



U.S. House of Representatives COMMITTEE ON ETHICS

EMPLOYEE POST-TRAVEL DISCLOSURE FORM Original Amendment

This form is for disclosing the receipt of travel expenses from private sources for travel taken in connection with official duties. This form does not eliminate the need to report privately-funded travel on the annual *Financial Disclosure Statements* of those employees required to file them. In accordance with House Rule 25, clause 5, **you must complete this form and file it with the Clerk of the House, by email at gifttravelreports@mail.house.gov, within 15 days after travel is completed.** Please **do not** file this form with the Committee on Ethics.

NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001.

- Name of Traveler: Alejandro Cisneros
- a. Name of Accompanying Relative: _____ **OR** None
 - Relationship to Traveler: Spouse Child Other (specify): _____
- a. Dates: Departure: 06/01/22 Return: 06/02/22
 - Dates at Personal Expense, if any: _____ **OR** None
- Departure City: Washington, DC Destination: Williamsburg Return City: Washington, DC
- Sponsor(s), Who Paid for the Trip: Congressional Institute
- Describe Meetings and Events Attended:
The meetings were a great opportunity to work our offices message to constituents & talk to other LDs about best practices.
- Attached to this form are **each** of the following, signify that each item is attached by checking the corresponding box:
 - a completed *Sponsor Post-Travel Disclosure Form*;
 - the *Primary Trip Sponsor Form* completed by the trip sponsor **prior** to the trip, **including all** attachments **and** the *Additional Sponsor Form(s)*;
 - page 2 of the completed *Traveler Form* submitted by the employee; **and**
 - the letter from the Committee on Ethics approving my participation on this trip.
- a. I represent that I participated in each of the activities reflected in the attached sponsor's agenda.
Signify statement is true by checking the box.
 - If not, explain:

I certify that the information contained on this form is true, complete, and correct to the best of my knowledge.

Signature of Traveler: [Signature] Date: 06/16/2022

I authorized this travel in advance. I have determined that all of the expenses listed on the attached *Sponsor Post-Travel Disclosure Form* were necessary and that the travel was in connection with the employee's official duties and would not create the appearance that the employee is using public office for private gain.

Name of Supervising Member: Tony Kim Date: 06/16/2022
Signature of Supervising Member: [Signature]



U.S. House of Representatives COMMITTEE ON ETHICS

SPONSOR POST-TRAVEL DISCLOSURE FORM Original Amendment

This form must be completed by an officer of any organization that served as the primary trip sponsor in providing travel expenses or reimbursement for travel expenses to House Members, officers, or employees under House Rule 25, clause 5. **A completed copy of the form must be provided to each House Member, officer, or employee who participated on the trip within ten days of their return.** You must answer all questions, and check all boxes, on this form for your submission to comply with House rules and the Committee's travel regulations. Failure to comply with this requirement may result in the denial of future requests to sponsor trips and/or subject the current traveler to disciplinary action or a requirement to repay the trip expenses.

NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001.

- Sponsor(s) who paid for the trip: Congressional Institute
- Travel Destination(s): Williamsburg, VA
- Date of Departure: June 1, 2022 Date of Return: June 2, 2022
- Name(s) of Traveler(s): see attached list

Note: You may list more than one traveler on a form only if *all* information is *identical* for each person listed.

- Actual amount of expenses paid on behalf of, or reimbursed to, each individual named in Question 4:

	Total Transportation Expenses	Total Lodging Expenses	Total Meal Expenses	Total Other Expenses (dollar amount per item and description)
Traveler	\$0.00	\$134	\$75	\$199 - Room Rental
Accompanying Family Member	n/a	n/a	n/a	n/a

- All expenses connected to the trip were for actual costs incurred and not a *per diem* or lump sum payment. Signify statement is true by checking box.

I certify that the information contained in this form is true, complete, and correct to the best of my knowledge.

Signature:  Date: June 9, 2022

Name: Mark Strand Title: President

Organization: Congressional Institute

I am an officer of the above-named organization. Signify statement is true by checking box.

Address: 1700 Diagonal Road #300, Alexandria, VA 22314

Email: strand@conginst.org Telephone: 703-837-8812

Committee staff may contact the above-named individual if additional information is required.

If you have questions regarding your completion of this form, please contact the Committee on Ethics at 202-225-7103.



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COMMITTEE ON ETHICS

TRAVELER FORM

This form should be completed by House Members, officers, or employees seeking Committee approval of privately-sponsored travel or reimbursement for travel under House Rule 25, clause 5. The completed form should be submitted directly to the Committee by each invited House Member, officer, or employee, together with the completed and signed trip sponsor form(s) and any attachments. A copy of this form, minus this initial page, will be made available for public inspection. **This form and any attachments may be delivered to the Committee at 1015 Longworth or e-mailed to travel.requests@mail.house.gov.**

Your completed request must be submitted to the Committee no less than 30 days before your proposed departure date. Absent exceptional circumstances, permission will not be granted for requests received less than 30 days before the trip commences. **You must receive explicit approval from the Committee before you depart on this trip.**

Name of Traveler: Alejandro Cisneros

NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001.

I certify that the information contained on both pages of this form is true, complete, and correct to the best of my knowledge.

Signature: _____

Name of Signatory (if other than traveler): _____

For Staff (name of employing Member or Committee): Young Kim

Office Address: 1306 Longworth

Telephone Number: 3306317344

Email Address of Contact Person: alex.cisneros@mail.house.gov

Check this box if the sponsoring entity is a media outlet, the purpose of the trip is to make a media appearance sponsored by that entity, and these forms are being submitted to the Committee less than 30 days before the trip departure date.

NOTE: You must complete all of the contact information fields above, as Committee staff may need to contact you if additional information is required.

KEEP A COPY OF THIS FORM. Page 2 (but not this page) must be submitted to the Clerk as part of the post-travel disclosure required by House Rule 25. Travel Regulation § 404(d) also requires you to keep a copy of all request forms and supporting paperwork for three subsequent Congresses from the date of travel.

If there are any questions regarding this form, please contact the Committee on Ethics at 202-225-7103 or via e-mail: travel.requests@mail.house.gov.



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TRAVELER FORM

1. Name of Traveler: Alejandro Cisneros

2. Sponsor(s) who will be paying or providing in-kind support for the trip:
Congressional Institute

3. City and State **OR** Foreign Country of Travel : Williamsburg, VA

4. a. Date of Departure: 06/01/2022 Date of Return: 06/02/2022

b. Yes No Will you be extending the trip at your personal expense?
If yes, list dates at personal expense: _____

5. a. Yes No Will you be accompanied by a family member at the sponsor's expense? **If yes:**

(1) Name of Accompanying Family Member: _____

(2) Relationship to Traveler: Spouse Child Other (specify): _____

(3) Yes No Accompanying Family Member is at least 18 years of age:

6. a. Yes No Did the trip sponsor answer "Yes" to Question 8(c) on the *Primary Trip Sponsor Form* (i.e., travel is sponsored by an entity that employs a registered federal lobbyist or a foreign agent)?

b. **If yes**, and you are requesting lodging for two nights, explain why the second night is warranted:

7. Yes No *Primary Trip Sponsor Form* is attached, including agenda, invitee list, and any other attachments and Additional Sponsor Forms.

NOTE: The agenda should show the traveler's individual schedule, including departure and arrival times and identify the specific events in which the traveler will be participating.

8. Explain why participation in the trip is connected to the traveler's individual official or representational duties.
Staff should include their job title and how the activities on the itinerary relate to their duties.
As the office's Legislative Director, I will benefit learn more about policymaking from the briefings offered by the organizers.

9. **Yes No Is the traveler aware of any registered federal lobbyists or foreign agents involved planning, organizing, requesting, or arranging the trip?**

10. For staff travelers, to be completed by your employing Member:

ADVANCED AUTHORIZATION OF EMPLOYEE TRAVEL

I hereby authorize the individual named above, an employee of the U.S. House of Representatives who works under my direct supervision, to accept expenses for the trip described in this request. I have determined that the above-described travel is in connection with my employee's official duties and that acceptance of these expenses will not create the appearance that the employee is using public office for private gain.

Signature of Employing Member _____

Date 05/04/2022



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PRIMARY TRIP SPONSOR FORM

This form should be completed by private entities offering to provide travel or reimbursement for travel to House Members, officers, or employees under House Rule 25, clause 5. A completed copy of the form (and any attachments) should be provided to each invited House Member, officer, or employee, who will then forward it to the Committee together with a *Traveler Form* **at least 30 days before the start date of the trip**. The trip sponsor should *NOT* submit the form directly to the Committee. The Committee website (ethics.house.gov) provides detailed instructions for filling out the form.

NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001. Failure to comply with the Committee's Travel Regulations may also lead to the denial of permission to sponsor future trips.

1. Sponsor who will be paying for the trip:
Congressional Institute
2. I represent that the trip will not be financed, in whole or in part, by a registered federal lobbyist or foreign agent. Signify that the statement is true by checking box.
3. **Check only one.** I represent that:
 - a. The primary trip sponsor has not accepted from any other source, funds intended directly or indirectly to finance any aspect of the trip: **OR**
 - b. The trip is arranged without regard to congressional participation and the primary trip sponsor has accepted funds only from entities that will receive a tangible benefit in exchange for those funds: **OR**
 - c. The primary trip sponsor has accepted funds from other source(s) intended directly or indirectly to finance all or part of this trip and has enclosed disclosure forms from each of those entities.
If "c" is checked, list the names of the additional sponsors:
4. Provide names and titles of **ALL** House Members *and* employees you are inviting. **For each House invitee, provide an explanation of why the individual was invited** (include additional pages if necessary):
See addendum & attached invitation list
5. Yes No Is travel being offered to an accompanying family member of the House invitee(s)?
6. Date of departure: June 1, 2022 Date of return: June 3, 2022
7. a. City of departure: Washington, DC
b. Destination(s): Williamsburg, VA
c. City of return: Washington, DC
8. **Check only one.** I represent that:
 - a. The sponsor of the trip is an institution of higher education within the meaning of section 101 of the Higher Education Act of 1965: **OR**
 - b. The sponsor of the trip does not retain or employ a registered federal lobbyist or foreign agent: **OR**
 - c. The sponsor employs or retains a registered federal lobbyist or foreign agent, but the trip is for attendance at a one-day event *and* lobbyist / foreign agent involvement in planning, organizing, requesting, or arranging the trip was *de minimis* under the Committee's travel regulations.
9. **Check only one of the following:**
 - a. I checked 8(a) or (b) above; **OR**
 - b. I checked 8(c) above but am not offering any lodging; **OR**
 - c. I checked 8(c) above and am offering lodging and meals for one night; **OR**
 - d. I checked 8(c) above and am offering lodging and meals for two nights. If you checked this box, explain why the second night of lodging is warranted:



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10. Attached is a detailed agenda of the activities House invitees will be participating in during the travel (i.e., an hourly description of planned activities for trip invitees). *Indicate agenda is attached by checking box.*
11. **Check only one of the following:**
- a. I represent that a registered federal lobbyist or foreign agent will not accompany House Members or employees on any segment of the trip. *Signify that the statement is true by checking box; OR*
- b. *Not Applicable.* Trip sponsor is a U.S. institution of higher education.
12. For **each** sponsor required to submit a sponsor form, describe the sponsor's interest in the subject matter of the trip **and** its role in organizing and/or conducting the trip:
See addendum

13. **Answer parts a and b. Answer part c if necessary:**
- a. Mode of travel: Air Rail Bus Car Other (specify: _____)
- b. Class of travel: Coach Business First Charter Other (specify: _____)
- c. If travel will be first class, or by chartered or private aircraft, explain why such travel is warranted:

14. I represent that the expenditures related to local area travel during the trip will be unrelated to personal or recreational activities of the invitee(s). *Signify that the statement is true by checking the box.*
15. **Check only one.** I represent that either:
- a. The trip involves an event that is arranged or organized *without regard* to congressional participation and that meals provided to congressional participants are similar to those provided to or purchased by other event attendees; **OR**
- b. The trip involves events that are arranged specifically *with regard* to congressional participation.
If "b" is checked:
- 1) Detail the cost *per day* of meals (approximate cost may be provided):
Day 1 - \$51, Day 2 - \$88, Day 3 - \$21
- 2) Provide the reason for selecting the location of the event or trip:
Relative proximity to DC and capacity to handle a large event

16. Name, nightly cost, and reasons for selecting each hotel or other lodging facility:
- Hotel Name: Kingsmill City: Williamsburg, VA Cost Per Night: \$118 +taxes
Reason(s) for Selecting: proximity to DC, availability, security & facility size
- Hotel Name: _____ City: _____ Cost Per Night: _____
Reason(s) for Selecting: _____
- Hotel Name: _____ City: _____ Cost Per Night: _____
Reason(s) for Selecting: _____

17. I represent that all expenses connected to the trip will be for actual costs incurred and not a per diem or lump sum payment. *Signify that the statement is true by checking the box.*



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18. Total Expenses for each Participant:

<input type="checkbox"/> Actual Amounts <input checked="" type="checkbox"/> Good Faith Estimates	Total Transportation Expenses per Participant	Total Lodging Expenses per Participant	Total Meal Expenses per Participant
For each Member, Officer, or Employee	\$106	\$269	\$160
For each Accompanying Family Member	\$106	n/a	\$160

	Other Expenses (dollar amount per item)	Identify Specific Nature of "Other" Expenses (e.g., taxi, parking, registration fee, etc.)
For each Member, Officer, or Employee	\$451	Room Rental
For each Accompanying Family Member	\$451	Room Rental

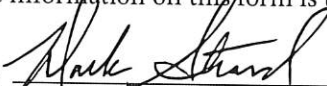
NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001.

19. Check only one:

- a. I certify that I am an officer of the organization listed below; **OR**
- b. *Not Applicable.* Trip sponsor is an individual or a U.S. institution of higher education.

20. I certify by my signature that

- a. I read and understand the Committee's Travel Regulations;
- b. I am not a registered federal lobbyist or registered foreign agent; and
- c. The information on this form is true, complete, and correct to the best of my knowledge.

Signature:  Date: April 12, 2022

Name: Mark Strand Title: President

Organization: Congressional Institute

Address: 1700 Diagonal Road #300, Alexandria, VA 22314

Email: strand@conginst.org Telephone: 703-837-8812

INSTRUCTIONS

Complete the *Primary Trip Sponsor Form* and submit the agenda, invitation list, any attachments, and any *Additional Trip Sponsor Forms* directly to the Travelers.

Written approval from the Committee on Ethics is required before traveling on this trip. The Committee on Ethics will notify the House invitees directly and will not notify the trip sponsors.

Willful or knowing misrepresentation on this form may be subject to criminal prosecution under 18 U.S.C. § 1001. Signatures must comply with section 104(bb) of the Travel Regulations.

For questions, please contact the Committee on Ethics at:

1015 Longworth House Office Building
Washington, D.C. 20515

ethicscommittee@mail.house.gov | 202-225-7103
More information and forms available at ethics.house.gov

Theodore E. Deutch, Florida
Chairman

Jackie Walorski, Indiana
Ranking Member

Susan Wild, Pennsylvania
Dean Phillips, Minnesota
Veronica Escobar, Texas
Mondaire Jones, New York

Michael Guest, Mississippi
Dave Joyce, Ohio
John H. Rutherford, Florida
Kelly Armstrong, North Dakota



ONE HUNDRED SEVENTEENTH CONGRESS

U.S. House of Representatives

COMMITTEE ON ETHICS

Thomas A. Rust
Staff Director and Chief Counsel

David W. Arrojo
Counsel to the Chairman

Kelle A. Strickland
Counsel to the Ranking Member

1015 Longworth House Office Building
Washington, D.C. 20515-6328
Telephone: (202) 225-7103
Facsimile: (202) 225-7392

May 25, 2022

Mr. Alejandro Cisneros
Office of the Honorable Young Kim
1306 Longworth House Office Building
Washington, DC 20515

Dear Mr. Cisneros:

Pursuant to House Rule 25, clause 5(d)(2), the Committee on Ethics hereby approves your proposed trip to Williamsburg, Virginia, scheduled for June 1 to 2, 2022, sponsored by Congressional Institute.

Committee travel regulations require that you submit your complete pre-trip approval request to the Committee at least 30 days before the commencement of the trip or it will not be granted. Despite your failure to do so in this instance, we are approving your current request. However, any future requests must adhere to the 30-day requirement or they will be denied.

You must complete an Employee Post-Travel Disclosure Form (which your employing Member must also sign) and file it, together with a Sponsor Post-Travel Disclosure Form completed by the trip sponsor, with the Clerk of the House within 15 days after your return from travel. As part of that filing, you are also required to attach a copy of this letter and both the Traveler and Primary Trip Sponsor Forms (including attachments) you previously submitted to the Committee in seeking pre-approval for this trip. If you are required to file an annual Financial Disclosure Statement, you must also report all travel expenses totaling more than \$415 from a single source on the "Travel" schedule of your annual Financial Disclosure Statement covering this calendar year. Finally, Travel Regulation § 404(d) also requires you to keep a copy of all request forms and supporting information provided to the Committee for three subsequent Congresses from the date of travel.

If you have any further questions, please contact the Committee's Office of Advice and Education at extension 5-7103.

Sincerely,



Theodore E. Deutch
Chairman



Jackie Walorski
Ranking Member

TED/JW:mc

From: Congressional Institute rsvp@conginst.org
Subject: Test - Register Now for the Legislative and Communication Directors Conference
Date: April 12, 2022 at 2:52 PM
To: amym@conginst.org

RC



PLEASE NOTE: TRAVELER FORMS ARE DUE TO ETHICS ON MONDAY, MAY 2, 2022!!!

Dear */fname/*,

The Congressional Institute is once again honored to host the annual 2022 Legislative and Communication Directors Conference, from Wednesday, June 1, 2022, through Friday, June 3, 2022, at the Kingsmill in Williamsburg, VA. We hope you will join us.

This invitation is being extended to legislative directors and the most senior communications staffer in Republican House personal offices, committee offices, and leadership staff. The conference is designed to strengthen professional relationships, educate you on policy issues and best practices, and encourage productive conversations with your colleagues.

This conference is limited to two staff members from each personal and committee office: one person from the legislative shop and one person from the communications/press shop.

To Register:

Step 1: Submit Ethics Packet by Monday, May 2, 2022

To comply with House rules, you need pre-authorization from the Committee on Ethics. Download the Institute's [Private Sponsor Travel Certification Form](#), complete the traveler form and submit the whole package with your completed Traveler Form by Monday, May 2, 2022, to the Committee on Ethics. This entire package may be emailed to the Committee at travel.requests@mail.house.gov or delivered to the Committee at 1015 Longworth.

Failure to submit your completed materials on time means we will be unable to cover the cost of your attendance and the cost would need to be covered by your Member's principal campaign committee funds.

Additionally, you must file a travel disclosure statement with the Clerk of the House within 15 days of your return.

Step 2: Register with the Congressional Institute's website

The Congressional Institute will coordinate all logistical arrangements, including room reservations, meals, group transportation and meetings during the conference. The Institute will cover the cost of participation for each staff member and spouse. You are welcome to bring your children, though you will be responsible for the costs of their participation. All reservations must be made through the Institute.

[Register for 2022 Legislative and Communication Directors Conference](#)

Email Address: */email/*

Access Code: */other_id/*

If you are unable to attend, please use the following link to [decline this invitation](#).

We understand your registration is tentative pending Ethics approval. More information on the program and activities at the conference will be sent to you in future mailings. If you have any questions, special concerns, or need additional information, please call 703-837-8812 or email rsvp@conginst.org. We look forward to seeing you in Williamsburg!

Mark Strand, President

The Congressional Institute
strand@conginst.org
office: 703-837-8812
mobile: 571-366-0090
website: conginst.org





**2022 House Republican Legislative and Communication Directors Conference
Williamsburg, VA**

Wednesday, June 1

- 11:30 AM Bus Departs from Hill**
- 2:00 PM Nametag Pickup**
- 3:00 PM Welcome**
- 3:15 PM New Findings on Public Opinion**
David Winston, The Winston Group
Myra Miller, The Winston Group
Dave Sackett, The Tarrance Group
BJ Martino, The Tarrance Group
- 4:15 PM Ethics: Official, Campaigns, and Redistricting**
Elliot Berke, Berke Farah LLC
Erin Clark, NRCC
Tim Monahan, Committee on House Administration
- 6:00 PM Reception & Dinner**
Katie Pavlich, *Townhall*

Thursday, June 2

- 8:00 AM Breakfast**
- 9:00 AM Leadership Policy and Communication Directors**
Dan Meyer, Office of the Republican Leader
Brett Horton, Office of the Republican Whip
Patrick Hester, House Republican Conference
- 10:00 AM Preparing to Manage In the 118th Congress**
Mark Horstman, Manager Tools, LLC
- 12:00 PM Lunch**
Os Guinness, Author & Social Critic

Policy Breakouts

1:30 PM **A Governing Agenda for the 118th Congress: House GOP Task Forces**
Moderator: Mark Strand, Congressional Institute
House GOP Task Force Staffers

2:30 PM **Drafting and Passing Legislation**
Hugh Halpern, Former House Rules Committee Staff Director
TBD, House Office of the Legislative Counsel

3:45 PM **How to Think Like an Economist**
Steven Rhoads, University of Virginia
Ryan Bourne, Cato Institute

Communications Breakouts

1:30 PM **Communicating the Republican Agenda: House GOP Task Forces**
Moderator: Jessica Towhey, Congressional Institute/2e Communications

2:30 PM **Crisis Communications**
Craig Stephens, DCI Group

3:45 PM **Speechwriting 101**
TBD, TBD

6:00 PM **Reception & Dinner**
Walter Russell Mead, *The Wall Street Journal*

Friday, June 3

8:00 AM **Breakfast**

9:00 AM **How to Conduct Effective Oversight**
The Honorable Kelly Armstrong, U.S. House of Representatives
Machalagh Carr, Office of the Republican Leader
Steve Castor, House Judiciary Committee
William Burck, Quinn Emanuel Urquhart & Sullivan, LLP

10:30 AM **Budget, Appropriations, & Taxes: Understanding & Explaining A Mystery**
Matt Glassman, Georgetown University
Anne Marie Chotvac, Committee on Appropriations
J.P. Freire, Committee on Ways and Means

12:00 PM **Conference Concludes**
Bus departs from Kingsmill



2022 Legislative and Communication Directors Conference

Wednesday, June 1, 2022

1:00 PM	Nametag Pickup	Conference Desk
2:00 PM	Welcome Mark Strand, Congressional Institute	Burwell Ballroom
2:15 PM	New Findings on Public Opinion David Winston, The Winston Group Myra Miller, The Winston Group Dave Sackett, The Tarrance Group BJ Martino, The Tarrance Group	Burwell Ballroom
3:15 PM	Ethics: Official, Campaigns, and Redistricting Bill Farah, Berke Farah LLP Blake Murphy, NRCC	Burwell Ballroom
4:15 PM	The Republican Coalition: Working As One Moderator: David Winston, The Winston Group Ryan Streeter, American Enterprise Institute Chad Wolf, America First Policy Institute	Burwell Ballroom
6:00 PM	Reception Dinner <i>Creating an American Majority</i> The Honorable Newt Gingrich, 50 th Speaker of the House of Representatives	James River Grand Foyer James River Grand Ballroom

Thursday, June 2, 2022

8:00 AM	Breakfast	James River Grand Ballroom
9:00 AM	Leadership Policy and Communication Directors Moderator: Mark Strand, Congressional Institute Emily Domenech, Office of Leader Kevin McCarthy Preston Hill, Office of Leader Kevin McCarthy Steve Giaier, Office of Leader Kevin McCarthy Lauren Fine, Office of Whip Steve Scalise Ben Napier, Office of Whip Steve Scalise Ali Pardo, House Republican Conference Jake Vreeburg, House Republican Conference	Burwell Ballroom
10:00 AM	Preparing to Lead In the 118th Congress Mark Horstman, Manager Tools, LLC	Burwell Ballroom
12:00 PM	Lunch Os Guinness, Author & Social Critic	James River Grand Ballroom

**Policy Breakouts
Burwell Ballroom**

- 1:30 PM How to Draft Legislation Effectively**
Moderator: Mark Strand, Congressional Institute
Wade Ballou, House Legislative Counsel
Phillip Swagel, Director, Congressional Budget Office
- 2:30 PM Schoolhouse Rocks Revisited: Passing Your Member's Bill**
Arne Christenson, Former Chief of Staff to the Speaker of the House
Hugh Halpern, Former House Rules Committee Staff Director & Floor
Ralph Hellman, Former Policy Director to the Speaker of the House

**Communications Breakouts
Tazewell Room**

- 1:30 PM Taking Control of Your Message on Digital Channels**
Daria Grastara, NRSC
Matt Lira, Hangar Capital
- 2:15 PM Crisis Communications**
Ed Patru, Direct Communications Co.

**6:00 PM Reception
Dinner**

Can NATO Promote International Security and Prosperity?
A Fireside Chat with Members of the Diplomatic Community
Moderator: Mark Strand, Congressional Institute
Theodoros Bizakis, Minister Counselor-Deputy Chief of Mission Embassy of Greece
Adam Krzywosądzki, Deputy Chief of Mission, Embassy of Poland

**James River Grand Foyer
James River Grand Ballroom**

Friday, June 3, 2022

- 8:00 AM Breakfast** **James River Grand Ballroom**
- 9:00 AM How to Conduct Effective Oversight** **Burwell Ballroom**
The Honorable Kelly Armstrong, U.S. House of Representatives
William Burck, Quinn Emanuel Urquhart & Sullivan, LLP
Machalagh Carr, Office of the Republican Leader
Steve Castor, House Judiciary Committee
- 10:00 AM The Appropriations Process: Understanding & Explaining A Mystery** **Burwell Ballroom**
Anne Marie Chotvacs, Committee on Appropriations
Jennifer Hing, Former Appropriations Committee Communications Director
- 11:00 AM Dobbs v. Jackson and the Future of the Pro-Life Movement** **Burwell Ballroom**
Autumn Christensen, Susan B. Anthony List
Katie Glenn, Americans United For Life
Tim Saccoccia, Knights of Columbus
- 12:00 PM Conference Concludes**
Bus departs from Lobby

LCD: Invited House Staff

First Name	Last Name	Job Title	Institution
Steve	Ackerman	Legislative Director	Office of Rep. Fulcher
Emily	Ackerman	Deputy Chief of Staff/Legislative Director	Office of Rep. Reschenthaler
Frank	Acomb	Communications Director	Office of Rep. Reed
Anna	Adamian	Press Secretary	Office of Rep. Harris
Jeremy	Adler	Communications Director	Office of Rep. Cheney
Harley	Adsit	Communications Director	Office of Rep. Carter (GA)
Liam	Anderson	Communications Director	Office of Rep. Stewart
Alex	Attebery	Deputy Communications Director	House Committee on Appropriations
Maggie	Ayrea	Legislative Director	Office of Rep. Graves (LA)
Kevin	Baird	Communications Director	Office of Rep. Griffith
Samantha	Baker	Legislative Director	Office of Rep. Grothman
Shawn	Balcomb	Communications Director	Office of Rep. Salazar
Natalie	Baldassarre	Communications Director	Office of Rep. Malliotakis
Luke	Ball	Communications Director	Office of Rep. Cawthorn
Jimmy	Ballard	Legislative Director	Office of Rep. Davis
Wade	Ballou	Legislative Counsel	House Office of the Legislative Counsel
Don	Barber	Legislative Director	Office of Rep. Elizey
Noah	Barger	Legislative Director	Office of Rep. Bost
Nathan	Barker	Legislative Director	Office of Rep. Hice
Nick	Barley	Communications Director	Office of Rep. Keller
Zach	Barnett	Communications Director	Office of Rep. Graves (LA)
Walker	Barrett	Legislative Director	Office of Rep. Waltz
Joe	Barry	Legislative Director	Office of Rep. Good
Brian	Bates	Legislative Director	Office of Rep. Gibbs
Jacqueline	Battaglia	Scheduler	Office of the Whip
Christopher	Bayles	Senior Legislative Assistant	Office of Rep. Palmer

Mark	Bednar	Director of Strategic Communications	Office of the Leader
Isabela	Belchior	Legislative Director	Office of Rep. Gaetz
Lyssa	Bell	Communications Director	Office of Rep. Pfluger
Alex	Bellizzi	Communications Director	Office of Rep. Barr
Jeannine	Bender	Legislative Director	Office of Rep. McKinley
Evan	Bender	Legislative Director	Office of Rep. Nehls
Kim	Betz	Policy Director & Chief Counsel	House Committee on Financial Services
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