



# U.S. House of Representatives COMMITTEE ON ETHICS

## EMPLOYEE POST-TRAVEL DISCLOSURE FORM Original Amendment

This form is for disclosing the receipt of travel expenses from private sources for travel taken in connection with official duties. This form does not eliminate the need to report privately-funded travel on the annual *Financial Disclosure Statements* of those employees required to file them. In accordance with House Rule 25, clause 5, **you must complete this form and file it with the Clerk of the House, by email at [gifttravelreports@mail.house.gov](mailto:gifttravelreports@mail.house.gov), within 15 days after travel is completed.** Please **do not** file this form with the Committee on Ethics.

**NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001.**

1. Name of Traveler: Derek Luyten
2. a. Name of Accompanying Relative: \_\_\_\_\_ OR None   
 b. Relationship to Traveler:  Spouse  Child  Other (specify): \_\_\_\_\_
3. a. Dates: Departure: June 5, 2022 Return: June 8, 2022  
 b. Dates at Personal Expense, if any: \_\_\_\_\_ OR None
4. Departure City: Washington Destination: Los Angeles Return City: Washington
5. Sponsor(s), Who Paid for the Trip: National Democratic Institute
6. Describe Meetings and Events Attended:  
 HDP organized and implemented the Parliamentary Gathering on the Occasion of the Ninth Summit of the Americas - I served as emcee of the gathering and moderated a panel of MPs.
7. Attached to this form are **each** of the following, *signify that each item is attached by checking the corresponding box:*
  - a.  a completed *Sponsor Post-Travel Disclosure Form*;
  - b.  the *Primary Trip Sponsor Form* completed by the trip sponsor **prior** to the trip, **including all** attachments **and** the *Additional Sponsor Form(s)*;
  - c.  page 2 of the completed *Traveler Form* submitted by the employee; **and**
  - d.  the letter from the Committee on Ethics approving my participation on this trip.
8. a.  I represent that I participated in each of the activities reflected in the attached sponsor's agenda.  
**Signify statement is true by checking the box.**  
 b. If not, explain:

LEGISLATIVE RESOURCE CENTER  
2022 JUN 23 PM 1:27  
OFFICE OF THE CLERK  
U.S. HOUSE OF REPRESENTATIVES

HAND DELIVERED

**I certify that the information contained on this form is true, complete, and correct to the best of my knowledge.**

Signature of Traveler:  Date: 06/20/2022

I authorized this travel in advance. I have determined that all of the expenses listed on the attached *Sponsor Post-Travel Disclosure Form* were necessary and that the travel was in connection with the employee's official duties and would not create the appearance that the employee is using public office for private gain.

Name of Supervising Member: Chairman Gregory W. Meeks Date: 06/22/2022

Signature of Supervising Member:



U.S. House of Representatives

# COMMITTEE ON ETHICS

## SPONSOR POST-TRAVEL DISCLOSURE FORM

Original  Amendment

This form must be completed by an officer of any organization that served as the primary trip sponsor in providing travel expenses or reimbursement for travel expenses to House Members, officers, or employees under House Rule 25, clause 5. **A completed copy of the form must be provided to each House Member, officer, or employee who participated on the trip within ten days of their return.** You must answer all questions, and check all boxes, on this form for your submission to comply with House rules and the Committee's travel regulations. Failure to comply with this requirement may result in the denial of future requests to sponsor trips and/or subject the current traveler to disciplinary action or a requirement to repay the trip expenses.

**NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001.**

1. Sponsor(s) who paid for the trip: National Democratic Institute

2. Travel Destination(s): Los Angeles, CA

3. Date of Departure: June 5, 2022 Date of Return: June 8, 2022

4. Name(s) of Traveler(s): Derek Luyten

*Note:* You may list more than one traveler on a form only if *all* information is *identical* for each person listed.

5. Actual amount of expenses paid on behalf of, or reimbursed to, each individual named in Question 4:

	Total Transportation Expenses	Total Lodging Expenses	Total Meal Expenses	Total Other Expenses (dollar amount per item and description)
Traveler	\$1,657.56	\$546	\$326	Total: \$433.01 Meeting Space: \$27.11 Reception Space: \$26.39 Interpretation Services: \$192.77 AV Services: \$186.74
Accompanying Family Member				

6.  All expenses connected to the trip were for actual costs incurred and not a *per diem* or lump sum payment. Signify statement is true by checking box.

I certify that the information contained in this form is true, complete, and correct to the best of my knowledge.

Signature: *Sander Schultz* Date: 6/17/22

Name: Sander Schultz Title: Chief Financial Officer

Organization: National Democratic Institute

I am an officer of the above-named organization. Signify statement is true by checking box.

Address: 455 Massachusetts Ave NW, 8th Floor, Washington, DC, 20001

Email: sander@ndi.org Telephone: 202-728-5500

*Committee staff may contact the above-named individual if additional information is required.*

If you have questions regarding your completion of this form, please contact the Committee on Ethics at 202-225-7103.



TRAVELER FORM

1. Name of Traveler: Derek Luyten

2. Sponsor(s) who will be paying or providing in-kind support for the trip: National Democratic institute

3. City and State **OR** Foreign Country of Travel : Los Angeles, California

4. a. Date of Departure: June 5, 2022 Date of Return: June 8, 2022

b. Yes  No  Will you be extending the trip at your personal expense?

If yes, list dates at personal expense: \_\_\_\_\_

5. a. Yes  No  Will you be accompanied by a family member at the sponsor's expense? **If yes:**

(1) Name of Accompanying Family Member: \_\_\_\_\_

(2) Relationship to Traveler:  Spouse  Child  Other (specify): \_\_\_\_\_

(3) Yes  No  Accompanying Family Member is at least 18 years of age:

6. a. Yes  No  Did the trip sponsor answer "Yes" to Question 8(c) on the *Primary Trip Sponsor Form* (i.e., travel is sponsored by an entity that employs a registered federal lobbyist or a foreign agent)?

b. **If yes**, and you are requesting lodging for two nights, explain why the second night is warranted:

7. Yes  No  *Primary Trip Sponsor Form* is attached, including agenda, invitee list, and any other attachments and Additional Sponsor Forms.

*NOTE: The agenda should show the traveler's individual schedule, including departure and arrival times and identify the specific events in which the traveler will be participating.*

8. Explain why participation in the trip is connected to the traveler's individual official or representational duties. **Staff should include their job title and how the activities on the itinerary relate to their duties.**

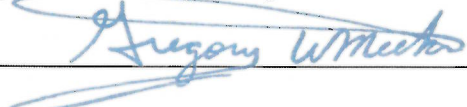
As Executive Director of the House Democracy Partnership, I have with a strong background in democracy and governance programs and will provide insights from the institutional perspective of HDP as well as the importance of the role of the legislature in effective and resilient democracies. I will moderate and participate on panels and represent the HDP with numerous legislators from the Western Hemisphere, including HDP partner countries.

9. **Yes  No  Is the traveler aware of any registered federal lobbyists or foreign agents involved planning, organizing, requesting, or arranging the trip?**

10. For staff travelers, to be completed by your employing Member:

ADVANCED AUTHORIZATION OF EMPLOYEE TRAVEL

I hereby authorize the individual named above, an employee of the U.S. House of Representatives who works under my direct supervision, to accept expenses for the trip described in this request. I have determined that the above-described travel is in connection with my employee's official duties and that acceptance of these expenses will not create the appearance that the employee is using public office for private gain.

Signature of Employing Member 

Date 05/05/2022



U.S. House of Representatives

# COMMITTEE ON ETHICS

## TRAVELER FORM

This form should be completed by House Members, officers, or employees seeking Committee approval of privately-sponsored travel or reimbursement for travel under House Rule 25, clause 5. The completed form should be submitted directly to the Committee by each invited House Member, officer, or employee, together with the completed and signed trip sponsor form(s) and any attachments. A copy of this form, minus this initial page, will be made available for public inspection. This form and any attachments may be delivered to the Committee at 1015 Longworth or e-mailed to [travel.requests@mail.house.gov](mailto:travel.requests@mail.house.gov).

**Your completed request must be submitted to the Committee no less than 30 days before your proposed departure date.** Absent exceptional circumstances, permission will not be granted for requests received less than 30 days before the trip commences. **You must receive explicit approval from the Committee before you depart on this trip.**

Name of Traveler: Derek Luyten

NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001.

I certify that the information contained on both pages of this form is true, complete, and correct to the best of my knowledge.

Signature: \_\_\_\_\_

Name of Signatory (if other than traveler): \_\_\_\_\_

For Staff (name of employing Member or Committee): House Foreign Affairs Committee

Office Address: 2170 Rayburn House Office Building

Telephone Number: 202-226-5732

Email Address of Contact Person: derek.luyten@mail.house.gov

Check this box if the sponsoring entity is a media outlet, the purpose of the trip is to make a media appearance sponsored by that entity, and these forms are being submitted to the Committee less than 30 days before the trip departure date.

NOTE: You must complete all of the contact information fields above, as Committee staff may need to contact you if additional information is required.

**KEEP A COPY OF THIS FORM.** Page 2 (but not this page) must be submitted to the Clerk as part of the post-travel disclosure required by House Rule 25. Travel Regulation § 404(d) also requires you to keep a copy of all request forms and supporting paperwork for three subsequent Congresses from the date of travel.

If there are any questions regarding this form, please contact the Committee on Ethics at 202-225-7103 or via e-mail: [travel.requests@mail.house.gov](mailto:travel.requests@mail.house.gov).



U.S. House of Representatives

# COMMITTEE ON ETHICS

## PRIMARY TRIP SPONSOR FORM

This form should be completed by private entities offering to provide travel or reimbursement for travel to House Members, officers, or employees under House Rule 25, clause 5. A completed copy of the form (and any attachments) should be provided to each invited House Member, officer, or employee, who will then forward it to the Committee together with a *Traveler Form* **at least 30 days before the start date of the trip**. The trip sponsor should *NOT* submit the form directly to the Committee. The Committee website ([ethics.house.gov](http://ethics.house.gov)) provides detailed instructions for filling out the form.

**NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001. Failure to comply with the Committee's Travel Regulations may also lead to the denial of permission to sponsor future trips.**

1. Sponsor who will be paying for the trip:  
National Democratic Institute
2.  I represent that the trip will not be financed, in whole or in part, by a registered federal lobbyist or foreign agent. Signify that the statement is true by checking box.
3. **Check only one.** I represent that:
  - a.  The primary trip sponsor has not accepted from any other source, funds intended directly or indirectly to finance any aspect of the trip: **OR**
  - b.  The trip is arranged without regard to congressional participation and the primary trip sponsor has accepted funds only from entities that will receive a tangible benefit in exchange for those funds: **OR**
  - c.  The primary trip sponsor has accepted funds from other source(s) intended directly or indirectly to finance all or part of this trip and has enclosed disclosure forms from each of those entities.  
If "c" is checked, list the names of the additional sponsors:
4. Provide names and titles of ALL House Members *and* employees you are inviting. For each House invitee, provide an explanation of why the individual was invited (include additional pages if necessary):  
Derek Luyten, Executive Director, HDP // Justin Wein, Chief of Staff, Rep. David Price (D-NC)
5. Yes  No  Is travel being offered to an accompanying family member of the House invitee(s)?
6. Date of departure: June 5, 2022 Date of return: June 8, 2022
7. a. City of departure: Washington, D.C.  
b. Destination(s): Los Angeles, CA  
c. City of return: Washington, D.C.
8. **Check only one.** I represent that:
  - a.  The sponsor of the trip is an institution of higher education within the meaning of section 101 of the Higher Education Act of 1965: **OR**
  - b.  The sponsor of the trip does not retain or employ a registered federal lobbyist or foreign agent: **OR**
  - c.  The sponsor employs or retains a registered federal lobbyist or foreign agent, but the trip is for attendance at a one-day event *and* lobbyist / foreign agent involvement in planning, organizing, requesting, or arranging the trip was *de minimis* under the Committee's travel regulations.
9. **Check only one of the following:**
  - a.  I checked 8(a) or (b) above; **OR**
  - b.  I checked 8(c) above but am not offering any lodging; **OR**
  - c.  I checked 8(c) above and am offering lodging and meals for one night; **OR**
  - d.  I checked 8(c) above and am offering lodging and meals for two nights. If you checked this box, explain why the second night of lodging is warranted:



U.S. House of Representatives

# COMMITTEE ON ETHICS

10.  Attached is a detailed agenda of the activities House invitees will be participating in during the travel (i.e., an hourly description of planned activities for trip invitees). *Indicate agenda is attached by checking box.*
11. **Check only one of the following:**
- a.  I represent that a registered federal lobbyist or foreign agent will not accompany House Members or employees on any segment of the trip. *Signify that the statement is true by checking box; OR*
- b.  *Not Applicable.* Trip sponsor is a U.S. institution of higher education.
12. For *each* sponsor required to submit a sponsor form, describe the sponsor's interest in the subject matter of the trip *and* its role in organizing and/or conducting the trip:  
Please see addendum
13. **Answer parts a and b. Answer part c if necessary:**
- a. Mode of travel: Air  Rail  Bus  Car  Other  (specify: \_\_\_\_\_)
- b. Class of travel: Coach  Business  First  Charter  Other  (specify: \_\_\_\_\_)
- c. If travel will be first class, or by chartered or private aircraft, explain why such travel is warranted:
14.  I represent that the expenditures related to local area travel during the trip will be unrelated to personal or recreational activities of the invitee(s). *Signify that the statement is true by checking the box.*
15. **Check only one.** I represent that either:
- a.  The trip involves an event that is arranged or organized *without regard* to congressional participation and that meals provided to congressional participants are similar to those provided to or purchased by other event attendees; **OR**
- b.  The trip involves events that are arranged specifically *with regard* to congressional participation.  
If "b" is checked:
- 1) Detail the cost *per day* of meals (approximate cost may be provided):  
Please see addendum
- 2) Provide the reason for selecting the location of the event or trip:  
Please see addendum
16. Name, nightly cost, and reasons for selecting each hotel or other lodging facility:
- Hotel Name: Millenium Biltmore City: Los Angeles Cost Per Night: \$182  
Reason(s) for Selecting: Please see addendum
- Hotel Name: \_\_\_\_\_ City: \_\_\_\_\_ Cost Per Night: \_\_\_\_\_  
Reason(s) for Selecting: \_\_\_\_\_
- Hotel Name: \_\_\_\_\_ City: \_\_\_\_\_ Cost Per Night: \_\_\_\_\_  
Reason(s) for Selecting: \_\_\_\_\_
17.  I represent that all expenses connected to the trip will be for actual costs incurred and not a per diem or lump sum payment. *Signify that the statement is true by checking the box.*



U.S. House of Representatives

# COMMITTEE ON ETHICS

**18. Total Expenses for each Participant:**

<input type="checkbox"/> Actual Amounts	Total Transportation Expenses per Participant	Total Lodging Expenses per Participant	Total Meal Expenses per Participant
<input checked="" type="checkbox"/> Good Faith Estimates			
For each Member, Officer, or Employee	\$1,188.26	\$364	\$136
For each Accompanying Family Member			

	Other Expenses (dollar amount per item)	Identify Specific Nature of "Other" Expenses (e.g., taxi, parking, registration fee, etc.)
For each Member, Officer, or Employee	\$117.5	Conference package (venue, lunches, snacks)
For each Accompanying Family Member		

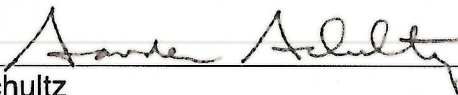
**NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001.**

**19. Check only one:**

- a.  I certify that I am an officer of the organization listed below; **OR**
- b.  *Not Applicable.* Trip sponsor is an individual or a U.S. institution of higher education.

**20. I certify by my signature that**

- a. I read and understand the Committee's Travel Regulations;
- b. I am not a registered federal lobbyist or registered foreign agent; and
- c. The information on this form is true, complete, and correct to the best of my knowledge.

Signature:  Date: 05/04/2022  
Name: Sander Schultz Title: Chief Financial Officer  
Organization: National Democratic Institute  
Address: 455 Massachusetts Ave NW, 8th Floor, Washington, DC 20001  
Email: sander@ndi.org Telephone: 2027285500

### INSTRUCTIONS

Complete the *Primary Trip Sponsor Form* and submit the agenda, invitation list, any attachments, and any *Additional Trip Sponsor Forms* directly to the Travelers.

Written approval from the Committee on Ethics is required before traveling on this trip. The Committee on Ethics will notify the House invitees directly and will not notify the trip sponsors.

**Willful or knowing misrepresentation on this form may be subject to criminal prosecution under 18 U.S.C. § 1001. Signatures must comply with section 104(bb) of the Travel Regulations.**

**For questions, please contact the Committee on Ethics at:**

1015 Longworth House Office Building  
Washington, D.C. 20515

[ethicscommittee@mail.house.gov](mailto:ethicscommittee@mail.house.gov) | 202-225-7103  
More information and forms available at [ethics.house.gov](http://ethics.house.gov)

Theodore E. Deutch, Florida  
*Chairman*

Jackie Walorski, Indiana  
*Ranking Member*

Susan Wild, Pennsylvania  
Dean Phillips, Minnesota  
Veronica Escobar, Texas  
Mondaire Jones, New York

Michael Guest, Mississippi  
Dave Joyce, Ohio  
John H. Rutherford, Florida  
Kelly Armstrong, North Dakota



ONE HUNDRED SEVENTEENTH CONGRESS

## U.S. House of Representatives

COMMITTEE ON ETHICS

Thomas A. Rust  
*Staff Director and Chief Counsel*

David W. Arrojo  
*Counsel to the Chairman*

Kelle A. Strickland  
*Counsel to the Ranking Member*

1015 Longworth House Office Building  
Washington, D.C. 20515-6328  
Telephone: (202) 225-7103  
Facsimile: (202) 225-7392

May 20, 2022

Mr. Derek Luyten  
Committee on Foreign Affairs  
2170 Rayburn House Office Building  
Washington, DC 20515

Dear Mr. Luyten:

Pursuant to House Rule 25, clause 5(d)(2), the Committee on Ethics hereby approves your proposed trip to Los Angeles, California, scheduled for June 5 to 8, 2022, sponsored by National Democratic Institute.

You must complete an Employee Post-Travel Disclosure Form (which your employing Member must also sign) and file it, together with a Sponsor Post-Travel Disclosure Form completed by the trip sponsor, with the Clerk of the House within 15 days after your return from travel. As part of that filing, you are also required to attach a copy of this letter and both the Traveler and Primary Trip Sponsor Forms (including attachments) you previously submitted to the Committee in seeking pre-approval for this trip. If you are required to file an annual Financial Disclosure Statement, you must also report all travel expenses totaling more than \$415 from a single source on the "Travel" schedule of your annual Financial Disclosure Statement covering this calendar year. Finally, Travel Regulation § 404(d) also requires you to keep a copy of all request forms and supporting information provided to the Committee for three subsequent Congresses from the date of travel.

If you have any further questions, please contact the Committee's Office of Advice and Education at extension 5-7103.

Sincerely,

Theodore E. Deutch  
Chairman

Jackie Walorski  
Ranking Member

TED/JW:adw



4. Derek Luyten, Executive Director of the House Democracy Partnership (HDP), and Justin Wein, Chief of Staff to Representative David Price (D-NC) have been invited to travel to Los Angeles, California to attend the Parliamentary Gathering on the Occasion of the Ninth Summit of the Americas from June 5-8, 2022, inclusive of travel. This exchange will bring together legislators from the Latin American and Caribbean region as an opportunity to discuss inclusive democratic engagement, creating a sustainable future through democracy, countering disinformation, and creating space for women's engagement in the legislature. As the Executive Director for HDP, and with a strong background in democracy and governance, Mr. Luyten will be able to provide insights from the institutional perspective of HDP as well as the importance of the role of the legislature in effective and resilient democracies. As Chief of Staff to the Chairman of HDP, Mr. Wein has a comprehensive understanding of HDP and the commission's relationships with partner parliaments worldwide. Both Mr. Luyten and Mr. Wein will participate in the conference and report back to HDP and Chairman Price about potential avenues for future assistance within the Americas as it relates to HDP. Further, in response to two recent CODELs that were conducted by HDP in the Latin America and Caribbean region, this program serves as a follow-on opportunity to continue discussions between and among members and staff involved in efforts to strengthen cooperation between the U.S. and the region.

12. The House Democracy Partnership (HDP) is a bipartisan, twenty-member commission of the U.S. House of Representatives that works directly with more than 20 countries from around the world to support the development of effective, independent, and responsive legislative institutions. The National Democratic Institute (NDI), in collaboration with the International Republican Institute (IRI) facilitates programming on behalf of HDP, which complements both institutions' respective legislative strengthening work with parliaments worldwide, including parliaments in Latin America. NDI will coordinate with its partners at IRI, in addition to ParlAmericas in organizing this event, but will be responsible for funding and coordinating logistics related to the program, including scheduling meetings, providing travel and accommodation arrangements, and defining the program methodology. USAID has provided grant funds to NDI for this purpose.

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**15b.**

1) Detailed breakdown of good faith estimate meal cost per day:

<b>Sunday, June 5, 2022</b> <i>Arrival in Los Angeles</i>	Dinner: \$34
<b>Monday, June 6, 2022</b>	Breakfast: \$17 Lunch: \$0 (included in program costs) Dinner: \$34
<b>Tuesday, June 7, 2022</b> <i>Departure to Washington, DC</i>	Breakfast: \$17 Lunch: \$0 (included in program costs) Dinner: \$34

- 2) Los Angeles, California is the host city of the Ninth Summit of the Americas, taking place from June 6-10, 2022, and will bring together a wide array of stakeholders, including heads of state and government, civil society, and the private sector to discuss common policy issues and challenges faced in the Americas. In advance of the Summit, NDI in collaboration with IRI and in partnership with ParlAmericas, will host an HDP pre-conference June 6-7 in order to bring together legislators from across the Americas to discuss democratic engagement and strengthening, and how legislators can work to support and enhance the summit themes of health and resilience in the Americas; promoting a green future; accelerating the transition to clean energy; digital transformation; and strengthened democratic governance.

16. NDI selected the Millennium Biltmore based on its central location in Los Angeles, its location in a secure neighborhood in the city, and its price, which is reasonable for the level of accommodation it provides compared to hotels of the same caliber in the city. In addition to providing rooms within the per diem rate, the hotel was able to offer conference space at a reasonable cost as well.

18.

Breakdown of expenses per person:

**Transportation**

Airfare: \$938.26

Reimbursement for taxis to and from the airport in Washington, DC: \$150 (estimate)

Ground transportation within Los Angeles: \$100 (estimate)

**Other**

Conference package (event space, lunches, and snacks during conference): \$117.5

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**Parliamentary Gathering on the Occasion of the Ninth Summit of the Americas**  
***“Building a Sustainable, Resilient, and Equitable Future”***  
*June 5-8, 2022*  
*Los Angeles, California*

**AGENDA**

**Sunday, June 5, 2022**

*Travel from Washington, D.C. to Los Angeles, California*

**1:05 PM**

**Depart Washington, D.C.**  
*United Airlines 0632*

**3:25 PM**

**Arrive Los Angeles, California**

**4:30 PM - 6:00 PM**

**Transfer to hotel and check in:**  
*Millennium Biltmore*  
*506 S Grand Ave, Los Angeles, CA 90071*

**Monday, June 6, 2022**

**8:00 AM - 8:30 AM Breakfast at the hotel**

*Millennium Biltmore  
506 S Grand Ave, Los Angeles, CA 90071*

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**8:30 - 9:00 AM Sign in**

*Millennium Biltmore Gold Room  
506 S Grand Ave, Los Angeles, CA 90071*

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**9:00 AM - 10:00 AM Opening Remarks & Official Photo**

*Millennium Biltmore Gold Room  
506 S Grand Ave, Los Angeles, CA 90071*

This session is an opportunity to touch upon the importance of the role of the legislature in effective and resilient democracies.

*MC: Derek Luyten, HDP Executive Director*

*Moderator: Kristen Sample, Director of Democratic Governance, NDI*

**Welcome:**

*Amb. Derek Mitchell, President, NDI*

*Dr. Dan Twining, President, IRI*

*Justin Wein, Chief of Staff, HDP Chairman David Price*

**Spotlight attendee:**

*The Honorable Bridgid Annisette-George, Speaker of the House of Representatives of the Republic of Trinidad and Tobago, Vice-President of ParlAmericas*

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**10:00 AM - 11:15 AM Country Updates and Presentations**

*Millennium Biltmore Gold Room  
506 S Grand Ave, Los Angeles, CA 90071*

Each delegate will have the opportunity to introduce themselves, and provide general salutation, including their name, title, parliamentary affiliation, country,



and any short greetings they wish to provide to the full group. Please note that due to the size of the event, and in order to allow all delegates to speak, introductions will be limited to 1 minute per delegate.

**Moderator:** *Deborah Ullmer, Regional Director for Latin American and Caribbean Programs, NDI*

**Speakers:**

*Representatives from Argentina, Barbados, Belize, Bolivia, Canada, Chile, Colombia, Dominica, Ecuador, El Salvador, Guatemala, Guyana, Haiti, Honduras, Jamaica, Mexico, Panama, Peru, St. Lucia, Suriname, Trinidad and Tobago, and the United States*

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**11:15 AM - 12:30 PM Strengthening Democratic Resilience to Combat Corruption**

*Millennium Biltmore Gold Room  
506 S Grand Ave, Los Angeles, CA 90071*

In recent years, the Americas, like many regions globally, have experienced democratic erosion. Parliaments can be instrumental in protecting civic space, ensuring checks and balances and legislative oversight, and guaranteeing access to information, all of which are critical to enabling democratic freedoms. This panel will highlight challenges, while also recognizing solutions in legislative oversight, transparency, open government, and anti-corruption that safeguard against fraud and waste, empower citizen engagement, and enable legislative oversight, in turn strengthening democratic capacities to prevent executive overreach and open two-way citizen portals for engagement, scrutiny, and access.

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**Moderator:** *Tony Garrastazu, Regional Director for Latin America and Caribbean Programs, IRI*

**Speakers:**

- *Rep. Norma Torres (D-CA), Member of the U.S. House of Representatives*
  - *Rep. Ted Lieu (D-CA), Member of the U.S. House of Representatives*
  - *Hon. Joseph Isaac, Speaker of the House of Assembly of Dominica*
  - *Hon. Fatima Mena, Member of the National Congress of Honduras, Chair of Anti-Corruption Committee*
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**12:30 PM - 1:30 PM Break for lunch**



*Millennium Biltmore Emerald Room  
506 S Grand Ave, Los Angeles, CA 90071*

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**1:30 PM - 2:00 PM      Remarks and Q&A with Luis Almagro, Secretary General of the OAS**

*Millennium Biltmore Gold Room  
506 S Grand Ave, Los Angeles, CA 90071*

*Moderator: Honorable Christopher Dodd, Special Advisor to the 9th Summit of the Americas*

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**2:00 PM - 3:00 PM      Application of Democratic Principles to Improve Green Energy Commitments**

*Millennium Biltmore Gold Room  
506 S Grand Ave, Los Angeles, CA 90071*

A key theme of the Summit is mobilizing behind building a more sustainable world for future generations. This session will discuss successes and challenges that legislators may face when it comes to protecting our environment and combating climate change, and the ways in which approaching these commitments through a democratic lens can improve sustainable outcomes. Participants will discuss trends in green energy, emerging climate issues for parliaments to consider, and green energy as it relates to preparing for crises as a result of climate change. Participants will also explore the application of democratic principles, including how parliaments can apply anti-corruption, transparency, and inclusion principles to improve environmental resilience.

*Moderator: Kristen Sample, Director of Democratic Governance, NDI*

***Speakers:***

- *Senator Veronica Camino Farjat, Senator of the Republic of México*
  - *Senator Rosa Galvez, Senator of Canada*
  - *Senator Anthony Vieira, Senator of Trinidad and Tobago*
  - *Senator Carolyn Trench-Sandiford, President of the Senate of Belize*
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**3:00 PM - 4:15 PM      Trends in Digital Transformation to Promote Transparency and Counter Disinformation**

*Millennium Biltmore Gold Room*



506 S Grand Ave, Los Angeles, CA 90071

This session will discuss how digitizing legislatures can promote transparency, accountability, and citizen participation. Speakers will highlight strategies for engaging citizens using technology and how these tools can provide new avenues of engagement and communication between members of parliament and their constituents. The panel will also discuss digital transformations following the pandemic, and how parliaments adapted and promoted transparency through online platforms. This panel will also touch upon countering disinformation to promote responsible public discourse.

**Moderator:** *Dennise Miranda, Chief of the Independent Reporting Mechanism (IRM), Open Government Partnership*

**Speakers:**

- *Rep. Linda Sanchez (D-CA), Member of the U.S. House of Representatives*
  - *Rep. Germán Blanco, Member of the Chamber of Representatives of Colombia*
  - *Senator Javier Macaya, Senator of the Republic of Chile*
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**4:15 PM - 5:15 PM Building Consensus to Support Inclusive Democratic Engagement**

*Millennium Biltmore Gold Room  
506 S Grand Ave, Los Angeles, CA 90071*

Democratic resilience is incumbent on the inclusive engagement of key and diverse voices among the citizenry. This year's Summit themes underscore the importance of the inclusion of the *Civil Society Forum, Young Americas Forum, and the CEO Summit*. How can members of parliament in the Americas and the Caribbean collaborate, not only between themselves, but also with multilateral institutions, the private sector, and civil society, to prioritize inclusion of such groups in democratic decision making? This session will address the ways in which legislators can increase the participation of youth, social movements, including those involving women and indigenous communities, and the private sector in the legislative process, as well as collaborate with those representatives to advance innovative and informed agendas for democratic strengthening.

**Moderator:** *Brad Smith, former Chief of Staff, Hon. David Dreier, Founding Chairman of the House Democracy Partnership*

**Speakers:**

- *Hon. Wilma Andrade, Member of the National Assembly of Ecuador*



- *Hon. Arthur Holder, Speaker of the House of Assembly of Barbados*
  - *Hon. Sonia Gutiérrez, Deputy of the Congress of the Republic of Guatemala*
  - *Senator Andrónico Rodríguez, President of the Senate of Bolivia*
  - *Hon. Radjendrekoeemar Debie, Member of the National Assembly of Suriname*
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**5:15 PM**                      **End of Official Programming (Day 1)**

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**5:15 PM - 7:30 PM**      **Welcome Reception for Visiting Legislators**

*Millennium Biltmore Bernard's Room  
506 S Grand Ave, Los Angeles, CA 90071*

Shortly following the conclusion of programming for the day, all program participants and partnership representatives and staff are invited to join HDP for a welcome reception. Refreshments will be served. The reception will be held in the Biltmore hotel in an adjacent room.

***Keynote:***

*Hon. David Dreier, Founding Chairman, House Democracy Partnership*

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**Tuesday, June 7, 2022**

**8:15 AM - 9:15 AM**      **Breakfast at the hotel**

*Location:  
Millennium Biltmore  
506 S Grand Ave, Los Angeles, CA 90071*

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**9:15 AM - 10:30 AM**    **Democratic Resilience During Health Crises**

*Millennium Biltmore Gold Room*





506 S Grand Ave, Los Angeles, CA 90071

Democracies faced numerous challenges in the COVID-19 pandemic. Lessons learned point to the vital importance of democratic principles that ensure swift crisis response, management, and recovery. In this session, speakers will discuss innovations utilized during the pandemic that supported health infrastructure in the Americas, and of which can be applied to improve democratic resilience in the management of health crises moving forward.

*Moderator: Derek Luyten, Executive Director, HDP*

**Speakers:**

- *The Hon. Claudius Francis, Speaker of the House of Assembly of Saint Lucia*
- *Hon. Margarita Stolbizer, Member of the Chamber of Deputies of Argentina*
- *Senator Patrice Dumont, Senate of Haiti*
- *Hon. Vlado Mirosevic, Member of the Chamber of Deputies of Chile*

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**10:30 AM - 11:45 AM Empowering and Enhancing Women's Inclusion in Parliament**

*Millennium Biltmore Gold Room  
506 S Grand Ave, Los Angeles, CA 90071*

This panel will allow for the opportunity to discuss the importance of women's political participation in parliaments worldwide. Participants will engage in dialogue on challenges and successes in gender mainstreaming in their parliaments, best practices for mainstreaming gender in parliamentary debate, and how to effectively collaborate across party lines to advance shared goals and create decision-making space for women in parliament.

*Moderator: Alisha Todd, Director General, ParlAmericas*

**Speakers:**

- *Congresswoman Mimi Walters, former member, U.S. House of Representatives*
- *Hon. Maria del Carmen Alva Prieto, President of the Congress of Peru*
- *Hon. Claudia Ortiz, Member of the Legislative Assembly of El Salvador*
- *Senator Natalie Campbell-Rodrigues, Senate of Jamaica*

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**11:45 AM - 12:00 PM Closing Remarks**



*Millennium Biltmore Gold Room  
506 S Grand Ave, Los Angeles, CA 90071*

Speakers will close out and thank the group on behalf of HDP.

**Speakers:**

- *Deborah Ulmer, NDI Regional Director for Latin America and Caribbean Programs*
- *Tony Garrastazu, IRI Regional Director for Latin America and Caribbean Programs*

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**12:00 PM**                      **End of Official Programming (Day 2)**

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**12:00 PM - 1:30 PM**      **Closing Lunch**

*Millennium Biltmore Gold Room  
506 S Grand Ave, Los Angeles, CA 90071*

This closing lunch will provide participants a final opportunity to connect for informal conversations on program themes and key takeaways.

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**1:30 PM - 6:30 PM**      **Free Time**

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**6:30 PM - 7:00 PM**      **Check out from hotel & Transfer to airport**

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**9:35 PM**                      **Departure to Washington, D.C.**  
*United Airlines 1226*

**Wednesday, June 8, 2022**

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**5:38 AM**                      **Arrive Washington, D.C.**

