



# U.S. House of Representatives COMMITTEE ON ETHICS

## EMPLOYEE POST-TRAVEL DISCLOSURE FORM Original Amendment

This form is for disclosing the receipt of travel expenses from private sources for travel taken in connection with official duties. This form does not eliminate the need to report privately-funded travel on the annual *Financial Disclosure Statements* of those employees required to file them. In accordance with House Rule 25, clause 5, **you must complete this form and file it with the Clerk of the House, by email at [gifttravelreports@mail.house.gov](mailto:gifttravelreports@mail.house.gov), within 15 days after travel is completed.** Please **do not** file this form with the Committee on Ethics.

**NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001.**

- Name of Traveler: Laurie Saroff
- a. Name of Accompanying Relative: \_\_\_\_\_ OR None   
 b. Relationship to Traveler:  Spouse  Child  Other (specify): \_\_\_\_\_
- a. Dates: Departure: 11/12/2021 Return: 11/14/2021  
 b. Dates at Personal Expense, if any: \_\_\_\_\_ OR None
- Departure City: Washington DC Destination: Middleburg, V Return City: Washington,
- Sponsor(s), Who Paid for the Trip: Center Forward
- Describe Meetings and Events Attended:  
 I attended policy briefings on cybersecurity, health care, infrastructure, balancing the legislative agenda, supply chain, and the rise of populism.
- Attached to this form are **each** of the following, *signify that each item is attached by checking the corresponding box*:
  - a completed *Sponsor Post-Travel Disclosure Form*;
  - the *Primary Trip Sponsor Form* completed by the trip sponsor **prior** to the trip, **including all** attachments **and** the *Additional Sponsor Form(s)*;
  - page 2 of the completed *Traveler Form* submitted by the employee; **and**
  - the letter from the Committee on Ethics approving my participation on this trip.
- a.  I represent that I participated in each of the activities reflected in the attached sponsor's agenda.  
**Signify statement is true by checking the box.**  
 b. If not, explain:

**I certify that the information contained on this form is true, complete, and correct to the best of my knowledge.**

Signature of Traveler: Laurie B Saroff Date: 11/18/2021

I authorized this travel in advance. I have determined that all of the expenses listed on the attached *Sponsor Post-Travel Disclosure Form* were necessary and that the travel was in connection with the employee's official duties and would not create the appearance that the employee is using public office for private gain.

Name of Supervising Member: J. Luis Correa Date: 11/18/2021

Signature of Supervising Member: J. Luis Correa



U.S. House of Representatives

# COMMITTEE ON ETHICS

## SPONSOR POST-TRAVEL DISCLOSURE FORM

Original  Amendment

This form must be completed by an officer of any organization that served as the primary trip sponsor in providing travel expenses or reimbursement for travel expenses to House Members, officers, or employees under House Rule 25, clause 5. **A completed copy of the form must be provided to each House Member, officer, or employee who participated on the trip within ten days of their return.** You must answer all questions, and check all boxes, on this form for your submission to comply with House rules and the Committee's travel regulations. Failure to comply with this requirement may result in the denial of future requests to sponsor trips and/or subject the current traveler to disciplinary action or a requirement to repay the trip expenses.

**NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001.**

- Sponsor(s) who paid for the trip: Center Forward
- Travel Destination(s): Middleburg, Virginia
- Date of Departure: Friday, November 12, 2021 Date of Return: Sunday, November 14, 2021
- Name(s) of Traveler(s): Laurie Saroff, Katherine Sears, Britt Van, Aisha Woodward


*Note:* You may list more than one traveler on a form only if *all* information is *identical* for each person listed.

- Actual amount of expenses paid on behalf of, or reimbursed to, each individual named in Question 4:

	Total Transportation Expenses	Total Lodging Expenses	Total Meal Expenses	Total Other Expenses (dollar amount per item and description)
Traveler	\$0	\$500	\$260	N/A
Accompanying Family Member	\$0	\$0	\$0	N/A

- All expenses connected to the trip were for actual costs incurred and not a *per diem* or lump sum payment. *Signify statement is true by checking box.*

I certify that the information contained in this form is true, complete, and correct to the best of my knowledge.

Signature:  Date: 11/15/2021

Name: Cori Smith Kramer Title: Executive Director

Organization: Center Forward

*I am an officer of the above-named organization. Signify statement is true by checking box.*

Address: 1214A Ingleside Avenue, McLean, VA 22101

Email: cori@center-forward.org Telephone: 202-550-0888

*Committee staff may contact the above-named individual if additional information is required.*

If you have questions regarding your completion of this form, please contact the Committee on Ethics at 202-225-7103.



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# COMMITTEE ON ETHICS

## TRAVELER FORM

1. Name of Traveler: Laurie Saroff

2. Sponsor(s) who will be paying or providing in-kind support for the trip:  
Center Forward

3. City and State OR Foreign Country of Travel: Middleburg, VA

4. a. Date of Departure: 11/12/2021 Date of Return: 11/14/2021

b. Yes  No  Will you be extending the trip at your personal expense?

If yes, list dates at personal expense: \_\_\_\_\_

5. a. Yes  No  Will you be accompanied by a family member at the sponsor's expense? **If yes:**

(1) Name of Accompanying Family Member: \_\_\_\_\_

(2) Relationship to Traveler:  Spouse  Child  Other (specify): \_\_\_\_\_

(3) Yes  No  Accompanying Family Member is at least 18 years of age:

6. a. Yes  No  Did the trip sponsor answer "Yes" to Question 8(c) on the *Primary Trip Sponsor Form* (i.e., travel is sponsored by an entity that employs a registered federal lobbyist or a foreign agent)?

b. **If yes**, and you are requesting lodging for two nights, explain why the second night is warranted:

7. Yes  No  *Primary Trip Sponsor Form* is attached, including agenda, invitee list, and any other attachments and Additional Sponsor Forms.

*NOTE: The agenda should show the traveler's individual schedule, including departure and arrival times and identify the specific events in which the traveler will be participating.*

8. Explain why participation in the trip is connected to the traveler's individual official or representational duties.  
**Staff should include their job title and how the activities on the itinerary relate to their duties.**

*As Chief of Staff, I advise the Congressman on a range of policy issues. The conference provides panels on issues that the Congressman has a strong interest including cybersecurity, the supply chain, and healthcare.*

9. Yes  No  **Is the traveler aware of any registered federal lobbyists or foreign agents involved planning, organizing, requesting, or arranging the trip?**

10. For staff travelers, to be completed by your employing Member:

### ADVANCED AUTHORIZATION OF EMPLOYEE TRAVEL

I hereby authorize the individual named above, an employee of the U.S. House of Representatives who works under my direct supervision, to accept expenses for the trip described in this request. I have determined that the above-described travel is in connection with my employee's official duties and that acceptance of these expenses will not create the appearance that the employee is using public office for private gain.

Signature of Employing Member Laurie B Saroff Date 11/29/2021



U.S. House of Representatives

# COMMITTEE ON ETHICS

## PRIMARY TRIP SPONSOR FORM

This form should be completed by private entities offering to provide travel or reimbursement for travel to House Members, officers, or employees under House Rule 25, clause 5. A completed copy of the form (and any attachments) should be provided to each invited House Member, officer, or employee, who will then forward it to the Committee together with a *Traveler Form* at least 30 days before the start date of the trip. The trip sponsor should NOT submit the form directly to the Committee. The Committee website ([ethics.house.gov](http://ethics.house.gov)) provides detailed instructions for filling out the form.

**NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001. Failure to comply with the Committee's Travel Regulations may also lead to the denial of permission to sponsor future trips.**

1. Sponsor who will be paying for the trip:  
Center Forward
2.  I represent that the trip will not be financed, in whole or in part, by a registered federal lobbyist or foreign agent. Signify that the statement is true by checking box.
3. *Check only one.* I represent that:
  - a.  The primary trip sponsor has not accepted from any other source, funds intended directly or indirectly to finance any aspect of the trip: OR
  - b.  The trip is arranged without regard to congressional participation and the primary trip sponsor has accepted funds only from entities that will receive a tangible benefit in exchange for those funds: OR
  - c.  The primary trip sponsor has accepted funds from other source(s) intended directly or indirectly to finance all or part of this trip and has enclosed disclosure forms from each of those entities.  
If "c" is checked, list the names of the additional sponsors:
4. Provide names and titles of ALL House Members and employees you are inviting. For each House invitee, provide an explanation of why the individual was invited (include additional pages if necessary):  
Please see attachment.
5. Yes  No  Is travel being offered to an accompanying family member of the House invitee(s)?
6. Date of departure: Friday, November 12, 2021 Date of return: Sunday, November 14, 2021
7. a. City of departure: Washington, D.C.  
b. Destination(s): Middleburg, Virginia  
c. City of return: Washington, D.C.
8. *Check only one* I represent that:
  - a.  The sponsor of the trip is an institution of higher education within the meaning of section 101 of the Higher Education Act of 1965: OR
  - b.  The sponsor of the trip does not retain or employ a registered federal lobbyist or foreign agent: OR
  - c.  The sponsor employs or retains a registered federal lobbyist or foreign agent, but the trip is for attendance at a one-day event and lobbyist / foreign agent involvement in planning, organizing, requesting, or arranging the trip was *de minimis* under the Committee's travel regulations.
9. *Check only one of the following:*
  - a.  I checked 8(a) or (b) above; OR
  - b.  I checked 8(c) above but am not offering any lodging; OR
  - c.  I checked 8(c) above and am offering lodging and meals for one night; OR
  - d.  I checked 8(c) above and am offering lodging and meals for two nights. If you checked this box, explain why the second night of lodging is warranted:



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**COMMITTEE ON ETHICS**

10.  Attached is a detailed agenda of the activities House invitees will be participating in during the travel (i.e., an hourly description of planned activities for trip invitees). *Indicate agenda is attached by checking box.*
11. **Check only one of the following:**
- a.  I represent that a registered federal lobbyist or foreign agent will not accompany House Members or employees on any segment of the trip. *Signify that the statement is true by checking box; OR*
- b.  *Not Applicable.* Trip sponsor is a U.S. institution of higher education.
12. For **each** sponsor required to submit a sponsor form, describe the sponsor's interest in the subject matter of the trip **and** its role in organizing and/or conducting the trip:  
Please see attachment.
13. **Answer parts a and b. Answer part c if necessary:**
- a. Mode of travel: Air  Rail  Bus  Car  Other  (specify: \_\_\_\_\_)
- b. Class of travel: Coach  Business  First  Charter  Other  (specify: \_\_\_\_\_)
- c. If travel will be first class, or by chartered or private aircraft, explain why such travel is warranted:
14.  I represent that the expenditures related to local area travel during the trip will be unrelated to personal or recreational activities of the invitee(s). *Signify that the statement is true by checking the box.*
15. **Check only one.** I represent that either:
- a.  The trip involves an event that is arranged or organized *without regard* to congressional participation and that meals provided to congressional participants are similar to those provided to or purchased by other event attendees; **OR**
- b.  The trip involves events that are arranged specifically *with regard* to congressional participation.  
If "b" is checked:
- 1) Detail the cost *per day* of meals (approximate cost may be provided):
- 2) Provide the reason for selecting the location of the event or trip:
16. Name, nightly cost, and reasons for selecting each hotel or other lodging facility:
- Hotel Name: Salamander Resort & Spa City: Middleburg Cost Per Night: \$250.00  
Reason(s) for Selecting: Ample meeting space with necessary A/V near Washington, D.C.
- Hotel Name: \_\_\_\_\_ City: \_\_\_\_\_ Cost Per Night: \_\_\_\_\_  
Reason(s) for Selecting: \_\_\_\_\_
- Hotel Name: \_\_\_\_\_ City: \_\_\_\_\_ Cost Per Night: \_\_\_\_\_  
Reason(s) for Selecting: \_\_\_\_\_
17.  I represent that all expenses connected to the trip will be for actual costs incurred and not a per diem or lump sum payment. *Signify that the statement is true by checking the box.*



# U.S. House of Representatives COMMITTEE ON ETHICS

### 18. Total Expenses for each Participant:

<input type="checkbox"/> Actual Amounts <input checked="" type="checkbox"/> Good Faith Estimates	Total Transportation Expenses per Participant	Total Lodging Expenses per Participant	Total Meal Expenses per Participant
For each Member, Officer, or Employee	\$60.00	\$500.00	\$250.00
For each Accompanying Family Member	\$60.00	\$0.00	\$250.00

	Other Expenses (dollar amount per item)	Identify Specific Nature of "Other" Expenses (e.g., taxi, parking, registration fee, etc.)
For each Member, Officer, or Employee	\$250.00	Waived registration fee
For each Accompanying Family Member	\$0.00	

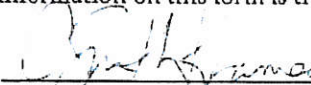
NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001

### 19. Check only one:

- a.  I certify that I am an officer of the organization listed below; OR
- b.  Not Applicable. Trip sponsor is an individual or a U.S. institution of higher education.

### 20. I certify by my signature that

- a. I read and understand the Committee's Travel Regulations;
- b. I am not a registered federal lobbyist or registered foreign agent; and
- c. The information on this form is true, complete, and correct to the best of my knowledge.

Signature:  Date: September 1, 2021  
 Name: Cori Kramer Title: Executive Director  
 Organization: Center Forward  
 Address: 1214A Ingleside Ave, McLean VA 22101  
 Email: cori@center-forward.org Telephone: (202) 550-0888

## INSTRUCTIONS

Complete the *Primary Trip Sponsor Form* and submit the agenda, invitation list, any attachments, and any *Additional Trip Sponsor Forms* directly to the Travelers.

Written approval from the Committee on Ethics is required before traveling on this trip. The Committee on Ethics will notify the House invitees directly and will not notify the trip sponsors.

Willful or knowing misrepresentation on this form may be subject to criminal prosecution under 18 U.S.C. § 1001. Signatures must comply with section 104 (bb) of the Travel Regulations.

For questions, please contact the Committee on Ethics at:

1015 Longworth House Office Building  
Washington, D.C. 20515

[ethicscommittee@mail.house.gov](mailto:ethicscommittee@mail.house.gov) | 202-225-7103  
More information and forms available at [ethics.house.gov](http://ethics.house.gov)

Theodore E. Deutch, Florida  
*Chairman*  
Jackie Walorski, Indiana  
*Ranking Member*

Susan Wild, Pennsylvania  
Dean Phillips, Minnesota  
Veronica Escobar, Texas  
Mondaire Jones, New York

Michael Guest, Mississippi  
Dave Joyce, Ohio  
John H. Rutherford, Florida  
Kelly Armstrong, North Dakota



ONE HUNDRED SEVENTEENTH CONGRESS

**U.S. House of Representatives**  
COMMITTEE ON ETHICS

Thomas A. Rust  
*Staff Director and Chief Counsel*

David W. Arrojo  
*Counsel to the Chairman*

Kelle A. Strickland  
*Counsel to the Ranking Member*

1015 Longworth House Office Building  
Washington, D.C. 20515-6328  
Telephone: (202) 225-7103  
Facsimile: (202) 225-7392

November 10, 2021

Ms. Laurie Saroff  
Office of the Honorable J. Luis Correa  
2031 Rayburn House Office Building  
Washington, DC 20515

Dear Ms. Saroff:

Pursuant to House Rule 25, clause 5(d)(2), the Committee on Ethics hereby approves your proposed trip to Middleburg, Virginia, scheduled for November 12 to 14, 2021, sponsored by Center Forward.

This approval represents the Committee's determination that the proposed trip complies with relevant House rules, federal laws, and Travel Regulations promulgated by the Committee. You should engage in your own assessment of the risks and implications of engaging in travel during the current COVID-19 pandemic.

You must complete an Employee Post-Travel Disclosure Form (which your employing Member must also sign) and file it, together with a Sponsor Post-Travel Disclosure Form completed by the trip sponsor, with the Clerk of the House within 15 days after your return from travel. As part of that filing, you are also required to attach a copy of this letter and both the Traveler and Primary Trip Sponsor Forms (including attachments) you previously submitted to the Committee in seeking pre-approval for this trip. If you are required to file an annual Financial Disclosure Statement, you must also report all travel expenses totaling more than \$415 from a single source on the "Travel" schedule of your annual Financial Disclosure Statement covering this calendar year. Finally, Travel Regulation § 404(d) also requires you to keep a copy of all request forms and supporting information provided to the Committee for three subsequent Congresses from the date of travel.

If you have any further questions, please contact the Committee's Office of Advice and Education at extension 5-7103.

Sincerely,

Handwritten signature of Theodore E. Deutch in blue ink.

Theodore E. Deutch  
Chairman

Handwritten signature of Jackie Walorski in blue ink.

Jackie Walorski  
Ranking Member

TED/JW:rjp

**Private Sponsor Travel Certification Form: Supplemental**

4.

<b>First</b>	<b>Last</b>	<b>Title</b>	<b>Affiliation</b>	<b>Reason</b>
Anna	Alburger	Chief of Staff	Office of Representative David Joyce	As the Chief of Staff to an Appropriations Committee member, Ms. Alburger will be able to speak to the ongoing budget process and fiscal priorities.
Liz	Amster	Chief of Staff	Office of Representative Kathleen Rice	As the Chief of Staff to a member of the House Energy and Commerce Committee, Ms. Amster will be able to discuss the current discussion around health care policy.
Tim	Barnes	Chief of Staff	Office of Representative Brendan Boyle	As the Chief of Staff for a member of the Ways and Means committee, Mr. Barnes can discuss current international trade and taxation issues.
Walker	Barrett	Deputy Chief of Staff	Office of Representative Michael Waltz	As the Deputy Chief of Staff for a member serving on the Science, Space, and Technology Committee, Mr. Barrett can address the importance of research and development around energy and cyber technologies.
Hillary	Beard	Chief of Staff	Office of Representative Terri Sewell	Ms. Beard will share her experiences as Chief of Staff to an active Congressional Black Caucus and House Committee on Ways and Means Member.

A. Brooke	Bennett	Chief of Staff	Office of Representative French Hill	As the Chief of Staff to a Member of the Financial Services Committee, Ms. Bennett can share her insights into current legislative efforts regarding issues concerning banking, cybersecurity, and cryptocurrency.
Jenifer	Bradley	Chief of Staff	Office of Representative John Rutherford	As Chief of Staff to a member of the House Appropriations Committee, Ms. Bradley can speak to the current budget and fiscal priorities.
Colleen	Carlos	Chief of Staff	Office of Representative Madeleine Dean	Ms. Carlos will share valuable insights about bipartisan legislative efforts in the Financial Services Committee.
Ryan	Carney	Chief of Staff	Office of Representative Bryan Steil	Mr. Carney can speak to legislative priorities of a Member representing a district that spans rural, urban, and suburban areas and the need for a bipartisan approach in developing solutions to the challenges his constituents face.
Patrick	Devney	Chief of Staff	Office of Representative Ann McLane Kuster	As the Chief of Staff for an active member of the Energy and Commerce Committee, Mr. Devney will be able to speak to the challenges of reaching bipartisan consensus on health care reform, energy, and technology.
Michelle	Dorothy	Chief of Staff	Office of Representative Chrissy Houlahan	As Chief of Staff for a member on the House Armed Services and Foreign Affairs Committee, Ms. Dorothy can speak to the defence policy priorities of the Committees and potential cybersecurity threats.

Erin	Doty	Legislative Director	Office of Representative Raul Ruiz	As the Legislative Director for an active member of the Energy and Commerce Committee, Ms. Doty will be able to speak to the challenges of reaching bipartisan consensus on health care reform options.
Mark	Dreiling	Chief of Staff	Office of Representative Don Bacon	Mr. Dreiling serves as the Chief of Staff to a Republican member and will be able to speak to the legislative priorities of the House Agriculture and House Armed Services Committees.
Katie	Drew	Communications Director	Office of Majority Leader Steny Hoyer	As the Communications Director in the Majority Leader's office, Ms. Drew offers perspective on the messaging of important issues within the Democratic caucus.
Alex	Eveland	Chief of Staff	Office of Representative Ron Kind	Mr. Eveland will share his insight as Chief of Staff to a senior House Ways and Means Member as the Conference discusses trade and supply chain issues.
Jordan	Evich	Deputy Chief of Staff	Office of Representative Jaime Herrera Beutler	As the Chief of Staff to a member on the House Appropriations Committee, Mr. Evich can provide valuable insights about the current budget process and fiscal priorities.
Jamie	Fleet	Staff Director	House Administration Committee	As Staff Director for the House Administration Committee, Mr. Fleet can offer valuable insights to the policy direction of the Administration Committee.

Justin	German	Chief of Staff	Office of Representative Haley Stevens	As the Chief of Staff to a member on the House Education and Labor Committee, Mr. German will speak to the labor market and job trends as a result of the COVID-19 pandemic.
Cesar	Gonzalez	Chief of Staff	Office of Representative Mario Diaz-Balart	As Chief of Staff to the Ranking Member of the transportation subcommittee of the Appropriations Committee, he can speak to his boss's infrastructure funding priorities and the related supply chain and cyber implications.
JD	Grom	Executive Director	New Democrat Coalition	As Executive Director of the New Democrat Coalition, Mr. Grom is actively engaged in efforts to advance bipartisan dialogue and pragmatic legislation.
Tiffany	Guarasico	Staff Director	Energy and Commerce Committee	As the Staff Director for the Energy and Commerce Committee, Ms. Guarasico can share her insights to the discussion on health care policy and reform.
Mark	Henson	Staff Director	Select Committee on Economic Disparity and Fairness in Growth	As the Staff Director for the Select Committee on Economic Disparity and Fairness in Growth, Mr. Henson can offer insights about Democrat's priorities related to workforce development, job creation, and economic growth.

Bradley	Howard	Chief of Staff	Office of Representative Stephanie Murphy	As the Chief of Staff to a Member who is the co-chair of the Blue Dog Coalition, Mr. Howard can relay his experiences with moderate members, the importance of bipartisanship, and the legislative issues facing those members.  Ms. Hutchinson will be able to speak to transportation and infrastructure priorities from the perspective of a moderate member focused on finding common ground and pragmatic solutions.
Paige	Hutchinson	Chief of Staff	Office of Representative Colin Allred	As a member of the Appropriations Committee, Rep. Joyce will share his experience of working with Republicans and Democrats to pass appropriation bills and knowledge of the federal budget.
David	Joyce	Congressman	14th District of Ohio	As Chief of Staff to a Member that serves on the House Committee on Science, Space, and Technology, Ms. Kaplan Feinmann can speak to current energy technology research and development, and shoring up America's cybersecurity defenses.
Sarah	Kaplan Feinmann	Chief of Staff	Office of Representative Lizzie Fletcher	As Chief of Staff to a member of the House Appropriations Committee, Ms. Kelly can speak to fiscal priorities surrounding energy, health care, and cybersecurity threats.
Rachel	Kelly	Chief of Staff	Office of Representative Derek Kilmer	

Micah	Ketchel	Chief of Staff	Office of Representative Michael Waltz	Mr. Ketchel can speak to the defense policy priorities of the House Armed Services Committee and the changing nature of cybersecurity threats.
Melissa	Kiedrowicz	Director of Outreach and Member Services	Committee on Ways and Means	As Director of Outreach and Member Services for the House Committee on Ways and Means, Ms. Kiedrowicz can share insights about trade and supply chain issues during the COVID-19 pandemic.
Joe	Knowles	Chief of Staff	Office of Representative Brian Fitzpatrick	As Chief of Staff for the Co-Chair of the Problem Solvers Committee, Mr. Knowles will be able to speak about compromise and working across the aisle upcoming legislation.
Desiree	Koetzle	Chief of Staff	Office of Representative Pete Stauber	As Chief of Staff for a Member on the Small Business Committee, Ms. Koetzle can offer insights about issues impacting American small businesses, automation, and the workforce.
Bonnie	Krenz	Chief of Staff	Office of Representative Abigail Spanberger	As Chief of Staff for a member on the House Committee on Foreign Affairs Committee, Ms. Krenz can speak to the policy priorities of the Committee and potential cybersecurity threats.
Andrew	LaVigne	Executive Director	Blue Dog Coalition	As Executive Director of the Blue Dog Coalition, Mr. LaVigne will speak to the group's legislative and policy priorities.

Roz	Leighton	Chief of Staff	Office of Representative Kelly Armstrong	As a Chief of Staff for a member on the Energy and Commerce Committee, Ms. Roz can speak to the importance of securing America's energy infrastructure and preventing future cyber attacks.
James	Leuschen	Senior Policy Advisor	Office of Majority Leader Steny Hoyer	Mr. Leuschen has extensive policy experience and can speak to corporate tax reform ideas in great detail, as well as provide insight into other legislative priorities.
Lane	Lofton	Chief of Staff	Office of Representative Chris Pappas	Mr. Lofton will be able to share his experience as a Chief of Staff for a Member actively engaged in finding bipartisan common ground on issues such as veterans affairs and opening new markets for small businesses through trade.
Michael	Maitland	Chief of Staff	Office of Representative Don Norcross	Mr. Maitland will share his experience as Chief of Staff for a member that serves on the Committee on Science, Space, and Technology who prioritizes the development of clean energy technologies and the creation of new jobs.
Bret	Manley	Chief of Staff	Office of Representative Rodney Davis	As Chief of Staff for the Ranking Member of the Committee on House Administration, Mr. Manley can relay his experiences with workforce and the dynamics of global markets in a district that spans suburban and rural communities.

Michael	Mansour	Chief of Staff	Office of Representative Adam Kinzinger	As Chief of Staff for a member on the Energy and Commerce Committee, Mr. Mansour will be able to address current challenges in the health care industry, technology and energy sector.
Macey	Matthews	Chief of Staff	Office of Representative Jason Crow	As Chief of Staff for a member on the Small Business Committee, Ms. Matthews will be able to share the economic impact of COVID-19 on small business operations and new ways to help them grow in the district.
Patrick	Mocete	Chief of Staff	Office of Representative Young Kim	Mr. Mocete will speak to the challenges business owners have faced as a result of the COVID-19 pandemic.
Tim	Monahan	Deputy Staff Director	House Administration Committee	As Staff Director for the House Administration Committee, Mr. Monahan offers insight and familiarity with House protocol and shares interest in exploring ways to work together in Congress.
Andrew	Noh	Chief of Staff	Office of Representative Marilyn Strickland	As Chief of Staff to a Member that serves on the Committee on Transportation and Infrastructure, Mr. Noh will be able to speak to transportation priorities and related pay-fors from the perspective of an office focused on finding common ground and pragmatic solutions.

Erin	O'Quinn	Chief of Staff	Office of Representative Kim Schrier	As the Chief of Staff for a Member that serves on the Energy and Commerce Committee, Ms. O'Quinn will bring valuable, bipartisan insight related to conversations on healthcare, trade, and more.
Jed	Ober	Chief of Staff	Office of Representative Susan Wild	As Chief of Staff to a member on the House Committee on Education and Labor, Mr. Ober will add to the conversation around the impact of COVID-19 on the current job market and workforce training and development in America.
Chad	Obermiller	Chief of Staff	Office of Representative Ami Bera	As Chief of Staff to a Vice Chair of the New Democrat Coalition, Mr. Obermiller will speak to the priorities and the policies of the group.
Trevor	Reuschel	Chief of Staff	Office of Representative Cheri Bustos	As the Chief of Staff to an Appropriations Committee member, Mr. Reuschel will be able to speak to the ongoing budget process and fiscal priorities, as well as efforts to create jobs and bring new markets to rural areas.
Jean	Roehrenbeck	Chief of Staff	Office of Representative Mikie Sherrill	As the Chief of Staff to a member on the House Education and Labor Committee, Ms. Roehrenbeck will discuss the future of the job market and workforce challenges as a result of the COVID-19 pandemic.

Brian	Romick	Deputy Chief of Staff	Office of Majority Leader Steny Hoyer	Mr. Romick engages with moderate Members during legislative negotiations and will speak to the challenges of making progress in a divided Congress.
Tara	Rountree	Chief of Staff	Office of Representative Don McEachin	Ms. Rountree can provide important updates about the future of the environmental and climate change policy as Chief of Staff to a member on the House Committee on Energy and Commerce and the Select Committee on the Climate Crisis. As the Director of Outreach for the Office of the Assistant Speaker, Ms. Ruiz can offer valuable insights into the legislative direction of the Democratic Caucus, and key priorities of the Majority.
Xenia	Ruiz	Director of Outreach	Office of the Assistant Speaker Katherine Clark	As the Chief of Staff for Rep. Lou Correa, Ms. Saroff can speak to the priorities of the Homeland Security Committee particularly as it relates to innovative solutions to current cyber and national security threats.
Laurie	Saroff	Chief of Staff	Office of Representative Lou Correa	As a Chief of Staff to the Chair of the New Democrat Coalition, Mr. Schmidt will be able to address the legislative priorities of the Coalition and innovative solutions to America's problems that create jobs and bring the two parties together.
Aaron	Schmidt	Chief of Staff	Office of Representative Suzan DelBene	

Rebecca	Shaw	Chief of Staff	Office of Representative Trey Hollingsworth	Ms. Shaw will offer valuable insight as a Chief of Staff for a member on the House Financial Services Committee about the the current financial markets and cybersecurity threats.
Deena	Tauster	Chief of Staff	Office of Representative Andrew Garbarino	As Chief of Staff for a Member on the Small Business Committee, Ms. Tauster can offer insights about issues impacting American small businesses and the workforce.
Allison	Teixeira	Chief of Staff	Office of Representative Sharice Davids	As Chief of Staff to the Vice Chair on the Transportation and Infrastructure and Small Business Committees, Ms. Teixeira can offer insights about the legislative priorities of the committees.
Jeremy	Tittle	Chief of Staff	Office of Representative Salud Carbajal	Mr. Tittle will be able to share his experience as a Chief of Staff for a Member focusing on issues specifically related to American infrastructure, agriculture, and trade.
Amy	Travieso Loveng	Chief of Staff	Office of Representative Henry Cuellar, Ph.D	As Chief of Staff to a member on the Appropriations Committee, Ms. Travieso Loveng will speak to the current budget process and defense priorities.
Matt	Verghese	Chief of Staff	Office of Representative Anthony Brown	As Chief of Staff for a member on the House Committee on Armed Services, Mr. Verghese will share current defence policy priorities of the Committees and share insights on America's cybersecurity infrastructure.

Rachel	Wagley	Chief of Staff	Office of Representative Blake Moore	Ms. Wagley can speak to the defense policy priorities of the House Armed Services Committee and the changing nature of cybersecurity threats.
Aisha	Woodward	Chief of Staff	Office of Representative Jared Golden	As Chief of Staff to a member on the House Committee on Small Business, Ms. Woodward will be able to speak to the challenges business owners face as a result of the COVID-19 pandemic.
Daniel	Zawitoski	Chief of Staff	Office of Representative Scott Peters	Mr. Zawitoski offers a perspective gained as a Chief of Staff for a on the House Committee on the Budget, and someone who is focused on trade and supply chain, climate, and ensuring workers can earn a living wage and compete in global markets.

12. Sponsor’s interest in the subject matter and role in organizing the trip:

Center Forward’s Issues Conference is being convened to bring together pragmatic policy influencers from various industries, organizations, and the public sector to focus on common-sense solutions. Center Forward’s organizational mission is to provide centrists the information they need to craft common-sense solutions and provide support in turning those ideas into results. Center Forward brings together Members of Congress, not-for profits, academic experts, trade associations, corporations, and unions to find common ground.

Center Forward is the sole organizer of the trip. Center Forward is planning the Conference and is responsible for the organization and execution of the event logistics as well as the programming content. Discussion topics will include cybersecurity and its role in shaping the future of healthcare, energy, jobs, technology, national security etc., balancing competing priorities in the federal budget, an examination of voter trends and their relationships with Members of Congress and the President specifically relating to top issues including top social issues and democracy and governance, and an outlook on the global economy in a post-COVID world as it relates to job creation, supply chain, competition, and new trends in the workplace. Participants are expected to include policymakers and advocate groups as well as business leaders, academic researchers, and a member of the press.



2021 Center Forward Issues Conference  
Salamander Resort and Spa  
Middleburg, Virginia — November 12-14, 2021  
Conference Agenda

**Friday, November 12, 2021**

Casual Attire

**3:00 pm - 5:00 pm\*** Registration – The Hamilton Room of the Salamander

**6:00 pm - 9:00 pm** Conference Welcome Dinner  
Lost Barrel Brewing  
36138 John Mosby Highway, Middleburg, VA 20117

This evening is family-friendly and will be a buffet dinner. A shuttle will be running continuously from 6:00 pm - 9:00 pm between the Salamander Resort and Lost Barrel Brewing.

Welcome Remarks – Building Consensus in a Polarized Congress

Cori Kramer, Executive Director, Center Forward

*\*If you arrive after registration is closed, please join us at Lost Barrel Brewing. The registration desk will be open again at 8:00 am Saturday.*

**Saturday, November 13, 2021**

**Conference Program – Middleburg Ballroom**

Casual Attire

- 8:00 am - 9:15 am** Breakfast Buffet – Middleburg Foyer
- Registration Desk Re-Opens
- 9:15 am - 9:20 am** Welcome Remarks and Introduction, Cori Kramer, Executive Director, Center Forward
- 9:20 am - 9:45 am** Breakfast Remarks – *The Honorable Gina M. Raimondo, United States Secretary of Commerce (Invited)*
- 9:45 am - 10:45 am** Panel Discussion — “Strengthening America’s Cybersecurity Posture”
- The foundation of America's national security and economy relies on sound information and data security. Congress, the Biden Administration, and businesses face the task of addressing an increased number of cyber threats and attacks while securing America’s digital assets and data. Examining the current cyber-threat landscape, this panel will focus on issues related to cybersecurity in national security, infrastructure, the private sector, and America's all-around preparedness for future threats. Joined by special guests:
- Ari Schwartz, Managing Director of Cybersecurity Services, Venable
  - Lt. Gen. Vincent Stewart (ret.), Chief Innovation and Business Intelligence Officer, Ankura
  - Morgan Wright, Chief Security Officer, SentinelOne
  - Moderated by Shane Tews, Visiting Fellow, American Enterprise Institute
- 10:45 am - 11:00 am** Break
- 11:00 am - 12:30 pm** Breakout Session — “Balancing Competing Legislative Priorities”
- Conference participants will work in small groups through facilitated dialogues to review competing legislative priorities and find bipartisan agreement on policies that achieve shared goals and help stabilize the federal budget. In three separate breakouts, participants

will consider healthcare and entitlements, energy and technology, and taxes and the budget as they work together and weigh the public policy impact of their decisions. Facilitated by special guests:

- Cindy Brown, Board Member, Health Care and Government Healthcare Programs Breakout
- Jeff Murray, Board Member, Energy and Technology Breakout
- Libby Greer, Board Member, Taxes and Budget Breakout

**12:30 pm - 1:30 pm** Lunch — Middleburg Foyer

Lunch Remarks — “Consent of the Governed”

Government and society have undergone transformational change, and the future of the way people interact will not look like the past. The last two years have brought about paradigm shifts in peoples’ work, political, and social experiences. Reporter Jon Allen will share how the thinking of the American voter has shifted in recent years and what that means from a public policy perspective in a nearly evenly divided Congress.

Jon Allen, Senior National Politics Reporter, NBC News

**1:30 pm - 2:45 pm** Panel Discussion — “Rethinking Global Trade and Supply Chains to Sustain Economic Growth”

In so many ways, COVID-19 reshaped the global economy and the ways in which markets interact at both the macro- and micro-level. The ways that governments and private companies view trade, supply chain, and workforce have been dramatically changed forever. This panel will focus on what these changes mean for the global economy in a post-COVID context, and how businesses can recover, create jobs, and promote growth at the local level. Joined by special guests:

- Paul DeLaney, Vice President, Trade and International, Business Roundtable
- Geoff Freeman, President & CEO, Consumer Brands Association
- *Third panelist, TBD*
- Moderated by Libby Greer, Board Member, Center Forward

**2:45 pm - 3:00 pm** Panel Closing Remarks, Cori Kramer, Executive Director, Center Forward

**3:00 pm - 4:30 pm** Moderate round table discussions – perspectives from House offices on the 2021 legislative session

**4:30 pm - 6:00 pm** Break

### **Conference Closing Reception and Dinner**

#### *Business Casual Attire*

**6:00 pm - 7:00 pm** Reception – Culinary Garden  
In the event of inclement weather, reception will be held in the Middleburg Foyer

**7:00 pm - 8:30 pm** Dinner – Middleburg Ballroom

The Global Rise of Populism in a Changing World

Andrea Mitchell, Chief Foreign Affairs Correspondent & host of MSNBC’s “Andrea Mitchell Reports,” NBC News

Moderated by Sean O’Brien, Adjunct Professor, Georgetown University’s McCourt School of Public Policy

Closing Remarks, Cori Kramer, Executive Director, Center Forward

**8:30 pm - 12:00 am** Harriman’s fire pit is reserved exclusively for the use of Center Forward attendees

**Sunday, November 14, 2021**

#### *Casual Attire*

**8:00 am - 10:00 am** Breakfast Buffet – Middleburg Foyer

*Hotel Check Out is 11:00 am*