



# U.S. House of Representatives COMMITTEE ON ETHICS

## EMPLOYEE POST-TRAVEL DISCLOSURE FORM Original Amendment

This form is for disclosing the receipt of travel expenses from private sources for travel taken in connection with official duties. This form does not eliminate the need to report privately-funded travel on the annual *Financial Disclosure Statements* of those employees required to file them. In accordance with House Rule 25, clause 5, you must complete this form and file it with the Clerk of the House, by email at [gifttravelreports@mail.house.gov](mailto:gifttravelreports@mail.house.gov), within 15 days after travel is completed. Please do not file this form with the Committee on Ethics.

NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001.

1. Name of Traveler: James E. Dolbow
2. a. Name of Accompanying Relative: \_\_\_\_\_ OR None   
 b. Relationship to Traveler:  Spouse  Child  Other (specify): \_\_\_\_\_
3. a. Dates: Departure: 21 May 2022 Return: 27 May 2022  
 b. Dates at Personal Expense, if any: \_\_\_\_\_ OR None
4. Departure City: Dulles International Destination: Ankara, Turkey Return City: Istanbul, Turkey
5. Sponsor(s), Who Paid for the Trip: Atlantic Council
6. Describe Meetings and Events Attended:  
 The meetings attended were with officials from Turkey's Ministry of Foreign Affairs, Energy Ministry, and U.S. Embassy officials to include Ambassador Jeff Flake on topics of importance to the bilateral relations between the United States and Turkey
7. Attached to this form are each of the following, signify that each item is attached by checking the corresponding box:
  - a.  a completed *Sponsor Post-Travel Disclosure Form*;
  - b.  the *Primary Trip Sponsor Form* completed by the trip sponsor prior to the trip, including all attachments and the *Additional Sponsor Form(s)*;
  - c.  page 2 of the completed *Traveler Form* submitted by the employee; and
  - d.  the letter from the Committee on Ethics approving my participation on this trip.
8. a.  I represent that I participated in each of the activities reflected in the attached sponsor's agenda.  
 Signify statement is true by checking the box.  
 b. If not, explain:

I certify that the information contained on this form is true, complete, and correct to the best of my knowledge.

Signature of Traveler: James E. Dolbow Date: June 8, 2022

I authorized this travel in advance. I have determined that all of the expenses listed on the attached *Sponsor Post-Travel Disclosure Form* were necessary and that the travel was in connection with the employee's official duties and would not create the appearance that the employee is using public office for private gain.

Name of Supervising Member: Rep Austin Scott Date: June 8, 2022  
Signature of Supervising Member: Austin Scott



U.S. House of Representatives  
**COMMITTEE ON ETHICS**

**SPONSOR POST-TRAVEL DISCLOSURE FORM**

Original  Amendment

This form must be completed by an officer of any organization that served as the primary trip sponsor in providing travel expenses or reimbursement for travel expenses to House Members, officers, or employees under House Rule 25, clause 5. A completed copy of the form must be provided to each House Member, officer, or employee who participated on the trip *within ten days of their return*. You must answer all questions, and check all boxes, on this form for your submission to comply with House rules and the Committee's travel regulations. Failure to comply with this requirement may result in the denial of future requests to sponsor trips and/or subject the current traveler to disciplinary action or a requirement to repay the trip expenses.

NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001.

1. Sponsor(s) who paid for the trip: Atlantic Council
2. Travel Destination(s): Ankara and Istanbul, Turkey
3. Date of Departure: May 21, 2022 Date of Return: May 27, 2022
4. Name(s) of Traveler(s): James Dolbow

Note: You may list more than one traveler on a form only if *all* information is *identical* for each person listed.

5. Actual amount of expenses paid on behalf of, or reimbursed to, each individual named in Question 4:

	Total Transportation Expenses	Total Lodging Expenses	Total Meal Expenses	Total Other Expenses (dollar amount per item and description)
Traveler	\$3094.40	\$571.73	\$106.00	Visa fee: \$51.50
Accompanying Family Member				

6.  All expenses connected to the trip were for actual costs incurred and not a *per diem* or lump sum payment. Signify statement is true by checking box.

I certify that the information contained in this form is true, complete, and correct to the best of my knowledge.

Signature: Julie Varghese Date: 6/3/2022

Name: Julie Varghese Title: Chief Operating Officer

Organization: Atlantic Council of the United States, Inc.

I am an officer of the above-named organization. Signify statement is true by checking box.

Address: 1030 15th St. NW, 12th Floor, Washington, DC 20005

Email: jvarghese@atlanticcouncil.org Telephone: 202-213-8200

*Committee staff may contact the above-named individual if additional information is required.*

If you have questions regarding your completion of this form, please contact the Committee on Ethics at 202-225-7103.



U.S. House of Representatives

# COMMITTEE ON ETHICS

## TRAVELER FORM

This form should be completed by House Members, officers, or employees seeking Committee approval of privately-sponsored travel or reimbursement for travel under House Rule 25, clause 5. The completed form should be submitted directly to the Committee by each invited House Member, officer, or employee, together with the completed and signed trip sponsor form(s) and any attachments. A copy of this form, minus this initial page, will be made available for public inspection. This form and any attachments may be delivered to the Committee at 1015 Longworth or e-mailed to [travel.requests@mail.house.gov](mailto:travel.requests@mail.house.gov).

Your completed request must be submitted to the Committee no less than 30 days before your proposed departure date. Absent exceptional circumstances, permission will not be granted for requests received less than 30 days before the trip commences. You must receive explicit approval from the Committee before you depart on this trip.

Name of Traveler: James E Dolbow

NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001.

I certify that the information contained on both pages of this form is true, complete, and correct to the best of my knowledge.

Signature: James E Dolbow

Name of Signatory (if other than traveler): \_\_\_\_\_

For Staff (name of employing Member or Committee): Rep. Austin Scott

Office Address: 2417 Rayburn House Office Building

Telephone Number: 202-225-6531

Email Address of Contact Person: jim.dolbow@mail.house.gov

Check this box if the sponsoring entity is a media outlet, the purpose of the trip is to make a media appearance sponsored by that entity, and these forms are being submitted to the Committee less than 30 days before the trip departure date.

NOTE: You must complete all of the contact information fields above, as Committee staff may need to contact you if additional information is required.

KEEP A COPY OF THIS FORM. Page 2 (but not this page) must be submitted to the Clerk as part of the post-travel disclosure required by House Rule 25. Travel Regulation § 404(d) also requires you to keep a copy of all request forms and supporting paperwork for three subsequent Congresses from the date of travel.

If there are any questions regarding this form, please contact the Committee on Ethics at 202-225-7103 or via e-mail: [travel.requests@mail.house.gov](mailto:travel.requests@mail.house.gov).



U.S. House of Representatives  
COMMITTEE ON ETHICS

TRAVELER FORM

1. Name of Traveler: James E Dolbow

2. Sponsor(s) who will be paying or providing in-kind support for the trip:  
Atlantic Council

3. City and State OR Foreign Country of Travel: Turkey

4. a. Date of Departure: May 21, 2022 Date of Return: May 27, 2022

b. Yes  No  Will you be extending the trip at your personal expense?  
If yes, list dates at personal expense: \_\_\_\_\_

5. a. Yes  No  Will you be accompanied by a family member at the sponsor's expense? If yes:

(1) Name of Accompanying Family Member: \_\_\_\_\_

(2) Relationship to Traveler:  Spouse  Child  Other (specify): \_\_\_\_\_

(3) Yes  No  Accompanying Family Member is at least 18 years of age:

6. a. Yes  No  Did the trip sponsor answer "Yes" to Question 8(c) on the Primary Trip Sponsor Form (i.e., travel is sponsored by an entity that employs a registered federal lobbyist or a foreign agent)?

b. If yes, and you are requesting lodging for two nights, explain why the second night is warranted:

7. Yes  No  Primary Trip Sponsor Form is attached, including agenda, invitee list, and any other attachments and Additional Sponsor Forms.

NOTE: The agenda should show the traveler's individual schedule, including departure and arrival times and identify the specific events in which the traveler will be participating.

8. Explain why participation in the trip is connected to the traveler's individual official or representational duties. Staff should include their job title and how the activities on the itinerary relate to their duties.

*AS Military Legislative Assistant to Rep. Scott, I advise him on all Foreign Affairs / Defense Issues especially involving strategic NATO Allies like Turkey.*

9. Yes  No  Is the traveler aware of any registered federal lobbyists or foreign agents involved planning, organizing, requesting, or arranging the trip?

10. For staff travelers, to be completed by your employing Member:

ADVANCED AUTHORIZATION OF EMPLOYEE TRAVEL

I hereby authorize the individual named above, an employee of the U.S. House of Representatives who works under my direct supervision, to accept expenses for the trip described in this request. I have determined that the above-described travel is in connection with my employee's official duties and that acceptance of these expenses will not create the appearance that the employee is using public office for private gain.

Signature of Employing Member *Austin Scott* Date 04/19/2022



U.S. House of Representatives

# COMMITTEE ON ETHICS

## PRIMARY TRIP SPONSOR FORM

This form should be completed by private entities offering to provide travel or reimbursement for travel to House Members, officers, or employees under House Rule 25, clause 5. A completed copy of the form (and any attachments) should be provided to each invited House Member, officer, or employee, who will then forward it to the Committee together with a *Traveler Form* at least 30 days before the start date of the trip. The trip sponsor should *NOT* submit the form directly to the Committee. The Committee website ([ethics.house.gov](http://ethics.house.gov)) provides detailed instructions for filling out the form.

NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001. Failure to comply with the Committee's Travel Regulations may also lead to the denial of permission to sponsor future trips.

1. Sponsor who will be paying for the trip:

Atlantic Council

2.  I represent that the trip will not be financed, in whole or in part, by a registered federal lobbyist or foreign agent. Signify that the statement is true by checking box.

3. Check only one. I represent that:

a.  The primary trip sponsor has not accepted from any other source, funds intended directly or indirectly to finance any aspect of the trip: OR

b.  The trip is arranged without regard to congressional participation and the primary trip sponsor has accepted funds only from entities that will receive a tangible benefit in exchange for those funds: OR

c.  The primary trip sponsor has accepted funds from other source(s) intended directly or indirectly to finance all or part of this trip and has enclosed disclosure forms from each of those entities.

If "c" is checked, list the names of the additional sponsors:

4. Provide names and titles of ALL House Members *and* employees you are inviting. For each House invitee, provide an explanation of why the individual was invited (include additional pages if necessary):

Included in attachment

5. Yes  No  Is travel being offered to an accompanying family member of the House invitee(s)?

6. Date of departure: May 21, 2022 Date of return: May 27, 2022

7. a. City of departure: Washington, D.C.

b. Destination(s): Ankara, Turkey

c. City of return: Istanbul, Turkey

8. Check only one. I represent that:

a.  The sponsor of the trip is an institution of higher education within the meaning of section 101 of the Higher Education Act of 1965: OR

b.  The sponsor of the trip does not retain or employ a registered federal lobbyist or foreign agent: OR

c.  The sponsor employs or retains a registered federal lobbyist or foreign agent, but the trip is for attendance at a one-day event *and* lobbyist / foreign agent involvement in planning, organizing, requesting, or arranging the trip was *de minimis* under the Committee's travel regulations.

9. Check only one of the following:

a.  I checked 8(a) or (b) above; OR

b.  I checked 8(c) above but am not offering any lodging; OR

c.  I checked 8(c) above and am offering lodging and meals for one night; OR

d.  I checked 8(c) above and am offering lodging and meals for two nights. If you checked this box, explain why the second night of lodging is warranted:



U.S. House of Representatives

# COMMITTEE ON ETHICS

10.  Attached is a detailed agenda of the activities House invitees will be participating in during the travel (i.e., an hourly description of planned activities for trip invitees). *Indicate agenda is attached by checking box.*

11. *Check only one of the following:*

a.  I represent that a registered federal lobbyist or foreign agent will not accompany House Members or employees on any segment of the trip. *Signify that the statement is true by checking box;* OR

b.  *Not Applicable.* Trip sponsor is a U.S. Institution of higher education.

12. For *each* sponsor required to submit a sponsor form, describe the sponsor's interest in the subject matter of the trip *and* its role in organizing and/or conducting the trip:

The Atlantic Council promotes constructive leadership and engagement in international affairs based on the Atlantic Community's central role in meeting global challenges. In this spirit, the Atlantic Council is committed to strong transatlantic relations. The Atlantic Council IN TURKEY Program

13. *Answer parts a and b. Answer part c if necessary:*

a. Mode of travel: Air  Rail  Bus  Car  Other  (specify: \_\_\_\_\_)

b. Class of travel: Coach  Business  First  Charter  Other  (specify: \_\_\_\_\_)

c. If travel will be first class, or by chartered or private aircraft, explain why such travel is warranted:

14.  I represent that the expenditures related to local area travel during the trip will be unrelated to personal or recreational activities of the invitee(s). *Signify that the statement is true by checking the box.*

15. *Check only one.* I represent that either:

a.  The trip involves an event that is arranged or organized *without regard* to congressional participation and that meals provided to congressional participants are similar to those provided to or purchased by other event attendees; OR

b.  The trip involves events that are arranged specifically *with regard* to congressional participation.

If "b" is checked:

1) Detail the cost *per day* of meals (approximate cost may be provided):

\$28.00

2) Provide the reason for selecting the location of the event or trip:

This trip is a capstone study trip for the Atlantic Council IN TURKEY's US-Turkey Congressi

16. Name, nightly cost, and reasons for selecting each hotel or other lodging facility:

Hotel Name: Wyndham Ankara City: Ankara, Turkey Cost Per Night: \$90.00

Reason(s) for Selecting: The hotel is centrally located in Ankara, close to our meeting locations.

Hotel Name: My Finest Bosphorus Hotel City: Istanbul, Turkey Cost Per Night: \$105.00

Reason(s) for Selecting: The hotel is located close to our office in Istanbul.

Hotel Name: \_\_\_\_\_ City: \_\_\_\_\_ Cost Per Night: \_\_\_\_\_

Reason(s) for Selecting: \_\_\_\_\_

17.  I represent that all expenses connected to the trip will be for actual costs incurred and not a per diem or lump sum payment. *Signify that the statement is true by checking the box.*



U.S. House of Representatives

# COMMITTEE ON ETHICS

### 18. Total Expenses for each Participant:

<input type="checkbox"/> Actual Amounts <input checked="" type="checkbox"/> Good Faith Estimates	Total Transportation Expenses per Participant	Total Lodging Expenses per Participant	Total Meal Expenses per Participant
For each Member, Officer, or Employee	\$1,147.13	\$480.00	\$169.00
For each Accompanying Family Member			

	Other Expenses (dollar amount per item)	Identify Specific Nature of "Other" Expenses (e.g., taxi, parking, registration fee, etc.)
For each Member, Officer, or Employee	\$50.00	Visa Fees
For each Accompanying Family Member		

NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001.

### 19. Check only one:

- a.  I certify that I am an officer of the organization listed below; OR
- b.  Not Applicable. Trip sponsor is an individual or a U.S. institution of higher education.

### 20. I certify by my signature that

- a. I read and understand the Committee's Travel Regulations;
- b. I am not a registered federal lobbyist or registered foreign agent; and
- c. The information on this form is true, complete, and correct to the best of my knowledge.

Signature: Julie Varghese Date: 04/15/2022

Name: Julie Varghese Title: Chief Operating Officer

Organization: Atlantic Council of the United States, Inc.

Address: 1030 15th St. NW, 12th Floor, Washington, DC 20005

Email: jvarghese@atlanticcouncil.org Telephone: (202) 213-8200

### INSTRUCTIONS

Complete the *Primary Trip Sponsor Form* and submit the agenda, invitation list, any attachments, and any *Additional Trip Sponsor Forms* directly to the Travelers.

Written approval from the Committee on Ethics is required before traveling on this trip. The Committee on Ethics will notify the House invitees directly and will not notify the trip sponsors.

Willful or knowing misrepresentation on this form may be subject to criminal prosecution under 18 U.S.C. § 1001. Signatures must comply with section 104(bb) of the Travel Regulations.

For questions, please contact the Committee on Ethics at:

1015 Longworth House Office Building  
Washington, D.C. 20515

[ethicscommittee@mail.house.gov](mailto:ethicscommittee@mail.house.gov) | 202-225-7103  
More information and forms available at [ethics.house.gov](http://ethics.house.gov)

Theodore E. Deutch, Florida  
*Chairman*

Jackie Walorski, Indiana  
*Ranking Member*

Susan Wild, Pennsylvania  
Dean Phillips, Minnesota  
Veronica Escobar, Texas  
Mondaire Jones, New York

Michael Guest, Mississippi  
Dave Joyce, Ohio

John H. Rutherford, Florida  
Kelly Armstrong, North Dakota



ONE HUNDRED SEVENTEENTH CONGRESS

## U.S. House of Representatives

COMMITTEE ON ETHICS

Thomas A. Rust  
*Staff Director and Chief Counsel*

David W. Arrojo  
*Counsel to the Chairman*

Kelle A. Strickland  
*Counsel to the Ranking Member*

1015 Longworth House Office Building  
Washington, D.C. 20515-6328  
Telephone: (202) 225-7103  
Facsimile: (202) 225-7392

May 16, 2022

Mr. James Dolbow  
Office of the Honorable Austin Scott  
2417 Rayburn House Office Building  
Washington, DC 20515

Dear Mr. Dolbow:

Pursuant to House Rule 25, clause 5(d)(2), the Committee on Ethics hereby approves your proposed trip to Turkey,<sup>1</sup> scheduled for May 21 to 27, 2022, sponsored by Atlantic Council.

You must complete an Employee Post-Travel Disclosure Form (which your employing Member must also sign) and file it, together with a Sponsor Post-Travel Disclosure Form completed by the trip sponsor, with the Clerk of the House within 15 days after your return from travel. As part of that filing, you are also required to attach a copy of this letter and both the Traveler and Primary Trip Sponsor Forms (including attachments) you previously submitted to the Committee in seeking pre-approval for this trip. If you are required to file an annual Financial Disclosure Statement, you must also report all travel expenses totaling more than \$415 from a single source on the "Travel" schedule of your annual Financial Disclosure Statement covering this calendar year. Finally, Travel Regulation § 404(d) also requires you to keep a copy of all request forms and supporting information provided to the Committee for three subsequent Congresses from the date of travel.

Because the trip may involve meetings with foreign government representatives, we note that House employees may accept, under the Foreign Gifts and Decorations Act (FGDA), gifts "of minimal value [currently \$415] tendered as a souvenir or mark of courtesy" by a foreign government. Any tangible gifts valued in excess of minimal value received from a foreign government must, within 60 days of acceptance, be disclosed on a Form for Disclosing Gifts from Foreign Governments and either turned over to the Clerk of the House, or, with the written approval of the Committee, retained for official use.

---

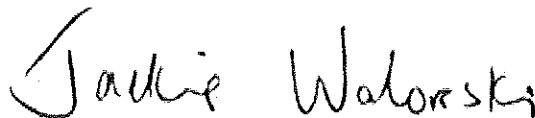
<sup>1</sup> Please be aware that the Committee's review of the proposed trip does not extend to either the security situation in the destination country or security related to foreign travel in general. We recommend you contact the Office of House Security (OHS) for a safety and security briefing prior to your departure. OHS may be reached at (202) 226-2044 or [ohsstaff@mail.house.gov](mailto:ohsstaff@mail.house.gov). House travelers should also register for the U.S. State Department's Smart Traveler Enrollment Program at <https://step.state.gov>.

If you have any further questions, please contact the Committee's Office of Advice and Education at extension 5-7103.

Sincerely,

Handwritten signature of Theodore E. Deutch in black ink.

Theodore E. Deutch  
Chairman

Handwritten signature of Jackie Walorski in black ink.

Jackie Walorski  
Ranking Member

TED/JW:rp



John F.W. Rogers  
CHAIRMAN

Stephen J. Hadley  
CHAIRMAN,  
INTERNATIONAL ADVISORY BOARD

Frederick Kempe  
PRESIDENT & CEO

Jim Dolbow  
Defense and Foreign Policy Advisor  
Office of Congresswoman Stephanie Murphy (FL-07)

April 15, 2022

Dear Jim,

On behalf of the Atlantic Council, I am pleased to invite you to the capstone study trip to Turkey for Atlantic Council IN TURKEY's US-Turkey Congressional-Parliamentary Fellowship. The trip is scheduled to take place during the dates of May 22-27.

The Atlantic Council US-Turkey Congressional-Parliamentary Fellowship Program aims at engaging and connecting eight US congressional and eight Turkish parliamentary staffers through a series of lectures, peer-to-peer discussions on topics related to US-Turkey relations and finally a capstone study tours to the United States for Turkish fellows and to Turkey for US fellows.

During the trip to Turkey our US fellows will take part in discussions and activities to build knowledge of Turkey, bilateral relations, and engage in dialogue with their Turkish counterparts in both Istanbul and Ankara. The trip to Turkey follows a trip we organized for our Turkish parliamentary fellows to Washington, D.C. on March 14-19.

The US-Turkey Congressional-Parliamentary Fellowship Program is supported in part by a federal grant through the US mission to Turkey.

Programming related expenses which will include fellows' roundtrip travel between Washington, D.C. and Turkey; accommodation for 5 nights; programming-related meals; and meetings transportation will be provided in-kind.

We sincerely hope that you can join this trip as the final leg of the fellowship program and look forward to hearing from you soon.

Yours Sincerely,

A handwritten signature in black ink, appearing to read "Defne Arslan".

Defne Arslan  
Senior Director,  
Atlantic Council IN TURKEY  
Atlantic Council Turkey Representative



# Atlantic Council

## IN TURKEY

### US-Turkey Congressional-Parliamentary Fellowship Trip to Ankara-Istanbul

May 22-25 -- Ankara

May 25-27 -- Istanbul

House of Representative employees invited to participate in Atlantic Council US-Turkey Congressional Parliamentary Fellowship capstone study trip to Turkey:

- Jim Dolbow, Military Legislative Assistant, Office of Congressman Austin Scott (GA-08)
- Zack Laven, Deputy Chief of Staff, Office of Congressman David Schweikert (AZ-06)
- James Loomis III, Senior Defense and Foreign Policy Advisor, Office of Congresswoman Stephanie Murphy (FL-07)
- Leah Nodvin, Staff Director, Subcommittee on Europe, Energy, the Environment and Cyber, House Foreign Affairs Committee
- Scott Olson, Counsel, Office of Congressman Kurt Schrader (OR-05)

All US fellows currently working in the House of Representative have been invited to participate in our study trip to Turkey.

Jim Dolbow was selected for the fellowship based on his strong background and experience in defense and military matters. Since the Cold War, the US-Turkey relationship has been strongly based on defense ties and cooperation while today there exist both challenges and opportunities in defense relations. Therefore, Jim's perspective will be valuable to discussions on bilateral relations.

Zack Laven handles foreign policy and trade policy portfolio on his member's staff. With a background on trade and commercial issues, Zack is well positioned to contribute to discussions on the US-Turkey commercial relationship.

James Loomis is a foreign policy expert who manages his member's work on the House Foreign Affairs Committee. James has a strong background on great power competition and strategy and can contribute to discussions on issues related to Russia and China in which Turkey is an integral player.

Leah Nodvin serves as the staff director on the House Foreign Affairs Committee's Subcommittee on Europe, Energy, the Environment and Cyber, which covers Turkey. Therefore, Leah will be an important

contributor in discussions related to US-Turkey relations and also issues related to Eurasia, including Ukraine, where Turkey is playing an active role.

Scott Olson handles the energy, economic, and trade portfolios of his member, making him a valuable contributor to issues related to bilateral economic relations and energy cooperation. Scott previously served as an economic specialist at the US Embassy in Ankara and is well versed in US-Turkey commercial issues.



# Atlantic Council

## IN TURKEY

### US-Turkey Congressional-Parliamentary Fellowship Trip to Ankara & Istanbul

May 22-25 – Ankara

May 25-27 – Istanbul

#### Friday, May 20, 2022

FLIGHT Itinerary 1 (Scott)

5:15 PM - Departure from Dulles – Turkish Airlines 188 to Istanbul

#### Saturday, May 21, 2022

FLIGHT Itinerary 1 (Scott)

10:00 AM – Arrival to Istanbul

1:00 PM – Departure from Istanbul – Turkish Airlines 2150 to Ankara

2:00 PM – Arrival to Ankara

FLIGHT Itinerary 2 (Jim)

5:25 PM - Departure from Dulles – United 989 to Frankfurt

FLIGHT Itinerary 3 (Zack and Leah)

5:20 PM - Departure from Dulles – United 106 to Munich

#### Sunday, May 22, 2022

FLIGHT Itinerary 2 (Jim)

7:20 AM – Arrival to Frankfurt

11:40 AM – Departure from Frankfurt – United 6903 to Istanbul

3:50 PM – Arrival to Istanbul

FLIGHT Itinerary 3 (Zack and Leah)

7:40 AM – Arrival to Munich

10:50 AM – Departure from Munich – United 6911 to Istanbul

2:30 PM – Arrival to Istanbul

**Transfer to Hotel**

Hotel: Menalo Hotel Premium Istanbul Airport Fatih Mahallesi, Dr. Hilmi Demirci Cd., No:32, Arnavutkoy, Istanbul, 34275, Turkey +905359301091

Number of rooms: 4 Hotels.com Confirmation Number: 9168266599325

**RON in Istanbul**

**Monday, May 23, 2022**

*6:15 AM – Meeting in lobby & check out (Business casual recommended)*

*6:30 AM – Departure from Hotel to Istanbul Airport*

*8:00 AM – Departure to Ankara – Turkish Airlines 2108 to Ankara (Jim, Zack and Leah)*

*9:00 AM - Arrival to Ankara, luggage will be brought to the hotel by BTO  
Transfer via BTO*

Hotel: Limak Ambassadeur Hotel, Gaziosmanpaşa, Boğaz Sk. No:19, 06700 Çankaya/Ankara

**RON in Ankara**

**10:30 AM – 12:00 PM Visit of the First Grand National Assembly**

Address: First Grand National Assembly, Anafartalar, Doğanbey Mah. Cumhuriyet Cad, Ulus No:14, 06050 Altındağ/Ankara

Fellows will tour the very first historical Turkish parliament building, guided by Museum Director Fatma Hicret Un, to learn about the early years of the Turkish Republic.

*Transfer via BTO (BTO to return after dropping luggage at hotel to take the group to lunch)*

**12:30 – 2:30 PM Lunch with US Embassy Representatives**

Address: Develi, Filistin Cad., No: 13, Gaziosmanpaşa/Ankara

Fellows will participate in a lunch with experts from the US Embassy to learn about the mission's work in Turkey and US-Turkey relations.

*Transfer via BTO from lunch to Museum*

**3:00 - 5:00 PM Visit of the Anatolian Civilizations Museum and tour of Old Ankara**

Address: Anatolian Civilizations Museum - Kale, Gözcü Sk. No:2, 06240 Ulus/Altındağ/Ankara Tel: 0 312 324 31 60-61

Fellow will take a guided tour of the Anatolian Civilizations Museum to learn about the history of Asia Minor and take a walking tour of Old Ankara and the citadel.

*Transfer via BTO from Divan Ankara Kalesi Hotel to Limak Ambassadeur Hotel*

**6:30 – 8:30 PM Dinner with UNDP Turkey Resident Representative Louisa Vinton**

Venue: Limak Ambassadeur Hotel

Fellows will join a dinner featuring UNDP Turkey Resident Representative Louisa Vinton who will talk about the situation of refugees in Turkey. Turkey is the world's largest refugee hosting country, hosting Syrians, Afghans and recently increasing numbers of Ukrainians.

**RON in Ankara**

**Tuesday, May 24, 2022**

9:00 AM Meet in lobby (Formal attire)

9:15 AM Departure from Hotel

*Transfer via BTO from Limak Ambassadors Hotel to Parliament*

10:00 AM - 11:00 PM **Presentation on legislative and legislative auditing processes by the Department of Laws and Regulations**  
Address: Devlet Atatürk Bulvarı No:153, 06543 Çankaya/Ankara HİB, 4<sup>th</sup> Floor, room number 8

Fellows will have meetings with Parliament legal experts to hear about Turkey's government system, the legislative process and the role of parliament in Turkey's governance.

11:00 AM - 11:45 PM **Presentation by the Parliamentary Research Service**  
Address: Devlet Atatürk Bulvarı No:153, 06543 Çankaya/Ankara HİB, 4<sup>th</sup> Floor, room number 8

Fellows will have a meeting with the Turkish Parliament's research service's international affairs department to hear about their role, akin to the Congressional Research Service, in providing expertise to deputies.

12:00 PM – 1:00 PM **Meeting with Ambassador Ünal Çeviköz, CHP Istanbul Deputy, Member of the Foreign Affairs Committee of the Grand National Assembly of Turkey, Representative of the PACE Delegation to Turkey**  
Address: TBMM. Room Number BZ6

Fellows will meet with Ambassador Ünal Çeviköz, a member of parliament from the main opposition Republican People's Party (CHP), who also sits on the parliament's Foreign Affairs Committee for a conversation on the CHP's perspective on Turkish foreign policy and democracy.

1:15 PM – 2:15 PM **Working luncheon with Prof. Kudret Bülbül, President of the Department of Foreign Relations and Protocol**

Fellows will participate in a working lunch with Kudret Bülbül, President of the Department of Foreign Relations and Protocol to hear about the Turkish parliament's role in foreign affairs and outreach to legislative bodies internationally.

2:15 PM - 3:00 PM **Guided tour of the Turkish Parliament Compound**

Fellows will tour the Turkish Grand National Assembly compound and briefly sit in on a parliamentary session.

*BTO Transfer from Parliament to Energy Ministry*

3:30 – 5:00 PM **Roundtable at the Ministry of Energy and Natural Resources**  
**Speakers: Deputy Minister Alparslan Bayraktar**  
Address: Türkocağı Street No:2 06520 Çankaya/Ankara

Fellows will join a roundtable at Turkey's Ministry of Energy and Natural Resources featuring Deputy Minister Alparslan Bayraktar to discuss US-Turkey energy

cooperation including on liquified natural gas, the southern gas corridor, renewables as well as energy developments in the Eastern Mediterranean and Turkey's role in European energy security.

***BTO Transfer from Energy Ministry to Hotel***

Dinner: Zeynel Restaurant, Tunalı Şubesi, Kavaklıdere, İnan Cd. 11/A, 06400 Çankaya/Ankara

***RON in Ankara***

**Wednesday, May 25, 2022**

**8:00 AM** Meet in the hotel lobby, check out from hotel

**8:15 AM** Depart hotel for US Ambassador's residence via BTO

**8:45 – 9:45 AM** **Coffee and Tea with US ambassador to Turkey Jeffry Flake**  
Address: US Ambassador's residence, İnan Caddesi, No:59

Fellows will meet with US Ambassador to Turkey Jeffrey Flake over tea and coffee to hear his perspective and latest developments in US-Turkey relations.

**Transfer via BTO to Ministry of Foreign Affairs**

**10:00 – 11:00 AM** **Meeting with Ministry of Foreign Affairs Director General for Syria Amb. Selçuk Ünal**  
Address: Balgat, Dr. Sadık Ahmet Cd. No:8, 06520 Çankaya/Ankara  
Kemal Arıkan Room

Fellows will meet with the Director General for Syria Ambassador Selçuk Ünal at the Turkish Ministry of Foreign Affairs to hear about Turkey's policies in Syria, including cooperation and disagreements with the United States regarding the ongoing War and humanitarian relief efforts.

**11:00 AM – 12:00 PM** **Meeting with Ministry of Foreign Affairs Director General for the Americas Amb. Zeki Levent Gümrükçü**  
Address: Balgat, Dr. Sadık Ahmet Cd. No:8, 06520 Çankaya/Ankara  
Kemal Arıkan Room

Fellows will meet with the Director General for the Americas Ambassador Zeki Levent Gümrükçü at the Turkish Ministry of Foreign Affairs to hear about the management of Turkey's foreign policy with the United States and gain a better understanding of Turkey's interests and positions.

***Transfer via BTO from MFA to restaurant***

***Luncheon: Çiçek Lokantası, Söğütözü, 2176. Sk. 5/45, 06510 Çankaya/Ankara***

***Transfer via BTO from restaurant to MFA***

**2:30 – 3:30 PM**      **Meeting with Ministry of Foreign Affairs Director General for Bilateral Political and Maritime-Aviation-Borders Affairs Amb. Çağatay Erciyas**  
Address: Balgat, Dr. Sadık Ahmet Cd. No:8, 06520 Çankaya/Ankara  
Kemal Arıkan Room

Fellows will meet with the Director General for Bilateral Political and Maritime-Aviation-Borders Affairs Ambassador Çağatay Erciyas at the Turkish Ministry of Foreign Affairs to learn about Turkey's regional maritime policies and ongoing disagreements with regional countries including in the Eastern Mediterranean.

*Transfer via BTO to Anıtkabir*

**4:00 – 5:00 PM**      **Visit of Atatürk's Mausoleum**  
Address: Yüce-tepe, Akdeniz Cd. No:31, 06570 Çankaya/Ankara

Fellows will tour Atatürk's Mausoleum, a memorial to the founder of the Turkish Republic, Mustafa Kemal Atatürk, to get an insight on Turkey's founding ideals and principles.

*Transfer via BTO to IYI Party HQ*

**5:15 – 6:15 PM**      **Meeting with Ahmet Kemal Erozan, President of International Relations and Vice President, IYI Party**  
Address: IYI Party HQ, Mustafa Kemal, 2132. Sk. 9-3, 06510 Çankaya/Ankara

Fellows will meet with Ahmet Kemal Erozan, a member of parliament from the opposition IYI Party, who also sits on the parliament's Foreign Affairs Committee for a conversation on IYI Party's perspective on Turkish foreign policy and democracy.

**6:15 PM**      ***Transfer via BTO directly to Ankara Esenboga Airport for flight to Istanbul***

**Dinner at the airport**

**8:35 PM**      ***Departure from Ankara to Istanbul (Flight TK2171)***

**9:45 PM**      ***Arrival in Istanbul, transfer to hotel via BTO***

**Hotel:** AC Hotel by Marriott Istanbul Macka, Vişnezade, Süleyman Seba Cd. No:75, 34357 Beşiktaş/Istanbul

***RON in Istanbul***

**Thursday, May 26, 2022**

**9:15 AM**      **Meet in lobby (Business casual)**

**9:30 AM**      ***Departure from Hotel with BTO***

**10:00 – 11:00 AM**      **Meeting with the Turkish Grand National Assembly's Foreign Relations**

**Committee Chairman Akif Çağatay Kılıç**

Address: Hilton Istanbul Bomonti, Merkez, Silahşör Cd. No:42, 34381 Şişli/İstanbul  
M2 Floor Room No: 22

Fellows will meet the chairman of Turkish parliament's Foreign Relations Committee and member of parliament from the ruling Justice and Development Party (AKP) Akif Çağatay Kılıç, to hear parliament's role in Turkish foreign policy and his perspective on US-Turkey relations.

**Transfer via BTO to Feriye Lokantasi**

**12:00 – 2:00 PM**

**Luncheon with Turkish Academics and Experts**

Address: Feriye Lokantasi, Yıldız, Çırağan Cd. No:44, 34347 Beşiktaş/İstanbul

Speakers: **Bahadır Kaleağası**, President, Bosphorus Institute, **Kemal Kirişçi**, TÜSIAD Senior Fellow and Director of the Center on the United States and Europe's Turkey Project, The Brookings Institution, **Amb. Mithat Rende**, Former Permanent Representative of Turkey to the OECD

Fellows will participate in a working lunch with a group of leading Turkish academic and experts on US-Turkey relations and Turkish political and economic relations.

**2:30 – 6:00 PM**

**Historical Tour of Istanbul:**

**Hagia Sophia, Sultan Ahmed Mosque, Grand Bazaar,**

Address: Hagia Sophia - Sultan Ahmet, Ayasofya Meydanı No:1, 34122 Fatih/İstanbul

Address: Sultan Ahmed Mosque, Sultan Ahmet, Atmeydanı Cd. No:7, 34122 Fatih/İstanbul

Address: Beyazıt, Kalpakçılar Cd. No:22, 34126 Fatih/İstanbul

Fellows will tour the historic areas with cultural significance of old Istanbul: The Hagia Sophia, Sultan Ahmed Mosque and the Grand Bazaar, to experience Turkish culture and learn about Turkish history and the significance of each site.

**7:00 – 8:00 PM**

**Farewell Dinner**

Address: Saray Muhallebici - Teşvikiye, Harbiye, Harbiye Teşvikiye Caddesi SADUN APT. Apt Harbiye No: 19 B Harbiye No: 19 B, D:No: 19 B, 34367 Şişli/İstanbul

Fellows will participate in a farewell dinner to conclude the trip. Fellows will share their thoughts on the activities they participated and discuss their takeaways.

**RON in Istanbul**

**Friday, May 27, 2022**

**9:00 AM – Meet in Lobby & check out**

**9:30 AM – Transfer from Hotel with BTO**

**FLIGHT Itinerary 2 (Zack, Leah, Jim)**

**1:05 PM – Departure from Istanbul – United 6917 to London (Jim, Zack and Leah)**

*2:55 PM – Arrival in London*

*4:40 PM – Departure from London – United 925 to Washington Dulles*

*8:10 PM – Arrival in Washington, D.C.*

**Sunday, May 29, 2022**

*FLIGHT Itinerary 2 (Scott)*

*8:30 AM – Departure from Istanbul – Turkish Airlines 187 to Washington DC (Scott)*

*12:30 PM – Arrival in Washington*