my knowledge.

Signature: Monte Shaw Date: _____

Name: _____ Title: _____

Organization: _____

Address: _____

Email: _____ Telephone: _____

INSTRUCTIONS

Complete the *Primary Trip Sponsor Form* and submit the agenda, invitation list, any attachments, and any *Additional Trip Sponsor Forms* directly to the Travelers.

Written approval from the Committee on Ethics is required before traveling on this trip. The Committee on Ethics will notify the House invitees directly and will not notify the trip sponsors.

Willful or knowing misrepresentation on this form may be subject to criminal prosecution under 18 U.S.C. § 1001. Signatures must comply with section 104(bb) of the Travel Regulations.

For questions, please contact the Committee on Ethics at:

1015 Longworth House Office Building
Washington, D.C. 20515

ethicscommittee@mail.house.gov | 202-225-7103
More information and forms available at ethics.house.gov



U.S. House of Representatives

COMMITTEE ON ETHICS

Washington, DC 20515

August 9, 2022

Ms. Grace Bellone
Office of the Honorable John R. Curtis
2400 Rayburn House Office Building
Washington, DC 20515

Dear Ms. Bellone:

Pursuant to House Rule 25, clause 5(d)(2), the Committee on Ethics hereby approves your proposed trip to Des Moines and Carroll, Iowa, and Omaha, Nebraska, scheduled for August 15 to 18, 2022, sponsored by Iowa Renewable Fuels Association, Clean Fuels Alliance Foundation (F/K/A National Biodiesel Foundation), Renewable Fuels Foundation, Iowa Corn Growers Association, Iowa Soybean Association, Iowa Biodiesel Board, Missouri Renewable Fuels Association, Renew Kansas, Farm Credit Services of America, Renewable Fuels Nebraska, Kansas Soybean Commission, Kansas Corn Growers Association, and Iowa Biotechnology Association.

You must complete an Employee Post-Travel Disclosure Form (which your employing Member must also sign) and file it, together with a Sponsor Post-Travel Disclosure Form completed by the trip sponsor, with the Clerk of the House within 15 days after your return from travel. As part of that filing, you are also required to attach a copy of this letter and both the Traveler and Primary Trip Sponsor Forms (including attachments) you previously submitted to the Committee in seeking pre-approval for this trip. If you are required to file an annual Financial Disclosure Statement, you must also report all travel expenses totaling more than \$415 from a single source on the "Travel" schedule of your annual Financial Disclosure Statement covering this calendar year. Finally, Travel Regulation § 404(d) also requires you to keep a copy of all request forms and supporting information provided to the Committee for three subsequent Congresses from the date of travel.

If you have any further questions, please contact the Committee's Office of Advice and Education at extension 5-7103.

Sincerely,

A handwritten signature in blue ink, appearing to read "Theodore E. Deutch". The signature is stylized with a large, looping initial "T" and a long, horizontal stroke extending to the right.

Theodore E. Deutch
Chairman

A handwritten signature in blue ink, appearing to read "Michael Guest". The signature is stylized with a large, looping initial "M" and a long, horizontal stroke extending to the right.

Michael Guest
Acting Ranking Member

TED/MG:kjf

ATTACHMENT A

1. Sponsor(s) of the trip (please list all sponsors):

Iowa Renewable Fuels Association

Clean Fuels Alliance Foundation

Renewable Fuels Foundation

Iowa Corn Growers Association

Iowa Soybean Association

Iowa Biodiesel Board

Missouri Renewable Fuels Association

North Dakota Ethanol Council

Nebraska Corn Board

Renew Kansas

Farm Credit Services of America

Renewable Fuels Nebraska

Kansas Soybean Association

Kansas Corn Growers Association

Iowa Biotechnology Association

Attachment B

4. Provide names and titles of ALL House Members and employees you are inviting. For each House invitee, provide an explanation of why the individual was invited (include additional pages if necessary):

Note: All invitees work on agriculture, energy, biofuels, and/or environmental issues, and would benefit from their attendance of this tour

Name	Title	Member/Committee
Aaron Callkins	Energy LA	Andy Biggs
Aaron Larson	Energy LA	Dan Newhouse
Aaron Linfesty	Legislative Assistant	Al Green
Abbas Alawieh	Legislative Assistant	Andy Levin
Abbey Herfurth	Energy LA	Trent Kelly
Abbie Callahan	Energy LA	Joe Neguse
Abbie Killian	Legislative Assistant	Colin Allred
Abby McHan	Legislative Correspondent	Michael Cloud
Abe Friedman	Senior Policy Advisor	Suzan DelBene
Ace Burch	Energy LA	Diane Black
Adam Brooks	Energy LA	Steve Knight
Adam Durand	Legislative Assistant	Committee on Agriculture
Adam Farris	Agriculture LA	Byron Donalds
Adam Finkel	Energy LA	Tom O'Halleran
Adam Golden	Agriculture LA	Lloyd Doggett
Adam Grubbs	Legislative Assistant	Trent Kelly
Adam McBride	Legislative Director	Raja Krishnamoorthi
Adam Rosenberg	Energy Subcommittee Staff Director	Committee on Science, Space, and Technology
Adam Stewart	Legislative Director	Robert Bishop
Adam Tanga	Agriculture LA	Gregorio Kilili Camacho Sablan
Adam York	Legislative Director	Steve Watkins
Adela Amador	Energy LA	Josh Harder
Adele Borne	Agriculture LA	Glenn Thompson
Adeline DeYoung	Agriculture LA	Teresa Leger Fernandez
Adrienne Castro	Agriculture LA	Mark Takano
Aisling McDonough	Chief of Staff	Anna Eshoo
Al David Saab	Environment LA	Neal Dunn
Alan Feyerherm	Deputy Chief of Staff	Jeff Fortenberry
Alaura Ervin	Legislative Assistant	Steve Russell
Alec Aramanda	Professional Staff Member	Committee on Energy and Commerce
Alec Goldstone	Environment LA	Jim Langevin
Alec Zender	Legislative Assistant	Fred Upton
Alejandro Oms	Energy LA	Melanie Stansbury
Alex Beckmann	Legislative Assistant	Daniel Lipinski
Alex Briggs	Environment LA	Bob Gibbs

Alex Chasick	Counsel	Committee on Energy & Commerce
Alex Cisneros	Agriculture LA	Young Kim
Alex Ginis	Legislative Director	Jahana Hayes
Alex Huang	Legislative Assistant	Bonnie Watson Coleman
Alex Laska	Legislative Assistant	Abby Finkenauer
Alex Mackey	Teach for America Fellow	Philip Roe
Alex McIntyre	Energy LA	Kevin Cramer
Alex Pinson	Senior Legislative Assistant/Counsel	Harold Rogers
Alex Piper	Legislative Assistant	Peter Welch
Alex Schnelle	Agriculture LA	Steve Cohen
Alex Smith	Energy LA	Byron Donalds
Alex Stepahin	Legislative Assistant	Dan Bishop
Alex Tepahin	Legislative Assistant	Kevin Hern
Alex Weixel	Agriculture LA	David McKinley
Alexa Fox	Energy LA	Jim Costa
Alexa Roberts	Legislative Assistant	Michael Burgess
Alexa Walker	Energy LA	Mark Walker
Alexander Gristina	Agriculture LA	Frank Pallone
Alexandra Gilliland	Policy Advisor	Lisa Blunt Rochester
Alexandra Menardy	Senior Legislative Assistant	Rick Larsen
Alexandra Webb	Legislative Assistant	Ben Cline
Alexandria Musser	Energy LA	Jackie Speier
Alison Brown	Counsel	Committee on Energy & Commerce
Alison Slagell	Environment LA	Frank Lucas
Alison Titus	Legislative Assistant	Committee on Agriculture
Allen Cambon	Senior Legislative Assistant	Ralph Abraham
Allie White	Legislative Director	Drew Ferguson
Allison Blankenship	Energy LA	Lucy McBath
Allison Busbee	Legislative Assistant	Ed Whitfield
Allison Crittenden	Agriculture LA	Rick Crawford
Amanda Hall	Agriculture LA	David Valadao
Amanda Wyma-Bradley	Agriculture LA	Adam Smith
Amy Aaronson-Levine	Agriculture LA	Janice Schakowsky
Amy Murphy	Energy LA	Joe Barton
Andrea Martin	Legislative Director	Andre Carson
Andrea Valdez Valderrama	Legislative Assistant	Darren Soto
Andrew Block	Legislative Assistant	Mike Bishop
Andrew Callahan	Legislative Assistant	Tom Rooney

Andrew Christianson	Energy LA	Kristi Noem
Andrew Downing	Energy LA	Todd Rokita
Andrew Dunn	Agriculture LA	Suzanne Bonamici
Andrew Fisher	Energy LA	Kristi Noem
Andrew Furman	Energy LA	Greg Pence
Andrew Giacini	Energy LA	Jason Lewis
Andrew Goddeeris	Senior Policy Counsel	Rashida Tlaib
Andrew Heineman	Energy LA	Jerrold Nadler
Andrew Hogin	Legislative Director	David Kustoff
Andrew Meyer	Energy LA	Liz Cheney
Andrew Mooney	Energy LA	Randy Hultgren
Andrew Morley	Legislative Assistant	Pete Stauber
Andrew Orlebeke	Energy LA	Marilyn Strickland
Angel Nigaglioni	Legislative Director/Counsel	Jose Serrano
Angela Inglett	Energy LA	Robert Goodlatte
Angie Giancarlo	Professional Staff Member	Subcommittee on Energy & Water Development
Anna Lenhart	Legislative Assistant	Lori Trahan
Anna McCleaf	Legislative Assistant	Mike Kelly
Anna McDonald	Environment LA	Gregory Meeks
Anne Simmons	Staff Director, Democratic	Committee on Agriculture
Anne-Marie Boisseau	Legislative Assistant	Lizzie Fletcher
Anthony Bellmon	Senior Advisor	Brendan Boyle
Ari Kirsch	Agriculture LA	Michael Turner
Ari Perlmutter	Legislative Assistant	Kim Schrier
Ariana Bhambhani	Energy LA	Rick Allen
Arie Dana	Energy LA	Michelle Steel
Asha Samuel	Fellow	Christopher Pappas
Ashlee Bierworth	Legislative Aide	Guy Reschenthaler
Ashlee Vinyard	Chief of Staff	James Baird
Ashleigh Wilson	Legislative Director	James Clyburn
Ashley Gowens	LA	Shontel Brown
Ashley Higgins	Energy LA	Lauren Boebert
Ashley Lund	LC	Raja Krishnamoorthi
Ashley Nichols	Staff Director, Republican	Subcommittee on Energy & Mineral Resources
Ashley Osterkamp	Legislative Assistant	David Scott
Ashley Shelton	Agriculture LA	Rick Crawford
Ashley Smith	Deputy Staff Director, Democratic	Committee on Agriculture
AT Johnson	LA	William Timmons IV
Ata Khan	Environment LA	David Trone
Austin Agrella	Legislative Director	William Hurd

Austin Flack	Junior Professional Staff Member	Committee on Energy and Commerce
Austin Girelli	Legislative Assistant	Elissa Slotkin
Austin Walton	Policy Advisor	Steve Scalise
Austin Yager	Legislative Director	Sean Maloney
Avery Littrell	Energy LA	Brian Babin
B.J. Koohmaraie	Chief Counsel, Republican	Committee on Energy and Commerce
Bailey Perkins	Legislative Assistant/Special Projects Coordinator	Kendra Horn
Baillee Brown	Energy LA	Scott Peters
Barb Hayslett	Legislative Assistant	Jared Golden
Bart Fischer	Deputy Staff Director/Chief Economist, Republican	Committee on Agriculture
Bart Forsyth	Legislative Assistant	Jim Sensenbrenner JR
Bayley Connors	Legislative Correspondent	Paul Tonko
Becky Cairns	Professional Staff Member	Subcommittee on Energy & Mineral Resources
Becky Tomilchik	Junior Professional Staff Member	Committee on Energy and Commerce
Ben Lieberman	Senior Counsel	Committee on Energy & Commerce
Ben Bruns	Environment LA	Jaime Herrera Beutler
Ben Goldeen	Legislative Director	Jim Costa
Ben Jordon	Energy LA	Karen Handel
Ben Nyce	Energy LA	Elise Stefanik
Ben Rutan	Legislative Correspondent	Seth Moulton
Ben Steinberger	Senior Adviser	Katie Hill
Ben Talus	Senior Legislative Assistant	Donna Shalala
Benjamin Harrison	Agriculture LA	Veronica Escobar
Bennett Abrams	Environment LA	Elissa Slotkin
Betsy Dudley	Senior Legislative Assistant	Steve Cohen
Beverly Hart	Agriculture LA	Sean Maloney
Bill Wozniak	Energy LA	Roger Marshall
Billy Benjamin	Systems Administrator	Committee on Energy and Commerce
Blair Wriston	Senior Policy Advisor	A. Donald McEachin
Bobby Cornett	Energy LA	Trent Franks
Bonnie Krenz	Legislative Assistant	Abigail Spanberger
Brad Kane	Legislative Assistant	Sheila Jackson Lee
Brad Korten	Legislative Assistant	Bonnie Watson Coleman
Brad Solyan	Legislative Director	Lois Frankel
Braden Murphy	Legislative Assistant	Kevin McCarthy
Bradley Ryon	Legislative Director	Walter Jones

Brandon Honeycutt	Subcommittee Staff Director, Democratic	Subcommittee on Biotechnology, Horticulture, & Research
Brandon Mendoza	Energy LA	Sara Jacobs
Brandon Mooney	Deputy Chief Counsel	Subcommittee on Energy
Brandon Naylor	Energy LA	Sharice Davids
Brannon Rains	Staff Assistant	Committee on Energy & Commerce
Bree Vculek	Energy LA	Kevin Cramer
Brendan Larkin	Energy LA	Paul Tonko
Brennan Summers	Legislative Assistant	Mike Simpson
Brennen Cain	Legislative Assistant	Benjamin McAdams
Brent Robinson	Deputy Chief of Staff	Rob Wittman
Brian Albert	Energy LA	Ron DeSantis
Brian Collins	Legislative Assistant	Jackie Speier
Brian Duckworth	Energy LA	Hank Johnson
Brian Kaissi	Energy LA	Raja Krishnamoorthi
Brian Maves	Energy LA	Marsha Blackburn
Brian Skretny	Legislative Director	Eliot Engel
Briana Connolly	Agriculture LA	Cliff Bentz
Brianna Nagle	Legislative Aide	Brian Fitzpatrick
Brooke Stuedell	Legislative Director	Xochitl Small
Brooks Akin	Environment LA	Roger Williams
Bryan Martin	Legislative Assistant	Walter Jones
Bryan McVae	Energy LA	Martha McSally
Bryan Shuy	Legislative Assistant	Andy Harris
Bryce Causey	Legislative Correspondent	Marie Newman
Bubba White	Environment LA	Michael Guest
Burke Smith	Legislative Director	David Joyce
C.J. Young	Deputy Communications Director, Democratic	Committee on Energy and Commerce
Caitlin Balagula	Legislative Assistant/Staff Assistant	Committee on Agriculture
Caitlin Frazer	Energy LA	Chrissy Houlahan
Caitlin Haberman	Professional Staff Member	Subcommittee on Environment & Climate Change
Caitlyn McGuire	Legislative Assistant	Daniel Lipinski
Caleb Crosswhite	Senior Counsel	Committee on Agriculture
Caleb Graff	Professional Staff Member	Committee on Energy & Commerce
Callie McAdams	Deputy Chief Economist, Republican	Committee on Agriculture
Cam Shepherd	Environment LA	Rick Allen
Cameron Hull	Energy LA	Lizzie Fletcher
Cameron Mason	Agriculture LA	Carolyn Maloney

Cameron Morabito	Energy LA	Mark Sanford
Cameron Poursoltan	Legislative Director	Michael McCaul
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Tim Daniels	Energy LA	Andy Harris
Tim Robinson	Chief Counsel	Committee on Energy & Commerce
Tim Tarpley	Energy LA	Ted Poe
Tim Ursprung	Legislative Assistant	Peter King
Timia Crisp	Professional Staff Member	Committee on Energy and Commerce
Timothy Cummings	Chief of Staff	Jackie Walorski
T'Nelta Mori	Legislative Director	Michael San Nicolas
Tom Clancy	Legislative Assistant	Mary Scanlon
Tom Dorney	Senior Policy Adviser	John Lewis
Tom Erb	Agriculture LA	Scott Peters
Tom Hyland	Legislative Assistant	Tom Reed
Tommy Brown	Legislative Assistant	Brad Schneider
Toni Davis	Legislative Correspondent	Andrew Clyde
Tony Gregg	Fellow	Charlie Crist
Tracee Sutton	Energy LA	Greg Stanton
Travis Krogman	Legislative Director	Ann Kuster
Travis Martinez	Legislative Director	Dan Newhouse
Travis Rowland	Legislative Counsel	Andy Biggs
Trent Bauserman	Legislative Assistant	Steny Hoyer
Trevor Ray	Environment LA	Jeff Van Drew
Trevor Reuschel	Agriculture LA	Cheri Bustos
Trevor Smith	Legislative Assistant	Kevin McCarthy
Trevor TenBrink	Legislative Assistant	Bill Huizenga
Trevor White	Professional Staff Member	Committee on Agriculture
Tripp Grant	Energy LA	Tom Garrett
Trish Palermo	Environment LA	Betty McCollum
Tristan Daedalus	Energy LA	Pat Fallon
Tristan Southard	Agriculture LA	John Katko
Troy Phillips	Deputy Staff Director, Democratic	Committee on Agriculture
Truman Reed	Energy LA	Don Young
Tuley Wright	Energy and Environment Policy Adviser	Subcommittee on Energy
Turner Bridgforth	Agriculture LA	Clay Higgins
Twinkle Patel	Energy LA	Keith Rothfus
Tyler Coe	Administrative Assistant	Subcommittee on Interior, Environment, & Related Agencies
Tyler Dever	Legislative Assistant	Greg Steube
Tyler Levins	Energy LA	Steven Palazzo
Tyler O'Connor	Energy Counsel	Committee on Energy and Commerce
Tyler Sawyer	Energy LA	Pete Sessions
Tynesha Boomer	Environment LA	Sanford Bishop Jr.

Valentin Castillo	Legislative Assistant/Press Assistant	Jose Serrano
Valentina Valenta	Environment LA	Bill Posey
Veronica Chase	Agriculture LA	Brenda Lawrence
Vic Goetz	Energy LA	Jim Cooper
Victor Castillo	Legislative Assistant	Lucille Roybal-Allard
Victor Yang	Legislative Assistant	Barbara Lee
Victoria Bautista	Legislative Aide	Kendra Horn
Victoria Honard	Senior Policy Advisor	Suzan DelBene
Victoria Maloch	Deputy Communications Director, Democratic	Committee on Agriculture
Victoria Rivas	Legislative Assistant	Pete Aguilar
Vince Amatrudo	Detailee	Committee on Energy and Commerce
Walker Barrett	Deputy Chief of Staff	Michael Waltz
Ward Cormier	Energy LA	Clay Higgins
Waverly Gordon	Deputy Staff Director, Democratic/General Counsel, Democratic	Committee on Energy and Commerce
Wendell White	Environment LA	Pete Aguilar
Wendy Anderson	Legislative Assistant	Val Demings
Wendy Zirngibl	Fellow	Michael Thompson
Whitley O'Neal	Energy LA	Colin Allred
Will Courtney	Agriculture LA	David Kustoff
Will Kiley	Communications Director	Mariannette Miller-Meeks
Will Layden	Legislative Assistant	Bruce Westerman
Will Mitchell	Environment LA	Angie Craig
Will Neitzel	Agriculture LA	Bryan Steil
Will Palmer	Agriculture LA	Robert Aderholt
Will Sitton	Legislative Assistant	Scott Franklin
Will Sroka	Agriculture LA	Bob Gibbs
Will Tener	Legislative Assistant	Harold Rogers
Will Turner	Energy LA	Mike Garcia
Will Woodworth	Senior Legislative Assistant	Jared Golden
William Christian	Legislative Assistant	Randy Weber
William Clutterbuck	Staff Assistant/Policy Analyst	Committee on Energy and Commerce
William Dwyer	Agriculture LA	Robin Kelly
William Seabrook	Agriculture LA	Stephen Lynch
William Smith	Energy LA	Kat Cammack
Willie Smith	Chief of Staff	Earl Blumenauer
Wonyong Shim	Environment LA	GK Butterfield
Woo Lim	Legislative Correspondent	Jimmy Gomez
Wooyoung Lim	Senior Legislative Assistant	Katherine Clark
Xiaoyi Huang	GAO Detailee	Committee on Energy and Commerce

Yul Edwards	Energy LA	Danny Davis
Yuri Beckelman	Dep. Chief of Staff	Mark Takano
Yusuf Nekzad	Legislative Assistant	Cheri Bustos
Yvette Cravins	Chief of Staff	William Clay
Yvette Wissmann	Energy LA	Mimi Walters
Zach Dooley	Energy LA	John Duncan
Zach Farmer	Legislative Correspondent	Warren Davidson
Zach Gates	Senior Legislative Assistant	Ann Wagner
Zach Howell	Legislative Director	John Katko
Zach Jacobs	Agriculture LA	Tom Emmer
Zach Kahan	Deputy Outreach and Member Services Director, Democratic	Committee on Energy and Commerce
Zach Lane	Staff Assistant	Vicente Gonzalez
Zach Lowry	Legislative Assistant	Roger Marshall
Zach Martin	Legislative Assistant	Collin Peterson
Zach Mendelovici	Agriculture LA	Ken Buck
Zach Roberts	Energy LA	Austin Scott
Zach Sorenson	Energy LA	Adam Schiff
Zachary Lobel	Legislative Assistant	Hakeem Jeffries
Zack Laven	Deputy Chief of Staff	David Schweikert
Zahraa Saheb	Legislative Assistant	Marc Veasey
Zellie Duvall	Legislative Assistant	Julia Letlow
Zoe Oreck	Legislative Director	Hakeem Jeffries

ATTACHMENT C

12. For each sponsor required to submit a sponsor form, describe the sponsor's interest in the subject matter of the trip and its role in organizing and/or conducting the trip:

Please Note: The sponsors are paying for all expenses associated with the Biofuels Tour.

Iowa Renewable Fuels Association: brings together Iowa ethanol and biodiesel producers to foster the development and growth of the state's renewable fuels industry through education, promotion and infrastructure development. IRFA is committed to making Iowa a leader in producing renewable fuels and value-added co-products; has contributed to planning the tour and will serve as host/presenter on the tour.

Clean Fuels Foundation: supports and promotes outreach, education, science, and demonstration activities for the advancement of biodiesel and its co-products to improve national security, air quality and the environment; has contributed to planning the tour and will serve as a presenter on the tour.

Renewable Fuels Foundation: seeks to meet the education, research, and strategic planning needs of the U.S. fuel ethanol industry; has contributed to planning the tour and will serve as a presenter on the tour.

Iowa Corn Growers Association: a membership organization supporting agricultural issues on behalf of its members, ICGA's mission is to create opportunities for long term Iowa corn grower profitability; has contributed to planning the tour and will serve as a presenter on the tour.

Iowa Soybean Association: a membership organization recognized for excellence in enhancing long term sustainability of Iowa soybean farmers. ISA's mission is to expand opportunities and deliver results for Iowa soybean farmers; has contributed to planning the tour and will serve as a presenter on the tour.

Iowa Biodiesel Board: represents the biodiesel industry in Iowa, from production through distribution to end users. The IBB promotes the commercial success of biodiesel in Iowa; has contributed to planning the tour and will serve as a presenter on the tour.

Missouri Renewable Fuels Association: brings together ethanol producers in Missouri to help grow production and demand for ethanol; has contributed to planning the tour by identifying invitees to attend the tour.

North Dakota Ethanol Council: brings together ethanol producers in North Dakota to help grow production and demand for ethanol, has contributed to planning the tour and identified invitees.

Renew Kansas: brings together ethanol producers in Kansas to help grow production and demand for ethanol, has contributed to planning the tour, identified invitees and will serve as a contributor on the tour.

Nebraska Corn Board works to support agricultural issues on behalf of its members, including promoting the production and use of renewable fuels, and supports the Tour because growing value-added markets like biofuels vital to their members' future, has contributed to planning the tour by identifying invitees to attend the tour.

Farm Credit Services of America: a mission-driven financial cooperative serving farmers, ranchers and rural Americans that finances renewable energy projects and has an overall concern regarding the economic health of rural America; has contributed to planning the tour and identified invitees.

Renewable Fuels Nebraska: brings together ethanol producers in Nebraska to help grow production and demand for ethanol; has contributed to planning the tour, identified invitees and will serve as a contributor on the tour.

Kansas Soybean Association: serves as the voice and advocate for soybean-farmer-members, including expanding public awareness of the soybean markets; has contributed to planning the tour, identified invitees and will serve as a contributor on the tour.

Kansas Corn Growers Association: actively works with other commodity and farm organizations to maximize the voice of Kansas corn producers for the promotion and market development of ethanol and other value-added products made from corn, has contributed to planning the tour, and they also identified invitees from Kansas for the Tour.

Iowa Biotechnology Association: unifies more than Iowa's bioscience industry, academic research institutions and economic development organizations; has contributed to planning the tour by identifying invitees to attend the tour.

13th Annual Biofuels Science and Sustainability Tour

13th Annual Biofuels Science and Sustainability Tour Agenda August 15 – 18, 2022

Monday, August 15

- 12:02 pm Arrive Des Moines Airport via American Airlines Flight #4800
Met by bus.
- 12:30 pm Depart for hotel.
401 Locust Street, Des Moines, IA 50309
- 1:00 pm Arrive Hotel Savery.
- 1:00-3:00 pm **Lunch and Learn- Tour Introduction**
Topic: IRFA Executive Director Monte Shaw will present about the Iowa biofuels industry and will give tour participants a brief overview of what to expect on the tour.
- 3:00 pm Depart hotel for John Deere
11320 NE 64th St., Bondurant, IA 50035
- 3:30-5:00 pm **Tour John Deere demonstration field**
Topics: Led by Stacey Pellett, participants will learn about the latest in precision agriculture technology from world-leading ag equipment company.
- 5:00 pm Depart John Deere for Iowa State Fair
2941 Dean Avenue, Des Moines, IA 50317
- 6:00-6:45 pm **Dinner and Discussion - Iowa State Fair** (paid for by Tour sponsors)
Cattlemen's Beef Headquarters
Topics: Iowa FFA (high school and college students – formerly known as Future Farmers of America) leaders will discuss their hopes for the future of agriculture and the role that biofuels can play.
- 6:45 pm Walk to Cattle Barn Media Center

- 7:00-7:30 pm **Gov. Kim Reynolds and Iowa Secretary of Agriculture Mike Naig address Tour**
Cattle Barn Media Center
Topics: The Iowa leaders will discuss the importance of biofuels production and use to the Iowa economy and advances in agronomic practices that lead to a reduced environmental footprint year-after-year.
- 7:30-10:00 pm **Tour Iowa State Fair Agriculture and Renewable Fuels Exhibits**
3000 East Grand Avenue, Des Moines, IA 50317
Topics: Attendees will tour state fair exhibits on agriculture and renewable energy to obtain information about new technologies in these industries and to better understand regulatory issues facing the industries.
- 10:00 pm Depart for hotel
- Overnight Renaissance Hotel Savery
401 Locust Street
Des Moines, IA 50309

Tuesday, August 16

- 7:00 am Coffee and breakfast available in meeting room
- 8:00 am Depart hotel for VERBIO
59219 Lincoln Hwy, Nevada, IA 50201
- 8:45-9:45 am **Tour of VERBIO** (renewable natural gas plant)
Topics: Plant manager Greg Faith will provide a brief overview the plant and how the Renewable Fuel Standard (RFS) and carbon policy impact Renewable Natural Gas (RNG).
- 9:45 am Depart for Iowa State University (ISU) Sustainable Advanced Bioeconomy Research (SABR) Farm
1475 Y Avenue, Ames, IA
- 10:00-11:15am **Tour ISU Sustainable Advanced Bioeconomy Research (SABR) Farm**
Topic: Led by Dr. Marshall McDaniel, attendees will tour this research facility and learn about the latest agricultural advancements in sustainable energy crops for biofuels and bioproducts.
- 11:15 am Depart for ISU BioCentury Research Farm
1327 U Ave, Boone, Iowa 50036

11:30-12:30 pm Tour of ISU BioCentury Research Farm

Topics: Led by Andy Suby, attendees will tour the state-of-the-art research facility to witness the latest pre-commercial research on enzymatic and thermo-chemical biofuels production as well as pre-treatment of various feedstocks.

12:30-2:00 pm ISU BioCentury Research Farm – Lunch and Learn

(same location, no break)

Topic 1: Dr. Alejandro Plastina: Voluntary Agricultural Carbon Markets

Topic 2: Dr. Mike Castellano: Nitrogen Fertilizer Management and Carbon Intensity of Iowa Biofuels

2:00 pm Depart for REG- Ralston
33539 210th St, Ralston, IA 51459

3:00-4:30 pm Tour of REG biodiesel plant and Landus Cooperative Soybean crush facility

Topics: Tours led by Myron Danzer, Paul Nees, and Rachel Geilenfeld.

Participants will see first-hand the improvements in the biodiesel production process, advancements in efficiency, the ability to utilize multiple feedstocks and tour of plant. Also included is a tour of the adjacent soybean crush facility where the soybean oil is separated from the meal.

4:30-5:00 pm Biodiesel Policy Update

(same location, no break)

Topics: Paul Winters, Clean Fuels Alliance America Director of Public Affairs and Federal Communications, will discuss the environmental and carbon benefits that biodiesel and renewable diesel are delivering today as well as the significant health care benefits and cost savings for communities that switch to biodiesel.

5:00 pm Depart for Sparky's (fuel retailer)
1515 Plaza Dr, Carroll, IA 51401

5:15-6:00 pm Tour Sparky's – Fuel Retailer

Topics: Colin Tiefenthaler will discuss why they offer various biofuel blends (E15, E85, and biodiesel), the necessary equipment, and customer acceptance.

Participants will see blender pumps and other fuel dispensing equipment.

6:00 pm Depart for Livestock Tour
27648 Olympic Ave, Carroll, IA 51401

6:15-7:15 pm Tour Wendl Feedlot

Topics: Brian Wendl will discuss advancements in modern livestock production that allow for more humane, sustainable, and efficient small and local beef operations.

7:15 pm Depart for Santa Maria Event Space
218 W 6th St, Carroll, IA 51401

7:30-9:00 pm **Dinner and Discussion** (Paid for by Tour sponsors)
Topics: Monte Shaw, joined by Tour sponsors, will lead a discussion of the issues covered during the day and answer questions from Tour participants.

9:00 pm Depart for hotel
1730 US-71 N, Carroll, IA 51401

9:15 pm Arrive at Hotel

Overnight Carrollton Inn
1730 US-71 N
Carroll, IA 51401

Wednesday, August 17

8:00 am Breakfast at hotel

8:30 am Depart hotel for Elite Octane
60502 Glacier Rd, Atlantic, IA 50022

9:30-10:00 am **Ethanol Policy Update**
Topic: Robert White, Renewable Fuels Association Vice President of Industry Relations will discuss the Renewable Fuel Standard, RINs, small refinery exemptions, exports, octane, carbon, and everything ethanol.

10:00-11:30 am **Tour of Elite Octane** (ethanol plant)
(same location, no break)
Topic: Plant manager Mike Messing will review the ethanol production process, advancements in efficiencies, and lead a tour of the plant.

11:30 am Depart for Pellett Family Farm
60501 Glacier Rd, Atlantic, IA 50022

11:40-12:30 pm **Congressional Staff Roundtable: Biofuels/Energy Policy Outlook**
Topics: IRFA's Monte Shaw moderates a Congressional Staff Roundtable where the latest policy updates on the RFS, energy, tax and trade policy will be discussed.

12:30-1:15 pm **Lunch and Learn with Area Farmers** (paid for by Tour Sponsors)
(same location, no break)
Topics: Tour participants will be joined by area farmers to discuss topics ranging from trade to energy and environmental policy, to advances in farming practices.

1:15-3:00 pm **Tour Pellett Family Farm**

Topics: Led by Mike Pellett, participants will learn about the latest seed technology and agronomic practices for corn and soybeans, witness advances in precision farming equipment and discuss how biofuels, environmental and trade policy impact family farm operations.

3:00 pm Depart for Omaha

6:30-8:00 pm **Dinner and Discussion** at Gorats (Paid for by Tour sponsors)

Topics: Monte Shaw, joined by Tour sponsors, will lead a discussion of the issues covered during the day and answer questions from Tour participants.

8:00 pm Depart for Courtyard Omaha Aksarben Village

Overnight Courtyard Omaha Aksarben Village
1625 S 67th St
Omaha, NE 68106

Thursday, August 18

8:15 am Depart for Green Plains Headquarters
1811 Ak-Sar-Ben Dr, Omaha, NE 68106

8:30-9:45 am **Tour Green Plains Headquarters** (ethanol company)

Topics: Led by Michelle Mapes, participants will learn about the latest ag-technology innovative processes that transform renewable crops into sustainable high-value ingredients.

10:00 am Depart for Eppley Airfield (Omaha Airport)
4501 Abbott Drive, #2300, Omaha, NE 68110

10:30 am Arrive at Eppley Airfield

11:30 am Depart Omaha nonstop for DC on Delta Airlines flight 5853

Sponsors of the Biofuels: Science & Sustainability Tour

IOWA STATE UNIVERSITY
Bioeconomy Institute



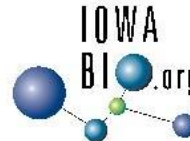
Iowa Renewable
Fuels Association



Clean Fuels
Foundation



Missouri Renewable Fuels Association
Working Together to Promote Missouri's Ethanol Industry





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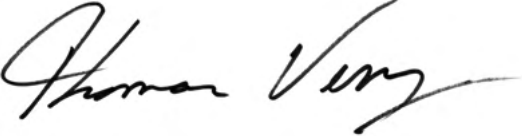
ADDITIONAL TRIP SPONSOR FORM

This form should be completed by an organization that provides funds, services, or in-kind assistance to another entity to underwrite, in whole or in part, a trip or an event, meal, or activity that will occur during a trip, or a necessary expense that will be incurred during a trip, with express or implicit knowledge or understanding that one or more House Members or employees may participate in or attend that trip or event, or otherwise may be beneficiaries of the gift or donation.

Provide a copy of your completed form to the primary sponsor of the trip.

NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001. Failure to comply with the Committee's Travel Regulations may also lead to the denial of permission to sponsor future trips.

1. Name of Primary Trip Sponsor: _____
2. Name of your organization: _____
3. Yes ☐ No ☐ Is your organization designated a § 501(c)(3) charitable organization by the Internal Revenue Service?
4. Yes ☐ No ☐ Does your organization receive funding from any foreign government or multinational organization?
5. **Check one.** I certify that my organization:
 - a. ☐ Has provided a grant, gift, or donation to the above-named Primary Trip Sponsor and conducts an audit or review of its grant, gift, or donation to ensure that the funds are spent in accordance with the terms of its grant, gift, or donation. **OR**
 - b. ☐ Has had a direct role in the organizing, planning, or conducting of a trip to
Destination: _____ on Date: _____
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 - c. ☐ Has provided in-kind support to the above-named Primary Trip Sponsor (e.g., meeting planning assistance, meeting space and set-up, and paying for expenses related to this trip directly to the service provider).
6. **Check only one:**
 - a. ☐ My organization does not employ or retain a registered federal lobbyist or foreign agent **OR**
 - b. ☐ My organization employs a registered federal lobbyist or foreign agent, but their involvement in planning, organizing, or arranging the trip was *de minimis* under the travel regulations.
7. I certify by my signature that
 - a. I read and understand the Committee's Travel Regulations;
 - b. I am not a registered federal lobbyist or registered foreign agent;
 - c. I am an officer of this organization and am duly authorized to sign this form; and
 - d. The information on this form is true, complete, and correct to the best of my knowledge.

Signature:  _____ Date: _____

Name: _____ Title: _____

Organization: _____

Address: _____

Email: _____ Telephone: _____



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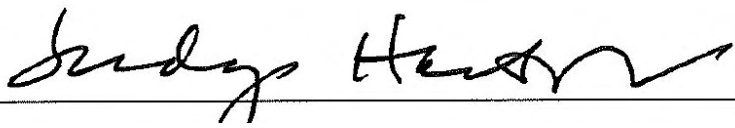
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 - d. The information provided is true, complete, and correct to the best of my knowledge.

Signature:  _____ Date: _____

Name: _____ Title: _____

Organization: _____

Address: _____

Email: _____ Telephone: _____



U.S. House of Representatives

COMMITTEE ON ETHICS

ADDITIONAL TRIP SPONSOR FORM

This form should be completed by an organization that provides funds, services, or in-kind assistance to another entity to underwrite, in whole or in part, a trip or an event, meal, or activity that will occur during a trip, or a necessary expense that will be incurred during a trip, with express or implicit knowledge or understanding that one or more House Members or employees may participate in or attend that trip or event, or otherwise may be beneficiaries of the gift or donation.

Provide a copy of your completed form to the primary sponsor of the trip.

NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001. Failure to comply with the Committee's Travel Regulations may also lead to the denial of permission to sponsor future trips.

1. Name of Primary Trip Sponsor: _____
2. Name of your organization: _____
3. Yes ☐ No ☐ Is your organization designated a § 501(c)(3) charitable organization by the Internal Revenue Service?
4. Yes ☐ No ☐ Does your organization receive funding from any foreign government or multinational organization?
5. **Check one.** I certify that my organization:
 - a. ☐ Has provided a grant, gift, or donation to the above-named Primary Trip Sponsor and conducts an audit or review of its grant, gift, or donation to ensure that the funds are spent in accordance with the terms of its grant, gift, or donation. **OR**
 - b. ☐ Has had a direct role in the organizing, planning, or conducting of a trip to
Destination: _____ on Date: _____
that is being organized or arranged by the above-named Primary Trip Sponsor. **OR**
 - c. ☐ Has provided in-kind support to the above-named Primary Trip Sponsor (e.g., meeting planning assistance, meeting space and set-up, and paying for expenses related to this trip directly to the service provider).
6. **Check only one:**
 - a. ☐ My organization does not employ or retain a registered federal lobbyist or foreign agent **OR**
 - b. ☐ My organization employs a registered federal lobbyist or foreign agent, but their involvement in planning, organizing, or arranging the trip was *de minimis* under the travel regulations.
7. I certify by my signature that
 - a. I read and understand the Committee's Travel Regulations;
 - b. I am not a registered federal lobbyist or registered foreign agent;
 - c. I am an officer of this organization and am duly authorized to sign this form; and
 - d. The information on this form is true, complete, and correct to the best of my knowledge.

Signature: _____  _____ Date: _____

Name: _____ Title: _____

Organization: _____

Address: _____

Email: _____ Telephone: _____



U.S. House of Representatives

COMMITTEE ON ETHICS

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Destination: _____ on Date: _____
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 - c. I am an officer of this organization and am duly authorized to sign this form; and
 - d. The i _____ the best of my knowledge.

Signature: _____ Date: _____

Name: _____ Title: _____

Organization: _____

Address: _____

Email: _____ Telephone: _____



U.S. House of Representatives

COMMITTEE ON ETHICS

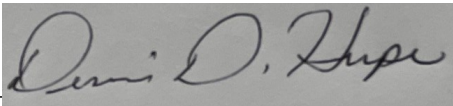
ADDITIONAL TRIP SPONSOR FORM

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Provide a copy of your completed form to the primary sponsor of the trip.

NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001. Failure to comply with the Committee's Travel Regulations may also lead to the denial of permission to sponsor future trips.

1. Name of Primary Trip Sponsor: _____
2. Name of your organization: _____
3. Yes ☐ No ☐ Is your organization designated a § 501(c)(3) charitable organization by the Internal Revenue Service?
4. Yes ☐ No ☐ Does your organization receive funding from any foreign government or multinational organization?
5. **Check one.** I certify that my organization:
 - a. ☐ Has provided a grant, gift, or donation to the above-named Primary Trip Sponsor and conducts an audit or review of its grant, gift, or donation to ensure that the funds are spent in accordance with the terms of its grant, gift, or donation. **OR**
 - b. ☐ Has had a direct role in the organizing, planning, or conducting of a trip to
Destination: _____ on Date: _____
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 - c. ☐ Has provided in-kind support to the above-named Primary Trip Sponsor (e.g., meeting planning assistance, meeting space and set-up, and paying for expenses related to this trip directly to the service provider).
6. **Check only one:**
 - a. ☐ My organization does not employ or retain a registered federal lobbyist or foreign agent **OR**
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 - c. I am an officer of this organization and am duly authorized to sign this form; and
 - d. The information on this form is true, complete, and correct to the best of my knowledge.

Signature:  _____ Date: _____

Name: _____ Title: _____

Organization: _____

Address: _____

Email: _____ Telephone: _____



U.S. House of Representatives

COMMITTEE ON ETHICS

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1. Name of Primary Trip Sponsor: Iowa Renewable Fuels Association
2. Name of your organization: MISSOURI RENEWABLE FUELS ASSOC. (MO RFA)
3. Yes ☐ No ☒ Is your organization designated a § 501(c)(3) charitable organization by the Internal Revenue Service?
4. Yes ☐ No ☒ Does your organization receive funding from any foreign government or multinational organization?
5. **Check one.** I certify that my organization:
 - a. ☐ Has provided a grant, gift, or donation to the above-named Primary Trip Sponsor and conducts an audit or review of its grant, gift, or donation to ensure that the funds are spent in accordance with the terms of its grant, gift, or donation. **OR**
 - b. ☒ Has had a direct role in the organizing, planning, or conducting of a trip to
Destination: Iowa and Nebraska on Date: August 15-18, 2022
that is being organized or arranged by the above-named Primary Trip Sponsor. **OR**
 - c. ☐ Has provided in-kind support to the above-named Primary Trip Sponsor (e.g., meeting planning assistance, meeting space and set-up, and paying for expenses related to this trip directly to the service provider).
6. **Check only one:**
 - a. ☒ My organization does not employ or retain a registered federal lobbyist or foreign agent **OR**
 - b. ☐ My organization employs a registered federal lobbyist or foreign agent, but their involvement in planning, organizing, or arranging the trip was *de minimis* under the travel regulations.
7. I certify by my signature that
 - a. I read and understand the Committee's Travel Regulations;
 - b. I am not a registered federal lobbyist or registered foreign agent;
 - c. I am an officer of this organization and am duly authorized to sign this form; and
 - d. The information on this form is true, complete, and correct to the best of my knowledge.

Signature: Stephen M. Murphy

Date: 6/29/22

Name: STEPHEN M. MURPHY

Title: PRESIDENT

Organization: MO RFA

Address: 809 N. PINE LADDOVIA, MO

63352

Email: STEVE.MURPHY@POET.COM

Telephone: - 605-929-9450



U.S. House of Representatives

COMMITTEE ON ETHICS

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1. Name of Primary Trip Sponsor: _____
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 - d. The information on this form is true, complete, and correct to the best of my knowledge.

Signature: Deana Wise Date: _____

Name: _____ Title: _____

Organization: _____

Address: _____

Email: _____ Telephone: _____



U.S. House of Representatives

COMMITTEE ON ETHICS

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 - c. I am an officer of this organization and am duly authorized to sign this form; and
 - d. The information on this form is true, complete, and correct to the best of my knowledge.

Signature: Kelly Brundage Date: _____

Name: _____ Title: _____

Organization: _____

Address: _____

Email: _____ Telephone: _____



U.S. House of Representatives

COMMITTEE ON ETHICS

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 - c. I am an officer of this organization and am duly authorized to sign this form; and
 - d. The information on this form is true, complete, and correct to the best of my knowledge.

Signature:  _____ Date: _____

Name: _____ Title: _____

Organization: _____

Address: _____

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U.S. House of Representatives

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Signature:  _____ Date: _____

Name: _____ Title: _____

Organization: _____

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U.S. House of Representatives

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7. I certify by my signature that
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 - c. I am an officer of this organization and am duly authorized to sign this form; and
 - d. The information on this form is true, complete, and correct to the best of my knowledge.

Signature: Dawn Caldwell Date: _____

Name: _____ Title: _____

Organization: _____

Address: _____

Email: _____ Telephone: _____



U.S. House of Representatives

COMMITTEE ON ETHICS

EMPLOYEE POST-TRAVEL DISCLOSURE FORM ☐ Original ☐ Amendment

This form is for disclosing the receipt of travel expenses from private sources for travel taken in connection with official duties. This form does not eliminate the need to report privately-funded travel on the annual *Financial Disclosure Statements* of those employees required to file them. In accordance with House Rule 25, clause 5, **you must complete this form and file it with the Clerk of the House, by email at gifttravelreports@mail.house.gov, within 15 days after travel is completed.** Please **do not** file this form with the Committee on Ethics.

NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001.

1. Name of Traveler: _____
2. a. Name of Accompanying Relative: _____ **OR** None ☐
b. Relationship to Traveler: ☐ Spouse ☐ Child ☐ Other (specify): _____
3. a. Dates: Departure: _____ Return: _____
b. Dates at Personal Expense, if any: _____ **OR** None ☐
4. Departure City: _____ Destination: _____ Return City: _____
5. Sponsor(s), Who Paid for the Trip: _____
6. Describe Meetings and Events Attended: _____

7. Attached to this form are **each** of the following, *signify that each item is attached by checking the corresponding box*:
 - a. ☐ a completed *Sponsor Post-Travel Disclosure Form*;
 - b. ☐ the *Primary Trip Sponsor Form* completed by the trip sponsor **prior** to the trip, **including all** attachments **and** the *Additional Sponsor Form(s)*;
 - c. ☐ page 2 of the completed *Traveler Form* submitted by the employee; **and**
 - d. ☐ the letter from the Committee on Ethics approving my participation on this trip.
8. a. ☐ I represent that I participated in each of the activities reflected in the attached sponsor's agenda.
Signify statement is true by checking the box.
b. If not, explain: _____

I certify that the information contained on this form is true, complete, and correct to the best of my knowledge.

Signature of Traveler: _____ Date: _____

I authorized this travel in advance. I have determined that all of the expenses listed on the attached *Sponsor Post-Travel Disclosure Form* were necessary and that the travel was in connection with the employee's official duties and would not create the appearance that the employee is using public office for private gain.

Name of Supervising Member: _____ Date: _____

Signature of Supervising Member: _____