



U.S. House of Representatives

COMMITTEE ON ETHICS

EMPLOYEE POST-TRAVEL DISCLOSURE FORM

☒ Original ☐ Amendment

This form is for disclosing the receipt of travel expenses from private sources for travel taken in connection with official duties. This form does not eliminate the need to report privately-funded travel on the annual *Financial Disclosure Statements* of those employees required to file them. In accordance with House Rule 25, clause 5, **you must complete this form and file it with the Clerk of the House, by email at gifttravelreports@mail.house.gov, within 15 days after travel is completed.** Please **do not** file this form with the Committee on Ethics.

NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001.

1. Name of Traveler: Annika Erickson
2. a. Name of Accompanying Relative: _____ OR None ☒
b. Relationship to Traveler: ☐ Spouse ☐ Child ☐ Other (specify): _____
3. a. Dates: Departure: 10/29/2021 Return: 10/31/2021
b. Dates at Personal Expense, if any: _____ OR None ☒
4. Departure City: Washington, DC Destination: Warrenton, VA Return City: Washington, DC
5. Sponsor(s), Who Paid for the Trip: The Faith and Law Project & The Clapham Group
6. Describe Meetings and Events Attended:
Seminars throughout the weekend on navigating the legislative process and addressing key policy issues.
7. Attached to this form are **each** of the following, *signify that each item is attached by checking the corresponding box*:
 - a. ☒ a completed *Sponsor Post-Travel Disclosure Form*;
 - b. ☒ the *Primary Trip Sponsor Form* completed by the trip sponsor **prior** to the trip, **including all** attachments **and** the *Additional Sponsor Form(s)*;
 - c. ☒ page 2 of the completed *Traveler Form* submitted by the employee; **and**
 - d. ☒ the letter from the Committee on Ethics approving my participation on this trip.
8. a. ☒ I represent that I participated in each of the activities reflected in the attached sponsor's agenda.
Signify statement is true by checking the box.
b. If not, explain:

I certify that the information contained on this form is true, complete, and correct to the best of my knowledge.

Signature of Traveler: Annika Erickson Date: 11/12/2021

I authorized this travel in advance. I have determined that all of the expenses listed on the attached *Sponsor Post-Travel Disclosure Form* were necessary and that the travel was in connection with the employee's official duties and would not create the appearance that the employee is using public office for private gain.

Name of Supervising Member: Bill Posey Date: 11/12/2021

Signature of Supervising Member: [Signature]



U.S. House of Representatives

COMMITTEE ON ETHICS

SPONSOR POST-TRAVEL DISCLOSURE FORM

☒ Original ☐ Amendment

This form must be completed by an officer of any organization that served as the primary trip sponsor in providing travel expenses or reimbursement for travel expenses to House Members, officers, or employees under House Rule 25, clause 5. **A completed copy of the form must be provided to each House Member, officer, or employee who participated on the trip within ten days of their return.** You must answer all questions, and check all boxes, on this form for your submission to comply with House rules and the Committee's travel regulations. Failure to comply with this requirement may result in the denial of future requests to sponsor trips and/or subject the current traveler to disciplinary action or a requirement to repay the trip expenses.

NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001.

1. Sponsor(s) who paid for the trip: The Faith and Law Project & The Clapham Group
2. Travel Destination(s): Airlie Hotel in Warrenton, VA
3. Date of Departure: Friday, Oct. 29, 2021 Date of Return: Sunday, Oct. 31, 2021
4. Name(s) of Traveler(s): Annika Erickson

Note: You may list more than one traveler on a form only if *all* information is *identical* for each person listed.

5. Actual amount of expenses paid on behalf of, or reimbursed to, each individual named in Question 4:

	Total Transportation Expenses	Total Lodging Expenses	Total Meal Expenses	Total Other Expenses (dollar amount per item and description)
Traveler		\$200	\$335	\$22.78 (See attached breakout)
Accompanying Family Member				

6. ☒ All expenses connected to the trip were for actual costs incurred and not a *per diem* or lump sum payment. Signify statement is true by checking box.

I certify that the information contained in this form is true, complete, and correct to the best of my knowledge.

Signature:  Date: Nov. 5, 2021

Name: Trisha Shank Title: Associate

Organization: The Clapham Group

☒ I am an officer of the above-named organization. Signify statement is true by checking box.

Address: 6506 Loisdale Road, Suite 203, Springfield, VA 22150

Email: trisha@claphamgroup.com Telephone: 804-894-1480

Committee staff may contact the above-named individual if additional information is required.

If you have questions regarding your completion of this form, please contact the Committee on Ethics at 202-225-7103.



U.S. House of Representatives

COMMITTEE ON ETHICS

TRAVELER FORM

1. Name of Traveler: Annika Erickson
2. Sponsor(s) who will be paying for the trip: The Faith and Law Project
3. City and State or Foreign Country of Travel : Warrenton, VA
4. a. Date of Departure: October 29, 2021 Date of Return: October 31, 2021
b. Will you be extending the trip at your personal expense? ☐ Yes ☒ No
If yes, list dates at personal expense: _____
5. a. Will you be accompanied by a family member at the sponsor's expense? ☐ Yes ☒ No If yes:
(1) Name of Accompanying Family Member: _____
(2) Relationship to Traveler: ☐ Spouse ☐ Child ☐ Other (specify): _____
(3) Accompanying Family Member is at least 18 years of age: ☐ Yes ☐ No
6. a. Did the trip sponsor answer "Yes" to Question 8(c) on the *Primary Trip Sponsor Form* (i.e., travel is sponsored by an entity that employs a registered federal lobbyist or a foreign agent)? ☐ Yes ☒ No
b. If yes, and you are requesting lodging for two nights, explain why the second night is warranted:

7. *Primary Trip Sponsor Form* is attached, including agenda, invitee list, and any other attachments and contributing sponsor forms: ☒ Yes ☐ No
NOTE: The agenda should show the traveler's individual schedule, including departure and arrival times and identify the specific events in which the traveler will be participating.
8. Explain why participation in the trip is connected to the traveler's individual official or representational duties. **Staff should include their job title and how the activities on the itinerary relate to their duties.**
As a legislative correspondent, participation in these activities will be beneficial because of because of
my experience and interest in being equipped for public policy engagement, leadership development,
and policymaking in prevalent policy issues such as race, economics, reconciling differences, the free ex
9. **Is the traveler aware of any registered federal lobbyists or foreign agents involved planning, organizing, requesting, or arranging the trip?** ☐ Yes ☒ No
10. For staff travelers, to be completed by your employing Member:

ADVANCED AUTHORIZATION OF EMPLOYEE TRAVEL

I hereby authorize the individual named above, an employee of the U.S. House of Representatives who works under my direct supervision, to accept expenses for the trip described in this request. I have determined that the above-described travel is in connection with my employee's official duties and that acceptance of these expenses will not create the appearance that the employee is using public office for private gain.

Signature of Employing Member

Date

9-28-21



U.S. House of Representatives

COMMITTEE ON ETHICS

Primary Trip Sponsor Form

This form should be completed by private entities offering to provide travel or reimbursement for travel to House Members, officers, or employees under House Rule 25, clause 5. A completed copy of the form (and any attachments) should be provided to each invited House Member, officer, or employee, who will then forward it to the Committee together with a *Traveler Form* **at least 30 days before the start date of the trip**. The trip sponsor should **NOT** submit the form directly to the Committee. The Committee website (ethics.house.gov) provides detailed instructions for filling out the form.

NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001. Failure to comply with the Committee's Travel Regulations may also lead to the denial of permission to sponsor future trips.

1. Sponsor who will be paying for the trip: The Faith and Law Project
2. I represent that the trip will not be financed, in whole or in part, by a registered federal lobbyist or foreign agent.
Signify that the statement is true by checking box: ☒
3. **Check only one.** I represent that:
 - a. The primary trip sponsor has not accepted from any other source, funds intended directly or indirectly to finance any aspect of the trip: ☒ **OR**
 - b. The trip is arranged without regard to congressional participation and the primary trip sponsor has accepted funds only from entities that will receive a tangible benefit in exchange for those funds: ☐ **OR**
 - c. The primary trip sponsor has accepted funds from other source(s) intended directly or indirectly to finance all or part of this trip and has enclosed disclosure forms from each of those entities. ☐If "c" is checked, list the names of the additional sponsors: _____
4. Provide names and titles of **ALL** House Members *and* employees you are inviting. **For each House invitee, provide an explanation of why the individual was invited** (include additional pages if necessary): Attached
5. Is travel being offered to an accompanying family member of the House invitee(s)? ☒ Yes ☐ No
6. Date of Departure: October 29, 2021 Date of Return: October 31, 2021
7. a. City of departure: Various
b. Destination(s): Warrenton, VA
c. City of return: Various
8. **Check only one.** I represent that:
 - a. The sponsor of the trip is an institution of higher education within the meaning of section 101 of the Higher Education Act of 1965: ☐ **OR**
 - b. The sponsor of the trip does not retain or employ a registered federal lobbyist or foreign agent: ☒ **OR**
 - c. The sponsor employs or retains a registered federal lobbyist or foreign agent, but the trip is for attendance at a one-day event *and* lobbyist / foreign agent involvement in planning, organizing, requesting, or arranging the trip was *de minimis* under the Committee's travel regulations. ☐
9. **Check only one of the following:**
 - a. I checked 8(a) or (b) above: ☒
 - b. I checked 8(c) above but am not offering any lodging: ☐
 - c. I checked 8(c) above and am offering lodging and meals for one night: ☐ **OR**
 - d. I checked 8(c) above and am offering lodging and meals for two nights: ☐ If you checked this box, explain why the second night of lodging is warranted: _____



U.S. House of Representatives

COMMITTEE ON ETHICS

10. Attached is a detailed agenda of the activities House invitees will be participating in during the travel (i.e., an hourly description of planned activities for trip invitees). *Indicate agenda is attached by checking box:* ☒
11. **Check only one of the following:**
- a. I represent that a registered federal lobbyist or foreign agent will not accompany House Members or employees on any segment of the trip. *Signify that the statement is true by checking box:* ☒ **OR**
- b. *Not Applicable.* Trip sponsor is a U.S. institution of higher education: ☐

12. For **each** sponsor required to submit a sponsor form, describe the sponsor's interest in the subject matter of the trip **and** its role in organizing and/or conducting the trip:

The subject matter of the retreat will address dominant topics and issues at the intersection of Christian and political culture today (Christian nationalism, race, justice, cancel culture, reconciling differences etc.). Faith and Law is

organizing this retreat in order to equip Hill staff on how to navigate, discuss, and critically think about these relevant issues. Faith and Law is solely responsible for all of the trip's organization, planning, and leadership.

13. **Answer parts a and b. Answer part c if necessary:**

- a. Mode of travel: Air ☐ Rail ☐ Bus ☐ Car ☒ Other ☐ (specify: _____)
- b. Class of travel: Coach ☐ Business ☐ First ☐ Charter ☐ Other ☒ (specify: Personal)
- c. If travel will be first class, or by chartered or private aircraft, explain why such travel is warranted:

14. I represent that the expenditures related to local area travel during the trip will be unrelated to personal or recreational activities of the invitee(s). *Signify that the statement is true by checking box:* ☒

15. **Check only one.** I represent that either:

- a. The trip involves an event that is arranged or organized *without regard* to congressional participation and that meals provided to congressional participants are similar to those provided to or purchased by other event attendees: ☒ **OR**
- b. The trip involves events that are arranged specifically *with regard* to congressional participation: ☐

If "b" is checked:

- 1) Detail the cost *per day* of meals (approximate cost may be provided): _____

- 2) Provide the reason for selecting the location of the event or trip: _____

16. Name, nightly cost, and reasons for selecting each hotel or other lodging facility:

Hotel Name: Airlie Hotel and Conference Center City: Warrenton, VA Cost Per Night: \$200

Reason(s) for Selecting: The Airlie property provides lodging, meals, and meeting spaces that will contribute to the staff's focus on their personal and professional development. Airlie also provides meaningful meeting experiences which encourage attendee participation and engagement.

Hotel Name: _____ City: _____ Cost Per Night: _____

Reason(s) for Selecting: _____

Hotel Name: _____ City: _____ Cost Per Night: _____

Reason(s) for Selecting: _____

17. I represent that all expenses connected to the trip will be for actual costs incurred and not a per diem or lump sum payment. *Signify that the statement is true by checking box:* ☒



U.S. House of Representatives

COMMITTEE ON ETHICS

18. Total Expenses for each Participant:

☐ Actual Amounts ☒ Good Faith Estimates	Total Transportation Expenses per Participant	Total Lodging Expenses per Participant	Total Meal Expenses per Participant
For each Member, Officer, or Employee	\$0.56/mile per participant (reimbursed by sponsor)	\$200 per room, per night	\$95 per day
For each Accompanying Family Member	N/A	No extra cost to share a room	\$95 per day for adults

	Other Expenses (dollar amount per item)	Identify Specific Nature of "Other" Expenses (e.g., taxi, parking, registration fee, etc.)
For each Member, Officer, or Employee	See attached breakout.	
For each Accompanying Family Member	See attached breakout.	

NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001.

19. Check only one:

- a. I certify that I am an officer of the organization listed below: ☐ OR ☒
- b. *Not Applicable.* Trip sponsor is an individual or a U.S. institution of higher education. ☐

20. I certify that I am not a registered federal lobbyist or foreign agent for any sponsor of this trip. ☒

21. I certify by my signature that the information contained in this form is true, complete, and correct to the best of my knowledge.

Signature: Lauren Noyes Date: May 27, 2021
Lauren Noyes

Name: _____
Executive Director

Title: _____
The Faith and Law Project

Organization: _____
PO Box 7585 Arlington, VA 22207

Address: _____
(202) 643 - 7685

Telephone: _____
lnoyes@faithandlaw.org

Email: _____

If there are any questions regarding this form, please contact the Committee at the following address:

Committee on Ethics

U.S. House of Representatives

1015 Longworth House Office Building, Washington, D.C. 20515

Phone: 202-225-7103 General Fax: 202-225-7392

Theodore E. Deutch, Florida
Chairman

Jackie Walorski, Indiana
Ranking Member

Susan Wild, Pennsylvania
Dean Phillips, Minnesota
Veronica Escobar, Texas
Mondaire Jones, New York

Michael Guest, Mississippi
Dave Joyce, Ohio
John H. Rutherford, Florida
Kelly Armstrong, North Dakota



ONE HUNDRED SEVENTEENTH CONGRESS

U.S. House of Representatives

COMMITTEE ON ETHICS

Thomas A. Rust
Staff Director and Chief Counsel

David W. Arrojo
Counsel to the Chairman

Kelle A. Strickland
Counsel to the Ranking Member

1015 Longworth House Office Building
Washington, D.C. 20515-6328
Telephone: (202) 225-7103
Facsimile: (202) 225-7392

October 26, 2021

Ms. Annika Erickson
Office of the Honorable Bill Posey
2150 Rayburn House Office Building
Washington, DC 20515

Dear Ms. Erickson:

Pursuant to House Rule 25, clause 5(d)(2), the Committee on Ethics hereby approves your proposed trip to Warrenton, Virginia, scheduled for October 29 to 31, 2021, sponsored by Faith and Law Project and The Clapham Group.

This approval represents the Committee's determination that the proposed trip complies with relevant House rules, federal laws, and Travel Regulations promulgated by the Committee. You should engage in your own assessment of the risks and implications of engaging in travel during the current COVID-19 pandemic.

You must complete an Employee Post-Travel Disclosure Form (which your employing Member must also sign) and file it, together with a Sponsor Post-Travel Disclosure Form completed by the trip sponsor, with the Clerk of the House within 15 days after your return from travel. As part of that filing, you are also required to attach a copy of this letter and both the Traveler and Primary Trip Sponsor Forms (including attachments) you previously submitted to the Committee in seeking pre-approval for this trip. If you are required to file an annual Financial Disclosure Statement, you must also report all travel expenses totaling more than \$415 from a single source on the "Travel" schedule of your annual Financial Disclosure Statement covering this calendar year. Finally, Travel Regulation § 404(d) also requires you to keep a copy of all request forms and supporting information provided to the Committee for three subsequent Congresses from the date of travel.

If you have any further questions, please contact the Committee's Office of Advice and Education at extension 5-7103.

Sincerely,

A handwritten signature in blue ink, appearing to read "Theodore E. Deutch".

Theodore E. Deutch
Chairman

A handwritten signature in blue ink, appearing to read "Jackie Walorski".

Jackie Walorski
Ranking Member

TED/JW:rp

AIRLIE EXPENSES BREAKOUT				
	Price	Estimated Number of Participants	Per Night	Estimated Dollar Amount
Rooms (Double Occupancy)	\$100	16	2	\$3,200
Rooms (Single Occupancy)	\$200	20	2	\$8,000
Meals and Refreshments	\$95	36	2	\$6,840
Amenities Fee	\$15	28	2	\$840
Meeting Room / AV / Wifi	\$33	36	2	\$2,376
S'mores	\$13.00	36	1	\$468
ESTIMATED TOTAL				\$21,724

Faith & Law Retreat 2021

October 29 – 31, 2021

Friday, October 29

6:00 - 7:15pm Opening Dinner Session

- 6:00 – 6:30pm Welcome
- 6:30 – 7:15pm Table Exercise: *General introductions & welcome; a moment during which all attendees can share what they are passionate about pursuing in their work.*
 - Todd Deatherage, Telos, *moderator*
 - Mark Rodgers, Clapham Group, *moderator*

7:30 - 9:00pm Evening Session

- 7:30 – 9:00pm Navigating the Times (Cancel Culture vs. Principled Pluralism): *The environment for debate has become more difficult to navigate due to the ability of organizations and social media to restrict free expression. This session will discuss the challenges and the need for ongoing free exchange of ideas for the future health of the American experiment.*
 - Stephanie Summers, The Center for Public Justice, *presenter*
 - Cherie Harder, Trinity Forum, *response*

Saturday, October 30

8:00am Breakfast

9:00 - 11:30am Morning Session

- 9:00 – 10:15am Approximate Justice: *Embedded in the American Experiment is the balance of power and the legislative process that requires compromise to result in progress; therefore, it is a given that compromise is necessary. This session will explore how one determines when principles overline process from prudential policy to fundamental principles of one's convictions.*
 - Steve Garber, author, *presenter*
 - Stephanie Summers, The Center for Public Justice, *response*
- 10:15 – 11:30am Being Anti-Racist; Reviewing Critical Race Theory: *The reality of ongoing systemic racial injustice has exposed a need to evaluate systems which require reform to address intentional racial bias; Critical Race Theory is one of those frameworks which has been proposed. We will discuss the broad issues of racial injustice and help staff understand the complexities, pros, and cons of Critical Race Theory.*
 - D. J. Jordan, Pinkston Group, *presenter*

- Todd Deatherage, Telos, *response*

12:00 - 1:00pm Lunch

- Break

2:00 - 5:00pm Afternoon Session

- 2:00 – 3:30pm *Christian Nationalism vs. Christian Patriotism: The storming of Capital Hill has been viewed by many in the media as an expression of Christian Nationalism. To what extent is this perspective misinformed and/or does it reflect a temptation in certain religious communities toward an unhelpful / over-alignment between church and state?*
 - Cherie Harder, Trinity Forum, *moderator*
 - Stephanie Summers, The Center for Public Justice, *panelist*
 - Todd Deatherage, Telos, *panelist*
 - D.J. Jordan, Pinkston Group, *panelist*
- 3:30 – 5:00pm *Toward a New Renaissance: Policy making is always undertaken in an ever-changing cultural context and is shaped by areas that reach from academia to entertainment. This session will explore in what ways engagement on critical issues can/should be addressed holistically in a multi-sector way that would require an understanding of a broad renaissance society.*
 - Mark Rodgers, Clapham Group, *presenter*
 - Cherie Harder, Trinity Forum, *response*

6:00 - 7:15pm Dinner

- *Table Exercise: Reflections on the weekend thus-far; another moment during which attendees can share what they are passionate about pursuing in their work with those around them at dinner.*
 - Jay Jakub, EOM.ORG, *moderator*
 - Mark Rodgers, Clapham Group, *moderator*

7:30-9:00pm Evening Session

- 7:30 – 9:00pm *Saving Capitalism (EOM): Some approaches to capitalism have been assessed as too exclusive, and the focus on financial capital at the exclusion of human and environmental capital has been addressed as the critical problem and reason for inequities. This session will discuss policies that explore other forms of capital formation.*
 - Jay Jakub, EOM.ORG, *presenter*
 - Steve Garber, author, *response*

Sunday, October 31

8:00am Breakfast

9:00 - 11:30am Morning Program

- 9:00 – 10:00am Sea Change, Experiencing Healing and Wholeness in the Midst of the Waves: *Working on Capitol Hill is a particularly stressful environment that requires staff to be attentive to personal and spiritual well-being. This session will explore how to holistically manage stress and conflict, and how to have a healthy work/life balance.*
 - Jay Jakub, EOM.ORG, presenter
- 10:00 – 11:00am Reconciling Differences: *Disagreements between reasonable and well-meaning adults are a given in life. This session will explore tactics and/or steps to maintain friendship and unity while we navigate our disagreements, especially in a polarized environment.*
 - Todd Deatherage, Telos, presenter
- 11:00am – 12:00pm Faith and Law Focus Group: *Felt Needs of Hill Staff: Review of the retreat and recommendations for Faith and Law on how to be attentive to hill staff.*
 - Lauren Noyes, Faith and Law, presenter

12:00pm Departure (*Participants will be offered a bag lunch on the go*)

Total Other Expenses	
Item	Price
Bag	\$7.99
Journal	\$10.55
Pen	\$0.74
Snack	\$3.50
Total:	\$22.78