EMPLOYEE POST-TRAVEL DISCLOSURE FORM Original Amendment

du Sta for	ties. This form does not eliminate the need to report privately-funded travel on the annual <i>Financial Disclosure</i> attements of those employees required to file them. In accordance with House Rule 25, clause 5, you must complete this mand file it with the Clerk of the House, by email at gifttravelreports@mail.house.gov, within 15 days after travel is mpleted. Please do not file this form with the Committee on Ethics.
NO	TE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001.
1.	Name of Traveler: Jonathan Lowe
2.	a. Name of Accompanying Relative: Katherine Lowe b. Relationship to Traveler: Spouse Child Other (specify):
3.	a. Dates: Departure: May 5, 2022 B. Dates at Personal Expense, if any: Return: May 6, 2022 OR None
4.	Departure City: Washington DC Destination: Williamsburg, VA Return City: Washington DC
5.	Sponsor(s), Who Paid for the Trip: Congressional Institute
5.	Describe Meetings and Events Attended: The meetings helped me to continue to learn how to be a better manager, communicator, and operate and effective office.
7.	Attached to this form are <i>each</i> of the following, <i>signify that each item is attached by checking the corresponding box</i> :
	a. a completed Sponsor Post-Travel Disclosure Form;
	b. the <i>Primary Trip Sponsor Form</i> completed by the trip sponsor <i>prior</i> to the trip, <i>including all</i> attachments <i>and</i> the <i>Additional Sponsor Form(s)</i> ;
	c. page 2 of the completed <i>Traveler Form</i> submitted by the employee; and
	d. the letter from the Committee on Ethics approving my participation on this trip.
3.	a. I represent that I participated in each of the activities reflected in the attached sponsor's agenda. Signify statement is true by checking the box.
	b. If not, explain:
[c	ertify that the information contained on this form is true, complete, and correct to the best of my knowledge.
	nature of Traveler: 5/20/22
Di:	athorized this travel in advance. I have determined that all of the expenses listed on the attached <i>Sponsor Post-Travel</i> sclosure Form were necessary and that the travel was in connection with the employee's official duties and would not ate the appearance that the employee is using public office for private gain.
Na	me of Supervising Member: Steve Chabot Date: 5/20/22
Sin	me of Supervising Member: Steve Chabot Date: 5/20/22

Version date 3/2021 by Committee on Ethics

SPONSOR POST-TRAVEL DISCLOSURE FORM Original Amendment

This form must be completed by an officer of any organization that served as the primary trip sponsor in providing travel expenses or reimbursement for travel expenses to House Members, officers, or employees under House Rule 25, clause 5. A completed copy of the form must be provided to each House Member, officer, or employee who participated on the trip within ten days of their return. You must answer all questions, and check all boxes, on this form for your submission to comply with House rules and the Committee's travel regulations. Failure to comply with this requirement may result in the denial of future requests to sponsor trips and/or subject the current traveler to disciplinary action or a requirement to repay the trip expenses.

	ay the trip expense.		or subject the curre	nt traveler to discip	minary action of a requirement of
NO.	ΓE: Willful or knowi	ing misrepresentations on th	is form may be subject	t to criminal prosecu	tion pursuant to 18 U.S.C. § 1001.
l.	Sponsor(s) who pa	id for the trip: Congress	ional Institute		
2.	Travel Destination	n(s): Williamsburg, VA			
	Date of Departure		Date of	Return: May 6, 2	022
1 .	Name(s) of Travele	er(s): Jonathan Lowe			
	Note: You may list	more than one traveler on	a form only if <i>all</i> in	formation is <i>identi</i>	cal for each person listed.
5.	Actual amount of	expenses paid on behalf of	f, or reimbursed to, e	ach individual nan	ned in Question 4:
		Total Transportation Expenses	Total Lodging Expenses	Total Meal Expenses	Total Other Expenses (dollar amount per item and description)
	Traveler	\$0	\$133	\$83	\$180 - Room Rental
	Accompanying Family Member	\$0	\$0	\$83	\$180 - Room Rental
		connected to the trip were s true by checking box.	for actual costs incu	rred and not a per a	diem or lump sum payment.
ce	rtify that the infor	mation contained in this	form is true, comple	te, and correct to t	he best of my knowledge.
Sign	nature: Mars	k Strand		Date:	May 13, 2022
Nar	me: Mark Strand			Title:	President
Org	ganization: Congr	essional Institute			
	I am an officer of	the above-named organiza	ition. Signify statem	ent is true by check	king box.
Ado	dress: 1700 Diag	onal Road #300, Alexa	andria, VA 22314		
Em	ail: strand@con	ginst.org		Telephone:	703-837-8812

Committee staff may contact the above-named individual if additional information is required.

If you have questions regarding your completion of this form, please contact the Committee on Ethics at 202-225-7103.

TRAVELER FORM

1.	Name of Traveler: Jonathan Lowe
2.	Sponsor(s) who will be paying or providing in-kind support for the trip:
	Congressional Institute
3.	City and State OR Foreign Country of Travel: Williamsburg, VA
4.	a. Date of Departure: May 4, 2022 Date of Return: May 6, 2022
	b. Yes No Will you be extending the trip at your personal expense?
	If yes, list dates at personal expense:
5.	a. Yes No Will you be accompanied by a family member at the sponsor's expense? If yes:
	(1) Name of Accompanying Family Member: Katherine Lowe
	(2) Relationship to Traveler: Spouse Child Other (specify):
	(3) Yes No Accompanying Family Member is at least 18 years of age:
6.	a. Yes No Did the trip sponsor answer "Yes" to Question 8(c) on the <i>Primary Trip Sponsor Form</i> (i.e., travel is sponsored by an entity that employs a registered federal lobbyist or a foreign agent)?
	b. If yes, and you are requesting lodging for two nights, explain why the second night is warranted:
7.	Yes No Primary Trip Sponsor Form is attached, including agenda, invitee list, and any other attachments and Additional Sponsor Forms. NOTE: The agenda should show the traveler's individual schedule, including departure and arrival times and identify
5077	the specific events in which the traveler will be participating.
8.	Explain why participation in the trip is connected to the traveler's individual official or representational duties. Staff should include their job title and how the activities on the itinerary relate to their duties. I am the Chief of Staff for the Congressman. This trip will help me to continue to develop my leadership, advisory, and professional skills to better serve the Congressman and the district.
9.	Yes No Is the traveler aware of any registered federal lobbyists or foreign agents involved planning, organizing, requesting, or arranging the trip?
10.	For staff travelers, to be completed by your employing Member:
	ADVANCED AUTHORIZATION OF EMPLOYEE TRAVEL
dir tra apj	ereby authorize the individual named above, an employee of the U.S. House of Representatives who works under my rect supervision, to accept expenses for the trip described in this request. I have determined that the above-described vel is in connection with my employee's official duties and that acceptance of these expenses will not create the pearance that the employee is using public office for private gain.
Sig	nature of Employing Member Steve Chalat Date 3/31/22

PRIMARY TRIP SPONSOR FORM

This form should be completed by private entities offering to provide travel or reimbursement for travel to House Members, officers, or employees under House Rule 25, clause 5. A completed copy of the form (and any attachments) should be provided to each invited House Member, officer, or employee, who will then forward it to the Committee together with a Traveler Form at least 30 days before the start date of the trip. The trip sponsor should NOT submit the form directly to the Committee. The Committee website (ethics.house.gov) provides detailed instructions for filling out the form.

MOVE Willful as beauties missenseentations on this form may be subject to suiminal prospection pursuant to 19 H C C & 1001

	The willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001. lure to comply with the Committee's Travel Regulations may also lead to the denial of permission to sponsor future trips.
1.	Sponsor who will be paying for the trip:
	Congressional Institute
2.	I represent that the trip will not be financed, in whole or in part, by a registered federal lobbyist or foreign agent <i>Signify that the statement is true by checking box</i> .
3.	 Check only one. I represent that: a. The primary trip sponsor has not accepted from any other source, funds intended directly or indirectly to finance any aspect of the trip: OR
	b. The trip is arranged without regard to congressional participation and the primary trip sponsor has accepted funds only from entities that will receive a tangible benefit in exchange for those funds: OR
	c. The primary trip sponsor has accepted funds from other source(s) intended directly or indirectly to finance all or part of this trip and has enclosed disclosure forms from each of those entities.
	If "c" is checked, list the names of the additional sponsors:
4.	Provide names and titles of ALL House Members <i>and</i> employees you are inviting. For each House invitee, provide an explanation of why the individual was invited (include additional pages if necessary):
	See addendum & attached invitation list
5.	Yes No Is travel being offered to an accompanying family member of the House invitee(s)?
6.	Date of departure: May 4, 2022 Date of return: May 6, 2022
7.	a. City of departure: Washington, DC
	b. Destination(s): Williamsburg, VA
	c. City of return: Washington, DC
8.	Check only one. I represent that:
	a. The sponsor of the trip is an institution of higher education within the meaning of section 101 of the Higher Education Act of 1965: OR
	b. The sponsor of the trip does not retain or employ a registered federal lobbyist or foreign agent: OR
	c. The sponsor employs or retains a registered federal lobbyist or foreign agent, but the trip is for attendance at a one-day event <i>and</i> lobbyist / foreign agent involvement in planning, organizing, requesting, or arranging the trip was <i>de minimis</i> under the Committee's travel regulations.
9.	Check only one of the following:
	a. I I checked 8(a) or (b) above; OR
	b. I checked 8(c) above but am not offering any lodging; OR
	c. I checked 8(c) above and am offering lodging and meals for one night; OR
	d. I checked 8(c) above and am offering lodging and meals for two nights. If you checked this box, explain why the second night of lodging is warranted:

10.	Attached is a detailed agenda of the activities House invite hourly description of planned activities for trip invitees). <i>In</i>	
11.	Check only one of the following: a. I represent that a registered federal lobbyist or foreign as on any segment of the trip. Signify that the statement is true by b. Not Applicable. Trip sponsor is a U.S. institution of high	gent will not accompany House Members or employees checking box; OR
12.	For <i>each</i> sponsor required to submit a sponsor form, describe trip <i>and</i> its role in organizing and/or conducting the trip: See addendum	
13.	Answer parts a and b. Answer part c if necessary: a. Mode of travel: Air Rail Bus Car Otb. Class of travel: Coach Business First Charc. If travel will be first class, or by chartered or private aircraft	ter Other (specify:)
14.	I represent that the expenditures related to local area traverecreational activities of the invitee(s). Signify that the states	
15.	 Check only one. I represent that either: a. The trip involves an event that is arranged or organized meals provided to congressional participants are similar to event attendees; OR b. The trip involves events that are arranged specifically will If "b" is checked: 1) Detail the cost per day of meals (approximate cost may b Day 1- \$52, Day 2 - \$90, Day 3 - \$18 	without regard to congressional participation and that those provided to or purchased by other the regard to congressional participation.
	 Provide the reason for selecting the location of the event Relative proximity to DC and capacity to handle 	•
16.	Name, nightly cost, and reasons for selecting each hotel or oth Hotel Name: Williamsburg Lodge City: Williamsburg Froximity to DC, availability, second	er lodging facility: msburg, VA Cost Per Night: \$118 +taxes
	52-545 C. 561 Pt. 161 St. 161	
	Hotel Name: City: Reason(s) for Selecting:	
	Hotel Name: City:	
	Reason(s) for Selecting:	
17	I represent that all expenses connected to the trip will be for	

payment. Signify that the statement is true by checking the box.

18. Total Expenses for each Participant:

Actual Amounts Good Faith Estimates	Total Transportation Expenses per Participant	Total Lodging Expenses per Participant	Total Meal Expenses per Participant
For each Member, Officer, or Employee	\$106	\$268	\$160
For each Accompanying Family Member	\$106	n/a	\$160

	Other Expenses (dollar amount per item)	Identify Specific Nature of "Other" Expenses (e.g., taxi, parking, registration fee, etc.)
For each Member, Officer, or Employee	\$406	Room Rental
For each Accompanying Family Member	\$406	Room Rental

NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001.

10		1			one:
14	C.M	PCI	ϵ	711	ano.

a.	I	certify that	I am an officer	of the organization	listed below;	OR
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b. Not Applicable. Trip sponsor is an individual or a U.S. institution of higher education.

20. I certify by my signature that

- a. I read and understand the Committee's Travel Regulations;
- b. I am not a registered federal lobbyist or registered foreign agent; and
- c. The information on this form is true, complete, and correct to the best of my knowledge.

Signature: Mark Strand	April 7, 2022 Date:	
Signature: Mark Strand Name: Mark Strand	_{Title:} President	
Organization: Congressional Institute		
Address: 1700 Diagonal Road #300, Alexandria, VA 22314		
Email: strand@conginst.org	Telephone: 703-837-8812	
	•	

INSTRUCTIONS

Complete the *Primary Trip Sponsor Form* and submit the agenda, invitation list, any attachments, and any *Additional Trip Sponsor Forms* directly to the Travelers.

Written approval from the Committee on Ethics is required before traveling on this trip. The Committee on Ethics will notify the House invitees directly and will not notify the trip sponsors.

Willful or knowing misrepresentation on this form may be subject to criminal prosecution under 18 U.S.C. § 1001. Signatures must comply with section 104(bb) of the Travel Regulations.

For questions, please contact the Committee on Ethics at:

Theodore E. Deutch, Florida *Chairman* Jackie Walorski, Indiana *Ranking Member*

Susan Wild, Pennsylvania Dean Phillips, Minnesota Veronica Escobar, Texas Mondaire Jones, New York

Michael Guest, Mississippi Dave Joyce, Ohio John H. Rutherford, Florida Kelly Armstrong, North Dakota



U.S. House of Representatives

COMMITTEE ON ETHICS

Thomas A. Rust Staff Director and Chief Counsel

David W. Arrojo

Counsel to the Chairman

Kelle A. Strickland Counsel to the Ranking Member

1015 Longworth House Office Building Washington, D.C. 20515–6328 Telephone: (202) 225–7103 Facsimile: (202) 225–7392

April 28, 2022

Mr. Jonathan Lowe Office of the Honorable Steve Chabot 2408 Rayburn House Office Building Washington, DC 20515

Dear Mr. Lowe:

Pursuant to House Rule 25, clause 5(d)(2), the Committee on Ethics hereby approves your and your spouse's proposed trip to Williamsburg, Virginia, scheduled for May 4 to 6, 2022, sponsored by Congressional Institute.

You must complete an Employee Post-Travel Disclosure Form (which your employing Member must also sign) and file it, together with a Sponsor Post-Travel Disclosure Form completed by the trip sponsor, with the Clerk of the House within 15 days after your return from travel. As part of that filing, you are also required to attach a copy of this letter and both the Traveler and Primary Trip Sponsor Forms (including attachments) you previously submitted to the Committee in seeking pre-approval for this trip. If you are required to file an annual Financial Disclosure Statement, you must also report all travel expenses totaling more than \$415 from a single source on the "Travel" schedule of your annual Financial Disclosure Statement covering this calendar year. Finally, Travel Regulation § 404(d) also requires you to keep a copy of all request forms and supporting information provided to the Committee for three subsequent Congresses from the date of travel.

If you have any further questions, please contact the Committee's Office of Advice and Education at extension 5-7103.

Sincerely,

Theodore E. Deutch Chairman Jackie Walorski Ranking Member

TED/JW:mc

PRIMARY TRIP SPONSOR FORM ADDENDUM

Question 4: Provide names and titles of ALL House Members and employees you are inviting. For each House invitee, provide an explanation of why the individual was invited (include additional pages if necessary):

See attached invitation list. This Congressional Institute sponsored retreat focuses on the important role of the Chief of Staff in congressional offices. Therefore, the invitation to this retreat is being extended to Chiefs of Staff in House Minority and Senate Majority personal offices, the Staff Director in House Minority committee offices as well as select leadership staff.

Question 12: For each sponsor required to submit a sponsor form, describe the sponsor's interest in the subject matter of the trip and its role in organizing and/or conducting the trip:

The purpose of the Congressional Institute (a 501(c)4 organization) is to promote public education about Congress and to hold educational conferences for Members of Congress, staff and others. The Congressional Institute is the sole organizer and conductor of this event. This retreat is designed to strengthen professional relationships among Chiefs of Staff, senior leadership and committee staff, educate them on policy issues and best practices, and encourage the exchange of ideas with colleagues.

Question 18: Total expenses for each participant:

The estimated lodging rate and per participant food/refreshment expense figure for this event (and provided on this form) do not include the separate costs to the Congressional Institute to rent conference/banquet space large enough to accommodate this large event with appropriate security and audio/visual capabilities necessary to conduct our program. Dividing these conference and facility rental costs by the number of participants estimated to attend this event, the estimated figure would be \$406 as disclosed on the sponsor form.

COVID Safety Precautions: We will have over the counter testing available to participants as needed.



Wednesday, May 4

11:30 AM	Bus Departs from Hil	l
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2:00 PM Nametag Pickup

4:15 PM Welcome

4:30 PM New Findings on Public Opinion

David Winston, The Winston Group Myra Miller, The Winston Group Dave Sackett, The Tarrance Group BJ Martino, The Tarrance Group

6:00 PM Reception 7:00 PM Dinner

Marcus Buckingham, The Marcus Buckingham Company

Thursday, May 5

8:00 AM Breakfast

9:00 AM Leadership Chiefs of Staff

Moderated by: Mark Strand, Congressional Institute

Dan Meyer, Office of the Republican Leader Brett Horton, Office of the Republican Whip Patrick Hester, House Republican Conference

10:00 AM Preparing to Manage In the 118th Congress

Mark Horstman, Manager Tools, LLC (confirmed)

12:00 PM Lunch

The Honorable Winsome Sears, Lieutenant Governor of Virginia (invited)

1:15 PM Ethics: Official, Campaigns, and Redistricting

Moderator: Kelle Strickland

Elliot Berke, Berke Farah LLC

Erin Clark, NRCC

Tim Monahan, Committee on House Administration

2:30 PM Maximizing the MRA

Brad Fitch, Congressional Management Foundation

3:30 PM A Policy Agenda for the 118th Congress: Task Force Breakouts

Moderator: Mark Strand

4:30 PM Break

6:00 PM Reception & Dinner

Katie Pavlich, Townhall

Friday, May 6

8:00 AM Breakfast

9:00 AM Schoolhouse Rocks Revisited: Getting Your Member's Bill Passed

Anne Bradbury, former leadership staffer Gary Andres, Committee on Ways and Means

Craig Stephens, DCI Group

10:00 AM Growing Your Staff's Talent

Ardine Williams, Amazon

11:15 AM Open Mic Discussion

Moderator: Mark Strand, Congressional Institute

12:30 PM Conference Concludes

Bus departs from the Williamsburg Lodge



2022 House Republican Chiefs of Staff Conference Williamsburg, VA

Wednesday, May 4

11:30 AM - 2:30 PM Bus Departs from Hill

S. Capitol St (Between Rayburn & Longworth)

Box lunches will be available on the bus.

2:00 PM - 7:00 PM

Nametag Pickup

Hotel Lobby

3:00 PM - 3:15 PM

Welcome

Virginia Room ABCD

3:15 PM - 4:15 PM

New Findings on Public Opinion

Virginia Room ABCD

David Winston, The Winston Group Myra Miller, The Winston Group Dave Sackett, The Tarrance Group BJ Martino, The Tarrance Group

4:15 PM - 5:15 PM

Supporting Ukraine, Strengthening America, Building Foreign Relations

Moderator: Mark Strand, Congressional Institute

Virginia Room ABCD

His Excellency Andrei Muraru, Ambassador of Romania

Adam Krzywosądzki, Deputy Chief of Mission, Embassy of Poland Senay Bulbul, Political Counselor, Embassy of the United Kingdom

6:00 PM - 9:00 PM

Reception

Virginia Lawn & Foyer

Virginia Room EF

Dinner

The Honorable Newt Gingrich, 50th Speaker of the U.S. House of Representatives

Thursday, May 5

8:00 AM - 9:00 AM

Breakfast

Virginia Room EF

9:00 AM - 10:00 AM

Leadership Chiefs of Staff

Virginia Room ABCD

Dan Meyer, Office of the Republican Leader Brett Horton, Office of the Republican Whip Patrick Hester, House Republican Conference

10:00 AM - 12:00 PM

Preparing to Manage In the 118th Congress

Virginia Room ABCD

Mark Horstman, Manager Tools, LLC

12:00 PM - 1:15 PM Lunch Virginia Room EF Jim Geraghty, National Review Ethics: Official, Campaigns, and Redistricting 1:30 PM - 2:30 PM Virginia Room ABCD Moderator: Kelle Strickland Elliot Berke, Berke Farah LLC Erin Clark, NRCC 2:30 PM - 3:30 PM Maximizing the MRA Virginia Room ABCD George Hadijski, Congressional Management Foundation Tim Monahan, Committee on House Administration Max Engling, Office of the Republican Leader Rachel Wagley, Office of Rep. Blake Moore 3:30 PM - 4:30 PM **Getting Your Member's Bill Passed** Virginia Room ABCD Arne Christenson, Former Chief of Staff for the Speaker of the House Ralph Hellmann, Former Policy Director for the Speaker of the House Virginia Lawn & Foyer 6:00 PM - 9:00 PM Reception Dinner Virginia Room EF The Honorable Winsome Earle-Sears, 42nd Lieutenant Governor of Virginia Friday, May 6 **Breakfast** 8:00 AM - 9:00 AM Virginia Room EF 9:00 AM - 10:00 AM **Crisis Communications** Virginia Room ABCD Ed Patru, Direct Communications Co. 10:00 AM - 11:00 AM **Growing Your Staff's Talent** Virginia Room ABCD Mark Strand, Congressional Institute Amy Smith, Coach Program, Office of the House CAO Mark Sobol, Longwave Partners 11:00 AM - 11:15 AM **Open Mic Discussion Virginia Room ABCD** Moderator: Mark Strand, Congressional Institute 11:30 AM **Conference Concludes**

Bus departs from the Williamsburg Lodge Convention Center Entrance

From: Congressional Institute rsvp@conginst.org

Subject: Test - Register Now for the GOP Chiefs of Staff Conference

Date: March 27, 2022 at 8:08 PM To: amym@conginst.org





CHIEFS OF STAFF CONFERENCE

May 4-6, 2022

PLEASE NOTE: TRAVELER FORMS ARE DUE TO ETHICS ON MONDAY, APRIL 4, 2022!!!

Dear */fname/*,

On behalf of the Congressional Institute, I'm happy to invite you to the annual 2022 Chiefs of Staff Issues Conference, which will be from Wednesday, May 4, 2022, through Friday, May 6, 2022, at Colonial Williamsburg Lodge in Williamsburg, VA. We hope you and your family will join us.

You have many challenges as a Chief of Staff, including the daily management of your office. We're developing an engaging program to help you do your job more effectively. We are inviting House and Senate Republican personal chiefs of staff, committee staff directors and leadership staff so you can get to know colleagues you might not normally meet during a normal workday.

We are working with the Committee on Ethics so that the Congressional Institute is able to cover ceratin costs for you. We ask that you submit your paperwork to the Ethics Committee as soon as possible.

We look forward to seeing you at this issues conference so you can hear about the future of the country and Congress, learn new management ideas, discuss best practices, and strengthen professional relationships

To Register:

Step 1: Submit Ethics Packet by Monday, April 4, 2022

IF YOU THINK THAT THERE IS EVEN A POSSIBILITY YOU WILL ATTEND, you need pre-authorization from the Committee on Ethics; you may always withdrawl your paperwork.

Download the Institute's <u>Primary Trip Sponsor Form</u> and submit the whole package with your completed Traveler Form by Monday, April 4, 2022, to the Committee on Ethics. This entire package may be faxed to the Committee at (202)225-7392, sent or delivered to the Committee at 1015 Longworth, or e-mailed to travel.requests@mail.house.gov.

Failure to submit your completed materials on time means we will be unable to cover the cost of your attendance and your Member's principal campaign fund would need to pay for you.

DOWNLOAD ETHICS FORMS

Step 2: Register on the Congressional Institute's website

The Congressional Institute will coordinate all logistical arrangements, including room reservations. The Institute will cover the cost of participation for each staff member and spouse. You are welcome to bring your children, though you will be responsible for the costs of their participation. All reservations must be made through the Institute.

REGISTER NOW >

Email Address: */email/*
Access Code: */other_id/*

If you are unable to attend, please use the following link to decline this invitation.

We understand your registration is tentative pending Ethics approval. More information on the program and activities at the

cornerence will be sent to you in totale mailings. If you have any questions, special concerns, or need additional information, please call (703)837-8812 or email rsvp@conginst.org. We look forward to seeing you in Williamsburg!

Mark Strand, President

The Congressional Institute strand@conginst.org office: 703-837-8812

mobile: 571-366-0090 website: conginst.org



If you are not the correct contact for this office, please $\underline{\text{reply to this email}}$ with the updated contact information instead of $\underline{\text{unsubscribing}}$.

COS: Invited Hill Staff

First Name	Last Name	Job Title	Institution
Rob	Adkerson	Chief of Staff	Office of Rep. Loudermilk
Kara	Ahern	Chief of Staff	Office of Rep. Cheney
Ату	Albro	Chief of Staff	Office of Rep. Bice
Anna	Alburger	Chief of Staff	Office of Rep. Joyce (OH)
Dale	Anderson	Chief of Staff	Office of Rep. Lamborn
Taylor	Andreae	Chief of Staff	Office of Rep. Gallagher
Gary	Andres	Staff Director	House Committee on Ways and Means
uor	Anzur	Chief of Staff	Office of Rep. Keller
Cyrus	Artz	Staff Director	House Committee on Education and Labor
Jason	Bauknecht	Chief of Staff	Office of Rep. Tiffany
Cliff	Bayer	Chief of Staff	Office of Rep. Fulcher
Mark	Bednar	Director of Strategic Communications	Office of the Leader
Megan	Bel Miller	Chief of Staff	Office of Rep. Scalise
hsol	Bell	Chief of Staff	Office of Rep. Estes
Brooke	Bennett	Chief of Staff	Office of Rep. Hill
Chris	Bien	Deputy Director of Floor Operations	Office of the Leader
Jeff	Billman	Chief of Staff	Office of Rep. Jackson
Alex	Blair	Chief of Staff	Office of Rep. Steube
Gabriella	Boffelli	Chief of Staff	Office of Rep. González-Colón
Alex	Bolton	Chief of Staff	Office of Rep. Malliotakis
Aaron	Bonnaure	Chief of Staff	Office of Rep. Reschenthaler
Kate	Bonner	Chief of Staff	Office of Rep. Smucker
Lorissa	Bounds	Chief of Staff	Office of Rep. Obernoite
Casey	Bowman	Chief of Staff	Office of Rep. Herrera Beutler
Parish	Braden	Staff Director	House Committee on Agriculture
neh	Bradley	Chief of Staff	Office of Rep. Rutherford

Office of Rep. Buchanan Office of Rep. Thompson	House Republican Conference	Office of Rep. Rogers (AL)	Office of the Whip	Office of Rep. Wenstrup	Office of Rep. Owens	Office of Rep. Clyde	Office of Rep. Greene	Office of Rep. Posey	House Republican Conference	Office of Rep. McHenry	Office of Rep. Kelly (PA)	Office of Rep. Pfluger	Office of Rep. Cammack	Office of Rep. Mullin	Office of Rep. Carl	Select Committee on Economic Disparity and Fairness in Growth	Office of the Leader	Office of Rep. Elizey	Office of Rep. Newhouse	Office of Rep. Comer	House Committee on Appropriations	Office of Rep. Johnson (SD)	Office of Rep. Arrington	Office of Rep. Westerman	Office of the Whip	Office of Rep. Hudson
Chief of Staff Chief of Staff	Rapid Response Director	Chief of Staff	Policy Director	Chief of Staff	Chief of Staff	Chief of Staff	Chief of Staff	Chief of Staff	Member Services Director	Chief of Staff	Chief of Staff	Chief of Staff	Chief of Staff	Chief of Staff	Chief of Staff	Chief of Staff (Steil)	General Counsel	Chief of Staff	Chief of Staff	Chief of Staff	Staff Director	Chief of Staff	Chief of Staff	Chief of Staff	Deputy Communications Director	Chief of Staff
Brady Brennan	Brennan	Brinson	Brooke	Brooks	Broom	Brown	Buckham	Burns	Butcher	Butler	Butler	Byers	Calhoun	Cantrell	Carlough	Carney	Carr	Carretta	Carter	Cash	Chotvacs	Christianson	Ciapciak	Collins	Comer	Constangy
Sean Matt	Francis	Chris	Francis	Greg	Keelie	Nick	Ed	Stuart	Courtney	Jeff	Tim.	John	Larry	Ben	Chad	Ryan	Machalagh	Bob	Jessica	Caroline	Anne Marie	Andrew	Elle	Sarah	Michael	Billy

aff Office of Rep. Williams	ons Director	aff Office of Rep. Higgins	aff Office of Rep. Cloud	Communications Director Office of the Whip	aff Office of Rep. Fischbach	aff Office of Rep. Hern	aff Office of Rep. Turner	aff Office of Rep. Miller-Meeks		aff Office of Rep. Zeldin	aff Office of Rep. Burchett	aff Office of Rep. Latta		aff Office of Rep. Gibbs	aff Office of Rep. Massie		aff Office of Rep. McKinley	aff Office of Rep. Bishop	aff Office of Rep. Mace	aff Office of Rep. Mann	tor House Committee on Modernization of Congress	aff Office of Rep. Lesko	aff Office of Rep. McClain		aff Office of Rep. Donalds	
Chief of Staff	Communica	Chief of Staff	Chief of Staff	Communica	Chief of Staff	Chief of Staff	Chief of Staff	Chief of Staff	Chief of Staff	Chief of Staff	Chief of Staff	Chief of Staff	Chief of Staff	Chief of Staff	Chief of Staff	Chief of Staff	Chief of Staff	Chief of Staff	Chief of Staff	Chief of Staff	Staff Director	Chief of Staff	Chief of Staff	Chief of Staff	Chief of Staff	the to to total
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John	Michele	Kathee	Hugh	Lauren	David	Cameron	Jason	Tracie	Cesar	Andrea	Michael	Drew	hsol	Hillary	Matt	Connie	Mike	James	Dan	Brandon	Derek	Rachel	Nick	Jessica	Tyler	Havden

Office of Rep. Stefanik Office of Rep. Davidson	Office of Rep. Rose	Office of Rep. Upton	Office of Rep. Fleischmann	Office of Rep. Bilirakis	House Committee on Judiciary	Office of Rep. Allen	House Committee on Energy and	Commerce	House Committee on Financial Services	Office of Rep. Herrell	Office of the Whip	Office of Rep. Mooney	House Committee on Intelligence	Office of Rep. Kelly (MS)	Office of Rep. Spartz	Office of Rep. Bucshon	Office of Rep. Babin	Office of Rep. Rogers (KY)	House Committee on Climate Crisis	Deputy Chief of Staff for Member Services Office of the Leader	Office of Rep. Calvert	Office of Rep. Wagner	Office of Rep. Banks	Office of Rep. Good	Office of Rep. Franklin	Office of Rep. Waltz	Office of Rep. Wittman
Chief of Staff Chief of Staff	Chief of Staff	Chief of Staff	Chief of Staff	Chief of Staff	Staff Director	Chief of Staff	Staff Director		Staff Director	Chief of Staff	Chief of Staff	Chief of Staff	Staff Director	Chief of Staff	Chief of Staff	Chief of Staff	Chief of Staff	Chief of Staff	Staff Director	Deputy Chief of Sta	Chief of Staff	Chief of Staff	Chief of Staff	Chief of Staff	Chief of Staff	Chief of Staff	Chief of Staff
Hester Hewitt	Hilleary	Hillebrands	Hippe	Hittos	Hixon	Hodge	Hodson		Hoffmann	Horanburg	Horton	Hough	Howard	Howell	Hudson	Jackson	Janushkowsky	Johnsen	Jorgenson	Joyce	Keightley	Keller	Keller	Kelly	Kelly	Ketchel	King
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Patrick Adam	Van	Joan	Jim	Liz	Chris	Lauren	Nate		Matt	Michael	Brett	Michael	Adam	Paul	Renee	Kyle	Stephen	Jake	Sarah	Natalie	Rebecca	Charlie	David	Mark	Melissa	Micah	Carolyn

Office of Rep. Jacobs	House Committee on Homeland Security	Office of Rep. Duncan	irector Office of Rep. Hice	Office of Rep. Aderholt	Office of Rep. Fitzpatrick	Office of Rep. Stauber	ttor Office of the Leader	Office of Rep. Biggs	Office of Rep. Gaetz	Office of Rep. Mast	Office of Rep. Palazzo	Office of Rep. Walberg	Office of Rep. Schweikert	Office of Rep. Scott	Office of Rep. Hartzler	Office of Rep. Armstrong	Office of Rep. Feenstra	Office of Rep. Long	Office of Rep. Bergman	Office of Rep. Gonzalez (OH)	Office of Rep. Chabot	Office of Rep. Amodei	Office of Rep. Dunn	Office of Rep. Emmer	Office of Rep. Davis	House Committee on Oversight and Government Reform
Chief of Staff	Staff Director	Chief of Staff	Deputy Chief of Staff/DC Director	Chief of Staff	Chief of Staff	Chief of Staff	Member Services Coordinator	Chief of Staff	Chief of Staff	Chief of Staff	Chief of Staff	Chief of Staff	Deputy Chief of Staff	Chief of Staff	Chief of Staff	Chief of Staff	Chief of Staff	Chief of Staff	Chief of Staff	Chief of Staff	Chief of Staff	Chief of Staff	Chief of Staff	Chief of Staff	Chief of Staff	Staff Director
Kizzier	Klein	Klump	Knittle	Knott	Knowles	Koetzle	Kotsovos	LaBorde	Lane Wyant	Langenderfer	Large	Laukitis	Laven	Lawrence	Гее	Leighton	Leopold	Lillis	Lis	Lolli	Lowe	Lowe	Lowry	Maneval	Manley	Marin
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Office of Rep. Griffith	Office of Rep. Rouzer	Office of Rep. Fitzgerald	Office of Rep. Bost	Office of Rep. Timmons	Office of Rep. Kustoff	Office of Rep. Meuser	Office of Rep. Smith (MO)	Office of the Leader	Office of Rep. Foxx	Office of Rep. Carter (TX)	Office of Rep. Cline	Office of Rep. McCarthy	Office of the Whip	Office of Rep. Kim	Office of Rep. Meijer	House Committee on Administration	Office of Rep. Salazar	Office of Rep. Perry	Office of Rep. Van Drew	Office of the Whip	Office of Rep. Womack	Office of Rep. Murphy	Office of Rep. Smith (NJ)	Office of Rep. Curtis	Congressional Western Caucus	Office of Rep. Van Duyne	House Republican Conference	House Republican Conference
Chief of Staff	Chief of Staff	Chief of Staff	Chief of Staff	Chief of Staff	Chief of Staff	Chief of Staff	Chief of Staff	Chief of Staff	Chief of Staff	Chief of Staff	Chief of Staff	Chief of Staff	Deputy Floor Director	Chief of Staff	Chief of Staff	Staff Director	Chief of Staff	Chief of Staff	Chief of Staff	Director of Floor Operations	Deputy Chief of Staff	Chief of Staff	Chief of Staff	Chief of Staff	Executive Director	Chief of Staff	Communications Director	Media Affairs
McCollum	McCormack	McCormack	McCullough	McLaren	Melvin	Menzler		Meyer	Middleton	Miller	Miller	Min	Minkler -	Mocete	Monahan	Monahan	Moran	Muglia	Murphy	Napier	Nash	Natonski	Noonan	Norman	O'Brien	Olson	Pardo Black	Parent
Kelly	Anna	Ryan	Matt	Moutray	Justin	Tyler	Matt	Dan	Carson	Jonas	Matt	James	Annie	Patrick	Ken	Tim	Tom	Lauren	Allison	Ben	Madison	Dave	Mary	Corey	Sean	Jake	Ali	Charyssa

Office of Rep. Hinson	Office of Rep. Graves (MO)	Office of Rep. Gooden	Office of Rep. Brooks	Office of Rep. LaHood	Office of Rep. Norman	House Committee on Small Business	Office of Rep. McMorris Rodgers	Main Street Caucus	Office of Rep. Luetkemeyer	Office of Rep. Gimenez	Office of the Whip	House Freedom Caucus	Office of Rep. Valadao	Office of Rep. Reed	Office of Rep. Pence	Office of Rep. Roy	House Committee on Budget	Office of Rep. Barr	Office of Rep. Granger	Office of Rep. Harshbarger	Office of Rep. Moolenaar	House Committee on Transportation and Infrastructure	Office of Rep. Graves (LA)	Office of Rep. Nehls	Office of the Whip	House Committee on Foreign Affairs	Office of Rep. Crawford
Chief of Staff	Chief of Staff	Chief of Staff	Chief of Staff	Chief of Staff	Chief of Staff	Staff Director	Chief of Staff	Executive Director	Chief of Staff	Chief of Staff	Director of Member Services	Exeucitve Director	Chief of Staff	Chief of Staff	Chief of Staff	Chief of Staff	Staff Director	Chief of Staff	Chief of Staff	Chief of Staff	Chief of Staff	Staff Director	Chief of Staff	Chief of Staff	Director of Operations	Staff Director	Chief of Staff
Peacock	Peele	Perez-Acosta	Pettitt	Pfrang	Piland	Planning	Powell	Raineri	Ramey	Rapanos	Reising	Reitz	Renteria	Rizzo	Robertson	Rogers	Roman	Rosado	Ruhlen	Rutherford	Ryan	Sass	Sawyer	Schroeder	Seher	Shields	Shumate
Jimmy	Nancy	Mehgan	Mark	Steve	Mark	David	Jared	Nick	Chad	Nicole	Bart	Tim	Andrew	Joe	Kyle	Jason	Mark	Mary	Steve	Zac	Lindsay	Paul	Paul	Robert	Ellen	Brendan	Jonah

Office of Rep. Harris Office of Rep. Green	Office of Rep. Lucas	Office of Rep. Simpson	Office of Rep. Boebert	Office of Rep. Palmer	Office of the Leader	Office of the House CAO	Office of Rep. Johnson (OH)	Office of Rep. Fallon	Office of Rep. Ferguson	Office of Rep. LaMalfa	Office of the Leader	Office of the Leader	Office of Rep. Tenney	Office of Rep. Bentz	House Committee on Ethics	Office of Rep. Garbarino	Office of Rep. Moore (AL)	Office of Rep. Garcia	Office of Rep. Guthrie	Office of Rep. Cawthorn	House Committee on Veterans Affairs	Office of Rep. McClintock	. Office of Rep. Gosar	Office of Rep. DesJarlais	Office of Rep. Sessions	Office of Rep. Lettow	House Committee on Armed Services
Chief of Staff Chief of Staff	Deputy Chief of Staff	Chief of Staff	Chief of Staff	Chief of Staff	Digital Communications Director	Learning and Development Director	Chief of Staff	Chief of Staff	Chief of Staff	Chief of Staff	Head of Communications	Senior Policy Advisor	Chief of Staff	Chief of Staff	Staff Director	Chief of Staff	Chief of Staff	Chief of Staff	Chief of Staff	Deputy Chief of Staff and Counsel	Staff Director	DC Chief of Staff	Chief of Staff	Chief of Staff	Chief of Staff	Chief of staff	Staff Director
Shuy Siao	Slagell	Slater	Small	Smith	Smith	Smith	Smullen	Sorrell	Sours	Spannagel	Sparks	Specht	Stewart	Strader	Strickland	Tauster	Teehan	Tennille	Trainor	Treadwell	Tripplaar	Tudor	Van Flein	Vaughn	Vega	Verrill	Vieson
Bryan Stephen	Alison	Lindsay	Jeff	William	Caleb	Arny	Mike	Shannan	David	Mark	Matt	Brittan	Nick	Nick	Kelle	Deena	Shana	Alan	Sophie	Catherine	Maria	Chris	Tom	Richard	Luis	Ted	Chris

House Republican Conference	Office of Rep. Moore (UT)	Office of Rep. Rice	Office of Rep. Kinzinger	Office of Rep. Rosendale	Office of Rep. Stewart	Office of Rep. Weber	House Committee on Science, Space and Technology	Office of Rep. Issa	Office of Rep. Radewagen	Office of Rep. Budd	Republican Study Committee
Policy Director	Chief of Staff	Chief of Staff	Chief of Staff	Chief of Staff	Chief of Staff	Chief of Staff	Deputy Staff Director	Chief of Staff	Chief of Staff	Chief of Staff	Executive Director
Vreeburg	Wagley	Watson	Weatherford	Whetstone	White	Whitener	Wickre	Wong	Yahn	Yelinski	Ziegler
Лаке	Rachel	Jennifer	Austin	Trevor	Clay	Jeanette	Jenn	Veronica	Leafaina	Chad	Dan

House Staff Attendance List Chiefs of Staff Conference 2022

Anna Alburger Romeo Office of Rep, Joyce (OH) Confirmed Cyrus Artz House Committee on Education and Labor Confirmed Joshua Bell Office of Rep, Scalise Confirmed Brooke Bennett Office of Rep, Bill Confirmed Chris Bien Office of Rep, Hill Confirmed Ali Black House Republican Conference Confirmed Gabriella Boffell Office of Rep, Guardize-Colón Confirmed Alex Bolton Office of Rep, Guardize-Colón Confirmed Kate Bonner Office of Rep, Guardize-Colón Confirmed Lorissa Bounds Office of Rep, Ottp. Obernothe Confirmed Lorissa Bounds Office of Rep, Durchana Confirmed Jenifer Bradley Office of Rep, Buchanaa Confirmed Jenifer Bradley Office of Rep, Buchanaa Confirmed Grag Brooke Office of Rep, Wenstrup Confirmed Grag Brooke Office of Rep, Wenstrup Confirmed<	First Name	Last Name	Institution	Registration Status
Megan Bel Miller Office of Rep. Scalise Confirmed Joshua Bell Office of Rep. Bistes Confirmed Brooke Bennett Office of Rep. Hill Confirmed	Anna	Alburger Romeo	Office of Rep. Joyce (OH)	
Joshua Bell Office of Rep. Estes Confirmed	Cyrus	Artz		Confirmed
Brooke Bennett Office of Rep. Hill Confirmed	Megan	Bel Miller	Office of Rep. Scalise	Confirmed
Chris Bien Office of the Leader Confirmed Ali Black House Republican Conference Confirmed Gabriella Boffelli Office of Rep. González-Colón Confirmed Alex Bolton Office of Rep. Malliotakis Confirmed Kate Bonner Office of Rep. Debrandte Confirmed Lorissa Bounds Office of Rep. Debrandte Confirmed Jenifer Braddy Office of Rep. Debrandte Confirmed Jenifer Braddy Office of Rep. Debrandte Confirmed Francis Brennan House Republican Conference Confirmed Greg Brooks Office of Rep. Owens Confirmed Keelie Broom Office of Rep. Posey Confirmed Courtney Butcher House Republican Conference Confirmed Chadwick Carlough Office of Rep. Pluger Confirmed Chadwick Carlough Office of Rep. Steil Confirmed Machalagh Carr Office of Rep. Steil Confirmed	Joshua	Bell	Office of Rep. Estes	Confirmed
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Jenifer Bradley Office of Rep. Rutherford Confirmed	Lorissa	Bounds		Confirmed
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	Cameron	Foster	Office of Rep. Hern	Confirmed

House Staff Attendance List Chiefs of Staff Conference 2022

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Jason	Galanes	Office of Rep. Turner		Confirmed
Cesar	Gonzalez	Office of Rep. Diaz-Balart	•	Confirmed
Andrea	Grace	Office of Rep. Zeldin		Confirmed
Drew	Griffin	Office of Rep. Latta		Confirmed
Hillary	Gross	Office of Rep. Gibbs		Confirmed
Rachel	Harris	Office of Rep. Lesko		Confirmed
Nick	Hawatmeh	Office of Rep. McClain		Confirmed
Jessica	Hayes	Office of Rep. Hice		Confirmed
Patrick -	Hester	Office of Rep. Stefanik		Confirmed
Brett	Horton	Office of the Whip		Confirmed
Adam	Howard	House Committee on Intelligence		Confirmed
Kyle	Jackson	Office of Rep. Bucshon		Confirmed
Stephen	Janushkowsky	Office of Rep. Babin		Confirmed
Sarah	Jorgenson	House Select Climate Committee		Confirmed
Natalie	Joyce	Office of the Leader		Confirmed
Rebecca	Keightley	Office of Rep. Calvert		Confirmed
Charlie	Keller	Office of Rep. Wagner		Confirmed
Mark	Kelly	Office of Rep. Good		Confirmed
Melissa	Kelly	Office of Rep. Franklin		Confirmed
Micah	Ketchel	Office of Rep. Waltz		Confirmed
Carolyn	King	Office of Rep. Wittman		Confirmed
Allen	Klump	Office of Rep. Duncan		Confirmed
Scott	Knittle	Office of Rep. Hice		Confirmed
Joe	Knowles	Office of Rep. Fitzpatrick		Confirmed
Desiree	Koetzle	Office of Rep. Stauber		Confirmed
Allie	Kotsovos	Office of the Leader		Confirmed
Kate	LaBorde	Office of Rep. Biggs		Confirmed
Zack	Laven	Office of Rep. Schweikert		Confirmed
Chrissi	Lee	Office of Rep. Hartzler		Confirmed
Tony	Lis	Office of Rep. Bergman		Confirmed
Tim	Lolli	Office of Rep. Gonzalez (OH)		Confirmed
Jonathan	Lowe	Office of Rep. Chabot		Confirmed
Michael	Lowry	Office of Rep. Dunn		Confirmed
Kelly		Office of Rep. Griffith		Confirmed
Chris	Marklund	House Committee on Natural Resources		Confirmed
Anna	McCormack	Office of Rep. Rouzer		Confirmed
Ryan	McCormack	Office of Rep. Fitzgerald		Confirmed
Moutray	McLaren	Office of Rep. Timmons		Confirmed
Dan	Meyer	Office of the Leader		Confirmed
Matt	Meyer	Office of Rep. Smith (MO)		Confirmed
Carson	Middleton	Office of Rep. Foxx	•	Confirmed
James	Min	Office of Rep. McCarthy		Confirmed
Annie	Minkler	Office of the Whip		Confirmed
Tim	Monahan	House Committee on Administration	4	Confirmed
Tom	Moran	Office of Rep. Salazar		Confirmed
Lauren	Muglia	Office of Rep. Perry		Confirmed
Ben	Napier	Office of the Whip		Confirmed
Madison	Nash	Office of Rep. Womack		Confirmed
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Charyssa	ratent	House Republican Conference		Confirmed

House Staff Attendance List Chiefs of Staff Conference 2022

Jimmy	Peacock	Office of Rep. Hinson	Confirmed
Mehgan	Perez-Acosta	Office of Rep. Gooden	Confirmed
Mark	Pettitt	Office of Rep. Brooks	Confirmed
Steve	Pfrang	Office of Rep. LaHood	Confirmed
Nicholas	Raineri	Main Street Caucus	Confirmed
Bart	Reising	Office of the Whip	Confirmed
Andrew	Renteria	Office of Rep. Valadao	Confirmed
Kyle	Robertson	Office of Rep. Pence	Confirmed
Jason	Rogers	Office of Rep. Roy	Confirmed
Mary	Rosado	Office of Rep. Barr	Confirmed
Steve	Ruhlen	Office of Rep. Granger	Confirmed
Zac	Rutherford	Office of Rep. Harshbarger	Confirmed
Paul	Sass	House Committee on Transportation and Infrastructure	Confirmed
Robert	Schroeder	Office of Rep. Nehls	Confirmed
Jonah	Shumate	Office of Rep. Crawford	Confirmed
Bryan	Shuy	Office of Rep. Harris	Confirmed
Alison	Slagell	Office of Rep. Lucas	Confirmed
Caleb	Smith	Office of the Leader	Confirmed
Mike	Smullen	Office of Rep. Johnson (OH)	Confirmed
Shannan	Sorrell	Office of Rep. Fallon	Confirmed
Brittan	Specht	Office of the Leader	Confirmed
Kelle	Strickland	House Committee on Ethics	Confirmed
Shana	Teehan	Office of Rep. Moore (AL)	Confirmed
Catherine	Treadwell	Office of Rep. Cawthorn	Confirmed
Maria	Tripplaar	House Committee on Veterans Affairs	Confirmed
Chris	Tudor	Office of Rep. McClintock	Confirmed
Tom	Van Flein	Office of Rep. Gosar	Confirmed
Ted	Verrill	Office of Rep. Letlow	Confirmed
Jake	Vreeburg	House Republican Conference	Confirmed
Rachel	Wagley	Office of Rep. Moore (UT)	Confirmed
Austin	Weatherford	Office of Rep. Kinzinger	Confirmed
Jeanette	Whitener	Office of Rep. Weber	Confirmed