



EMPLOYEE POST-TRAVEL DISCLOSURE FORM Original Amendment

This form is for disclosing the receipt of travel expenses from private sources for travel taken in connection with official duties. This form does not eliminate the need to report privately-funded travel on the annual *Financial Disclosure Statements* of those employees required to file them. In accordance with House Rule 25, clause 5, **you must complete this form and file it with the Clerk of the House, by email at gifttravelreports@mail.house.gov, within 15 days after travel is completed.** Please **do not** file this form with the Committee on Ethics.

NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001.

1. Name of Traveler: Bradley Neal Howard
2. a. Name of Accompanying Relative: _____ OR None
 b. Relationship to Traveler: Spouse Child Other (specify): _____
3. a. Dates: Departure: 10/15/2021 Return: 10/17/2021
 b. Dates at Personal Expense, if any: 10/17/2021 OR None
4. Departure City: DC Destination: Philadelphia Return City: DC
5. Sponsor(s), Who Paid for the Trip: The Pew Charitable Trusts
6. Describe Meetings and Events Attended:
 We attended briefings on public opinion and how Americans' views on trust in government institutions. We also heard from City officials on how COVID federal legislation is used at the municipal level and heard presentations on violence in the Captiol and efforts by the U.S. Captiol Historic Society on efforts to preserve the history of Jan. 6
7. Attached to this form are **each** of the following, *signify that each item is attached by checking the corresponding box*:
 - a. a completed *Sponsor Post-Travel Disclosure Form*;
 - b. the *Primary Trip Sponsor Form* completed by the trip sponsor **prior** to the trip, **including all** attachments **and** the *Additional Sponsor Form(s)*;
 - c. page 2 of the completed *Traveler Form* submitted by the employee; **and**
 - d. the letter from the Committee on Ethics approving my participation on this trip.
8. a. I represent that I participated in each of the activities reflected in the attached sponsor's agenda.
Signify statement is true by checking the box.
 b. If not, explain:

I certify that the information contained on this form is true, complete, and correct to the best of my knowledge.

Signature of Traveler: Date: 10/21/2021

I authorized this travel in advance. I have determined that all of the expenses listed on the attached *Sponsor Post-Travel Disclosure Form* were necessary and that the travel was in connection with the employee's official duties and would not create the appearance that the employee is using public office for private gain.

Name of Supervising Member: Date: 10/21/21
Signature of Supervising Member:



EMPLOYEE POST-TRAVEL DISCLOSURE FORM Original Amendment


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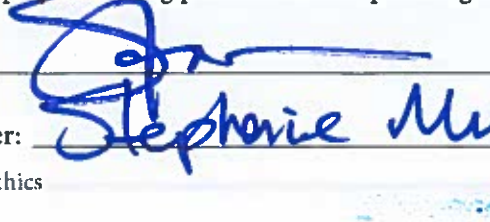
1. Name of Traveler: Bradley Neal Howard
2. a. Name of Accompanying Relative: _____ OR None
- b. Relationship to Traveler: Spouse Child Other (specify): _____
3. a. Dates: Departure: 10/15/2021 Return: 10/17/2021
- b. Dates at Personal Expense, if any: 10/17/2021 OR None
4. Departure City: DC Destination: Philadelphia Return City: DC
5. Sponsor(s), Who Paid for the Trip: The Pew Chairtable Trusts
6. Describe Meetings and Events Attended:

7. Attached to this form are **each** of the following, *signify that each item is attached by checking the corresponding box*:
 - a. a completed *Sponsor Post-Travel Disclosure Form*;
 - b. the *Primary Trip Sponsor Form* completed by the trip sponsor **prior** to the trip, **including all** attachments **and** the *Additional Sponsor Form(s)*;
 - c. page 2 of the completed *Traveler Form* submitted by the employee; **and**
 - d. the letter from the Committee on Ethics approving my participation on this trip.
8. a. I represent that I participated in each of the activities reflected in the attached sponsor's agenda.
Signify statement is true by checking the box.
- b. If not, explain:

I certify that the information contained on this form is true, complete, and correct to the best of my knowledge.

Signature of Traveler:  Date: 11/03/2021

I authorized this travel in advance. I have determined that all of the expenses listed on the attached *Sponsor Post-Travel Disclosure Form* were necessary and that the travel was in connection with the employee's official duties and would not create the appearance that the employee is using public office for private gain.

Name of Supervising Member:  Date: 11/03/21
Signature of Supervising Member: Stephanie Murphy



U.S. House of Representatives

COMMITTEE ON ETHICS

TRAVELER FORM

1. Name of Traveler: Bradley Neal Howard
2. Sponsor(s) who will be paying or providing in-kind support for the trip:
The Pew Charitable Trusts
3. City and State **OR** Foreign Country of Travel: Philadelphia, PA
4. a. Date of Departure: 10/15/2021 Date of Return: 10/17/2021
b. Yes No Will you be extending the trip at your personal expense?
If yes, list dates at personal expense: 10/16/2021
5. a. Yes No Will you be accompanied by a family member at the sponsor's expense? If yes:
(1) Name of Accompanying Family Member: _____
(2) Relationship to Traveler: Spouse Child Other (specify): _____
(3) Yes No Accompanying Family Member is at least 18 years of age:
6. a. Yes No Did the trip sponsor answer "Yes" to Question 8(c) on the *Primary Trip Sponsor Form* (i.e., travel is sponsored by an entity that employs a registered federal lobbyist or a foreign agent)?
b. If yes, and you are requesting lodging for two nights, explain why the second night is warranted:
7. Yes No *Primary Trip Sponsor Form* is attached, including agenda, invitee list, and any other attachments and Additional Sponsor Forms.

NOTE: The agenda should show the traveler's individual schedule, including departure and arrival times and identify the specific events in which the traveler will be participating.

8. Explain why participation in the trip is connected to the traveler's individual official or representational duties. Staff should include their job title and how the activities on the itinerary relate to their duties. As chief of staff to a member who believes bipartisan cooperation is key to effective legislating, this travel will help build the connections necessary to reach across the aisle and achieve results. Additionally, the policy discussions on data and COVID-19 will help me better advise my boss and serve our constituents.
9. Yes No Is the traveler aware of any registered federal lobbyists or foreign agents involved planning, organizing, requesting, or arranging the trip?
10. For staff travelers, to be completed by your employing Member:

ADVANCED AUTHORIZATION OF EMPLOYEE TRAVEL

I hereby authorize the individual named above, an employee of the U.S. House of Representatives who works under my direct supervision, to accept expenses for the trip described in this request. I have determined that the above-described travel is in connection with my employee's official duties and that acceptance of these expenses will not create the appearance that the employee is using public office for private gain.

Signature of Employing Member

Date

9/13/2021



PRIMARY TRIP SPONSOR FORM

This form should be completed by private entities offering to provide travel or reimbursement for travel to House Members, officers, or employees under House Rule 25, clause 5. A completed copy of the form (and any attachments) should be provided to each invited House Member, officer, or employee, who will then forward it to the Committee together with a *Traveler Form* at least 30 days before the start date of the trip. The trip sponsor should *NOT* submit the form directly to the Committee. The Committee website (ethics.house.gov) provides detailed instructions for filling out the form.

NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001. Failure to comply with the Committee's Travel Regulations may also lead to the denial of permission to sponsor future trips.

1. Sponsor who will be paying for the trip:
The Pew Charitable Trusts
2. I represent that the trip will not be financed, in whole or in part, by a registered federal lobbyist or foreign agent. Signify that the statement is true by checking box.
3. Check only one. I represent that:
 - a. The primary trip sponsor has not accepted from any other source, funds intended directly or indirectly to finance any aspect of the trip: OR
 - b. The trip is arranged without regard to congressional participation and the primary trip sponsor has accepted funds only from entities that will receive a tangible benefit in exchange for those funds: OR
 - c. The primary trip sponsor has accepted funds from other source(s) intended directly or indirectly to finance all or part of this trip and has enclosed disclosure forms from each of those entities.
If "c" is checked, list the names of the additional sponsors:
The William and Flora Hewlett Foundation, and The Democracy Fund
4. Provide names and titles of ALL House Members and employees you are inviting. For each House invitee, provide an explanation of why the individual was invited (include additional pages if necessary):
please see attached; each is invited due to their role as a House Chief or Leadership Staff
5. Yes No Is travel being offered to an accompanying family member of the House invitee(s)?
6. Date of departure: October 15, 2021 Date of return: October 16, 2021
7. a. City of departure: Washington, DC
b. Destination(s): Philadelphia, PA
c. City of return: Washington, DC
8. Check only one. I represent that:
 - a. The sponsor of the trip is an institution of higher education within the meaning of section 101 of the Higher Education Act of 1965: OR
 - b. The sponsor of the trip does not retain or employ a registered federal lobbyist or foreign agent: OR
 - c. The sponsor employs or retains a registered federal lobbyist or foreign agent, but the trip is for attendance at a one-day event and lobbyist / foreign agent involvement in planning, organizing, requesting, or arranging the trip was *de minimis* under the Committee's travel regulations.
9. Check only one of the following:
 - a. I checked 8(a) or (b) above; OR
 - b. I checked 8(c) above but am not offering any lodging; OR
 - c. I checked 8(c) above and am offering lodging and meals for one night; OR
 - d. I checked 8(c) above and am offering lodging and meals for two nights. If you checked this box, explain why the second night of lodging is warranted:



U.S. House of Representatives

COMMITTEE ON ETHICS

10. Attached is a detailed agenda of the activities House invitees will be participating in during the travel (i.e., an hourly description of planned activities for trip invitees). *Indicate agenda is attached by checking box.*
11. *Check only one of the following:*
- a. I represent that a registered federal lobbyist or foreign agent will not accompany House Members or employees on any segment of the trip. *Signify that the statement is true by checking box; OR*
- b. *Not Applicable.* Trip sponsor is a U.S. institution of higher education.
12. For *each* sponsor required to submit a sponsor form, describe the sponsor's interest in the subject matter of the trip *and* its role in organizing and/or conducting the trip:
Please see attached

13. *Answer parts a and b. Answer part c if necessary:*
- a. Mode of travel: Air Rail Bus Car Other (specify: _____)
- b. Class of travel: Coach Business First Charter Other (specify: private rail car)
- c. If travel will be first class, or by chartered or private aircraft, explain why such travel is warranted:
n/a

14. I represent that the expenditures related to local area travel during the trip will be unrelated to personal or recreational activities of the invitee(s). *Signify that the statement is true by checking the box.*
15. *Check only one.* I represent that either:
- a. The trip involves an event that is arranged or organized *without regard* to congressional participation and that meals provided to congressional participants are similar to those provided to or purchased by other event attendees; *OR*
- b. The trip involves events that are arranged specifically *with regard* to congressional participation.
If "b" is checked:
- 1) Detail the cost *per day* of meals (approximate cost may be provided):
10/15/21 -- \$61; 10/16/21 -- \$30
- 2) Provide the reason for selecting the location of the event or trip:
Philadelphia was selected due to its historical significance and proximity to Washington, DC

16. Name, nightly cost, and reasons for selecting each hotel or other lodging facility:
- Hotel Name: Philadelphia Marriott Downtown City: Philadelphia, PA Cost Per Night: \$129
Reason(s) for Selecting: It can provide the necessary meeting space and number of rooms at a per diem rate
- Hotel Name: _____ City: _____ Cost Per Night: _____
Reason(s) for Selecting: _____
- Hotel Name: _____ City: _____ Cost Per Night: _____
Reason(s) for Selecting: _____

17. I represent that all expenses connected to the trip will be for actual costs incurred and not a per diem or lump sum payment. *Signify that the statement is true by checking the box.*



U.S. House of Representatives

COMMITTEE ON ETHICS

18. Total Expenses for each Participant:

<input type="checkbox"/> Actual Amounts <input checked="" type="checkbox"/> Good Faith Estimates	Total Transportation Expenses per Participant	Total Lodging Expenses per Participant	Total Meal Expenses per Participant
For each Member, Officer, or Employee	Train -- \$67 MotorCoach -- \$125	\$129	\$91
For each Accompanying Family Member	Train -- \$67 MotorCoach -- \$125		\$91

	Other Expenses (dollar amount per item)	Identify Specific Nature of "Other" Expenses (e.g., taxi, parking, registration fee, etc.)
For each Member, Officer, or Employee		
For each Accompanying Family Member		

NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001.

19. Check only one:

- a. I certify that I am an officer of the organization listed below; OR
- b. Not Applicable. Trip sponsor is an individual or a U.S. institution of higher education.

20. I certify by my signature that

- a. I read and understand the Committee's Travel Regulations;
- b. I am not a registered federal lobbyist or registered foreign agent; and
- c. The information on this form is true, complete, and correct to the best of my knowledge.

Signature: Tamera Luzzatto Date: 9/8/21
 Name: Tamera Luzzatto Title: Senior Vice President
 Organization: The Pew Charitable Trusts
 Address: 901 E Street NW, Washington, DC. 20004
 Email: tluzzatto@pewtrusts.org Telephone: 202/552-2000

INSTRUCTIONS

Complete the *Primary Trip Sponsor Form* and submit the agenda, invitation list, any attachments, and any *Additional Trip Sponsor Forms* directly to the Travelers.

Written approval from the Committee on Ethics is required before traveling on this trip. The Committee on Ethics will notify the House invitees directly and will not notify the trip sponsors.

Willful or knowing misrepresentation on this form may be subject to criminal prosecution under 18 U.S.C. § 1001. Signatures must comply with section 104(bb) of the Travel Regulations.

For questions, please contact the Committee on Ethics at:

1015 Longworth House Office Building
Washington, D.C. 20515

ethicscommittee@mail.house.gov | 202-225-7103
More information and forms available at ethics.house.gov



PRIMARY TRIP SPONSOR FORM

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NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001. Failure to comply with the Committee's Travel Regulations may also lead to the denial of permission to sponsor future trips.

1. Sponsor who will be paying for the trip:
The Pew Charitable Trusts
2. I represent that the trip will not be financed, in whole or in part, by a registered federal lobbyist or foreign agent. Signify that the statement is true by checking box.
3. Check only one. I represent that:
 - a. The primary trip sponsor has not accepted from any other source, funds intended directly or indirectly to finance any aspect of the trip: OR
 - b. The trip is arranged without regard to congressional participation and the primary trip sponsor has accepted funds only from entities that will receive a tangible benefit in exchange for those funds: OR
 - c. The primary trip sponsor has accepted funds from other source(s) intended directly or indirectly to finance all or part of this trip and has enclosed disclosure forms from each of those entities.
If "c" is checked, list the names of the additional sponsors:
The William and Flora Hewlett Foundation, and The Democracy Fund
4. Provide names and titles of ALL House Members *and* employees you are inviting. For each House invitee, provide an explanation of why the individual was invited (include additional pages if necessary):
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 - a. The sponsor of the trip is an institution of higher education within the meaning of section 101 of the Higher Education Act of 1965: OR
 - b. The sponsor of the trip does not retain or employ a registered federal lobbyist or foreign agent: OR
 - c. The sponsor employs or retains a registered federal lobbyist or foreign agent, but the trip is for attendance at a one-day event *and* lobbyist / foreign agent involvement in planning, organizing, requesting, or arranging the trip was *de minimis* under the Committee's travel regulations.
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U.S. House of Representatives

COMMITTEE ON

ETHICS

10. Attached is a detailed agenda of the activities House invitees will be participating in during the travel (i.e., an hourly description of planned activities for trip invitees). *Indicate agenda is attached by checking box.*
11. *Check only one of the following:*
- a. I represent that a registered federal lobbyist or foreign agent will not accompany House Members or employees on any segment of the trip. *Signify that the statement is true by checking box; OR*
- b. *Not Applicable.* Trip sponsor is a U.S. institution of higher education.
12. For *each* sponsor required to submit a sponsor form, describe the sponsor's interest in the subject matter of the trip *and* its role in organizing and/or conducting the trip:
Please see attached

13. *Answer parts a and b. Answer part c if necessary:*
- a. Mode of travel: Air Rail Bus Car Other (specify: _____)
- b. Class of travel: Coach Business First Charter Other (specify: private rail car)
- c. If travel will be first class, or by chartered or private aircraft, explain why such travel is warranted:
n/a

14. I represent that the expenditures related to local area travel during the trip will be unrelated to personal or recreational activities of the invitee(s). *Signify that the statement is true by checking the box.*
15. *Check only one.* I represent that either:
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- b. The trip involves events that are arranged specifically *with regard* to congressional participation.
If "b" is checked:
- 1) Detail the cost *per day* of meals (approximate cost may be provided).
10/15/21 -- \$61; 10/16/21 -- \$30
- 2) Provide the reason for selecting the location of the event or trip:
Philadelphia was selected due to its historical significance and proximity to Washington, DC

16. Name, nightly cost, and reasons for selecting each hotel or other lodging facility:
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- Reason(s) for Selecting: It can provide the necessary meeting space and number of rooms at a per diem rate
- Hotel Name: _____ City: _____ Cost Per Night: _____
- Reason(s) for Selecting: _____
- Hotel Name: _____ City: _____ Cost Per Night: _____
- Reason(s) for Selecting: _____

17. I represent that all expenses connected to the trip will be for actual costs incurred and not a per diem or lump sum payment. *Signify that the statement is true by checking the box.*



U.S. House of Representatives

COMMITTEE ON ETHICS

18. Total Expenses for each Participant:

<input type="checkbox"/> Actual Amounts <input checked="" type="checkbox"/> Good Faith Estimates	Total Transportation Expenses per Participant	Total Lodging Expenses per Participant	Total Meal Expenses per Participant
For each Member, Officer, or Employee	Train -- \$67 MotorCoach -- \$125	\$129	\$91
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	Other Expenses (dollar amount per item)	Identify Specific Nature of "Other" Expenses (e.g., taxi, parking, registration fee, etc.)
For each Member, Officer, or Employee		
For each Accompanying Family Member		

NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001.

19. Check only one:

- a. I certify that I am an officer of the organization listed below; OR
- b. Not Applicable. Trip sponsor is an individual or a U.S. institution of higher education.

20. I certify by my signature that

- a. I read and understand the Committee's Travel Regulations;
- b. I am not a registered federal lobbyist or registered foreign agent; and
- c. The information on this form is true, complete, and correct to the best of my knowledge.

Signature: Tamera Luzzatto Date: 9/8/21
 Name: Tamera Luzzatto Title: Senior Vice President
 Organization: The Pew Charitable Trusts
 Address: 901 E Street NW, Washington, DC. 20004
 Email: tluzzatto@pewtrusts.org Telephone: 202/552-2000

INSTRUCTIONS

Complete the *Primary Trip Sponsor Form* and submit the agenda, invitation list, any attachments, and any *Additional Trip Sponsor Forms* directly to the Travelers.

Written approval from the Committee on Ethics is required before traveling on this trip. The Committee on Ethics will notify the House invitees directly and will not notify the trip sponsors.

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ethicscommittee@mail.house.gov | 202-225-7103
More information and forms available at ethics.house.gov



U.S. House of Representatives

COMMITTEE ON ETHICS

ADDITIONAL TRIP SPONSOR FORM

This form should be completed by an organization that provides funds, services, or in-kind assistance to another entity to underwrite, in whole or in part, a trip or an event, meal, or activity that will occur during a trip, or a necessary expense that will be incurred during a trip, with express or implicit knowledge or understanding that one or more House Members or employees may participate in or attend that trip or event, or otherwise may be beneficiaries of the gift or donation. Provide a copy of your completed form to the primary sponsor of the trip.

NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001. Failure to comply with the Committee's Travel Regulations may also lead to the denial of permission to sponsor future trips.

1. Name of Primary Trip Sponsor: Pew Charitable Trusts

2. Name of your organization: Democracy Fund

3. Yes No Is your organization designated a § 501(c)(3) charitable organization by the Internal Revenue Service?

4. Yes No Does your organization receive funding from any foreign government or multinational organization?

5. Check one. I certify that my organization:

a. Has provided a grant, gift, or donation to the above-named Primary Trip Sponsor and conducts an audit or review of its grant, gift, or donation to ensure that the funds are spent in accordance with the terms of its grant, gift, or donation. (11)

b. Has had a direct role in the organizing, planning, or conducting of a trip to
Destination: _____ on Date: _____
that is being organized or arranged by the above-named Primary Trip Sponsor. OR

c. Has provided in-kind support to the above-named Primary Trip Sponsor (e.g. meeting planning assistance, meeting space and set-up, and paying for expenses related to this trip directly to the service provider).

6. Check only one:

a. My organization does not employ or retain a registered federal lobbyist or foreign agent. OR

b. My organization employs a registered federal lobbyist or foreign agent, but their involvement in planning, organizing, or arranging the trip was *de minimis* under the travel regulations.

7. I certify by my signature that

a. I read and understand the Committee's Travel Regulations;

b. I am not a registered federal lobbyist or registered foreign agent;

c. I am an officer of this organization and am duly authorized to sign this form; and

d. The information on this form is true, complete, and correct to the best of my knowledge.

Signature:  Date: 8/6/21

Name: Joe Goldman Title: President

Organization: Democracy Fund

Address: 1200 17th Street NW Suite #300, Washington, DC 20036

Email: jgoldman@democracyfund.org Telephone: 202-420-7900



U.S. House of Representatives

COMMITTEE ON ETHICS

ADDITIONAL TRIP SPONSOR FORM

This form should be completed by an organization that provides funds, services, or in-kind assistance to another entity to underwrite, in whole or in part, a trip or an event, meal, or activity that will occur during a trip, or a necessary expense that will be incurred during a trip, with express or implicit knowledge or understanding that one or more House Members or employees may participate in or attend that trip or event, or otherwise may be beneficiaries of the gift or donation. Provide a copy of your completed form to the primary sponsor of the trip.

NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001. Failure to comply with the Committee's Travel Regulations may also lead to the denial of permission to sponsor future trips.

1. Name of Primary Trip Sponsor: Pew Charitable Trusts
2. Name of your organization: The William and Flora Hewlett Foundation
3. Yes No Is your organization designated a § 501(c)(3) charitable organization by the Internal Revenue Service?
4. Yes No Does your organization receive funding from any foreign government or multinational organization?
5. Check one. I certify that my organization:
 - a. Has provided a grant, gift, or donation to the above-named Primary Trip Sponsor and conducts an audit or review of its grant, gift, or donation to ensure that the funds are spent in accordance with the terms of its grant, gift, or donation. OR
 - b. Has had a direct role in the organizing, planning, or conducting of a trip to
 Destination: _____ on Date: _____
 that is being organized or arranged by the above-named Primary Trip Sponsor. OR
 - c. I have provided in-kind support to the above-named Primary Trip Sponsor (e.g., meeting planning assistance, meeting space and set-up, and paying for expenses related to this trip directly to the service provider).
6. Check only one:
 - a. My organization does not employ or retain a registered federal lobbyist or foreign agent OR
 - b. My organization employs a registered federal lobbyist or foreign agent, but their involvement in planning, organizing, or arranging the trip was *de minimis* under the travel regulations.
7. I certify by my signature that
 - a. I read and understand the Committee's Travel Regulations;
 - b. I am not a registered federal lobbyist or registered foreign agent;
 - c. I am an officer of this organization and am duly authorized to sign this form; and
 - d. The information on this form is true, complete, and correct to the best of my knowledge.

Signature: Kristy Tsadick Date: 09/07/2021

Name: Kristy Tsadick Title: Deputy General Counsel

Organization: The William and Flora Hewlett Foundation

Address: 2121 Sand Hill Road, Menlo Park, CA 94065

Email: ktsadick@hewlett.org Telephone: (650) 575-1176

Theodore E. Deutch, Florida
Chairman
Jackie Walorski, Indiana
Ranking Member

Susan Wild, Pennsylvania
Dean Phillips, Minnesota
Veronica Escobar, Texas
Mondaire Jones, New York

Michael Guest, Mississippi
Dave Joyce, Ohio
John H. Rutherford, Florida
Kelly Armstrong, North Dakota



ONE HUNDRED SEVENTEENTH CONGRESS

U.S. House of Representatives
COMMITTEE ON ETHICS

Thomas A. Rust
Staff Director and Chief Counsel

David W. Arrojo
Counsel to the Chairman

Kelle A. Strickland
Counsel to the Ranking Member

1015 Longworth House Office Building
Washington, D.C. 20515-6328
Telephone (202) 225-7103
Facsimile (202) 225-7392

October 12, 2021

Mr. Bradley Howard
Office of the Honorable Stephanie N. Murphy
1710 Longworth House Office Building
Washington, DC 20515

Dear Mr. Howard:

Pursuant to House Rule 25, clause 5(d)(2), the Committee on Ethics hereby approves your proposed trip to Philadelphia, Pennsylvania, scheduled for October 15 to 17, 2021, sponsored by the Pew Charitable Trusts, Democracy Fund, and William and Flora Hewlett Foundation. We note that this trip includes one day at your personal expense.

This approval represents the Committee's determination that the proposed trip complies with relevant House rules, federal laws, and Travel Regulations promulgated by the Committee. You should engage in your own assessment of the risks and implications of engaging in travel during the current COVID-19 pandemic.

You must complete an Employee Post-Travel Disclosure Form (which your employing Member must also sign) and file it, together with a Sponsor Post-Travel Disclosure Form completed by the trip sponsor, with the Clerk of the House within 15 days after your return from travel. As part of that filing, you are also required to attach a copy of this letter and both the Traveler and Primary Trip Sponsor Forms (including attachments) you previously submitted to the Committee in seeking pre-approval for this trip. If you are required to file an annual Financial Disclosure Statement, you must also report all travel expenses totaling more than \$415 from a single source on the "Travel" schedule of your annual Financial Disclosure Statement covering this calendar year. Finally, Travel Regulation § 404(d) also requires you to keep a copy of all request forms and supporting information provided to the Committee for three subsequent Congresses from the date of travel.

If you have any further questions, please contact the Committee's Office of Advice and Education at extension 5-7103.

Sincerely,

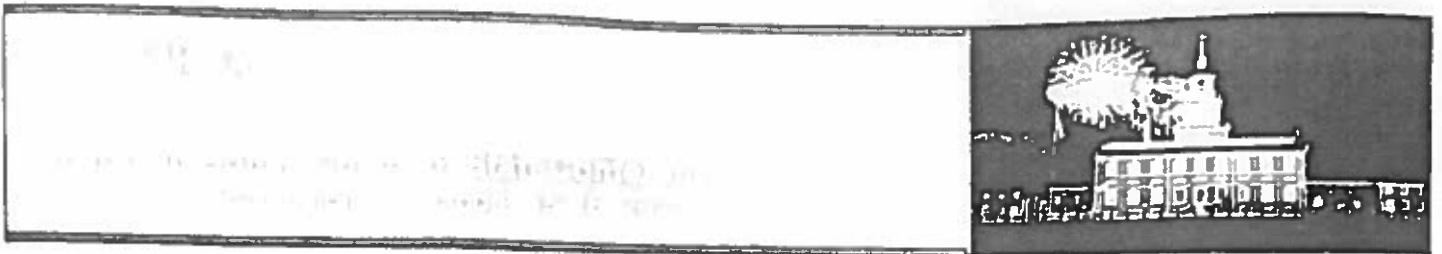
Handwritten signatures of Theodore E. Deutch and Jackie Walorski in blue ink. Theodore E. Deutch's signature is on the left, and Jackie Walorski's signature is on the right.

Theodore E. Deutch
Chairman

Jackie Walorski
Ranking Member

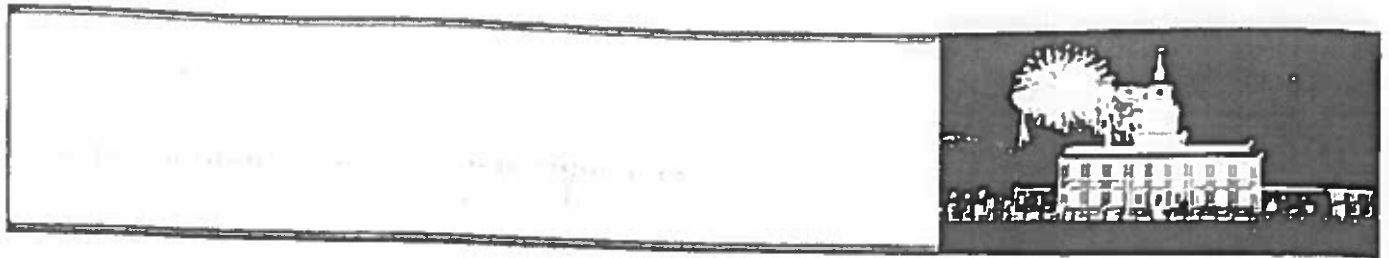
TED/JW:adw

12. The Pew Charitable Trusts seeks to inform and advance the development of sound public policy in the United States as well as to strengthen the institutions that form the foundations of our democracy. The purpose of this retreat is to strengthen bipartisan relationships among the House chiefs of staff and provide leadership and management skills training. Pew is the sole organizer of this trip. The William and Flora Hewlett Foundation and the Democracy Fund provide funding for the House Chiefs of Staff initiative but play no role in choosing participants, selecting the destination, or designing the itinerary for this retreat.



Friday, October 15, 2021

- 7:30 am Check in at Union Station, Gate G
- 8:10 am Depart for Philadelphia via Amtrak
Box Continental Breakfast provided on board
- 9:58 am Arrive Philadelphia 30th Street Station
Motorcoach to Philadelphia Marriott Downtown
1201 Market Street
- 10:30 am Arrive at Hotel (check in will be after 3 pm)
- 11:15 am - 12:45pm **Working lunch: Presentation from Pew**
Research on emerging data on general trends and
issues related to current events and official duties
- 1:15 pm Walk to City Hall
- 1:30-3:00 pm **Panel Discussion on Philadelphia's approach to recovery from the effects of the**
COVID-19 pandemic on the city's economy and citizens' health with Michael
Rashid, COP Commerce Director; Jeff Guaracino, CEO Visit Philly; Frazierita Klasen,
SVP, Pew (Moderator)
- 3:00 pm Return to Hotel; check in and free time
- 5:00 pm Depart Hotel; Walk/transfer to Independence Hall (Motorcoach available)
- 5:30 pm - 6:30 pm Tour Independence Hall with re-enactors who will discuss
the process of collaboration that led to the development of the
U.S. Constitution, and how that process can inform the work
of this bipartisan group of congressional chiefs of staff today
- Walk to National Constitution Center
- 6:45 pm
7:00 pm -
9:00 pm **Dinner and Program at the National Constitution Center**
Jane Campbell, President, US Capitol Historical Association and Joanne Freeman,
Author, *The Field of Blood: Violence in Congress and the Road to Civil War*



Saturday October 16, 2021

- 7:30 – 9:00 am** **Breakfast on your own, Marriott Hotel or elsewhere**
- 9:00-11:00 am** **Free Time; Check Out by 11:00 am**
- 11:30 am** **Depart Marriott Hotel via Motorcoach for Philadelphia 30th Street Station**
- 12:43 pm** **Depart Philadelphia 30th Street Station for Washington Union Station.**
- 2:30 pm** **Arrive Washington Union Station**

House List

Sal	First Name	Last Name	Company	Phone	Email
Ms	Sally	Adams	Capitol Office of Rep. Tom O'Halleran (AZ01 D)	(202) 225-3361	sally.adams@mail.house.gov
Mr.	Robert	Adkerson	Capitol Office of Rep. Barry Loudermilk (CA13 R)	(202) 225-2931	robert.adkerson@mail.house.gov
Ms.	Kara	Ahern	Capitol Office of Rep. Liz Cheney (WY01 R)	(202) 225-2311	kara.ahern@mail.house.gov
Mr.	Abbas	Alawneh	Capitol Office of Rep. Cori Bush (MO01 D)	(202) 225-2406	abbas.alawneh@mail.house.gov
Ms.	Liz	Albertine	Capitol Office of Rep. Rosa DeLauro (CT03 D)	(202) 225-3661	alizabeth.albertine@mail.house.gov
Ms.	Amy	Albro	Oklahoma City District Office of Rep. Stephanie Rice	(405) 300-6890	amy.albro@mail.house.gov
Ms.	Sandra	Alcala	Capitol Office of Rep. Fflemion Vela Jr. (TX34 D)	(202) 225-9901	sandra.alcala@mail.house.gov
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Mr.	Matthew	Alpert	Capitol Office of Rep. Norma Torres (CA35 D)	(202) 225-6161	matthew.alpert@mail.house.gov
Ms	Liz	Amster	Capitol Office of Rep. Kathleen Rice (NY04 D)	(202) 225-5516	liz.amster@mail.house.gov
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Ms.	Wendy	Anderson	Capitol Office of Rep. Val Demings (FL10 D)	(202) 225-2176	wendy.anderson@mail.house.gov
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Mr	Don	Andres	Capitol Office of Rep. Jesus G. Garcia (HI-1 D)	(202) 225-8203	don.andres@mail.house.gov
Ms	Jessie	Andrews	Capitol Office of Rep. Antonio Delgado (NY19 D)	(202) 225-5614	jessie.andrews@mail.house.gov
Mr	Jon	Auzer	Capitol Office of Rep. Fred Keller (PA17 R)	(202) 225-3711	jon.auer@mail.house.gov
Mr	Joel	Bailey	Former US Congressional Staffer		

Ms. Rachael Borovstein	Capitol Office of Rep. Suzanne Bonamici (OR01 D)	(202) 225-0855	rachael.borovstein@mail.house.gov
Mr. Bradley Bottanis	Capitol Office of Rep. John Garamendi (CA03 D)	(202) 225-1880	bradley.bottanis@mail.house.gov
Ms. Jerrisa Bourdis	Capitol Office of Rep. Jay Obernolte (CA08 R)	(202) 225-5861	jerrisa.bourdis@mail.house.gov
Mr. Casey Bowman	Vancouver District Office of Rep. Jaime Herrera Beutler	(360) 695-6292	casey.bowman@mail.house.gov
Ms. Jennifer Bradley	Capitol Office of Rep. John Rutherford (FL04 R)	(202) 225-2501	jennifer.bradley@mail.house.gov
Mr. Sean Brady	Capitol Office of Rep. Van Buchanan (FL16 R)	(202) 225-5015	sean.brady@mail.house.gov
Mr. James Braid	Capitol Office of Rep. Matt Rosendahl Sr. (MT01 R)	(202) 225-3211	james.braid@mail.house.gov
Mr. Douglas Branch	Capitol Office of Rep. Warren Davidson (OH08 R)	(202) 225-6205	doug.branch@mail.house.gov
Mr. Andy Braner	Capitol Office of Rep. Jeff Fortenberry (NE01 R)	(202) 225-4806	andy.branner@mail.house.gov
Mr. Ross Branson	Capitol Office of Rep. Debbie Lesko (AZ08 R)	(202) 225-1576	ross.branson@mail.house.gov
Mr. Matthew Brennan	Capitol Office of Rep. Glenn Thompson Jr. (PA15 R)	(202) 225-5121	matthew.brennan@mail.house.gov
Mr. Christopher Brinson	Capitol Office of Rep. Mike Rogers (AL03 R)	(202) 225-3261	chris.brinson@mail.house.gov
Mr. Greg Brooks	Capitol Office of Rep. Brad Wenstrup (OH02 R)	(202) 225-3164	greg.brooks@mail.house.gov
Ms. Keeble Brown	Capitol Office of Rep. Burgess Owens (UT03 R)	(202) 225-3011	keellie.broom@mail.house.gov
Mr. Nicholas Brown	Capitol Office of Rep. Andrew Clyde (GA09 R)	(202) 225-9893	nicholas.brown@mail.house.gov
Mr. Eric Bryant	Capitol Office of Rep. Keweenaw Murre (AK07 D)	(202) 225-1741	eric.bryant@mail.house.gov
Mr. Stuart Burns	Capitol Office of Rep. Bill Posey (IN05 R)	(202) 225-3671	stuart.burns@mail.house.gov
Mr. Rick Bush	Capitol Office for Ohio District 15 (OH15)	(202) 225-2015	nick.bush@mail.house.gov
Mr. Tim Butler	Capitol Office of Rep. Mike Kelly Jr. (PA16 R)	(202) 225-5406	tim.butler@mail.house.gov
Mr. Jeff Butler	Capitol Office of Rep. Patrick McCrory (NC10 R)	(202) 225-2576	jeff.butler@mail.house.gov
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Mr. Zachary Cahill	Capitol Office of Rep. Dan Beyer Jr. (VA05 D)	(202) 225-4170	zach.cahill@mail.house.gov
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Mr.	Neil	McKernan	Capitol Office of Rep. Joe Courtney (CT02 D)	(202) 225-2076	neil.mckernan@mail.house.gov
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Mr.	Matthew	McMurray	Capitol Office of Rep. Anna G. Eshoo (CA18 D)	(202) 225-8104	matthew.mcmurray@mail.house.gov
Mr.	Matthew	McNally	Capitol Office of Rep. Sean Patrick Mahoney (NV18 D)	(202) 225-5441	matthew.mcnelly@mail.house.gov
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Ms.	Mara	Mellstrom	Capitol Office of Rep. Nancy Mace (SC01 R)	(202) 225-3176	mara.mellstrom@mail.house.gov
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Mr.	Tyler	Mendoza	Capitol Office of Rep. Dan Meuser (PA09 R)	(202) 225-6511	tyler.mendoza@mail.house.gov
Mr.	Matthew	Meyer	Capitol Office of Rep. Eason Smith (MD08 R)	(202) 225-4104	mat.meyer@mail.house.gov
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Mr.	Carson	Middleton	Capitol Office of Rep. Virginia Foxx (NC05 R)	(202) 225-2071	carson.middleton@mail.house.gov
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Mr.	Matt	Mulvey	Capitol Office of Rep. Ben Cline (VA06 R)	(703) 225-5431	matt.mulvey@mail.house.gov
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Mr.	Patrick	Murphy	Capitol Office of Rep. Young Kim (CA19 R)	(202) 225-4111	patrick.murphy@mail.house.gov
Mr.	Ken	Murphy	Capitol Office of Rep. Peter Mengler (MI05 R)	(202) 225-3851	ken.murphy@mail.house.gov
Mr.	Tom	Murray	Capitol Office of Rep. Maria Salazar (FL27 R)	(202) 225-4931	tom.murray@mail.house.gov
Mr.	Jeff	Murphy	Capitol Office of Rep. Paul D. Tonko (NY20 D)	(202) 225-5076	jeff.murphy@mail.house.gov
Mr.	Theresa	Murphy	Capitol Office of Rep. Michael F. () San Nicolas (FL08 D)	(202) 225-1188	theresa.murphy@mail.house.gov

House Committee on Transportation and Infrastructure

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Mr. Patrick	Salatin	(202) 225-4115	patrick.salatin@mail.house.gov
Mr. Paul	Sawyer	(202) 225-2901	paul.sawyer@mail.house.gov
Ms. Brooke	Scavelli	(202) 225-2836	brooke.scavelli@mail.house.gov
Mr. Nathan	Schellie	(202) 225-6190	nathan.schellie@mail.house.gov
Mr. Aaron	Schmidt	(202) 225-6311	aaron.schmidt@mail.house.gov
Mr. Robert	Schroeder	(202) 225-5951	robert.schroeder@mail.house.gov
Mr. Robert	Schwalbach	(202) 225-2646	bob.schwalbach@mail.house.gov
Mr. Seth	Scott	(202) 225-9888	seth.scott@mail.house.gov
Ms. Rebecca	Shaw	(202) 225-5315	rebecca.shaw@mail.house.gov
Mr. Joe	Sheehy	(202) 225-5256	joe.sheehy@mail.house.gov
Mr. Joseph	Shumate	(202) 225-4070	josh.shumate@mail.house.gov
Ms. Diane	Shust	(202) 225-3355	diane.shust@mail.house.gov
Mr. Bryan	Shuy	(202) 225-5311	bryan.shuy@mail.house.gov
Mr. Stephen	Siege	(202) 225-2811	stephen.siege@mail.house.gov
Ms. Shira	Siegel	(202) 225-4215	shira.siegel@mail.house.gov
Mr. Kris	Skrycki	(202) 225-2472	kris.skrycki@mail.house.gov
Mr. Alison	Stagel	(202) 225-5565	alison.stagel@mail.house.gov
Mr. Lindsay	Slater	(202) 225-5551	lindsay.slater@mail.house.gov
Ms. Sarah	Stovall Collins	(202) 225-2772	sarah.collins@mail.house.gov
Mr. Jeff	Small	(202) 225-4761	jeff.small@mail.house.gov
Ms. Zoey	Stovall		
Mr. William	South	(502) 225-2300	william.south@mail.house.gov
Mr. James	Smith	(202) 225-4302	james.smith@mail.house.gov

Theodore E. Deutch, Florida
Chairman
Jackie Walorski, Indiana
Ranking Member

Susan Wild, Pennsylvania
Dean Phillips, Minnesota
Veronica Escobar, Texas
Mondaire Jones, New York

Michael Guest, Mississippi
Dave Joyce, Ohio
John H. Rutherford, Florida
Kelly Armstrong, North Dakota



ONE HUNDRED SEVENTEENTH CONGRESS

U.S. House of Representatives

COMMITTEE ON ETHICS

Thomas A. Rust
Staff Director and Chief Counsel

David W. Arrojo
Counsel to the Chairman

Kelle A. Strickland
Counsel to the Ranking Member

1015 Longworth House Office Building
Washington, D.C. 20515-6328
Telephone (202) 225-7103
Facsimile (202) 225-7392

October 12, 2021

Mr. Bradley Howard
Office of the Honorable Stephanie N. Murphy
1710 Longworth House Office Building
Washington, DC 20515

Dear Mr. Howard:

Pursuant to House Rule 25, clause 5(d)(2), the Committee on Ethics hereby approves your proposed trip to Philadelphia, Pennsylvania, scheduled for October 15 to 17, 2021, sponsored by the Pew Charitable Trusts, Democracy Fund, and William and Flora Hewlett Foundation. We note that this trip includes one day at your personal expense.

This approval represents the Committee's determination that the proposed trip complies with relevant House rules, federal laws, and Travel Regulations promulgated by the Committee. You should engage in your own assessment of the risks and implications of engaging in travel during the current COVID-19 pandemic.

You must complete an Employee Post-Travel Disclosure Form (which your employing Member must also sign) and file it, together with a Sponsor Post-Travel Disclosure Form completed by the trip sponsor, with the Clerk of the House within 15 days after your return from travel. As part of that filing, you are also required to attach a copy of this letter and both the Traveler and Primary Trip Sponsor Forms (including attachments) you previously submitted to the Committee in seeking pre-approval for this trip. If you are required to file an annual Financial Disclosure Statement, you must also report all travel expenses totaling more than \$415 from a single source on the "Travel" schedule of your annual Financial Disclosure Statement covering this calendar year. Finally, Travel Regulation § 404(d) also requires you to keep a copy of all request forms and supporting information provided to the Committee for three subsequent Congresses from the date of travel.

If you have any further questions, please contact the Committee's Office of Advice and Education at extension 5-7103.

Sincerely,

Handwritten signature of Theodore E. Deutch in blue ink.

Theodore E. Deutch
Chairman

Handwritten signature of Jackie Walorski in blue ink.

Jackie Walorski
Ranking Member

TED/JW:adw

12. The Pew Charitable Trusts seeks to inform and advance the development of sound public policy in the United States as well as to strengthen the institutions that form the foundations of our democracy. The purpose of this retreat is to strengthen bipartisan relationships among the House chiefs of staff and provide leadership and management skills training. Pew is the sole organizer of this trip. The William and Flora Hewlett Foundation and the Democracy Fund provide funding for the House Chiefs of Staff initiative but play no role in choosing participants, selecting the destination, or designing the itinerary for this retreat.



U.S. House of Representatives

COMMITTEE ON ETHICS

ADDITIONAL TRIP SPONSOR FORM

This form should be completed by an organization that provides funds, services, or in-kind assistance to another entity to underwrite, in whole or in part, a trip or an event, meal, or activity that will occur during a trip, or a necessary expense that will be incurred during a trip, with express or implicit knowledge or understanding that one or more House Members or employees may participate in or attend that trip or event, or otherwise may be beneficiaries of the gift or donation. Provide a copy of your completed form to the primary sponsor of the trip.

NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001. Failure to comply with the Committee's Travel Regulations may also lead to the denial of permission to sponsor future trips.

1. Name of Primary Trip Sponsor: Pew Charitable Trusts

2. Name of your organization: Democracy Fund

3. Yes No Is your organization designated a § 501(c)(3) charitable organization by the Internal Revenue Service?

4. Yes No Does your organization receive funding from any foreign government or multinational organization?

5. Check one. I certify that my organization:

a. Has provided a grant, gift, or donation to the above-named Primary Trip Sponsor and conducts an audit or review of its grant, gift, or donation to ensure that the funds are spent in accordance with the terms of its grant, gift, or donation. OR

b. Has had a direct role in the organizing, planning, or conducting of a trip to
Destination: _____ on Date: _____
that is being organized or arranged by the above-named Primary Trip Sponsor. OR

c. Has provided in-kind support to the above-named Primary Trip Sponsor (e.g., meeting planning assistance, meeting space and set-up, and paying for expenses related to this trip directly to the service provider).

6. Check only one:

a. My organization does not employ or retain a registered federal lobbyist or foreign agent OR

b. My organization employs a registered federal lobbyist or foreign agent, but their involvement in planning, organizing, or arranging the trip was *de minimis* under the travel regulations.

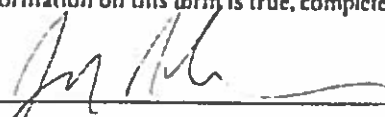
7. I certify by my signature that

a. I read and understand the Committee's Travel Regulations;

b. I am not a registered federal lobbyist or registered foreign agent;

c. I am an officer of this organization and am duly authorized to sign this form; and

d. The information on this form is true, complete, and correct to the best of my knowledge.

Signature:  Date: 8/6/21

Name: Joe Goldman Title: President

Organization: Democracy Fund

Address: 1200 17th Street NW Suite #300, Washington, DC 20036

Email: lgoldman@democracyfund.org Telephone: 202-420-7900



U.S. House of Representatives

COMMITTEE ON ETHICS

ADDITIONAL TRIP SPONSOR FORM

This form should be completed by an organization that provides funds, services, or in-kind assistance to another entity to underwrite, in whole or in part, a trip or an event, meal, or activity that will occur during a trip, or a necessary expense that will be incurred during a trip, with express or implicit knowledge or understanding that one or more House Members or employees may participate in or attend that trip or event, or otherwise may be beneficiaries of the gift or donation. Provide a copy of your completed form to the primary sponsor of the trip.

NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001. Failure to comply with the Committee's Travel Regulations may also lead to the denial of permission to sponsor future trips.

1. Name of Primary Trip Sponsor: Pew Charitable Trusts
2. Name of your organization: The William and Flora Hewlett Foundation
3. Yes No Is your organization designated a § 501(c)(3) charitable organization by the Internal Revenue Service?
4. Yes No Does your organization receive funding from any foreign government or multinational organization?
5. Check one. I certify that my organization:
 - a. Has provided a grant, gift, or donation to the above-named Primary Trip Sponsor and conducts an audit or review of its grant, gift, or donation to ensure that the funds are spent in accordance with the terms of its grant, gift, or donation. OR
 - b. Has had a direct role in the organizing, planning, or conducting of a trip to
 Destination: _____ on Date: _____
 that is being organized or arranged by the above-named Primary Trip Sponsor. OR
 - c. Has provided in-kind support to the above-named Primary Trip Sponsor (e.g., meeting planning assistance, meeting space and set-up, and paying for expenses related to this trip directly to the service provider).
6. Check only one:
 - a. My organization does not employ or retain a registered federal lobbyist or foreign agent OR
 - b. My organization employs a registered federal lobbyist or foreign agent, but their involvement in planning, organizing, or arranging the trip was *de minimis* under the travel regulations.
7. I certify by my signature that
 - a. I read and understand the Committee's Travel Regulations;
 - b. I am not a registered federal lobbyist or registered foreign agent;
 - c. I am an officer of this organization and am duly authorized to sign this form; and
 - d. The information on this form is true, complete, and correct to the best of my knowledge.

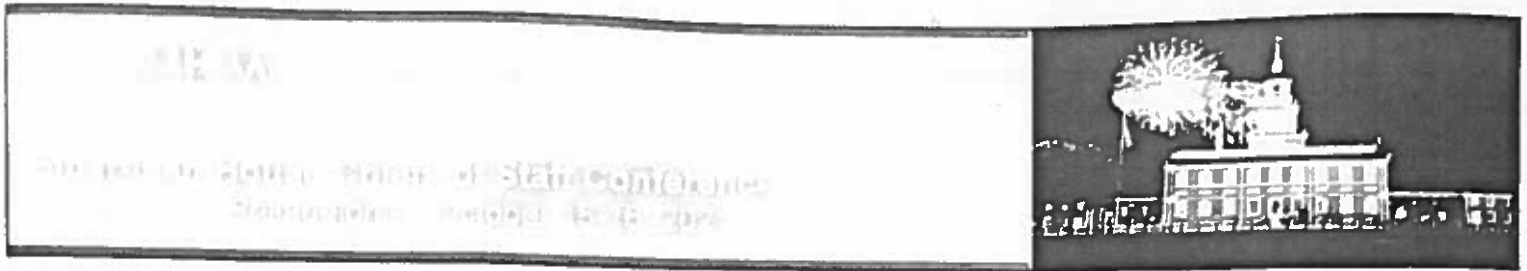
Signature: Kristy Tsadick Date: 09/07/2021

Name: Kristy Tsadick Title: Deputy General Counsel

Organization: The William and Flora Hewlett Foundation

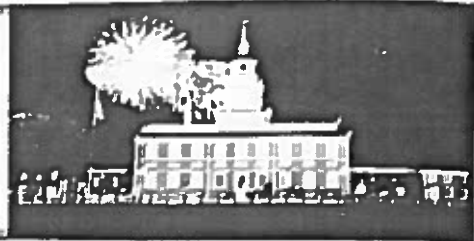
Address: 2121 Sand Hill Road, Menlo Park, CA 94065

Email: ktsadick@hewlett.org Telephone: (650) 575-1176



Friday, October 15, 2021

- 7:30 am Check in at Union Station, Gate G
- 8:10 am Depart for Philadelphia via Amtrak
Box Continental Breakfast provided on board
- 9:58 am Arrive Philadelphia 30th Street Station
Motorcoach to Philadelphia Marriott Downtown
1201 Market Street
- 10:30 am Arrive at Hotel (check in will be after 3 pm)
- 11:15 am - 12:45pm **Working lunch:** Presentation from Pew
Research on emerging data on general trends and
issues related to current events and official duties
- 1:15 pm Walk to City Hall
- 1:30-3:00 pm **Panel Discussion** on Philadelphia's approach to recovery from the effects of the
COVID-19 pandemic on the city's economy and citizens' health with Michael
Rashid, COP Commerce Director; Jeff Guaracino, CEO Visit Philly; Frazierita Klasen,
SVP, Pew (Moderator)
- 3:00 pm Return to Hotel; check in and free time
- 5:00 pm Depart Hotel; Walk/transfer to Independence Hall (Motorcoach available)
- 5:30 pm – 6:30 pm Tour Independence Hall with re-enactors who will discuss
the process of collaboration that led to the development of the
U.S. Constitution, and how that process can inform the work
of this bipartisan group of congressional chiefs of staff today
- Walk to National Constitution Center
- 6:45 pm
7:00 pm – 9:00 pm **Dinner and Program at the National Constitution Center**
Jane Campbell, President, US Capitol Historical Association and Joanne Freeman,
Author, *The Field of Blood: Violence in Congress and the Road to Civil War*



Saturday October 16, 2021

- 7:30 – 9:00 am** **Breakfast on your own, Marriott Hotel or elsewhere**
- 9:00-11:00 am** **Free Time; Check Out by 11:00 am**
- 11:30 am** **Depart Marriott Hotel via Motorcoach for Philadelphia 30th Street Station**
- 12:43 pm** **Depart Philadelphia 30th Street Station for Washington Union Station.**
- 2:30 pm** **Arrive Washington Union Station**

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