



U.S. House of Representatives

# COMMITTEE ON ETHICS

## EMPLOYEE POST-TRAVEL DISCLOSURE FORM Original Amendment

This form is for disclosing the receipt of travel expenses from private sources for travel taken in connection with official duties. This form does not eliminate the need to report privately-funded travel on the annual *Financial Disclosure Statements* of those employees required to file them. In accordance with House Rule 25, clause 5, **you must complete this form and file it with the Clerk of the House, by email at [gifttravelreports@mail.house.gov](mailto:gifttravelreports@mail.house.gov), within 15 days after travel is completed.** Please **do not** file this form with the Committee on Ethics.

**NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001.**

1. Name of Traveler: Russell Dye
2. a. Name of Accompanying Relative: Reagan Dye OR None   
 b. Relationship to Traveler:  Spouse  Child  Other (specify): \_\_\_\_\_
3. a. Dates: Departure: 6/1/2022 Return: 6/3/2022  
 b. Dates at Personal Expense, if any: \_\_\_\_\_ OR None
4. Departure City: Washington, D.C. Destination: Williamsburg, VA Return City: Washington, D.C.
5. Sponsor(s), Who Paid for the Trip: Congressional Institute
6. Describe Meetings and Events Attended:  
 Attended briefings, meetings, and trainings that will advance my skills as a communications director. Listened to numerous speakers explain relevant topics.
7. Attached to this form are **each** of the following, *signify that each item is attached by checking the corresponding box*:
  - a.  a completed *Sponsor Post-Travel Disclosure Form*;
  - b.  the *Primary Trip Sponsor Form* completed by the trip sponsor **prior** to the trip, **including all** attachments **and** the *Additional Sponsor Form(s)*;
  - c.  page 2 of the completed *Traveler Form* submitted by the employee; **and**
  - d.  the letter from the Committee on Ethics approving my participation on this trip.
8. a.  I represent that I participated in each of the activities reflected in the attached sponsor's agenda.  
**Signify statement is true by checking the box.**  
 b. If not, explain:

**I certify that the information contained on this form is true, complete, and correct to the best of my knowledge.**

Signature of Traveler:  Date: 6/8/2022

I authorized this travel in advance. I have determined that all of the expenses listed on the attached *Sponsor Post-Travel Disclosure Form* were necessary and that the travel was in connection with the employee's official duties and would not create the appearance that the employee is using public office for private gain.

Name of Supervising Member: Rep. Jim Jordan Date: 6/8/2022

Signature of Supervising Member:



U.S. House of Representatives

# COMMITTEE ON ETHICS

## TRAVELER FORM

This form should be completed by House Members, officers, or employees seeking Committee approval of privately-sponsored travel or reimbursement for travel under House Rule 25, clause 5. The completed form should be submitted directly to the Committee by each invited House Member, officer, or employee, together with the completed and signed trip sponsor form(s) and any attachments. A copy of this form, minus this initial page, will be made available for public inspection. **This form and any attachments may be delivered to the Committee at 1015 Longworth or e-mailed to [travel.requests@mail.house.gov](mailto:travel.requests@mail.house.gov).**

**Your completed request must be submitted to the Committee no less than 30 days before your proposed departure date.** Absent exceptional circumstances, permission will not be granted for requests received less than 30 days before the trip commences. **You must receive explicit approval from the Committee before you depart on this trip.**

Name of Traveler: Russell Dye

NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001.

I certify that the information contained on both pages of this form is true, complete, and correct to the best of my knowledge.

Signature: 

Name of Signatory (if other than traveler): \_\_\_\_\_

For Staff (name of employing Member or Committee): Rep. Jim Jordan / House Judiciary

Office Address: 2056 Rayburn HOB

Telephone Number: 478-394-1966

Email Address of Contact Person: russell.dye@mail.house.gov

Check this box if the sponsoring entity is a media outlet, the purpose of the trip is to make a media appearance sponsored by that entity, and these forms are being submitted to the Committee less than 30 days before the trip departure date.

NOTE: You must complete all of the contact information fields above, as Committee staff may need to contact you if additional information is required.

**KEEP A COPY OF THIS FORM.** Page 2 (but not this page) must be submitted to the Clerk as part of the post-travel disclosure required by House Rule 25. Travel Regulation § 404(d) also requires you to keep a copy of all request forms and supporting paperwork for three subsequent Congresses from the date of travel.

If there are any questions regarding this form, please contact the Committee on Ethics at 202-225-7103 or via e-mail: [travel.requests@mail.house.gov](mailto:travel.requests@mail.house.gov).



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# COMMITTEE ON ETHICS

## TRAVELER FORM

1. Name of Traveler: Russell Dye
2. Sponsor(s) who will be paying or providing in-kind support for the trip:  
Congressional Institute
3. City and State **OR** Foreign Country of Travel : Williamsburg, VA
4. a. Date of Departure: 6-1-2022 Date of Return: 6-3-2022  
b. Yes  No  Will you be extending the trip at your personal expense?  
If yes, list dates at personal expense: \_\_\_\_\_
5. a. Yes  No  Will you be accompanied by a family member at the sponsor's expense? **If yes:**  
(1) Name of Accompanying Family Member: Reagan Dye  
(2) Relationship to Traveler:  Spouse  Child  Other (specify): \_\_\_\_\_  
(3) Yes  No  Accompanying Family Member is at least 18 years of age:
6. a. Yes  No  Did the trip sponsor answer "Yes" to Question 8(c) on the *Primary Trip Sponsor Form* (i.e., travel is sponsored by an entity that employs a registered federal lobbyist or a foreign agent)?  
b. **If yes**, and you are requesting lodging for two nights, explain why the second night is warranted:

7. Yes  No  *Primary Trip Sponsor Form* is attached, including agenda, invitee list, and any other attachments and Additional Sponsor Forms.

*NOTE: The agenda should show the traveler's individual schedule, including departure and arrival times and identify the specific events in which the traveler will be participating.*

8. Explain why participation in the trip is connected to the traveler's individual official or representational duties.  
**Staff should include their job title and how the activities on the itinerary relate to their duties.**  
As Communications Director for the House Judiciary Committee and Rep. Jim Jordan, I will use this conference to broaden my communications skills and technical skills.
9. Yes  No  **Is the traveler aware of any registered federal lobbyists or foreign agents involved planning, organizing, requesting, or arranging the trip?**
10. For staff travelers, to be completed by your employing Member:

### ADVANCED AUTHORIZATION OF EMPLOYEE TRAVEL

I hereby authorize the individual named above, an employee of the U.S. House of Representatives who works under my direct supervision, to accept expenses for the trip described in this request. I have determined that the above-described travel is in connection with my employee's official duties and that acceptance of these expenses will not create the appearance that the employee is using public office for private gain.

Signature of Employing Member \_\_\_\_\_

Date \_\_\_\_\_

4-27-22



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# COMMITTEE ON ETHICS

## SPONSOR POST-TRAVEL DISCLOSURE FORM

Original  Amendment

This form must be completed by an officer of any organization that served as the primary trip sponsor in providing travel expenses or reimbursement for travel expenses to House Members, officers, or employees under House Rule 25, clause 5. **A completed copy of the form must be provided to each House Member, officer, or employee who participated on the trip within ten days of their return.** You must answer all questions, and check all boxes, on this form for your submission to comply with House rules and the Committee's travel regulations. Failure to comply with this requirement may result in the denial of future requests to sponsor trips and/or subject the current traveler to disciplinary action or a requirement to repay the trip expenses.

**NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001.**

- Sponsor(s) who paid for the trip: Congressional Institute
- Travel Destination(s): Williamsburg, VA
- Date of Departure: June 1, 2022 Date of Return: June 3, 2022
- Name(s) of Traveler(s): see attached list

*Note:* You may list more than one traveler on a form only if *all* information is *identical* for each person listed.

- Actual amount of expenses paid on behalf of, or reimbursed to, each individual named in Question 4:

	Total Transportation Expenses	Total Lodging Expenses	Total Meal Expenses	Total Other Expenses (dollar amount per item and description)
Traveler	n/a	\$269	\$154	\$398 - Room Rental
Accompanying Family Member	n/a	\$0.00	\$154	\$398 - Room Rental

- All expenses connected to the trip were for actual costs incurred and not a *per diem* or lump sum payment. *Signify statement is true by checking box.*

I certify that the information contained in this form is true, complete, and correct to the best of my knowledge.

Signature:  Date: June 9, 2022

Name: Mark Strand Title: President

Organization: Congressional Institute

*I am an officer of the above-named organization. Signify statement is true by checking box.*

Address: 1700 Diagonal Road #300, Alexandria, VA 22314

Email: strand@conginst.org Telephone: 703-837-8812

*Committee staff may contact the above-named individual if additional information is required.*

If you have questions regarding your completion of this form, please contact the Committee on Ethics at 202-225-7103.



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# COMMITTEE ON ETHICS

## PRIMARY TRIP SPONSOR FORM

This form should be completed by private entities offering to provide travel or reimbursement for travel to House Members, officers, or employees under House Rule 25, clause 5. A completed copy of the form (and any attachments) should be provided to each invited House Member, officer, or employee, who will then forward it to the Committee together with a *Traveler Form* **at least 30 days before the start date of the trip**. The trip sponsor should *NOT* submit the form directly to the Committee. The Committee website ([ethics.house.gov](http://ethics.house.gov)) provides detailed instructions for filling out the form.

**NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001. Failure to comply with the Committee's Travel Regulations may also lead to the denial of permission to sponsor future trips.**

1. Sponsor who will be paying for the trip:

Congressional Institute

2.  I represent that the trip will not be financed, in whole or in part, by a registered federal lobbyist or foreign agent. Signify that the statement is true by checking box.

3. **Check only one.** I represent that:

a.  The primary trip sponsor has not accepted from any other source, funds intended directly or indirectly to finance any aspect of the trip: **OR**

b.  The trip is arranged without regard to congressional participation and the primary trip sponsor has accepted funds only from entities that will receive a tangible benefit in exchange for those funds: **OR**

c.  The primary trip sponsor has accepted funds from other source(s) intended directly or indirectly to finance all or part of this trip and has enclosed disclosure forms from each of those entities.

If "c" is checked, list the names of the additional sponsors:

4. Provide names and titles of **ALL** House Members *and* employees you are inviting. **For each House invitee, provide an explanation of why the individual was invited** (include additional pages if necessary):

See addendum & attached invitation list

5. Yes  No  Is travel being offered to an accompanying family member of the House invitee(s)?

6. Date of departure: June 1, 2022 Date of return: June 3, 2022

7. a. City of departure: Washington, DC

b. Destination(s): Williamsburg, VA

c. City of return: Washington, DC

8. **Check only one.** I represent that:

a.  The sponsor of the trip is an institution of higher education within the meaning of section 101 of the Higher Education Act of 1965: **OR**

b.  The sponsor of the trip does not retain or employ a registered federal lobbyist or foreign agent: **OR**

c.  The sponsor employs or retains a registered federal lobbyist or foreign agent, but the trip is for attendance at a one-day event *and* lobbyist / foreign agent involvement in planning, organizing, requesting, or arranging the trip was *de minimis* under the Committee's travel regulations.

9. **Check only one of the following:**

a.  I checked 8(a) or (b) above; **OR**

b.  I checked 8(c) above but am not offering any lodging; **OR**

c.  I checked 8(c) above and am offering lodging and meals for one night; **OR**

d.  I checked 8(c) above and am offering lodging and meals for two nights. If you checked this box, explain why the second night of lodging is warranted:



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# COMMITTEE ON ETHICS

10.  Attached is a detailed agenda of the activities House invitees will be participating in during the travel (i.e., an hourly description of planned activities for trip invitees). *Indicate agenda is attached by checking box.*

11. **Check only one of the following:**

a.  I represent that a registered federal lobbyist or foreign agent will not accompany House Members or employees on any segment of the trip. *Signify that the statement is true by checking box; OR*

b.  *Not Applicable.* Trip sponsor is a U.S. institution of higher education.

12. For **each** sponsor required to submit a sponsor form, describe the sponsor's interest in the subject matter of the trip **and** its role in organizing and/or conducting the trip:

See addendum

13. **Answer parts a and b. Answer part c if necessary:**

a. Mode of travel: Air  Rail  Bus  Car  Other  (specify: \_\_\_\_\_)

b. Class of travel: Coach  Business  First  Charter  Other  (specify: \_\_\_\_\_)

c. If travel will be first class, or by chartered or private aircraft, explain why such travel is warranted:

14.  I represent that the expenditures related to local area travel during the trip will be unrelated to personal or recreational activities of the invitee(s). *Signify that the statement is true by checking the box.*

15. **Check only one.** I represent that either:

a.  The trip involves an event that is arranged or organized *without regard* to congressional participation and that meals provided to congressional participants are similar to those provided to or purchased by other event attendees; **OR**

b.  The trip involves events that are arranged specifically *with regard* to congressional participation.

If "b" is checked:

1) Detail the cost *per day* of meals (approximate cost may be provided):

Day 1 - \$51, Day 2 - \$88, Day 3 - \$21

2) Provide the reason for selecting the location of the event or trip:

Relative proximity to DC and capacity to handle a large event

16. Name, nightly cost, and reasons for selecting each hotel or other lodging facility:

Hotel Name: Kingsmill City: Williamsburg, VA Cost Per Night: \$118 +taxes

Reason(s) for Selecting: proximity to DC, availability, security & facility size

Hotel Name: \_\_\_\_\_ City: \_\_\_\_\_ Cost Per Night: \_\_\_\_\_

Reason(s) for Selecting: \_\_\_\_\_

Hotel Name: \_\_\_\_\_ City: \_\_\_\_\_ Cost Per Night: \_\_\_\_\_

Reason(s) for Selecting: \_\_\_\_\_

17.  I represent that all expenses connected to the trip will be for actual costs incurred and not a per diem or lump sum payment. *Signify that the statement is true by checking the box.*



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# COMMITTEE ON ETHICS

### 18. Total Expenses for each Participant:

<input type="checkbox"/> Actual Amounts <input checked="" type="checkbox"/> Good Faith Estimates	Total Transportation Expenses per Participant	Total Lodging Expenses per Participant	Total Meal Expenses per Participant
For each Member, Officer, or Employee	\$106	\$269	\$160
For each Accompanying Family Member	\$106	n/a	\$160

	Other Expenses (dollar amount per item)	Identify Specific Nature of "Other" Expenses (e.g., taxi, parking, registration fee, etc.)
For each Member, Officer, or Employee	\$451	Room Rental
For each Accompanying Family Member	\$451	Room Rental

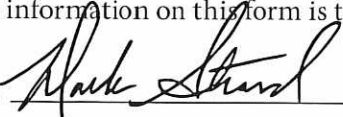
**NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001.**

### 19. Check only one:

- a.  I certify that I am an officer of the organization listed below; **OR**
- b.  *Not Applicable.* Trip sponsor is an individual or a U.S. institution of higher education.

### 20. I certify by my signature that

- a. I read and understand the Committee's Travel Regulations;
- b. I am not a registered federal lobbyist or registered foreign agent; and
- c. The information on this form is true, complete, and correct to the best of my knowledge.

Signature:  Date: April 12, 2022

Name: Mark Strand Title: President

Organization: Congressional Institute

Address: 1700 Diagonal Road #300, Alexandria, VA 22314

Email: strand@conginst.org Telephone: 703-837-8812

## INSTRUCTIONS

Complete the *Primary Trip Sponsor Form* and submit the agenda, invitation list, any attachments, and any *Additional Trip Sponsor Forms* directly to the Travelers.

Written approval from the Committee on Ethics is required before traveling on this trip. The Committee on Ethics will notify the House invitees directly and will not notify the trip sponsors.

**Willful or knowing misrepresentation on this form may be subject to criminal prosecution under 18 U.S.C. § 1001. Signatures must comply with section 104(bb) of the Travel Regulations.**

For questions, please contact the Committee on Ethics at:

1015 Longworth House Office Building  
Washington, D.C. 20515

[ethicscommittee@mail.house.gov](mailto:ethicscommittee@mail.house.gov) | 202-225-7103  
More information and forms available at [ethics.house.gov](http://ethics.house.gov)

Theodore E. Deutch, Florida  
*Chairman*  
Jackie Walorski, Indiana  
*Ranking Member*

Susan Wild, Pennsylvania  
Dean Phillips, Minnesota  
Veronica Escobar, Texas  
Mondaire Jones, New York

Michael Guest, Mississippi  
Dave Joyce, Ohio  
John H. Rutherford, Florida  
Kelly Armstrong, North Dakota



ONE HUNDRED SEVENTEENTH CONGRESS

## U.S. House of Representatives

COMMITTEE ON ETHICS

Thomas A. Rust  
*Staff Director and Chief Counsel*

David W. Arrojo  
*Counsel to the Chairman*

Kelle A. Strickland  
*Counsel to the Ranking Member*

1015 Longworth House Office Building  
Washington, D.C. 20515-6328  
Telephone: (202) 225-7103  
Facsimile: (202) 225-7392

May 25, 2022

Mr. Russell Dye  
Committee on Judiciary  
2056 Rayburn House Office Building  
Washington, DC 20515

Dear Mr. Dye:

Pursuant to House Rule 25, clause 5(d)(2), the Committee on Ethics hereby approves your and your spouse's proposed trip to Williamsburg, Virginia, scheduled for June 1 to 3, 2022, sponsored by Congressional Institute.

You must complete an Employee Post-Travel Disclosure Form (which your employing Member must also sign) and file it, together with a Sponsor Post-Travel Disclosure Form completed by the trip sponsor, with the Clerk of the House within 15 days after your return from travel. As part of that filing, you are also required to attach a copy of this letter and both the Traveler and Primary Trip Sponsor Forms (including attachments) you previously submitted to the Committee in seeking pre-approval for this trip. If you are required to file an annual Financial Disclosure Statement, you must also report all travel expenses totaling more than \$415 from a single source on the "Travel" schedule of your annual Financial Disclosure Statement covering this calendar year. Finally, Travel Regulation § 404(d) also requires you to keep a copy of all request forms and supporting information provided to the Committee for three subsequent Congresses from the date of travel.

If you have any further questions, please contact the Committee's Office of Advice and Education at extension 5-7103.

Sincerely,

Theodore E. Deutch  
Chairman

Jackie Walorski  
Ranking Member

TED/JW:mc

## **PRIMARY TRIP SPONSOR FORM ADDENDUM**

**Question 4: Provide names and titles of ALL House Members and employees you are inviting. For each House invitee, provide an explanation of why the individual was invited (include additional pages if necessary):**

See attached invitation list. This Congressional Institute sponsored retreat focuses on the important roles of Legislative Directors and Communications staff in congressional offices. Therefore, the invitation to this retreat is being extended to legislative directors and the most senior communications staffer in House Republican personal offices and committee offices as well as policy and communication staff in leadership offices.

**Question 12: For each sponsor required to submit a sponsor form, describe the sponsor's interest in the subject matter of the trip and its role in organizing and/or conducting the trip:**

The purpose of the Congressional Institute (a 501(c)4 organization) is to promote public education about Congress and to hold educational conferences for Members of Congress, staff and others. The Congressional Institute is the sole organizer and conductor of this event. The Congressional Institute is dedicated to helping Congressional offices better serve their constituents and to otherwise support and further the Member's legislative and representational roles. Legislative Directors and Communications Directors play essential parts in these, and other important aspects and functions, of personal, committee, and leadership offices. This retreat is designed to strengthen professional relationships among Legislative Directors and senior Communications staff, educate them on policy issues and best practices, and encourage the exchange of ideas with colleagues.

**Question 18: Total expenses for each participant:**

The estimated lodging rate and per participant food/refreshment expense figure for this event (and provided on this form) do not include the separate costs to the Congressional Institute to rent conference/banquet space large enough to accommodate this large event with appropriate audio/visual capabilities necessary to conduct our program. Dividing these conference and banquet room rental costs by the number of participants estimated to attend this event, the estimated figure would be \$451.

**From:** Congressional Institute [rsvp@conginst.org](mailto:rsvp@conginst.org)  
**Subject:** Test - Register Now for the Legislative and Communication Directors Conference  
**Date:** April 12, 2022 at 2:52 PM  
**To:** [amym@conginst.org](mailto:amym@conginst.org)

RC



# LEGISLATIVE & COMMUNICATION DIRECTORS CONFERENCE

June 1-3, 2022

**PLEASE NOTE: TRAVELER FORMS ARE DUE TO ETHICS ON MONDAY, MAY 2, 2022!!!**

Dear \*/fname/\*,

The Congressional Institute is once again honored to host the annual 2022 Legislative and Communication Directors Conference, from Wednesday, June 1, 2022, through Friday, June 3, 2022, at the Kingsmill in Williamsburg, VA. We hope you will join us.

This invitation is being extended to legislative directors and the most senior communications staffer in Republican House personal offices, committee offices, and leadership staff. The conference is designed to strengthen professional relationships, educate you on policy issues and best practices, and encourage productive conversations with your colleagues.

This conference is limited to two staff members from each personal and committee office: one person from the legislative shop and one person from the communications/press shop.

#### To Register:

##### Step 1: Submit Ethics Packet by Monday, May 2, 2022

To comply with House rules, you need pre-authorization from the Committee on Ethics. Download the Institute's [Private Sponsor Travel Certification Form](#), complete the traveler form and submit the whole package with your completed Traveler Form by Monday, May 2, 2022, to the Committee on Ethics. This entire package may be emailed to the Committee at [travel.requests@mail.house.gov](mailto:travel.requests@mail.house.gov) or delivered to the Committee at 1015 Longworth.

Failure to submit your completed materials on time means we will be unable to cover the cost of your attendance and the cost would need to be covered by your Member's principal campaign committee funds.

Additionally, you must file a travel disclosure statement with the Clerk of the House within 15 days of your return.

##### Step 2: Register with the Congressional Institute's website

The Congressional Institute will coordinate all logistical arrangements, including room reservations, meals, group transportation and meetings during the conference. The Institute will cover the cost of participation for each staff member and spouse. You are welcome to bring your children, though you will be responsible for the costs of their participation. All reservations must be made through the Institute.

[Register for 2022 Legislative and Communication Directors Conference](#)

Email Address: \*/email/\*

Access Code: \*/other\_id/\*

If you are unable to attend, please use the following link to [decline this invitation](#).

We understand your registration is tentative pending Ethics approval. More information on the program and activities at the conference will be sent to you in future mailings. If you have any questions, special concerns, or need additional information, please call 703-837-8812 or email [rsvp@conginst.org](mailto:rsvp@conginst.org). We look forward to seeing you in Williamsburg!

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## Mark Strand, President

The Congressional Institute  
[strand@conginst.org](mailto:strand@conginst.org)  
office: 703-837-8812  
mobile: 571-366-0090  
website: [conginst.org](http://conginst.org)





**2022 House Republican Legislative and Communication Directors Conference  
Williamsburg, VA**

**Wednesday, June 1**

- 11:30 AM Bus Departs from Hill**
- 2:00 PM Nametag Pickup**
- 3:00 PM Welcome**
- 3:15 PM New Findings on Public Opinion**  
David Winston, The Winston Group  
Myra Miller, The Winston Group  
Dave Sackett, The Tarrance Group  
BJ Martino, The Tarrance Group
- 4:15 PM Ethics: Official, Campaigns, and Redistricting**  
Elliot Berke, Berke Farah LLC  
Erin Clark, NRCC  
Tim Monahan, Committee on House Administration
- 6:00 PM Reception & Dinner**  
Katie Pavlich, *Townhall*

**Thursday, June 2**

- 8:00 AM Breakfast**
- 9:00 AM Leadership Policy and Communication Directors**  
Dan Meyer, Office of the Republican Leader  
Brett Horton, Office of the Republican Whip  
Patrick Hester, House Republican Conference
- 10:00 AM Preparing to Manage In the 118<sup>th</sup> Congress**  
Mark Horstman, Manager Tools, LLC
- 12:00 PM Lunch**  
Os Guinness, Author & Social Critic

## Policy Breakouts

- 1:30 PM**     **A Governing Agenda for the 118<sup>th</sup> Congress: House GOP Task Forces**  
Moderator: Mark Strand, Congressional Institute  
House GOP Task Force Staffers
- 2:30 PM**     **Drafting and Passing Legislation**  
Hugh Halpern, Former House Rules Committee Staff Director  
TBD, House Office of the Legislative Counsel
- 3:45 PM**     **How to Think Like an Economist**  
Steven Rhoads, University of Virginia  
Ryan Bourne, Cato Institute

## Communications Breakouts

- 1:30 PM**     **Communicating the Republican Agenda: House GOP Task Forces**  
Moderator: Jessica Towhey, Congressional Institute/2e Communications
- 2:30 PM**     **Crisis Communications**  
Craig Stephens, DCI Group
- 3:45 PM**     **Speechwriting 101**  
TBD, TBD
- 6:00 PM**     **Reception & Dinner**  
Walter Russell Mead, *The Wall Street Journal*

## Friday, June 3

- 8:00 AM**     **Breakfast**
- 9:00 AM**     **How to Conduct Effective Oversight**  
The Honorable Kelly Armstrong, U.S. House of Representatives  
Machalagh Carr, Office of the Republican Leader  
Steve Castor, House Judiciary Committee  
William Burck, Quinn Emanuel Urquhart & Sullivan, LLP
- 10:30 AM**     **Budget, Appropriations, & Taxes: Understanding & Explaining A Mystery**  
Matt Glassman, Georgetown University  
Anne Marie Chotvaks, Committee on Appropriations  
J.P. Freire, Committee on Ways and Means
- 12:00 PM**     **Conference Concludes**  
Bus departs from Kingsmill

## LCD: Invited House Staff

<b>First Name</b>	<b>Last Name</b>	<b>Job Title</b>
Steve	Ackerman	Legislative Director
Emily	Ackerman	Deputy Chief of Staff/Legislative Director
Frank	Acomb	Communications Director
Jeremy	Adler	Communications Director
Harley	Adsit	Communications Director
Paige	Agostin	Legislative Director
Liam	Anderson	Communications Director
Maggie	Ayrea	Legislative Director
Kevin	Baird	Communications Director
Samantha	Baker	Legislative Director
Natalie	Baldassarre	Communications Director
Luke	Ball	Communications Director
Jimmy	Ballard	Legislative Director
Don	Barber	Legislative Director
Noah	Barger	Legislative Director
Nathan	Barker	Legislative Director
Nick	Barley	Communications Director
Zach	Barnett	Communications Director
Walker	Barrett	Legislative Director
Joe	Barry	Legislative Director
Brian	Bates	Legislative Director
Jacqueline	Battaglia	Scheduler
Mark	Bednar	Director of Strategic Communications
Isabela	Belchior	Legislative Director
Lyssa	Bell	Communications Director
Alex	Bellizzi	Communications Director

Jeannine	Bender	Legislative Director
Evan	Bender	Legislative Director
William	Bensur	Director of Communications
Kim	Betz	Policy Director & Chief Counsel
Chris	Bien	Deputy Director of Floor Operations
Aaron	Bill	Legislative Director
Jeff	Bishop	Deputy Chief of Staff
Summer	Blevins	Deputy Chief of Staff/Press Secretary
Hanna	Bogorowski	Communications Aide
Barbara	Boland	Communications Director
Patrick	Bond	Communications Director
Richard	Booker	Press Secretary
Jake	Bornstein	Legislative Director
Grady	Bourn	Legislative Director
Sara "S.K."	Bowen	Communications Director
Joshua	Bradley	Legislative Director
Francis	Brennan	Rapid Response Director
Palmer	Brgham	Communications Director
Caroline	Briscoe	Press Secretary/Digital Director
Sean	Brislin	Legislative Director
Ken	Brooke	Legislative Director
Francis	Brooke	Policy Director
Joanna	Brown	Legislative Director
Ashley	Brown	Director of Communications
Arthur	Bryant	Communications Director
Daniel	Bucheli	Communications Director
Rory	Burke	Legislative Director
Courtney	Butcher	Member Services Director
Lesley	Byers	Communications Director

John	Caddock	Legislative Director
Aaron	Calkins	Legislative Director
Christina	Cameron	Media Affairs Advisor
Kyle	Campbell	Legislative Director
Sarah	Cannon	Legislative Director
Emily	Carlin	Communications Director
Buckley	Carlson	Communications Director
Colin	Carr	Deputy Chief of Staff/Legislative Director
Machalagh	Carr	General Counsel
Colleen	Castle	Legislative Director
Steve	Castor	General Counsel
George	Cecala	Deputy Chief of Staff/Communications Director
Mason	Champion	Legislative Director
Dylan	Chandler	Communications Director
Christian	Chase	Press Secretary
Bill	Christian	Deputy Chief of Staff
Kristen	Cianci	Communications Director
Alex	Cisneros	Legislative Director
Carson	Clark	Press Assistant
Philipp	Clarke	Legislative Director
Adam	Cloch	Communications Director
Andrea	Cocker	Communications Director
Brandon	Cockerham	Communications Director
Sarah	Coffman	Legislative Director
Jessica	Collins	Communications Director
Michael	Comer	Deputy Communications Director
Elisabeth	Conklin	Director

Kris	Cook	Communications Director
Sarah	Corley	Director of Strategic Communications
Charles	Correll	Speechwriter
Madeline	Corso	Communications Director
Leah	Courtney	Communications Director
Jeremy	Crane	Communications Director
Seana	Cranston	Deputy Chief of Staff/Legislative Director
Jennifer	Cressy	Communications Director
Collin	Cummings	Communications Director
Kate	Currie	Communications Director
Miranda	Dabney	Communications Director
Arie	Dana	Legislative Director
Tim	Daniels	Deputy Chief of Staff/Legislative Director
Stacey	Daniels	Communications Director
Andrew	David	Deputy Chief of Staff
Mike	Davin	Legislative Director
Alec	Davis	Policy Director
Jordan	Dayer	Cloakroom Assistant
Sebastian	De Luca	Legislative Director
Anne	DeCesaro	Republican Policy Director
Michael	Defilippis	Legislative Director
Aaron	Degroot	Communications Director
Rachel	del Guidice	Communications Director
Julie	Devine	Legislative Director
Britney	Dickerson	Communications Director
Ross	Dietrich	Legislative Director
Matt	Diller	Policy Director
Jared	Dilley	Legislative Director

Ryan	Dilworth	Legislative Director
Halee	Dobbins	Press Secretary
Justin	Doil	Communications Director
Emily	Domenech	Senior Policy Advisor
Emily	Dowdell	Communications Director
Will	Dunham	Deputy Chief of Staff for Policy
Jordan	Dunn	Communications Director
Katie	Dwyer	Legislative Director
Russell	Dye	Communications Director
Nick	Dyer	Communications Director
Jonathan	Eberle	Communications Director
Suanne	Edmiston	Legislative Director
Ben	Elleson	Deputy Chief of Staff/Legislative Director
Jaryn	Emhof	Chief of Staff and Communications Director
Haim	Engelman	Deputy Chief of Staff & Legislative Director
Max	Engling	Deputy Member Services Director
Alex	Enlow	Communications Director
Jordan	Evich	Deputy Chief of Staff/Legislative Director
Michele	Exner	Communications Director
Brian	Fahey	Legislative Director
Susan	Falconer	Legislative Director
Grace	Farmer	Communications Director
Harrison	Fields	Director of Communications
Jay	Fields	Policy Director
Lauren	Fine	Communications Director
Amanda	Fitzmorris	Communications Director
Sarah	Flaim	Communications Director
Harry	Fones	Communication Director

Tim	Foster	Communications Director
Anthony	Foti	Communications Director
J.P.	Freire	Communications Director
Dylan	Frost	Legislative Director
Billy	Fuerst	Communications Director
Garrett	Fultz	Legislative Director
Austin	Gage	Legislative Director and Defense Policy Advisor
Jason	Gagnon	Senior Advisor/Communications Director
Dallas	Gerber	Deputy Chief of Staff/Communications Director
Steven	Giaier	Senior Policy Advisor and Counsel
Kate	Giaquinto	Communications Director
Sarah	Gilbert	Legislative Director
Scott	Gilfillan	Communications Director
Maura	Gillespie	Communications Director
Chad	Gilmartin	Deputy Spokesman
Savannah	Glasgow	Press Secretary
David	Goldfarb	Legislative Director
Samantha	Gonzalez	Communications Director
Eliana	Goodman	Legislative Director
AnnMarie	Graham	Communications Director
Francesca	Granato	Communications Director
Billy	Gribbin	Director of Communications
Sean	Griffin	Legislative Counsel/Legislative Director
Brian	Griffith	Communications Director
Tyler	Grimm	Policy Director
Elliott	Guffin	Legislative Director
Mitch	Hailstone	Communications Director

Rodney	Hall	Legislative Director
Amanda	Hall	Legislative Director
Emma	Hall	Communications Director
Sabrina	Hancock	Legislative Director
Shane	Hand	Legislative Director
Joel	Hannahs	Director of Communications
Matt	Hanrahan	Communications Director
Steve	Hansen	Communications Director
Justin	Harclerode	Communications Director
Jon	Harder	Digital Director
Wesley	Harkins	Communications Director
Miriam	Harmer	Legislative Director
E.D.	Harris	Legislative Director
Cory	Harris	Legislative Director
Lynn	Hatcher	Communications Director
Sam	Hatrup	Legislative Director
Taylor	Haulsee	Communications Director
Tiffany	Haverly	Communications Director
Jennifer	Haynes	Legislative Director
Eric	Heighberger	Policy Director
Eric	Heigis	Legislative Director
Laura	Hernandez	Communications Director
Patrick	Hester	Chief of Staff
Taylor	Hewes	Legislative Director
James	Hewitt	Communications Director
Rob	Hicks	Legislative Director
Austin	Higginbotham	Communications Director
Jake	Hilkin	Legislative Director

Preston	Hill	Policy Advisor
Andrea	Hitt	Deputy Press Secretary
Hunter	Hobart	Legislative Director
Keenan	Hochschild	Digital Communications Aide
Matt	Hodge	Legislative Director
Christian	Hoehner	Policy Director
Ryan	Hofmann	Policy Advisor
James	Hogge	Communications Director
Anna	Holland	Digital and Press Assistant
Kelsey	Holt	Communications Director
Brett	Horton	Chief of Staff
Rebekah	Hoshiko	Communications Director
Stephen	Hostelley	Legislative Director
Michael	Howard	Communications Director
Preston	Howey	Legislative Director
Lou	Hrkman	Policy Director
Rachel	Huggins	Legislative Director
Claire	Hurley	Press Secretary
Alex	Igleheart	Legislative Director
Zachary	Isakowitz	Legislative Director
Alex	Ives	Press Secretary
Josh	Jackson	Legislative Director
Kyle	Jacobs	Legislative Director
Danny	Jativa	Communications Director
Bradley	Jaye	Communications Director
Michelle	Jelnicky	Legislative Director/Deputy Chief of Staff
Molly	Jenkins	Communications Director
Paul	Johnson	Legislative Director

Ben	Johnson	Legislative Director
A.T.	Johnston	Deputy Chief of Staff/Legislative Director
Amy	Jones	Deputy Director of Education and Senior Counsel
Dylan	Jones	Communications Director
Elizabeth	Joseph	Policy Director
Natalie	Joyce	Deputy Chief of Staff for Member Service
Derek	Judd	Legislative Director
Curtis	Kalin	Communications Director
Benjamin	Keeler	Communications Director
Ryan	Kelly	Communications Director
Kate	Kelly	Communications Director
Blaine	Kelly	Communications Director
Jazmine	Kemp	Communications Director
Drew	Kennedy	Legislative Director
Brian	Kennedy	Legislative Director
John	Kennedy	Communications Director
Will	Kiley	Communications Director
Ed	Kim	Legislative Director
Erik	Kinney	Legislative Director
Kevin	Knoth	Communications Director
John	Kolb	Legislative Director
Steve	Koncar	Legislative Director
Dan	Kotman	Deputy Chief of Staff/Communications Director
Allie	Kotsovos Humes	Member Services Coordinator
Dan	Kranz	Communications Director
Jeff	Kratz	Legislative Director
Elise	Krekorian	Legislative Director

Jason	Kroitor	Legislative Director
Jay	Kronzer	Legislative Director
Jeffrey	Kuckuck	Legislative Director
Marek	Laco	Legislative Director
Taylor	LaJoie	Legislative Director
Alex	Lanfranconi	Communications Director
Hillary	Lassiter	Legislative Director
Will	Layden	Deputy Staff Director
Paige	Lindgren	Communications Director
Lindsay	Linhares	Legislative Director
Austin	Livingston	Communications Director
Elizabeth	Lloyd	Legislative Director
Ryan	Long	Senior Policy Advisor
James	Longley	Legislative Director
Nadgey	Louis-Charles	Communications Director
Hunter	Lovell	Press Secretary
Nick	Lunneborg	Legislative Director
Faith	Mabry	Communications Director
Scott	Mackenzie	Legislative Director
Nate	Madden	Communications Director
Brittany	Madni	Deputy Chief of Staff/Legislative Director
Cam	Madsen	Legislative Director
Chris	Malen	Legislative Director
Nicole	Manley	Legislative Director
Eli	Mansour	Communications Director
Michael	Martin	Deputy Chief of Staff & Legislative Director
John	Martin	Workforce Policy Director
Travis	Martinez	Legislative Director
Brittany	Martinez	Press Secretary

Hannah	Matesic	Communications Director
Sarah	Matthews	Communications Director
Josh	Maxwell	Policy Director
Erin	McBride	Communications Director
Taylor	McCarty	Communications Director
Knox	McCutchen	Director of Communications
Abby	McHan	Legislative Director
Chris	McNamee	Policy Director
Bryan	McVae	Legislative Director
Tim	Medeiros	Legislative Director
Megan	Medley	Legislative Director
Zach	Mendelovici	Legislative Director
Andrew	Meyer	Legislative Director
Theresa	Meyer	Press Secretary
Dan	Meyer	Chief of Staff
Emily	Michael	Legislative Director and Counsel
Chad	Michaels	Legislative Director
Jake	Middlebrooks	Legislative Director
Clay	Mills	Communications Director
Katie	Milner	Communications Director
Annie	Minkler	Deputy Floor Director
Maddie	Mitchell	Legislative Director
Alye	Mlinar	Policy Advisor
Carter	Moelk	Communications Director
Janet	Montesi	Communications Director
Dylan	Moore	Legislative Director
Chas	Morrison	Legislative Director
Elizabeth	Mount	Member Services and Operations Assistant
Ben	Mullany	Communications Director

Jake	Murphy	Communications Director
Cullen	Murphy	Staff Assistant
Nicole	Myers	Communications Director
Jeff	Naft	Speechwriter
Dennis	Nalls	Floor Assistant
Claire	Nance	Communications Director
Ben	Napier	Director of Floor Operations
Doug	Nation	Legislative Director
Alexandra	Naughton	Communications Director
Casey	Nelson	Communications Director
Valerie	Nelson	Communications Director
Sarah	Newsome	Press Secretary
Bryan	Nichols	Communications Director/ Field Representative
Mattie	Nicholson	Communications Director
Ben	Nyce	Policy Advisor
Nick	O'Boyle	Deputy Chief of Staff/Legislative Director
James	O'Brien	Legislative Director
Richie	O'Connell	Legislative Director
Erin	O'Malley	Communications Director
Kevin	O'Keefe	Legislative Director
Lauren	Offenberg	Press Secretary
Hannah	Osantowske	Communications Director
Jay	Ostrich	District Director/Communications Director
Marieli	Padro	Communications Director
Riley	Pagett	Legislative Director
Ali	Pardo Black	Communications Director
Charyssa	Parent	Media Affairs
Susan	Parker	Communications Director

Twinkle	Patel	Legislative Director
Brian	Patrick	Communications Director
Liz	Payne	Legislative Director
Laura	Peavey	Press Secretary
Max	Pedrotti	Legislative Director
Breely	Peterson	Communications Director
Breely	Peterson	Communications Director
Rob	Pillow	Communications Director
Hilary	Pinegar	Legislative Director
Phillip	Pinegar	Legislative Director
Michael	Plummer	Communications Director
Andrea	Porwoll	Communications Director
Jessica	Powell	Legislative Director
Lori	Prater	Legislative Director
Megan	Quinn	Press Secretary
Mitch	Rabalais	Communications Director
Chrissy	Rabuse	Legislative Director
Palmer	Rafferty	Legislative Director
Lindsay	Ratliff	Deputy Chief of Staff
Mark	Ratner	Deputy Chief of Staff and Legislative Director
John	Rauber	Communications Director
Scott	Rausch	Deputy Chief of Staff & Legislative Director
Trevor	Ray	Legislative Director
Russ	Read	Communications Director
Eric	Reath	Press Secretary
Sarah	Reese	Press Secretary
Bart	Reising	Director of Member Services
Lisa	Reynolds	Communications Director

Mary Ellen	Richardson	Legislative Director
Mary Christina	Riley	Legislative Director
Sara	Roberston	Communications Director
Zach	Roberts	Legislative Director
Jamie	Robinette	Legislative Director
Brent	Robinson	Deputy Chief of Staff/Legislative Director
Nick	Rockwell	Legislative Director
Allie	Rodriguez	Press Secretary
Alexah	Rogge	Communications Director/Policy Advisor
Janet	Rossi	Legislative Director
Travis	Rowland	Legislative Director & Counsel
Hannah	Russell	Legislative Director
Dave	Russell	Deputy Chief of Staff/Communications Director
Jeff	Sagnip	District Director/Communications Director
Justin	Sanders	Communications Director
Adeline	Sandridge	Communications Director
Abbey	Schieffer	Deputy Communications Director
Patrick	Schilling	Legislative Director
Meghan	Schmidlein	Legislative Director
Eric	Schmitz	Coalitions Coordinator
Dan	Schneider	Communications Director
Libby	Schroeder	Press Secretary
Matt	Schuck	Communications Director
Martin	Schultz	Legislative Director
Katherine	Sears	Communications Director
Cassandra	Sebastian	District Communications Director
John	Seibels	Communications Director
Sophie	Seid	Communications Director

Sarah	Selip	Communications Director
Leslie	Sheed	Communications Director
Ashley	Shelton	Legislative Director
Olivia	Shields	Communications Director
Clay Shoemaker	Shoemaker	Communications Director
Clark	Siddle	Communications Director
Alexia	Sikora	Communications Director
Kaitlynn	Skoog	Legislative Director
Alison	Slagell	Deputy Chief of Staff
Trevor	Smith	Legislative Director
Alex	Smith	Legislative Director
Burke	smith	Legislative Director
Heather	Smith	Communications Director
Matt	Smith	Communications Director
Caleb	Smith	Digital Communications Director
Danielle	Smoot	Communications Director
Joseph	Snider	Communications Director
David	Sours	Chief of Staff
Tristan	Southard	Legislative Director
Allen	Souza	Senior Policy Advisor
Matt	Sparks	Head of Communications
Jenna	Spealman	Deputy Staff Director
Brittan	Specht	Senior Policy Advisor
Laura	Stagno	Legislative Director
Richard	Stanton	Legislative Director
Greg	Steele	Communications Director
Josh	Sterkin	Press Secretary
Courtney	Stevens	Senior Advisor

Danielle	Stewart	Deputy Chief of Staff/Communications Director
Maddison	Stone	Press Secretary
Melissa	Stooksbury	Press Secretary
Ben	Stout	Deputy Chief of Staff/Communications Director
Nick	Strader	Chief of Staff/Legislative Director
Callie	Strock	Communications Director
Hannah	Strub	Legislative Director
AJ	Sugarman	Policy Advisor
Georgeanna	Sullivan	Communications Director
Tim	Svoboda	Deputy Chief of Staff/Communications Director
Conner	Swanson	Communications Director
Chris	Sweet	Legislative Director
Angela	Swinson	Director of Communications
Michael	Taggart	Policy Director
Sarah	Talmage	Legislative Director
Shaun	Taylor	Legislative Director
Charlotte	Taylor	Communications Director
Emily	Taylor	Communications Director
Taylor	Theodossiou	Press Secretary
James	Thomas	Legislative Director
Jett	Thompson	Legislative Director
Emma	Thomson	Communications Director
Sadie	Thorman	Communications Director
Daniel	Tidwell	Legislative Director
Michaela	Todd	Press Secretary
Nicholas	Tortorici	Legislative Director/Deputy Chief of Staff

Matthew	Tragesser	Communications Director
Catherine	Treadwell	Legislative Director
Claire	Trokey	Legislative Director
charlie	Truxal	Legislative Director
Matt	Tucker	Deputy Chief of Staff/ Legislative Director
Caroline	Tucker	Communications Director
Will	Turner	Legislative Director
Joel	Valdez	Communications Director
Valentina	Valenta	Legislative Director
EJ	Valentine	Legislative Director
Madison	Van Every	Deputy Chief of Staff/Legislative Director
Alexa	Vance	Communications Director
Alex	Vanderford	Communications Director
Hunt	VanderToll	Legislative Director
Matt	VanHyfte	Communications Director
Heather	Vaughan	Communications Director
John	Veale	Legislative Director
Jonathan	Vecchi	Legislative Director/Deputy Chief of Staff
Noelle	Verhelst	Legislative Director
Mary	Vigil	Legislative Director/Senior Policy Advisor
Kyle	VonEnde	Communications Director
Sarah Anne	Voyles	Communications Director
Jake	Vreeburg	Policy Director
Rob	Wagener	Legislative Director
Rachel	Walker	Communications Director
Rachel	Walker	Communications Director
Tatum	Wallace	Communications Director
Nikki	Wallace	Communications Director/District Director

Luke	Wallwork	Legislative Director
Maggie	Ward	Legislative Director
Lauren	Weber	Press Secretary
Robby	Wehagen	Deputy Chief of Staff
Zachary	Weidlich	Communications Director
Laura	Weldon	Legislative Director
Craig	Wheeler	Communications Director
Connor	White	Legislative Director
Allie	White	Legislative Director
Grace	White	Communications Director
Ian	Whitson	Legislative Director
Jenn	Wickre	Policy Director
Jeff	Wieand	Counsel
Jonathan	Wilcox	Communications Director
Haley	Wilson	Legislative Director
Laura	Wilson	Legislative Director
David	Winfrey	Legislative Director
Kelsey	Wolfgang	Senior Legislative Assistant
Jordan	Wood	Legislative Director
Emily	Wood	Press Secretary
Maggie	Woodin	Legislative Director
Joshua	Woodward	Legislative Director
Dan	Wunderlich	Communications Director
Rob	Yavor	Policy Director
Dominique	Yelinski	Legislative Director
Ryan	Young	Legislative Director
Lauren	Ziegler	Legislative Director
Mac	Zimmerman	Legislative Director

Nate

Zimpher

Legislative Director

Johnny

Zwaanstra

Legislative Director