EMPLOYEE POST-TRAVEL DISCLOSURE FORM   ☐ *Original*   ☐ *Amendment*

This form is for disclosing the receipt of travel expenses from private sources for travel taken in connection with official duties. This form does not eliminate the need to report privately-funded travel on the annual *Financial Disclosure Statements* of those employees required to file them. In accordance with House Rule 25, clause 5, **you must complete this form and *file it with the Clerk of the House, by email at gifttravelreports@mail.house.gov*, within 15 days after travel is completed.** Please *do not* file this form with the Committee on Ethics.

NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001.

1. Name of Traveler: Ryan Propis

2. a. Name of Accompanying Relative: _____ *OR* None ■
   b. Relationship to Traveler: ☐ Spouse ☐ Child ☐ Other (specify): _____

3. a. **Dates:** Departure: Wed, Aug 10, 2022   Return: Sun, Aug 14, 2022
   b. Dates at Personal Expense, if any: Fri, Aug 12 and Sat, Aug 13   *OR* None ☐

4. Departure City: Washington, DC   Destination: Seattle, WA   Return City: Washington, DC

5. Sponsor(s), Who Paid for the Trip: Software Education Foundation (Software.org: the BSA Foundation)

6. Describe Meetings and Events Attended:
   We met with many companies in the Seattle area where we engaged in demos and conversations about technology, software, and cybersecurity. The direct engagement with the companies and their products was very useful in better understanding the role of software/technology in the government and private sector.

7. Attached to this form are *each* of the following, *signify that each item is attached by checking the corresponding box*:
   a. ■ a completed *Sponsor Post-Travel Disclosure Form*;
   b. ■ the *Primary Trip Sponsor Form* completed by the trip sponsor *prior* to the trip, *including all* attachments *and* the *Additional Sponsor Form(s)*;
   c. ■ page 2 of the completed *Traveler Form* submitted by the employee; *and*
   d. ■ the letter from the Committee on Ethics approving my participation on this trip.

8. a. ■ I represent that I participated in each of the activities reflected in the attached sponsor's agenda.
   Signify statement is true by checking the box.

   b. If not, explain:

I certify that the information contained on this form is true, complete, and correct to the best of my knowledge.

Signature of Traveler: Ryan Propis
Digitally signed by Ryan Propis
Date: 2022.08.23 11:31:05 -04'00'   Date: 08/23/2022

I authorized this travel in advance. I have determined that all of the expenses listed on the attached *Sponsor Post-Travel Disclosure Form* were necessary and that the travel was in connection with the employee's official duties and would not create the appearance that the employee is using public office for private gain.

Name of Supervising Member: John Katko   Date: 8/23/2022

Signature of Supervising Member: _____

Version date 3/2021 by Committee on Ethics

SPONSOR POST-TRAVEL DISCLOSURE FORM ☐ *Original* ☐ *Amendment*

This form must be completed by an officer of any organization that served as the primary trip sponsor in providing travel expenses or reimbursement for travel expenses to House Members, officers, or employees under House Rule 25, clause 5. **A completed copy of the form must be provided to each House Member, officer, or employee who participated on the trip *within ten days of their return.*** You must answer all questions, and check all boxes, on this form for your submission to comply with House rules and the Committee's travel regulations. Failure to comply with this requirement may result in the denial of future requests to sponsor trips and/or subject the current traveler to disciplinary action or a requirement to repay the trip expenses.

NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001.

1. Sponsor(s) who paid for the trip: _____

2. Travel Destination(s): _____

3. Date of Departure: _____ Date of Return: _____

4. Name(s) of Traveler(s): _____

    Note: You may list more than one traveler on a form only if *all* information is *identical* for each person listed.

5. **Actual amount** of expenses paid on behalf of, or reimbursed to, each individual named in Question 4:

	Total **Transportation** Expenses	Total **Lodging** Expenses	Total **Meal** Expenses	Total **Other** Expenses (dollar amount per item and description)
Traveler				
Accompanying Family Member				

6. ☐ All expenses connected to the trip were for actual costs incurred and not a *per diem* or lump sum payment. *Signify statement is true by checking box.*

I certify that the information contained in this form is true, complete, and correct to the best of my knowledge.

Signature: _____ Date: _____

Name: _____ Title: _____

Organization: _____

☐ *I am an officer of the above-named organization. Signify statement is true by checking box.*

Address: _____

Email: _____ Telephone: _____

Committee staff may contact the above-named individual if additional information is required.
If you have questions regarding your completion of this form, please contact the Committee on Ethics at 202-225-7103.

TRAVELER FORM

1. Name of Traveler: Ryan Jeffrey Propis

2. Sponsor(s) who will be paying or providing in-kind support for the trip:

   Software Education Foundation (Software.org: the BSA Foundation)

3. City and State **OR** Foreign Country of Travel : Seattle, WA

4. a. Date of Departure: Wed, Aug 10, 2022   Date of Return: Sun, Aug 14, 2022

   b. Yes ■ No ☐   Will you be extending the trip at your personal expense?

   If yes, list dates at personal expense: Fri, Aug 12 and Sat, Aug 13

5. a. Yes ☐ No ■   Will you be accompanied by a family member at the sponsor's expense? **If yes:**

   (1) Name of Accompanying Family Member: _____

   (2) Relationship to Traveler: ☐ Spouse ☐ Child ☐ Other (specify): _____

   (3) Yes ☐   No ☐   Accompanying Family Member is at least 18 years of age:

6. a. Yes ☐ No ■   Did the trip sponsor answer "Yes" to Question 8(c) on the *Primary Trip Sponsor Form* (i.e., travel is sponsored by an entity that employs a registered federal lobbyist or a foreign agent)?

   b. **If yes**, and you are requesting lodging for two nights, explain why the second night is warranted:

7. Yes ■   No ☐   *Primary Trip Sponsor Form* is attached, including agenda, invitee list, and any other attachments and Additional Sponsor Forms.

   NOTE: The agenda should show the traveler's individual schedule, including departure and arrival times and identify the specific events in which the traveler will be participating.

8. Explain why participation in the trip is connected to the traveler's individual official or representational duties. **Staff should include their job title and how the activities on the itinerary relate to their duties.**

   As Deputy Staff Director and General Counsel of the Homeland Security Committee, it is critical that I remain informed and engaged on many cybersecurity and technology issues facing our country and the U.S. software industry. On the ground touring and engagement with leading industry stakeholders and the tools/services they provide to the American people will help inform policy and legislative priorities for the Committee as we continue to prioritize cybersecurity and the role of technology in our nation's homeland and economic security.

9. **Yes** ☐   **No** ■   **Is the traveler aware of any registered federal lobbyists or foreign agents involved planning, organizing, requesting, or arranging the trip?**

10. For staff travelers, to be completed by your employing Member:

ADVANCED AUTHORIZATION OF EMPLOYEE TRAVEL

I hereby authorize the individual named above, an employee of the U.S. House of Representatives who works under my direct supervision, to accept expenses for the trip described in this request. I have determined that the above-described travel is in connection with my employee's official duties and that acceptance of these expenses will not create the appearance that the employee is using public office for private gain.

Signature of Employing Member _____ _____ Date 06/24/2022

PRIMARY TRIP SPONSOR FORM

This form should be completed by private entities offering to provide travel or reimbursement for travel to House Members, officers, or employees under House Rule 25, clause 5. A completed copy of the form (and any attachments) should be provided to each invited House Member, officer, or employee, who will then forward it to the Committee together with a *Traveler Form* **at least 30 days before the start date of the trip**. The trip sponsor should *NOT* submit the form directly to the Committee. The Committee website (ethics.house.gov) provides detailed instructions for filling out the form.

NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001. Failure to comply with the Committee's Travel Regulations may also lead to the denial of permission to sponsor future trips.

1. Sponsor who will be paying for the trip:

2. ☐ I represent that the trip will not be financed, in whole or in part, by a registered federal lobbyist or foreign agent. *Signify that the statement is true by checking box.*

3. *Check only one.* I represent that:
   a. ☐ The primary trip sponsor has not accepted from any other source, funds intended directly or indirectly to finance any aspect of the trip: **OR**
   b. ☐ The trip is arranged without regard to congressional participation and the primary trip sponsor has accepted funds only from entities that will receive a tangible benefit in exchange for those funds: **OR**
   c. ☐ The primary trip sponsor has accepted funds from other source(s) intended directly or indirectly to finance all or part of this trip and has enclosed disclosure forms from each of those entities.
      If "c" is checked, list the names of the additional sponsors:

4. Provide names and titles of **ALL** House Members *and* employees you are inviting. **For each House invitee, provide an explanation of why the individual was invited** (include additional pages if necessary):

5. Yes ☐   No ☐   Is travel being offered to an accompanying family member of the House invitee(s)?

6. Date of departure: _____   Date of return: _____

7. a. City of departure: _____
   b. Destination(s): _____
   c. City of return: _____

8. *Check only one.* I represent that:
   a. ☐ The sponsor of the trip is an institution of higher education within the meaning of section 101 of the Higher Education Act of 1965: **OR**
   b. ☐ The sponsor of the trip does not retain or employ a registered federal lobbyist or foreign agent: **OR**
   c. ☐ The sponsor employs or retains a registered federal lobbyist or foreign agent, but the trip is for attendance at a one-day event *and* lobbyist / foreign agent involvement in planning, organizing, requesting, or arranging the trip was *de minimis* under the Committee's travel regulations.

9. *Check only one of the following*:
   a. ☐ I checked 8(a) or (b) above; **OR**
   b. ☐ I checked 8(c) above but am not offering any lodging; **OR**
   c. ☐ I checked 8(c) above and am offering lodging and meals for one night; **OR**
   d. ☐ I checked 8(c) above and am offering lodging and meals for two nights. If you checked this box, explain why the second night of lodging is warranted:

10. ☐ Attached is a detailed agenda of the activities House invitees will be participating in during the travel (i.e., an hourly description of planned activities for trip invitees). *Indicate agenda is attached by checking box.*

11. *Check only one of the following*:

a. ☐ I represent that a registered federal lobbyist or foreign agent will not accompany House Members or employees on any segment of the trip. *Signify that the statement is true by checking box;* **OR**

b. ☐ *Not Applicable.* Trip sponsor is a U.S. institution of higher education.

12. For *each* sponsor required to submit a sponsor form, describe the sponsor's interest in the subject matter of the trip *and* its role in organizing and/or conducting the trip:

13. *Answer parts a and b. Answer part c if necessary*:

a. Mode of travel: Air ☐   Rail ☐   Bus ☐   Car ☐   Other ☐ (specify:_____)

b. Class of travel: Coach ☐   Business ☐   First ☐   Charter ☐   Other ☐ (specify: _____)

c. If travel will be first class, or by chartered or private aircraft, explain why such travel is warranted:

14. ☐ I represent that the expenditures related to local area travel during the trip will be unrelated to personal or recreational activities of the invitee(s). *Signify that the statement is true by checking the box.*

15. *Check only one.* I represent that either:

a. ☐ The trip involves an event that is arranged or organized *without regard* to congressional participation and that meals provided to congressional participants are similar to those provided to or purchased by other event attendees; **OR**

b. ☐ The trip involves events that are arranged specifically *with regard* to congressional participation.

If "b" is checked:

1) Detail the cost *per day* of meals (approximate cost may be provided):

2) Provide the reason for selecting the location of the event or trip:

16. Name, nightly cost, and reasons for selecting each hotel or other lodging facility:

Hotel Name: _____   City: _____   Cost Per Night: _____

Reason(s) for Selecting:_____

Hotel Name: _____   City: _____   Cost Per Night: _____

Reason(s) for Selecting:_____

Hotel Name: _____   City: _____   Cost Per Night: _____

Reason(s) for Selecting:_____

17. ☐ I represent that all expenses connected to the trip will be for actual costs incurred and not a per diem or lump sum payment. *Signify that the statement is true by checking the box.*

18. **Total Expenses for each Participant:**

☐ Actual Amounts ☐ Good Faith Estimates	Total **Transportation** Expenses per Participant	Total **Lodging** Expenses per Participant	Total **Meal** Expenses per Participant
For each Member, Officer, or Employee			
For each Accompanying Family Member			

	Other Expenses (dollar amount per item)	Identify Specific Nature of "Other" Expenses (e.g., taxi, parking, registration fee, etc.)
For each Member, Officer, or Employee		
For each Accompanying Family Member		

NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001.

19. *Check only one:*

    a. ☐ I certify that I am an officer of the organization listed below; **OR**

    b. ☐ *Not Applicable.* Trip sponsor is an individual or a U.S. institution of higher education.

20. I certify by my signature that

    a. I read and understand the Committee's Travel Regulations;

    b. I am not a registered federal lobbyist or registered foreign agent; and

    c. The information on this form is true, complete, and correct to the best of my knowledge.

Signature: _____ Date: _____

Name: _____ Title: _____

Organization: _____

Address: _____

Email: _____ Telephone: _____

INSTRUCTIONS

Complete the *Primary Trip Sponsor Form* and submit the agenda, invitation list, any attachments, and any *Additional Trip Sponsor Forms* directly to the Travelers.

Written approval from the Committee on Ethics is required before traveling on this trip. The Committee on Ethics will notify the House invitees directly and will not notify the trip sponsors.

Willful or knowing misrepresentation on this form may be subject to criminal prosecution under 18 U.S.C. § 1001. Signatures must comply with section 104(bb) of the Travel Regulations.

For questions, please contact the Committee on Ethics at:

1015 Longworth House Office Building
Washington, D.C. 20515

ethicscommittee@mail.house.gov | **202-225-7103**
More information and forms available at **ethics.house.gov**

Theodore E. Deutch, Florida
Chairman
Jackie Walorski, Indiana
Ranking Member

Susan Wild, Pennsylvania
Dean Phillips, Minnesota
Veronica Escobar, Texas
Mondaire Jones, New York

Michael Guest, Mississippi
Dave Joyce, Ohio
John H. Rutherford, Florida
Kelly Armstrong, North Dakota

ONE HUNDRED SEVENTEENTH CONGRESS

U.S. House of Representatives

COMMITTEE ON ETHICS

Thomas A. Rust
Staff Director and Chief Counsel

David W. Arrojo
Counsel to the Chairman

Kelle A. Strickland
Counsel to the Ranking Member

1015 Longworth House Office Building
Washington, D.C. 20515–6328
Telephone: (202) 225–7103
Facsimile: (202) 225–7392

July 27, 2022

Mr. Ryan Propis
Committee on Homeland Security
H2-117 Ford House Office Building
Washington, DC 20515

Dear Mr. Propis:

Pursuant to House Rule 25, clause 5(d)(2), the Committee on Ethics hereby approves your proposed trip to Seattle, Washington, scheduled for August 10 to 14, 2022, sponsored by Software Education Foundation d.b.a. Software.org: the BSA Foundation ("Software.org"). We note that this trip includes two days at your personal expense.

You must complete an Employee Post-Travel Disclosure Form (which your employing Member must also sign) and file it, together with a Sponsor Post-Travel Disclosure Form completed by the trip sponsor, with the Clerk of the House within 15 days after your return from travel. As part of that filing, you are also required to attach a copy of this letter and both the Traveler and Primary Trip Sponsor Forms (including attachments) you previously submitted to the Committee in seeking pre-approval for this trip. If you are required to file an annual Financial Disclosure Statement, you must also report all travel expenses totaling more than $415 from a single source on the "Travel" schedule of your annual Financial Disclosure Statement covering this calendar year. Finally, Travel Regulation § 404(d) also requires you to keep a copy of all request forms and supporting information provided to the Committee for three subsequent Congresses from the date of travel.

If you have any further questions, please contact the Committee's Office of Advice and Education at extension 5-7103.

Sincerely,

Theodore E. Deutch
Chairman

Jackie Walorski
Ranking Member

TED/JW:adw

August 2022 Seattle Agenda

Day 1 – Wednesday, August 10, 2022

6:30 AM EDT   Group assembles at **Washington Dulles International Airport (IAD)** for check-in, security screening.

8:36 AM EDT   United Flight #1964 Departs **Washington Dulles International Airport (IAD)**

11:07 AM PDT   United Flight #1964 Arrives at **Seattle-Tacoma International Airport (SEA)**

25-30 minutes' drive time

11:45 – 12:15 PM   Introduction of Software.org Staff and review of the day's schedule
Software.org Team will meet the Group upon arrival in Seattle and give an update about themselves and the goals of today's meetings.

12:30– 2:30 PM   First Stop – **Salesforce / Tableau**
(744 N. 34th Street, Seattle, WA 98103)

At the Tableau Data1 office in downtown Seattle, Salesforce will showcase how the Salesforce platform and Tableau are being used to help digital transformation at government agencies, particularly highlighting how Tableau was used to configure COVID-19 dashboards that informed decision making at the federal, state, and local levels. Salesforce will also focus on cybersecurity issues as well as workforce development at Tableau.

Guest Speakers: **Steve Schwartz**, Director of Salesforce's new Transformational Philanthropy Team
Rob Katz, Vice President of Product Management
Wendy Turner-Williams, Vice President, Chief Data Officer, Tableau
Margaret Taylor, Senior Director of Public Affairs

15 minutes' drive time

3:00 – 4:30 PM

Second Stop – **Oracle**

(1501 4th Avenue, #1800, Seattle, WA 98101)

Oracle's technical experts will present on the Oracle Cloud infrastructure that is largely developed at the Seattle offices and lead a conversation on cybersecurity and the scalability of Oracle's software products.

Guest Speakers: **Mahesh Thiagarajan** is Senior Vice President of OCI Security & Developer Platform
Scott Twaddle is Vice President of Oracle Cloud Infrastructure
(OCI) Product and Industries.

15 minutes' drive time

Day 1 – Wednesday, August 10, 2022

5:00 – 6:00 PM   Third Stop – **Tour of the Port of Seattle**
 (401 Alaskan Way, South Seattle, WA 98121)

Representatives from the Port of Seattle and the Northwest Seaport Alliance will
lead our delegation on an educational tour of the Port and describe its role in the
supply chain for the Pacific Northwest region.

6:00 – 8:00 PM   Dinner & Roundtable Discussion at Port of Seattle
Roundtable working dinner discussion on how software and emerging
 technologies are being implemented in this sector.

Guest Speakers: **Zachary Thomas**, Director, Northwest Seaport Alliance
Bill Hubbard, Digitial Supply Chain Senior Account Executive, SAP

15 minutes' drive time

8:30 PM   Arrive at **Motif Seattle**
 (1415 5th Avenue, Seattle, WA 98101)

Remain Overnight

Day 2 – Thursday, August 11, 2022

8:15 AM   Group assembles in the lobby of the **Motif Seattle**. Ground transportation to
Microsoft.

25–30 minutes' drive time

8:15 AM **–** 8:30AM   Software.org Team shares the meetings of the day and highlights some of the topics

9:00 AM **–**11:00 AM   Fourth Stop – **Microsoft Redmond Campus**
(One Microsoft Way, Redmond, WA 98052)

Digital Transformation #InRealLife (DTIRL) brings to life real world customer
stories across key solution areas and industries at the Redmond EBC. Participants
will watch staff showcase the latest and greatest Microsoft customer stories
highlighting technologies including Office 365, Azure IoT, HoloLens, Machine
Learning, and more. Participants will also experience a hands-on demonstration of
HoloLens technology.

Guest Speaker: **Brett Reifers,** Business Program Manager, Demos, Microsoft

15 minutes' drive time

11:00 AM   Ground transportation to SAP.

Day 2 – Thursday, August 11, 2022

11:45 AM– 1:45 PM	Fifth Stop – **SAP Concur** (601 108th Avenue, NE, Suite 1000, Bellevue, WA 98004)

At SAP's Bellevue offices, experts will demonstrate how the adoption of commercial technology and IT modernization can be positive in the public sector space, specifically sharing how Concur, SAP's travel management software, is helping government agencies such as the US Department of Defense. SAP will also present on digital transformation innovations in the retail sector and how recent trends in consumer behavior are matched to technology capabilities to support a better overall shopping experience.

Guest Speakers: **Joe Reilly**, Retail Solution Advisor, SAP
Robin Barrett Wilson, Industry Advisor, focused on the Retail and Fashion, at SAP
Matt Gibbons, Senior Director, Sales at SAP Concur
Larissa Kim, SAP Concur Principal Customer Success Partner dedicated to the US Department of Defense
Charlie Motter, Delivery Executive for DoD My Travel Program

10 **minutes' drive time**

1:45 PM   Ground transportation to Unity.

2:00-3:30 PM   Sixth Stop – **Unity Technologies**
(10400 NE 4th Street, Bellevue, WA 98004)

At Unity's Bellevue offices, participants will learn how Unity's software products are used outside the video gaming sector to facilitate digital transformation using digital twins, real-time 3D simulations, and more.

Guest Speakers: **Marc Whitten**, SVP & GM, Create, Unity Technologies
Danny Lange, SVP of AI, Unity Technologies

3:30 PM   Ground transportation to the Pike Place

4:00 – 5:30 PM   Seventh Stop – **Shopify Merchants at Pike Place Market**
(85 Pike Street, Seattle, WA 98101)

Shopify, a leader in e-commerce software for millions of enterprises worldwide, will showcase how local small businesses in Seattle and the State of Washington are utilizing Shopify's platform to digitally transform their operations.

Guest Speakers: **Angela Kung**, US State Lead, Government Affairs, Shopify
10-minute walk   **Erin Andrews,** Founder and CEO of indi chocolate

Day 2 – Thursday, August 11, 2022

6:00 **–** 8:00PM   Eight Stop- **Keynote Dinner**
                                       Wild Ginger – (1401 3rd Avenue, Seattle, WA 98101)

                                       Over a working dinner, **Dr. Oren Etzioni - entrepreneur, investor, and founding
                                       Chief Executive Officer of the Allen Institute for Artificial Intelligence (AI2)** - will
                                       engage attendees in an interactive roundtable discussion about digital transformation
                                       and emerging technologies, as well as his work at the University of Washington and
                                       the National AI Research Resource Task Force.

10-minute walk

 8:15 PM   Arrive the Motif

Remain Overnight

Day 3 – Friday, August 12, 2022

8:30 AM   Group assembles in the lobby of the **Motif Seattle**. Ground transportation to Adobe.

9:00-10:30 AM   Final Stop – **Adobe**
                                       (801 N. 34ᵗʰ Street, Seattle, WA 98103)

                                       At Adobe's downtown Seattle offices, experts will demonstrate the company's Content
                                       Authenticity Initiative to mitigate inauthentic content online and share more about the
                                       company's social impact commitments in a roundtable discussion on digital transformation.

                                       Guest Speakers: **Dan Ramirez** Senior Quality Assurance Engineer
                                       Tim Langlois, Senior Research Scientist
                                       Amy White is the Head of Social Impact and Communications

30-40 minutes' drive time

10:30 AM   Ground transportation to **Seattle-Tacoma International Airport (SEA)**

12:51 PM PDT   United Flight #2275 Departs **Seattle-Tacoma International Airport (SEA)**

8:39 PM EDT   United Flight #2275 Arrives at **Washington Dulles International Airport (IAD)**

###

**Attachment 1 – Question #4** – Names, titles, and explanation for invitation for all House invitees.

Software.org is inviting the congressional staff below because of their work on policy issues, including data policy, emerging technologies, cybersecurity, digital trade, intellectual property rights, and digital transformation, that are of importance to the software industry

Name	Title	Office
Russell Anello	Staff Director	House Committee on Oversight & Reform
Zach Atran	Legislative Assistant	Rep. Ted Lieu
Elizabeth Barczak	Professional Staff Member & Counsel	House Committee on Science, Space, & Technology
Melissa Beaumont	Professional Staff Member	House Committee on Transportation & Infrastructure
Allison Behuniak	Professional Staff Member	House Committee on Financial Services
Nate Beltran	Tech Policy Advisor	Rep, Mark Veazey (TX-33)
Thomas Blanford	Legislative Assistant	Rep. Scott Fitzgerald
Steven Blattner	Legislative Director	Rep. Yvette Clarke
Brent Blevins	Senior Policy Advisor	House Committee on Science, Space, & Technology
Jake Bornstein	Deputy Chief of Staff	Rep. John Curtis
Gideon Bragin	Executive Director	House Democratic Caucus
James Braid	Chief of Staff	Rep. Ken Buck
Courtney Broderick	Legislative Director	Rep. Sylvia Garcia
Francis Brooke	Policy Director	House Republican Whip
Marshele Bryant	Legislative Assistant	Rep. Mike Quigley
Molly Buening	Legislative Assistant	Problem Solvers Caucus
Emily Burdick	Professional Staff	House Committee on Homeland Security
Ashley Callen	Deputy Staff Director	House Committee on Oversight & Reform
Michael Cameron	Policy Analyst	House Committee on Energy & Commerce
Alexis Castaneda	Legislative Assistant	Rep. John Katko
Dwayne Clark	Legislative Assistant	Rep. Robert Aderholt
Ryan Clough	Legislative Counsel	Rep. Zoe Lofgren
Rosaline Cohen	Chief Legislation Counsel	House Committee on Homeland Security
Jordan Colvin	Legislative Director	Rep. Josh Gottheimer
Lillie Coney	Deputy Chief of Staff	Rep. Sheila Jackson Lee
Alexis Covey-Brandt	Chief of Staff	Rep. Steny Hoyer
Christopher Cox	Chief of Staff	Rep. Yvette Clarke
Mike Davin	Legislative Director	Rep. Bob Latta
Earnestine Dawson	Digital Director	House Democratic Caucus
Michael Demakos	Legislative Director	Rep. Kathleen Rice
Guila DeGuglielmo	Legislative Assistant	Rep. Darrell Issa

Matt Dernoga	Legislative Director	Rep. Nanette Diaz Barragan
Kevin Diamond	Deputy Chief of Staff	Rep. Lisa Blunt Rochester
Jordan Dickinson	Legislative Director	Rep. Dan Kildee
Lauren Doney	Deputy Chief of Staff	Rep. Jamie Raskin
Erin Doty	Legislative Director	Rep. Raul Ruiz
Will Dunham	Deputy Chief of Staff, Policy	House Republican Leader
Matthew Ellison	Policy Director	House Majority Whip
Brystol English	Policy Advisor	House Committee on Science, Space, & Technology
Jennifer Epperson	Senior Counsel	House Committee on Energy & Commerce
Vincent Evans	Executive Director	Congressional Black Caucus
Anna Ferrara	Professional Staff Member	House Committee on Science, Space, & Technology
Casey Fitzpatrick	Deputy Chief of Staff	Rep. Kelly Armstrong
Julian Fleischman	Senior Legislative Assistant	Rep. Peter Meijer
Meagan Foster	Legislative Director	Rep. Peter Welch
Scott Friedman	Senior Policy Advisor	House Committee on Homeland Security
Garrett Fultz	Legislative Director	Rep. Mike Johnson
Christopher Goldson	Legislative Director	Rep. Gwen Moore
Waverly Gordon	Deputy Staff Director, General Counsel	House Committee on Energy & Commerce
Emily Greene	Senior Legislative Assistant	Rep. Jim Jordan
Tiffany Guarascio	Staff Director	House Committee on Energy & Commerce
Elliott Guffin	Deputy Chief of Staff	Rep. Richard Hudson
Ben Harney	Deputy Staff Director	House Committee on Oversight & Reform
Brighton Haslett	Senior Counsel	House Committee on Financial Services
Jennifer Haynes	Legislative Director	Rep. Darrell Issa
Hayden Haynes	Chief of Staff	Rep. Mike Johnson
Claytrice Henderson	Legislative Director	Rep. Bennie Thompson
Rob Hicks	Legislative Director	Rep. Jay Obernolte
Matt Hodge	Legislative Director	Rep. Dan Crenshaw
Nate Hodson	Staff Director	House Committee on Energy & Commerce
Christian Hoehner	Policy Director	House Committee on Oversight & Reform
Ryan Hofmann	Policy Advisor	House Republican Conference
Melissa Hopkins	Fellow	Rep. Anna Eshoo
Brett Horton	Chief of Staff	House Republican Whip
Omar Hossino	Professional Policy Staff	Republican Study Committee
John Howes	Legislative Assistant	Rep. Marcy Kaptur
Rachel Huggins	Legislative Director	Rep. Michael Burgess
Zachary Isakowitz	Legislative Director	Rep. Michael McCaul
Joshua Izaak	Legislative Director	Rep. Suzanne Bonamici
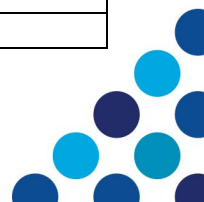
Ben Jackson	Deputy Chief of Staff	Rep. Lizzie Fletcher
Corey Jacobson	Legislative Director	Rep. Ted Lieu
Catherine Johnson	Senior Professional Staff Member, Research and Technology	House Committee on Science, Space, & Technology
James Johnson	Legislative Director	Rep. Frank Pallone
Sarah Jorgenson	Deputy Staff Director	House Select Committee on the Climate Crisis
Keighle Joyce	Director of Member Services	House Committee on Homeland Security
Megan Kanne	Legislative Assistant	Rep. Jan Schakowsky
Priscilla Kim	Senior Policy Advisor	Rep. Zoe Lofgren
Kevin Klinkenberg	Policy Aide	New Democrat Coalition
Michael Koren	Senior Professional Staff Member	House Committee on the Judiciary
Timothy Kurth	Chief Counsel, Consumer Protection and Commerce	House Committee on Energy & Commerce
Anna Lenhart	Senior Legislative Assistant	Rep. Lori Trahan
Gerald Leverich	Chief Communications Counsel	House Committee on Energy & Commerce
Isaac Loeb	Legislative Director	Rep. Mikie Sherrill
Kelvin Lum	Legislative Director	Rep. Ami Bera
Lauren Lyles-Stolz	Legislative Assistant	Rep. Brad Schneider
Chris Malen	Deputy Chief of Staff	Rep. Tony Gonzalez
Michael Monsour	Deputy Chief of Staff	Rep. Adam Kinzinger
Jeremy Marcus	Chief of Staff	Rep. Doris Matsui
Mark Marin	Staff Director	House Committee on Oversight & Reform
Josh Mathis	Staff Director	House Committee on Science, Space, & Technology
Matt McMurray	Legislative Director	Rep. Robin Kelly
Tim Medeiros	Legislative Director	Rep. Randy Feenstra
Daniel Meyer	Chief of Staff	House Republican Leader
Jake Middlebrooks	Legislative Director	Rep. Jake LaTurner
Dan Miller	Professional Staff Member	House Committee on Energy & Commerce
James Min	Chief of Staff	Rep. Kevin McCarthy
Dylan Moore	Deputy Chief of Staff	Rep. Larry Bucshon
Elizabeth Mount	Policy Advisor	House Republican Conference
Elaina Murphy	Senior Legislative Assistant	Rep. Brett Guthrie
Emily Noriega-May	Deputy Executive Director	House Democratic Caucus
Ben Nyce	Policy Advisor	House Republican Conference
Kate O'Connor	Chief Counsel, Communications and Technology	House Committee on Energy & Commerce
Jaclyn O'Day	Executive Director	Problem Solvers Caucus
Whitley O'Neal	Legislative Director	Rep. Colin Allred
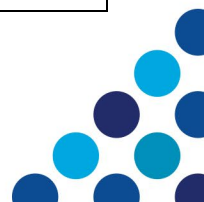
Richard Obermann	Chief of Staff	House Committee on Science, Space, & Technology
Zoe Oreck	Legislative Director	Rep. Hakeem Jeffries
Stephanie Palencia	Policy Advisor	Rep. Joaquin Castro
Nishith Pandya	Chief of Staff	Rep. Bobby Rush
Liz Payne	Legislative Director	Rep. Cathy McMorris Rodgers
Armita Pedramrazi	Deputy Chief of Staff	Rep. Mary Gay Scanlon
John Piazza	Chief Counsel	House Committee on Science, Space, & Technology
Julia Poirier	Legislative Assistant	Rep. Haley Stevens
Ryan Propis	General Counsel	House Committee on Homeland Security
Kevin Rambosk	Legislative Director	Rep. Debbie Dingell
Flynn Rico-Johnson	Deputy Chief of Staff	Rep. Doris Matsui
Keanu Rivera	Legislative Assistant	Rep. Mary Gay Scanlon
Bill Rockwood	Deputy Legislative Director, Technology and Financial Policy Advisor	Rep. Darren Soto
Alexah Rogge	Policy Advisor	Rep. Russ Fulcher
Brian Romick	Deputy Chief of Staff	House Majority Leader
Marisa Salemme	Legislative Director	Rep. Ann Kuster
Chris Schloesser	Legislative Director	Rep. Karen Bass
Sarah Shapiro	Legislative Director	Rep. Eric Swalwell
Kaitlynn Skoog	Legislative Director	Rep. Markwayne Mullin
Kim Soffen	Legislative Director	Rep. Bill Foster
Patrick Stewart Hester	Chief of Staff	Rep. Elise Stefanik
Jeff Tomkowitz	Legislative Assistant	Rep. Randy Feenstra
Buyandelger Tsetsengarid	Caucus Assistant	House Democratic Caucus
Nicole Varner	Chief of Staff	Rep. Marc Veasey
Evan Viau	Professional Staff Member	House Committee on Energy & Commerce
Michele Viterise	Counsel	House Committee on Energy & Commerce
Jake Vreeburg	Policy Director	House Republican Conference
Conor Walsh	Legislative Director	Rep. Thomas Suozzi
Austin Walton	Policy Advisor	Rep. Steve Scalise
Tanner Warbinton	Legislative Director	Rep. Billy Long
Yelberton Watkins	Chief of Staff	Rep. Jim Clyburn
Robert Wehagen	Legislative Director	Rep. Buddy Carter
Jennifer Wickre	Deputy Staff Director	House Committee on Science, Space, & Technology
Laura Wilson	Legislative Director	Rep. Bill Johnson
Thomas Woodburn	Legislative Director	Rep. Diana DeGette
Dan Ziegler	Executive Director	Republican Study Committee

August 2022 Seattle Agenda

Day 1 – Wednesday, August 10, 2022

6:30 AM EDT   Group assembles at **Washington Dulles International Airport (IAD)** for check-in, security screening.

8:36 AM EDT   United Flight #1964 Departs **Washington Dulles International Airport (IAD)**

11:07 AM PDT   United Flight #1964 Arrives at **Seattle-Tacoma International Airport (SEA)**

25-30 minutes' drive time

11:45 – 12:15 PM   Introduction of Software.org Staff and review of the day's schedule
Software.org Team will meet the Group upon arrival in Seattle and give an update about themselves and the goals of today's meetings.

12:30– 2:30 PM   First Stop – **Salesforce / Tableau**
(744 N. 34th Street, Seattle, WA 98103)

At the Tableau Data1 office in downtown Seattle, Salesforce will showcase how the Salesforce platform and Tableau are being used to help digital transformation at government agencies, particularly highlighting how Tableau was used to configure COVID-19 dashboards that informed decision making at the federal, state, and local levels. Salesforce will also focus on cybersecurity issues as well as workforce development at Tableau.

Guest Speakers: **Steve Schwartz**, Director of Salesforce's new Transformational Philanthropy Team
Rob Katz, Vice President of Product Management
Wendy Turner-Williams, Vice President, Chief Data Officer, Tableau
Margaret Taylor, Senior Director of Public Affairs

15 minutes' drive time

3:00 – 4:30 PM

Second Stop – **Oracle**

(1501 4th Avenue, #1800, Seattle, WA 98101)

Oracle's technical experts will present on the Oracle Cloud infrastructure that is largely developed at the Seattle offices and lead a conversation on cybersecurity and the scalability of Oracle's software products.

Guest Speakers: **Mahesh Thiagarajan** is Senior Vice President of OCI Security & Developer Platform
Scott Twaddle is Vice President of Oracle Cloud Infrastructure
(OCI) Product and Industries.

15 minutes' drive time

Day 1 – Wednesday, August 10, 2022

5:00 – 6:00 PM   Third Stop – **Tour of the Port of Seattle**
                          (401 Alaskan Way, South Seattle, WA 98121)

                          Representatives from the Port of Seattle and the Northwest Seaport Alliance will
                          lead our delegation on an educational tour of the Port and describe its role in the
                          supply chain for the Pacific Northwest region.

6:00 – 8:00 PM   Dinner & Roundtable Discussion at Port of Seattle
                          Roundtable working dinner discussion on how software and emerging
                          technologies are being implemented in this sector.

                          Guest Speakers: **Zachary Thomas**, Director, Northwest Seaport Alliance
                          Bill Hubbard, Digitial Supply Chain Senior Account Executive, SAP

15 minutes' drive time

8:30 PM   Arrive at **Motif Seattle**
                          (1415 5th Avenue, Seattle, WA 98101)

Remain Overnight

Day 2 – Thursday, August 11, 2022

8:15 AM   Group assembles in the lobby of the **Motif Seattle**. Ground transportation to
                          Microsoft.

25–30 minutes' drive time

8:15 AM **–** 8:30AM   Software.org Team shares the meetings of the day and highlights some of the topics

9:00 AM **–**11:00 AM   Fourth Stop – **Microsoft Redmond Campus**
                          (One Microsoft Way, Redmond, WA 98052)

                          Digital Transformation #InRealLife (DTIRL) brings to life real world customer
                          stories across key solution areas and industries at the Redmond EBC. Participants
                          will watch staff showcase the latest and greatest Microsoft customer stories
                          highlighting technologies including Office 365, Azure IoT, HoloLens, Machine
                          Learning, and more. Participants will also experience a hands-on demonstration of
                          HoloLens technology.

                          Guest Speaker: **Brett Reifers,** Business Program Manager, Demos, Microsoft

15 minutes' drive time

11:00 AM   Ground transportation to SAP.

Day 2 – Thursday, August 11, 2022

11:45 AM– 1:45 PM	Fifth Stop – **SAP Concur** (601 108th Avenue, NE, Suite 1000, Bellevue, WA 98004)

At SAP's Bellevue offices, experts will demonstrate how the adoption of commercial technology and IT modernization can be positive in the public sector space, specifically sharing how Concur, SAP's travel management software, is helping government agencies such as the US Department of Defense. SAP will also present on digital transformation innovations in the retail sector and how recent trends in consumer behavior are matched to technology capabilities to support a better overall shopping experience.

Guest Speakers: **Joe Reilly**, Retail Solution Advisor, SAP
Robin Barrett Wilson, Industry Advisor, focused on the Retail and Fashion, at SAP
Matt Gibbons, Senior Director, Sales at SAP Concur
Larissa Kim, SAP Concur Principal Customer Success Partner dedicated to the US Department of Defense
Charlie Motter, Delivery Executive for DoD My Travel Program

1 0 minutes' drive time

1:45 PM   Ground transportation to Unity.

2:00-3:30 PM   Sixth Stop – **Unity Technologies**
(10400 NE 4th Street, Bellevue, WA 98004)

At Unity's Bellevue offices, participants will learn how Unity's software products are used outside the video gaming sector to facilitate digital transformation using digital twins, real-time 3D simulations, and more.

Guest Speakers: **Marc Whitten**, SVP & GM, Create, Unity Technologies
Danny Lange, SVP of AI, Unity Technologies

3:30 PM   Ground transportation to the Pike Place

4:00 – 5:30 PM   Seventh Stop – **Shopify Merchants at Pike Place Market**
(85 Pike Street, Seattle, WA 98101)

Shopify, a leader in e-commerce software for millions of enterprises worldwide, will showcase how local small businesses in Seattle and the State of Washington are utilizing Shopify's platform to digitally transform their operations.

Guest Speakers: **Angela Kung**, US State Lead, Government Affairs, Shopify
10-minute walk   **Erin Andrews,** Founder and CEO of indi chocolate

Day 2 – Thursday, August 11, 2022

6:00 **–** 8:00PM   Eight Stop- **Keynote Dinner**
                                  Wild Ginger – (1401 3rd Avenue, Seattle, WA 98101)

                                  Over a working dinner, **Dr. Oren Etzioni - entrepreneur, investor, and founding
                                  Chief Executive Officer of the Allen Institute for Artificial Intelligence (AI2)** - will
                                  engage attendees in an interactive roundtable discussion about digital transformation
                                  and emerging technologies, as well as his work at the University of Washington and
                                  the National AI Research Resource Task Force.

10-minute walk

 8:15 PM   Arrive the Motif

Remain Overnight

Day 3 – Friday, August 12, 2022

8:30 AM   Group assembles in the lobby of the **Motif Seattle**. Ground transportation to Adobe.

9:00-10:30 AM   Final Stop – **Adobe**
                                  (801 N. 34th Street, Seattle, WA 98103)

                                  At Adobe's downtown Seattle offices, experts will demonstrate the company's Content
                                  Authenticity Initiative to mitigate inauthentic content online and share more about the
                                  company's social impact commitments in a roundtable discussion on digital transformation.

                                  Guest Speakers: **Dan Ramirez** Senior Quality Assurance Engineer
                                  Tim Langlois, Senior Research Scientist
                                  Amy White is the Head of Social Impact and Communications

30-40 minutes' drive time

10:30 AM   Ground transportation to **Seattle-Tacoma International Airport (SEA)**

12:51 PM PDT   United Flight #2275 Departs **Seattle-Tacoma International Airport (SEA)**

8:39 PM EDT   United Flight #2275 Arrives at **Washington Dulles International Airport (IAD)**

###

Attachment 2 – Question #12 – Sponsor's interest and role

Software.org, the BSA Foundation is an independent and nonpartisan 501(c)(3) research organization that helps policymakers and the broader public better understand the impact that software has on our lives, our economy, and our society. We believe that by working together to examine these issues we can better prepare for the future and help shape government policies and industry culture that will promote both technological advancement and widespread growth.

Software.org seeks to take Congressional staff on an educational tour of global software companies at their Seattle area facilities. We have invited staff whose Members serve on the Energy and Commerce, Homeland Security, Judiciary, Science, Space & Technology Committees, and Financial Services Committees, or are in House Leadership offices, in order to educate them about the software industry and issues of importance to the industry, including its economic impact, the need for computer science education, trade, privacy, intellectual property rights, digital transformation across industry sectors, and other issues. Software.org planned and organized all aspects of the trip, made lodging and travel arrangements, and corresponded with businesses involved to set up events and tours at each location. Software.org is the sole sponsor for this trip, including responsibility for covering cost of meals throughout the trip.

Attachment 3 – Question #15(b)(2) – Reason for selecting location of the event or trip

Seattle, Washington was selected due to the number of software companies with major offices located in close proximity to one another. This allows Software.org to efficiently share insight into the software industry through in-depth, on-premises conversations with a variety of industry experts.