U.S. House of Representatives
COMMITTEE ON ETHICS

EMPLOYEE POST-TRAVEL DISCLOSURE FORM ☐ *Original* ■ *Amendment*

This form is for disclosing the receipt of travel expenses from private sources for travel taken in connection with official duties. This form does not eliminate the need to report privately-funded travel on the annual *Financial Disclosure Statements* of those employees required to file them. In accordance with House Rule 25, clause 5, **you must complete this form and *file it with the Clerk of the House, by email at gifttravelreports@mail.house.gov*, within 15 days after travel is completed.** Please ***do not*** file this form with the Committee on Ethics.

NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001.

1. Name of Traveler: Michelle Dorothy
2. a. Name of Accompanying Relative: _____ *OR* None ■
   b. Relationship to Traveler: ☐ Spouse ☐ Child ☐ Other (specify): _____
3. a. Dates: Departure: March 11, 2022 Return: March 13, 2022
   b. Dates at Personal Expense, if any: _____ *OR* None ■
4. Departure City: Washington, DC Destination: Middleburg, VA Return City: Washington, DC
5. Sponsor(s), Who Paid for the Trip: Center Forward
6. Describe Meetings and Events Attended:
   Panel, lectures, and breakout sessions covering small business issues, antitrust, healthcare, lessons in leadership, and strategies for bipartisanship
7. Attached to this form are ***each*** of the following, *signify that each item is attached by checking the corresponding box:*
   a. ■ a completed *Sponsor Post-Travel Disclosure Form*;
   b. ■ the *Primary Trip Sponsor Form* completed by the trip sponsor ***prior*** to the trip, ***including all*** attachments ***and*** the *Additional Sponsor Form(s)*;
   c. ■ page 2 of the completed *Traveler Form* submitted by the employee; ***and***
   d. ■ the letter from the Committee on Ethics approving my participation on this trip.
8. a. ■ I represent that I participated in each of the activities reflected in the attached sponsor's agenda.
   Signify statement is true by checking the box.
   b. If not, explain:

I certify that the information contained on this form is true, complete, and correct to the best of my knowledge.

Signature of Traveler: Michelle Dorothy **Date:** 05/19/2022

I authorized this travel in advance. I have determined that all of the expenses listed on the attached *Sponsor Post-Travel Disclosure Form* were necessary and that the travel was in connection with the employee's official duties and would not create the appearance that the employee is using public office for private gain.

Name of Supervising Member: Chrissy Houlahan **Date:** 5.19.22

Signature of Supervising Member: Chrissy Houlahan

U.S. House of Representatives
COMMITTEE ON ETHICS

SPONSOR POST-TRAVEL DISCLOSURE FORM

☒ *Original* ☐ *Amendment*

This form must be completed by an officer of any organization that served as the primary trip sponsor in providing travel expenses or reimbursement for travel expenses to House Members, officers, or employees under House Rule 25, clause 5. **A completed copy of the form must be provided to each House Member, officer, or employee who participated on the trip *within ten days of their return*.** You must answer all questions, and check all boxes, on this form for your submission to comply with House rules and the Committee's travel regulations. Failure to comply with this requirement may result in the denial of future requests to sponsor trips and/or subject the current traveler to disciplinary action or a requirement to repay the trip expenses.

NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001.

1. Sponsor(s) who paid for the trip: Center Forward
2. Travel Destination(s): Middleburg, Virginia
3. Date of Departure: Friday, March 11, 2022 Date of Return: Sunday, March 13, 2022
4. Name(s) of Traveler(s): Michelle Dorothy, Jaryn Emhof, Cesar Gonzalez, Amanda Hall, Maeve Healy

   Note: You may list more than one traveler on a form only if ***all*** information is ***identical*** for each person listed.
5. **Actual amount** of expenses paid on behalf of, or reimbursed to, each individual named in Question 4:

	Total **Transportation** Expenses	Total **Lodging** Expenses	Total **Meal** Expenses	Total **Other** Expenses (dollar amount per item and description)
Traveler	$0	$500	$280	$250 (waived registration fee)
Accompanying Family Member	$0	$0	$0	N/A

6. ☒ All expenses connected to the trip were for actual costs incurred and not a *per diem* or lump sum payment. *Signify statement is true by checking box.*

I certify that the information contained in this form is true, complete, and correct to the best of my knowledge.

Signature: Date: Tuesday, March 15, 2022

Name: Riley Kilburg Title: Executive Director

Organization: Center Forward

☒ *I am an officer of the above-named organization. Signify statement is true by checking box.*

Address: 1214A Ingleside Avenue, McLean, Virginia 22101

Email: riley@center-forward.org Telephone: 563-542-6821

Committee staff may contact the above-named individual if additional information is required.

If you have questions regarding your completion of this form, please contact the Committee on Ethics at 202-225-7103.

U.S. House of Representatives
COMMITTEE ON ETHICS

TRAVELER FORM

This form should be completed by House Members, officers, or employees seeking Committee approval of privately-sponsored travel or reimbursement for travel under House Rule 25, clause 5. The completed form should be submitted directly to the Committee by each invited House Member, officer, or employee, together with the completed and signed trip sponsor form(s) and any attachments. A copy of this form, minus this initial page, will be made available for public inspection. **This form and any attachments may be delivered to the Committee at 1015 Longworth or e-mailed to** travel.requests@mail.house.gov.

Your completed request must be submitted to the Committee no less than 30 days before your proposed departure date. Absent exceptional circumstances, permission will not be granted for requests received less than 30 days before the trip commences. You must receive explicit approval from the Committee before you depart on this trip.

Name of Traveler: Michelle Dorothy

NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001.

I certify that the information contained on both pages of this form is true, complete, and correct to the best of my knowledge.

Signature: Mich R

Name of Signatory (if other than traveler): _____

For Staff (name of employing Member or Committee): Rep Chrissy Houlahan

Office Address: 1218 Longworth HOB

Telephone Number: 202-225-4315

Email Address of Contact Person: Michelle.Dorothy@mail.house.gov

☐ Check this box if the sponsoring entity is a media outlet, the purpose of the trip is to make a media appearance sponsored by that entity, *and* these forms are being submitted to the Committee less than 30 days before the trip departure date.

NOTE: You must complete all of the contact information fields above, as Committee staff may need to contact you if additional information is required.

KEEP A COPY OF THIS FORM. Page 2 (but not this page) must be submitted to the Clerk as part of the post-travel disclosure required by House Rule 25. Travel Regulation § 404(d) also requires you to keep a copy of all request forms and supporting paperwork for three subsequent Congresses from the date of travel.

If there are any questions regarding this form, please contact the Committee on Ethics at 202-225-7103 or via e-mail: *travel.requests@mail.house.gov.*

U.S. House of Representatives
COMMITTEE ON ETHICS

TRAVELER FORM

1. Name of Traveler: Michelle Dorothy

2. Sponsor(s) who will be paying or providing in-kind support for the trip:
   Center Forward

3. City and State OR Foreign Country of Travel : Middleburg, VA

4. a. Date of Departure: March 11, 2022 Date of Return: March 13, 2022
   b. Yes ☐ No ■ Will you be extending the trip at your personal expense?
   If yes, list dates at personal expense: _____

5. a. Yes ☐ No ■ Will you be accompanied by a family member at the sponsor's expense? **If yes:**
   (1) Name of Accompanying Family Member: _____
   (2) Relationship to Traveler: ☐ Spouse ☐ Child ☐ Other (specify): _____
   (3) Yes ☐ No ☐ Accompanying Family Member is at least 18 years of age:

6. a. Yes ☐ No ■ Did the trip sponsor answer "Yes" to Question 8(c) on the *Primary Trip Sponsor Form* (i.e., travel is sponsored by an entity that employs a registered federal lobbyist or a foreign agent)?
   b. **If yes**, and you are requesting lodging for two nights, explain why the second night is warranted:

7. Yes ■ No ☐ *Primary Trip Sponsor Form* is attached, including agenda, invitee list, and any other attachments and Additional Sponsor Forms.

   NOTE: The agenda should show the traveler's individual schedule, including departure and arrival times and identify the specific events in which the traveler will be participating.

8. Explain why participation in the trip is connected to the traveler's individual official or representational duties. **Staff should include their job title and how the activities on the itinerary relate to their duties.**
   I am Rep Houlahan's chief of staff. In this role, I advise her on policy matters including energy and healthcare, two topics covered here. I am also responsible for helping her and the team build working relationships with Republicans and this is one of the few staff events that is bipartisan.

9. Yes ☐ No ■ Is the traveler aware of any registered federal lobbyists or foreign agents involved planning, organizing, requesting, or arranging the trip?

10. For staff travelers, to be completed by your employing Member:

ADVANCED AUTHORIZATION OF EMPLOYEE TRAVEL

I hereby authorize the individual named above, an employee of the U.S. House of Representatives who works under my direct supervision, to accept expenses for the trip described in this request. I have determined that the above-described travel is in connection with my employee's official duties and that acceptance of these expenses will not create the appearance that the employee is using public office for private gain.

Signature of Employing Member Chrissy Houlahan Date 2.9.22

U.S. House of Representatives
COMMITTEE ON ETHICS

10. ☒ Attached is a detailed agenda of the activities House invitees will be participating in during the travel (i.e., an hourly description of planned activities for trip invitees). *Indicate agenda is attached by checking box.*

11. ***Check only one of the following***:
    a. ☒ I represent that a registered federal lobbyist or foreign agent will not accompany House Members or employees on any segment of the trip. *Signify that the statement is true by checking box;* **OR**
    b. ☐ *Not Applicable.* Trip sponsor is a U.S. institution of higher education.

12. For ***each*** sponsor required to submit a sponsor form, describe the sponsor's interest in the subject matter of the trip ***and*** its role in organizing and/or conducting the trip:
    Please see attachment.

13. ***Answer parts a and b. Answer part c if necessary***:
    a. Mode of travel: Air ☐ Rail ☐ Bus ☐ Car ☒ Other ☐ (specify: _____)
    b. Class of travel: Coach ☐ Business ☐ First ☐ Charter ☐ Other ☒ (specify: car or mini bus)
    c. If travel will be first class, or by chartered or private aircraft, explain why such travel is warranted:

14. ☒ I represent that the expenditures related to local area travel during the trip will be unrelated to personal or recreational activities of the invitee(s). *Signify that the statement is true by checking the box.*

15. ***Check only one.*** I represent that either:
    a. ☒ The trip involves an event that is arranged or organized *without regard* to congressional participation and that meals provided to congressional participants are similar to those provided to or purchased by other event attendees; **OR**
    b. ☐ The trip involves events that are arranged specifically *with regard* to congressional participation.
    If "b" is checked:
    1) Detail the cost *per day* of meals (approximate cost may be provided):

    2) Provide the reason for selecting the location of the event or trip:

16. Name, nightly cost, and reasons for selecting each hotel or other lodging facility:
    Hotel Name: Salamander Resort & Spa City: Middleburg Cost Per Night: $250.00
    Reason(s) for Selecting: Ample meeting space with necessary A/V near Washington, D.C.
    Hotel Name: _____ City: _____ Cost Per Night: _____
    Reason(s) for Selecting: _____
    Hotel Name: _____ City: _____ Cost Per Night: _____
    Reason(s) for Selecting: _____

17. ☒ I represent that all expenses connected to the trip will be for actual costs incurred and not a per diem or lump sum payment. *Signify that the statement is true by checking the box.*

U.S. House of Representatives
COMMITTEE ON ETHICS

PRIMARY TRIP SPONSOR FORM

This form should be completed by private entities offering to provide travel or reimbursement for travel to House Members, officers, or employees under House Rule 25, clause 5. A completed copy of the form (and any attachments) should be provided to each invited House Member, officer, or employee, who will then forward it to the Committee together with a *Traveler Form* **at least 30 days before the start date of the trip**. The trip sponsor should *NOT* submit the form directly to the Committee. The Committee website (ethics.house.gov) provides detailed instructions for filling out the form.

NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001. Failure to comply with the Committee's Travel Regulations may also lead to the denial of permission to sponsor future trips.

1. Sponsor who will be paying for the trip:
   Center Forward
2. ☒ I represent that the trip will not be financed, in whole or in part, by a registered federal lobbyist or foreign agent. *Signify that the statement is true by checking box.*
3. ***Check only one.*** I represent that:
   a. ☒ The primary trip sponsor has not accepted from any other source, funds intended directly or indirectly to finance any aspect of the trip: **OR**
   b. ☐ The trip is arranged without regard to congressional participation and the primary trip sponsor has accepted funds only from entities that will receive a tangible benefit in exchange for those funds: **OR**
   c. ☐ The primary trip sponsor has accepted funds from other source(s) intended directly or indirectly to finance all or part of this trip and has enclosed disclosure forms from each of those entities.
   If "c" is checked, list the names of the additional sponsors:
4. Provide names and titles of **ALL** House Members *and* employees you are inviting. **For each House invitee, provide an explanation of why the individual was invited** (include additional pages if necessary):
   Please see attachment.
5. Yes ☒ No ☐ Is travel being offered to an accompanying family member of the House invitee(s)?
6. Date of departure: Friday, March 11, 2022 Date of return: Sunday, March 13, 2022
7. a. City of departure: Washington, D.C.
   b. Destination(s): Middleburg, VA
   c. City of return: Washington, D.C.
8. ***Check only one.*** I represent that:
   a. ☐ The sponsor of the trip is an institution of higher education within the meaning of section 101 of the Higher Education Act of 1965: **OR**
   b. ☒ The sponsor of the trip does not retain or employ a registered federal lobbyist or foreign agent: **OR**
   c. ☐ The sponsor employs or retains a registered federal lobbyist or foreign agent, but the trip is for attendance at a one-day event *and* lobbyist / foreign agent involvement in planning, organizing, requesting, or arranging the trip was *de minimis* under the Committee's travel regulations.
9. ***Check only one of the following***:
   a. ☒ I checked 8(a) or (b) above; **OR**
   b. ☐ I checked 8(c) above but am not offering any lodging; **OR**
   c. ☐ I checked 8(c) above and am offering lodging and meals for one night; **OR**
   d. ☐ I checked 8(c) above and am offering lodging and meals for two nights. If you checked this box, explain why the second night of lodging is warranted:

U.S. House of Representatives
COMMITTEE ON ETHICS

18. **Total Expenses for each Participant:**

☐ Actual Amounts ■ Good Faith Estimates	Total **Transportation** Expenses per Participant	Total **Lodging** Expenses per Participant	Total **Meal** Expenses per Participant
For each Member, Officer, or Employee	$60.00	$500.00	$250.00
For each Accompanying Family Member	$60.00	$0.00	$250.00

	Other Expenses (dollar amount per item)	Identify Specific Nature of "Other" Expenses (e.g., taxi, parking, registration fee, etc.)
For each Member, Officer, or Employee	$250.00	Waived registration fee
For each Accompanying Family Member	$0.00	

NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001.

19. ***Check only one:***
   a. ■ I certify that I am an officer of the organization listed below; **OR**
   b. ☐ *Not Applicable.* Trip sponsor is an individual or a U.S. institution of higher education.

20. I certify by my signature that
   a. I read and understand the Committee's Travel Regulations;
   b. I am not a registered federal lobbyist or registered foreign agent; and
   c. The information on this form is true, complete, and correct to the best of my knowledge.

Signature: C. Smith Kramer Date: January 24, 2022

Name: Cori Smith Kramer Title: Executive Director

Organization: Center Forward

Address: 1214A Ingleside Ave, McLean VA 22101

Email: cori@center-forward.org Telephone: 202-550-0888

INSTRUCTIONS

Complete the *Primary Trip Sponsor Form* and submit the agenda, invitation list, any attachments, and any *Additional Trip Sponsor Forms* directly to the Travelers.

Written approval from the Committee on Ethics is required before traveling on this trip. The Committee on Ethics will notify the House invitees directly and will not notify the trip sponsors.

Willful or knowing misrepresentation on this form may be subject to criminal prosecution under 18 U.S.C. § 1001. Signatures must comply with section 104(bb) of the Travel Regulations.

For questions, please contact the Committee on Ethics at:

1015 Longworth House Office Building
Washington, D.C. 20515

ethicscommittee@mail.house.gov | 202-225-7103
More information and forms available at **ethics.house.gov**

Theodore E. Deutch, Florida
Chairman
Jackie Walorski, Indiana
Ranking Member

Susan Wild, Pennsylvania
Dean Phillips, Minnesota
Veronica Escobar, Texas
Mondaire Jones, New York

Michael Guest, Mississippi
Dave Joyce, Ohio
John H. Rutherford, Florida
Kelly Armstrong, North Dakota

ONE HUNDRED SEVENTEENTH CONGRESS

U.S. House of Representatives

COMMITTEE ON ETHICS

Thomas A. Rust
Staff Director and Chief Counsel

David W. Arrojo
Counsel to the Chairman

Kelle A. Strickland
Counsel to the Ranking Member

1015 Longworth House Office Building
Washington, D.C. 20515–6328
Telephone: (202) 225–7103
Facsimile: (202) 225–7392

February 24, 2022

Ms. Michelle Dorothy
Office of the Honorable Chrissy Houlahan
1218 Longworth House Office Building
Washington, DC 20515

Dear Ms. Dorothy:

Pursuant to House Rule 25, clause 5(d)(2), the Committee on Ethics hereby approves your proposed trip to Middleburg, Virginia, scheduled for March 11 to 13, 2022, sponsored by Center Forward.

This approval represents the Committee's determination that the proposed trip complies with relevant House rules, federal laws, and Travel Regulations promulgated by the Committee. You should engage in your own assessment of the risks and implications of engaging in travel during the current COVID-19 pandemic.

You must complete an Employee Post-Travel Disclosure Form (which your employing Member must also sign) and file it, together with a Sponsor Post-Travel Disclosure Form completed by the trip sponsor, with the Clerk of the House within 15 days after your return from travel. As part of that filing, you are also required to attach a copy of this letter and both the Traveler and Primary Trip Sponsor Forms (including attachments) you previously submitted to the Committee in seeking pre-approval for this trip. If you are required to file an annual Financial Disclosure Statement, you must also report all travel expenses totaling more than $415 from a single source on the "Travel" schedule of your annual Financial Disclosure Statement covering this calendar year. Finally, Travel Regulation § 404(d) also requires you to keep a copy of all request forms and supporting information provided to the Committee for three subsequent Congresses from the date of travel.

If you have any further questions, please contact the Committee's Office of Advice and Education at extension 5-7103.

Sincerely,

Theodore E. Deutch
Chairman

Jackie Walorski
Ranking Member

TED/JW:adw

Private Sponsor Travel Certification Form: Supplemental				
4.				
First	**Last**	**Title**	**Affiliation**	**Reason**
Sally	Adams	Chief of Staff	Office of Representative Tom O'Halleran	As Chief of Staff to a member of the House Committee on Energy and Commerce, Ms. Adams will be able to discuss current energy and technology priorities.
Liz	Amster	Chief of Staff	Office of Representative Kathleen Rice	As the Chief of Staff to a member of the House Energy and Commerce Committee, Ms. Amster will be able to discuss current issues in health care policy.
Hillary	Beard	Chief of Staff	Office of Representative Terri Sewell	Ms. Beard will share her experiences as Chief of Staff to an active Congressional Black Caucus and House Committee on Ways and Means Member.
A. Brooke	Bennett	Chief of Staff	Office of Representative French Hill	As the Chief of Staff to a Member of the Financial Services Committee, Ms. Bennett can share her insights into current legislative efforts regarding issues concerning banking and antitrust policy.
Jenifer	Bradley	Chief of Staff	Office of Representative John Rutherford	As Chief of Staff to a member of the House Appropriations Committee, Ms. Bradley can speak to the current budget and fiscal priorities being considered in the committee.

Private Sponsor Travel Certification Form: Supplemental				
4.				
First	**Last**	**Title**	**Affiliation**	**Reason**
Larry	Calhoun	Chief of Staff	Office of Representative Kat Cammack	Mr. Calhoun will be able to address data privacy and national security concerns and policy as a Chief of Staff for a member that serves on the House Homeland Security Committee.
Steven	Carlson	Chief of Staff	Office of Representative Chris Pappas	As Chief of Staff to a member of the House Committee on Transportation and Infrastructure, Subcommittee on Water Resources and Management, Mr. Carlson can speak to the current energy resource management challenges facing the United States, and the solutions Congress can consider to address those challenges.
Ryan	Carney	Chief of Staff	Office of Representative Bryan Steil	Mr. Carney can speak to legislative priorities of a Member representing a district that spans rural, urban, and suburban areas and the need for a bipartisan approach in developing solutions to the challenges his constituents face.

Private Sponsor Travel Certification Form: Supplemental				
4.				
First	**Last**	**Title**	**Affiliation**	**Reason**
Chris	Crawford	Chief of Staff	Office of Representative Buddy Carter	As Chief of Staff to a member who serves on the House Committee on Energy and Commerce, Subcommittees on Health and on the House Select Committee on the Climate Crisis, Mr. Crawford will be able to speak to the current health care and energy policies being considered in Congress and in both Committees.
Tim	Del Monico	Chief of Staff	Office of Representative Raul Ruiz	As Chief of Staff to a member who serves on the House Committee on Energy and Commerce Mr. Del Monico will be able to speak to the current health care policies being considered in Congress and the Committee.
Patrick	Devney	Chief of Staff	Office of Representative Ann McLane Kuster	As the Chief of Staff for an active member of the Energy and Commerce Committee, Mr. Devney will be able to speak to the challenges of reaching bipartisan consensus on health care reform, energy, and technology.
Michelle	Dorothy	Chief of Staff	Office of Representative Chrissy Houlahan	As Chief of Staff for a member on the House Small Business Committee, Ms. Dorothy can speak to the small business policy priorities of the Committees and in Congress.

Private Sponsor Travel Certification Form: Supplemental				
4.				
First	**Last**	**Title**	**Affiliation**	**Reason**
Mark	Dreiling	Chief of Staff	Office of Representative Don Bacon	Mr. Dreiling serves as the Chief of Staff to a Republican member and will be able to speak to the legislative priorities of the House Agriculture and House Armed Services Committees.
Melissa	Kiedrowicz Ellison	Director of Outreach and Member Services	Committee on Ways and Means	As Director of Outreach and Member Services for the House Committee on Ways and Means, Ms. Ellison can share insights about health care and supply chain issues during the COVID-19 pandemic.
Jaryn	Emhof	Chief of Staff	Office of Representative Daniel Webster	As Chief of Staff for a member who serves on the House Committee on Natural Resources, Mr. Emhof will be able to discuss current climate and energy policies the committee is considering.
Alex	Eveland	Chief of Staff	Office of Representative Ron Kind	Mr. Eveland will share his insight as Chief of Staff to a senior House Ways and Means Member as the Conference discusses health care policies that the committee is considering.
Andy	Flick	Executive Director	New Democrat Coalition	As Executive Director of the New Democrat Coalition, Mr. Flick is actively engaged in efforts to advance bipartisan dialogue and pragmatic legislation.

Private Sponsor Travel Certification Form: Supplemental				
4.				
First	**Last**	**Title**	**Affiliation**	**Reason**
Cesar	Gonzalez	Chief of Staff	Office of Representative Mario Diaz-Balart	As Chief of Staff to the Ranking Member of the Appropriations Committee, Mr. Gonzalez can provide valuable insights about the current budget process and fiscal priorities.
Amanda	Hall	Legislative Director	Office of Representative David Valadao	As Chief of Staff to the Ranking Member of the Appropriations Committee, Subcommittee on Agriculture, Rural Development, Food and Drug Administration, and Related Agencies, Mr. Gonzalez can provide valuable insights about the current health care fiscal priorities in the Subcommittee.
Maeve	Healy	Chief of Staff	Office of Representative Grace Meng	As chief to a member of the House Committee on Appropriations, Ms. Healy can speak to efforts to support programs aimed at reducing costs for American consumers and overall fiscal responsibility.
Mark	Henson	Staff Director	Select Committee on Economic Disparity and Fairness in Growth	As the Staff Director for the Select Committee on Economic Disparity and Fairness in Growth, Mr. Henson can offer insights about Democrat's priorities related to workforce development, job creation, and economic growth.

Private Sponsor Travel Certification Form: Supplemental				
4.				
First	**Last**	**Title**	**Affiliation**	**Reason**
Bradley	Howard	Chief of Staff	Office of Representative Stephanie Murphy	As the Chief of Staff to a Member who is the co-chair of the Blue Dog Coalition, Mr. Howard can relay his experiences with moderate members, the importance of bipartisanship, and the legislative issues facing those members.
Chloe	Hunt	Chief of Staff	Office of Representative Sean Casten	As Chief of Staff to a member on the House Financial Services Committee and the Committee on Climate Crisis, Ms. Hunt will bring insight on issues related to environmental justice and plastics and other recycling infrastructure needs.
Paige	Hutchinson	Chief of Staff	Office of Representative Colin Allred	Ms. Hutchinson will be able to speak to transportation and infrastructure priorities from the perspective of a moderate member focused on finding common ground and pragmatic solutions.
David	Joyce	U.S. Representative	14th District of Ohio	As a member of the Appropriations Committee, Rep. Joyce will share his experience of working with Republicans and Democrats to pass appropriation bills to ensure the competitiveness of the U.S. economy and an environment to support innovation.

Private Sponsor Travel Certification Form: Supplemental				
4.				
First	**Last**	**Title**	**Affiliation**	**Reason**
Sarah	Kaplan Feinmann	Chief of Staff	Office of Representative Lizzie Fletcher	As Chief of Staff to a Member that serves on the House Committee on Energy and Commerce, and the Science, Space, and Technology Committee, Ms. Kaplan Feinmann can speak to current efforts to expand access to healthcare, shore up Americas energy and recycling infrastructure, and reduce costs for consumers.
Melissa	Kelly	Chief of Staff	Office of Representative Scott Franklin	Ms. Kelly serves as the Chief of Staff to a Republican member and will be able to speak to the legislative priorities of the House Armed Services Committees and issues related to data privacy and national security.
Micah	Ketchel	Chief of Staff	Office of Representative Michael Waltz	Mr. Ketchel brings perspective on a number of pressing issues including small business solutions, addressing climate and sustainability challenges, and working to reduce the pressures of inflation on consumers.
Sophie	Khanahmadi	Chief of Staff	Office of Representative Brett Guthrie	As Chief to a member of the House Committee on Energy and Commerce, Ms. Khanahmadi will add value and insight on the conversations to lower healthcare costs and expand access to Americans.

Private Sponsor Travel Certification Form: Supplemental				
4.				
First	**Last**	**Title**	**Affiliation**	**Reason**
Bonnie	Krenz	Chief of Staff	Office of Representative Abigail Spanberger	As Chief of Staff for a member on the House Committee on Foreign Affairs and Agriculture Committees, Ms. Krenz brings a wide array of insight to conversations on small business, data privacy, cannabis, health care, and more.
Andrew	LaVigne	Executive Director	Blue Dog Coalition	As Executive Director of the Blue Dog Coalition, Mr. LaVigne will speak to the group's legislative and policy priorities.
James	Leuschen	Senior Policy Advisor	Office of Majority Leader Steny Hoyer	Mr. Leuschen has extensive policy experience and can speak to antitrust and competition measures in the House, as well as provide insight into other legislative priorities.
Lane	Lofton	Chief of Staff	Office of Representative David Trone	Mr. Lofton will be able to share his experience as a Chief of Staff for a Member actively engaged in finding common ground to address solutions on critical issues facing veterans healthcare, small business, and prioritizing fixes in the federal government to streamline services.

Private Sponsor Travel Certification Form: Supplemental				
4.				
First	**Last**	**Title**	**Affiliation**	**Reason**
Bret	Manley	Chief of Staff	Office of Representative Rodney Davis	As Chief of Staff for the Ranking Member of the Committee on House Administration, Mr. Manley can relay his experiences with workforce and the dynamics of global markets in a district that spans suburban and rural communities.
Macey	Matthews	Chief of Staff	Office of Representative Jason Crow	As Chief of Staff for a member on the Small Business Committee, Ms. Matthews will be able to share the economic impact of COVID-19 on small business operations, workforce challenges, and new ways to help them grow in the district.
Patrick	Mocete	Chief of Staff	Office of Representative Young Kim	Mr. Mocete brings insight to the challenges small business owners have faced as a result of the COVID-19 pandemic and potential solutions as they work to recover and expand their operations.
Tim	Monahan	Staff Director	House Administration Committee	As Staff Director for the House Administration Committee, Mr. Monahan offers insight and familiarity with House protocol and shares interest in exploring ways to work together in Congress.

Private Sponsor Travel Certification Form: Supplemental				
4.				
First	**Last**	**Title**	**Affiliation**	**Reason**
Blake	Moore	U.S. Representative	1st Congressional District of Utah	As a member who is committed working together and who sits on the Committee on Natural Resources, Mr. Moore can bring to the table insight on climate and environmental solutions that could earn bipartisan support in Congress.
Tom	Moran	Chief of Staff	Office of Representative Maria Elvira Salazar	As Chief of Staff to a member that serves on the House Committee on Small Business, Mr. Moran can speak to issues such as workforce development, innovation, and taxation that affect small business owners.
Stephanie	Murphy	U.S. Representative	7th Congressional District of Florida	As a Member of the House Committee on Ways and Means and Co-Chair of the Blue Dog Coalition, Ms. Murphy can speak to the efforts to ensure a strong fiscal standing for the American economy and build strong, bipartisan relationships in Congress.
Andrew	Noh	Chief of Staff	Office of Representative Marilyn Strickland	As Chief of Staff to a Member that serves on the Committee on Transportation and Infrastructure, Mr. Noh will be able to speak to transportation priorities and related pay-fors from the perspective of an office focused on finding common ground and pragmatic solutions.

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4.				
First	**Last**	**Title**	**Affiliation**	**Reason**
Tom	O'Halleran	U.S. Representative	1st Congressional District of Arizona	As a Member of the House Committee on Energy and Commerce and Co-Chair of the Blue Dog Coalition, Mr. O'Halleran can speak to the efforts to ensure a strong and reliable healthcare infrastructure, particularly in very rural areas.
Jaclyn	O'Day	Executive Director	Problem Solvers Caucus	As the Executive Director of the Problem Solvers Caucus, Ms. O'Day will share the bipartisan policy and legislative priorities of Republicans and Democrats in the caucus.
Casey	O'Shea	Chief of Staff	Office of Representative Brad Schneider	As the Chief of Staff for a Member that serves on the Ways and Means Committee, Ms. O'Shea can speak to efforts on keeping America's economy competitive while ensure that we work to reduce our global carbon footprint.
Jed	Ober	Chief of Staff	Office of Representative Susan Wild	As Chief of Staff to a member on the House Committee on Education and Labor, Mr. Ober will add to the conversation around the impact of COVID-19 on the current job market and workforce training and development in America.

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Nancy	Peele	Chief of Staff	Office of Representative Sam Graves	Ms. Peele, serving as Chief of Staff to the Ranking Member of the House Committee on Transportation and Infrastructure can speak to the priorities of the ranking member as Congress works with the private sector and Biden Administration to provide oversight and implement the recently passed law.
Trevor	Reuschel	Chief of Staff	Office of Representative Cheri Bustos	As the Chief of Staff to an Appropriations Committee member, Mr. Reuschel will be able to speak to the ongoing budget process and fiscal priorities, as well as efforts to create jobs and bring new markets to rural areas.
Mitch	Rivard	Chief of Staff	Office of Representative Dan Kildee	As the Chief of Staff to the Chief Deputy Whip, Mr. Rivard can speak to the priorities of the Democratic party and the policy goals for the remainder of the 117th Congress.
Jamie	Robinette	Legislative Director	Office of Representative Ann Wagner	As the Executive Director of the Suburban Caucus, they will speak to the challenges suburban Americans face related to health care accessibility, affordable energy, and small business issues.

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Jean	Roehrenbeck	Chief of Staff	Office of Representative Mikie Sherrill	As the Chief of Staff to a member on the House Education and Labor Committee, Ms. Roehrenbeck will discuss the future of the job market and workforce challenges among small businesses as a result of the COVID-19 pandemic.
Tara	Rountree	Chief of Staff	Office of Representative Don McEachin	Ms. Rountree can provide important updates about the future of the environmental and climate change policy as Chief of Staff to a member on the House Committee on Energy and Commerce and the Select Committee on the Climate Crisis.
Laurie	Saroff	Chief of Staff	Office of Representative Lou Correa	As the Chief of Staff for Rep. Lou Correa, Ms. Saroff can speak to the priorities of the House Judiciary Committee related to antitrust concerns in the fields of national security and energy.
Jeremy	Tittle	Chief of Staff	Office of Representative Salud Carbajal	Mr. Tittle will be able to share his experience as a Chief of Staff for a Member focusing on issues specifically related to American antitrust, technology, and health care.
Rachel	Wagley	Chief of Staff	Office of Representative Blake Moore	Ms. Wagley can speak to the energy policy priorities and goals of the House Natural Resources Committee.

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Susan	Wild	U.S. Representative	7th Congressional District of Pennsylvania	As a Member of the House Committee on Education and Labor, Ms. Wild can speak to policies that will educate and train a strong workforce, in addition to policies that will reshape the future of work in the United States.
Yardena	Wolf	Chief of Staff	Office of Representative Eric Swalwell	As Chief of Staff to a member of the House Committee on the Judiciary, Ms. Wolf can speak to Democratic priorities about antitrust and competition.
Aisha	Woodward	Chief of Staff	Office of Representative Jared Golden	As Chief of Staff to a member on the House Committee on Small Business, Ms. Woodward will be able to speak to the challenges business owners face as a result of the COVID-19 pandemic.

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First	**Last**	**Title**	**Affiliation**	**Reason**

12. Sponsor's interest in the subject matter and role in organizing the trip:

Center Forward's Issues Conference is being convened to bring together pragmatic policy influencers from various industries, organizations, and the public sector to focus on common-sense solutions. Center Forward's organizational mission is to provide centrists the information they need to craft common-sense solutions and provide support in turning those ideas into results. Center Forward brings together Members of Congress, not-for profits, academic experts, trade associations, corporations, and unions to find common ground.

Center Forward is the sole organizer of the trip. Center Forward is planning the Conference and is responsible for the organization and execution of the event logistics as well as the programming content. Discussion topics will include antitrust and competition, and the effects of potential policy implications on American consumers in healthcare, energy, technology, national security etc., balancing competing legislative priorities including pandemic preparedness, plastic recycling infrastructure, data privacy, the future of cannabis, and small business issues, an examination of voter trends and their relationships with Members of Congress and the President specifically relating to top issues including top social issues and democracy and governance, and an outlook on leadership and the importance of finding ways to put aside partisan differences and work together to solve America's challenges. Participants are expected to include policymakers and advocate groups as well as business leaders, academic researchers, and a member of the press.

2022 Center Forward Issues Conference
Salamander Resort and Spa
Middleburg, Virginia — March 11-13, 2022
Conference Agenda

Friday, March 11, 2022

Casual Attire

3:00 pm - 5:00 pm*	Registration – The Hamilton Room of the Salamander
6:00 pm - 9:00 pm	Conference Welcome Dinner Lost Barrel Brewing 36138 John Mosby Highway, Middleburg, VA 20117 This evening is family-friendly and will be a buffet dinner. A shuttle will be running continuously from 6:00 pm - 9:00 pm between the Salamander Resort and Lost Barrel Brewing. Welcome Remarks – Building Consensus in a Polarized Congress Cori Kramer, Executive Director, Center Forward

**If you arrive after registration is closed, please join us at Lost Barrel Brewing. The registration desk will be open again at 8:00 am Saturday.*

Saturday, March 12, 2022

Conference Program – Middleburg Ballroom

Casual Attire

8:00 am - 9:00 am	Breakfast Buffet – Bluemont Room Registration Desk Re-Opens
9:00 am - 9:10 am	Welcome Remarks and Introduction, Cori Kramer, Executive Director, Center Forward
9:10 am - 9:45 am	Breakfast Remarks – *Working with Congress and the Private Sector to Implement the Bipartisan Infrastructure Law* *Hon. Mitch Landrieu, Special Assistant to the President for Infrastructure Coordination, The White House (Invited)*
9:45 am - 10:45 am	Panel Discussion — "Antitrust and Competition Implications for the American and Global Consumer" American innovation and ingenuity have led the world in creating cutting edge technologies and creating the economic engine that is the American economy. As the business landscape changes, Congress is forced to reckon with questions of antitrust, competition, acquisitions and mergers, China, and others. This panel will explore the impacts of Congress' decisions on consumers. Joined by special guests: - Jennifer Huddleston, Policy Counsel, NetChoice (panelist) - Hon. Maureen Ohlhausen, Partner and Section Chair - Antitrust & Competition Law, Baker Botts (panelist) - John Stanford, Executive Director, Incubate Coalition (panelist) - Ian Adams, Executive Director, International Center for Law & Economics (moderator)
10:45 am - 11:00 am	Break
11:00 am - 12:30 pm	Breakout Session — "Balancing Competing Legislative Priorities" Conference participants will work in small groups through facilitated dialogues to review competing legislative priorities and find bipartisan agreement on policies that achieve shared goals and help

Congress find consensus. In five separate breakouts, participants will consider health care, energy, cannabis, data privacy, and small business issues as they work together and weigh the public policy impact of their decisions. Facilitated by special guests:

- Marissa Padilla, Global Strategy Group, Health Care Breakout
- Dylan de Thomas, The Recycling Partnership, Energy Breakout
- Bo Bryant, U.S. Cannabis Council, Cannabis Breakout
- Andrew Freedman, Coalition for Cannabis Policy, Education, and Regulation, Cannabis Breakout
- Daniel Castro, Information Technology and Innovation Foundation, Data Privacy Breakout
- Rhett Buttle, Public Private Strategies, Small Business Breakout

12:30 pm - 1:30 pm Lunch — Middleburg Foyer

Lunch Remarks — "Lessons in Leadership and Shared Success"

Far too often the ideological extremes in the United States dominate public discourse and drown out the pragmatic voices working to find common ground, and little gain is to be had for those willing to work across the aisle. Lt. Gen. Vince Stewart (ret.) will share lessons in leadership, teamwork, and the responsibility of those in power to work together and overcome America's challenges.

Lt. Gen. Vince Stewart (ret.), Former Director, Defense Intelligence Agency

1:30 pm - 2:45 pm Panel Discussion — Constituents and the Issues: 2022 Legislative Outlook

As the 117th Congress is underway, Members of Congress and policy influencers will consider a number of issues facing us in 2022. COVID-19, inflation, healthcare, energy, economic growth and jobs, election security, and more. This panel will discuss voters' thoughts on these issues, their expectations for Congress, and the likelihood that these policy proposals become law. Joined by special guests:

- Joel Benenson, Democratic Pollster, Benenson Strategy Group
- *Hon. Steven Benjamin, Former Mayor, Columbia, South Carolina (Invited)*
- Gene Ulm, Republican Pollster, Public Opinion Strategies

- Moderated by Cori Kramer, Executive Director, Center Forward

2:45 pm - 3:00 pm Panel Closing Remarks, Cori Kramer, Executive Director, Center Forward

3:00 pm - 4:30 pm Moderate roundtable discussions – perspectives from House offices on the 2022 legislative session

4:30 pm - 6:00 pm Break

Conference Closing Reception and Dinner

Business Casual Attire

6:00 pm - 7:00 pm Reception – Middleburg Foyer

7:00 pm - 8:30 pm Dinner – Middleburg Ballroom

2022: The Legislative Implications of a Reshaping Congress and White House

Amy Walter, Publisher and Editor-In-Chief, The Cook Political Report

Closing Remarks, Cori Kramer, Executive Director, Center Forward

8:30 pm - 12:00 am Harriman's fire pit is reserved exclusively for the use of Center Forward attendees

Sunday, March 13, 2022

Casual Attire

8:00 am - 10:00 am Breakfast Buffet – Middleburg Foyer

Hotel Check Out is 11:00 am