U.S. House of Representatives
COMMITTEE ON ETHICS

EMPLOYEE POST-TRAVEL DISCLOSURE FORM

☒ *Original* ☐ *Amendment*

This form is for disclosing the receipt of travel expenses from private sources for travel taken in connection with official duties. This form does not eliminate the need to report privately-funded travel on the annual *Financial Disclosure Statements* of those employees required to file them. In accordance with House Rule 25, clause 5, you must complete this form and *file it with the Clerk of the House, by email at giftravelreports@mail.house.gov*, within 15 days after travel is completed. Please *do not* file this form with the Committee on Ethics.

NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001.

1. Name of Traveler: Caroline Bender
2. a. Name of Accompanying Relative: _____ *OR* None ☒
   b. Relationship to Traveler: ☐ Spouse ☐ Child ☐ Other (specify): _____
3. a. Dates: Departure: June 16, 2022 Return: June 17, 2022
   b. Dates at Personal Expense, if any: _____ *OR* None ☒
4. Departure City: Washington DC Destination: New York City and New Haven, CT Return City: Washington DC
5. Sponsor(s), Who Paid for the Trip: Clean Fuels Alliance Foundation
6. Describe Meetings and Events Attended:
   Presentations on the environmental and economic impacts of biodiesel and Bioheat® use and technologies that are improving the efficiency and carbon footprint of biodiesel in the U.S. and specifically the Northeast. Tour stops included a NYC Fire Department Station and the American GreenFuels biodiesel plant in New Haven, CT.
7. Attached to this form are *each* of the following, *signify that each item is attached by checking the corresponding box*:
   a. ☒ a completed *Sponsor Post-Travel Disclosure Form*;
   b. ☒ the *Primary Trip Sponsor Form* completed by the trip sponsor *prior* to the trip, *including all* attachments *and* the *Additional Sponsor Form(s)*;
   c. ☒ page 2 of the completed *Traveler Form* submitted by the employee; *and*
   d. ☒ the letter from the Committee on Ethics approving my participation on this trip.
8. a. ☒ I represent that I participated in each of the activities reflected in the attached sponsor's agenda.
   Signify statement is true by checking the box.
   b. If not, explain:

I certify that the information contained on this form is true, complete, and correct to the best of my knowledge.

Signature of Traveler: Caroline Bender Date: 07/01/2022

I authorized this travel in advance. I have determined that all of the expenses listed on the attached *Sponsor Post-Travel Disclosure Form* were necessary and that the travel was in connection with the employee's official duties and would not create the appearance that the employee is using public office for private gain.

Name of Supervising Member: Rep. Mariannette Miller-Meeks, M.D. Date: 7/1/2022

Signature of Supervising Member: Mariannette J. Miller-Meeks

Version date 3/2021 by Committee on Ethics

U.S. House of Representatives
COMMITTEE ON ETHICS

SPONSOR POST-TRAVEL DISCLOSURE FORM

☒ *Original* ☐ *Amendment*

This form must be completed by an officer of any organization that served as the primary trip sponsor in providing travel expenses or reimbursement for travel expenses to House Members, officers, or employees under House Rule 25, clause 5. **A completed copy of the form must be provided to each House Member, officer, or employee who participated on the trip *within ten days of their return*.** You must answer all questions, and check all boxes, on this form for your submission to comply with House rules and the Committee's travel regulations. Failure to comply with this requirement may result in the denial of future requests to sponsor trips and/or subject the current traveler to disciplinary action or a requirement to repay the trip expenses.

NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001.

1. Sponsor(s) who paid for the trip: Clean Fuels Alliance Foundation
2. Travel Destination(s): New York City, New York and New Haven, Connecticut
3. Date of Departure: June 16, 2022 Date of Return: June 17, 2022
4. Name(s) of Traveler(s): (see attachment)

   Note: You may list more than one traveler on a form only if ***all*** information is ***identical*** for each person listed.
5. **Actual amount** of expenses paid on behalf of, or reimbursed to, each individual named in Question 4:

	Total **Transportation** Expenses	Total **Lodging** Expenses	Total **Meal** Expenses	Total **Other** Expenses (dollar amount per item and description)
Traveler	$419.79 (Amtrak rail $335 and charter bus $84.79)	$267.42	$86 plus $9.60 tip	$10.00 - Tips (bus driver, hotel staff)
Accompanying Family Member				

6. ☒ All expenses connected to the trip were for actual costs incurred and not a *per diem* or lump sum payment. *Signify statement is true by checking box.*

I certify that the information contained in this form is true, complete, and correct to the best of my knowledge.

Signature: Tom Verry Digitally signed by Tom Verry DN: cn=Tom Verry, o=Clean Fuels Alliance Foundation, ou, email=Tom@CleanFuelsFoundation.org, c=US Date: 2022.06.30 16:02:43 -04'00' Date: 06/30/2022

Name: Tom Verry Title: Executive Director

Organization: Clean Fuels Alliance Foundation

☒ *I am an officer of the above-named organization. Signify statement is true by checking box.*

Address: PO Box 104898, Jefferson City, MO 65110-4898

Email: Tom@CleanFuelsFoundation.org Telephone: (800) 841-5849

Committee staff may contact the above-named individual if additional information is required.

If you have questions regarding your completion of this form, please contact the Committee on Ethics at 202-225-7103.

U.S. House of Representatives
COMMITTEE ON ETHICS

TRAVELER FORM

This form should be completed by House Members, officers, or employees seeking Committee approval of privately-sponsored travel or reimbursement for travel under House Rule 25, clause 5. The completed form should be submitted directly to the Committee by each invited House Member, officer, or employee, together with the completed and signed trip sponsor form(s) and any attachments. A copy of this form, minus this initial page, will be made available for public inspection. This form, and any attachments, may be faxed to the Committee at 202-225-7392, sent or delivered to the Committee at 1015 Longworth, or e-mailed to travel.requests@mail.house.gov.

Your completed request must be submitted to the Committee no less than 30 days before your proposed departure date. Absent exceptional circumstances, permission will not be granted for requests received less than 30 days before the trip commences. You must receive explicit approval from the Committee before you depart on this trip.

Name of Traveler: Caroline Bender

NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001.

I certify that the information contained on both pages of this form is true, complete, and correct to the best of my knowledge.

Signature: Caroline Bender

Name of Signatory (if other than traveler): _____

For Staff (name of employing Member or Committee): Rep. Mariannette Miller-Meeks, M.D.

Office Address: 1716 Longworth House Office Building

Telephone Number: (202) 317-0034

Email Address of Contact Person: tom@cleanfuelsfoundation.org

☐ Check this box if the sponsoring entity is a media outlet, the purpose of the trip is to make a media appearance sponsored by that entity, *and* these forms are being submitted to the Committee less than 30 days before the trip departure date.

NOTE: You must complete all of the contact information fields above, as Committee staff may need to contact you if additional information is required.

KEEP A COPY OF THIS FORM. Page 2 (but not this page) must be submitted to the Clerk as part of the post-travel disclosure required by House Rule 25. Travel Regulation § 404(d) also requires you to keep a copy of all request forms and supporting paperwork for three subsequent Congresses from the date of travel.

If there are any questions regarding this form, please contact the Committee on Ethics at 202-225-7103 or via e-mail: *travel.requests@mail.house.gov.*

U.S. House of Representatives
COMMITTEE ON ETHICS

TRAVELER FORM

1. Name of Traveler: Caroline Bender
2. Sponsor(s) who will be paying for the trip: Clean Fuels Alliance Foundation
3. City and State or Foreign Country of Travel: New York, New York
4. a. Date of Departure: June 16, 2022 Date of Return: June 17, 2022
   b. Will you be extending the trip at your personal expense? ☐ Yes ☑ No
   If yes, list dates at personal expense: _____
5. a. Will you be accompanied by a family member at the sponsor's expense? ☐ Yes ☑ No **If yes:**
   (1) Name of Accompanying Family Member: _____
   (2) Relationship to Traveler: ☐ Spouse ☐ Child ☐ Other (specify): _____
   (3) Accompanying Family Member is at least 18 years of age: ☐ Yes ☐ No
6. a. Did the trip sponsor answer "Yes" to Question 8(c) on the *Primary Trip Sponsor Form* (i.e., travel is sponsored by an entity that employs a registered federal lobbyist or a foreign agent)? ☑ Yes ☐ No
   b. If yes, and you are requesting lodging for two nights, explain why the second night is warranted:
7. *Primary Trip Sponsor Form* is attached, including agenda, invitee list, and any other attachments and contributing sponsor forms: ☑ Yes ☐ No
   NOTE: The agenda should show the traveler's individual schedule, including departure and arrival times and identify the specific events in which the traveler will be participating.
8. Explain why participation in the trip is connected to the traveler's individual official or representational duties. **Staff should include their job title and how the activities on the itinerary relate to their duties.**
   I serve as a Senior Legislative Assistant to the Congresswoman and handle energy/environment policy. We will see how bio-diesel can be utilized as a clean fuel, which has strong importance to IA-02.
9. **Is the traveler aware of any registered federal lobbyists or foreign agents involved planning, organizing, requesting, or arranging the trip?** ☐ **Yes** ☑ **No**
10. For staff travelers, to be completed by your employing Member:

ADVANCED AUTHORIZATION OF EMPLOYEE TRAVEL

I hereby authorize the individual named above, an employee of the U.S. House of Representatives who works under my direct supervision, to accept expenses for the trip described in this request. I have determined that the above-described travel is in connection with my employee's official duties and that acceptance of these expenses will not create the appearance that the employee is using public office for private gain.

Signature of Employing Member Marianne Milne Meeks Date 5/16/2022

U.S. House of Representatives
COMMITTEE ON ETHICS

PRIMARY TRIP SPONSOR FORM

This form should be completed by private entities offering to provide travel or reimbursement for travel to House Members, officers, or employees under House Rule 25, clause 5. A completed copy of the form (and any attachments) should be provided to each invited House Member, officer, or employee, who will then forward it to the Committee together with a *Traveler Form* **at least 30 days before the start date of the trip**. The trip sponsor should *NOT* submit the form directly to the Committee. The Committee website (ethics.house.gov) provides detailed instructions for filling out the form.

NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001. Failure to comply with the Committee's Travel Regulations may also lead to the denial of permission to sponsor future trips.

1. Sponsor who will be paying for the trip:
   Clean Fuels Alliance Foundation (FKA National Biodiesel Foundation)
2. ☒ I represent that the trip will not be financed, in whole or in part, by a registered federal lobbyist or foreign agent. *Signify that the statement is true by checking box.*
3. ***Check only one.*** I represent that:
   a. ☐ The primary trip sponsor has not accepted from any other source, funds intended directly or indirectly to finance any aspect of the trip: **OR**
   b. ☐ The trip is arranged without regard to congressional participation and the primary trip sponsor has accepted funds only from entities that will receive a tangible benefit in exchange for those funds: **OR**
   c. ☒ The primary trip sponsor has accepted funds from other source(s) intended directly or indirectly to finance all or part of this trip and has enclosed disclosure forms from each of those entities.
   If "c" is checked, list the names of the additional sponsors:
   See Attachment A
4. Provide names and titles of **ALL** House Members *and* employees you are inviting. **For each House invitee, provide an explanation of why the individual was invited** (include additional pages if necessary):
   See Attachment B. Each House invitee has been invited because she or he works on one or mor
5. Yes ☐ No ☒ Is travel being offered to an accompanying family member of the House invitee(s)?
6. Date of departure: June 16, 2022 Date of return: June 17, 2022
7. a. City of departure: Washington, D.C.
   b. Destination(s): New York City, New York and New Haven, Connecticut
   c. City of return: Washington, D.C.
8. ***Check only one.*** I represent that:
   a. ☐ The sponsor of the trip is an institution of higher education within the meaning of section 101 of the Higher Education Act of 1965: **OR**
   b. ☐ The sponsor of the trip does not retain or employ a registered federal lobbyist or foreign agent: **OR**
   c. ☒ The sponsor employs or retains a registered federal lobbyist or foreign agent, but the trip is for attendance at a one-day event *and* lobbyist / foreign agent involvement in planning, organizing, requesting, or arranging the trip was *de minimis* under the Committee's travel regulations.
9. ***Check only one of the following***:
   a. ☐ I checked 8(a) or (b) above; **OR**
   b. ☐ I checked 8(c) above but am not offering any lodging; **OR**
   c. ☒ I checked 8(c) above and am offering lodging and meals for one night; **OR**
   d. ☐ I checked 8(c) above and am offering lodging and meals for two nights. If you checked this box, explain why the second night of lodging is warranted:

10. ☒ Attached is a detailed agenda of the activities House invitees will be participating in during the travel (i.e., an hourly description of planned activities for trip invitees). *Indicate agenda is attached by checking box.*

11. ***Check only one of the following***:
    a. ☒ I represent that a registered federal lobbyist or foreign agent will not accompany House Members or employees on any segment of the trip. *Signify that the statement is true by checking box;* **OR**
    b. ☐ *Not Applicable*. Trip sponsor is a U.S. institution of higher education.

12. For ***each*** sponsor required to submit a sponsor form, describe the sponsor's interest in the subject matter of the trip ***and*** its role in organizing and/or conducting the trip:

    See Attachment C.

13. ***Answer parts a and b. Answer part c if necessary***:
    a. Mode of travel: Air ☐ Rail ☒ Bus ☐ Car ☐ Other ☐ (specify:_____)
    b. Class of travel: Coach ☒ Business ☐ First ☐ Charter ☐ Other ☐ (specify: _____)
    c. If travel will be first class, or by chartered or private aircraft, explain why such travel is warranted:

14. ☒ I represent that the expenditures related to local area travel during the trip will be unrelated to personal or recreational activities of the invitee(s). *Signify that the statement is true by checking the box.*

15. ***Check only one.*** I represent that either:
    a. ☐ The trip involves an event that is arranged or organized *without regard* to congressional participation and that meals provided to congressional participants are similar to those provided to or purchased by other event attendees; **OR**
    b. ☒ The trip involves events that are arranged specifically *with regard* to congressional participation.
    If "b" is checked:
    1) Detail the cost *per day* of meals (approximate cost may be provided):

       Not to exceed the NY City per diem plus taxes ($59.25 for June 16 and $79 for June 17)

    2) Provide the reason for selecting the location of the event or trip:

       See attachment D.

16. Name, nightly cost, and reasons for selecting each hotel or other lodging facility:
    Hotel Name: Fairfield Inn & Suites NY Manhattan/Times Square South City: New York Cost Per Night: $258.00
    Reason(s) for Selecting: The hotel is located near Penn Station and is where the tour begins.
    Hotel Name: _____ City: _____ Cost Per Night: _____
    Reason(s) for Selecting: _____
    Hotel Name: _____ City: _____ Cost Per Night: _____
    Reason(s) for Selecting: _____

17. ☒ I represent that all expenses connected to the trip will be for actual costs incurred and not a per diem or lump sum payment. *Signify that the statement is true by checking the box.*

U.S. House of Representatives
COMMITTEE ON ETHICS

18. **Total Expenses for each Participant:**

☐ Actual Amounts ☒ Good Faith Estimates	Total **Transportation** Expenses per Participant	Total **Lodging** Expenses per Participant	Total **Meal** Expenses per Participant
For each Member, Officer, or Employee	$558 ($500 round-trip train and $58 local bus)	$258	$138.25 (one full & one travel day)
For each Accompanying Family Member			

	Other Expenses (dollar amount per item)	Identify Specific Nature of "Other" Expenses (e.g., taxi, parking, registration fee, etc.)
For each Member, Officer, or Employee		
For each Accompanying Family Member		

NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001.

19. ***Check only one:***
   a. ☒ I certify that I am an officer of the organization listed below; **OR**
   b. ☐ *Not Applicable.* Trip sponsor is an individual or a U.S. institution of higher education.

20. I certify by my signature that
   a. I read and understand the Committee's Travel Regulations;
   b. I am not a registered federal lobbyist or registered foreign agent; and
   c. The information on this form is true, complete, and correct to the best of my knowledge.

Signature: Tom Verry Digitally signed by Tom Verry DN: cn=Tom Verry, o=Clean Fuels Alliance Foundation, ou, email=Tom@CleanFuelsFoundation.org, c=US Date: 2022.06.30 18:07:11 -04'00' Date: 04/25/2022

Name: Tom Verry Title: Executive Director

Organization: Clean Fuels Alliance Foundation

Address: PO Box 104898, Jefferson City, MO 65110-4898

Email: Tom@CleanFuelsFoundation.org Telephone: (800) 841-5849

INSTRUCTIONS

Complete the *Primary Trip Sponsor Form* and submit the agenda, invitation list, any attachments, and any *Additional Trip Sponsor Forms* directly to the Travelers.

Written approval from the Committee on Ethics is required before traveling on this trip. The Committee on Ethics will notify the House invitees directly and will not notify the trip sponsors.

Willful or knowing misrepresentation on this form may be subject to criminal prosecution under 18 U.S.C. § 1001. Signatures must comply with section 104(bb) of the Travel Regulations.

For questions, please contact the Committee on Ethics at:

1015 Longworth House Office Building
Washington, D.C. 20515

ethicscommittee@mail.house.gov | 202-225-7103
More information and forms available at **ethics.house.gov**

Theodore E. Deutch, Florida
Chairman
Jackie Walorski, Indiana
Ranking Member

Susan Wild, Pennsylvania
Dean Phillips, Minnesota
Veronica Escobar, Texas
Mondaire Jones, New York

Michael Guest, Mississippi
Dave Joyce, Ohio
John H. Rutherford, Florida
Kelly Armstrong, North Dakota

ONE HUNDRED SEVENTEENTH CONGRESS

U.S. House of Representatives

COMMITTEE ON ETHICS

Thomas A. Rust
Staff Director and Chief Counsel

David W. Arrojo
Counsel to the Chairman

Kelle A. Strickland
Counsel to the Ranking Member

1015 Longworth House Office Building
Washington, D.C. 20515–6328
Telephone: (202) 225–7103
Facsimile: (202) 225–7392

June 8, 2022

Ms. Caroline Bender
Office of the Honorable Mariannette Miller-Meeks
1716 Longworth House Office Building
Washington, DC 20515

Dear Ms. Bender:

Pursuant to House Rule 25, clause 5(d)(2), the Committee on Ethics hereby approves your proposed trip to New York City, New York, scheduled for June 16 to 17, 2022, sponsored by Clean Fuels Alliance Foundation (F/K/A National Biodiesel Foundation), Hero BX, Clean Fuels Alliance America, Ag Processing, Inc, Incobrasa Industries, Ltd., Kolmar Americas, Inc., Minnesota Soybean Processors, Renewable Biofuels, Renewable Energy Group, Western Dubuque Biodiesel, LLC, and Western Iowa Energy, LLC. We remind you that, because some of the trip sponsors employ a federal lobbyist, you may participate in officially-connected activity on one calendar day only.

You must complete an Employee Post-Travel Disclosure Form (which your employing Member must also sign) and file it, together with a Sponsor Post-Travel Disclosure Form completed by the trip sponsor, with the Clerk of the House within 15 days after your return from travel. As part of that filing, you are also required to attach a copy of this letter and both the Traveler and Primary Trip Sponsor Forms (including attachments) you previously submitted to the Committee in seeking pre-approval for this trip. If you are required to file an annual Financial Disclosure Statement, you must also report all travel expenses totaling more than $415 from a single source on the "Travel" schedule of your annual Financial Disclosure Statement covering this calendar year. Finally, Travel Regulation § 404(d) also requires you to keep a copy of all request forms and supporting information provided to the Committee for three subsequent Congresses from the date of travel.

If you have any further questions, please contact the Committee's Office of Advice and Education at extension 5-7103.

Sincerely,

Theodore E. Deutch
Chairman

Jackie Walorski
Ranking Member

TED/JW:mc

ATTACHMENT A
House Ethics - List of Sponsors

If Question "3.c" is checked, list the names of the additional trip sponsors:

Clean Fuels Alliance America

Ag Processing, Inc (AGP)

HERO BX

Incobrasa Industries, Ltd

Kolmar Americas, Inc

Minnesota Soybean Processors

Renewable Biofuels (RBF)

Renewable Energy Group, Inc (REG)

Western Dubuque Biodiesel, LLC

Western Iowa Energy, LLC

Attachment B
House Staff Invited

Each House invitee has been invited because she or he works on one or more of the following issues as a House employee: energy, environment, and/or agriculture. Many invitees have expressed an interest in learning more about biodiesel's production and use.

Last Name	First Name	Title	Member Name	State
Adkins	Elizabeth	Senior Legislative Assistant	Price	NC
Alexis	Matt	Legislative Assistant	Williams	GA
Allen	Henry	Legislative Assistant	Tiffany	WI
Altman	Ryan	Legislative Assistant	Emmer	MN
Arguello	Hector	Senior Legislative Assistant	Waltz	FL
Arreaga	Francesco	Policy Adviser	Espaillat	NY
Barber	Don	Legislative Director	Ellzey	TX
Barrie	Elizabeth	Legislative Assistant	Correa	CA
Bender	Caroline	Legislative Assistant	Miller-Meeks	IA
Black	Rachel	Legislative Assistant	Clyde	GA
Borne	Adele	Legislative Assistant	Thompson	PA
Bradley	Philippa	Legislative Assistant	Rice	SC
Brooke	Ken	Legislative Director	Amodei	NV
Brown	Tommy	Legislative Director	Schneider	IL
Brownlee	Matthew	Senior Legislative Assistant	Mullin	OK
Butler	Dan	Legislative Assistant	Gallagher	WI
Calixtro	Maria	Legislative Assistant	Escobar	TX
Calkins	Aaron	Legislative Director/Counsel	Biggs	AZ
Campbell	Kyle	Legislative Assistant	McClintock	CA
Cargile	Clara	Legislative Assistant	Arrington	TX
Cash	Jennifer	Legislative Director	Schrier	WA
Casillas	Bonnie	Operations Manager	Kahele	HI
Causey	Bryce	Legislative Assistant	Newman	IL
Ceja	Matthew	Legislative Assistant	Takano	CA
Christel	Jared	Senior Legislative Assistant	Radewagen	AS
Chun	Dave	Senior Policy Adviser	Kahele	HI
Cipparone	Abigail	Legislative Assistant	Mfume	MD
Colucci	Rachel	Legislative Assistant	Rice	NY
Connolly	Briana	Legislative Assistant	Bentz	OR
Costa	Janie	Legislative Assistant	Davis	IL
Courtney	Craig	Legislative Assistant	Feenstra	IA
Courtney	Will	Legislative Assistant	Kustoff	TN
Covington	Lauren	Scheduler/Legislative Assistant	Connolly	VA
Craig	Courtney	Legislative Assistant	Feenstra	IA
Cunningham	Chris	Senior Legislative Assistant	Wild	PA
Dagul	Reid	Senior Legislative Assistant	Obernolte	CA

DeFilippis	Mike	Legislative Director	Malliotakis	NY
Deiro	Sofia	Legislative Assistant	Cole	OK
Derks	Madelyn	Legislative Assistant	Hartzler	MO
Dernoga	Matt	Legislative Director	Barragan	CA
Devlin	Katie	Senior Legislative Assistant	LaMalfa	CA
DeVore	Christopher	Legislative Director	Adams	NC
Dickinson	Jordan	Legislative Director	Kildee	MI
Dolan	Maeve	Legislative Assistant	Pappas	NH
Douthitt	Lily	Legislative Assistant	Comer	KY
Duncan	Hal	Legislative Assistant	Roy	TX
Duvall	Zellie	Legislative Assistant	Letlow	LA
Dyke	Steven	Legislative Assistant	Carey	OH
Edelson	Oliver	Legislative Assistant	Levin	CA
Foley	Libby	Legislative Assistant	McCollum	MN
Fox	Alexa	Senior Legislative Assistant	Costa	CA
Fox	Kevin	Senior Legislative Assistant	Khanna	CA
Fultz	Garrett	Legislative Director/Counsel	Johnson	LA
Gilliland	Alexandra	Energy and Environment Policy Adviser	Blunt Rochester	DE
Glembotzky	Genny	Legislative Assistant	Torres	NY
Goggins	Catherine	Legislative Assistant	Scott	VA
Golden	Matthew	Legislative Aide	McBath	GA
Graeter	Luke	Legislative Assistant	Wenstrup	OH
Gray	Ian	Senior Policy Adviser	Malinowski	NJ
Green	Don	Senior Policy Adviser	Buchanan	FL
Griffen	Kevin	Legislative Assistant	Carson	IN
Griffin	Sean	Legislative Director/Counsel	Brooks	AL
Gristina	Alexander	Legislative Aide/Scheduler	Pallone	NJ
Hagerott	Virginia	Senior Legislative Assistant	Luria	VA
Haghshenas	Artin	Legislative Assistant	Sherrill	NJ
Hall	Amanda	Legislative Director	Valadao	CA
Harris	Cory	Legislative Director	Baird	IN
Harris	Sam	Legislative Assistant	Panetta	CA
Harrison	Nicole	Legislative Assistant	Estes	KS
Hart	Iain	Legislative Director	Garamendi	CA
Heineman	Drew	Legislative Director	Nadler	NY
Helmer	Michael	Legislative Assistant	Weber	TX
Henderson	Claytrice	Legislative Director	Thompson	MS
Henniger	Christian	Legislative Assistant	Smith	NJ
Henshall	Eric	Senior Legislative Assistant	Eshoo	CA
Herfurth	Abbey	Legislative Assistant	Kelly	MS
Hobbs	Charlie	Legislative Assistant	Budd	NC
Hoffman	Jason	Legislative Assistant	Rosendale	MT
Hollerich	Cody	Senior Legislative Assistant	Vela	TX

Hood	Kaila	Senior Legislative Assistant	Blumenauer	OR
Houlihan	Ryan	Legislative Assistant	Phillips	MN
Hunley	Chance	Policy Adviser	Johnson	SD
Iverson	George	Legislative Assistant	Tenney	NY
Jacobs	Zach	Senior Adviser	Cline	VA
Johnson	Dean	Legislative Assistant	Miller	IL
Johnson	Paul	Legislative Director	Moore	UT
Kilgore	Carly	Legislative Assistant	Hinson	IA
Kim	Priscilla	Senior Policy Adviser	Lofgren	CA
King	William	Policy Director	Mace	SC
Kirschke-Schwartz	Evie	Legislative Assistant	Porter	CA
Kline	Rachel	Legislative Director	Murphy	FL
Knittle	Scott	Legislative Director/Counsel	Bishop	NC
Kolb	John Mark	Legislative Director	Salazar	FL
Krekorian	Elise	Senior Legislative Assistant	Duncan	SC
Lamp	Reilly	Legislative Assistant	Herrera Beutler	WA
Lane	Nate	Senior Legislative Assistant	Bost	IL
Laudick	Courtney	Senior Legislative Assistant	Levin	MI
Layher	R.J.	Legislative Assistant	Steube	FL
LeBlanc	Johanna	Senior Policy Adviser	Cherfilus-McCormick	FL
Lee	Carianne	Senior Legislative Assistant	Watson Coleman	NJ
Leonard	Morgan	Senior Legislative Assistant	Napolitano	CA
Levin	Saul	Policy Adviser	Bush	MO
Levine	Doug	Senior Legislative Assistant	Herrell	NM
Littrell	Avery	Legislative Assistant	Babin	TX
Lovell	Christian	Legislative Director	DeLauro	CT
Lum	Kelvin	Legislative Director	Bera	CA
Lunneborg	Nick	Legislative Director	Fischbach	MN
MacArthur	Chris	Senior Legislative Assistant	Moolenaar	MI
Macheledt	Marshall	Legislative Assistant	Jordan	OH
Mackenzie	Scott	Legislative Director	Webster	FL
Malen	Chris	Deputy Chief of Staff/Legislative Director	Gonzales	TX
Marinstein	Jenna	Legislative Assistant	Bonamici	OR
Martin	Mike	Deputy Chief of Staff/Legislative Director	Jackson	TX
Martirosyan	Maria	Legislative Assistant	Omar	MN
Mathews	Ella	Senior Legislative Assistant	Cooper	TN
Matus	Scott	Senior Policy Adviser	Clarke	NY
McBride	Adam	Legislative Director	Krishnamoorthi	IL
McCleaf	Anna	Legislative Assistant	Kelly	PA
McHan	Abby	Legislative Director	Cloud	TX

McLean	Patrick	Legislative Assistant	Timmons	SC
Mendelovici	Zach	Legislative Director	Buck	CO
Mori	T'Nelta	Legislative Director	San Nicolas	GU
Morley	Katie	Legislative Assistant	Smith	NE
Murphy	Elaina	Senior Legislative Assistant	Guthrie	KY
Nekzad	Yusuf	Senior Policy Adviser	Bustos	IL
Nigro	Gianluca	Legislative Assistant	Boyle	PA
Ninoyu	Erika	Legislative Assistant	Lee	CA
Nuttall	Rob	Legislative Director	Sewell	AL
O'Connell	Richie	Legislative Director	Calvert	CA
Orlebeke	Andrew	Senior Legislative Assistant	Strickland	WA
Padgett	Ashleigh	Legislative Assistant	Loudermilk	GA
Pagett	Riley	Legislative Director/Counsel	Mann	KS
Pawar	Sohum	Legislative Assistant	Slotkin	MI
Payne	Liz	Legislative Director	McMorris Rodgers	WA
Pazik	Meghan	Legislative Assistant	Brownley	CA
Petroccione	Kevin	Legislative Assistant	Fitzgerald	WI
Phillips	Ray	Legislative Assistant	Owens	UT
Pinegar	Hilary	Legislative Director	Smith	MO
Piper	Alex	Senior Legislative Assistant	Welch	VT
Playforth	Taylor	Legislative Assistant	Graves	LA
Ploch	Chris	Legislative Assistant	Donalds	FL
Propst	Johan	Legislative Director	Sherman	CA
Ray	Trevor	Legislative Director	Van Drew	NJ
Redding	Robert	Legislative Assistant	Ferguson	GA
Reidy	Emma	Legislative Assistant	Gallego	AZ
Reif	Jackie	Legislative Assistant	Laturner	KS
Reynolds	Tommy	Senior Policy Adviser	Carter	GA
Robayo	Maria	Legislative Assistant	Castor	FL
Roberts	Zach	Legislative Director	Scott	GA
Robinson	Brent	Deputy Chief of Staff/Legislative Director	Wittman	VA
Rollison	Dana	Legislative Assistant	Lee	NV
Russell	Hannah	Legislative Director	Desjarlais	TN
Russett	Matthew	Legislative Assistant	Neal	MA
Salazar	Gabriella	Press Secretary	Vargas	CA
Schisler	Kate	Legislative Director	Beyer	VA
Schmidtlein	Meghan	Legislative Director	Luetkemeyer	MO
Schultz	Marty	Legislative Director	Walorski	IN
Semanko	Nick	Legislative Director/Counsel	Beatty	OH
Sengstock	Kathleen	Senior Legislative Assistant	Waters	CA
Silberberg	David	Legislative Assistant	Chu	CA
Smith	Will	Senior Legislative Assistant	Cammack	FL
Smith	Alex	Legislative Director	Donalds	FL

Smith	Delayne	Senior Legislative Assistant	Brady	TX
Solsby	Jeff	Senior Policy Adviser	Issa	CA
Sroka	Will	Legislative Assistant	Gibbs	OH
Stagno	Laura	Legislative Director	Carl	AL
Straka	David	Legislative Assistant	Turner	OH
Stevens	Courtney	Deputy Chief of Staff/Legislative Dir.	Palazzo	MS
Stubbs	Connor	Legislative Director	Smith	WA
Sugarman	Elise	Senior Legislative Assistant	Aguilar	CA
Swords	John	Senior Legislative Assistant	McGovern	MA
Talmage	Sarah	Legislative Director	Zeldin	NY
Tidwell	Libby	Legislative Assistant	Mast	FL
Tortorici	Nick	Legislative Director	Armstrong	ND
Tougaw	Taylor	Legislative Assistant	Banks	IN
Uhrig	Leah	Legislative Assistant	Lieu	CA
Vigil	Mary	Legislative Director	Smith	NJ
Wallace	Huston	Legislative Assistant	Ross	NC
Ward	Sam	Legislative Assistant	Axne	IA
Ward	Maggie	Legislative Director	Turner	OH
Waskowsky	Kim	Legislative Assistant	Chabot	OH
White	Connor	Legislative Director	Davidson	OH
Whitson	Ian	Legislative Director	Rouzer	NC
Wojcicki	Sam	Legislative Director	Spanberger	VA
Wolfgram	Kelsey	Legislative Director	Burchett	TN
Wood	Jordan	Legislative Director	Gooden	TX
Woodin	Maggie	Legislative Director	Meijer	MI

ATTACHMENT C

House Ethics – Sponsor Description and Role in the Trip

12. For each sponsor required to submit a sponsor form, describe the sponsor's interest in the subject matter of the trip and its role in organizing and/or conducting the trip:

Each tour sponsor is part of the biodiesel industry and has participated in the planning and/or conducting of the New York/New Haven tour.

Clean Fuels Alliance Foundation works closely with the Clean Fuels Alliance America to address issues affecting the nation -- cleaner air, greater economic development for rural communities, and enhanced national security through energy independence. Organized in 1994, the Foundation's mission is to accomplish outreach, education, research, and demonstration activities for the advancement of biodiesel. **The Foundation is the primary tour sponsor and has overall responsibility for planning, organizing, and implementing the tour.**

Clean Fuels Alliance America is a membership organization comprised of state, national, and international feedstock and feedstock processor organizations, biodiesel and renewable diesel suppliers, fuel marketers and distributors, and technology providers. This group works to create sustainable biodiesel and renewable industry growth through education, communication, governmental affairs, and technical and quality assurance programs. **Clean Fuels has coordinated the tour and will serve as the tour host/presenter.** Their lobbyist had no more than *de minimis* involvement in the planning, organizing, requesting, or arranging the trip.

Ag Processing, Inc (AGP) is a leading U.S. agribusiness with primary operations as a soybean processor/refiner producing and marketing soybean meal, refined soybean oil, and biodiesel. AGP's commitment to the biodiesel industry dates back more than two decades with its pioneering efforts to develop a new market for soybean oil. The cooperative built the first commercial-scale U.S. soy biodiesel plant in 1996 in Sergeant Bluff, Iowa. AGP's operations today consist of three biodiesel production plants (Algona and Sergeant Bluff, Iowa, and St. Joseph, Missouri) with a combined annual capacity of 175 million gallons. As a leading advocate for the establishment of industry quality standards, AGP continues to produce the highest quality biodiesel product available, receiving BQ-9000 certification of its biodiesel production. **AGP has contributed to tour planning and will participate on the tour.**

HERO BX is one of the top ten biodiesel production facilities in the nation. Located on Lake Erie, the company is a major supplier of biodiesel to the north-east corridor including New York City. The HERO BX mission is to be a reliable producer and distributor of biodiesel which exceeds industry standards. HERO BX's products reduce carbon emissions, create jobs in the United States, promote energy security and serve the community. **HERO BX has a general interest in supporting the growth of Bioheat® and has contributed to trip planning and will participate on the tour.**

Incobrasa Industries, Ltd. is a privately-owned corporation that receives and processes soybeans year-round at their production facility in central Illinois. They manufacture and ship soybean-derived products in the domestic market including biodiesel, animal feed, and bottled vegetable oil. The company's roots and industry experience go back about 50 years when its founders started operations in soybean oil extraction in Brazil. Using the most current

technology, Incobrasa is committed to producing top quality B100 and B99.9 biodiesel for use in the United States. Incobrasa has the capacity to produce 36 million gallons annually. **Incobrasa contributed to tour planning and has been invited to accompany the tour group.**

Kolmar Americas, Inc trades and markets oil products, petrochemicals, biofuels, and other specialty products throughout the United States, Canada, and Mexico. **Kolmar Americas has contributed to trip planning and will host a tour of the American GreenFuels biodiesel facility in New Haven, Connecticut for Congressional staffers**. American GreenFuels, a Kolmar Americas company, produces 40 million gallons of biodiesel per year and is the largest biodiesel producer in the Northeast, United States. The facility is integrated into the Port of New Haven.

Minnesota Soybean Processors is a 2,300 plus membership cooperative that owns and operates a soybean crush facility and 41 million gallon per year biodiesel operation in Brewster, Minnesota. Their goal is to provide a high-quality feed product for America's producers and a high-quality renewable fuel source. **Minnesota Soybean Processors has contributed to planning the tour and has been invited to accompany the tour group.**

Renewable Biofuels (RBF) owns and operates the BQ9000 certified, multi-feedstock RBF Port Neches Facility in Texas - the largest biodiesel production facility in North America - which became operational in December 2008. RBF has been serving wholesale biodiesel customers for over 10 years and has, in that time, developed a reputation for consistently and efficiently delivering the highest quality biodiesel. **RBF has contributed to tour planning and has been invited to accompany the tour group.**

Renewable Energy Group, Inc is a leading provider of cleaner, lower carbon intensity products and services. They are an international producer of biomass-based diesel, a developer of renewable chemicals and North America's largest producer of advanced biofuel. REG utilizes an integrated procurement, distribution, and logistics network to convert natural fats, oils, greases and sugars into lower carbon intensity products. With 14 active biorefineries, a feedstock processing facility, research and development capabilities and a diverse and growing intellectual property portfolio, REG is committed to being a long-term leader in bio-based fuel and chemicals. **REG has participated in planning the tour and will participate on the tour.**

Western Dubuque Biodiesel, LLC owns and operates a 30-million gallon per year biodiesel plant located in Farley, Iowa. Formed in 2005 by a group of eastern Iowa farmers and businesspeople, the Company has produced biodiesel for 15 years. The Company offers clean burning fuel produced from renewable energy resources, as well as crude glycerin which is used as an ingredient processing aid in cosmetics, toiletries, and personal care products. **Western Dubuque Biodiesel contributed to planning the tour and will participate on the tour.**

Western Iowa Energy, LLC manufactures, sells, and delivers up to forty-five million gallons of biodiesel annually from their facility in Wall Lake, IA. Western Iowa also owns the Agron terminaling facility in Watsonville, CA. The company is committed to production that makes sense both economically and environmentally for the state of Iowa and the nation. **Western Iowa Energy has contributed to planning the tour and will participate on the tour.**

2022 NYC & CT Clean Fuels Congressional Tour

Sustainable Fuels: Improving the Environment and Economy

THURSDAY, June 16, 2022

5:35 pm	**Guests arrive at Union Station, DC to depart for New York City (NYC) on the Amtrak Northeast Regional departs at 5:55pm**
5:55 pm	**Train to NYC leaves Union Station, DC**
9:39 pm	**Train arrives at Penn Station, NYC**
10:00 pm	**Guests arrive at Fairfield Inn & Suites NY Manhattan/Times Square South** (338 West 36th Street, New York, NY 10001)

Thursday is a travel day. There are no official events scheduled.

FRIDAY, June 17, 2022

Starting at 6am	**Continental Breakfast available in hotel**
7:30 am to 10:15 am	**Tour starts at the hotel – Garment Meeting Room**

Welcome (5 minutes)- Tom Verry, Executive Director Clean Fuels Alliance Foundation

Biodiesel 101 & Industry Update (15 minutes)– Paul Winters, Director of Public Affairs and Federal Communication, Clean Fuels Alliance America. Paul will give participants an overview of the biodiesel industry and the federal and state policies that support its growth, such as the Renewable Fuels Standards (RFS) and tax credit.

New York City's Current and Future Use of Biodiesel (30 minutes)- Keith Kerman, Deputy Commissioner, Chief Fleet Officer, City of New York/Department of Citywide Administrative Services will help participants understand how biodiesel use benefits the largest and most high-profile municipal fleet program in the United States. Keith coordinates with major agencies, including Police, Fire, and Sanitation, to direct all aspects of fleet operations for the City including repair, acquisitions, sustainability, fuel, contracting, emergency, safety, and risk management.

NYC Parks Biomass Diesel Overview (10 minutes)–Paris Apollon, Chief of Operations, New York City Department of Parks will inform participants that with B20, a blend of 20% biodiesel made from soybeans and 80% ultra-low sulfur diesel, Parks' vehicles emit less greenhouse gas, reducing their carbon footprint. The Department takes being green very seriously, with 3,000 vehicles ranging from garbage trucks to lawn mowers to vans. NYC's Parks Department was the first agency to pilot CNG vehicles and use biodiesel (B20, B50 or B100) for all diesel vehicles.

Bioheat Update (10 minutes) - Rocco Lacertosa, CEO, New York Oil Heating Association
New York City is the largest home heating oil market in the United States. Each year the city uses over one billion gallons of heating oil. New York City currently has a standard that requires a 5% blend of Bioheat®® in all home heating oil. Rocco will talk about the city's next step in adopting a heating oil standard that will require 20% blends of Bioheat®® in the future.

Industry Roundtable (45 minutes)– Biodiesel producers will discuss the importance of federal and policies. Participants will learn how the industry has grown since the implementation of key federal policies and what happens to businesses when the policies are unstable. Panelists include Paul Teta, Vice President and Executive Corporate Counsel and Eli Peterson, Associate General Counsel, *Kolmar Americas*; Tom Brooks, General Manager, *Western Dubuque Biodiesel*; Tim Keaveney, Vice President of Sales, *HERO BX*; Brad Wilson, President and General Manager, *Western Iowa Energy and Agron Bioenergy.*

Questions and Answer Session (20 minutes)- lead by Tom Verry

10:15-10:30 am **Break –Meet in lobby at 10:25 am. Bus leaves hotel at 10:30 am.**

10:30 am **Depart Hotel for NYC Fire Department Station** (Engine 59, Ladder 30, 111 W 133rd St., New York, New York)

11:15 am to 12:15 pm **Tour NYC Fire Department Engine 59, Ladder 30 Firehouse**

The New York City Fire Department is the largest municipal fire department in the United States and the second largest in the world, after the Tokyo Fire Department. The FDNY employs approximately 11,051 uniformed firefighters and 4,414 uniformed EMTs, paramedics, and Fire Inspectors to serve more than 8 million residents within a 322-square mile area. Participants will learn why FDNY chose to use low blends of biodiesel over the last several years and looks to expand its use in the future. The facility maintains almost 1,000 pieces of equipment. Lieutenant William Finch will guide the tour through the station.

12:15 pm **Depart Fire Station for American Greenfuels, LLC** (30 Waterfront Street New Haven, CT 06512) **A box lunch will be served on the bus.**

1:45 pm – 3:30 pm **Tour American GreenFuels, LLC ***

Tour Facility: American GreenFuels, LLC produces approximately 40 million gallons of biodiesel per year and is the largest biodiesel producer in the Northeast, United States and along the eastern seaboard. The facility is located in New Haven, CT at the port terminal. American GreenFuels biodiesel is marketed both nationally and internationally, requiring high sustainability parameters. Participants will see the biodiesel plant up close, and with that, learn about feedstocks used to make biodiesel, as well as how biodiesel is produced. The tour will also show American GreenFuels' tank storage and truck-rack delivery facilities. Paul Teta, Kolmar Vice President and Executive Corporate Counsel will guide the tour through the facility.

3:30 pm **Depart American Greenfuels for Olive and Oil (**124 Temple Street, New Haven, CT 06510)

3:45 pm – 5:45 pm **Wrap Up and Q&A**

Led by Tom Verry, Foundation Executive Director, the Sustainability Tour will conclude with a Q&A Session with tour participants, sponsors, and staff. Participants can ask questions, discuss the day's events, and get one-on-one time with biodiesel experts.

4:45 pm – 5:45 pm **Dinner at Olive and Oil**

6:00 pm **Depart Olive and Oil for New Haven Union Station,** (New Haven Union Station, 50 Union Ave, New Haven, CT 06519)

6:20 pm **Depart via train for Washington, DC**

Attachment D

15 b (2) Provide the reason for selecting the location of the event or trip

New York City was chosen because of the city's use of biodiesel as an energy source in a large urban environment. New Haven, CT was chosen because of its proximity to NY City, and it is where the largest biodiesel producer in the Northeast is located, American GreenFuels.”

House of Representatives US Committee on Ethics
Sponsor Post-Travel Disclosure Form
Clean Fuels Alliance Foundation
NY-New Haven Trip
June 16-17, 2022

Attachment: Name of Travelers

Name of Traveler(s)

Last Name	First Name
Ploch	Chris
Harrison	Nicole
Bender	Caroline
Straka	David
Casillas	Bonnie
Derks	Madelyn
Chun	Dave
Craig	Courtney