Original Amendment EMPLOYEE POST-TRAVEL DISCLOSURE FORM

This form is for disclosing the receipt of travel expenses from private sources for travel taken in connection with official duties. This form does not eliminate the need to report privately-funded travel on the annual Financial Disclosure Statements of those employees required to file them. In accordance with House Rule 25, clause 5, you must complete this form and file it with the Clerk of the House, by email at gifttravelreports@mail.house.gov, within 15 days after travel is completed. Please do not file this form with the Committee on Ethics.

NO	TE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001.
1.	Name of Traveler: Carlos T. Martinez
2.	a. Name of Accompanying Relative:
	b. Relationship to Traveler: Spouse Child Other (specify):
3	a. Dates: Departure: 4/28/22 Return: 4/30/22
	b. Dates at Personal Expense, if any: N/A OR None
4.	Departure City: Washington, DC Destination: Denver, Colorado Return City: Phoenix, AZ
5.	Sponsor(s), Who Paid for the Trip: Latinos In Heritage Conservation
6.	Describe Meetings and Events Attended:
	1. Innovative Strategies to preserve Denver: 9-10:15AM 2. Keynote Preparation/Practice Session 10:30AM-11:30AM 3. Keynote Address and Luncheon 11:30PM-2PM 4. Democratizing and Documenting Latinx history 2-3PM 5. Protecting Intangible Heritage Culture/Heritage 3:15PM-4:15PM
7.	Attached to this form are <i>each</i> of the following, <i>signify that each item is attached by checking the corresponding box</i> :
	a. a completed Sponsor Post-Travel Disclosure Form;
	b. the <i>Primary Trip Sponsor Form</i> completed by the trip sponsor <i>prior</i> to the trip, <i>including all</i> attachments <i>and</i> the <i>Additional Sponsor Form(s)</i> ;
	c. page 2 of the completed <i>Traveler Form</i> submitted by the employee; <i>and</i>
	d. the letter from the Committee on Ethics approving my participation on this trip.
8.	a. I represent that I participated in each of the activities reflected in the attached sponsor's agenda. Signify statement is true by checking the box.
	b. If not, explain:
I ce	ertify that the information contained on this form is true, complete, and correct to the best of my knowledge.
Sig	nature of Traveler: Date: 5/20/22
Dis	athorized this travel in advance. I have determined that all of the expenses listed on the attached <i>Sponsor Post-Travel sclosure Form</i> were necessary and that the travel was in connection with the employee's official duties and would not atte the appearance that the employee is using public office for private gain.
Na	me of Supervising Member: Taul M. Figure Date: 5/20/22
Sig	nature of Supervising Member:
	sion date 3/2021 by Committee on Ethics
	V a para distribution of the control

SPONSOR POST-TRAVEL DISCLOSURE FORM

Original Timenamen	Original		Amendmen
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This form must be completed by an officer of any organization that served as the primary trip sponsor in providing travel expenses or reimbursement for travel expenses to House Members, officers, or employees under House Rule 25, clause 5. A completed copy of the form must be provided to each House Member, officer, or employee who participated on the trip within ten days of their return. You must answer all questions, and check all boxes, on this form for your submission to comply with House rules and the Committee's travel regulations. Failure to comply with this requirement may result in the denial of future requests to sponsor trips and/or subject the current traveler to disciplinary action or a requirement to repay the trip expenses.

NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001.

- Sponsor(s) who paid for the trip: <u>Latinos in Heritage Conservation</u>
 Travel Destination(s): <u>Washington D.C. to Denver, CO; Denver, CO to Tucson, AZ</u>
 Date of Departure: <u>April 28, 2022</u> <u>Date of Return: April 30, 2022</u>
- 4. Name(s) of Traveler(s): Rep. Raúl M. Grijalva (AZ-03); and Carlos Martinez, Senior Executive Assistant *Note:* You may list more than one traveler on a form only if *all* information is *identical* for each person listed.
- 5. Actual amount of expenses paid on behalf of, or reimbursed to, each individual named in Question 4:

	Total Transportation Expenses	Total Lodging Expenses	Total Meal Expenses	Total Other Expenses (dollar amount per item and description)
Traveler	\$767.93	\$277.98	\$97.78	N/A
Accompanying Family Member				

6. All expenses connected to the trip were for actual costs incurred and not a *per diem* or lump sum payment. *Signify statement is true by checking box.*

I certify that the information contained in this form is true, complete, and correct to the best of my knowledge.

Signature: Sehila Casper	Digitally signed by Sehila Casper Date: 2022.05.16 13:44:53 -05'00'	Date: <u>05/16/2022</u>					
Name: Sehila Mota Casper		Title: Executive Director & Congreso Chair					
Organization: Latinos in Heritage Conservation							
I am an officer of the above-named	organization. Signify statement is tru	ue by checking box.					
Address: 5349 S Gila Ave. Tucson, AZ	85746 Email: s	ehilamota@hotmail.com					
Email:	To	elephone: <u>(972) 762-5988</u>					

Committee staff may contact the above-named individual if additional information is required.

If you have questions regarding your completion of this form, please contact the Committee on Ethics at 202-225-7103.

TRAVELER FORM

1.	Name of Traveler: Carlos T. Martinez
2.	Sponsor(s) who will be paying or providing in-kind support for the trip: Latinos in Heritage Conservation
3.	City and State OR Foreign Country of Travel: Denver, Colorado
	a. Date of Departure: Thursday, April 28th Date of Return: Saturday, April 30th
	b. Yes No Will you be extending the trip at your personal expense?
	If yes, list dates at personal expense:
5.	a. Yes No Will you be accompanied by a family member at the sponsor's expense? If yes:
	(1) Name of Accompanying Family Member:
	(2) Relationship to Traveler: Spouse Child Other (specify):
	(3) Yes No Accompanying Family Member is at least 18 years of age:
6.	a. Yes No Did the trip sponsor answer "Yes" to Question 8(c) on the <i>Primary Trip Sponsor Form</i> (i.e., travel is sponsored by an entity that employs a registered federal lobbyist or a foreign agent)?
	b. If yes, and you are requesting lodging for two nights, explain why the second night is warranted:
7.	Yes No Primary Trip Sponsor Form is attached, including agenda, invitee list, and any other attachments and Additional Sponsor Forms.
	NOTE: The agenda should show the traveler's individual schedule, including departure and arrival times and identify the specific events in which the traveler will be participating.
8.	Explain why participation in the trip is connected to the traveler's individual official or representational duties. Staff should include their job title and how the activities on the itinerary relate to their duties. Job Title: Senior Executive Assistant As Senior Executive Assistant, I will be assisting in the logistics and coordination of the schedule for the Congressman. Additionally, since the Congressman will be Keynote Speaker, I will also be tasked with preparation
	of remarks and overall day of coordination for the event.
9.	Yes No Is the traveler aware of any registered federal lobbyists or foreign agents involved planning, organizing, requesting, or arranging the trip?
10.	For staff travelers, to be completed by your employing Member:
	ADVANCED AUTHORIZATION OF EMPLOYEE TRAVEL
di: tra	ereby authorize the individual named above, an employee of the U.S. House of Representatives who works under my rect supervision, to accept expenses for the trip described in this request. I have determined that the above-described well is in connection with my employee's official duties and that acceptance of these expenses will not create the pearance that the employee is using public office for private gain.
Się	nature of Employing Member Date 03/25/2022

PRIMARY TRIP SPONSOR FORM

This form should be completed by private entities offering to provide travel or reimbursement for travel to House Members, officers, or employees under House Rule 25, clause 5. A completed copy of the form (and any attachments) should be provided to each invited House Member, officer, or employee, who will then forward it to the Committee together with a *Traveler Form* at least 30 days before the start date of the trip. The trip sponsor should *NOT* submit the form directly to the Committee. The Committee website (ethics.house.gov) provides detailed instructions for filling out the form.

NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001. Failure to comply with the Committee's Travel Regulations may also lead to the denial of permission to sponsor future trips.

Fai	ilure to comply with the Committee's Travel Regulations may also lead to the denial of permission to sponsor future trips.
1.	1 1 7 0 1
	Latinos in Heritage Conservation
2.	I represent that the trip will not be financed, in whole or in part, by a registered federal lobbyist or foreign agent <i>Signify that the statement is true by checking box.</i>
3.	Check only one. I represent that:
	a. The primary trip sponsor has not accepted from any other source, funds intended directly or indirectly to finance any aspect of the trip: OR
	b. The trip is arranged without regard to congressional participation and the primary trip sponsor has accepted funds only from entities that will receive a tangible benefit in exchange for those funds: OR
	c. The primary trip sponsor has accepted funds from other source(s) intended directly or indirectly to finance all or part of this trip and has enclosed disclosure forms from each of those entities.
	If "c" is checked, list the names of the additional sponsors:
4.	Provide names and titles of ALL House Members <i>and</i> employees you are inviting. For each House invitee, provide an explanation of why the individual was invited (include additional pages if necessary):
	Rep. Raúl M. Grijalva (AZ-03); and Carlos Martinez, Senior Executive Assistant
5.	Yes No Is travel being offered to an accompanying family member of the House invitee(s)?
6.	Date of departure: April 28, 2022 Date of return: April 30, 2022
7.	a. City of departure: Washington, DC
	b. Destination(s): Denver, CO
	c. City of return: Tucson, AZ
8.	Check only one. I represent that:
	a. The sponsor of the trip is an institution of higher education within the meaning of section 101 of the Higher Education Act of 1965: OR
	b. The sponsor of the trip does not retain or employ a registered federal lobbyist or foreign agent: OR
	c. The sponsor employs or retains a registered federal lobbyist or foreign agent, but the trip is for attendance at a one-day event <i>and</i> lobbyist / foreign agent involvement in planning, organizing, requesting, or arranging the trip was <i>de minimis</i> under the Committee's travel regulations.
9.	Check only one of the following:
	a. I checked 8(a) or (b) above; OR
	b. I checked 8(c) above but am not offering any lodging; OR
	c. I checked 8(c) above and am offering lodging and meals for one night; OR
	d. I checked 8(c) above and am offering lodging and meals for two nights. If you checked this box, explain why the second night of lodging is warranted:

10.	Attached is a detailed agenda of the activities hourly description of planned activities for trip	1 1					
11.	Check only one of the following:						
	a. I represent that a registered federal lobbyis on any segment of the trip. <i>Signify that the staten</i>		ny House Members or employees				
	b. Not Applicable. Trip sponsor is a U.S. instit	ution of higher education.					
12.	For <i>each</i> sponsor required to submit a sponsor for trip <i>and</i> its role in organizing and/or conducting	-	in the subject matter of the				
	See attached						
13.	Answer parts a and b. Answer part c if necessary a. Mode of travel: Air Rail Bus	y : Car Other (specify:)				
	b. Class of travel: Coach Business Fi	: :	pecify:)				
	c. If travel will be first class, or by chartered or p	rivate aircraft, explain why such tra	avel is warranted:				
	■ I represent that the expenditures related to lor recreational activities of the invitee(s). Signify to Check only one. I represent that either: a. ■ The trip involves an event that is arranged meals provided to congressional participants at event attendees; OR b. ■ The trip involves events that are arranged so	that the statement is true by checking or organized without regard to concressimilar to those provided to or p	gressional participation and that purchased by other				
	If "b" is checked:						
	1) Detail the cost <i>per day</i> of meals (approximate cost may be provided):						
	2) Provide the reason for selecting the location	n of the event or trip:					
16.	Name, nightly cost, and reasons for selecting eac Hotel Name: Element Hotel by Marriott		C (D)7:1/ \$11/1 + tay				
	Reason(s) for Selecting: Host conference hotel		Cost Per Night: \$114 + tax				
	Hotel Name:						
	Reason(s) for Selecting:						
	Hotel Name:						
	Reason(s) for Selecting:						
17.	I represent that all expenses connected to the	trip will be for actual costs incurre	ed and not a per diem or lump sum				

payment. Signify that the statement is true by checking the box.

18. Total Expenses for each Participant:

Actual Amounts Good Faith Estimates	Total Transportation Expenses per Participant	Total Lodging Expenses per Participant	Total Meal Expenses per Participant	
For each Member, Officer, or Employee	\$600	\$228 + tax	\$125	
For each Accompanying Family Member				

	Other Expenses (dollar amount per item)	Identify Specific Nature of "Other" Expenses (e.g., taxi, parking, registration fee, etc.)
For each Member, Officer, or Employee		
For each Accompanying Family Member		

NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001.

19. Check only one:

a.	П	I	certify	that I	am an	officer	of the	organization	listed	below;	OR
ш.		↑	001 111	tiiut i	wiii wii	OIIICCI	or the	organization	11000	001011,	U 1.

b. Not Applicable. Trip sponsor is an individual or a U.S. institution of higher education.

20. I certify by my signature that

- a. I read and understand the Committee's Travel Regulations;
- b. I am not a registered federal lobbyist or registered foreign agent; and
- c. The information on this form is true, complete, and correct to the best of my knowledge.

Signature: Sehila Mota Casper Digitally signed by Sehila Mota Ca	
Name: Sehila Mota Casper	Title:
Organization: Latinos in Heritage Conservation	
Address: 5349 S Gila Ave. Tucson, AZ 85746	
Email: sehilamota@hotmail.com	Telephone: (972) 762-5988

INSTRUCTIONS

Complete the *Primary Trip Sponsor Form* and submit the agenda, invitation list, any attachments, and any *Additional Trip Sponsor Forms* directly to the Travelers.

Written approval from the Committee on Ethics is required before traveling on this trip. The Committee on Ethics will notify the House invitees directly and will not notify the trip sponsors.

Willful or knowing misrepresentation on this form may be subject to criminal prosecution under 18 U.S.C. § 1001. Signatures must comply with section 104(bb) of the Travel Regulations.

For questions, please contact the Committee on Ethics at:

ADDITIONAL TRIP SPONSOR FORM

This form should be completed by an organization that provides funds, services, or in-kind assistance to another entity to underwrite, in whole or in part, a trip or an event, meal, or activity that will occur during a trip, or a necessary expense that will be incurred during a trip, with express or implicit knowledge or understanding that one or more House Members or employees may participate in or attend that trip or event, or otherwise may be beneficiaries of the gift or donation. Provide a copy of your completed form to the primary sponsor of the trip.

NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001. Failure to comply with the Committee's Travel Regulations may also lead to the denial of permission to sponsor future trips.

1.	Name of Primary Trip Sponsor: Latinos in Heritage Conservation							
2.	Name of your organization: History Colorado							
3.	Yes No Is your organization designated a § 501(c)(3) charitable or	ganizatio	on by the Internal Revenue Service?					
4.	Yes No Does your organization receive funding from any foreign government or multinational organization?							
5.	Check one. I certify that my organization:							
	a. Has provided a grant, gift, or donation to the above-named Primary review of its grant, gift, or donation to ensure that the funds are spegift, or donation. OR							
	b. Has had a direct role in the organizing, planning, or conducting of a	trip to						
	Destination: on Date:							
	that is being organized or arranged by the above-named Primary Tr							
	c. Has provided in-kind support to the above-named Primary Trip Sport meeting space and set-up, and paying for expenses related to this tri							
6.	Check only one:	heck only one:						
	a. My organization does not employ or retain a registered federal lobbyist or foreign agent OR							
	b. My organization employs a registered federal lobbyist or foreign age organizing, or arranging the trip was <i>de minimis</i> under the travel re							
7.	I certify by my signature that							
	a. I read and understand the Committee's Travel Regulations;							
	b. I am not a registered federal lobbyist or registered foreign agent;c. I am an officer of this organization and am duly authorized to sign this	form: an	d					
	d. The information on this form is true, complete, and correct to the best of							
٥٠	gnature: Luis Colon Digitally signed by Luis Colon Date: 2022.03.29 15:44:15 -06'00'	D.	03/29/2022					
518	pature: Date: 2022.03.29 15:44:15 -06'00'							
Na	Luis A. Colon	_ Title:	Chief Administrative Officer					
Or	ganization: History Colorado							
Ad	Idress: 1200 N. Broadway, Denver CO 80203							
En	_{nail:} luis.colon@state.co.us _{Tel}	ephone.	(303) 866-3298					

Theodore E. Deutch, Florida *Chairman* Jackie Walorski, Indiana *Ranking Member*

Susan Wild, Pennsylvania Dean Phillips, Minnesota Veronica Escobar, Texas Mondaire Jones, New York

Michael Guest, Mississippi Dave Joyce, Ohio John H. Rutherford, Florida Kelly Armstrong, North Dakota



U.S. House of Representatives

COMMITTEE ON ETHICS

Thomas A. Rust Staff Director and Chief Counsel

> David W. Arrojo Counsel to the Chairman

Kelle A. Strickland
Counsel to the Ranking Member

1015 Longworth House Office Building Washington, D.C. 20515–6328 Telephone: (202) 225–7103 Facsimile: (202) 225–7392

April 26, 2022

Mr. Carlos Martinez Office of the Honorable Raúl Grijalva 1511 Longworth House Office Building Washington, DC 20515

Dear Mr. Martinez:

Pursuant to House Rule 25, clause 5(d)(2), the Committee on Ethics hereby approves your proposed trip to Denver, Colorado, scheduled for April 28 to 30, 2022, sponsored by Latinos in Heritage Conservation.

This approval represents the Committee's determination that the proposed trip complies with relevant House rules, federal laws, and Travel Regulations promulgated by the Committee. You should engage in your own assessment of the risks and implications of engaging in travel during the current COVID-19 pandemic.

You must complete an Employee Post-Travel Disclosure Form (which your employing Member must also sign) and file it, together with a Sponsor Post-Travel Disclosure Form completed by the trip sponsor, with the Clerk of the House within 15 days after your return from travel. As part of that filing, you are also required to attach a copy of this letter and both the Traveler and Primary Trip Sponsor Forms (including attachments) you previously submitted to the Committee in seeking pre-approval for this trip. If you are required to file an annual Financial Disclosure Statement, you must also report all travel expenses totaling more than \$415 from a single source on the "Travel" schedule of your annual Financial Disclosure Statement covering this calendar year. Finally, Travel Regulation § 404(d) also requires you to keep a copy of all request forms and supporting information provided to the Committee for three subsequent Congresses from the date of travel.

If you have any further questions, please contact the Committee's Office of Advice and Education at extension 5-7103.

Sincerely,

Theodore E. Deutch Chairman

Jackie Walorski Ranking Member

TED/JW:kjf



April 25, 2022

Transmitted via email

U.S. House of Representatives Committee on Ethics

RE: Trip Sponsor For Rep. Raúl M. Grijalva (AZ-03) – Revised Itinerary

Question 10: Congressman Grijalva will be Congreso's keynote speaker on Friday, April 30th. He is invited to give a talk to join our educational conference, Congreso 2022, address our attendees, and eat lunch with us. Details of his engagement are:

Thursday, April 28, 2022

Arrive to host city, Denver, CO

Friday, April 29, 2022

9:00AM-10:15AM: Innovative Strategies to Preserve Denver Latino/a Heritage (1.25 Hours)

SPEAKERS:

Annie Levinsky, Historic Denver Lucha Martinez de Luna, Chican@ Murals of Colorado Project Jenny Buddenborg, City of Denver

10:30AM-11:30AM: Keynote Address Preparation and Practice Session (1 Hour)

11:30AM-2:00PM: Conversation with the Honorable Raúl Grijalva, U.S. House of Representatives (D-AZ-03) and Chair of the House Natural Resources Committee (Keynote Address and Luncheon) **(2.5 Hours)**

Facilitator: Betty Villegas Introduction: Sara C. Bronin

2:00PM-3:00PM: Democratizing and Documenting Latinx Heritage (1 Hour)

SPEAKERS:

Moira Nadal, Former LHC Co-Chair Laura Dominguez, Latinos in Heritage Conservation Mika Selly, Archivist Tamil Maldonado, Raíces Brewery

3:15PM-4:15PM: Protecting Intangible Cultural Heritage (1 Hour)

SPEAKERS:

Josephine S. Talamantez, Chicano Park, Barrio Logan, San Diego, CA

Dr. David (Dabi) García, Cultural Anthropologist, Musician, New Mexico Acequia Association

Dr. Maribel Alvarez, University of Arizona



Hon. Gabrielle Aragón, former City Councilwoman, San Luis, CO

Question 12: Founded in 2014, Latinos in Heritage Conservation (LHC) is a non-profit and the leading organization for the preservation of Latina/o places, stories, and cultural heritage in the United States. The goal of our biennial conference, Congreso 2022 is to elevate and educate our audience on significant and lesser-known Latinx heritage sites, historic preservation work, and organizations throughout the Intermountain Region.

We invite the Congressman as a representative and individual from the Intermountain Region, as a historic preservationist, and Chair of the House Natural Resources Committee. For his visit, he will address the audience on Friday, April 30, 2022, on his life experience living in Arizona and his work in heritage conservation, through his life, and as the House Natural Resources Committee Chair. Additionally, Senior Executive Assistant, Carlos Martinez will accompany the Representative to assist with scheduled events, keynote presentation, and remarks.

About Congreso 2022: Region, Rights, and Resources in the Intermountain Region

In partnership with Historic Denver Inc, LHC will host Congreso 2022 in Denver, Colorado, April 28-30, 2022, at the History Colorado Center. Guided by the belief that historic preservation should be accessible, more inclusive, and reflective of her people, Congreso 2022 will center the Intermountain Region, explore multiple perspectives, and ignite the next wave of Latinx heritage practitioners.

This event will bring together stakeholders working to save heritage sites throughout the Intermountain Region. They will participate as panel speakers, engage in networking events, and actively learn about historic preservation and best practices to build their toolbox. Consonant with our meeting location, the geographical focus of LHC's fourth national biennial conference is the Intermountain Region, an area characterized by a range of geographies and ecological zones and diverse cultures, histories, and traditions. The name of our gathering recalls El Congreso de Pueblos de Habla Española, the coalition of civil rights and labor rights organizations that Luisa Moreno first convened in Los Angeles in 1938. In the same spirit, we remember the Crusade for Justice founded by Rodolfo "Corky" Gonzales and other activists in 1966 and the National Chicano Youth Liberation Conferences hosted in Denver. Today, as we remain mindful of the fundamental rights we must continue to defend, we also seek to honor and protect the varied and complex historical, cultural, and natural resources we share, in this region and beyond - our stories, art, music, foodways, neighborhoods, waterways, clean air, public lands, and enduring landscapes.

Our constituency is a diverse network of intergenerational advocates who work to conserve Latinx sites and living cultures in the fabric of American society. This landmark gathering brings together over 200 national thought leaders, preservationists, scholars, students, historic site staff, and community advocates to discuss the value and future of Latinx heritage conservation in the United States. Previous events took place in Tucson in 2015, Houston in 2016, and Providence in 2018. Building on these successes, Congreso 2022 offers three days of content explicitly focused on Latinx preservation heritage





Please do not hesitate to reach out to me should you have any questions. My cell phone number is 972.762.5988 and email, sehilamota@hotmail.com.

Sincerely,

Sehila Mota Casper

Latinos in Heritage Conservation Board Member & Congreso Chair

Schila Mota Casper



April 25, 2022

Transmitted via email

U.S. House of Representatives Committee on Ethics

RE: Trip Sponsor For Rep. Raúl M. Grijalva (AZ-03) – Revised Itinerary

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Dr. Maribel Alvarez, University of Arizona



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Please do not hesitate to reach out to me should you have any questions. My cell phone number is 972.762.5988 and email, sehilamota@hotmail.com.

Sincerely,

Sehila Mota Casper

Latinos in Heritage Conservation Board Member & Congreso Chair

Schila Mota Casper