EMPLOYEE POST-TRAVEL DISCLOSURE FORM  □ Original  □ Amendment

This form is for disclosing the receipt of travel expenses from private sources for travel taken in connection with official duties. This form does not eliminate the need to report privately-funded travel on the annual Financial Disclosure Statements of those employees required to file them. In accordance with House Rule 25, clause 5, you must complete this form and file it with the Clerk of the House, by email at gifttravelreports@mail.house.gov, within 15 days after travel is completed. Please do not file this form with the Committee on Ethics.

NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001.

1. Name of Traveler: Jennifer Haynes

2. a. Name of Accompanying Relative: __________________________ OR None □
   b. Relationship to Traveler: □ Spouse  □ Child  □ Other (specify): __________________________

3. a. Dates: Departure: June 29, 2022  Return: July 1, 2022
   b. Dates at Personal Expense, if any: __________________________________________ OR None □


5. Sponsor(s), Who Paid for the Trip: Microsoft Corporation

6. Describe Meetings and Events Attended:
The day of meeting was with several executive throughout the departments of Microsoft to learn all of their businesses and work how they are affected through legislation congress is working on.

7. Attached to this form are each of the following, signify that each item is attached by checking the corresponding box:
   a. □ a completed Sponsor Post-Travel Disclosure Form;
   b. □ the Primary Trip Sponsor Form completed by the trip sponsor prior to the trip, including all attachments and
     the Additional Sponsor Form(s);
   c. □ page 2 of the completed Traveler Form submitted by the employee; and
   d. □ the letter from the Committee on Ethics approving my participation on this trip.

8. a. □ I represent that I participated in each of the activities reflected in the attached sponsor's agenda.
     Signify statement is true by checking the box.
   b. If not, explain:

I certify that the information contained on this form is true, complete, and correct to the best of my knowledge.

Signature of Traveler: __________________________ Date: 07/11/2022

I authorized this travel in advance. I have determined that all of the expenses listed on the attached Sponsor Post-Travel Disclosure Form were necessary and that the travel was in connection with the employee's official duties and would not create the appearance that the employee is using public office for private gain.

Name of Supervising Member: Darrell Issa Date: 07/11/2022

Signature of Supervising Member: __________________________

Version date 3/2021 by Committee on Ethics
SPONSOR POST-TRAVEL DISCLOSURE FORM

This form must be completed by an officer of any organization that served as the primary trip sponsor in providing travel expenses or reimbursement for travel expenses to House Members, officers, or employees under House Rule 25, clause 5. A completed copy of the form must be provided to each House Member, officer, or employee who participated on the trip within ten days of their return. You must answer all questions, and check all boxes, on this form for your submission to comply with House rules and the Committee's travel regulations. Failure to comply with this requirement may result in the denial of future requests to sponsor trips and/or subject the current traveler to disciplinary action or a requirement to repay the trip expenses.

NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001.

1. Sponsor(s) who paid for the trip: Microsoft Corporation

2. Travel Destination(s): Redmond, WA

3. Date of Departure: June 29, 2022 Date of Return: July 1, 2022

4. Name(s) of Traveler(s): Jennifer Haynes

   Note: You may list more than one traveler on a form only if all information is identical for each person listed.

5. Actual amount of expenses paid on behalf of, or reimbursed to, each individual named in Question 4:

<table>
<thead>
<tr>
<th>Traveler</th>
<th>Total Transportation Expenses</th>
<th>Total Lodging Expenses</th>
<th>Total Meal Expenses</th>
<th>Total Other Expenses (dollar amount per item and description)</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>$848.39</td>
<td>$0</td>
<td>$79</td>
<td>$0</td>
</tr>
<tr>
<td>Accompanying Family Member</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

6.  All expenses connected to the trip were for actual costs incurred and not a per diem or lump sum payment. Signify statement is true by checking box.

I certify that the information contained in this form is true, complete, and correct to the best of my knowledge.

Signature:  

Name: Michaela Berendt  Date: 7/7/2022

Title: Associate

Organization: Microsoft Corporation

I am an officer of the above-named organization. Signify statement is true by checking box.

Address: 1 Microsoft Way, Redmond, WA 98052

Email: mberend@microsoft.com  Telephone: +1 (425) 538-7023

Committee staff may contact the above-named individual if additional information is required.

If you have questions regarding your completion of this form, please contact the Committee on Ethics at 202-225-7103.

Version date 3/2021 by Committee on Ethics
TRAVELER FORM

This form should be completed by House Members, officers, or employees seeking Committee approval of privately-sponsored travel or reimbursement for travel under House Rule 25, clause 5. The completed form should be submitted directly to the Committee by each invited House Member, officer, or employee, together with the completed and signed trip sponsor form(s) and any attachments. A copy of this form, minus this initial page, will be made available for public inspection. This form and any attachments may be delivered to the Committee at 1015 Longworth or e-mailed to travel.requests@mail.house.gov.

Your completed request must be submitted to the Committee no less than 30 days before your proposed departure date. Absent exceptional circumstances, permission will not be granted for requests received less than 30 days before the trip commences. You must receive explicit approval from the Committee before you depart on this trip.

Name of Traveler: Jennifer Haynes

NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001.

I certify that the information contained on both pages of this form is true, complete, and correct to the best of my knowledge.

Signature: [Signature]

Name of Signatory (if other than traveler):

For Staff (name of employing Member or Committee): Darrell Issa

Office Address: 2300 Rayburn

Telephone Number: 4847533018

Email Address of Contact Person: jennifer.haynes@mail.house.gov

☐ Check this box if the sponsoring entity is a media outlet, the purpose of the trip is to make a media appearance sponsored by that entity, and these forms are being submitted to the Committee less than 30 days before the trip departure date.

NOTE: You must complete all of the contact information fields above, as Committee staff may need to contact you if additional information is required.

KEEP A COPY OF THIS FORM. Page 2 (but not this page) must be submitted to the Clerk as part of the post-travel disclosure required by House Rule 25. Travel Regulation § 404(d) also requires you to keep a copy of all request forms and supporting paperwork for three subsequent Congresses from the date of travel.

If there are any questions regarding this form, please contact the Committee on Ethics at 202-225-7103 or via e-mail: travel.requests@mail.house.gov.

Version date 3/2021 by Committee on Ethics
TRAVELER FORM

1. Name of Traveler: Jennifer Haynes

2. Sponsor(s) who will be paying or providing in-kind support for the trip: Microsoft

3. City and State OR Foreign Country of Travel: Bellevue and Redmond, Washington

4. a. Date of Departure: June 29, 2022 Date of Return: July 1, 2022
   b. Yes □ No □ Will you be extending the trip at your personal expense?
      If yes, list dates at personal expense: ______________________________

5. a. Yes □ No □ Will you be accompanied by a family member at the sponsor's expense? If yes:
     (1) Name of Accompanying Family Member: ____________________________
     (2) Relationship to Traveler: □ Spouse □ Child □ Other (specify): __________________
     (3) Yes □ No □ Accompanying Family Member is at least 18 years of age:

6. a. Yes □ No □ Did the trip sponsor answer “Yes” to Question 8(c) on the Primary Trip Sponsor Form.
     (i.e., travel is sponsored by an entity that employs a registered federal lobbyist or a foreign agent)?
     b. If yes, and you are requesting lodging for two nights, explain why the second night is warranted:
        The full day event is only possible with two nights, since we are flying across the country

7. Yes □ No □ Primary Trip Sponsor Form is attached, including agenda, invitee list, and any other attachments
   and Additional Sponsor Forms.

   NOTE: The agenda should show the traveler's individual schedule, including departure and arrival times and identify
   the specific events in which the traveler will be participating.

8. Explain why participation in the trip is connected to the traveler's individual official or representational duties.
   Staff should include their job title and how the activities on the itinerary relate to their duties.
   As Legislative Director, I handle technology policy for the Congressman in his role on the Judiciary Committee.

9. Yes □ No □ Is the traveler aware of any registered federal lobbyists or foreign agents involved planning,
    organizing, requesting, or arranging the trip?

10. For staff travelers, to be completed by your employing Member:

ADVANCED AUTHORIZATION OF EMPLOYEE TRAVEL

I hereby authorize the individual named above, an employee of the U.S. House of Representatives who works under my
direct supervision, to accept expenses for the trip described in this request. I have determined that the above-described
travel is in connection with my employee's official duties and that acceptance of these expenses will not create the
appearance that the employee is using public office for private gain.

Signature of Employing Member ___________________________ Date 6/2/22
PRIMARY TRIP SPONSOR FORM

This form should be completed by private entities offering to provide travel or reimbursement for travel to House Members, officers, or employees under House Rule 25, clause 5. A completed copy of the form (and any attachments) should be provided to each invited House Member, officer, or employee, who will then forward it to the Committee together with a Traveler Form at least 30 days before the start date of the trip. The trip sponsor should NOT submit the form directly to the Committee. The Committee website (ethics.house.gov) provides detailed instructions for filling out the form.

**NOTE:** Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001. Failure to comply with the Committee's Travel Regulations may also lead to the denial of permission to sponsor future trips.

1. Sponsor who will be paying for the trip:
   Microsoft Corporation

2. □ I represent that the trip will not be financed, in whole or in part, by a registered federal lobbyist or foreign agent. Signify that the statement is true by checking box.

3. **Check only one.** I represent that:
   a. □ The primary trip sponsor has not accepted from any other source, funds intended directly or indirectly to finance any aspect of the trip:  OR
   b. □ The trip is arranged without regard to congressional participation and the primary trip sponsor has accepted funds only from entities that will receive a tangible benefit in exchange for those funds:  OR
   c. □ The primary trip sponsor has accepted funds from other source(s) intended directly or indirectly to finance all or part of this trip and has enclosed disclosure forms from each of those entities.
   If "c" is checked, list the names of the additional sponsors:

4. Provide names and titles of ALL House Members and employees you are inviting. For each House invitee, provide an explanation of why the individual was invited (include additional pages if necessary):

   See attachment.

5. Yes □ No [ ] Is travel being offered to an accompanying family member of the House invitee(s)?

6. Date of departure: June 29, 2022 Date of return: July 1, 2022

7. a. City of departure: Arlington, VA
   b. Destination(s): Bellevue, WA; Redmond, WA
   c. City of return: Seattle, WA

8. **Check only one.** I represent that:
   a. □ The sponsor of the trip is an institution of higher education within the meaning of section 101 of the Higher Education Act of 1965:  OR
   b. □ The sponsor of the trip does not retain or employ a registered federal lobbyist or foreign agent:  OR
   c. □ The sponsor employs or retains a registered federal lobbyist or foreign agent, but the trip is for attendance at a one-day event and lobbyist / foreign agent involvement in planning, organizing, requesting, or arranging the trip was de minimis under the Committee's travel regulations.

9. **Check only one of the following:**
   a. □ I checked 8(a) or (b) above:  OR
   b. □ I checked 8(c) above but am not offering any lodging:  OR
   c. □ I checked 8(c) above and am offering lodging and meals for one night:  OR
   d. □ I checked 8(c) above and am offering lodging and meals for two nights. If you checked this box, explain why the second night of lodging is warranted:
      See attachment.

Version date 3/2021 by Committee on Ethics
10. □ Attached is a detailed agenda of the activities House invitees will be participating in during the travel (i.e., an hourly description of planned activities for trip invitees). Indicate agenda is attached by checking box.

11. **Check only one of the following:**
   a. □ I represent that a registered federal lobbyist or foreign agent will not accompany House Members or employees on any segment of the trip. **Signify that the statement is true by checking box; OR**
   b. □ Not Applicable. Trip sponsor is a U.S. institution of higher education.

12. For each sponsor required to submit a sponsor form, describe the sponsor’s interest in the subject matter of the trip and its role in organizing and/or conducting the trip:

Microsoft is organizing and conducting this trip to highlight innovation, showcase emerging technologies and discuss policy issues important to the technology sector.

13. **Answer parts a and b. Answer part c if necessary:**
   a. Mode of travel: Air [ ] Rail [ ] Bus [ ] Car [ ] Other [ ] (specify: ____________ )
   b. Class of travel: Coach [ ] Business [ ] First [ ] Charter [ ] Other [ ] (specify: ____________ )
   c. If travel will be first class, or by chartered or private aircraft, explain why such travel is warranted:

14. □ I represent that the expenditures related to local area travel during the trip will be unrelated to personal or recreational activities of the invitee(s). **Signify that the statement is true by checking the box.**

15. **Check only one.** I represent that either:
   a. [ ] The trip involves an event that is arranged or organized **without regard** to congressional participation and that meals provided to congressional participants are similar to those provided to or purchased by other event attendees; **OR**
   b. [ ] The trip involves events that are arranged specifically **with regard** to congressional participation.

   If “b” is checked:
   1) Detail the cost **per day** of meals (approximate cost may be provided):

   1 day of meals on 6/30/2022 at $79/day ($15 breakfast, $10 lunch, $54 dinner)

   2) Provide the reason for selecting the location of the event or trip:

   See attachment.

16. Name, nightly cost, and reasons for selecting each hotel or other lodging facility:

<table>
<thead>
<tr>
<th>Hotel Name: Hyatt Regency</th>
<th>City: Bellevue, WA</th>
<th>Cost Per Night: $232</th>
</tr>
</thead>
<tbody>
<tr>
<td>Reason(s) for Selecting:</td>
<td>Close location to Microsoft headquarters and within locale's per diem allowance.</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Hotel Name:</th>
<th>City:</th>
<th>Cost Per Night:</th>
</tr>
</thead>
<tbody>
<tr>
<td>Reason(s) for Selecting:</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Hotel Name:</th>
<th>City:</th>
<th>Cost Per Night:</th>
</tr>
</thead>
<tbody>
<tr>
<td>Reason(s) for Selecting:</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

17. □ I represent that all expenses connected to the trip will be for actual costs incurred and not a per diem or lump sum payment. **Signify that the statement is true by checking the box.**
18. **Total Expenses for each Participant:**

<table>
<thead>
<tr>
<th></th>
<th>Total Transportation Expenses per Participant</th>
<th>Total Lodging Expenses per Participant</th>
<th>Total Meal Expenses per Participant</th>
</tr>
</thead>
<tbody>
<tr>
<td>For each Member, Officer, or Employee</td>
<td>$1,000</td>
<td>$232</td>
<td>$79</td>
</tr>
<tr>
<td>For each Accompanying Family Member</td>
<td>N/A</td>
<td>N/A</td>
<td>N/A</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Other Expenses (dollar amount per item)</th>
<th>Identify Specific Nature of “Other” Expenses (e.g., taxi, parking, registration fee, etc.)</th>
</tr>
</thead>
<tbody>
<tr>
<td>For each Member, Officer, or Employee</td>
<td>$150/person</td>
</tr>
<tr>
<td>For each Accompanying Family Member</td>
<td>N/A</td>
</tr>
</tbody>
</table>

**NOTE:** Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001.

19. **Check only one:**

a. [ ] I certify that I am an officer of the organization listed below; **OR**  
b. [ ] Not Applicable. Trip sponsor is an individual or a U.S. institution of higher education.

20. I certify by my signature that

   a. I read and understand the Committee’s Travel Regulations;
   b. I am not a registered federal lobbyist or registered foreign agent; and
   c. The information on this form is true, complete, and correct to the best of my knowledge.

**Signature:** Michaela Berendt  
**Date:** 5/23/2022

**Name:** Michaela Berendt  
**Title:** Associate

**Organization:** Microsoft Corporation

**Address:** 1 Microsoft Way, Redmond, WA 98052

**Email:** miberend@microsoft.com  
**Telephone:** +14255387023

**INSTRUCTIONS**

Complete the **Primary Trip Sponsor Form** and submit the agenda, invitation list, any attachments, and any **Additional Trip Sponsor Forms** directly to the Travelers.

Written approval from the Committee on Ethics is required before traveling on this trip. The Committee on Ethics will notify the House invitees directly and will not notify the trip sponsors.

**Willful or knowing misrepresentation on this form may be subject to criminal prosecution under 18 U.S.C. § 1001.** Signatures must comply with section 104(bb) of the Travel Regulations.

For questions, please contact the Committee on Ethics at:

1015 Longworth House Office Building  
Washington, D.C. 20515  
ethicscommittee@mail.house.gov  |  202-225-7103  
More information and forms available at ethics.house.gov
June 21, 2022

Ms. Jennifer Haynes
Office of the Honorable Darrell Issa
2300 Rayburn House Office Building
Washington, DC 20515

Dear Ms. Haynes:

Pursuant to House Rule 25, clause 5(d)(2), the Committee on Ethics hereby approves your proposed trip to Bellevue, Washington, scheduled for June 29 to July 1, 2022, sponsored by Microsoft. We remind you that, because the trip sponsor employs a federal lobbyist, you may participate in officially-connected activity on one calendar day only. We note you will not be accepting outbound transportation from the sponsor.

You must complete an Employee Post-Travel Disclosure Form (which your employing Member must also sign) and file it, together with a Sponsor Post-Travel Disclosure Form completed by the trip sponsor, with the Clerk of the House within 15 days after your return from travel. As part of that filing, you are also required to attach a copy of this letter and both the Traveler and Primary Trip Sponsor Forms (including attachments) you previously submitted to the Committee in seeking pre-approval for this trip. If you are required to file an annual Financial Disclosure Statement, you must also report all travel expenses totaling more than $415 from a single source on the “Travel” schedule of your annual Financial Disclosure Statement covering this calendar year. Finally, Travel Regulation § 404(d) also requires you to keep a copy of all request forms and supporting information provided to the Committee for three subsequent Congresses from the date of travel.
If you have any further questions, please contact the Committee’s Office of Advice and Education at extension 5-7103.

Sincerely,

Theodore E. Deutch
Chairman

Jackie Walorski
Ranking Member

TED/JW:ar
<table>
<thead>
<tr>
<th>First Name</th>
<th>Last Name</th>
<th>Office or Committee</th>
<th>Job Title</th>
<th>Reason for Invitation</th>
</tr>
</thead>
<tbody>
<tr>
<td>Gordon</td>
<td>Holzberg</td>
<td>Rep. Alma Adams</td>
<td>Legislative Assistant</td>
<td>Individual serves as a representative to an office of importance to Microsoft's public policy initiatives.</td>
</tr>
<tr>
<td>Paige</td>
<td>Hutchinson</td>
<td>Rep. Gloria Allred</td>
<td>Chief of Staff</td>
<td>Individual serves as a representative to an office of importance to Microsoft's public policy initiatives.</td>
</tr>
<tr>
<td>Thaddeus</td>
<td>Woody</td>
<td>Rep. Marc Veasey</td>
<td>Legislative Director</td>
<td>Individual serves as a representative to an office of importance to Microsoft's public policy initiatives.</td>
</tr>
<tr>
<td>Mariel</td>
<td>Jorgensen</td>
<td>Rep. Ruben Gallego</td>
<td>Legislative Director</td>
<td>Individual serves as a representative to an office of importance to Microsoft's public policy initiatives.</td>
</tr>
<tr>
<td>Ricco</td>
<td>Garcia</td>
<td>Rep. Vicente Gonzalez</td>
<td>General Counsel</td>
<td>Individual serves as a representative to an office of importance to Microsoft's public policy initiatives.</td>
</tr>
<tr>
<td>Patrick</td>
<td>Devney</td>
<td>Rep. Annie Kuster</td>
<td>Chief of Staff</td>
<td>Individual serves as a representative to an office of importance to Microsoft's public policy initiatives.</td>
</tr>
<tr>
<td>Whitley</td>
<td>O'Neal</td>
<td>Rep. Colin Allred</td>
<td>Legislative Director</td>
<td>Individual serves as a representative to an office of importance to Microsoft's public policy initiatives.</td>
</tr>
<tr>
<td>Gabrielle</td>
<td>Howard</td>
<td>Rep. Troy Carter</td>
<td>Senior Legislative Assistant</td>
<td>Individual serves as a representative to an office of importance to Microsoft's public policy initiatives.</td>
</tr>
<tr>
<td>Melanie</td>
<td>Farrah</td>
<td>Rep. Nikema Williams</td>
<td>Chief of Staff</td>
<td>Individual serves as a representative to an office of importance to Microsoft's public policy initiatives.</td>
</tr>
<tr>
<td>Ariacna</td>
<td>Fernandez</td>
<td>Rep. Veronica Escobar</td>
<td>Legislative Assistant</td>
<td>Individual serves as a representative to an office of importance to Microsoft's public policy initiatives.</td>
</tr>
<tr>
<td>Nick</td>
<td>Hawatmeh</td>
<td>Rep. Lisa McClain</td>
<td>Chief of Staff</td>
<td>Individual serves as a representative to an office of importance to Microsoft's public policy initiatives.</td>
</tr>
<tr>
<td>Zachary</td>
<td>Rutherford</td>
<td>Rep. Diana Harshbarger</td>
<td>Chief of Staff</td>
<td>Individual serves as a representative to an office of importance to Microsoft's public policy initiatives.</td>
</tr>
<tr>
<td>Chris</td>
<td>Crawford</td>
<td>Rep. Buddy Carter</td>
<td>Chief of Staff</td>
<td>Individual serves as a representative to an office of importance to Microsoft's public policy initiatives.</td>
</tr>
<tr>
<td>Laura</td>
<td>Engquist</td>
<td>Rep. Troy Balderson</td>
<td>Deputy Chief of Staff</td>
<td>Individual serves as a representative to an office of importance to Microsoft's public policy initiatives.</td>
</tr>
<tr>
<td>Hayden</td>
<td>Haynes</td>
<td>Rep. Mike Johnson</td>
<td>Chief of Staff</td>
<td>Individual serves as a representative to an office of importance to Microsoft's public policy initiatives.</td>
</tr>
<tr>
<td>Jennifer</td>
<td>Haynes</td>
<td>Rep. Darrell Issa</td>
<td>Legislative Director</td>
<td>Individual serves as a representative to an office of importance to Microsoft's public policy initiatives.</td>
</tr>
<tr>
<td>Jason</td>
<td>Galanes</td>
<td>Rep. Mike Turner</td>
<td>Chief of Staff</td>
<td>Individual serves as a representative to an office of importance to Microsoft's public policy initiatives.</td>
</tr>
<tr>
<td>Caroline</td>
<td>Cash</td>
<td>Rep. James Comer</td>
<td>Chief of Staff</td>
<td>Individual serves as a representative to an office of importance to Microsoft's public policy initiatives.</td>
</tr>
<tr>
<td>Nick</td>
<td>Hawatmeh</td>
<td>Rep. Lisa McClain</td>
<td>Chief of Staff</td>
<td>Individual serves as a representative to an office of importance to Microsoft's public policy initiatives.</td>
</tr>
<tr>
<td>Seth</td>
<td>Ismail</td>
<td>Majority Whip Clyburn</td>
<td>Senior Legislative Assistant</td>
<td>Individual serves as a representative to an office of importance to Microsoft's public policy initiatives.</td>
</tr>
</tbody>
</table>

9d. Attendees are flying from Arlington, VA (DCA) to Seattle, WA (SEA) and are expected to participate in a full day of meetings (on attached agenda).

15b2. Redmond, WA is the global headquarters for Microsoft and allows staff to meet with Microsoft researchers and technologists while participating in tours.
## Schedule

### Wednesday, June 29, 2022

<table>
<thead>
<tr>
<th>Start Time</th>
<th>End Time</th>
<th>Subject/Speaker</th>
<th>Location</th>
</tr>
</thead>
<tbody>
<tr>
<td>5:40 pm</td>
<td>8:35 pm</td>
<td>Alaska Airlines Flight AS0003</td>
<td>DCA to SEA</td>
</tr>
<tr>
<td>8:35 pm</td>
<td>8:35 pm</td>
<td>Arrival at SeaTac Airport</td>
<td></td>
</tr>
<tr>
<td>8:35 pm</td>
<td>9:15 pm</td>
<td>Shuttle bus to hotel</td>
<td></td>
</tr>
<tr>
<td>9:15 pm</td>
<td></td>
<td>HOTEL: Hyatt Regency Bellevue</td>
<td></td>
</tr>
</tbody>
</table>

Meet the shuttle driver at baggage claim for flight AS0003 carrying a “Microsoft” sign. Michaela Berendt from Microsoft will be on site with the driver.

### Thursday, June 30, 2022

<table>
<thead>
<tr>
<th>Start Time</th>
<th>End Time</th>
<th>Subject/Speaker</th>
<th>Location</th>
</tr>
</thead>
<tbody>
<tr>
<td>8:00 am</td>
<td>8:30 am</td>
<td>Shuttle Departs for Microsoft</td>
<td></td>
</tr>
<tr>
<td>8:30 am</td>
<td>9:00 am</td>
<td>Welcome Breakfast and Opening Remarks</td>
<td>Executive Briefing Center</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Alli Halataei, Senior Director of Congressional Affairs</td>
<td>16070 NE 36th Way Redmond, WA 98052</td>
</tr>
<tr>
<td>9:00 am</td>
<td>9:30 am</td>
<td>DEMO Digital Transformation #InRealLife</td>
<td>EBC</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Brett Reifers, Business Program Manager, Demos</td>
<td></td>
</tr>
</tbody>
</table>

Digital Transformation #InRealLife (DTIRL) brings to life real world customer stories across key solution areas and industries at the Redmond EBC. Participants will watch staff showcase the latest and greatest MS customer stories highlighting our technologies including O365, Azure IoT, HoloLens, Machine learning, and more. Participants will also experience a hands-on demonstration of HoloLens technology.
<table>
<thead>
<tr>
<th>Start Time</th>
<th>End Time</th>
<th>Subject/Speaker</th>
<th>Location</th>
</tr>
</thead>
<tbody>
<tr>
<td>9:30 am</td>
<td>9:45 am</td>
<td>Shuttle to B86</td>
<td></td>
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<tr>
<td>9:45 am</td>
<td>10:30 pm</td>
<td><strong>Inclusive Tech Lab &amp; Microsoft Accessibility</strong>&lt;br&gt;Jenny Lay-Flurrie, Chief Accessibility Officer</td>
<td>B86</td>
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<td><strong>The Inclusive Tech Lab is a Microsoft space dedicated to inclusive gaming. When people come to the lab, we introduce them to the social model of disability through the lens of gaming. Participants will hear from the presenter Microsoft’s story of diversity, inclusion, accessibility, privacy, and online safety. They will see and participate in a hands-on demonstration of the adaptive controller.</strong></td>
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<tr>
<td>10:30 am</td>
<td>10:45 am</td>
<td>Shuttle to Building Studio C</td>
<td>Studio C</td>
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<tr>
<td>10:45 am</td>
<td>11:45 am</td>
<td><strong>IVAS Demo</strong></td>
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<tr>
<td>11:45 am</td>
<td>11:50 am</td>
<td><strong>Walk to Lunch</strong></td>
<td>Microsoft Commons&lt;br&gt;15255 NE 40th Street&lt;br&gt;Redmond, WA 98052</td>
</tr>
<tr>
<td>11:50 am</td>
<td>12:50 pm</td>
<td><strong>Lunch</strong></td>
<td></td>
</tr>
<tr>
<td>12:50 pm</td>
<td>1:00 pm</td>
<td><strong>Walk to B99</strong></td>
<td>B99</td>
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<tr>
<td>1:00 pm</td>
<td>1:45 pm</td>
<td><strong>Tour Microsoft Research Lab</strong>&lt;br&gt;Ashley Llorens, VP Distinguished Scientist and Managing Director</td>
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<td>1:45 pm</td>
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<td><strong>The Redmond lab is at the hub of Microsoft Research’s globe-spanning organization that fosters open collaborations with partners throughout industry and academic institutions as well as Microsoft product teams. Participants will receive a presentation on Microsoft’s global Research footprint, will walk through the hardware lab to see the tools</strong></td>
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<td>Start Time</td>
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<td>Subject/Speaker</td>
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<tr>
<td>1:45 pm</td>
<td>2:00 pm</td>
<td><strong>Shuttle to Microsoft Treehouses</strong></td>
<td>Treehouse</td>
</tr>
<tr>
<td>2:00 pm</td>
<td>2:45 pm</td>
<td><strong>Sustainability at Microsoft</strong> Lucas Joppa, Chief Environmental Officer</td>
<td>Treehouse</td>
</tr>
</tbody>
</table>
> Lucas Joppa will present Microsoft’s approach to solve global environmental challenges in the key focus areas of climate, agriculture, water, and biodiversity. Participants will hear a presentation of how our technology AI for Earth works to advance sustainability across the globe.
| 2:45 pm    | 3:00 pm  | **Shuttle to CCC** | Building 42 | CCC 15590 NE 31st St Redmond, WA 98052 |
| 3:00 pm    | 3:30 pm  | **Azure Cloud Collaboration Center Tour** | Building 42 | CCC 15590 NE 31st St Redmond, WA 98052 |
> The CCC is designed to offer customers a window into the massive scale of Microsoft’s cloud management demonstrating the operational capabilities required to deliver a highly reliable cloud platform, at scale around the globe, and to inspire customers with examples of how the Microsoft Cloud empowers them to transform their businesses. Participants will take a walking tour through the center where the guide will showcase customer examples of cloud technology through storytelling, video, and product demonstrations.
| 3:30 pm    | 3:45 pm  | **Coffee Break** | B42 | Room 44 |
| 3:45 pm    | 4:15 pm  | **Nation State Attacks and Cybersecurity Briefing** Cristin Goodwin, Associate General Counsel | B42 | Room 44 |
> Cristin Goodwin will discuss what Microsoft is seeing with regards to nation-state cyberattacks. The Digital Security Unit is focused on why nation-state attacks are happening; what the impact of the attacks may mean to victims, governments, or the ecosystem; and the unique perspective only Microsoft can bring to understanding attacks, responding to incidents, shaping laws, or ensuring compliance with cybersecurity laws and regulations.
| 4:15 pm    | 4:30 pm  | **Microsoft Shuttle to Redwest C** | B42 | Room 44 |
### Microsoft

#### Digital Crimes Unit Tour

Amy Hogan-Burney, GM, Digital Crimes Unit

Microsoft’s Digital Crimes Unit (DCU) is an international team of technical, legal and business experts that has been fighting cybercrime to protect victims since 2008. We use our expertise and unique view into online criminal networks to uncover evidence so that we can make criminal referrals to appropriate law enforcement throughout the world. DCU technicians will lead a tour through the space.

#### Depart Microsoft for Hotel

#### Meet in Hotel Lobby | Depart for Dinner

Meet Christiana Meyers from Microsoft in the hotel lobby carrying a “Microsoft” sign.

#### Group Dinner at Black Bottle

### Friday, July 1, 2022

#### Shuttle from Hyatt Regency to SeaTac Airport

#### Depart SeaTac Airport

Akaka Airlines Flight AS0004

### Location

- **Redwest C | DCU**
  - 5600 148th Ave NE
  - Redmond, WA 98052

- **Hyatt Regency**
  - 900 Bellevue Way NE
  - Bellevue, WA 98004

- **Black Bottle Bellevue**
  - 919 Bellevue Way NE
  - Bellevue, WA 98004

- **SEA to DCA**