

EMPLOYEE POST-TRAVEL DISCLOSURE FORM I Original Amendment

This form is for disclosing the receipt of travel expenses from private sources for travel taken in connection with official duties. This form does not eliminate the need to report privately-funded travel on the annual *Financial Disclosure Statements* of those employees required to file them. In accordance with House Rule 25, clause 5, you must complete this form and *file it with the Clerk of the House, by email at gifttravelreports@mail.house.gov*, within 15 days after travel is completed. Please *do not* file this form with the Committee on Ethics.

NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001.

1.	Name of Traveler: Patrick Schilling	
2.	a. Name of Accompanying Relative:	OR None
	b. Relationship to Traveler: 🔲 Spouse 🔲 Child 🔲 Other (specify):	
3.	a. Dates: Departure: May 5, 2022 Return: May 6, 2022	
	b. Dates at Personal Expense, if any:	OR None
4.	Departure City: Washington, DC Destination: Cambridge, MD Return City: W	ashington, DC
5.	Sponsor(s), Who Paid for the Trip: American Accountability Foundation, Heritage Foundation, Conservative Partr	ership Institute

6. Describe Meetings and Events Attended:

Welcome reception; welcome and overview; working w/ outside groups involved in oversight; not all lawsuits are created equal; oversight agenda for the 118th Congress; FOIA to advance congressional oversight; researching appointees and nominees; turning research in policy; communicating goals; communicating value of oversight

- 7. Attached to this form are each of the following, signify that each item is attached by checking the corresponding box:
 - a. a completed Sponsor Post-Travel Disclosure Form;
 - b. the Primary Trip Sponsor Form completed by the trip sponsor prior to the trip, including all attachments and the Additional Sponsor Form(s);
 - c. Dage 2 of the completed Traveler Form submitted by the employee; and

d. 🔳 the letter from the Committee on Ethics approving my participation on this trip.

- 8. a. I represent that I participated in each of the activities reflected in the attached sponsor's agenda. Signify statement is true by checking the box.
 - b. If not, explain:

I authorized this travel in advance. I have determined that all of the expenses listed on the attached Sponsor Post-Travel Disclosure Form were necessary and that the travel was in connection with the employee's official duties and would not create the appearance that the employee is using public office for private gain.

_ _{Date:} 5/20/22

Name of Supervising Member: Scott Perry

Signature of Supervising Member:

Version date 3/2021 by Committee on Ethics



SPONSOR POST-TRAVEL DISCLOSURE FORM

□ Original □ Amendment

This form must be completed by an officer of any organization that served as the primary trip sponsor in providing travel expenses or reimbursement for travel expenses to House Members, officers, or employees under House Rule 25, clause 5. A completed copy of the form must be provided to each House Member, officer, or employee who participated on the trip within ten days of their return. You must answer all questions, and check all boxes, on this form for your submission to comply with House rules and the Committee's travel regulations. Failure to comply with this requirement may result in the denial of future requests to sponsor trips and/or subject the current traveler to disciplinary action or a requirement to repay the trip expenses.

NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001.

- 1. Sponsor(s) who paid for the trip: _____
- 2. Travel Destination(s): _____
- 3. Date of Departure: _____ Date of Return: _____
- 4. Name(s) of Traveler(s): ____

Note: You may list more than one traveler on a form only if *all* information is *identical* for each person listed.

5. Actual amount of expenses paid on behalf of, or reimbursed to, each individual named in Question 4:

	Total Transportation Expenses	Total Lodging Expenses	Total Meal Expenses	Total Other Expenses (dollar amount per item and description)
Traveler				
Accompanying Family Member				

6. \Box All expenses connected to the trip were for actual costs incurred and not a *per diem* or lump sum payment. *Signify statement is true by checking box.*

I certify that the information confirmed in this form is true, complete, and correct to the best of my knowledge.

Signature:	nth	Date:	
Name:		Title:	
C	tion:	want is two hers had in a hou	
	an officer of the above-named organization. Signify state	ment is true by checking box.	
Email	tom@americanaccountabilityfoundation.com	Telephone	

Committee staff may contact the above-named individual if additional information is required.

If you have questions regarding your completion of this form, please contact the Committee on Ethics at 202-225-7103.



TRAVELER FORM

- 1. Name of Traveler: Patrick Christopher Schilling
- 2. Sponsor(s) who will be paying or providing in-kind support for the trip:

American Accountability Foundation, Heritage Foundation, Conservative

- 3. City and State OR Foreign Country of Travel : Cambridge, MD
- 4. a. Date of Departure: <u>May 5, 2022</u> Date of Return: <u>May 6, 2022</u>

b. Yes 🔲 No 🔳 Will you be extending the trip at your personal expense?

If yes, list dates at personal expense: _____

- 5. a. Yes 🔲 No 🔳 Will you be accompanied by a family member at the sponsor's expense? If yes:
 - (1) Name of Accompanying Family Member: ____
 - (2) Relationship to Traveler: Spouse Child Other (specify):
 - (3) Yes No Accompanying Family Member is at least 18 years of age:
- 6. a. Yes No Did the trip sponsor answer "Yes" to Question 8(c) on the Primary Trip Sponsor Form (i.e., travel is sponsored by an entity that employs a registered federal lobbyist or a foreign agent)?
 - b. If yes, and you are requesting lodging for two nights, explain why the second night is warranted:
- 7. Yes No Primary Trip Sponsor Form is attached, including agenda, invitee list, and any other attachments and Additional Sponsor Forms.

NOTE: The agenda should show the traveler's individual schedule, including departure and arrival times and identify the specific events in which the traveler will be participating.

8. Explain why participation in the trip is connected to the traveler's individual official or representational duties. Staff should include their job title and how the activities on the itinerary relate to their duties.

As Legislative Director, effective oversight is a vital part of my job. My ability to effectively conduct oversight will be enhanced by the activities related to working with outside groups to enhance oversight; working with legal experts to pursue oversight; the use of FOIA for oversight; research related to appointees and nominees; turning research and oversight into policy solutions; communicating oversight goals and successes; and understanding the value of oversight.

- 9. Yes No Is the traveler aware of any registered federal lobbyists or foreign agents involved planning, organizing, requesting, or arranging the trip?
- 10. For staff travelers, to be completed by your employing Member:

ADVANCED AUTHORIZATION OF EMPLOYEE TRAVEL

I hereby authorize the individual named above, an employee of the U.S. House of Representatives who works under my direct supervision, to accept expenses for the trip described in this request. I have determined that the above-described travel is in connection with my employee's official duties and that acceptance of these expenses will not create the appearance that the employee is using public office for private gain.

Signature of Employing Member _____

Date 04/05/2022



ADDITIONAL TRIP SPONSOR FORM

This form should be completed by an organization that provides funds, services, or in-kind assistance to another entity to underwrite, in whole or in part, a trip or an event, meal, or activity that will occur during a trip, or a necessary expense that will be incurred during a trip, with express or implicit knowledge or understanding that one or more House Members or employees may participate in or attend that trip or event, or otherwise may be beneficiaries of the gift or donation. Provide a copy of your completed form to the primary sponsor of the trip.

NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001. Failure to comply with the Committee's Travel Regulations may also lead to the denial of permission to sponsor future trips.

- 1. Name of Primary Trip Sponsor: American Accountability Foundation (AAF)
- 2. Name of your organization: Conservative Partnership Institute (CPI)
- 3. Yes 🔳 No 📃 Is your organization designated a § 501(c)(3) charitable organization by the Internal Revenue Service?
- 4. Yes 🔲 No 🔳 Does your organization receive funding from any foreign government or multinational organization?
- 5. *Check one.* I certify that my organization:
 - a. Has provided a grant, gift, or donation to the above-named Primary Trip Sponsor and conducts an audit or review of its grant, gift, or donation to ensure that the funds are spent in accordance with the terms of its grant, gift, or donation. **OR**
 - b. Has had a direct role in the organizing, planning, or conducting of a trip to Destination: Cambridge, MD on Date: May 5-6, 2022

that is being organized or arranged by the above-named Primary Trip Sponsor. OR

c. Has provided in-kind support to the above-named Primary Trip Sponsor (*e.g.*, meeting planning assistance, meeting space and set-up, and paying for expenses related to this trip directly to the service provider).

6. Check only one:

- a. My organization does not employ or retain a registered federal lobbyist or foreign agent **OR**
- b. My organization employs a registered federal lobbyist or foreign agent, but their involvement in planning, organizing, or arranging the trip was *de minimis* under the travel regulations.
- 7. I certify by my signature that
 - a. I read and understand the Committee's Travel Regulations;
 - b. I am not a registered federal lobbyist or registered foreign agent;
 - c. I am an officer of this organization and am duly authorized to sign this form; and
 - d. The information on this form is true, complete, and correct to the best of my knowledge.

Signature: Cameron Seward	Date:	4	13	2022	
Name: Cameron Seward	Title:	Gene	eral C	ounsel	
Organization: Conservative Partnership Institute					
Address: 300 Independence Avenue, SE, Washington,	DC 2000)3			
Email: cseward@cpi.org	Telephone:	(703)	862	-4888	
	- 1				



U.S. House of Representatives COMMITTEE ON ETHICS

PRIMARY TRIP SPONSOR FORM

This form should be completed by private entities offering to provide travel or reimbursement for travel to House Members, officers, or employees under House Rule 25, clause 5. A completed copy of the form (and any attachments) should be provided to each invited House Member, officer, or employee, who will then forward it to the Committee together with a *Traveler Form* **at least 30 days before the start date of the trip**. The trip sponsor should *NOT* submit the form directly to the Committee. The Committee website (ethics.house.gov) provides detailed instructions for filling out the form.

NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001. Failure to comply with the Committee's Travel Regulations may also lead to the denial of permission to sponsor future trips.

- 1. Sponsor who will be paying for the trip:
- 2. \Box I represent that the trip will not be financed, in whole or in part, by a registered federal lobbyist or foreign agent. *Signify that the statement is true by checking box.*
- 3. *Check only one.* I represent that:
 - a.
 The primary trip sponsor has not accepted from any other source, funds intended directly or indirectly to finance any aspect of the trip: OR
 - b.
 The trip is arranged without regard to congressional participation and the primary trip sponsor has accepted funds only from entities that will receive a tangible benefit in exchange for those funds: OR
 - c. □ The primary trip sponsor has accepted funds from other source(s) intended directly or indirectly to finance all or part of this trip and has enclosed disclosure forms from each of those entities.
 If "c" is checked, list the names of the additional sponsors:
- 4. Provide names and titles of **ALL** House Members *and* employees you are inviting. **For each House invitee, provide an explanation of why the individual was invited** (include additional pages if necessary):
- 5. Yes D No D Is travel being offered to an accompanying family member of the House invitee(s)?
- 6. Date of departure: _____ Date of return: _____
- 7. a. City of departure: _____
 - b. Destination(s):
 - c. City of return:
- 8. *Check only one.* I represent that:
 - a.
 The sponsor of the trip is an institution of higher education within the meaning of section 101 of the Higher Education Act of 1965: OR
 - b.
 The sponsor of the trip does not retain or employ a registered federal lobbyist or foreign agent: OR
 - c.
 The sponsor employs or retains a registered federal lobbyist or foreign agent, but the trip is for attendance at a one-day event *and* lobbyist / foreign agent involvement in planning, organizing, requesting, or arranging the trip was *de minimis* under the Committee's travel regulations.

9. Check only one of the following:

- a. \Box I checked 8(a) or (b) above; **OR**
- b.
 I checked 8(c) above but am not offering any lodging; OR
- c.
 I checked 8(c) above and am offering lodging and meals for one night; OR
- d. I checked 8(c) above and am offering lodging and meals for two nights. If you checked this box, explain why the second night of lodging is warranted:



U.S. House of Representatives COMMITTEE ON ETHICS

10. The Attached is a detailed agenda of the activities House invitees will be participating in during the travel (i.e., an hourly description of planned activities for trip invitees). *Indicate agenda is attached by checking box.*

11. Check only one of the following:

a. \Box I represent that a registered federal lobbyist or foreign agent will not accompany House Members or employees on any segment of the trip. *Signify that the statement is true by checking box;* **OR**

b. D Not Applicable. Trip sponsor is a U.S. institution of higher education.

12. For *each* sponsor required to submit a sponsor form, describe the sponsor's interest in the subject matter of the trip *and* its role in organizing and/or conducting the trip:

13. Answer parts a and b. Answer part c if necessary:

a. Mode of travel:	Air 🛛 I	Rail 🗖 🛛 Bus I	□ Car □	Other 🛛	(specify:))
b. Class of travel:	Coach \Box	Business 🗖	First 🗖	Charter 🛛	Other 🛛 (specify:))

- c. If travel will be first class, or by chartered or private aircraft, explain why such travel is warranted:
- 14. I represent that the expenditures related to local area travel during the trip will be unrelated to personal or recreational activities of the invitee(s). *Signify that the statement is true by checking the box.*
- 15. *Check only one.* I represent that either:
 - a.
 The trip involves an event that is arranged or organized *without regard* to congressional participation and that meals provided to congressional participants are similar to those provided to or purchased by other event attendees; **OR**
 - b. The trip involves events that are arranged specifically *with regard* to congressional participation.
 - If "b" is checked:
 - 1) Detail the cost *per day* of meals (approximate cost may be provided):
 - 2) Provide the reason for selecting the location of the event or trip:
- 16. Name, nightly cost, and reasons for selecting each hotel or other lodging facility:

City:	Cost Per Night:
City:	Cost Per Night:
City:	Cost Per Night:
	City:

17. I represent that all expenses connected to the trip will be for actual costs incurred and not a per diem or lump sum payment. *Signify that the statement is true by checking the box.*



18. Total Expenses for each Participant:

Actual AmountsGood Faith Estimates	Total Transportation Expenses per Participant	Total Lodging Expenses per Participant	Total Meal Expenses per Participant
For each Member, Officer, or Employee			
For each Accompanying Family Member			

	Other Expenses (dollar amount per item)	Identify Specific Nature of "Other" Expenses (e.g., taxi, parking, registration fee, etc.)
For each Member, Officer, or Employee		
For each Accompanying Family Member		

NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001.

19. Check only one:

- a.
 I certify that I am an officer of the organization listed below; OR
- b. D Not Applicable. Trip sponsor is an individual or a U.S. institution of higher education.
- 20. I certify by my signature that
 - a. I read and understand the Committee's Travel Regulations;
 - b. I am not a registered federal lobbyist or registered foreign agent; and
 - c. The information on this form is true, complete, and correct to the best of my knowledge.

Signature:	That lows	Date:	
Name:		Title:	
Organization:			
Address:			
Email:		Telephone:	

INSTRUCTIONS

Complete the *Primary Trip Sponsor Form* and submit the agenda, invitation list, any attachments, and any *Additional Trip Sponsor Forms* directly to the Travelers.

Written approval from the Committee on Ethics is required before traveling on this trip. The Committee on Ethics will notify the House invitees directly and will not notify the trip sponsors.

Willful or knowing misrepresentation on this form may be subject to criminal prosecution under 18 U.S.C. § 1001. Signatures must comply with section 104(bb) of the Travel Regulations.

For questions, please contact the Committee on Ethics at:

1015 Longworth House Office Building
Washington, D.C. 20515



ADDITIONAL TRIP SPONSOR FORM

This form should be completed by an organization that provides funds, services, or in-kind assistance to another entity to underwrite, in whole or in part, a trip or an event, meal, or activity that will occur during a trip, or a necessary expense that will be incurred during a trip, with express or implicit knowledge or understanding that one or more House Members or employees may participate in or attend that trip or event, or otherwise may be beneficiaries of the gift or donation. **Provide a copy of your completed form to the primary sponsor of the trip.**

NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001. Failure to comply with the Committee's Travel Regulations may also lead to the denial of permission to sponsor future trips.

1. Name of Primary Trip Sponsor: American Accountability Foundation

- 2. Name of your organization: The Heritage Foundation
- 3. Yes 🔲 No 🔲 Is your organization designated a § 501(c)(3) charitable organization by the Internal Revenue Service?
- 4. Yes 🔲 No 🔳 Does your organization receive funding from any foreign government or multinational organization?
- 5. *Check one*. I certify that my organization:
 - a. Has provided a grant, gift, or donation to the above-named Primary Trip Sponsor and conducts an audit or review of its grant, gift, or donation to ensure that the funds are spent in accordance with the terms of its grant, gift, or donation. **OR**
 - b. Has had a direct role in the organizing, planning, or conducting of a trip to
 - Destination: Cambridge, MD on Date: May 5-6, 2022

that is being organized or arranged by the above-named Primary Trip Sponsor. OR

- c. Has provided in-kind support to the above-named Primary Trip Sponsor (*e.g.*, meeting planning assistance, meeting space and set-up, and paying for expenses related to this trip directly to the service provider).
- 6. Check only one:
 - a. My organization does not employ or retain a registered federal lobbyist or foreign agent **OR**
 - b. My organization employs a registered federal lobbyist or foreign agent, but their involvement in planning, organizing, or arranging the trip was *de minimis* under the travel regulations.
- 7. I certify by my signature that
 - a. I read and understand the Committee's Travel Regulations;
 - b. I am not a registered federal lobbyist or registered foreign agent;
 - c. I am an officer of this organization and am duly authorized to sign this form; and
 - d. The information on this form is true, complete, and correct to the best of my knowledge.

Signature: The Signature:	Date: 5-23-22
	Thomas Binion Title: UP Gos Kelatras
Organization:HA	
Address: 214 Mass Ave NE	Washington PC 20002
Email: thomas binion e her: tage. org	Telephone: 202 - 608-6182
Version date 3/2021 by Committee on Ethics	

Theodore E. Deutch, Florida Chairman Jackie Walorski, Indiana Ranking Member

Susan Wild, Pennsylvania Dean Phillips, Minnesota Veronica Escobar, Texas Mondaire Jones, New York

Michael Guest, Mississippi Dave Joyce, Ohio John H. Rutherford, Florida Kelly Armstrong, North Dakota



ONE HUNDRED SEVENTEENTH CONGRESS

U.S. House of Representatives

COMMITTEE ON ETHICS

April 28, 2022

Mr. Patrick Schilling Office of the Honorable Scott Perry 2160 Rayburn House Office Building Washington, DC 20515

Dear Mr. Schilling:

Pursuant to House Rule 25, clause 5(d)(2), the Committee on Ethics hereby approves your proposed trip to Cambridge, Maryland, scheduled for May 5 to 6, 2022, sponsored by American Accountability Foundation, Heritage Foundation, and Conservative Partnership Institute, Inc.

This approval represents the Committee's determination that the proposed trip complies with relevant House rules, federal laws, and Travel Regulations promulgated by the Committee. You should engage in your own assessment of the risks and implications of engaging in travel during the current COVID-19 pandemic.

You must complete an Employee Post-Travel Disclosure Form (which your employing Member must also sign) and file it, together with a Sponsor Post-Travel Disclosure Form completed by the trip sponsor, with the Clerk of the House within 15 days after your return from travel. As part of that filing, you are also required to attach a copy of this letter and both the Traveler and Primary Trip Sponsor Forms (including attachments) you previously submitted to the Committee in seeking pre-approval for this trip. If you are required to file an annual Financial Disclosure Statement, you must also report all travel expenses totaling more than \$415 from a single source on the "Travel" schedule of your annual Financial Disclosure Statement covering this calendar year. Finally, Travel Regulation § 404(d) also requires you to keep a copy of all request forms and supporting information provided to the Committee for three subsequent Congresses from the date of travel.

Thomas A. Rust Staff Director and Chief Counsel

> David W. Arrojo Counsel to the Chairman

Kelle A. Strickland Counsel to the Ranking Member

1015 Longworth House Office Building Washington, D.C. 20515–6328 Telephone: (202) 225–7103 Facsimile: (202) 225–7392 If you have any further questions, please contact the Committee's Office of Advice and Education at extension 5-7103.

Sincerely,

Theodore E. Deutch Chairman

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Jackie Walorski Ranking Member

TED/JW:rp

<u>Question 12.</u> For **each** sponsor required to submit a sponsor form, describe the sponsor's interest in the subject matter of the trip **and** its role in organizing and/or conducting the trip:

The American Accountability Foundation is a non-profit organization that produces original research relating to policymakers and policies to better inform leaders and the American people. AAF conducts extensive public records research, original investigations, and policy research for publication on its websites and through broadcast and print publications. The retreat offers an opportunity to share its expertise and experience with congressional oversight staff.

The Heritage Foundation's mission is to formulate and promote public policies based on the principles of free enterprise, limited government, individual freedom, traditional American values, and a strong national defense. The Heritage Foundation recognizes that effective oversight of the Executive Branch is a necessary tool to inform public policy based on these principles.

The Conservative Partnership Institute's mission includes creating an infrastructure to work with conservative Members of Congress, congressional staff, and conservative leaders to enhance their ability to articulate and advance conservative principles in the national's capital. The retreat offers an opportunity to train congressional staff to promote these conservative principles.

House Invitees

Alexa Walker, Republican Study Committee Catherine Francois, Legislative Director, Office of Rep. Mike Cloud Corey Cooke, General Counsel, House Transportation Committee Joe Berry, Legislative Director, Office of Rep. Bob Good Jon Skladany, Senior Policy Advisor, House Financial Services Committee Lamar Echols, Chief Oversight Counsel, House Oversight Committee Mark Marin, Staff Director, House Oversight Committee Paige Agostin, Legislative Director, Office of Rep. Lauren Boebert Patrick Schilling, Legislative Director, Office of Rep. Scott Perry Rachel Kahldal, Oversight Staff Director, House Ways & Means Committee Ryan Hambleton, Staff Director, Subcommittee, House Transportation Committee Ryan Propis, General Counsel, House Homeland Security Committee Sabrina Hancock, Legislator Director, Office of Rep. Chip Roy Sang Yi, Chief Investigator, House Natural Resources Committee Tim Reitz, House Freedom Caucus Tyler Grimm, Chief Adviser, House Oversight Committee

Senate Invitees

Katie Bailey, Legislative Director, Office of Senator Mike Braun
Dan Sullivan, Senate Banking Committee
James Mann, Subcommittee Staff Director, Senate Homeland Security and Government Affairs Committee
Kyle Brosnan, Senior Investigator, Permanent Subcommittee on Investigations
Danny Boatright, Senior Investigator, Senate Commerce Committee
John Strom, Oversight Counsel, Senate HELP Committee
Roland Foster, Office of Senator Joni Ernst

Effective Oversight Training Retreat

Presented by American Accountability Foundation, The Heritage Foundation, and Conservative Partnership Institute THURSDAY, MAY 5 - FRIDAY, MAY 6, 2022

)	AY ONE	
	11:00 am - 12:00 pm	Morning Welcome Reception Speakers: Tom Jones, AAF and Mike Howell, The Heritage Foundation
	12:00 - 1:30 pm	Lunch Session - Topic: Welcome Remarks and Overview of Retreat Intro: Why research matters An overview of effective research strategies from previous Congressional, corporate, and non-profit research activities, including how effective research has changed policy debates.
		Speaker: Tom Jones, AAF
	1:30 - 3:00 pm	Session #1 Working With Outside Groups Involved in Oversight Effective strategies when working with oversight organizations to maximize the effectiveness of Congressional oversight activities.
		Speaker: Alexa Walker, RSC & Scott Gast, Compass Legal
	3:30 - 4:30 pm	Session #2 Not All Lawsuits Are Created Equal How to work with legal experts to leverage research and advance conservative priorities in the courts.
		Speaker: TBD
	4:30 - 6:30 pm	- BREAK -
	6:30 - 8:30 pm	Dinner Session - Topic: Oversight Agenda for the 118th Congress

Speaker: TBD

DAY TWO		
8:00 - 8:30 am	Breakfast	
8:30 - 9:30 am	Session #1 Using FOIA to Advance Congressional OversightEffective strategies for identifying and securing records necessary to properly conduct oversight.Speakers: Mike Howell and Roman Jankowski, Heritage	
9:30 - 10:30 am	Session #2 Researching Appointees and Nominees How to conduct effective research into Presidential appointees and nominees, including how this research can help congressional staff perform proper oversight. Speaker: Tom Jones, AAF	
10:30 - 11:00 am	– BREAK –	
11:00 am - 1:00 pm	Session #3 Turning Research and Oversight into Policy Solutions Best practices for creating a work product that helps Members of Congress who sit on committees tasked with Oversight Speaker: Capital Research Center (TBD)	
1:00 - 2:00 pm	Lunch Session - Topic: Communicating Oversight Goals and Successes How staff either succeed or fail to work with outside groups and media. Parties off the Hill must know what oversight committees are doing, but there's a specific way to communicate their intentions and goals. Speaker: Phil Reboli, Conservative Partnership Institute	
2:00 - 3:00 pm	Session #4 Communicating the Value of Oversight to Capitol Hill Staff All staff, not just those on relevant committees, perform an oversight function. This session will address specific ways that staff in personal offices can perform oversight with limited resources and how they can leverage their Member's position on various committees.	

Speaker: Matt Buckham, AAF

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House Attendees – May 5 & 6 Research Training

Lamar Echols	House Oversight
Alexa Walker	RSC
Corey Cooke	House T&I
Sang Yi	House Natural Resources
Rachel Kaldahl	House Ways and Means
Patrick Schilling	Rep. Perry
Molly Fromm	House Ways and Means