



U.S. House of Representatives COMMITTEE ON ETHICS

EMPLOYEE POST-TRAVEL DISCLOSURE FORM Original Amendment

This form is for disclosing the receipt of travel expenses from private sources for travel taken in connection with official duties. This form does not eliminate the need to report privately-funded travel on the annual *Financial Disclosure Statements* of those employees required to file them. In accordance with House Rule 25, clause 5, **you must complete this form and file it with the Clerk of the House, by email at gifttravelreports@mail.house.gov, within 15 days after travel is completed.** Please **do not** file this form with the Committee on Ethics.

NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001.

1. Name of Traveler: Jennifer Epperson
2. a. Name of Accompanying Relative: _____ **OR** None
 b. Relationship to Traveler: Spouse Child Other (specify): _____
3. a. Dates: Departure: May 4 Return: May 6
 b. Dates at Personal Expense, if any: _____ **OR** None
4. Departure City: Washington, DC Destination: Austin, TX Return City: Washington, DC
5. Sponsor(s), Who Paid for the Trip: Global Women's Innovation Network (GlobalWIN)
6. Describe Meetings and Events Attended:
 Met with female leaders in a variety of roles at technology and innovation companies in Austin, including Oracle, Dell, Argo AI, and Tesla. Had dinner with a founder of The 19th and also met with Austin Mayor Steve Adler.
7. Attached to this form are **each** of the following, *signify that each item is attached by checking the corresponding box:*
 - a. a completed *Sponsor Post-Travel Disclosure Form*;
 - b. the *Primary Trip Sponsor Form* completed by the trip sponsor **prior** to the trip, **including all** attachments **and** the *Additional Sponsor Form(s)*;
 - c. page 2 of the completed *Traveler Form* submitted by the employee; **and**
 - d. the letter from the Committee on Ethics approving my participation on this trip.
8. a. I represent that I participated in each of the activities reflected in the attached sponsor's agenda.
Signify statement is true by checking the box.
 b. If not, explain:

LEGISLATIVE RESOURCE CENTER
2022 MAY 16 PM 2:46
OFFICE OF THE CLERK
U.S. HOUSE OF REPRESENTATIVES

I certify that the information contained on this form is true, complete, and correct to the best of my knowledge.

Signature of Traveler: Date: 5/16/22

I authorized this travel in advance. I have determined that all of the expenses listed on the attached *Sponsor Post-Travel Disclosure Form* were necessary and that the travel was in connection with the employee's official duties and would not create the appearance that the employee is using public office for private gain.

Name of Supervising Member: Frank Pallone Jr. Date: 5/17/22

Signature of Supervising Member:



U.S. House of Representatives

COMMITTEE ON ETHICS

SPONSOR POST-TRAVEL DISCLOSURE FORM

Original Amendment

This form must be completed by an officer of any organization that served as the primary trip sponsor in providing travel expenses or reimbursement for travel expenses to House Members, officers, or employees under House Rule 25, clause 5. **A completed copy of the form must be provided to each House Member, officer, or employee who participated on the trip within ten days of their return.** You must answer all questions, and check all boxes, on this form for your submission to comply with House rules and the Committee's travel regulations. Failure to comply with this requirement may result in the denial of future requests to sponsor trips and/or subject the current traveler to disciplinary action or a requirement to repay the trip expenses.

NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001.

- Sponsor(s) who paid for the trip: Global Women's Innovation Network (GlobalWIN)
- Travel Destination(s): Austin, Texas
- Date of Departure: Wednesday, May 4, 2022 Date of Return: Friday, May 6, 2022
- Name(s) of Traveler(s): Mariah Carray, Anne DeCesaro, Jennifer Epperson, Cate Johnson, Whitley O'Neal, Mary Werden
Note: You may list more than one traveler on a form only if all information is identical for each person listed.
- Actual amount of expenses paid on behalf of, or reimbursed to, each individual named in Question 4:

	Total Transportation Expenses	Total Lodging Expenses	Total Meal Expenses	Total Other Expenses (dollar amount per item and description)
Traveler	\$656.90 air travel- \$449.90 ground-\$207.00	\$334.00	\$169.32	
Accompanying Family Member				

- All expenses connected to the trip were for actual costs incurred and not a *per diem* or lump sum payment. Signify statement is true by checking box.

I certify that the information contained in this form is true, complete, and correct to the best of my knowledge.

Signature: Date: 05/09/2022

Name: Helen Milby Title: Executive Director

Organization: Global Women's Innovation

I am an officer of the above-named organization. Signify statement is true by checking box.

Address: 233 Pennsylvania Avenue, SE Washington, DC 20003 andrea@mietusevents.com

Email: andrea@mietusevents.com Telephone: (301) 518-6336

Committee staff may contact the above-named individual if additional information is required.

If you have questions regarding your completion of this form, please contact the Committee on Ethics at 202-225-7103.



U.S. House of Representatives

COMMITTEE ON ETHICS

PRIMARY TRIP SPONSOR FORM

This form should be completed by private entities offering to provide travel or reimbursement for travel to House Members, officers, or employees under House Rule 25, clause 5. A completed copy of the form (and any attachments) should be provided to each invited House Member, officer, or employee, who will then forward it to the Committee together with a *Traveler Form* **at least 30 days before the start date of the trip**. The trip sponsor should *NOT* submit the form directly to the Committee. The Committee website (ethics.house.gov) provides detailed instructions for filling out the form.

NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001. Failure to comply with the Committee's Travel Regulations may also lead to the denial of permission to sponsor future trips.

1. Sponsor who will be paying for the trip:
Global Women's Innovation Network (GlobalWIN)
2. I represent that the trip will not be financed, in whole or in part, by a registered federal lobbyist or foreign agent. Signify that the statement is true by checking box.
3. **Check only one.** I represent that:
 - a. The primary trip sponsor has not accepted from any other source, funds intended directly or indirectly to finance any aspect of the trip: **OR**
 - b. The trip is arranged without regard to congressional participation and the primary trip sponsor has accepted funds only from entities that will receive a tangible benefit in exchange for those funds: **OR**
 - c. The primary trip sponsor has accepted funds from other source(s) intended directly or indirectly to finance all or part of this trip and has enclosed disclosure forms from each of those entities.
If "c" is checked, list the names of the additional sponsors:
4. Provide names and titles of **ALL** House Members *and* employees you are inviting. **For each House invitee, provide an explanation of why the individual was invited** (include additional pages if necessary):
See attached
5. Yes No Is travel being offered to an accompanying family member of the House invitee(s)?
6. Date of departure: Wednesday, May 4, 2022 Date of return: Friday, May 6, 2022
7. a. City of departure: Washington, DC (Reagan National Airport-DCA)
b. Destination(s): Austin-Bergstrom International Airport
c. City of return: Washington, DC (Reagan National Airport-DCA)
8. **Check only one.** I represent that:
 - a. The sponsor of the trip is an institution of higher education within the meaning of section 101 of the Higher Education Act of 1965: **OR**
 - b. The sponsor of the trip does not retain or employ a registered federal lobbyist or foreign agent: **OR**
 - c. The sponsor employs or retains a registered federal lobbyist or foreign agent, but the trip is for attendance at a one-day event *and* lobbyist / foreign agent involvement in planning, organizing, requesting, or arranging the trip was *de minimis* under the Committee's travel regulations.
9. **Check only one of the following:**
 - a. I checked 8(a) or (b) above; **OR**
 - b. I checked 8(c) above but am not offering any lodging; **OR**
 - c. I checked 8(c) above and am offering lodging and meals for one night; **OR**
 - d. I checked 8(c) above and am offering lodging and meals for two nights. If you checked this box, explain why the second night of lodging is warranted:
2 day program with opportunities to visit many companies that highlight innovation.



10. Attached is a detailed agenda of the activities House invitees will be participating in during the travel (i.e., an hourly description of planned activities for trip invitees). *Indicate agenda is attached by checking box.*
11. **Check only one of the following:**
- a. I represent that a registered federal lobbyist or foreign agent will not accompany House Members or employees on any segment of the trip. *Signify that the statement is true by checking box; OR*
- b. *Not Applicable.* Trip sponsor is a U.S. institution of higher education.
12. For *each* sponsor required to submit a sponsor form, describe the sponsor's interest in the subject matter of the trip *and* its role in organizing and/or conducting the trip:
Attached.

13. **Answer parts a and b. Answer part c if necessary:**

- a. Mode of travel: Air Rail Bus Car Other (specify: _____)
- b. Class of travel: Coach Business First Charter Other (specify: _____)
- c. If travel will be first class, or by chartered or private aircraft, explain why such travel is warranted:

14. I represent that the expenditures related to local area travel during the trip will be unrelated to personal or recreational activities of the invitee(s). *Signify that the statement is true by checking the box.*

15. **Check only one.** I represent that either:

- a. The trip involves an event that is arranged or organized *without regard* to congressional participation and that meals provided to congressional participants are similar to those provided to or purchased by other event attendees; **OR**

- b. The trip involves events that are arranged specifically *with regard* to congressional participation.

If "b" is checked:

- 1) Detail the cost *per day* of meals (approximate cost may be provided):

Approximate cost will be equal or less than \$160.00 based on per diem allowed for trip.

- 2) Provide the reason for selecting the location of the event or trip:

Attached.

16. Name, nightly cost, and reasons for selecting each hotel or other lodging facility:

Hotel Name: Sonder City: Austin, Texas Cost Per Night: \$162.00

Reason(s) for Selecting: Availability, rate and proximity to meetings and visits GlobalWIN will be participating in while in Austin

Hotel Name: _____ City: _____ Cost Per Night: _____

Reason(s) for Selecting: _____

Hotel Name: _____ City: _____ Cost Per Night: _____

Reason(s) for Selecting: _____

17. I represent that all expenses connected to the trip will be for actual costs incurred and not a per diem or lump sum payment. *Signify that the statement is true by checking the box.*



U.S. House of Representatives

COMMITTEE ON ETHICS

18. Total Expenses for each Participant:

<input type="checkbox"/> Actual Amounts <input checked="" type="checkbox"/> Good Faith Estimates	Total Transportation Expenses per Participant	Total Lodging Expenses per Participant	Total Meal Expenses per Participant
For each Member, Officer, or Employee	\$950.00	\$324.00	\$160.00
For each Accompanying Family Member			

	Other Expenses (dollar amount per item)	Identify Specific Nature of "Other" Expenses (e.g., taxi, parking, registration fee, etc.)
For each Member, Officer, or Employee		
For each Accompanying Family Member		

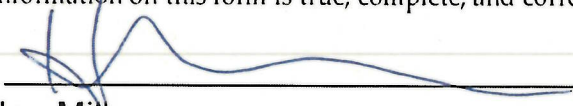
NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001.

19. Check only one:

- a. I certify that I am an officer of the organization listed below; **OR**
- b. *Not Applicable.* Trip sponsor is an individual or a U.S. institution of higher education.

20. I certify by my signature that

- a. I read and understand the Committee's Travel Regulations;
- b. I am not a registered federal lobbyist or registered foreign agent; and
- c. The information on this form is true, complete, and correct to the best of my knowledge.

Signature:  Date: 3/25/2022

Name: Helen Milby Title: Executive Director

Organization: Global Women's Innovation Network

Address: 233 Pennsylvania Avenue, SE 2nd Floor Washington, DC 20003

Email: andrea@mietusevents.com Telephone: (301) 518-6336

INSTRUCTIONS

Complete the *Primary Trip Sponsor Form* and submit the agenda, invitation list, any attachments, and any *Additional Trip Sponsor Forms* directly to the Travelers.

Written approval from the Committee on Ethics is required before traveling on this trip. The Committee on Ethics will notify the House invitees directly and will not notify the trip sponsors.

Willful or knowing misrepresentation on this form may be subject to criminal prosecution under 18 U.S.C. § 1001. Signatures must comply with section 104(bb) of the Travel Regulations.

For questions, please contact the Committee on Ethics at:

1015 Longworth House Office Building
Washington, D.C. 20515

ethicscommittee@mail.house.gov | 202-225-7103
More information and forms available at ethics.house.gov

Theodore E. Deutch, Florida
Chairman
Jackie Walorski, Indiana
Ranking Member

Susan Wild, Pennsylvania
Dean Phillips, Minnesota
Veronica Escobar, Texas
Mondaire Jones, New York

Michael Guest, Mississippi
Dave Joyce, Ohio
John H. Rutherford, Florida
Kelly Armstrong, North Dakota



ONE HUNDRED SEVENTEENTH CONGRESS

U.S. House of Representatives

COMMITTEE ON ETHICS

Thomas A. Rust
Staff Director and Chief Counsel

David W. Arrojo
Counsel to the Chairman

Kelle A. Strickland
Counsel to the Ranking Member

1015 Longworth House Office Building
Washington, D.C. 20515-6328
Telephone: (202) 225-7103
Facsimile: (202) 225-7392

April 29, 2022

Ms. Jennifer Epperson
Committee on Energy & Commerce
2125 Rayburn House Office Building
Washington, DC 20515

Dear Ms. Epperson:

Pursuant to House Rule 25, clause 5(d)(2), the Committee on Ethics hereby approves your proposed trip to Austin, Texas, scheduled for May 4 to 6, 2022, sponsored by Global Women's Innovation Network.

You must complete an Employee Post-Travel Disclosure Form (which your employing Member must also sign) and file it, together with a Sponsor Post-Travel Disclosure Form completed by the trip sponsor, with the Clerk of the House within 15 days after your return from travel. As part of that filing, you are also required to attach a copy of this letter and both the Traveler and Primary Trip Sponsor Forms (including attachments) you previously submitted to the Committee in seeking pre-approval for this trip. If you are required to file an annual Financial Disclosure Statement, you must also report all travel expenses totaling more than \$415 from a single source on the "Travel" schedule of your annual Financial Disclosure Statement covering this calendar year. Finally, Travel Regulation § 404(d) also requires you to keep a copy of all request forms and supporting information provided to the Committee for three subsequent Congresses from the date of travel.

If you have any further questions, please contact the Committee's Office of Advice and Education at extension 5-7103.

Sincerely,

Theodore E. Deutch
Chairman

Jackie Walorski
Ranking Member

TED/JW:kjf



U.S. House of Representatives

COMMITTEE ON ETHICS

TRAVELER FORM

This form should be completed by House Members, officers, or employees seeking Committee approval of privately-sponsored travel or reimbursement for travel under House Rule 25, clause 5. The completed form should be submitted directly to the Committee by each invited House Member, officer, or employee, together with the completed and signed trip sponsor form(s) and any attachments. A copy of this form, minus this initial page, will be made available for public inspection. This form and any attachments may be delivered to the Committee at 1015 Longworth or e-mailed to travel.requests@mail.house.gov.

Your completed request must be submitted to the Committee no less than 30 days before your proposed departure date. Absent exceptional circumstances, permission will not be granted for requests received less than 30 days before the trip commences. You must receive explicit approval from the Committee before you depart on this trip.

Name of Traveler: Jennifer Epperson

NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001.

I certify that the information contained on both pages of this form is true, complete, and correct to the best of my knowledge.

Signature: _____

Name of Signatory (if other than traveler): _____

For Staff (name of employing Member or Committee): House Energy & Commerce Committee

Office Address: 2125 Rayburn House Office Building

Telephone Number: (202) 225-2927

Email Address of Contact Person: jennifer.epperson@mail.house.gov

Check this box if the sponsoring entity is a media outlet, the purpose of the trip is to make a media appearance sponsored by that entity, and these forms are being submitted to the Committee less than 30 days before the trip departure date.

NOTE: You must complete all of the contact information fields above, as Committee staff may need to contact you if additional information is required.

KEEP A COPY OF THIS FORM. Page 2 (but not this page) must be submitted to the Clerk as part of the post-travel disclosure required by House Rule 25. Travel Regulation § 404(d) also requires you to keep a copy of all request forms and supporting paperwork for three subsequent Congresses from the date of travel.

If there are any questions regarding this form, please contact the Committee on Ethics at 202-225-7103 or via e-mail: travel.requests@mail.house.gov.

RECEIVED
2022 APR - 1 AM 10:18
COMMITTEE ON ETHICS



U.S. House of Representatives

COMMITTEE ON ETHICS

TRAVELER FORM

1. Name of Traveler: Jennifer Epperson
2. Sponsor(s) who will be paying or providing in-kind support for the trip:
Global Women's Innovation Network (GlobalWIN)
3. City and State OR Foreign Country of Travel: Austin, Texas
4. a. Date of Departure: May 4, 2022 Date of Return: May 6, 2022
b. Yes No Will you be extending the trip at your personal expense?
If yes, list dates at personal expense: _____
5. a. Yes No Will you be accompanied by a family member at the sponsor's expense? If yes:
(1) Name of Accompanying Family Member: _____
(2) Relationship to Traveler: Spouse Child Other (specify): _____
(3) Yes No Accompanying Family Member is at least 18 years of age:
6. a. Yes No Did the trip sponsor answer "Yes" to Question 8(c) on the *Primary Trip Sponsor Form* (i.e., travel is sponsored by an entity that employs a registered federal lobbyist or a foreign agent)?
b. If yes, and you are requesting lodging for two nights, explain why the second night is warranted:
7. Yes No *Primary Trip Sponsor Form* is attached, including agenda, invitee list, and any other attachments and Additional Sponsor Forms.

NOTE: The agenda should show the traveler's individual schedule, including departure and arrival times and identify the specific events in which the traveler will be participating.

8. Explain why participation in the trip is connected to the traveler's individual official or representational duties.
Staff should include their job title and how the activities on the itinerary relate to their duties.
Jennifer Epperson is Senior Counsel to the House Energy and Commerce Committee's Communications and Technology subcommittee, which has primary jurisdiction over communications, including broadband. A significant portion of her responsibilities are related to the innovation, technology, and connectivity, which is a focus of this trip.
9. Yes No Is the traveler aware of any registered federal lobbyists or foreign agents involved planning, organizing, requesting, or arranging the trip?
10. For staff travelers, to be completed by your employing Member:

ADVANCED AUTHORIZATION OF EMPLOYEE TRAVEL

I hereby authorize the individual named above, an employee of the U.S. House of Representatives who works under my direct supervision, to accept expenses for the trip described in this request. I have determined that the above-described travel is in connection with my employee's official duties and that acceptance of these expenses will not create the appearance that the employee is using public office for private gain.

Signature of Employing Member *Tom Price, Jr.* Date *4/1/22*



U.S. House of Representatives

COMMITTEE ON ETHICS

PRIMARY TRIP SPONSOR FORM

This form should be completed by private entities offering to provide travel or reimbursement for travel to House Members, officers, or employees under House Rule 25, clause 5. A completed copy of the form (and any attachments) should be provided to each invited House Member, officer, or employee, who will then forward it to the Committee together with a *Traveler Form* at least 30 days before the start date of the trip. The trip sponsor should NOT submit the form directly to the Committee. The Committee website (ethics.house.gov) provides detailed instructions for filling out the form.

NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001. Failure to comply with the Committee's Travel Regulations may also lead to the denial of permission to sponsor future trips.

1. Sponsor who will be paying for the trip:
Global Women's Innovation Network (GlobalWIN)
2. I represent that the trip will not be financed, in whole or in part, by a registered federal lobbyist or foreign agent. Signify that the statement is true by checking box.
3. **Check only one.** I represent that:
 - a. The primary trip sponsor has not accepted from any other source, funds intended directly or indirectly to finance any aspect of the trip: OR
 - b. The trip is arranged without regard to congressional participation and the primary trip sponsor has accepted funds only from entities that will receive a tangible benefit in exchange for those funds: OR
 - c. The primary trip sponsor has accepted funds from other source(s) intended directly or indirectly to finance all or part of this trip and has enclosed disclosure forms from each of those entities.
If "c" is checked, list the names of the additional sponsors:
4. Provide names and titles of ALL House Members *and* employees you are inviting. For each House invitee, provide an explanation of why the individual was invited (include additional pages if necessary):
See attached
5. Yes No Is travel being offered to an accompanying family member of the House invitee(s)?
6. Date of departure: Wednesday, May 4, 2022 Date of return: Friday, May 6, 2022
7. a. City of departure: Washington, DC (Reagan National Airport-DCA)
b. Destination(s): Austin-Bergstrom International Airport
c. City of return: Washington, DC (Reagan National Airport-DCA)
8. **Check only one.** I represent that:
 - a. The sponsor of the trip is an institution of higher education within the meaning of section 101 of the Higher Education Act of 1965: OR
 - b. The sponsor of the trip does not retain or employ a registered federal lobbyist or foreign agent: OR
 - c. The sponsor employs or retains a registered federal lobbyist or foreign agent, but the trip is for attendance at a one-day event *and* lobbyist / foreign agent involvement in planning, organizing, requesting, or arranging the trip was *de minimis* under the Committee's travel regulations.
9. **Check only one of the following:**
 - a. I checked 8(a) or (b) above; OR
 - b. I checked 8(c) above but am not offering any lodging; OR
 - c. I checked 8(c) above and am offering lodging and meals for one night; OR
 - d. I checked 8(c) above and am offering lodging and meals for two nights. If you checked this box, explain why the second night of lodging is warranted:
2 day program with opportunities to visit many companies that highlight innovation.



U.S. House of Representatives

COMMITTEE ON ETHICS

10. Attached is a detailed agenda of the activities House invitees will be participating in during the travel (i.e., an hourly description of planned activities for trip invitees). *Indicate agenda is attached by checking box.*
11. **Check only one of the following:**
- a. I represent that a registered federal lobbyist or foreign agent will not accompany House Members or employees on any segment of the trip. *Signify that the statement is true by checking box;* **OR**
- b. *Not Applicable.* Trip sponsor is a U.S. institution of higher education.
12. For *each* sponsor required to submit a sponsor form, describe the sponsor's interest in the subject matter of the trip *and* its role in organizing and/or conducting the trip:
Attached.
13. **Answer parts a and b. Answer part c if necessary:**
- a. Mode of travel: Air Rail Bus Car Other (specify: _____)
- b. Class of travel: Coach Business First Charter Other (specify: _____)
- c. If travel will be first class, or by chartered or private aircraft, explain why such travel is warranted:
14. I represent that the expenditures related to local area travel during the trip will be unrelated to personal or recreational activities of the invitee(s). *Signify that the statement is true by checking the box.*
15. **Check only one.** I represent that either:
- a. The trip involves an event that is arranged or organized *without regard* to congressional participation and that meals provided to congressional participants are similar to those provided to or purchased by other event attendees; **OR**
- b. The trip involves events that are arranged specifically *with regard* to congressional participation.
If "b" is checked:
- 1) Detail the cost *per day* of meals (approximate cost may be provided):
Approximate cost will be equal or less than \$193.00 per day as noted by State Department.
- 2) Provide the reason for selecting the location of the event or trip:
Attached.
16. Name, nightly cost, and reasons for selecting each hotel or other lodging facility:
- Hotel Name: Sonder City: Austin, Texas Cost Per Night: \$162.00
Reason(s) for Selecting: Availability, rate and proximity to meetings and visits GlobalWIN will be participating in while in Austin
- Hotel Name: _____ City: _____ Cost Per Night: _____
Reason(s) for Selecting: _____
- Hotel Name: _____ City: _____ Cost Per Night: _____
Reason(s) for Selecting: _____
17. I represent that all expenses connected to the trip will be for actual costs incurred and not a per diem or lump sum payment. *Signify that the statement is true by checking the box.*



U.S. House of Representatives

COMMITTEE ON ETHICS

18. Total Expenses for each Participant:

<input type="checkbox"/> Actual Amounts	Total Transportation Expenses per Participant	Total Lodging Expenses per Participant	Total Meal Expenses per Participant
<input checked="" type="checkbox"/> Good Faith Estimates			
For each Member, Officer, or Employee	\$950.00	\$324.00	\$160.00
For each Accompanying Family Member			

	Other Expenses (dollar amount per item)	Identify Specific Nature of "Other" Expenses (e.g., taxi, parking, registration fee, etc.)
For each Member, Officer, or Employee		
For each Accompanying Family Member		

NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001.

19. Check only one:

- a. I certify that I am an officer of the organization listed below; OR
- b. Not Applicable. Trip sponsor is an individual or a U.S. institution of higher education.

20. I certify by my signature that

- a. I read and understand the Committee's Travel Regulations;
- b. I am not a registered federal lobbyist or registered foreign agent; and
- c. The information on this form is true, complete, and correct to the best of my knowledge.

Signature: [Handwritten Signature] Date: 3/25/2022

Name: Helen Milby Title: Executive Director

Organization: Global Women's Innovation Network

Address: 233 Pennsylvania Avenue, SE 2nd Floor Washington, DC 20003

Email: andrea@mietusevents.com Telephone: (301) 518-6336

INSTRUCTIONS

Complete the *Primary Trip Sponsor Form* and submit the agenda, invitation list, any attachments, and any *Additional Trip Sponsor Forms* directly to the Travelers.

Written approval from the Committee on Ethics is required before traveling on this trip. The Committee on Ethics will notify the House invitees directly and will not notify the trip sponsors.

Willful or knowing misrepresentation on this form may be subject to criminal prosecution under 18 U.S.C. § 1001. Signatures must comply with section 104(bb) of the Travel Regulations.

For questions, please contact the Committee on Ethics at:

1015 Longworth House Office Building
Washington, D.C. 20515

ethicscommittee@mail.house.gov | 202-225-7103
More information and forms available at ethics.house.gov



GlobalWIN 2022 Congressional Staff Educational Trip Austin, Texas
Wednesday, May 4th – Friday, May 6th

Question 4: GlobalWIN Staff Delegation Invitee

The Congressional delegation of staffers that will be joining us are senior female staff from both Republican and Democratic Offices with wide-ranging work portfolios, matching our curated schedule of programming. Each of these staffers was chosen based on the range of issues that that companies we are visiting in Austin, Texas which is at the forefront of innovation and technology, as well as with female leaders in health sciences, politics, and other industries. Their work on these topics and active participation in our discussions will be a great asset to our delegation, which will include senior staff from both Republican and Democratic House offices.

INVITED CONGRESSIONAL STAFFERS

First	Last	Title	Office
Liz	Amster	DC Chief of Staff	Rep. Kathleen Rice
Wendy	Anderson	Chief of Staff	Rep. Val Demmings
Elizabeth	Barczak	Professional Staff Member/Counsel	House Committee on Science, Space, and Technology
Hillary	Beard	Chief of Staff	Office of U.S. Representative Terri Sewell (AL-07)
Brooke	Bennett	Chief of Staff	Office of Rep. French Hill
Kim	Betz	General Counsel/Policy Director, Republican	House Committee on Financial Services
Mandy	Bowers	Senior Professional Staff - Minority Staff	House Committee on Homeland Security
Casey	Bowman	Chief of Staff	Rep. Jaime Herrera Beutler
Molly	Brimmer	Senior Health Policy Advisor	Rep. Richard Hudson (R-NC)
AJ	Brown	Counsel	House Subcommittee on Communications and Technology
Cassie	Brzezinski	Legislative Assistant	Office of Rep Sylvia Garcia
Ashley	Callen	Deputy Staff Director, Republican	House Committee on Oversight and Reform
Machalagh	Carr	General Counsel	Minority Leader Kevin McCarthy

First	Last	Title	Office
Mariah	Carray	Professional Staff Member	House Committee on Homeland Security
Shana	Chandler	Chief of Staff	Rep. Adam Smith
Jessica	Collins	Communications Director, Republican	House Committee on Oversight and Reform
Sarah	Corley	Communications Director	Office of Rep. Tom Cole and House Rules Committee (Republicans)
Shirley	Dai	Legislative Director	Rep. Deborah Ross
Malikha	Daniels	Subcommittee Staff Director Biotechnology, Horticulture and Research	House Agriculture Committee
Earnestine	Dawson	Digital Director	House Democratic Caucus
Anne	DeCesaro	Policy Director, Republican	House Select Committee on Economic Disparity and Fairness in Growth
Paige	Decker	Director of Coalitions and Member Services	Ways and Means Committee
Jessica	Donlon	General Counsel, Republican	House Committee on Oversight and Reform
Michelle	Dorothy	Chief of Staff	Rep. Chrissy Houlahan
Natasha	Eby	Staff Director, Republican	House Subcommittee on Border Security, Facilitation, and Operations
Laura	Engquist	Deputy Chief of Staff	Office of Rep. Troy Balderson
Jennifer	Epperson	Counsel	House Subcommittee on Communications and Technology
Betsy	Ferguson	Senior Counsel	House Judiciary Committee
Courtney	Fogwell	Professional Staff Member	House Subcommittee on Environment
Molly	Fromm	General Counsel/Parliamentarian	House Committee on Ways and Means
Jessica	Gail	Communications Director	Rep. Eric Swalwell
Giulia	Giannangeli	Professional Staff Member, Republican	House Committee on Small Business
Tracie	Gibler	Chief of Staff	Rep. Marianne Miller Meeks
Hope	Goins	Staff Director	House Committee on Homeland Security
Waverly	Gordon	Deputy Staff Director	House Committee on Energy and Commerce
Jenny	Gorski	Operations Director, Republican	House Committee on Foreign Affairs
Grace	Graham	Chief Counsel, Republican	House Subcommittee on Health

First	Last	Title	Office
Tiffany	Guarascio	Staff Director	House Energy & Commerce Committee
Perry	Hamilton	Clerk	Democratic, House Energy & Commerce Committee
Ellen	Hamilton	Legislative Director	Rep. Judy Chu
Rachel	Harris	Chief of Staff	Rep. Debbie Lesko
Molly	Harris-Stevens	Deputy Chief of Staff	Office of Rep. Jake Ellzey
Beverly	Hart	Legislative Director	Rep. Dean Phillips
Rasheedah	Hasan	Chief Clerk	Committee on Education and Labor
Brighton	Haslett	Senior Counsel, Republican	House Committee on Financial Services
Maeve	Healy	Chief of Staff	Rep. Grace Meng
Alyssa	Hinman	Professional Staff Member	House Appropriations
Chloe	Hunt	Chief of Staff	Office of Rep. Sean Casten
Mary	Hurrell	Communications Director	Rep. Jared Huffman
Tasia	Jackson	Chief of Staff	Rep. Hakeem Jeffries (D-NY)
Catherine (Cate)	Johnson	Senior Professional Staff	Ranking Member Frank Lucas - House Committee on Science, Space, & Technology
Amy	Jones	Education and Human Services Policy Director	House Committee on Education and Labor
Nancy	Juarez	Chief of Staff	Rep. Marie Newman
Melissa	Kiedrowicz	Member Services	Ways and Means Committee Majority
Emily	King	Director of Member Services, Republican	House Energy & Commerce Committee
Stacey	Leavandosky	Chief of Staff	Office of Rep. Zoe Lofgren
Roz	Leighton	Chief of Staff	Rep. Kelly Armstrong (R-ND)
Anna	Lenhart	Senior Legislative Assistant	Rep. Lori Trahan
Chasseny	Lewis	Chief of Staff	Office of Rep. Maxine Waters
Brittany	Madni	DCOS/LD	Rep. Ashley Hinson
Grisella	Martinez	Chief of Staff	Rep. Ruben Gallego
Christina	McCauley	Legislative Director	Rep. Doris Matsui
Mara	Mellstrom	Chief of Staff	Rep. Nancy Mace
Emily	Michael	Legislative Director	Rep. Morgan Griffith

First	Last	Title	Office
Katherine	Monge	Senior Policy Advisor	Office of Speaker Nancy Pelosi
Sarah	Moxley	Staff Director for the Cyber Subcommittee	Katko at Cyber Subcmte of House Homeland Cmte
Kate	O'Connor	Chief Counsel, Republican	House Energy & Commerce Committee
Lizzy	O'Hara	Chief of Staff	Rep. Richard Neal
Whitley	O'Neal	Legislative Director	Office of Rep. Collin Allred
Zoe	Oreck	Legislative Director/General Counsel	Rep. Hakeem Jeffries (D-NY)
Cierra	Pettiford	Legislative Counsel	House Committee on Homeland Security
Mary	Popadiuk	General Counsel, Republican	House Committee on Budget
Tracie	Pough	Chief of Staff	Rep. Debbie Wasserman Schultz
Sarah	Rogers Burke	Deputy Staff Director	House E&C (CMR)
Tara	Rountree	Chief of Staff	Office of Rep. Don McEachin
Marissa	Salemme	Senior Adviser, Health Policy	Rep. Annie Kuster
Megan	Savage	Chief of Staff	Office of Rep. Susan Brooks
Katherine	Sears	Communications Director	Rep. Dave Joyce
Jaqueline	Serrano	Legislative Director	Office of Rep. Tony Cardenas
Kristen	Shatynski	Professional Staff Member	House E&C, Subcommittee on Health
Olivia	Shields (Hnat)	Communications Director	Rep. Cathy McMorris Rodgers
Adrienne	Spero	Subcommittee Staff Director, Republican	House Subcommittee on Intelligence and Counterterrorism
Lakecia	Stickney	Director of Policy and Outreach	House Democratic Caucus
Callie	Strock	Communications Director	Rep. Young Kim
Jennifer	Thornton	Trade Counsel	House Committee on Ways and Means
Sophie	Trainor	Chief of Staff	Rep. Brett Guthrie
Nicole	Varner	Chief of Staff	Rep. Marc Veasey
Michele	Viterise	Legislative Director	Rep. Kathleen Rice

First	Last	Title	Office
Kayla	Williams	Deputy Chief of Staff	Office of Rep. Barbara Lee
Kirsten	Wing	Legislative Director	Rep. David McKinley
Yardena	Wolf	Chief of Staff	Rep. Eric Swalwell
Veronica	Wong	Deputy Chief of Staff	Office of Rep. Darrell Issa
Emma	Zafran	Legislative Assistant	Rep. Debbie Wasserman Schultz

2022 Austin Itinerary

Wednesday, May 4

Flight Delayed and would not make connection

8:30 AM American Airlines flight # 4547
9:26 AM arrive BNA
10:35 AM American Airlines Flight # 3829 depart BNA
12:52 PM Arrive AUS

Flight Changed due to delay

10:04 AM American flight # 2284 depart DCA
12:37 PM Arrive MCO
~~1:45 PM~~ 2:56 PM American Flight # 1274 depart MCO
~~4:10 PM~~ 5:19 PM Arrive AUS
6:00 PM Arrive Sonder Hotel
6:30 PM Dinner with Amanda Zamora, Co-Founder and Publisher, the 19th News
9:00 PM Canje: 1914 E 6th Street, Suite C, The Patio

Overview: The 19th is an independent, nonprofit newsroom reporting at the intersection of gender, politics and policy. The featured speaker at this dinner will be Amanda Zamora, the 19th's co-founder and publisher. She spent nearly two decades as a digital editor, product manager and audience strategist at newsrooms including the Texas Tribune, ProPublica and The Washington Post. She serves as a board member for The American Press Institute and Chicas Poderosas. During this dinner we will discuss policy and politics around current events as they relate to women's issues. We will also talk about what goes into building a startup nonprofit independent news organization and the business of The 19th.

RON Sonder East Fifth: 1211 E 5th St, Austin, TX

Thursday, May 5

8:30 AM **Breakfast ft. Allison O'Brien, Oracle**
9:30 AM Snooze, an A.M. Eatery, 1109 E 5th Street

Overview: Due to travel complications, during this rescheduled meeting we heard from Allison O'Brien, who serves as Managing Director, Government Affairs for Oracle Corporation, where she oversees industry-leading political programs in support of Oracle's advocacy efforts, including diplomatic and policymaker engagement opportunities, the company's political action committee, and political compliance, transparency, and oversight objectives. Additionally, Ms. O'Brien manages internal and external operations for Oracle Corporate Affairs globally. Allison led us through a conversation about how cloud services help small businesses lead in innovation-driven fields in surprising ways.

5-minute drive

10:00 AM **The Future of Self-Driving Autos with Argo AI ft. Rachel Rathore**
11:00 AM 4800 East 7th Street

Overview: Argo AI is an autonomous driving technology company headquartered in Pittsburgh, Pennsylvania. The company was co-founded in 2016 by Bryan Salesky and Peter Rander, veterans of the Google and Uber automated driving programs. At Argo, they are on a mission to make the world's streets and roadways safe, accessible, and useful for all. Argo is extremely unique in how they handle partnerships to bring a better technology to market. They have partnerships with five leading scientific universities to lend principal scientists to the company and to bridge the gap between tech and academia. In this meeting we will learn about their goal for safer roads and how tech and academia are at the center of this endeavor.

Rachel Rathore is a member of the Public Policy and Government Relations team at Argo AI where she focuses on advancing autonomous vehicle policy at the federal level. Prior to joining Argo AI, Rachel served as Legislative Director for a senior member of the House Energy and Commerce Committee and advised on telecommunications and technology policy. She played a key role in drafting and advancing nine bills into law, including the STOP Robocalls Act, the Precision Agriculture Connectivity Act, and the Advancing Unmanned Delivery Services Act. Rachel is an Ohio native and holds a bachelor's degree in political science and geography from Miami University (OH). Rachel, who intimately understands the role that Congress plays in helping bringing new innovative technology to market, will not only discuss the tech and impact of this innovative company, but she will also discuss how Congress can help clear the path for new technologies like this to exist.

20-minute drive

11:30 AM **The Technical Innovation Behind Amazon Fulfillment ft.**
1:00 PM 2000 E Pecan St, Pflugerville, TX 78660

Overview: There is no question that Amazon is one of the most innovative companies in the world. At the center of that innovation are their fulfillment centers. While often discussed in the media, most people are not able to actually see what goes into fulfilling a single Amazon order. This meeting will be an opportunity for our delegation to see the groundbreaking tech that goes behind package fulfillment. After the tour, we will have with the facility's general manager to hear from him about the intricacies of this process. The tour of the facility was led by Mike Pelenero & Lee Fleming giving us an in depth look at all the processes of fulfillment along with the jobs available with flex hours and full-time benefits. The automation of many processes as they continue to increase production but maintain the jobs promised to Pflugerville Community Development Corp.

It is no secret that Amazon fulfillment centers host some of the most cutting-edge technologies in the US that are changing the America landscape. It is also known that the practices at fulfillment centers have come under intense scrutiny. During this visit our delegation had a hands-on experience of working with some of Amazon's most innovative technologies.

15-minute drive

1:15 PM **Working Lunch: The Role of Diversity in the Tech World ft. Vanice Hayes, SVP for Diversity at Dell**
2:15 PM 401 Dell Way, Building One, Round Rock, TX 78664

Overview: The delegation sat down for a working lunch with Senior Vice President for Diversity, Vanice Hayes and Vice President of Culture, Diversity, and Inclusion, LaToya Collins-Jones. The group discussed Dell Technologies priorities of maintaining a workforce that focuses on diversity, inclusion, connectivity, and sustainability. They focused on ways we can shift and change the way we look at representation, how we make sure employees feel included to retain your best and brightest, how to move the needle in diversity, and ways to provide an opportunity for engagement.

40-minute drive

3:00 PM **Understanding State and Federal Regulation for Electric Vehicles ft. Karen Steakley, Tesla's Head**
4:30 PM **of Texas State Policy**
500 E St Elmo Rd, Austin, TX 78745

Overview: Karen Steakley is currently head of state policy at Tesla, but prior to her role there Karen was Deputy Director for Legislative Affairs at the Office of Governor Greg Abbott. Karen will bridge the divide between work done at the state legislative level and how it relates to corporate affairs. Continuing our theme of green tech throughout this trip, Karen discussed what Texas is doing to ensure a climate positive future.

Time to check in with offices.

5:45 PM **Depart Sonder for Dinner**

6:00 PM **Dinner and Conversation: Leading Authentically ft. Victoria Ford, President & CEO, Texas**
8:30 PM **Healthcare & Bioscience Institute**
III Forks, 11 Lavaca Street at Cesar Chavez, The Austin Room

Overview: Victoria Ford has over 29 years of Texas public policy and administration experience. In her most recent role as Chief Policy and Regulatory Officer at the Texas Health and Human Services Commission, Ford managed over 2,200 employees across five divisions which were responsible for regulating health care facilities, streamlining business processes and programs, enhancing data and analytics, and more. During her tenure at the agency, she also held the Acting Chief Operating Officer role twice, providing operational support to more than 38,000 employees.

She spent nearly 12 years as a Government Affairs advisor for K&L Gates a worldwide law firm helping fortune 500 corporations in the health care and other economic sectors, small businesses and non-profit organizations in navigating the executive and legislative branches in Texas.

In addition, Victoria served in other key roles in the health and human services policy arena world. During her tenure in the office of Governor Rick Perry, Ford held various roles related to health and human services policy including Senior Advisor. She also worked on other policy areas as Deputy Legislative director including tax policy and economic development issues. Ford also worked as Legislative Director for members in both the Texas House of Representatives and Texas State Senate.

Ford holds a bachelor's degree in political science from UT San Antonio and a Master of Public Administration. She has held several leadership and advisory roles at esteemed organizations such as the Child Advocacy Centers Association of Texas and the Leukemia and Lymphoma Society.

RON Sonder East Fifth: 1211 E 5th St, Austin, TX

Friday, May 6

9:00 AM **Women in Business, Entrepreneurship, and Community Engagement with Sheena Wilde, Vice President of Philanthropy & Belonging, Kendra Scott**
10:00 AM

Overview: As a non-profit with the goal of supporting women in politics and innovation-driven fields, we are also care about other women's organizations and companies that give back and have a larger purpose. During this meeting with Kendra Scott, we heard from Sheena Wilde, Kendra Scotts Vice President for Philanthropy and Belonging, about the founding of the company, how it has grown significantly, how it gives back to those in need, entrepreneurship, how systems of support (such as grants, laws, community engagement) have helped this company.

10-minute drive

10:30 AM **Understanding the Local Politics of Austin with Mayor Steve Adler and his Team**
11:30AM Austin City Hall, 301 W 2nd St

Overview: During this meeting with the Mayor of Austin, we will discuss Austin's commitment to climate action. Per Protocol.com, "Austin is part of the C40 coalition, an international constellation of cities that have set aggressive climate targets in line with what the science demands and that represent more than a quarter of the global economy. The Austin Climate Equity Plan sets the city's climate agenda for the coming decades, including reaching net-zero emissions by 2040. That's 10 years ahead of the timeline identified in the Intergovernmental Panel on Climate Change report about limiting global warming to 1.5 degrees Celsius. It's also 10 years ahead of the federal government's net-zero goal set by President Joe Biden last year." In this meeting we will discuss these timely goals and what initiatives the Mayor is pursuing to achieve them.

Dawson
1:31 PM American Airlines Flight #0326 depart AUS

5:13 PM Arrive CLT

~~6:20 PM~~ 11:30 pm American Flight # 1775

Saturday, May 5th
~~7:44 PM~~ 1:55 AM Arrive ~~DCA~~ **Diverted to IAD**

End of Austin Programming

Carray, DeCesara, Epperson, Johnson, O'Neal, Werden

~~12:15 PM~~ 12:49 American Airlines Flight # 1319 depart AUS

~~4:30 PM~~ 5:00 PM Arrive IAD

Question 12

GlobalWIN highlights women leaders and connects the public and private sector through our programming that includes networking receptions, policy roundtables, career workshops, and educational trips in the United States and abroad. Our visit to Austin Texas will combine all tiers of GlobalWIN programming and provide all participants an opportunity to share their views during policy discussions and site visits with companies at the forefront of innovation and technology, as well as with female leaders in health sciences, politics, and other industries. Their work on these topics and active participation in our discussions will be a great asset to our delegation, which will include senior staff from both Republican and Democratic House offices. GlobalWIN has organized and planned the

trip with the professional guidance of our Executive Director, and GlobalWIN Co-Founder, Helen Milby, Tizzy Brown our Senior Director and Andrea Mietus our Senior Advisor.

Question 15-A

On May 4th – May 6th GlobalWIN will bring 12- 15 Congressional Staff Members from Republican

and Democratic Offices in the U.S. House of Representatives to Austin, Texas for a variety of meetings and programming on an array of issues with companies at the forefront of innovation and technology, as well as with female leaders in health sciences, politics, and other industries.

Congressional staffers will have the unique opportunity to participate in meetings directly related to their subject matter expertise, while also gleaning information from non-direct and equally important sources. Our visit to Austin, Texas will combine all tiers of GlobalWIN programming and provide participants with a rare opportunity to grow professional while connecting with experts and leaders in Austin, Texas. This will be GlobalWIN's first time to Austin and we are excited to share the experience with our Congressional Delegation and our hosts GlobalWIN allies.