



U.S. House of Representatives

COMMITTEE ON ETHICS

EMPLOYEE POST-TRAVEL DISCLOSURE FORM Original Amendment

This form is for disclosing the receipt of travel expenses from private sources for travel taken in connection with official duties. This form does not eliminate the need to report privately-funded travel on the annual *Financial Disclosure Statements* of those employees required to file them. In accordance with House Rule 25, clause 5, **you must complete this form and file it with the Clerk of the House, by email at gifttravelreports@mail.house.gov, within 15 days after travel is completed.** Please **do not** file this form with the Committee on Ethics.

NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001.

1. Name of Traveler: Lori Prater
2. a. Name of Accompanying Relative: _____ OR None
 b. Relationship to Traveler: Spouse Child Other (specify): _____
3. a. Dates: Departure: August 8, 2022 Return: August 11, 2022
 b. Dates at Personal Expense, if any: _____ OR None
4. Departure City: Portland, Oregon Destination: Stanford, CA Return City: Washington, DC
5. Sponsor(s), Who Paid for the Trip: Stanford University
6. Describe Meetings and Events Attended:
 Attend multiple sessions related to artificial intelligence including the advancements of AI in the field of healthcare, international security and work including a field trip to Stanford labs with an interactive AI experience as well as a dinner discussion with Condoleezza Rice and Francis Fukuyama.
7. Attached to this form are **each** of the following, *signify that each item is attached by checking the corresponding box*:
 - a. a completed *Sponsor Post-Travel Disclosure Form*;
 - b. the *Primary Trip Sponsor Form* completed by the trip sponsor **prior** to the trip, **including all** attachments **and** the *Additional Sponsor Form(s)*;
 - c. page 2 of the completed *Traveler Form* submitted by the employee; **and**
 - d. the letter from the Committee on Ethics approving my participation on this trip.
8. a. I represent that I participated in each of the activities reflected in the attached sponsor's agenda.
Signify statement is true by checking the box.
 b. If not, explain:

I certify that the information contained on this form is true, complete, and correct to the best of my knowledge.

Signature of Traveler: Date: 08/26/2022

I authorized this travel in advance. I have determined that all of the expenses listed on the attached *Sponsor Post-Travel Disclosure Form* were necessary and that the travel was in connection with the employee's official duties and would not create the appearance that the employee is using public office for private gain.

Name of Supervising Member: Mike Kelly Date: 8/29/2022
Signature of Supervising Member:



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SPONSOR POST-TRAVEL DISCLOSURE FORM

Original Amendment

This form must be completed by an officer of any organization that served as the primary trip sponsor in providing travel expenses or reimbursement for travel expenses to House Members, officers, or employees under House Rule 25, clause 5. **A completed copy of the form must be provided to each House Member, officer, or employee who participated on the trip within ten days of their return.** You must answer all questions, and check all boxes, on this form for your submission to comply with House rules and the Committee's travel regulations. Failure to comply with this requirement may result in the denial of future requests to sponsor trips and/or subject the current traveler to disciplinary action or a requirement to repay the trip expenses.

NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001.

- Sponsor(s) who paid for the trip: Stanford Institue for Human-Centered Artificial Intelligence
- Travel Destination(s): Stanford University, Stanford, CA
- Date of Departure: August 8, 2022 Date of Return: August 11, 2022
- Name(s) of Traveler(s): Lori Prater

Note: You may list more than one traveler on a form only if *all* information is *identical* for each person listed.

- Actual amount of expenses paid on behalf of, or reimbursed to, each individual named in Question 4:

	Total Transportation Expenses	Total Lodging Expenses	Total Meal Expenses	Total Other Expenses (dollar amount per item and description)
Traveler	\$787.37 (round trip economy class ticket) \$115 (ground transport)	\$245 per night, \$735 total	\$65 per day, \$195 total	
Accompanying Family Member				

- All expenses connected to the trip were for actual costs incurred and not a *per diem* or lump sum payment. Signify statement is true by checking box.

I certify that the information contained in this form is true, complete, and correct to the best of my knowledge.

Signature:  Date: 8/23/22

Name: Russell Wald Title: Director of Policy

Organization: Stanford Insitute of Human-Centered Artificial Intelligence

I am an officer of the above-named organization. Signify statement is true by checking box.

Address: 353 Serra Mall, Stanford, CA, 94305

Email: rwald@stanford.edu Telephone: 202 630-2724

Committee staff may contact the above-named individual if additional information is required.

If you have questions regarding your completion of this form, please contact the Committee on Ethics at 202-225-7103.



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TRAVELER FORM

1. Name of Traveler: Lori Prater

2. Sponsor(s) who will be paying or providing in-kind support for the trip:
Stanford University

3. City and State **OR** Foreign Country of Travel : Stanford, California

4. a. Date of Departure: August 8, 2022 Date of Return: August 11, 2022

b. Yes No Will you be extending the trip at your personal expense?

If yes, list dates at personal expense: _____

5. a. Yes No Will you be accompanied by a family member at the sponsor's expense? **If yes:**

(1) Name of Accompanying Family Member: _____

(2) Relationship to Traveler: Spouse Child Other (specify): _____

(3) Yes No Accompanying Family Member is at least 18 years of age:

6. a. Yes No Did the trip sponsor answer "Yes" to Question 8(c) on the *Primary Trip Sponsor Form* (i.e., travel is sponsored by an entity that employs a registered federal lobbyist or a foreign agent)?

b. **If yes**, and you are requesting lodging for two nights, explain why the second night is warranted:

7. Yes No *Primary Trip Sponsor Form* is attached, including agenda, invitee list, and any other attachments and Additional Sponsor Forms.

NOTE: The agenda should show the traveler's individual schedule, including departure and arrival times and identify the specific events in which the traveler will be participating.

8. Explain why participation in the trip is connected to the traveler's individual official or representational duties.

Staff should include their job title and how the activities on the itinerary relate to their duties.

As Policy Director, I manage the legislative portfolio for Congressman Mike Kelly, a senior Ways and Means Member and Ranking Member of the Select Revenue Subcommittee. Specially, I am the primary advisor on tax, trade, financial services, foreign affairs and high tech/telecomm issues.

9. **Yes No Is the traveler aware of any registered federal lobbyists or foreign agents involved planning, organizing, requesting, or arranging the trip?**

10. For staff travelers, to be completed by your employing Member:

ADVANCED AUTHORIZATION OF EMPLOYEE TRAVEL

I hereby authorize the individual named above, an employee of the U.S. House of Representatives who works under my direct supervision, to accept expenses for the trip described in this request. I have determined that the above-described travel is in connection with my employee's official duties and that acceptance of these expenses will not create the appearance that the employee is using public office for private gain.

Signature of Employing Member _____

Date 07/06/2022



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PRIMARY TRIP SPONSOR FORM

This form should be completed by private entities offering to provide travel or reimbursement for travel to House Members, officers, or employees under House Rule 25, clause 5. A completed copy of the form (and any attachments) should be provided to each invited House Member, officer, or employee, who will then forward it to the Committee together with a *Traveler Form* **at least 30 days before the start date of the trip**. The trip sponsor should *NOT* submit the form directly to the Committee. The Committee website (ethics.house.gov) provides detailed instructions for filling out the form.

NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001. Failure to comply with the Committee's Travel Regulations may also lead to the denial of permission to sponsor future trips.

1. Sponsor who will be paying for the trip:
Stanford University
2. I represent that the trip will not be financed, in whole or in part, by a registered federal lobbyist or foreign agent. Signify that the statement is true by checking box.
3. **Check only one.** I represent that:
 - a. The primary trip sponsor has not accepted from any other source, funds intended directly or indirectly to finance any aspect of the trip: **OR**
 - b. The trip is arranged without regard to congressional participation and the primary trip sponsor has accepted funds only from entities that will receive a tangible benefit in exchange for those funds: **OR**
 - c. The primary trip sponsor has accepted funds from other source(s) intended directly or indirectly to finance all or part of this trip and has enclosed disclosure forms from each of those entities.
If "c" is checked, list the names of the additional sponsors:
4. Provide names and titles of **ALL** House Members *and* employees you are inviting. **For each House invitee, provide an explanation of why the individual was invited** (include additional pages if necessary):
See attached
5. Yes No Is travel being offered to an accompanying family member of the House invitee(s)?
6. Date of departure: August 8, 2022 Date of return: August 11, 2022
7. a. City of departure: Washington, DC
b. Destination(s): Stanford University, Stanford, CA
c. City of return: Washington, DC
8. **Check only one.** I represent that:
 - a. The sponsor of the trip is an institution of higher education within the meaning of section 101 of the Higher Education Act of 1965: **OR**
 - b. The sponsor of the trip does not retain or employ a registered federal lobbyist or foreign agent: **OR**
 - c. The sponsor employs or retains a registered federal lobbyist or foreign agent, but the trip is for attendance at a one-day event *and* lobbyist / foreign agent involvement in planning, organizing, requesting, or arranging the trip was *de minimis* under the Committee's travel regulations.
9. **Check only one of the following:**
 - a. I checked 8(a) or (b) above; **OR**
 - b. I checked 8(c) above but am not offering any lodging; **OR**
 - c. I checked 8(c) above and am offering lodging and meals for one night; **OR**
 - d. I checked 8(c) above and am offering lodging and meals for two nights. If you checked this box, explain why the second night of lodging is warranted:



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10. Attached is a detailed agenda of the activities House invitees will be participating in during the travel (i.e., an hourly description of planned activities for trip invitees). *Indicate agenda is attached by checking box.*
11. **Check only one of the following:**
- a. I represent that a registered federal lobbyist or foreign agent will not accompany House Members or employees on any segment of the trip. *Signify that the statement is true by checking box; OR*
- b. *Not Applicable.* Trip sponsor is a U.S. institution of higher education.
12. For *each* sponsor required to submit a sponsor form, describe the sponsor's interest in the subject matter of the trip *and* its role in organizing and/or conducting the trip:

Stanford University is the sole sponsor of the trip, a 501(C)3 and an institution of higher education. Stanford seeks to promote the public welfare by exercising an influence on behalf of humanity through rigorous scholarship. Through briefings and learning engagements, Stanford faculty will provide congressional staff with the critical thinking skills related to tech policy.

13. **Answer parts a and b. Answer part c if necessary:**

- a. Mode of travel: Air Rail Bus Car Other (specify: _____)
- b. Class of travel: Coach Business First Charter Other (specify: _____)
- c. If travel will be first class, or by chartered or private aircraft, explain why such travel is warranted:

14. I represent that the expenditures related to local area travel during the trip will be unrelated to personal or recreational activities of the invitee(s). *Signify that the statement is true by checking the box.*

15. **Check only one.** I represent that either:

- a. The trip involves an event that is arranged or organized *without regard* to congressional participation and that meals provided to congressional participants are similar to those provided to or purchased by other event attendees; **OR**
- b. The trip involves events that are arranged specifically *with regard* to congressional participation.
- If "b" is checked:

- 1) Detail the cost *per day* of meals (approximate cost may be provided):

Meals planned will comply with GSA per diem rates

- 2) Provide the reason for selecting the location of the event or trip:

The location of Stanford's campus will allow California based faculty to participate

16. Name, nightly cost, and reasons for selecting each hotel or other lodging facility:

Hotel Name: The Sheraton City: Palo Alto Cost Per Night: \$245

Reason(s) for Selecting: Across from Stanford's campus

Hotel Name: _____ City: _____ Cost Per Night: _____

Reason(s) for Selecting: _____

Hotel Name: _____ City: _____ Cost Per Night: _____

Reason(s) for Selecting: _____

17. I represent that all expenses connected to the trip will be for actual costs incurred and not a per diem or lump sum payment. *Signify that the statement is true by checking the box.*



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18. Total Expenses for each Participant:

<input type="checkbox"/> Actual Amounts	Total Transportation Expenses per Participant	Total Lodging Expenses per Participant	Total Meal Expenses per Participant
<input checked="" type="checkbox"/> Good Faith Estimates			
For each Member, Officer, or Employee	\$1000 Economy Airfare	\$735 3 nights x \$245	\$495 3 x \$165 per diem rate
For each Accompanying Family Member			

	Other Expenses (dollar amount per item)	Identify Specific Nature of "Other" Expenses (e.g., taxi, parking, registration fee, etc.)
For each Member, Officer, or Employee	\$200	Ground transportation
For each Accompanying Family Member		

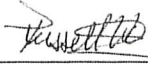
NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001.

19. Check only one:

- a. I certify that I am an officer of the organization listed below; **OR**
- b. *Not Applicable.* Trip sponsor is an individual or a U.S. institution of higher education.

20. I certify by my signature that

- a. I read and understand the Committee's Travel Regulations;
- b. I am not a registered federal lobbyist or registered foreign agent; and
- c. The information on this form is true, complete, and correct to the best of my knowledge.

Signature:  Date: 07/05/2022
 Name: Russell Wald Title: Director of Policy
 Organization: Stanford University
 Address: 450 Jane Stanford Way, Stanford, CA 94305
 Email: rwald@stanford.edu Telephone: (202) 630-2724

INSTRUCTIONS

Complete the *Primary Trip Sponsor Form* and submit the agenda, invitation list, any attachments, and any *Additional Trip Sponsor Forms* directly to the Travelers.

Written approval from the Committee on Ethics is required before traveling on this trip. The Committee on Ethics will notify the House invitees directly and will not notify the trip sponsors.

Willful or knowing misrepresentation on this form may be subject to criminal prosecution under 18 U.S.C. § 1001. Signatures must comply with section 104(bb) of the Travel Regulations.

For questions, please contact the Committee on Ethics at:

1015 Longworth House Office Building
Washington, D.C. 20515

ethicscommittee@mail.house.gov | 202-225-7103
More information and forms available at ethics.house.gov



U.S. House of Representatives

COMMITTEE ON ETHICS

Washington, DC 20515

August 5, 2022

Ms. Lori Prater
Office of the Honorable Mike Kelly
1707 Longworth House Office Building
Washington, DC 20515

Dear Ms. Prater:

Pursuant to House Rule 25, clause 5(d)(2), the Committee on Ethics hereby approves your proposed trip to Stanford, California, scheduled for August 8 to 11, 2022, sponsored by Stanford University.

You must complete an Employee Post-Travel Disclosure Form (which your employing Member must also sign) and file it, together with a Sponsor Post-Travel Disclosure Form completed by the trip sponsor, with the Clerk of the House within 15 days after your return from travel. As part of that filing, you are also required to attach a copy of this letter and both the Traveler and Primary Trip Sponsor Forms (including attachments) you previously submitted to the Committee in seeking pre-approval for this trip. If you are required to file an annual Financial Disclosure Statement, you must also report all travel expenses totaling more than \$415 from a single source on the "Travel" schedule of your annual Financial Disclosure Statement covering this calendar year. Finally, Travel Regulation § 404(d) also requires you to keep a copy of all request forms and supporting information provided to the Committee for three subsequent Congresses from the date of travel.

If you have any further questions, please contact the Committee's Office of Advice and Education at extension 5-7103.

Sincerely,

Handwritten signature of Theodore E. Deutch in blue ink.

Theodore E. Deutch
Chairman

Handwritten signature of Michael Guest in blue ink.

Michael Guest
Acting Ranking Member

TED/MG:amr

The following list are House staffers who are invited to the Stanford HAI Boot Camp on Artificial Intelligence. These staffers work on artificial intelligence related policy issues in key personal offices or committees.

Lillie Coney, Chief of Staff for Rep. Sheila Jackson Lee
Jennifer Epperson, Senior Counsel for the Energy and Commerce Committee
Rob Hicks, Legislative Director for Rep. Jay Obernolte
Zachary Isakowitz, Legislative Director for Rep. Michael McCaul
Stanton Johnson, Deputy Chief Counsel for the Committee on Science, Space and Technology
Kyle Klein, Staff Director for the Committee on Homeland Security
Michael Koren, Senior Professional Staff for the Judiciary Committee
Anna Lenhart, Senior Technology Policy Advisory for Rep. Lori Trahan
Sean Misko, Senior Professional Staff Member for the Permanent Select Committee on Intelligence
Vincent Evans, Executive Director of the Congressional Black Caucus
Lori Prater, Policy Director/Tax and Trade Counsel for Rep. Mike Kelly
Brent Blevins, Senior Policy Advisor for the Committee on Science, Space and Technology
Dwayne Clark, Legislative Assistant for Rep. Robert Aderholt
Hannah Anderson, Energy and Commerce Policy Director for Rep. Dan Crenshaw
Chelsea Crittle, Senior Professional Staff for the Committee on Financial Services
Esther Kahng, Chief Counsel for the Committee on Financial Services
Patricia Clarke, Legislative Assistant for Rep. Anthony Gonzalez
Sruthi Prabhu, Senior Policy Advisor for Rep. Trey Hollingsworth
Selene Ceja, Legislative Assistant for Rep. Ro Khanna
Madison Aston, Associate Professional Staff Member for the Permanent Select Committee on Intelligence
Mark Akpaninyie, Indo-Pacific Policy Analyst for the Committee on Foreign Affairs
Cam Madsen, Legislative Director for Rep. Chris Stewart
Kylie Patterson, Director of Diversity and Inclusion for the Committee on Financial Services
Nawaid Ladak, Legislative Director for Rep. Eddie Bernice Johnson

July 5, 2022

Dear Ms. Lori Prater,

On behalf of the Stanford Institute for Human-Centered Artificial Intelligence (HAI), I am pleased to invite you to the inaugural Stanford Congressional Boot Camp on Artificial Intelligence. The Boot Camp will take place August 8-11, 2022 at Stanford University.

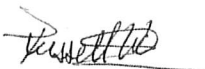
Emerging digital technologies will be among the most consequential forces of the 21st century: they will transform economies, challenge legal and political norms, and reconfigure society. Governments attempting to navigate this era will adapt regulatory regimes, social safety nets, fiscal policies, taxation, and foreign affairs as digital technologies reshape labor markets, the industrial structure, the distribution of economic rewards, and the global balance of power.

We know that Congressional staff play a key role in shaping and developing policy on critical technology areas such as artificial intelligence (AI). Rapid advancements in AI make it challenging for many to keep up with a quickly evolving field. That is why the Stanford Institute for Human-Centered AI (HAI) specifically designed the Congressional Boot Camp on Artificial Intelligence to explore the latest in AI developments, equipping participants with the comprehensive knowledge needed to think critically about regulating and governing this emerging technology.

The bicameral, bi-partisan Boot Camp consists of many sessions unpacking what AI means for international security, future of work, healthcare, and includes field trips to Stanford labs for interactive experiences. Each session will feature world-class scholars from Stanford University, leaders from Silicon Valley, and pioneers from civil society organizations.

We hope you will accept this invitation to join us in-person in August. To formally join us, you must fill out the participation form, turn in your ethics paperwork by Friday, July 8th, and alert HAI's Policy Program Manager, Tina Huang, (tina.huang@stanford.edu), that you have done so. In the meantime, please mark your calendars and contact Tina if you have any questions. We look forward to welcoming to Stanford's campus, "the Farm," this August.

Sincerely,



Russell C. Wald
Director of Policy