



U.S. House of Representatives COMMITTEE ON ETHICS

EMPLOYEE POST-TRAVEL DISCLOSURE FORM [ ] Original [ ] Amendment

This form is for disclosing the receipt of travel expenses from private sources for travel taken in connection with official duties. This form does not eliminate the need to report privately-funded travel on the annual Financial Disclosure Statements of those employees required to file them. In accordance with House Rule 25, clause 5, you must complete this form and file it with the Clerk of the House, by email at gifttravelreports@mail.house.gov, within 15 days after travel is completed. Please do not file this form with the Committee on Ethics.

NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001.

- 1. Name of Traveler:
2. a. Name of Accompanying Relative: OR None
b. Relationship to Traveler: Spouse Child Other (specify):
3. a. Dates: Departure: Return:
b. Dates at Personal Expense, if any: OR None
4. Departure City: Destination: Return City:
5. Sponsor(s), Who Paid for the Trip:
6. Describe Meetings and Events Attended:
7. Attached to this form are each of the following, signify that each item is attached by checking the corresponding box:
a. a completed Sponsor Post-Travel Disclosure Form;
b. the Primary Trip Sponsor Form completed by the trip sponsor prior to the trip, including all attachments and the Additional Sponsor Form(s);
c. page 2 of the completed Traveler Form submitted by the employee; and
d. the letter from the Committee on Ethics approving my participation on this trip.
8. a. I represent that I participated in each of the activities reflected in the attached sponsor's agenda. Signify statement is true by checking the box.
b. If not, explain:

I certify that the information contained on this form is true, complete, and correct to the best of my knowledge.

Signature of Traveler: Sarah Henderson Date:

I authorized this travel in advance. I have determined that all of the expenses listed on the attached Sponsor Post-Travel Disclosure Form were necessary and that the travel was in connection with the employee's official duties and would not create the appearance that the employee is using public office for private gain.

Name of Supervising Member: Date:

Signature of Supervising Member: [Signature]



U.S. House of Representatives

# COMMITTEE ON ETHICS

## SPONSOR POST-TRAVEL DISCLOSURE FORM

Original  Amendment

This form must be completed by an officer of any organization that served as the primary trip sponsor in providing travel expenses or reimbursement for travel expenses to House Members, officers, or employees under House Rule 25, clause 5. **A completed copy of the form must be provided to each House Member, officer, or employee who participated on the trip within ten days of their return.** You must answer all questions, and check all boxes, on this form for your submission to comply with House rules and the Committee's travel regulations. Failure to comply with this requirement may result in the denial of future requests to sponsor trips and/or subject the current traveler to disciplinary action or a requirement to repay the trip expenses.

**NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001.**

1. Sponsor(s) who paid for the trip: \_\_\_\_\_
2. Travel Destination(s): \_\_\_\_\_
3. Date of Departure: \_\_\_\_\_ Date of Return: \_\_\_\_\_
4. Name(s) of Traveler(s): \_\_\_\_\_

*Note:* You may list more than one traveler on a form only if *all* information is *identical* for each person listed.

5. Actual amount of expenses paid on behalf of, or reimbursed to, each individual named in Question 4:

	Total Transportation Expenses	Total Lodging Expenses	Total Meal Expenses	Total Other Expenses (dollar amount per item and description)
Traveler				
Accompanying Family Member				

6.  All expenses connected to the trip were for actual costs incurred and not a *per diem* or lump sum payment. Signify statement is true by checking box.

I certify that the information contained in this form is true, complete, and correct to the best of my knowledge.

Signature: Heather Reams Date: \_\_\_\_\_

Name: \_\_\_\_\_ Title: \_\_\_\_\_

Organization: \_\_\_\_\_

- I am an officer of the above-named organization. Signify statement is true by checking box.

Address: \_\_\_\_\_

Email: \_\_\_\_\_ Telephone: \_\_\_\_\_

**Committee staff may contact the above-named individual if additional information is required.**

If you have questions regarding your completion of this form, please contact the Committee on Ethics at 202-225-7103.



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# COMMITTEE ON ETHICS

## TRAVELER FORM

This form should be completed by House Members, officers, or employees seeking Committee approval of privately-sponsored travel or reimbursement for travel under House Rule 25, clause 5. The completed form should be submitted directly to the Committee by each invited House Member, officer, or employee, together with the completed and signed trip sponsor form(s) and any attachments. A copy of this form, minus this initial page, will be made available for public inspection. **This form and any attachments may be delivered to the Committee at 1015 Longworth or e-mailed to [travel.requests@mail.house.gov](mailto:travel.requests@mail.house.gov).**

**Your completed request must be submitted to the Committee no less than 30 days before your proposed departure date.** Absent exceptional circumstances, permission will not be granted for requests received less than 30 days before the trip commences. **You must receive explicit approval from the Committee before you depart on this trip.**

Name of Traveler: \_\_\_\_\_

**NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001.**

I certify that the information contained on both pages of this form is true, complete, and correct to the best of my knowledge.

Signature: Sarah Henderson

Name of Signatory (if other than traveler): \_\_\_\_\_

For Staff (name of employing Member or Committee): \_\_\_\_\_

Office Address: \_\_\_\_\_

Telephone Number: \_\_\_\_\_

Email Address of Contact Person: \_\_\_\_\_

- Check this box if the sponsoring entity is a media outlet, the purpose of the trip is to make a media appearance sponsored by that entity, *and* these forms are being submitted to the Committee less than 30 days before the trip departure date.

**NOTE: You must complete all of the contact information fields above, as Committee staff may need to contact you if additional information is required.**

**KEEP A COPY OF THIS FORM.** Page 2 (but not this page) must be submitted to the Clerk as part of the post-travel disclosure required by House Rule 25. Travel Regulation § 404(d) also requires you to keep a copy of all request forms and supporting paperwork for three subsequent Congresses from the date of travel.

If there are any questions regarding this form, please contact the Committee on Ethics at 202-225-7103 or via e-mail: [travel.requests@mail.house.gov](mailto:travel.requests@mail.house.gov).



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# COMMITTEE ON ETHICS

## TRAVELER FORM

1. Name of Traveler: \_\_\_\_\_
2. Sponsor(s) who will be paying or providing in-kind support for the trip:  
\_\_\_\_\_
3. City and State **OR** Foreign Country of Travel : \_\_\_\_\_
4. a. Date of Departure: \_\_\_\_\_ Date of Return: \_\_\_\_\_  
b. Yes  No  Will you be extending the trip at your personal expense?  
If yes, list dates at personal expense: \_\_\_\_\_
5. a. Yes  No  Will you be accompanied by a family member at the sponsor's expense? **If yes:**  
(1) Name of Accompanying Family Member: \_\_\_\_\_  
(2) Relationship to Traveler:  Spouse  Child  Other (specify): \_\_\_\_\_  
(3) Yes  No  Accompanying Family Member is at least 18 years of age:
6. a. Yes  No  Did the trip sponsor answer "Yes" to Question 8(c) on the *Primary Trip Sponsor Form* (i.e., travel is sponsored by an entity that employs a registered federal lobbyist or a foreign agent)?  
b. **If yes**, and you are requesting lodging for two nights, explain why the second night is warranted:
7. Yes  No  *Primary Trip Sponsor Form* is attached, including agenda, invitee list, and any other attachments and Additional Sponsor Forms.  
  
*NOTE: The agenda should show the traveler's individual schedule, including departure and arrival times and identify the specific events in which the traveler will be participating.*
8. Explain why participation in the trip is connected to the traveler's individual official or representational duties.  
**Staff should include their job title and how the activities on the itinerary relate to their duties.**
9. **Yes  No  Is the traveler aware of any registered federal lobbyists or foreign agents involved planning, organizing, requesting, or arranging the trip?**
10. For staff travelers, to be completed by your employing Member:

### ADVANCED AUTHORIZATION OF EMPLOYEE TRAVEL

I hereby authorize the individual named above, an employee of the U.S. House of Representatives who works under my direct supervision, to accept expenses for the trip described in this request. I have determined that the above-described travel is in connection with my employee's official duties and that acceptance of these expenses will not create the appearance that the employee is using public office for private gain.

Signature of Employing Member Jack D. Case Date June 30, 2022



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# COMMITTEE ON ETHICS

## PRIMARY TRIP SPONSOR FORM

This form should be completed by private entities offering to provide travel or reimbursement for travel to House Members, officers, or employees under House Rule 25, clause 5. A completed copy of the form (and any attachments) should be provided to each invited House Member, officer, or employee, who will then forward it to the Committee together with a *Traveler Form* **at least 30 days before the start date of the trip**. The trip sponsor should *NOT* submit the form directly to the Committee. The Committee website ([ethics.house.gov](http://ethics.house.gov)) provides detailed instructions for filling out the form.

**NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001. Failure to comply with the Committee's Travel Regulations may also lead to the denial of permission to sponsor future trips.**

1. Sponsor who will be paying for the trip:
2.  I represent that the trip will not be financed, in whole or in part, by a registered federal lobbyist or foreign agent. *Signify that the statement is true by checking box.*
3. **Check only one.** I represent that:
  - a.  The primary trip sponsor has not accepted from any other source, funds intended directly or indirectly to finance any aspect of the trip: **OR**
  - b.  The trip is arranged without regard to congressional participation and the primary trip sponsor has accepted funds only from entities that will receive a tangible benefit in exchange for those funds: **OR**
  - c.  The primary trip sponsor has accepted funds from other source(s) intended directly or indirectly to finance all or part of this trip and has enclosed disclosure forms from each of those entities.  
If "c" is checked, list the names of the additional sponsors:
4. Provide names and titles of **ALL** House Members *and* employees you are inviting. **For each House invitee, provide an explanation of why the individual was invited** (include additional pages if necessary):
5. Yes  No  Is travel being offered to an accompanying family member of the House invitee(s)?
6. Date of departure: \_\_\_\_\_ Date of return: \_\_\_\_\_
7. a. City of departure: \_\_\_\_\_  
b. Destination(s): \_\_\_\_\_  
c. City of return: \_\_\_\_\_
8. **Check only one.** I represent that:
  - a.  The sponsor of the trip is an institution of higher education within the meaning of section 101 of the Higher Education Act of 1965: **OR**
  - b.  The sponsor of the trip does not retain or employ a registered federal lobbyist or foreign agent: **OR**
  - c.  The sponsor employs or retains a registered federal lobbyist or foreign agent, but the trip is for attendance at a one-day event *and* lobbyist / foreign agent involvement in planning, organizing, requesting, or arranging the trip was *de minimis* under the Committee's travel regulations.
9. **Check only one of the following:**
  - a.  I checked 8(a) or (b) above; **OR**
  - b.  I checked 8(c) above but am not offering any lodging; **OR**
  - c.  I checked 8(c) above and am offering lodging and meals for one night; **OR**
  - d.  I checked 8(c) above and am offering lodging and meals for two nights. If you checked this box, explain why the second night of lodging is warranted:



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# COMMITTEE ON ETHICS

10.  Attached is a detailed agenda of the activities House invitees will be participating in during the travel (i.e., an hourly description of planned activities for trip invitees). *Indicate agenda is attached by checking box.*
11. **Check only one of the following:**
- a.  I represent that a registered federal lobbyist or foreign agent will not accompany House Members or employees on any segment of the trip. *Signify that the statement is true by checking box; OR*
- b.  *Not Applicable.* Trip sponsor is a U.S. institution of higher education.
12. For **each** sponsor required to submit a sponsor form, describe the sponsor's interest in the subject matter of the trip **and** its role in organizing and/or conducting the trip:
13. **Answer parts a and b. Answer part c if necessary:**
- a. Mode of travel: Air  Rail  Bus  Car  Other  (specify: \_\_\_\_\_ )
- b. Class of travel: Coach  Business  First  Charter  Other  (specify: \_\_\_\_\_ )
- c. If travel will be first class, or by chartered or private aircraft, explain why such travel is warranted:
14.  I represent that the expenditures related to local area travel during the trip will be unrelated to personal or recreational activities of the invitee(s). *Signify that the statement is true by checking the box.*
15. **Check only one.** I represent that either:
- a.  The trip involves an event that is arranged or organized *without regard* to congressional participation and that meals provided to congressional participants are similar to those provided to or purchased by other event attendees; **OR**
- b.  The trip involves events that are arranged specifically *with regard* to congressional participation.  
If "b" is checked:
- 1) Detail the cost *per day* of meals (approximate cost may be provided):
- 2) Provide the reason for selecting the location of the event or trip:
16. Name, nightly cost, and reasons for selecting each hotel or other lodging facility:
- Hotel Name: \_\_\_\_\_ City: \_\_\_\_\_ Cost Per Night: \_\_\_\_\_  
Reason(s) for Selecting: \_\_\_\_\_
- Hotel Name: \_\_\_\_\_ City: \_\_\_\_\_ Cost Per Night: \_\_\_\_\_  
Reason(s) for Selecting: \_\_\_\_\_
- Hotel Name: \_\_\_\_\_ City: \_\_\_\_\_ Cost Per Night: \_\_\_\_\_  
Reason(s) for Selecting: \_\_\_\_\_
17.  I represent that all expenses connected to the trip will be for actual costs incurred and not a per diem or lump sum payment. *Signify that the statement is true by checking the box.*



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# COMMITTEE ON ETHICS

### 18. Total Expenses for each Participant:

<input type="checkbox"/> Actual Amounts	Total Transportation Expenses per Participant	Total Lodging Expenses per Participant	Total Meal Expenses per Participant
<input type="checkbox"/> Good Faith Estimates			
For each Member, Officer, or Employee			
For each Accompanying Family Member			

	Other Expenses (dollar amount per item)	Identify Specific Nature of "Other" Expenses (e.g., taxi, parking, registration fee, etc.)
For each Member, Officer, or Employee		
For each Accompanying Family Member		

**NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001.**

### 19. Check only one:

- a.  I certify that I am an officer of the organization listed below; **OR**
- b.  *Not Applicable*. Trip sponsor is an individual or a U.S. institution of higher education.

### 20. I certify by my signature that

- a. I read and understand the Committee's Travel Regulations;
- b. I am not a registered federal lobbyist or registered foreign agent; and
- c. The information on this form is true, complete, and correct to the best of my knowledge.

Signature: Heather Reams Date: \_\_\_\_\_

Name: \_\_\_\_\_ Title: \_\_\_\_\_

Organization: \_\_\_\_\_

Address: \_\_\_\_\_

Email: \_\_\_\_\_ Telephone: \_\_\_\_\_

## INSTRUCTIONS

Complete the *Primary Trip Sponsor Form* and submit the agenda, invitation list, any attachments, and any *Additional Trip Sponsor Forms* directly to the Travelers.

Written approval from the Committee on Ethics is required before traveling on this trip. The Committee on Ethics will notify the House invitees directly and will not notify the trip sponsors.

**Willful or knowing misrepresentation on this form may be subject to criminal prosecution under 18 U.S.C. § 1001. Signatures must comply with section 104(bb) of the Travel Regulations.**

**For questions, please contact the Committee on Ethics at:**



# Conservative Climate Foundation Communicators Retreat Schedule of Events

## Wednesday, August 3

### **10:30 AM – 12:00 PM**

Depart Washington, DC for Easton, MD (transportation provided)

### **12:00 PM**

Arrive at the Tidewater Inn

### **12:00 – 2:00 PM – Lunch at Tidewater Inn**

Session 1: Navigating the conservative climate landscape

*Description: We'll kick off the retreat with a look at the challenges communicators face when discussing clean energy and climate issues in today's political climate.*

Opening Remarks: Heather Reams & Rich Powell

Speakers: Matt Whitlock, Cassie Smedlie

### **2:00 – 2:50 PM**

Session 2: A data-driven approach to discussing climate change

*Description: This panel will take a deep dive into how polling and community engagement can inform a successful climate communications strategy.*

Panelists: Micah Yousefi, Sara Fagen

### **3:00 – 4:00 PM**

Session 3: What's Your Carbon Footprint?

*Description: Learn how to calculate your carbon footprint and simple ways to be a better steward of the environment.*

Panelists: Michelle Li, Clever Carbon

### **4:00 – 6:00 PM**

Executive Time (Attendees may use this time to check into hotel rooms)

### **6:00 – 7:30 PM**

Networking Lounge Open

### **7:30 – 7:45 PM**

Executive Time

### **7:45 – 9:00 PM**

Conservative Communicators Keynote Dinner

Keynote Speaker: Gov. Larry Hogan\* invited, not confirmed





**9:00 PM – 8:30 AM**  
**RON Tidewater Inn**

## **Thursday, August 4**

**8:30 – 9:30 AM**  
Breakfast service

**9:30 – 10:30**  
Session 4: *Hear from the best*  
*Description: Learn how communicators in different sectors do their jobs.*  
Panelists: Alyssa Farah, Antonia Ferrer, Brendan Buck, Zach Roday

**10:30 AM – 11:30 AM**  
Session 5: *Support Groups*  
*Description: Staff from the Conservative Climate Caucus and Western Caucus will present how they can provide support to communicators*  
Panelists: Adam Cloch, Elizabeth Daniels

**11:30 AM - 12:00 PM**  
Executive Time

**12:00 – 1:00 PM**  
Lunch panel: *Case Study*  
*Description: Hear from ClearPath and CRES on how they helped support the rollout of Leader McCarthy and Rep. Graves' rollout of the Energy, Climate and Conservation Task Force Pillars.*  
Panelists: Evan Dixon, Luke Bolar

**1:00 – 2:00 PM**  
Executive Time

**2:00 – 3:00 PM**  
Travel to U.S. Naval Academy

**3:00 – 5:30 PM – Site Visit**  
**U.S. Naval Academy (USNA)**  
*Tour and briefing on USNA's' resiliency efforts and the challenges they are facing due to rising sea levels. Attendees will meet with Naval and City of Annapolis engineers to discuss their project to rebuild Annapolis' sea wall and the challenges created by a changing climate. Communicators will hear how a sector of the U.S. Government is dealing with the negative effects of climate change.*

**5:30 PM – 7:30 PM**  
Travel to St. Michaels  
Speaker: Chesapeake Bay Tour guide



**7:30 PM – 9:00 PM**

*Keynote Dinner – A prominent communicator who explains their experience when discussing clean energy solutions and climate change.*

Speaker: Nikki Haley\* invited, not confirmed

**9:00 PM – 9:15 PM**

Travel to Tidewater Inn

**9:15 PM – 9:00 AM**

**RON Tidewater Inn**

## **Friday, August 5**

**9:00 – 11:00 AM**

Breakfast Service

**9:30 – 10:30 AM**

Session 5: Communicators in the Energy Industry

*Description: Hear from former Administration, House and Senate communications staffers about their current careers in the energy sector.*

Session Leader: Liz Bowman, Shaylyn Hynes, Ashton Davies, Tory Mazzola

**10:30 – 11:00 AM**

Retreat Wrap Up

Final Remarks: Heather Reams, Rich Powell

**11:30 AM – 1:00 PM Depart Easton, MD for Washington D.C.**

# # #

<b>Name</b>	<b>Office</b>	<b>Email</b>
Miranda Dabney	miranda.dabney@mail.house.gov	Rep. Kevin Hern
Natalie Baldassarre	natalie.baldassarre@mail.house.gov	Congresswoman Nicole Malliotakis (NY11)
Emily Carlin	emily.carlin@mail.house.gov	Rep. Jay Obernolte
Heather Smith	heather.smith@mail.house.gov	Rep. William Timmons
Katherine Sears	Katherine.Sears@mail.house.gov	Rep. Dave Joyce (OH-14)
Amanda Fitzmorris	amanda.fitzmorris@mail.house.gov	Rep. Dan Newhouse
Claire Hurley	claire.hurley@mail.house.gov	Rep. Bob Latta
Sarah Anne Voyles	sa.voyles@mail.house.gov	Congressman Michael C. Burgess, M.D.
Elizabeth Daniels	elizabeth.daniels@mail.house.gov	Congressional Western Caucus
Adam Cloch	adam.cloch@mail.house.gov	Rep. John Curtis
Wesley Harkins	wesley.harkins@mail.house.gov	Rep. Bice
Grace White	grace.white@mail.house.gov	Congressman Bryan Steil
Caroline Tucker	caroline.tucker@mail.house.gov	Office of Rep. Blake Moore (UT-01)
Rebekah Hoshiko	rebekah.hoshiko@mail.house.gov	House Committee on Natural Resources
Jake Bornstein	jake.bornstein@mail.house.gov	Conservative Climate Caucus
Jake Murphy	jacob.murphy@mail.house.gov	Rep. Lee Zeldin
Grace Bellone	<a href="mailto:grace.bellone@mail.house.gov">grace.bellone@mail.house.gov</a>	Conservative Climate Caucus, Rep. John Curtis
Megan Quinn	megan.quinn@mail.house.gov	Rep. Steven Palazzo
Kiara Kearney	kiara.kearney@mail.house.gov	Lisa McClain
Jacqueline Olvera	jacqueline.olvera@mail.house.gov	Rep. Carlos A. Gimenez
Brianna Dapuzzo	brianna.dapuzzo@mail.house.gov	Rep. Carlos Gimenez
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Sarah Henderson	sarah.henderson@mail.house.gov	House Committee on Science, Space, and Technology
Eli Mansour	eli.mansour@mail.house.gov	Rep. Pete Stauber
Caroline Bender	Caroline.bender@mail.house.gov	Rep. Miller-Meeks
Conner Swanson	conner.d.swanson@gmail.com	Congressman Kelly Armstrong
Henry Turner Bridgforth	turner.bridgforth@mail.house.gov	Rep. Clay Higgins
Bailey Mailloux	Bailey.Mailloux@mail.house.gov	House Committee on Natural Resources Republicans
Sean Kelly	sean.kelly@mail.house.gov	House Energy and Commerce Committee
Zach Barnett	<a href="mailto:zach.barnett@mail.house.gov">zach.barnett@mail.house.gov</a>	Garret Graves
Brittany Martinez	<a href="mailto:brittany.martinez@mail.house.gov">brittany.martinez@mail.house.gov</a>	Kevin McCarthy
Hanna Bogorowski	hanna.bogorowski@mail.house.gov	Kevin McCarthy
Matt Sparks	<a href="mailto:matt.sparks@mail.house.gov">matt.sparks@mail.house.gov</a>	Kevin McCarthy
Billy Gribbin	<a href="mailto:billy.gribbin@mail.house.gov">billy.gribbin@mail.house.gov</a>	Yvette Herrell
Sarah Jorgenson	<a href="mailto:Sarah.Jorgenson@mail.house.gov">Sarah.Jorgenson@mail.house.gov</a>	House Select Committee on the Climate Crisis
Sarah Matthews	<a href="mailto:sarah.matthews2@mail.house.gov">sarah.matthews2@mail.house.gov</a>	House Cmte on Climate Crisis, GOP
Sophia Varnasidis	Sophia.Varnasidis@mail.house.gov	House Select Committee on the Climate Crisis
Emily Domenech	<a href="mailto:Emily.Domenech@mail.house.gov">Emily.Domenech@mail.house.gov</a>	Kevin McCarthy
Greg Steele	<a href="mailto:greg.steele@mail.house.gov">greg.steele@mail.house.gov</a>	Rep. Richard Hudson
Hetaher Vaughan	<a href="mailto:heather.vaughan@mail.house.gov">heather.vaughan@mail.house.gov</a>	House Committee on Science, Space, and Technology
Ben Elleson	ben.elleson@mail.house.gov	Rep. Billy Long
Elliot Guffin	<a href="mailto:elliott.guffin@mail.house.gov">elliott.guffin@mail.house.gov</a>	Rep. Richard Hudson
Tanisha Lewis	<a href="mailto:tanisha.lewis@mail.house.gov">tanisha.lewis@mail.house.gov</a>	Rep. Don Bacon
Murray Miller	<a href="mailto:murray.miller@mail.house.gov">murray.miller@mail.house.gov</a>	Rep. Bruce Westerman
Dan Schneider	Dan.Schneider@mail.house.gov	Rep. French Hill (AR-02)
Mason Burrows	mason.burrows@mail.house.gov	US House of Representatives - David Valadao
John Seibels	john.seibels@mail.house.gov	Nancy Mace (SC-01)
Stephen Sisel	stephen.sisel@mail.house.gov	Rep. Richard Hudson
Briana Connolly	<a href="mailto:Briana.Connolly@mail.house.gov">Briana.Connolly@mail.house.gov</a>	Rep. Cliff Bentz (OR-02)
Stacey Daniels	stacey_daniels@lummis.senate.gov	Senator Cynthia Lummis
Nathaniel Sizemore	<a href="mailto:nathaniel_sizemore@fischer.senate.gov">nathaniel_sizemore@fischer.senate.gov</a>	Sen. Fischer
Ty Bofferding	<a href="mailto:Ty_Bofferding@cassidy.senate.gov">Ty_Bofferding@cassidy.senate.gov</a>	U.S. Senator Bill Cassidy, M.D.
Darin Miller	<a href="mailto:Darin_Miller@cruz.senate.gov">Darin_Miller@cruz.senate.gov</a>	Sen. Ted Cruz



# YOU'RE INVITED

## Conservative Climate Foundation Communicators Retreat

**WHO:** A group of conservative communications professionals and stakeholders with climate and clean energy expertise

**WHAT:** A three-day retreat with panel discussions, workshops, and stakeholder engagement to discover and contribute to ways conservatives can authentically communicate about environmental and clean energy issues

**WHEN:** August 3-5, 2022

**WHERE:** The Tidewater Inn  
Easton, MD

**RSVP:** Spots are limited,  
[click here](#) to reserve  
your spot today!



Theodore E. Deutch, Florida  
*Chairman*

Jackie Walorski, Indiana  
*Ranking Member*

Susan Wild, Pennsylvania  
Dean Phillips, Minnesota  
Veronica Escobar, Texas  
Mondaire Jones, New York

Michael Guest, Mississippi  
Dave Joyce, Ohio  
John H. Rutherford, Florida  
Kelly Armstrong, North Dakota



ONE HUNDRED SEVENTEENTH CONGRESS

## U.S. House of Representatives

COMMITTEE ON ETHICS

Thomas A. Rust  
*Staff Director and Chief Counsel*

David W. Arrojo  
*Counsel to the Chairman*

Kelle A. Strickland  
*Counsel to the Ranking Member*

1015 Longworth House Office Building  
Washington, D.C. 20515-6328  
Telephone: (202) 225-7103  
Facsimile: (202) 225-7392

July 28, 2022

Ms. Sarah Henderson  
Committee on Science, Space, and Technology  
H2-394 Ford House Office Building  
Washington, DC 20515

Dear Ms. Henderson:

Pursuant to House Rule 25, clause 5(d)(2), the Committee on Ethics hereby approves your proposed trip to Easton, Maryland, scheduled for August 3 to 5, 2022, sponsored by Conservative Climate Foundation.

You must complete an Employee Post-Travel Disclosure Form (which your employing Member must also sign) and file it, together with a Sponsor Post-Travel Disclosure Form completed by the trip sponsor, with the Clerk of the House within 15 days after your return from travel. As part of that filing, you are also required to attach a copy of this letter and both the Traveler and Primary Trip Sponsor Forms (including attachments) you previously submitted to the Committee in seeking pre-approval for this trip. If you are required to file an annual Financial Disclosure Statement, you must also report all travel expenses totaling more than \$415 from a single source on the "Travel" schedule of your annual Financial Disclosure Statement covering this calendar year. Finally, Travel Regulation § 404(d) also requires you to keep a copy of all request forms and supporting information provided to the Committee for three subsequent Congresses from the date of travel.

If you have any further questions, please contact the Committee's Office of Advice and Education at extension 5-7103.

Sincerely,

Theodore E. Deutch  
Chairman

Jackie Walorski  
Ranking Member

TED/JW:rp



# YOU'RE INVITED

## Conservative Climate Foundation Communicators Retreat

**WHO:** A group of conservative communications professionals and stakeholders with climate and clean energy expertise

**WHAT:** A three-day retreat with panel discussions, workshops, and stakeholder engagement to discover and contribute to ways conservatives can authentically communicate about environmental and clean energy issues

**WHEN:** August 3-5, 2022

**WHERE:** The Tidewater Inn  
Easton, MD

**RSVP:** Spots are limited, [click here](#) to reserve your spot today!





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# Conservative Climate Foundation Communicators Retreat Schedule of Events

## Wednesday, August 3

### **10:30 AM – 12:00 PM**

Depart Washington, DC for Easton, MD (transportation provided)

### **12:00 PM**

Arrive at the Tidewater Inn

### **12:00 – 2:00 PM – Lunch at Tidewater Inn**

Session 1: Navigating the conservative climate landscape

*Description: We'll kick off the retreat with a look at the challenges communicators face when discussing clean energy and climate issues in today's political climate.*

Opening Remarks: Heather Reams & Rich Powell

Speakers: Matt Whitlock, Cassie Smedlie

### **2:00 – 2:50 PM**

Session 2: A data-driven approach to discussing climate change

*Description: This panel will take a deep dive into how polling and community engagement can inform a successful climate communications strategy.*

Panelists: Micah Yousefi, Sara Fagen

### **3:00 – 4:00 PM**

Session 3: What's Your Carbon Footprint?

*Description: Learn how to calculate your carbon footprint and simple ways to be a better steward of the environment.*

Panelists: Michelle Li, Clever Carbon

### **4:00 – 6:00 PM**

Executive Time (Attendees may use this time to check into hotel rooms)

### **6:00 – 7:30 PM**

Networking Lounge Open

### **7:30 – 7:45 PM**

Executive Time

### **7:45 – 9:00 PM**

Conservative Communicators Keynote Dinner

Keynote Speaker: Gov. Larry Hogan\* invited, not confirmed





**9:00 PM – 8:30 AM**  
**RON Tidewater Inn**

## **Thursday, August 4**

**8:30 – 9:30 AM**  
Breakfast service

**9:30 – 10:30**  
Session 4: *Hear from the best*  
*Description: Learn how communicators in different sectors do their jobs.*  
Panelists: Alyssa Farah, Antonia Ferrer, Brendan Buck, Zach Roday

**10:30 AM – 11:30 AM**  
Session 5: *Support Groups*  
*Description: Staff from the Conservative Climate Caucus and Western Caucus will present how they can provide support to communicators*  
Panelists: Adam Cloch, Elizabeth Daniels

**11:30 AM - 12:00 PM**  
Executive Time

**12:00 – 1:00 PM**  
Lunch panel: *Case Study*  
*Description: Hear from ClearPath and CRES on how they helped support the rollout of Leader McCarthy and Rep. Graves' rollout of the Energy, Climate and Conservation Task Force Pillars.*  
Panelists: Evan Dixon, Luke Bolar

**1:00 – 2:00 PM**  
Executive Time

**2:00 – 3:00 PM**  
Travel to U.S. Naval Academy

**3:00 – 5:30 PM – Site Visit**  
**U.S. Naval Academy (USNA)**  
*Tour and briefing on USNA's' resiliency efforts and the challenges they are facing due to rising sea levels. Attendees will meet with Naval and City of Annapolis engineers to discuss their project to rebuild Annapolis' sea wall and the challenges created by a changing climate. Communicators will hear how a sector of the U.S. Government is dealing with the negative effects of climate change.*

**5:30 PM – 7:30 PM**  
Travel to St. Michaels  
Speaker: Chesapeake Bay Tour guide



**7:30 PM – 9:00 PM**

*Keynote Dinner – A prominent communicator who explains their experience when discussing clean energy solutions and climate change.*

Speaker: Nikki Haley\* invited, not confirmed

**9:00 PM – 9:15 PM**

Travel to Tidewater Inn

**9:15 PM – 9:00 AM**

**RON Tidewater Inn**

## **Friday, August 5**

**9:00 – 11:00 AM**

Breakfast Service

**9:30 – 10:30 AM**

Session 5: Communicators in the Energy Industry

*Description: Hear from former Administration, House and Senate communications staffers about their current careers in the energy sector.*

Session Leader: Liz Bowman, Shaylyn Hynes, Ashton Davies, Tory Mazzola

**10:30 – 11:00 AM**

Retreat Wrap Up

Final Remarks: Heather Reams, Rich Powell

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# # #

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