



U.S. House of Representatives

# COMMITTEE ON ETHICS

## EMPLOYEE POST-TRAVEL DISCLOSURE FORM ☒ Original ☐ Amendment

This form is for disclosing the receipt of travel expenses from private sources for travel taken in connection with official duties. This form does not eliminate the need to report privately-funded travel on the annual *Financial Disclosure Statements* of those employees required to file them. In accordance with House Rule 25, clause 5, **you must complete this form and file it with the Clerk of the House, by email at [gifttravelreports@mail.house.gov](mailto:gifttravelreports@mail.house.gov), within 15 days after travel is completed.** Please **do not** file this form with the Committee on Ethics.

**NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001.**

1. Name of Traveler: Alan Feyerherm
2. a. Name of Accompanying Relative: \_\_\_\_\_ **OR** None ☒  
b. Relationship to Traveler: ☐ Spouse ☐ Child ☐ Other (specify): \_\_\_\_\_
3. a. Dates: Departure: October 14, 2021 Return: October 16, 2021  
b. Dates at Personal Expense, if any: \_\_\_\_\_ **OR** None ☒
4. Departure City: Washington, D.C. Destination: New York, NY Return City: Washington, D.C.
5. Sponsor(s), Who Paid for the Trip: Aspen Institute, Democracy Fund, Rockefeller Brothers Fund, and Henry Luce Foundation
6. Describe Meetings and Events Attended:  
The conference included working meals and roundtable discussions covering a variety of issues of importance to U.S.-China relations. These included sessions dealing with defense, the pandemic, human rights, and economic issues.
7. Attached to this form are **each** of the following, *signify that each item is attached by checking the corresponding box*:
  - a. ☒ a completed *Sponsor Post-Travel Disclosure Form*;
  - b. ☒ the *Primary Trip Sponsor Form* completed by the trip sponsor **prior** to the trip, **including all** attachments **and** the *Additional Sponsor Form(s)*;
  - c. ☒ page 2 of the completed *Traveler Form* submitted by the employee; **and**
  - d. ☒ the letter from the Committee on Ethics approving my participation on this trip.
8. a. ☒ I represent that I participated in each of the activities reflected in the attached sponsor's agenda.  
**Signify statement is true by checking the box.**  
b. If not, explain:

**I certify that the information contained on this form is true, complete, and correct to the best of my knowledge.**

Signature of Traveler: Alan Feyerherm Date: 10/26/2021

I authorized this travel in advance. I have determined that all of the expenses listed on the attached *Sponsor Post-Travel Disclosure Form* were necessary and that the travel was in connection with the employee's official duties and would not create the appearance that the employee is using public office for private gain.

Name of Supervising Member: Rep. Jeff Fortenberry Date: October 26, 2021

Signature of Supervising Member: \_\_\_\_\_



U.S. House of Representatives

# COMMITTEE ON ETHICS

## SPONSOR POST-TRAVEL DISCLOSURE FORM

☐ Original ☐ Amendment

This form must be completed by an officer of any organization that served as the primary trip sponsor in providing travel expenses or reimbursement for travel expenses to House Members, officers, or employees under House Rule 25, clause 5. **A completed copy of the form must be provided to each House Member, officer, or employee who participated on the trip within ten days of their return.** You must answer all questions, and check all boxes, on this form for your submission to comply with House rules and the Committee's travel regulations. Failure to comply with this requirement may result in the denial of future requests to sponsor trips and/or subject the current traveler to disciplinary action or a requirement to repay the trip expenses.

**NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001.**

1. Sponsor(s) who paid for the trip: \_\_\_\_\_

2. Travel Destination(s): \_\_\_\_\_

3. Date of Departure: \_\_\_\_\_ Date of Return: \_\_\_\_\_

4. Name(s) of Traveler(s): \_\_\_\_\_

**Note:** You may list more than one traveler on a form only if *all* information is *identical* for each person listed.

5. Actual amount of expenses paid on behalf of, or reimbursed to, each individual named in Question 4:

	Total Transportation Expenses	Total Lodging Expenses	Total Meal Expenses	Total Other Expenses (dollar amount per item and description)
Traveler				
Accompanying Family Member				

6. ☐ All expenses connected to the trip were for actual costs incurred and not a *per diem* or lump sum payment. Signify statement is true by checking box.

I certify that the information contained in this form is true, complete, and correct to the best of my knowledge.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Name: \_\_\_\_\_ Title: \_\_\_\_\_

Organization: \_\_\_\_\_

☐ I am an officer of the above-named organization. Signify statement is true by checking box.

Address: \_\_\_\_\_

Email: \_\_\_\_\_

**Committee staff may contact the above-named individual if additional information is required.**

If you have questions regarding your completion of this form, please contact the Committee on Ethics at 202-225-7103.



U.S. House of Representatives

# COMMITTEE ON ETHICS

## TRAVELER FORM

1. Name of Traveler: Alan Feyerherm
2. Sponsor(s) who will be paying or providing in-kind support for the trip:  
The Aspen Institute, Inc.
3. City and State OR Foreign Country of Travel: New York City, New York
4. a. Date of Departure: October 14, 2021 Date of Return: October 16, 2021  
b. Yes ☐ No ☒ Will you be extending the trip at your personal expense?  
If yes, list dates at personal expense: \_\_\_\_\_
5. a. Yes ☐ No ☒ Will you be accompanied by a family member at the sponsor's expense? If yes:  
(1) Name of Accompanying Family Member: \_\_\_\_\_  
(2) Relationship to Traveler: ☐ Spouse ☐ Child ☐ Other (specify): \_\_\_\_\_  
(3) Yes ☐ No ☐ Accompanying Family Member is at least 18 years of age:
6. a. Yes ☐ No ☒ Did the trip sponsor answer "Yes" to Question 8(c) on the *Primary Trip Sponsor Form* (i.e., travel is sponsored by an entity that employs a registered federal lobbyist or a foreign agent)?  
b. If yes, and you are requesting lodging for two nights, explain why the second night is warranted:
7. Yes ☒ No ☐ *Primary Trip Sponsor Form* is attached, including agenda, invitee list, and any other attachments and Additional Sponsor Forms.  
  
*NOTE: The agenda should show the traveler's individual schedule, including departure and arrival times and identify the specific events in which the traveler will be participating.*
8. Explain why participation in the trip is connected to the traveler's individual official or representational duties. Staff should include their job title and how the activities on the itinerary relate to their duties.  
As the Legislative Director for Congressman Fortenberry, this trip would provide an opportunity to engage with scholars, experts, and congressional colleagues on issues of importance to U.S.-China relations and how Congress can best address these matters.
9. Yes ☐ No ☒ Is the traveler aware of any registered federal lobbyists or foreign agents involved planning, organizing, requesting, or arranging the trip?
10. For staff travelers, to be completed by your employing Member:

### ADVANCED AUTHORIZATION OF EMPLOYEE TRAVEL

I hereby authorize the individual named above, an employee of the U.S. House of Representatives who works under my direct supervision, to accept expenses for the trip described in this request. I have determined that the above-described travel is in connection with my employee's official duties and that acceptance of these expenses will not create the appearance that the employee is using public office for private gain.

Signature of Employing Member \_\_\_\_\_

Date 09/13/2021



U.S. House of Representatives

# COMMITTEE ON ETHICS

## PRIMARY TRIP SPONSOR FORM

This form should be completed by private entities offering to provide travel or reimbursement for travel to House Members, officers, or employees under House Rule 25, clause 5. A completed copy of the form (and any attachments) should be provided to each invited House Member, officer, or employee, who will then forward it to the Committee together with a *Traveler Form* at least 30 days before the start date of the trip. The trip sponsor should NOT submit the form directly to the Committee. The Committee website ([ethics.house.gov](http://ethics.house.gov)) provides detailed instructions for filling out the form.

**NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001. Failure to comply with the Committee's Travel Regulations may also lead to the denial of permission to sponsor future trips.**

1. Sponsor who will be paying for the trip:  
The Aspen Institute, Inc. (Congressional Program)
2. ☒ I represent that the trip will not be financed, in whole or in part, by a registered federal lobbyist or foreign agent.  
*Signify that the statement is true by checking box.*
3. **Check only one.** I represent that:
  - a. ☐ The primary trip sponsor has not accepted from any other source, funds intended directly or indirectly to finance any aspect of the trip: **OR**
  - b. ☐ The trip is arranged without regard to congressional participation and the primary trip sponsor has accepted funds only from entities that will receive a tangible benefit in exchange for those funds: **OR**
  - c. ☒ The primary trip sponsor has accepted funds from other source(s) intended directly or indirectly to finance all or part of this trip and has enclosed disclosure forms from each of those entities.  
If "c" is checked, list the names of the additional sponsors:  
Rockefeller Brothers Fund, The Henry Luce Foundation, Democracy Fund
4. Provide names and titles of ALL House Members and employees you are inviting. For each House invitee, provide an explanation of why the individual was invited (include additional pages if necessary):  
See attached addendum
5. Yes ☒ No ☐ Is travel being offered to an accompanying family member of the House invitee(s)?
6. Date of departure: October 14, 2021 Date of return: October 16, 2021
7. a. City of departure: Washington, DC or congressional district  
b. Destination(s): New York City, New York  
c. City of return: Washington, DC or congressional district
8. **Check only one.** I represent that:
  - a. ☐ The sponsor of the trip is an institution of higher education within the meaning of section 101 of the Higher Education Act of 1965: **OR**
  - b. ☒ The sponsor of the trip does not retain or employ a registered federal lobbyist or foreign agent: **OR**
  - c. ☐ The sponsor employs or retains a registered federal lobbyist or foreign agent, but the trip is for attendance at a one-day event and lobbyist / foreign agent involvement in planning, organizing, requesting, or arranging the trip was *de minimis* under the Committee's travel regulations.
9. **Check only one of the following:**
  - a. ☒ I checked 8(a) or (b) above; **OR**
  - b. ☐ I checked 8(c) above but am not offering any lodging; **OR**
  - c. ☐ I checked 8(c) above and am offering lodging and meals for one night; **OR**
  - d. ☐ I checked 8(c) above and am offering lodging and meals for two nights. If you checked this box, explain why the second night of lodging is warranted:



U.S. House of Representatives

# COMMITTEE ON ETHICS

10. ☒ Attached is a detailed agenda of the activities House invitees will be participating in during the travel (i.e., an hourly description of planned activities for trip invitees). *Indicate agenda is attached by checking box.*
11. **Check only one of the following:**
- a. ☒ I represent that a registered federal lobbyist or foreign agent will not accompany House Members or employees on any segment of the trip. *Signify that the statement is true by checking box; OR*
- b. ☐ *Not Applicable.* Trip sponsor is a U.S. institution of higher education.
12. For **each** sponsor required to submit a sponsor form, describe the sponsor's interest in the subject matter of the trip **and** its role in organizing and/or conducting the trip:
- Aspen Institute's Congressional Program (AICP) provides nonpartisan educational forums for members of Congress on public policy issues. AICP organized and will conduct the conference and selected and invited the attendees. The foundations listed in 3C provide grant funding to AICP generally. They do not play a role in organizing or conducting the conference.
13. **Answer parts a and b. Answer part c if necessary:**
- a. Mode of travel: Air ☐ Rail ☒ Bus ☐ Car ☐ Other ☐ (specify: \_\_\_\_\_)
- b. Class of travel: Coach ☒ Business ☐ First ☐ Charter ☐ Other ☐ (specify: \_\_\_\_\_)
- c. If travel will be first class, or by chartered or private aircraft, explain why such travel is warranted:
14. ☒ I represent that the expenditures related to local area travel during the trip will be unrelated to personal or recreational activities of the invitee(s). *Signify that the statement is true by checking the box.*
15. **Check only one.** I represent that either:
- a. ☐ The trip involves an event that is arranged or organized *without regard* to congressional participation and that meals provided to congressional participants are similar to those provided to or purchased by other event attendees; **OR**
- b. ☒ The trip involves events that are arranged specifically *with regard* to congressional participation.
- If "b" is checked:
- 1) Detail the cost *per day* of meals (approximate cost may be provided):
- \$76
- 2) Provide the reason for selecting the location of the event or trip:
- See attached addendum
16. Name, nightly cost, and reasons for selecting each hotel or other lodging facility:
- Hotel Name: Lowes Regency Hotel City: New York City, NY Cost Per Night: \$284
- Reason(s) for Selecting: Hotel has required technology and meeting space; Security a key factor.
- Hotel Name: \_\_\_\_\_ City: \_\_\_\_\_ Cost Per Night: \_\_\_\_\_
- Reason(s) for Selecting: \_\_\_\_\_
- Hotel Name: \_\_\_\_\_ City: \_\_\_\_\_ Cost Per Night: \_\_\_\_\_
- Reason(s) for Selecting: \_\_\_\_\_
17. ☒ I represent that all expenses connected to the trip will be for actual costs incurred and not a per diem or lump sum payment. *Signify that the statement is true by checking the box.*





U.S. House of Representatives

# COMMITTEE ON ETHICS

18. Total Expenses for each Participant:

<input type="checkbox"/> Actual Amounts	Total Transportation Expenses per Participant	Total Lodging Expenses per Participant	Total Meal Expenses per Participant
<input checked="" type="checkbox"/> Good Faith Estimates			
For each Member, Officer, or Employee	\$420	\$568	\$128
For each Accompanying Family Member			

	Other Expenses (dollar amount per item)	Identify Specific Nature of "Other" Expenses (e.g., taxi, parking, registration fee, etc.)
For each Member, Officer, or Employee	\$415	Private meeting & dining space, AV, conf. services
For each Accompanying Family Member		

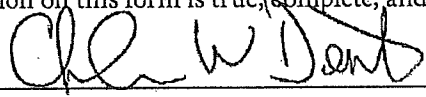
NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001.

19. Check only one:

- a. ☒ I certify that I am an officer of the organization listed below; OR  
b. ☐ Not Applicable. Trip sponsor is an individual or a U.S. institution of higher education.

20. I certify by my signature that

- a. I read and understand the Committee's Travel Regulations;  
b. I am not a registered federal lobbyist or registered foreign agent; and  
c. The information on this form is true, complete, and correct to the best of my knowledge.

Signature:  Date: 09/10/2021  
Name: Charles W. Dent Title: Vice President-The Aspen Institute, Inc.  
Organization: The Aspen Institute, Inc. (Congressional Program)  
Address: 2300 N Street, NW, Washington, DC 20037  
Email: lisa.jones@aspeninstitute.org Telephone: (202) 736-5859

## INSTRUCTIONS

Complete the *Primary Trip Sponsor Form* and submit the agenda, invitation list, any attachments, and any *Additional Trip Sponsor Forms* directly to the Travelers.

Written approval from the Committee on Ethics is required before traveling on this trip. The Committee on Ethics will notify the House invitees directly and will not notify the trip sponsors.

Willful or knowing misrepresentation on this form may be subject to criminal prosecution under 18 U.S.C. § 1001. Signatures must comply with section 104(bb) of the Travel Regulations.

For questions, please contact the Committee on Ethics at:

1015 Longworth House Office Building  
Washington, D.C. 20515

[ethicscommittee@mail.house.gov](mailto:ethicscommittee@mail.house.gov) | 202-225-7103  
More information and forms available at [ethics.house.gov](http://ethics.house.gov)



U.S. House of Representatives

# COMMITTEE ON ETHICS

## ADDITIONAL TRIP SPONSOR FORM

This form should be completed by an organization that provides funds, services, or in-kind assistance to another entity to underwrite, in whole or in part, a trip or an event, meal, or activity that will occur during a trip, or a necessary expense that will be incurred during a trip, with express or implicit knowledge or understanding that one or more House Members or employees may participate in or attend that trip or event, or otherwise may be beneficiaries of the gift or donation. Provide a copy of your completed form to the primary sponsor of the trip.

NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001. Failure to comply with the Committee's Travel Regulations may also lead to the denial of permission to sponsor future trips.

1. Name of Primary Trip Sponsor: Aspen Institute, Inc. (Congressional Program)
2. Name of your organization: Democracy Fund
3. Yes ☒ No ☐ Is your organization designated a § 501(c)(3) charitable organization by the Internal Revenue Service?
4. Yes ☐ No ☒ Does your organization receive funding from any foreign government or multinational organization?
5. Check one. I certify that my organization:
  - a. ☒ Has provided a grant, gift, or donation to the above-named Primary Trip Sponsor and conducts an audit or review of its grant, gift, or donation to ensure that the funds are spent in accordance with the terms of its grant, gift, or donation. OR
  - b. ☐ Has had a direct role in the organizing, planning, or conducting of a trip to  
Destination: \_\_\_\_\_ on Date: \_\_\_\_\_  
that is being organized or arranged by the above-named Primary Trip Sponsor. OR
  - c. ☐ Has provided in-kind support to the above-named Primary Trip Sponsor (e.g., meeting planning assistance, meeting space and set-up, and paying for expenses related to this trip directly to the service provider).
6. Check only one:
  - a. ☒ My organization does not employ or retain a registered federal lobbyist or foreign agent OR
  - b. ☐ My organization employs a registered federal lobbyist or foreign agent; but their involvement in planning, organizing, or arranging the trip was *de minimis* under the travel regulations.
7. I certify by my signature that
  - a. I read and understand the Committee's Travel Regulations;
  - b. I am not a registered federal lobbyist or registered foreign agent;
  - c. I am an officer of this organization and am duly authorized to sign this form; and
  - d. The information on this form is true, complete, and correct to the best of my knowledge.

Signature: Joe Goldman

Digitally signed by Joe Goldman  
Date: 2021.06.08 09:33:59 -04'00'

Date: 06/08/2021

Name: Joe Goldman

Title: President

Organization: Democracy Fund

Address: 1200 17th St., Suite 300 Washington, D.C. 20036

Email: jgoldman@democracyfund.org

Telephone: (202) 420-7900



U.S. House of Representatives

# COMMITTEE ON ETHICS

## ADDITIONAL TRIP SPONSOR FORM

This form should be completed by an organization that provides funds, services, or in-kind assistance to another entity to underwrite, in whole or in part, a trip or an event, meal, or activity that will occur during a trip, or a necessary expense that will be incurred during a trip, with express or implicit knowledge or understanding that one or more House Members or employees may participate in or attend that trip or event, or otherwise may be beneficiaries of the gift or donation. Provide a copy of your completed form to the primary sponsor of the trip.

**NOTE:** Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001. Failure to comply with the Committee's Travel Regulations may also lead to the denial of permission to sponsor future trips.

1. Name of Primary Trip Sponsor: The Aspen Institute, Inc. (Congressional Program)
2. Name of your organization: The Henry Luce Foundation
3. Yes ☒ No ☐ Is your organization designated a § 501(c)(3) charitable organization by the Internal Revenue Service?
4. Yes ☐ No ☒ Does your organization receive funding from any foreign government or multinational organization?
5. **Check one.** I certify that my organization:
  - a. ☒ Has provided a grant, gift, or donation to the above-named Primary Trip Sponsor and conducts an audit or review of its grant, gift, or donation to ensure that the funds are spent in accordance with the terms of its grant, gift, or donation. **OR**
  - b. ☐ Has had a direct role in the organizing, planning, or conducting of a trip to  
Destination: \_\_\_\_\_ on Date: \_\_\_\_\_  
that is being organized or arranged by the above-named Primary Trip Sponsor. **OR**
  - c. ☐ Has provided in-kind support to the above-named Primary Trip Sponsor (e.g., meeting planning assistance, meeting space and set-up, and paying for expenses related to this trip directly to the service provider).
6. **Check only one:**
  - a. ☒ My organization does not employ or retain a registered federal lobbyist or foreign agent **OR**
  - b. ☐ My organization employs a registered federal lobbyist or foreign agent, but their involvement in planning, organizing, or arranging the trip was *de minimis* under the travel regulations.
7. I certify by my signature that
  - a. I read and understand the Committee's Travel Regulations;
  - b. I am not a registered federal lobbyist or registered foreign agent;
  - c. I am an officer of this organization and am duly authorized to sign this form; and
  - d. The information on this form is true, complete, and correct to the best of my knowledge.

Signature: \_\_\_\_\_

Date: 05/05/2021

Name: Toby Volkman

Title: Director of Policy Initiatives

Organization: The Henry Luce Foundation

Address: 51 Madison Avenue, New York, NY 10010

Email: tvolkman@hluce.org

Telephone: (202) 489-7700





U.S. House of Representatives

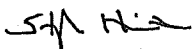
# COMMITTEE ON ETHICS

## ADDITIONAL TRIP SPONSOR FORM

This form should be completed by an organization that provides funds, services, or in-kind assistance to another entity to underwrite, in whole or in part, a trip or an event, meal, or activity that will occur during a trip, or a necessary expense that will be incurred during a trip, with express or implicit knowledge or understanding that one or more House Members or employees may participate in or attend that trip or event, or otherwise may be beneficiaries of the gift or donation. Provide a copy of your completed form to the primary sponsor of the trip.

**NOTE:** Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001. Failure to comply with the Committee's Travel Regulations may also lead to the denial of permission to sponsor future trips.

1. Name of Primary Trip Sponsor: Aspen Institute, Inc. (Congressional Program)
2. Name of your organization: Rockefeller Brothers Fund
3. Yes ☒ No ☐ Is your organization designated a § 501(c)(3) charitable organization by the Internal Revenue Service?
4. Yes ☐ No ☒ Does your organization receive funding from any foreign government or multinational organization?
5. **Check one.** I certify that my organization:
  - a. ☒ Has provided a grant, gift, or donation to the above-named Primary Trip Sponsor and conducts an audit or review of its grant, gift, or donation to ensure that the funds are spent in accordance with the terms of its grant, gift, or donation. **OR**
  - b. ☐ Has had a direct role in the organizing, planning, or conducting of a trip to  
Destination: \_\_\_\_\_ on Date: \_\_\_\_\_  
that is being organized or arranged by the above-named Primary Trip Sponsor. **OR**
  - c. ☐ Has provided in-kind support to the above-named Primary Trip Sponsor (e.g., meeting planning assistance, meeting space and set-up, and paying for expenses related to this trip directly to the service provider).
6. **Check only one:**
  - a. ☒ My organization does not employ or retain a registered federal lobbyist or foreign agent **OR**
  - b. ☐ My organization employs a registered federal lobbyist or foreign agent, but their involvement in planning, organizing, or arranging the trip was *de minimis* under the travel regulations.
7. I certify by my signature that
  - a. I read and understand the Committee's Travel Regulations;
  - b. I am not a registered federal lobbyist or registered foreign agent;
  - c. I am an officer of this organization and am duly authorized to sign this form; and
  - d. The information on this form is true, complete, and correct to the best of my knowledge.

Signature:  Date: 06/22/2021

Name: Stephen Heintz Title: President and CEO

Organization: Rockefeller Brothers Fund

Address: 475 Riverside Drive, Suite 900, New York, NY 10115

Email: echege@rbf.org Telephone: (212) 812-4208

Theodore E. Deutch, Florida  
*Chairman*  
Jackie Walorski, Indiana  
*Ranking Member*

Susan Wild, Pennsylvania  
Dean Phillips, Minnesota  
Veronica Escobar, Texas  
Mondaire Jones, New York

Michael Guest, Mississippi  
Dave Joyce, Ohio  
John H. Rutherford, Florida  
Kelly Armstrong, North Dakota



ONE HUNDRED SEVENTEENTH CONGRESS

**U.S. House of Representatives**  
**COMMITTEE ON ETHICS**

Thomas A. Rust  
*Staff Director and Chief Counsel*

David W. Arrojo  
*Counsel to the Chairman*

Kelle A. Strickland  
*Counsel to the Ranking Member*

1015 Longworth House Office Building  
Washington, D.C. 20515-6328  
Telephone: (202) 225-7103  
Facsimile: (202) 225-7392

October 12, 2021

Mr. Alan Feyerherm  
Office of the Honorable Jeff Fortenberry  
1514 Longworth House Office Building  
Washington, DC 20515

Dear Mr. Feyerherm:

Pursuant to House Rule 25, clause 5(d)(2), the Committee on Ethics hereby approves your proposed trip to New York City, New York, scheduled for October 14 to 16, 2021, sponsored by Aspen Institute, Inc., Democracy Fund, The Henry Luce Foundation, and Rockefeller Brothers Fund.

This approval represents the Committee's determination that the proposed trip complies with relevant House rules, federal laws, and Travel Regulations promulgated by the Committee. You should engage in your own assessment of the risks and implications of engaging in travel during the current COVID-19 pandemic.

You must complete an Employee Post-Travel Disclosure Form (which your employing Member must also sign) and file it, together with a Sponsor Post-Travel Disclosure Form completed by the trip sponsor, with the Clerk of the House within 15 days after your return from travel. As part of that filing, you are also required to attach a copy of this letter and both the Traveler and Primary Trip Sponsor Forms (including attachments) you previously submitted to the Committee in seeking pre-approval for this trip. If you are required to file an annual Financial Disclosure Statement, you must also report all travel expenses totaling more than \$415 from a single source on the "Travel" schedule of your annual Financial Disclosure Statement covering this calendar year. Finally, Travel Regulation § 404(d) also requires you to keep a copy of all request forms and supporting information provided to the Committee for three subsequent Congresses from the date of travel.

If you have any further questions, please contact the Committee's Office of Advice and Education at extension 5-7103.

Sincerely,

A handwritten signature in blue ink, appearing to read "Theodore E. Deutch".

Theodore E. Deutch  
Chairman

A handwritten signature in blue ink, appearing to read "Jackie Walorski".

Jackie Walorski  
Ranking Member

TED/JW:tn

## **PRIMARY TRIP SPONSOR FORM ADDENDUM**

**Question 4: Provide names and titles of ALL House Members and employees you are inviting. For each House invitee, provide an explanation of why the individual was invited (include additional pages if necessary):**

See attached invitation list. This Congressional Institute sponsored retreat focuses on the important roles of Legislative Directors and Communications staff in congressional offices. Therefore, the invitation to this retreat is being extended to legislative directors and the most senior communications staffer in House Republican personal offices and committee offices as well as policy and communication staff in leadership offices.

**Question 12: For each sponsor required to submit a sponsor form, describe the sponsor's interest in the subject matter of the trip and its role in organizing and/or conducting the trip:**

The purpose of the Congressional Institute (a 501(c)4 organization) is to promote public education about Congress and to hold educational conferences for Members of Congress, staff and others. The Congressional Institute is the sole organizer and conductor of this event. The Congressional Institute is dedicated to helping Congressional offices better serve their constituents and to otherwise support and further the Member's legislative and representational roles. Legislative Directors and Communications Directors play essential parts in these, and other important aspects and functions, of personal, committee, and leadership offices. This retreat is designed to strengthen professional relationships among Legislative Directors and senior Communications staff, educate them on policy issues and best practices, and encourage the exchange of ideas with colleagues.

**Question 18: Total expenses for each participant:**

The estimated lodging rate and per participant food/refreshment expense figure for this event (and provided on this form) do not include the separate costs to the Congressional Institute to rent conference/banquet space large enough to accommodate this large event with appropriate audio/visual capabilities necessary to conduct our program. Dividing these conference and banquet room rental costs by the number of participants estimated to attend this event, the estimated figure would be \$323.





## Legislative and Communication Directors Conference

October 13-15, 2021

The Kingsmill, Williamsburg, Virginia

### Wednesday, October 13, 2021

11:30 AM	Buses Depart	Rayburn Horseshoe
3:00 PM	Check-In	
4:00 PM	Welcome Mark Strand, Congressional Institute	
4:10 - 5:15 PM	Americans' Views on Today's Topics Rob Autry, Meeting Street Dave Sackett, Tarrance Group	
5:15 - 6:25 PM	GOP Outreach to Hispanic Communities David Winston, The Winston Group Myra Miller, The Winston Group Daniel Garza, The Libre Initiative	
6:30 - 9:00 PM	Reception & Dinner Kim Strassel, Wall Street Journal	

### Thursday, October 14, 2021

8:00 - 8:45 AM	Breakfast
9:00 - 10:00 AM	House Leadership Presentation Moderator: Mark Strand, Congressional Institute Will Dunham, Office of GOP Leader Kevin McCarthy Matt Sparks, Office of GOP Leader Kevin McCarthy

\*\* All invitees are subject to change \*\*

Marty Reiser, Office of GOP Whip Steve Scalise  
Lauren Fine, Office of GOP Whip Steve Scalise

- 
- 10:00 - 11:00 AM**      **Congressional Ethics: A Primer**  
Elliot Berke, Berke Farah LLP  
Erin Clark, NRCC
- 
- 11:00 - 12:00 PM**      **Constituent Communications: Strategies and Standards**  
Moderator: Mark Strand  
Elisabeth Conklin, House Communications Standards Commission  
Max Engling, Office of GOP Leader Kevin McCarthy
- 
- 12:00 - 1:15 PM**      **Lunch: How Adam Smith Can Change Your Life**  
Russ Roberts, Hoover Institution
- 

**Legislative Directors**

- 1:15-2:30 The Economy, Inflation and the Debt**  
Michael Strain, AEI  
Scott Hodge, Tax Foundation  
Maya MacGuineas, Committee for a Responsible Federal Budget
- 2:45-4:15 American Security**  
Moderator: Mark Strand  
Senator Jim Talent, AEI  
Rob Greenway, Hudson Institute  
Mackenzie Eaglen, AEI
- 4:30-6:00 Healthcare**  
Marie Fishpaw, Heritage Foundation  
Brian Blase, Galen Institute  
Chris Pope, Manhattan Institute

**Communication Directors**

- 1:15-2:45 Communicating with a Hostile Press/Communicating in the Minority**  
Michael Steel, Hamilton Place Strategies
- 3:00-4:30 How to Pitch to the Media**  
Jessica Towhey, 2e Communications  
Charyssa Parent, House Republican Conference
- 4:45-6:15 The Latest on Digital Media Best Practices**  
Matt Lira, Hangar Capital  
Katlyn Karnes, Former White House
- Digital Director  
Steve Johnston, FlexPoint Media

- 
- 7:00 - 9:00 PM**      **Reception and Dinner**  
Josh Holmes, *Ruthless* podcast

**Friday, October 15, 2021**

- 8:00 AM**      **Breakfast**

**\*\*All invitees are subject to change\*\***



**From:** Congressional Institute [rsvp@conginst.org](mailto:rsvp@conginst.org)  
**Subject:** Test - Legislative and Communication Directors Conference: Registration  
**Date:** August 17, 2021 at 5:34 PM  
**To:** [amym@conginst.org](mailto:amym@conginst.org)

RC

## 2021 Legislative and Communication Directors Conference

Wednesday, October 13, 2021 -  
Friday, October 15, 2021  
Kingsmill



**PLEASE NOTE: TRAVELER FORMS ARE DUE TO ETHICS ON  
MONDAY, SEPTEMBER 13, 2021!!!**

Dear \*/fname/\*,

The Congressional Institute is once again honored to host the annual 2021 Legislative and Communication Directors Conference, from Wednesday, October 13, 2021, through Friday, October 15, 2021, at the Kingsmill in Williamsburg, VA. We hope you will join us.

This invitation is being extended to legislative directors and the most senior communications staffer in Republican House personal offices, committee offices, and leadership staff. The conference is designed to strengthen professional relationships, educate you on policy issues and best practices, and encourage productive conversations with your colleagues.

Please note that this conference is limited to two staff members from each personal and committee office: one person from the legislative shop and one person from the communications/press shop.

To Register:

### **Step 1: Submit Ethics Packet by Monday, September 13, 2021**

To comply with House rules, you need pre-authorization from the Committee on Ethics. Download the Institute's [Private Sponsor Travel Certification Form](#) and submit the whole package with your completed Traveler Form by Monday, September 13, 2021, to the Committee on Ethics. This entire package may be faxed to the Committee at (202) 225-7392, sent or delivered to the Committee at 1015 Longworth, or e-mailed to [travel.requests@mail.house.gov](mailto:travel.requests@mail.house.gov).

Failure to submit your completed materials on time means we will be unable to cover the cost of your attendance and the cost would need to be covered by your Member's principal campaign committee funds.

Additionally, you must file a travel disclosure statement with the Clerk of the House within 15 days of your return.

### **Step 2: Register with the Congressional Institute's website**

The Congressional Institute will coordinate all logistical arrangements, including room reservations, meals, group transportation and meetings during the conference. The Institute will cover the cost of participation for each staff member and spouse. You are welcome to bring your children, though you will be responsible for the costs of their participation. All reservations must be made through the Institute.

To Register:

[Register for 2021 Legislative and  
Communication Directors Conference](#)

Email Address:

\*/email/\*

Access Code:

\*/other\_id/\*

If you are unable to attend, please use the following link to [decline this invitation](#).

We understand your registration is tentative pending Ethics approval. More information on the program and activities at the conference will be sent to you in future mailings. If you have any questions, special concerns, or need additional information, please call 703-837-8812 or email [rsvp@conginst.org](mailto:rsvp@conginst.org). We look forward to seeing you in Williamsburg!

Best wishes,  
Mark Strand, President  
The Congressional Institute  
(703) 837-8812 - Office  
[strand@conginst.org](mailto:strand@conginst.org)

[Sign up for the Congressional Institute's e-newsletter!](#)

If you are not the correct contact for this office, please [reply to this email](#) with the updated contact information instead of [unsubscribing](#).

## LCD House Staff

First Name	Last Name	Job Title	Institution
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Emily	Ackerman	Deputy Chief of Staff/Legislative Director	Office of Rep. Reschenthaler
Jeremy	Adler	Communications Director	Office of Rep. Cheney
Paige	Agostin	Legislative Director	Office of Rep. Boebert
Craig	Anderson	Legislative Director and Military Legislative Assistant	Office of Rep. Scott
Liam	Anderson	Communications Director/Press Secretary	Office of Rep. Stewart
Rebecca	Angelson (Card)	Communications Director	Office of Rep. Latta
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Mark	Bednar	Director of Strategic Communications	Office of the Leader
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Alex	Bellizzi	Communications Director	Office of Rep. Barr
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Madison	Berube	Communications Director/Press Secretary	Office of Rep. Gohmert
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Meredith	Blanford	Communications Director/Press Secretary	Office of Rep. Mullin
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Curt	Blamptis	Legislative Director	Office of Rep. Mooney
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Sara "S.K."	Bowen	Communications Director	Office of Rep. Guthrie
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Palmer	Brigham	Communications Director	Office of Rep. Stefanik
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Sean	Brislin	Legislative Director	Office of Rep. Rosendale
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Joanna	Brown	Legislative Director	Office of Rep. Walberg
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Rory	Burke	Legislative Director	Office of Rep. Gosar
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Courtney	Butler	Member Services Director	House Republican Conference
Lesley	Byers	Communications Director	House Committee on Homeland Security
Michael	Calcagni	Legislative Director	Office of Rep. Turner
Aaron	Calkins	Legislative Director	Office of Rep. Biggs
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Sarah	Cannon	Legislative Director	Office of Rep. Simpson
Emily	Carlin	Communications Director/Press Secretary	Office of Rep. Obernolte
Buckley	Carlson	Communications Director	Office of Rep. Banks
Conor	Carney	Legislative Director	Office of Rep. Zeldin
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Machalagh	Carr	General Counsel	Office of the Leader
George	Cecala	Communications Director	Office of Rep. Posey
Mason	Champion	Legislative Director	Office of Rep. Arrington
Dylan	Chandler	Communications Director/Press Secretary	Office of Rep. Gooden
Christian	Chase	Communications Director	Office of Rep. Jacobs
Valerie	Chicola	Communications Director	Office of Rep. Salazar
Taylor	Childress	Legislative Director	Office of Rep. Bice
Bill	Christian	Legislative Director	Office of Rep. Weber
Kristen	Cianci	Communications Director	Office of Rep. Garbarino
Alex	Cisneros	Legislative Director	Office of Rep. Kim
Chase	Clanahan	Legislative Director	Office of Rep. Gimenez
Carson	Clark	Press Secretary	Office of Rep. Aderholt
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Nick	Clemens	Communications Director	Office of Rep. Bentz
Adam	Cloch	Communications Director	Office of Rep. Curtis
Brandon	Cockerham	Communications Director	Office of Rep. Loudermilk

Sarah	Coffman	Legislative Director	Office of Rep. Comer
Andrea	Coker	Communication Director	Office of Rep. Van Duyne
Jessica	Collins	Communications Director	House Committee on Oversight and Government Reform
Michael	Comer	Digital Director	Office of the Whip
Elisabeth	Conklin	Director, Communication Standards Commission	Committee on House Administration
Jason	Cooke	Legislative Director	Office of Rep. Rouzer
Laney	Copeland	Legislative Director	Office of Rep. Clyde
Sarah	Corley	Press Secretary	House Committee on Rules
Ward	Cormier	Legislative Director	Office of Rep. Higgins
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Leah	Courtney	Communications Director	Office of Rep. Dunn
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James	Crotty	Communications Director	Office of Rep. Fortenberry
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Miranda	Dabney	Press Secretary	Office of Rep. Hern
Arie	Dana	Legislative Director	Office of Rep. Steel
Tim	Daniels	Legislative Director	Office of Rep. Harris
Stacey	Daniels	Communications Director	Office of Rep. McClain
Mike	Davin	Legislative Director	Office of Rep. Latta
Alec	Davis	Policy Director	House Committee on Appropriations
Mark	Dawson	Legislative Director	Office of Rep. Aderholt
Blake	Deeley	Legislative Director	Office of Rep. Meuser
Michael	Defilippis	Legislative Director	Office of Rep. Malliotakis
Aaron	Degroot	Communications Director	Office of Rep. Davis



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Sophie	Delquie	Creative Director	House Republican Conference
Mason	Di Palma	Communications Director	Office of Rep. Gonzalez (OH)
Britney	Dickerson	Communications Director/Press Secretary	Office of Rep. Palazzo
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Matt	Diller	Matt Diller	House Committee on Rules
Jared	Dilley	Legislative Director	Office of Rep. Jordan
Ryan	Dilworth	Legislative Director	Office of Rep. Van Duyne
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Justin	Doil	Communications Director/Press Secretary	Office of Rep. Fleischmann
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Kaitlyn	Dwyer	Legislative Director	Office of Rep. Hice
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Nick	Dyer	Communications Director	Office of Rep. Greene
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Andrew	Eisenberger	Communications Director	Office of Rep. Kelly (PA)
Ben	Elleson	Legislative Director	Office of Rep. Long
Jaryn	Emhof	Chief of Staff/Communications Director	Office of Rep. Webster
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Max	Engling	Deputy Member Services Director	Office of the Leader
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Michele	Exner	Communications Director	Office of the Leader
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Alan	Feyerherm	Deputy Chief of Staff/Legislative Director	Office of Rep. Fortenberry
Jay	Fields	Policy Director	Republican Study Committee
Harrison	Fields	Communications Director	Office of Rep. Donalds

Lauren	Fine	Communications Director	Office of the Whip
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Sarah	Flaim	Communications Director	House Committee on Appropriations
Ian	Foley	Legislative Director	Office of Rep. Nunes
Harry	Fones	Communications Director	Office of Rep. Rosendale
Anthony	Foti	Communications Director	Office of Rep. Gosar
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Dylan	Frost	Legislative Director	Office of Rep. Hill
Billy	Fuerst	Communications Director	Office of Rep. Upton
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Steven	Giaier	Senior Policy Advisor and Counsel	Office of the Leader
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Sean	Griffin	Legislative Counsel/Legislative Director	Office of Rep. Brooks
Brian	Griffith	Communications Director	Office of Rep. Chabot
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			House Republican Conference
Ryan	Hofmann	Policy Advisor	Office of Rep. Bergman
James	Hogge	Communications Director	House Republican Conference
Houson	Holdren	Operations Director	Office of Rep. Pfluger
Michael	Horder	Legislative Director	House Committee on Natural Resources
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Alex	Igleheart	Legislative Director	

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Danny	Jativa	Communications Director	Office of Rep. Gimenez
Bradley	Jaye	Communications Director	Office of Rep. Moore
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Danielle	Jensen	Communications Director	Office of Rep. Bacon
Paul	Johnson	Legislative Director	Office of Rep. Moore
Ben	Johnson	Legislative Director	Office of Rep. Williams
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Brian	Kennedy	Legislative Director	Office of Rep. Herrell
Drew	Kennedy	Legislative Director	Office of Rep. Wilson
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Will	Kiley	Communications Director	Office of Rep. Miller-Meeks
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Dan	Kotman	Communications Director	Office of Rep. Walberg
Michael	Kotsovos	Communications Director	Office of Rep. Long
Dan	Kranz	Communications Director	Office of Rep. Katko
Jeff	Kratz	Legislative Director	Office of Rep. Bacon
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Marek	Laco	Legislative Director	Office of Rep. Stefanik
Taylor	LaJoie	Legislative Director	Office of Rep. Greene
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Jack	Langer	Communications Director	House Committee on Intelligence
Zack	Laven	Legislative Director	Office of Rep. Schweikert
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Chrissi	Lee	Legislative Director	Office of Rep. Hartzler
John	Leganski	Director of Floor Operations	Office of the Leader
Cami	Lepire	Legislative Director and Deputy Chief of Staff	Office of Rep. Brady
Kelli	Liegel	Communications Director/Press Secretary	Office of Rep. Fitzgerald
Paige	Lindgren	Communications Director	Office of Rep. Gonzales
Lindsay	Linhares	Legislative Director	Office of Rep. Letlow
Austin	Livingston	Communications Director	Office of Rep. Norman
Ryan	Long	Senior Policy Advisor	Office of the Leader
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Hunter	Lovell	Press Secretary	Office of Rep. Scalise
Linoshka	Luna	Press Secretary	Office of Rep. González-Colón
Nick	Lunneborg	Legislative Director	Office of Rep. Fischbach
Scott	Mackenzie	Legislative Director	Office of Rep. Webster
Nate	Madden	Communications Director	Office of Rep. Roy



# AMERICAN CHINA STRATEGY: WHAT REALLY WORKS?

October 14-16, 2021

New York, New York

## **THURSDAY, October 14:**

12:50 pm Participants depart Washington on Acela Train #2166

3:49 pm Arrive at New York City's Pennsylvania Station (Moynihan Train Hall)

5:00 pm Estimated arrival time at the hotel

6:30 - 9:30 pm

### *Working Dinner*

#### **CAN AMERICA CHANGE CHINA? THE CASES FOR COOPERATION, COMPETITION, AND CONFRONTATION**

The actions and example of the United States have helped catalyze, inspire, and enable many of China's broad changes throughout its modern history, especially since the 1980s. Whether the U.S. has been successful in using targeted policies to alter specific attitudes or behaviors in China is less clear.

- How should U.S.-China relations be characterized today? What's the right framework?
- What are the vectors through which the U.S. has had an impact on China?
- Has collaboration, adversity, or multilateral pressure been most successful in shifting China's priorities?
- To what degree should U.S. concerns regarding Taiwan drive relations with China?
- In 2021, can China's goals, threat assessments, and values still be influenced by American or international actions?

*Orville Schell, Arthur Ross Director,  
Center on U.S.-China Relations, The Asia Society*

## **FRIDAY, October 15:**

9:00-9:05 am

### **INTRODUCTION AND FRAMEWORK OF THE CONFERENCE**

This conference is organized into roundtable conversations, pre-dinner and luncheon remarks. This session will explain how the conference will be conducted, how those with questions will be recognized, and how responses will be timed to allow for as much discussion as possible.

*Charles W. Dent, Executive Director,  
Aspen Institute Congressional Program*

9:05 - 10:30 am

### *Roundtable Discussion*

#### **BALANCING ECONOMIC AND SECURITY INTERESTS: CAN U.S. BUSINESSES IN CHINA BE BOTH PATRIOTIC AND PROFITABLE?**

World-leading corporations have been a major source of American power for over a century. In 2021, no company can lead its industry unless it is

active in the world's biggest market—China. Yet selling, investing, and conducting research in China may build China's capabilities in ways that undermine American power. How policy makers and companies approach these competing objectives is a daunting challenge.

- To what degree are American economic disparities and loss of manufacturing jobs due primarily to Chinese actions, or to domestic policies and technological factors?
- Which types of American economic engagement with China pose a genuine threat to U.S. security and well-being?
- What would the costs be of government-mandated decoupling of U.S. industry from China?
- What is the role of Congress in regulating U.S. commerce in China?
- Are tariffs a successful means of promoting fair trade?

***Isaac Stone Fish***, CEO, *Strategy Risks*

***Arthur Kroeber***, Founding Partner, *Gavekal Dragonomics*

***Xiaobu Lü***, Professor of Political Science, *Barnard College*

***Lingling Wei***, Senior China correspondent,  
*The Wall Street Journal*

10:30 am - Noon

*Roundtable Discussion*

**WE ARE EXPERIENCING TECHNICAL DIFFICULTIES:  
IMPACTS OF TECH COMPETITION ON SECURITY,  
COMPETITIVENESS & CONSUMERS**

Technology has become the key factor in U.S.-China competition. Legislative efforts to rebuild America's tech manufacturing and policies aimed at curtailing China's access to technologies with military applications have received broad bipartisan support. American policies have provoked a strong reaction in China, which is increasing research & development investments in ways that may enable its scientists to outpace the West and which could result in parallel, mutually exclusive global tech systems.

- Can the U.S. isolate China from the global innovation system without harming that system, which relies on openness and internationalization?
- Do third countries support policies that isolate China technologically?
- Can such efforts succeed?
- Is the U.S. making the investments and training and attracting the talent needed to remain a tech superpower?
- How big a problem is Chinese intellectual property theft in 2021?

***Xiaomeng Lu***, Senior Analyst, *Geotechnology, Eurasia Group*

***Samm Sacks***, Senior Fellow, *Yale Law School*

*Paul Tsai China Center & New America*

***Adam Segal***, Director, *Digital and Cyberspace Program,*

*Council on Foreign Relations*

***Paul Triolo***, Practice Head, *Geotechnology, Eurasia Group*

12:00 - 1:30 pm

*Working Luncheon Discussion*

**THE CORONAVIRUS OUTBREAK:**

**TWO YEARS AFTER WUHAN, WHAT HAVE WE LEARNED?**

We may never know how COVID-19 originated in Wuhan, but we may be certain that China will not acknowledge fault or responsibility under any circumstances and that it will not indemnify other countries for losses. The world will be handicapped in addressing future pandemics unless American and international scientists are deeply engaged with Chinese virologists and epidemiologists but overcoming animosity and distrust will be a huge hurdle going forward.

- What do we know about the origins of COVID-19 and what can we reasonably hope to learn?
- Were Chinese cover-ups in 2019-2020 major factors in shaping other nations' responses to the pandemic?
- What does "holding China to account" for COVID mean? Can it be done?
- How can the world best prepare for future outbreaks? From a scientific perspective is cooperation with China necessary?
- Will the Chinese government allow unfettered cooperation with American scientists on pandemic research and prevention?

***Yanzhong Huang, Senior Fellow**  
for Global Health, Council on Foreign Relations*

1:30 - 3:00 pm

*Roundtable Discussion*

**HUMAN RIGHTS POLICY: RIGHTEOUSNESS OR RESULTS?**

The administration has promised, as have previous administrations, to put human rights at the forefront of foreign policy. Politicians from across the political spectrum speak of a values or ideological competition with China, frequently framing it as a global contest between democratic and authoritarian governments. China (and Russia and Iran) see such pronouncements as hypocritical attempts to weaponize America's self-righteousness in defense of its failing hegemony and contend that America's own human rights problems discredit it as a defender of human rights internationally.

- What are the prospects for a human rights-centric U.S. foreign policy?
- Can the U.S. apply its principles consistently and impartially worldwide?
- Does the U.S. hold China to a different standard than other nations?
- Have American representations on human rights changed China's behavior in the past?
- What might the costs be to the U.S., global standards, and the Chinese people if the U.S. and the global community don't speak out on Chinese human rights abuses?
- Can the U.S. cooperate with China to solve common problems if China feels that it is under attack on the human rights/ideological front?

*Jessica Batke, Senior Editor, ChinaFile, Asia Society*  
*Teng Biao, Grove Human Rights Scholar, Hunter College*  
*Andrew Nathan, Professor of Political Science, Columbia University*

3:00 - 4:30 pm

*Roundtable Discussion*

**CHINA STRATEGY: WHAT REALLY WORKS?**

Strategy is not concerned with the expression of American feelings toward China; its job is to bring American capabilities to bear, over time, to secure American interests. The emergence of rich, powerful, assertive China demands that American strategists and policymakers base their work on a dispassionate assessment of threats, acknowledgement of Chinese and American constraints, and an understanding of how global, domestic, and historic factors shape relations between the superpowers.

- What are America's core interests vis-à-vis China?
- What are we aiming for? Are stable relations between a prosperous, powerful U.S. and a prosperous, powerful China feasible?
- How long are contentious relations between China and the U.S. likely to last?
- What costs will Americans have to pay to compete with China effectively over that period?
- Are Americans willing and able to pay them?
- What role should Congress play in forming U.S. China policy?
- Should our goal be to manage competition, or win it?
- In what ways can the U.S. advance its goals with China in a multilateral context?

*Thomas Christensen, Director, China and the World  
Program, Columbia University*

*Robert Daly, Director, Kissinger Institute on China and  
the United States, The Wilson Center*

*Dan Russel, Vice President, International Security and  
Diplomacy, Asia Society Policy Institute*

4:30 - 6:00 pm

Individual Discussions with Scholars Thomas Christensen, Robert Daly, Arthur Kroeber, Andrew Nathan, Orville Schell and Dan Russel to allow congressional staff to probe policy questions more deeply in a less public venue.

6:00 - 8:30 pm

Working Dinner at Hui (314 E 70<sup>th</sup> St)

**SATURDAY, October 16:**

9:00am

Participants depart hotel

10:03am

Depart New York City's Moynihan Station on Acela Train #2249

1:03pm

Arrive at Washington Union Station

Addendum  
Aspen Institute Primary Trip Sponsor Form  
Aspen Institute Congressional Program – New York Conference

***Question 4: Provide names and titles of ALL House Members and employees you are inviting***

For each House invitee, provide an explanation of why the individual was invited.

Lauren Billman, Legislative Director, Rep. Carolyn Miller  
Bryan Burak, Professional Staff Member, House Foreign Affairs Committee  
Kate Durkin, Legislative Director, Rep. Jan Schakowsky  
Alan Feyerherm, Legislative Director, Rep. Jeff Fortenberry  
J.Z. Golden, Legislative Director, Rep. Rick Larsen  
Walter Gonzales, Legislative Director, Rep. Dutch Ruppersberger  
Anubhav Gupta, Professional Staff Member, House Foreign Affairs Committee  
Corey Jacobson, Legislative Director, Rep. Ted Lieu  
Josh Rogin, Chief of Staff, Rep. Ted Deutch  
Amy Surber, Senior Policy Advisor, Rep. Darrell Issa  
Colin Timmerman, Legislative Assistant, Rep. Young Kim  
Conor Walsh, Legislative Director, Rep. Tom Suozzi  
Justin Wein, Chief of Staff, Rep. David Price

***Provide the reason for selection the location of the event or trip:***

New York allows scholars and experts in the field to engage in discussions for this conference topic –  
America China Strategy: What Really Works?

From: Lauren Kennedy <[Lauren.Kennedy@aspeninstitute.org](mailto:Lauren.Kennedy@aspeninstitute.org)>

Sent: Thursday, May 20, 2021 12:16 PM

To: Feyerherm, Alan <[Alan.Feyerherm@mail.house.gov](mailto:Alan.Feyerherm@mail.house.gov)>

Subject: Aspen Institute Congressional Invite - US/China Conference in NYC - October 14-16

Hi Alan, hope you're well! See below for the invite to our domestic staff conference this Fall, hope you can join!

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On behalf of the Aspen Institute Congressional Program Executive Director, former Rep. Charlie Dent, I would like to invite you to join us for our upcoming senior congressional staff initiative, ***American China Strategy: What Really Works?***, held in New York City, October 14-16. The agenda outline is attached for your consideration.

The Aspen Institute Congressional Program is a non-profit organization that hosts educational events for Members of Congress as well as their staff. We are convening in New York to be able to utilize scholarship resident in NYC, and will be meeting at the Asia Society. The Congressional Program will coordinate and pay for all travel, lodging, and meals. We are funded entirely by foundations, and will be happy to work with you as you submit the required ethics paperwork.

The conference will be limited to 18 senior congressional staff, so **if you're interested in participating, please let us know as soon as possible to reserve your spot.** Should you have any questions, don't hesitate to reach out.

Best,

Lauren

Lauren Kennedy  
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Aspen Institute Congressional Program  
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