



U.S. House of Representatives

COMMITTEE ON ETHICS

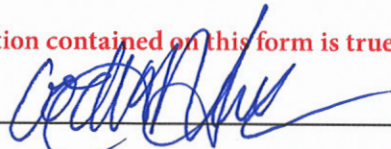
EMPLOYEE POST-TRAVEL DISCLOSURE FORM ☒ Original ☐ Amendment

This form is for disclosing the receipt of travel expenses from private sources for travel taken in connection with official duties. This form does not eliminate the need to report privately-funded travel on the annual *Financial Disclosure Statements* of those employees required to file them. In accordance with House Rule 25, clause 5, **you must complete this form and file it with the Clerk of the House, by email at gifttravelreports@mail.house.gov, within 15 days after travel is completed.** Please **do not** file this form with the Committee on Ethics.

NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001.

1. Name of Traveler: Cody Mendoza
2. a. Name of Accompanying Relative: _____ **OR** None ☒
b. Relationship to Traveler: ☐ Spouse ☒ Child ☐ Other (specify): 5/5/2022 5/6/2022
3. a. Dates: Departure: _____ Return: _____
b. Dates at Personal Expense, if any: _____ **OR** None ☐
4. Departure City: Irvine, CA Destination: San Diego, CA & Tijuana, Mexico Return City: Irvine, CA
5. Sponsor(s), Who Paid for the Trip: The Council for Global Equality
6. Describe Meetings and Events Attended:
Briefing with the Council for Global Equality; breakfast with human rights and LGBTIQ experts to learn about the day's program; Visit Casa Arcoiris shelter to learn about the services provided to LGBTIQ asylum seekers; Lunch at El Jardin de Mariposas shelter with Trans Law Center & Refugee Health Alliance, ORAM, and UNHCR.
7. Attached to this form are **each** of the following, *signify that each item is attached by checking the corresponding box*:
 - a. ☒ a completed *Sponsor Post-Travel Disclosure Form*;
 - b. ☒ the *Primary Trip Sponsor Form* completed by the trip sponsor **prior** to the trip, **including all** attachments **and** the *Additional Sponsor Form(s)*;
 - c. ☒ page 2 of the completed *Traveler Form* submitted by the employee; **and**
 - d. ☒ the letter from the Committee on Ethics approving my participation on this trip.
8. a. ☒ I represent that I participated in each of the activities reflected in the attached sponsor's agenda.
Signify statement is true by checking the box.
b. If not, explain:

I certify that the information contained on this form is true, complete, and correct to the best of my knowledge.

Signature of Traveler:  Date: 5/18/22

I authorized this travel in advance. I have determined that all of the expenses listed on the attached *Sponsor Post-Travel Disclosure Form* were necessary and that the travel was in connection with the employee's official duties and would not create the appearance that the employee is using public office for private gain.

Name of Supervising Member: KATIE PORTER Date: 5/18/2022

Signature of Supervising Member: 



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SPONSOR POST-TRAVEL DISCLOSURE FORM

☒ Original ☐ Amendment

This form must be completed by an officer of any organization that served as the primary trip sponsor in providing travel expenses or reimbursement for travel expenses to House Members, officers, or employees under House Rule 25, clause 5. **A completed copy of the form must be provided to each House Member, officer, or employee who participated on the trip within ten days of their return.** You must answer all questions, and check all boxes, on this form for your submission to comply with House rules and the Committee's travel regulations. Failure to comply with this requirement may result in the denial of future requests to sponsor trips and/or subject the current traveler to disciplinary action or a requirement to repay the trip expenses.

NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001.

1. Sponsor(s) who paid for the trip: The Council for Global Equality
2. Travel Destination(s): San Diego, CA & Tijuana, Mexico
3. Date of Departure: May 5, 2022 Date of Return: May 6, 2022
4. Name(s) of Traveler(s): Cody Mendoza

Note: You may list more than one traveler on a form only if *all* information is *identical* for each person listed.

5. Actual amount of expenses paid on behalf of, or reimbursed to, each individual named in Question 4:

	Total Transportation Expenses	Total Lodging Expenses	Total Meal Expenses	Total Other Expenses (dollar amount per item and description)
Traveler	\$172	\$181	\$176.75	\$633 (Security, interpreter, Covid test/masks)
Accompanying Family Member				

6. ☒ All expenses connected to the trip were for actual costs incurred and not a *per diem* or lump sum payment.
Signify statement is true by checking box.

I certify that the information contained in this form is true, complete, and correct to the best of my knowledge.

Signature: B. Beirne Snyder Date: May 12, 2022

Name: Beirne Roose-Snyder Title: Senior Policy Fellow

Organization: The Council for Global Equality

☒ **I am an officer of the above-named organization. Signify statement is true by checking box.**

Address: 1220 L Street NW, Suite 110-450, Washington DC 20005-4018

Email: beirne@globalequality.org Telephone: 202-222-5435

Committee staff may contact the above-named individual if additional information is required.

If you have questions regarding your completion of this form, please contact the Committee on Ethics at 202-225-7103.



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TRAVELER FORM

This form should be completed by House Members, officers, or employees seeking Committee approval of privately-sponsored travel or reimbursement for travel under House Rule 25, clause 5. The completed form should be submitted directly to the Committee by each invited House Member, officer, or employee, together with the completed and signed trip sponsor form(s) and any attachments. A copy of this form, minus this initial page, will be made available for public inspection. **This form and any attachments may be delivered to the Committee at 1015 Longworth or e-mailed to travel.requests@mail.house.gov.**

Your completed request must be submitted to the Committee no less than 30 days before your proposed departure date. Absent exceptional circumstances, permission will not be granted for requests received less than 30 days before the trip commences. **You must receive explicit approval from the Committee before you depart on this trip.**

Name of Traveler: Cody Mendoza

NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001.

I certify that the information contained on both pages of this form is true, complete, and correct to the best of my knowledge.

Signature: _____

Name of Signatory (if other than traveler): _____

For Staff (name of employing Member or Committee): Katie Porter

Office Address: 1117 Longworth House Office Building

Telephone Number: 202-225-5611

Email Address of Contact Person: emily.silk@mail.house.gov

☐ Check this box if the sponsoring entity is a media outlet, the purpose of the trip is to make a media appearance sponsored by that entity, and these forms are being submitted to the Committee less than 30 days before the trip departure date.

NOTE: You must complete all of the contact information fields above, as Committee staff may need to contact you if additional information is required.

KEEP A COPY OF THIS FORM. Page 2 (but not this page) must be submitted to the Clerk as part of the post-travel disclosure required by House Rule 25. Travel Regulation § 404(d) also requires you to keep a copy of all request forms and supporting paperwork for three subsequent Congresses from the date of travel.

If there are any questions regarding this form, please contact the Committee on Ethics at 202-225-7103 or via e-mail: travel.requests@mail.house.gov.



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TRAVELER FORM

1. Name of Traveler: Cody Mendoza
2. Sponsor(s) who will be paying or providing in-kind support for the trip:
Council for Global Equality
3. City and State **OR** Foreign Country of Travel : San Diego, CA, U.S. & Tijuana, Mexico
4. a. Date of Departure: 5/5/2022 Date of Return: 5/6/2022
b. Yes ☐ No ☒ Will you be extending the trip at your personal expense?
If yes, list dates at personal expense: _____
5. a. Yes ☐ No ☒ Will you be accompanied by a family member at the sponsor's expense? **If yes:**
(1) Name of Accompanying Family Member: _____
(2) Relationship to Traveler: ☐ Spouse ☐ Child ☐ Other (specify): _____
(3) Yes ☐ No ☐ Accompanying Family Member is at least 18 years of age:
6. a. Yes ☐ No ☒ Did the trip sponsor answer "Yes" to Question 8(c) on the *Primary Trip Sponsor Form* (i.e., travel is sponsored by an entity that employs a registered federal lobbyist or a foreign agent)?
b. **If yes**, and you are requesting lodging for two nights, explain why the second night is warranted:
7. Yes ☒ No ☐ *Primary Trip Sponsor Form* is attached, including agenda, invitee list, and any other attachments and Additional Sponsor Forms.

NOTE: The agenda should show the traveler's individual schedule, including departure and arrival times and identify the specific events in which the traveler will be participating.
8. Explain why participation in the trip is connected to the traveler's individual official or representational duties.
Staff should include their job title and how the activities on the itinerary relate to their duties.
Participation in this trip is necessary to learn more about the challenges that LGBTQ migrants face in the asylum system. This experience will inform legislative proposals to increase the efficiency of the asylum process and reduce barriers to naturalization for LGBTQ immigrants. As District Director, staff's learning and involvement will shape discussions that take place with stakeholders and other constituents.
9. Yes ☐ No ☒ **Is the traveler aware of any registered federal lobbyists or foreign agents involved planning, organizing, requesting, or arranging the trip?**
10. For staff travelers, to be completed by your employing Member:

ADVANCED AUTHORIZATION OF EMPLOYEE TRAVEL

I hereby authorize the individual named above, an employee of the U.S. House of Representatives who works under my direct supervision, to accept expenses for the trip described in this request. I have determined that the above-described travel is in connection with my employee's official duties and that acceptance of these expenses will not create the appearance that the employee is using public office for private gain.

Signature of Employing Member Kate Porter Date 4/5/22



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PRIMARY TRIP SPONSOR FORM

This form should be completed by private entities offering to provide travel or reimbursement for travel to House Members, officers, or employees under House Rule 25, clause 5. A completed copy of the form (and any attachments) should be provided to each invited House Member, officer, or employee, who will then forward it to the Committee together with a *Traveler Form* **at least 30 days before the start date of the trip**. The trip sponsor should **NOT** submit the form directly to the Committee. The Committee website (ethics.house.gov) provides detailed instructions for filling out the form.

NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001. Failure to comply with the Committee's Travel Regulations may also lead to the denial of permission to sponsor future trips.

1. Sponsor who will be paying for the trip:
Council for Global Equality
2. ☒ I represent that the trip will not be financed, in whole or in part, by a registered federal lobbyist or foreign agent. Signify that the statement is true by checking box.
3. **Check only one.** I represent that:
 - a. ☒ The primary trip sponsor has not accepted from any other source, funds intended directly or indirectly to finance any aspect of the trip: **OR**
 - b. ☐ The trip is arranged without regard to congressional participation and the primary trip sponsor has accepted funds only from entities that will receive a tangible benefit in exchange for those funds: **OR**
 - c. ☐ The primary trip sponsor has accepted funds from other source(s) intended directly or indirectly to finance all or part of this trip and has enclosed disclosure forms from each of those entities.
If "c" is checked, list the names of the additional sponsors:
4. Provide names and titles of **ALL** House Members *and* employees you are inviting. **For each House invitee, provide an explanation of why the individual was invited** (include additional pages if necessary):
See Addendum A
5. Yes ☒ No ☐ Is travel being offered to an accompanying family member of the House invitee(s)?
6. Date of departure: May 5, 2022 Date of return: May 6, 2022
7. a. City of departure: Irvine, CA
b. Destination(s): San Diego, U.S. & Tijuana, Mexico
c. City of return: Irvine, CA
8. **Check only one.** I represent that:
 - a. ☐ The sponsor of the trip is an institution of higher education within the meaning of section 101 of the Higher Education Act of 1965: **OR**
 - b. ☒ The sponsor of the trip does not retain or employ a registered federal lobbyist or foreign agent: **OR**
 - c. ☐ The sponsor employs or retains a registered federal lobbyist or foreign agent, but the trip is for attendance at a one-day event *and* lobbyist / foreign agent involvement in planning, organizing, requesting, or arranging the trip was *de minimis* under the Committee's travel regulations.
9. **Check only one of the following:**
 - a. ☒ I checked 8(a) or (b) above; **OR**
 - b. ☐ I checked 8(c) above but am not offering any lodging; **OR**
 - c. ☐ I checked 8(c) above and am offering lodging and meals for one night; **OR**
 - d. ☐ I checked 8(c) above and am offering lodging and meals for two nights. If you checked this box, explain why the second night of lodging is warranted:



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10. ☒ Attached is a detailed agenda of the activities House invitees will be participating in during the travel (i.e., an hourly description of planned activities for trip invitees). *Indicate agenda is attached by checking box.*
11. **Check only one of the following:**
- a. ☒ I represent that a registered federal lobbyist or foreign agent will not accompany House Members or employees on any segment of the trip. *Signify that the statement is true by checking box; OR*
- b. ☐ Not Applicable. Trip sponsor is a U.S. institution of higher education.
12. For **each** sponsor required to submit a sponsor form, describe the sponsor's interest in the subject matter of the trip **and** its role in organizing and/or conducting the trip:
- The Council for Global Equality is host to the delegation and is responsible for logistics, security and content of the trip and post-trip follow-up.
13. **Answer parts a and b. Answer part c if necessary:**
- a. Mode of travel: Air ☐ Rail ☐ Bus ☐ Car ☒ Other ☐ (specify: _____)
- b. Class of travel: Coach ☐ Business ☐ First ☐ Charter ☐ Other ☒ (specify: Taxi Service)
- c. If travel will be first class, or by chartered or private aircraft, explain why such travel is warranted:
14. ☒ I represent that the expenditures related to local area travel during the trip will be unrelated to personal or recreational activities of the invitee(s). *Signify that the statement is true by checking the box.*
15. **Check only one.** I represent that either:
- a. ☐ The trip involves an event that is arranged or organized *without regard* to congressional participation and that meals provided to congressional participants are similar to those provided to or purchased by other event attendees; **OR**
- b. ☒ The trip involves events that are arranged specifically *with regard* to congressional participation.
- If "b" is checked:
- 1) Detail the cost *per day* of meals (approximate cost may be provided):
- The U.S. Government per diem rates for meals \$74/day in San Diego and \$78/day in Tijuana.
- 2) Provide the reason for selecting the location of the event or trip:
- The U.S. government is an important partner in Mexico and we want to highlight the issues.
16. Name, nightly cost, and reasons for selecting each hotel or other lodging facility:
- Hotel Name: Pier South Hotel City: San Diego Cost Per Night: \$181
- Reason(s) for Selecting: The hotel offers business amenities and it is 15 minutes away from the Tijuana
- Hotel Name: _____ City: _____ Cost Per Night: _____
- Reason(s) for Selecting: _____
- Hotel Name: _____ City: _____ Cost Per Night: _____
- Reason(s) for Selecting: _____
17. ☒ I represent that all expenses connected to the trip will be for actual costs incurred and not a per diem or lump sum payment. *Signify that the statement is true by checking the box.*



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18. Total Expenses for each Participant:

☐ Actual Amounts ☒ Good Faith Estimates	Total Transportation Expenses per Participant	Total Lodging Expenses per Participant	Total Meal Expenses per Participant
For each Member, Officer, or Employee	\$313	\$181	\$226
For each Accompanying Family Member			

	Other Expenses (dollar amount per item)	Identify Specific Nature of "Other" Expenses (e.g., taxi, parking, registration fee, etc.)
For each Member, Officer, or Employee	\$980	Insurance, Interpreters, Security
For each Accompanying Family Member		

NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001.

19. Check only one:

- a. ☒ I certify that I am an officer of the organization listed below; **OR**
b. ☐ Not Applicable. Trip sponsor is an individual or a U.S. institution of higher education.

20. I certify by my signature that

- a. I read and understand the Committee's Travel Regulations;
b. I am not a registered federal lobbyist or registered foreign agent; and
c. The information on this form is true, complete, and correct to the best of my knowledge.

Signature: B. Beirne Snyder Date: 5 April 2022
Name: Beirne Roose-Snyder Title: Senior Policy Fellow
Organization: Council for Global Equality
Address: 1220 L Street NW, Suite 100-450, Washington DC 20005-4018
Email: beirne@globalequality.org Telephone: 202-222-5435

INSTRUCTIONS

Complete the *Primary Trip Sponsor Form* and submit the agenda, invitation list, any attachments, and any *Additional Trip Sponsor Forms* directly to the Travelers.

Written approval from the Committee on Ethics is required before traveling on this trip. The Committee on Ethics will notify the House invitees directly and will not notify the trip sponsors.

Willful or knowing misrepresentation on this form may be subject to criminal prosecution under 18 U.S.C. § 1001. Signatures must comply with section 104(bb) of the Travel Regulations.

For questions, please contact the Committee on Ethics at:

1015 Longworth House Office Building
Washington, D.C. 20515

ethicscommittee@mail.house.gov | 202-225-7103
More information and forms available at ethics.house.gov

Theodore E. Deutch, Florida
Chairman
Jackie Walorski, Indiana
Ranking Member

Susan Wild, Pennsylvania
Dean Phillips, Minnesota
Veronica Escobar, Texas
Mondaire Jones, New York

Michael Guest, Mississippi
Dave Joyce, Ohio
John H. Rutherford, Florida
Kelly Armstrong, North Dakota



ONE HUNDRED SEVENTEENTH CONGRESS

U.S. House of Representatives
COMMITTEE ON ETHICS

Thomas A. Rust
Staff Director and Chief Counsel

David W. Arrojo
Counsel to the Chairman

Kelle A. Strickland
Counsel to the Ranking Member

1015 Longworth House Office Building
Washington, D.C. 20515-6328
Telephone: (202) 225-7103
Facsimile: (202) 225-7392

May 2, 2022

Mr. Cody Mendoza
Office of the Honorable Katie Porter
1117 Longworth House Office Building
Washington, DC 20515

Dear Mr. Mendoza:

Pursuant to House Rule 25, clause 5(d)(2), the Committee on Ethics hereby approves your proposed trip to San Diego, California, scheduled for May 5 to 6, 2022, sponsored by Council for Global Equality.

You must complete an Employee Post-Travel Disclosure Form (which your employing Member must also sign) and file it, together with a Sponsor Post-Travel Disclosure Form completed by the trip sponsor, with the Clerk of the House within 15 days after your return from travel. As part of that filing, you are also required to attach a copy of this letter and both the Traveler and Primary Trip Sponsor Forms (including attachments) you previously submitted to the Committee in seeking pre-approval for this trip. If you are required to file an annual Financial Disclosure Statement, you must also report all travel expenses totaling more than \$415 from a single source on the "Travel" schedule of your annual Financial Disclosure Statement covering this calendar year. Finally, Travel Regulation § 404(d) also requires you to keep a copy of all request forms and supporting information provided to the Committee for three subsequent Congresses from the date of travel.

If you have any further questions, please contact the Committee's Office of Advice and Education at extension 5-7103.

Sincerely,

Theodore E. Deutch
Chairman

Jackie Walorski
Ranking Member

TED/JW:rp

Addendum A:

We invited the following Members of the House of Representatives, along with correlating staff from their offices. These offices hold a particular interest or relevance to the issue of LGBTQI rights in U.S. foreign and immigration policy which will be the focus of the trip agenda. They are all members of the Congressional LGBTQ+ Equality Caucus. Many of them serve districts in Southern California, close to the border and with impacted populations.

Invited Members

Rep. Mark Takano (Co-Chair of the Congressional LGBTQ+ Equality Caucus, California Delegation)

Rep. Pramila Jayapal (Serves on House Judiciary Committee, the Subcommittee on Immigration and Border Security)

Rep. Katie Porter (California Delegation)

Rep. Sara Jacobs (California Delegation and Member of the House Foreign Affairs Committee)

Rep. Juan Vargas (California Delegation and Member of the House Foreign Affairs Committee)

Rep. Raul Ruiz, M.D. (California Delegation)

Rep. Alan Lowenthal (California Delegation)

Rep. Scott Peters (California Delegation)

Rep. Mike Levin (California Delegation)

Rep. Joaquin Castro (Member of the House Foreign Affairs Committee)

Rep. Linda Sanchez (California Delegation)

Rep. Nanette Díaz Barragán (California Delegation and House Committee on Homeland Security)

Rep. Adam Schiff (California Delegation)

Rep. Lucille Roybal-Allard (California Delegation and House Homeland Security Appropriations Subcommittee)

Rep. Maxine Waters (California Delegation)

Rep. Antonio Cardenas (California Delegation)

Rep. Jimmy Gomez (California Delegation)

Rep. Rep. Judy Chu (California Delegation)

Rep. David Cicilline (Co-Chair of the Congressional LGBTQ+ Equality Caucus and Member of the House Foreign Affairs Committee)

Rep. Dina Titus (House Foreign Affairs Committee)

Invited Staff (list if any)

Jennifer Chan, Legislative Director for Rep. Jayapal.

Anzueth Barela, Field Representative for Rep. Vargas

Cody Mendoza, District Director for Rep. Porter

Paola Guzman, District Director for Rep. Jacobs

Rafael Elizalde, Deputy Chief of Staff for Rep. Takano

Lucas Piñon, Field Representative for Rep. Ruiz

FINAL AGENDA: Council for Global Equality Trip to San Diego, CA/Tijuana, Mexico, May 5-6, 2022

May 5, 2022

Travel Day

- | | |
|-------------|--|
| 3:00-5:00pm | Delegation, except for Rep. Vargas, Rep. Jacobs, and Paola Guzman, arrives to Loews Coronado Bay Hotel |
| 5:00-6:00pm | Downtime |
| 6:00-6:30pm | Welcome Briefing to provide overview of trip and introduce the Council for Global Equality Team and delegates to one another. |
| 6:30-8:30pm | Dinner briefing with the Council for Global Equality team experts, and advocates from Guatemala, EL Salvador, and Honduras on US-Mexico border, Title 42, LGBTQI issues creating asylum-seekers. |

May 6, 2022

San Diego, US/Tijuana, Mexico

- | | |
|---------------|--|
| 8:00-9:30am | Full delegation breakfast with Human Rights and LGBTQI experts to learn about the day's program, LGBTQI situation at the border, and policy situation in both countries. |
| 9:30-10:45am | Delegation transfer to the San Ysidro border with briefing in vehicles from LGBTQI technical experts. Cross the border and transfer into vehicles from Tijuana, Mexico. |
| 10:45-11:15am | Delegation transfers to Casa Arcoiris shelter with briefing in vehicles |
| 11:15-12:30pm | Site Visit 1: Visit Casa Arcoiris shelter to learn about the services provided to LGBTQI asylum seekers, meet shelter residents, and understand the importance of community based programs to supporting asylum seekers. |
| 12:30-1:00pm | Delegation transfer to El Jardin de Mariposas shelter with briefing in vehicles |
| 1:00-2:30pm | Lunch at El Jardin de Mariposas shelter with Trans Law Center & Refugee Health Alliance, ORAM, and UNHCR to discuss the legal, medical, and livelihoods needs of LGBTQI asylum seekers. |
| 2:30-3:30pm | Site Visit 2: Visit El Jardin de Mariposas shelter to learn about the services provided to LGBTQI asylum seekers and meet with staff and residents to learn about the importance of LGBTQI-specific community services. |
| 3:30-4:30pm | Delegation transfer to the San Ysidro border with briefing in vehicles from LGBTQI technical experts. Cross the border and transfer into vehicles from San Diego, CA |

4:30-4:45pm

Delegation transfer to Loews Coronado Bay Hotel

5:00pm

Rep. Vargas, Rep. Porter, Rep. Jacobs, Rep. Ruiz, Rep. Takano, Rafael Elizalde, Larry Cohen, Paola Guzman, Cody Mendoza, and Lucas Pinon transfer to their respective congressional districts in southern California

AGENDA: Council for Global Equality Trip to San Diego, US/Tijuana, Mexico, May 5-6, 2022

May 5, 2022

Travel Day

3:00-5:00pm	Delegation arrives to San Diego Pier South Hotel
5:00-6:00pm	Downtime
6:00-6:30pm	Welcome Briefing to provide overview of trip and introduce the Council for Global Equality Team and delegates to one another
6:30-8:30pm	Dinner briefing with the Council for Global Equality team to discuss the US-Mexico border, Title 42 and LGBTQI issues

May 6, 2022

San Diego, US/Tijuana, Mexico

8:30-10:00am	Breakfast with Human Rights and LGBTQI experts to learn about the day's program and LGBTQI situation at the border. Discuss with advocates from Guatemala, EL Salvador, Honduras and Mexico.
10:00-10:30am	Delegation transfer to the border with briefing in vehicles
10:30-11:30am	San Ysidro US-Mexico Border crossing
11:30-12:00pm	Delegation transfers to LGBTQI shelter with briefing in vehicles
12:00-1:30pm	Site Visit 1: Visit LGBTQI shelter to learn about the services provided to LGBTQI asylum seekers and understand the importance of community based programs to supporting asylum seekers.
1:30-1:45pm	Transfer to LGBTQI shelter with briefing in vehicles
1:45-3:00pm	Lunch at LGBTQI shelter with Trans Law Center & Border Butterflies to discuss the legal services provided to LGBTQI asylum seekers. Understand the legal challenges and bottlenecks in supporting asylum seekers.
3:00-4:00pm	Conversation with UNHCR-Tijuana to gain social and historical context in the role of international, multinational agencies in supporting asylum seekers.
4:00-4:30pm	Transfer to Tijuana border
4:30-5:30pm	Cross Mexico-US Border
5:30-6:00pm	Transfer to San Diego LGBTQI Community Center

6:00-7:00pm	Press briefing event to discuss trip outcomes with selected local media representatives.
7:00-8:00pm	Closing debrief to discuss lessons learned and next steps when delegation returns to DC
8:00	Delegates transfer to their respective congressional districts

Addendum B

Transportation Estimation per person

- o Taxi estimation (return): \$180
- o Vehicles: \$133

Lodging Estimation per person – \$181

- o \$181 per night x 1 night (San Diego, US) = \$181

Meals Estimation per person - \$226

- o \$74 (USG M&I per diem for San Diego, US) x 2 days = \$148
- o \$78 (USG M&I per diem for Tijuana, Mexico) x 1 day = \$78

Other Expenses Estimation per person - \$980

- o Security - \$600
- o Interpreter - \$230
- o Insurance - \$150

Note: Costs are broken down per person.



April 5, 2022

United States House Committee on Ethics
1015 Longworth House Office Building
Washington, DC20515

RE: Learning Tour to Tijuana Mexico, May 5-6

To Whom It May Concern:

I am writing today on behalf of the Council for Global Equality ("CGE"), a coalition of prominent U.S.-based human rights and lesbian, gay, bisexual, transgender, queer, and intersex ("LGBTQI") advocacy organizations focused on advancing human rights for LGBTQI populations through U.S. foreign policy.

On this Learning Tour, we will be sponsoring a trip to Tijuana, Mexico, which will include members of Congress and staffers from congressional offices in the House of Representatives. This trip has been funded by the Council for Global Equality with the purpose of raising awareness about the human rights and conditions of LGBTQI asylum seekers at the U.S.-Mexico Border.

We are committed to ensuring adherence to all Ethics Committee rules and regulations. For further information about CGE's advocacy and structure, please see the attached description. If you have any questions, please feel free to contact me at (202) 222-5435.

Sincerely,

Beirne Roose-Snyder
Senior Policy Fellow
Council for Global Equality

Council for Global Equality (CGE) Structure Explained

The Council for Global Equality is a fiscally sponsored project of Community Initiatives, a California-based nonprofit organization with 501(c)(3) status. Community Initiatives and its projects do not maintain any registered lobbyists. A small portion of the work of the Council for Global Equality includes Congressional advocacy, which is monitored under the 501(h) election that Community Initiatives maintains. The Board of Directors of Community Initiatives has legal oversight over these advocacy efforts; the President and senior management of Community Initiatives maintain regular programmatic and financial oversight over this project through the Council's own staff and leadership.

The Council maintains an Advisory Committee made up of seven members. The Advisory Committee meets at least once yearly to review Council accomplishments, and to leverage Committee experience in support of Council goals. The Committee also signs key contracts and votes on any salary adjustments. The Committee's three principal staff do not vote.

The Council is made up of organizational members. Each member appoints its representatives to support the collaborative work of the Council. The Council's membership consists of a range of U.S.-based organizations that carry out discrete activities in support of the overall strategic goal of improving America's clear commitment, at home and abroad, to LGBT equality as part of its human rights policies. Membership in the Council has clearly stated criteria, terms and expectations.

As a fiscally sponsored project, the Council's finances are officially reported as part of Community Initiative's annual report and audited financial statements. The Council does not have separately audited statements or annual report. The Council has been generously funded primarily by private foundations. In addition, the Council receives modest annual membership fees from its organizational members.

FINAL AGENDA: Council for Global Equality Trip to San Diego, CA/Tijuana, Mexico, May 5-6, 2022

May 5, 2022

Travel Day

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|-------------|---|
| 3:00-5:00pm | Delegation, except for Rep. Vargas, Rep. Jacobs, and Paola Guzman, arrives to Loews Coronado Bay Hotel |
| 5:00-6:00pm | Downtime |
| 6:00-6:30pm | Welcome Briefing to provide overview of trip and introduce the Council for Global Equality Team and delegates to one another. |
| 6:30-8:30pm | Dinner briefing with the Council for Global Equality team experts, and advocates from Guatemala, EL Salvador, and Honduras on US-Mexico border, Title 42, LGBTQTI issues creating asylum-seekers. |

May 6, 2022

San Diego, US/Tijuana, Mexico

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|---------------|---|
| 8:00-9:30am | Full delegation breakfast with Human Rights and LGBTQTI experts to learn about the day's program, LGBTQTI situation at the border, and policy situation in both countries. |
| 9:30-10:45am | Delegation transfer to the San Ysidro border with briefing in vehicles from LGBTQTI technical experts. Cross the border and transfer into vehicles from Tijuana, Mexico. |
| 10:45-11:15am | Delegation transfers to Casa Arcoiris shelter with briefing in vehicles |
| 11:15-12:30pm | Site Visit 1: Visit Casa Arcoiris shelter to learn about the services provided to LGBTQTI asylum seekers, meet shelter residents, and understand the importance of community based programs to supporting asylum seekers. |
| 12:30-1:00pm | Delegation transfer to El Jardin de Mariposas shelter with briefing in vehicles |
| 1:00-2:30pm | Lunch at El Jardin de Mariposas shelter with Trans Law Center & Refugee Health Alliance, ORAM, and UNHCR to discuss the legal, medical, and livelihoods needs of LGBTQTI asylum seekers. |
| 2:30-3:30pm | Site Visit 2: Visit El Jardin de Mariposas shelter to learn about the services provided to LGBTQTI asylum seekers and meet with staff and residents to learn about the importance of LGBTQTI-specific community services. |
| 3:30-4:30pm | Delegation transfer to the San Ysidro border with briefing in vehicles from LGBTQTI technical experts. Cross the border and transfer into vehicles from San Diego, CA |

4:30-4:45pm

Delegation transfer to Loews Coronado Bay Hotel

5:00pm

Rep. Vargas, Rep. Porter, Rep. Jacobs, Rep. Ruiz, Rep. Takano, Rafael Elizalde, Larry Cohen, Paola Guzman, Cody Mendoza, and Lucas Pinon transfer to their respective congressional districts in southern California