



EMPLOYEE POST-TRAVEL DISCLOSURE FORM  Original  Amendment

This form is for disclosing the receipt of travel expenses from private sources for travel taken in connection with official duties. This form does not eliminate the need to report privately-funded travel on the annual *Financial Disclosure Statements* of those employees required to file them. In accordance with House Rule 25, clause 5, **you must complete this form and file it with the Clerk of the House, by email at [gifttravelreports@mail.house.gov](mailto:gifttravelreports@mail.house.gov), within 15 days after travel is completed.** Please **do not** file this form with the Committee on Ethics.

**NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001.**

1. Name of Traveler: Bradley Neal Howard
2. a. Name of Accompanying Relative: \_\_\_\_\_ OR None   
 b. Relationship to Traveler:  Spouse  Child  Other (specify): \_\_\_\_\_
3. a. Dates: Departure: 10/15/2021 Return: 10/17/2021  
 b. Dates at Personal Expense, if any: 10/17/2021 OR None
4. Departure City: DC Destination: Philadelphia Return City: DC
5. Sponsor(s), Who Paid for the Trip: The Pew Charitable Trusts
6. Describe Meetings and Events Attended:  
 We attended briefings on public opinion and how Americans' views on trust in government institutions. We also heard from City officials on how COVID federal legislation is used at the municipal level and heard presentations on violence in the Captiol and efforts by the U.S. Captiol Historic Society on efforts to preserve the history of Jan. 6
7. Attached to this form are **each** of the following, *signify that each item is attached by checking the corresponding box*:
  - a.  a completed *Sponsor Post-Travel Disclosure Form*;
  - b.  the *Primary Trip Sponsor Form* completed by the trip sponsor **prior** to the trip, **including all** attachments **and** the *Additional Sponsor Form(s)*;
  - c.  page 2 of the completed *Traveler Form* submitted by the employee; **and**
  - d.  the letter from the Committee on Ethics approving my participation on this trip.
8. a.  I represent that I participated in each of the activities reflected in the attached sponsor's agenda.  
**Signify statement is true by checking the box.**  
 b. If not, explain:

**I certify that the information contained on this form is true, complete, and correct to the best of my knowledge.**

Signature of Traveler:  Date: 10/21/2021

I authorized this travel in advance. I have determined that all of the expenses listed on the attached *Sponsor Post-Travel Disclosure Form* were necessary and that the travel was in connection with the employee's official duties and would not create the appearance that the employee is using public office for private gain.

Name of Supervising Member:  Date: 10/21/21  
Signature of Supervising Member:   
Version date 3/2021 by Committee on Ethics



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# COMMITTEE ON ETHICS

## TRAVELER FORM

1. Name of Traveler: Bradley Neal Howard
2. Sponsor(s) who will be paying or providing in-kind support for the trip:  
The Pew Charitable Trusts
3. City and State **OR** Foreign Country of Travel: Philadelphia, PA
4. a. Date of Departure: 10/15/2021 Date of Return: 10/17/2021  
b. Yes  No  Will you be extending the trip at your personal expense?  
If yes, list dates at personal expense: 10/16/2021
5. a. Yes  No  Will you be accompanied by a family member at the sponsor's expense? If yes:  
(1) Name of Accompanying Family Member: \_\_\_\_\_  
(2) Relationship to Traveler:  Spouse  Child  Other (specify): \_\_\_\_\_  
(3) Yes  No  Accompanying Family Member is at least 18 years of age:
6. a. Yes  No  Did the trip sponsor answer "Yes" to Question 8(c) on the *Primary Trip Sponsor Form* (i.e., travel is sponsored by an entity that employs a registered federal lobbyist or a foreign agent)?  
b. If yes, and you are requesting lodging for two nights, explain why the second night is warranted:
7. Yes  No  *Primary Trip Sponsor Form* is attached, including agenda, invitee list, and any other attachments and Additional Sponsor Forms.

*NOTE: The agenda should show the traveler's individual schedule, including departure and arrival times and identify the specific events in which the traveler will be participating.*

8. Explain why participation in the trip is connected to the traveler's individual official or representational duties. Staff should include their job title and how the activities on the itinerary relate to their duties. As chief of staff to a member who believes bipartisan cooperation is key to effective legislating, this travel will help build the connections necessary to reach across the aisle and achieve results. Additionally, the policy discussions on data and COVID-19 will help me better advise my boss and serve our constituents.
9. Yes  No  Is the traveler aware of any registered federal lobbyists or foreign agents involved planning, organizing, requesting, or arranging the trip?
10. For staff travelers, to be completed by your employing Member:

### ADVANCED AUTHORIZATION OF EMPLOYEE TRAVEL

I hereby authorize the individual named above, an employee of the U.S. House of Representatives who works under my direct supervision, to accept expenses for the trip described in this request. I have determined that the above-described travel is in connection with my employee's official duties and that acceptance of these expenses will not create the appearance that the employee is using public office for private gain.

Signature of Employing Member

Date

9/13/2021



## PRIMARY TRIP SPONSOR FORM

This form should be completed by private entities offering to provide travel or reimbursement for travel to House Members, officers, or employees under House Rule 25, clause 5. A completed copy of the form (and any attachments) should be provided to each invited House Member, officer, or employee, who will then forward it to the Committee together with a *Traveler Form* at least 30 days before the start date of the trip. The trip sponsor should *NOT* submit the form directly to the Committee. The Committee website ([ethics.house.gov](http://ethics.house.gov)) provides detailed instructions for filling out the form.

**NOTE:** Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001. Failure to comply with the Committee's Travel Regulations may also lead to the denial of permission to sponsor future trips.

1. Sponsor who will be paying for the trip:  
The Pew Charitable Trusts
2.  I represent that the trip will not be financed, in whole or in part, by a registered federal lobbyist or foreign agent. Signify that the statement is true by checking box.
3. Check only one. I represent that:
  - a.  The primary trip sponsor has not accepted from any other source, funds intended directly or indirectly to finance any aspect of the trip: OR
  - b.  The trip is arranged without regard to congressional participation and the primary trip sponsor has accepted funds only from entities that will receive a tangible benefit in exchange for those funds: OR
  - c.  The primary trip sponsor has accepted funds from other source(s) intended directly or indirectly to finance all or part of this trip and has enclosed disclosure forms from each of those entities.  
If "c" is checked, list the names of the additional sponsors:  
The William and Flora Hewlett Foundation, and The Democracy Fund
4. Provide names and titles of ALL House Members and employees you are inviting. For each House invitee, provide an explanation of why the individual was invited (include additional pages if necessary):  
please see attached; each is invited due to their role as a House Chief or Leadership Staff
5. Yes  No  Is travel being offered to an accompanying family member of the House invitee(s)?
6. Date of departure: October 15, 2021 Date of return: October 16, 2021
7. a. City of departure: Washington, DC  
b. Destination(s): Philadelphia, PA  
c. City of return: Washington, DC
8. Check only one. I represent that:
  - a.  The sponsor of the trip is an institution of higher education within the meaning of section 101 of the Higher Education Act of 1965: OR
  - b.  The sponsor of the trip does not retain or employ a registered federal lobbyist or foreign agent: OR
  - c.  The sponsor employs or retains a registered federal lobbyist or foreign agent, but the trip is for attendance at a one-day event and lobbyist / foreign agent involvement in planning, organizing, requesting, or arranging the trip was *de minimis* under the Committee's travel regulations.
9. Check only one of the following:
  - a.  I checked 8(a) or (b) above; OR
  - b.  I checked 8(c) above but am not offering any lodging; OR
  - c.  I checked 8(c) above and am offering lodging and meals for one night; OR
  - d.  I checked 8(c) above and am offering lodging and meals for two nights. If you checked this box, explain why the second night of lodging is warranted:



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10.  Attached is a detailed agenda of the activities House invitees will be participating in during the travel (i.e., an hourly description of planned activities for trip invitees). *Indicate agenda is attached by checking box.*
11. *Check only one of the following:*
- a.  I represent that a registered federal lobbyist or foreign agent will not accompany House Members or employees on any segment of the trip. *Signify that the statement is true by checking box; OR*
- b.  *Not Applicable.* Trip sponsor is a U.S. institution of higher education.
12. For *each* sponsor required to submit a sponsor form, describe the sponsor's interest in the subject matter of the trip *and* its role in organizing and/or conducting the trip:  
Please see attached

13. *Answer parts a and b. Answer part c if necessary:*
- a. Mode of travel: Air  Rail  Bus  Car  Other  (specify: \_\_\_\_\_)
- b. Class of travel: Coach  Business  First  Charter  Other  (specify: private rail car)
- c. If travel will be first class, or by chartered or private aircraft, explain why such travel is warranted:  
n/a

14.  I represent that the expenditures related to local area travel during the trip will be unrelated to personal or recreational activities of the invitee(s). *Signify that the statement is true by checking the box.*
15. *Check only one.* I represent that either:
- a.  The trip involves an event that is arranged or organized *without regard* to congressional participation and that meals provided to congressional participants are similar to those provided to or purchased by other event attendees; *OR*
- b.  The trip involves events that are arranged specifically *with regard* to congressional participation.  
If "b" is checked:
- 1) Detail the cost *per day* of meals (approximate cost may be provided):  
10/15/21 -- \$61; 10/16/21 -- \$30
- 2) Provide the reason for selecting the location of the event or trip:  
Philadelphia was selected due to its historical significance and proximity to Washington, DC

16. Name, nightly cost, and reasons for selecting each hotel or other lodging facility:
- Hotel Name: Philadelphia Marriott Downtown City: Philadelphia, PA Cost Per Night: \$129  
Reason(s) for Selecting: It can provide the necessary meeting space and number of rooms at a per diem rate
- Hotel Name: \_\_\_\_\_ City: \_\_\_\_\_ Cost Per Night: \_\_\_\_\_  
Reason(s) for Selecting: \_\_\_\_\_
- Hotel Name: \_\_\_\_\_ City: \_\_\_\_\_ Cost Per Night: \_\_\_\_\_  
Reason(s) for Selecting: \_\_\_\_\_

17.  I represent that all expenses connected to the trip will be for actual costs incurred and not a per diem or lump sum payment. *Signify that the statement is true by checking the box.*



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### 18. Total Expenses for each Participant:

<input type="checkbox"/> Actual Amounts <input checked="" type="checkbox"/> Good Faith Estimates	Total Transportation Expenses per Participant	Total Lodging Expenses per Participant	Total Meal Expenses per Participant
For each Member, Officer, or Employee	Train -- \$67 MotorCoach -- \$125	\$129	\$91
For each Accompanying Family Member	Train -- \$67 MotorCoach -- \$125		\$91

	Other Expenses (dollar amount per item)	Identify Specific Nature of "Other" Expenses (e.g., taxi, parking, registration fee, etc.)
For each Member, Officer, or Employee		
For each Accompanying Family Member		

NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001.

### 19. Check only one:

- a.  I certify that I am an officer of the organization listed below; OR
- b.  Not Applicable. Trip sponsor is an individual or a U.S. institution of higher education.

### 20. I certify by my signature that

- a. I read and understand the Committee's Travel Regulations;
- b. I am not a registered federal lobbyist or registered foreign agent; and
- c. The information on this form is true, complete, and correct to the best of my knowledge.

Signature: Tamera Luzzatto Date: 9/8/21  
 Name: Tamera Luzzatto Title: Senior Vice President  
 Organization: The Pew Charitable Trusts  
 Address: 901 E Street NW, Washington, DC. 20004  
 Email: tluzzatto@pewtrusts.org Telephone: 202/552-2000

## INSTRUCTIONS

Complete the *Primary Trip Sponsor Form* and submit the agenda, invitation list, any attachments, and any *Additional Trip Sponsor Forms* directly to the Travelers.

Written approval from the Committee on Ethics is required before traveling on this trip. The Committee on Ethics will notify the House invitees directly and will not notify the trip sponsors.

Willful or knowing misrepresentation on this form may be subject to criminal prosecution under 18 U.S.C. § 1001. Signatures must comply with section 104(bb) of the Travel Regulations.

For questions, please contact the Committee on Ethics at:

1015 Longworth House Office Building  
Washington, D.C. 20515

[ethicscommittee@mail.house.gov](mailto:ethicscommittee@mail.house.gov) | 202-225-7103  
More information and forms available at [ethics.house.gov](http://ethics.house.gov)

12. The Pew Charitable Trusts seeks to inform and advance the development of sound public policy in the United States as well as to strengthen the institutions that form the foundations of our democracy. The purpose of this retreat is to strengthen bipartisan relationships among the House chiefs of staff and provide leadership and management skills training. Pew is the sole organizer of this trip. The William and Flora Hewlett Foundation and the Democracy Fund provide funding for the House Chiefs of Staff initiative but play no role in choosing participants, selecting the destination, or designing the itinerary for this retreat.



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# COMMITTEE ON ETHICS

## ADDITIONAL TRIP SPONSOR FORM

This form should be completed by an organization that provides funds, services, or in-kind assistance to another entity to underwrite, in whole or in part, a trip or an event, meal, or activity that will occur during a trip, or a necessary expense that will be incurred during a trip, with express or implicit knowledge or understanding that one or more House Members or employees may participate in or attend that trip or event, or otherwise may be beneficiaries of the gift or donation. Provide a copy of your completed form to the primary sponsor of the trip.

NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001. Failure to comply with the Committee's Travel Regulations may also lead to the denial of permission to sponsor future trips.

1. Name of Primary Trip Sponsor: Pew Charitable Trusts

2. Name of your organization: Democracy Fund

3. Yes  No  Is your organization designated a § 501(c)(3) charitable organization by the Internal Revenue Service?

4. Yes  No  Does your organization receive funding from any foreign government or multinational organization?

5. Check one. I certify that my organization:

a.  Has provided a grant, gift, or donation to the above-named Primary Trip Sponsor and conducts an audit or review of its grant, gift, or donation to ensure that the funds are spent in accordance with the terms of its grant, gift, or donation. OR

b.  Has had a direct role in the organizing, planning, or conducting of a trip to  
Destination: \_\_\_\_\_ on Date: \_\_\_\_\_  
that is being organized or arranged by the above-named Primary Trip Sponsor. OR

c.  Has provided in-kind support to the above-named Primary Trip Sponsor (e.g., meeting planning assistance, meeting space and set-up, and paying for expenses related to this trip directly to the service provider).

6. Check only one:

a.  My organization does not employ or retain a registered federal lobbyist or foreign agent OR

b.  My organization employs a registered federal lobbyist or foreign agent, but their involvement in planning, organizing, or arranging the trip was *de minimis* under the travel regulations.

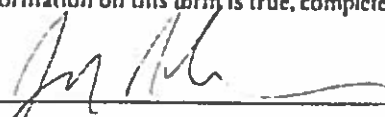
7. I certify by my signature that

a. I read and understand the Committee's Travel Regulations;

b. I am not a registered federal lobbyist or registered foreign agent;

c. I am an officer of this organization and am duly authorized to sign this form; and

d. The information on this form is true, complete, and correct to the best of my knowledge.

Signature:  Date: 8/6/21

Name: Joe Goldman Title: President

Organization: Democracy Fund

Address: 1200 17th Street NW Suite #300, Washington, DC 20036

Email: jgoldman@democracyfund.org Telephone: 202-420-7900



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# COMMITTEE ON ETHICS

## ADDITIONAL TRIP SPONSOR FORM

This form should be completed by an organization that provides funds, services, or in-kind assistance to another entity to underwrite, in whole or in part, a trip or an event, meal, or activity that will occur during a trip, or a necessary expense that will be incurred during a trip, with express or implicit knowledge or understanding that one or more House Members or employees may participate in or attend that trip or event, or otherwise may be beneficiaries of the gift or donation. Provide a copy of your completed form to the primary sponsor of the trip.

NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001. Failure to comply with the Committee's Travel Regulations may also lead to the denial of permission to sponsor future trips.

1. Name of Primary Trip Sponsor: Pew Charitable Trusts
2. Name of your organization: The William and Flora Hewlett Foundation
3. Yes  No  Is your organization designated a § 501(c)(3) charitable organization by the Internal Revenue Service?
4. Yes  No  Does your organization receive funding from any foreign government or multinational organization?
5. Check one. I certify that my organization:
  - a.  Has provided a grant, gift, or donation to the above-named Primary Trip Sponsor and conducts an audit or review of its grant, gift, or donation to ensure that the funds are spent in accordance with the terms of its grant, gift, or donation. OR
  - b.  Has had a direct role in the organizing, planning, or conducting of a trip to  
Destination: \_\_\_\_\_ on Date: \_\_\_\_\_  
that is being organized or arranged by the above-named Primary Trip Sponsor. OR
  - c.  Has provided in-kind support to the above-named Primary Trip Sponsor (e.g., meeting planning assistance, meeting space and set-up, and paying for expenses related to this trip directly to the service provider).
6. Check only one:
  - a.  My organization does not employ or retain a registered federal lobbyist or foreign agent OR
  - b.  My organization employs a registered federal lobbyist or foreign agent, but their involvement in planning, organizing, or arranging the trip was *de minimis* under the travel regulations.
7. I certify by my signature that
  - a. I read and understand the Committee's Travel Regulations;
  - b. I am not a registered federal lobbyist or registered foreign agent;
  - c. I am an officer of this organization and am duly authorized to sign this form; and
  - d. The information on this form is true, complete, and correct to the best of my knowledge.

Signature: Kristy Tsadick Date: 09/07/2021

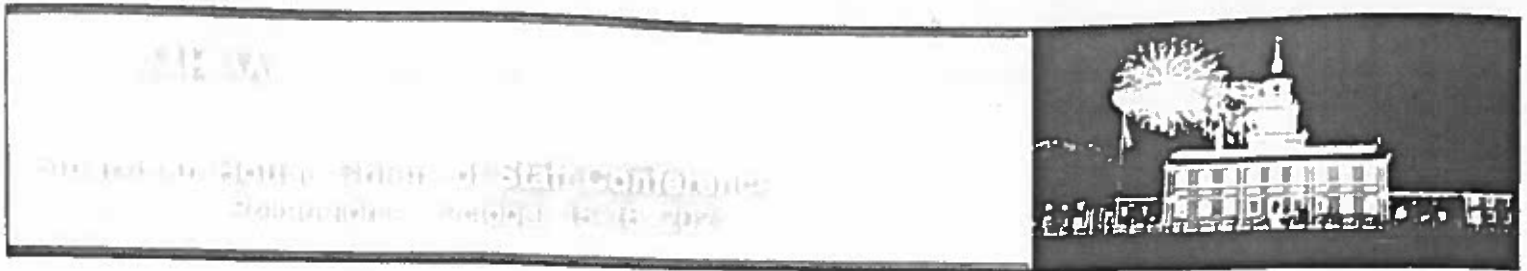
Name: Kristy Tsadick Title: Deputy General Counsel

Organization: The William and Flora Hewlett Foundation

Address: 2121 Sand Hill Road, Menlo Park, CA 94065

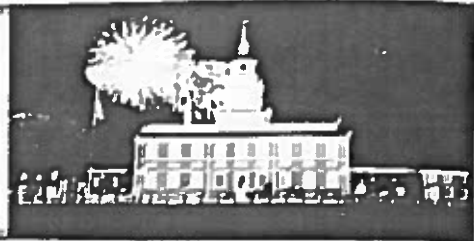
Email: ktsadick@hewlett.org Telephone: (650) 575-1176





Friday, October 15, 2021

- 7:30 am Check in at Union Station, Gate G
- 8:10 am Depart for Philadelphia via Amtrak  
Box Continental Breakfast provided on board
- 9:58 am Arrive Philadelphia 30<sup>th</sup> Street Station  
Motorcoach to Philadelphia Marriott Downtown  
1201 Market Street
- 10:30 am Arrive at Hotel (check in will be after 3 pm)
- 11:15 am - 12:45pm **Working lunch:** Presentation from Pew  
Research on emerging data on general trends and  
issues related to current events and official duties
- 1:15 pm Walk to City Hall
- 1:30-3:00 pm **Panel Discussion** on Philadelphia's approach to recovery from the effects of the  
COVID-19 pandemic on the city's economy and citizens' health with Michael  
Rashid, COP Commerce Director; Jeff Guaracino, CEO Visit Philly; Frazierita Klasen,  
SVP, Pew (Moderator)
- 3:00 pm Return to Hotel; check in and free time
- 5:00 pm Depart Hotel; Walk/transfer to Independence Hall (Motorcoach available)
- 5:30 pm – 6:30 pm Tour Independence Hall with re-enactors who will discuss  
the process of collaboration that led to the development of the  
U.S. Constitution, and how that process can inform the work  
of this bipartisan group of congressional chiefs of staff today
- Walk to National Constitution Center
- 6:45 pm  
7:00 pm – 9:00 pm **Dinner and Program at the National Constitution Center**  
Jane Campbell, President, US Capitol Historical Association and Joanne Freeman,  
Author, *The Field of Blood: Violence in Congress and the Road to Civil War*



**Saturday October 16, 2021**

- 7:30 – 9:00 am**      **Breakfast on your own, Marriott Hotel or elsewhere**
- 9:00-11:00 am**      **Free Time; Check Out by 11:00 am**
- 11:30 am**              **Depart Marriott Hotel via Motorcoach for Philadelphia 30<sup>th</sup> Street Station**
- 12:43 pm**              **Depart Philadelphia 30<sup>th</sup> Street Station for Washington Union Station.**
- 2:30 pm**                **Arrive Washington Union Station**

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Sal	First Name	Last Name	Company	Phone	Email
Ms.	Sally	Adams	Capitol Office of Rep. Tom O'Halleran (AZ01 D)	(202) 225-3361	sally.adams@mail.house.gov
Mr.	Robert	Adkerson	Capitol Office of Rep. Barry Loudermilk (GA11 R)	(202) 225-2931	robert.adkerson@mail.house.gov
Ms.	Kara	Ahern	Capitol Office of Rep. Liz Cheney (WY01 R)	(202) 225-2311	kara.ahern@mail.house.gov
Mr.	Abbas	Alawieh	Capitol Office of Rep. Cori Bush (MO01 D)	(202) 225-2406	abbas.alawieh@mail.house.gov
Ms.	Liz	Albertine	Capitol Office of Rep. Rosa DeLauro (CT03 D)	(202) 225-3661	elizabeth.albertine@mail.house.gov
Ms.	Amy	Albro	Oklahoma City District Office of Rep. Stephanie Bice	(405) 300-6890	amy.albro@mail.house.gov
Ms.	Sandra	Alcala	Capitol Office of Rep. Filemon Vela Jr. (TX34 D)	(202) 225-9901	sandra.alcala@mail.house.gov
Ms.	LaVerne	Alexander	Capitol Office of Rep. Donald M. Payne Jr. (NJ10 D)	(202) 225-3436	laverne.alexander@mail.house.gov
Mr.	Matthew	Alpert	Capitol Office of Rep. Norma Torres (CA35 D)	(202) 225-6161	matthew.alpert@mail.house.gov
Ms.	Liz	Amster	Capitol Office of Rep. Kathleen Rice (NY04 D)	(202) 225-5516	liz.amster@mail.house.gov
Mr.	Dale	Anderson	Capitol Office of Rep. Doug Lamborn (CO05 R)	(202) 225-4422	dale.anderson@mail.house.gov
Ms.	Wendy	Anderson	Capitol Office of Rep. Val Demings (FL10 D)	(202) 225-2176	wendy.anderson@mail.house.gov
Mr.	Taylor	Andreae	Capitol Office of Rep. Mike Gallagher (VI05 R)	(202) 225-5665	taylor.andreae@mail.house.gov
Mr.	Don	Andres	Capitol Office of Rep. Jesus G. Garcia (IL04 D)	(202) 225-8203	don.andres@mail.house.gov
Ms.	Jessie	Andrews	Capitol Office of Rep. Antonio Delgado (NY19 D)	(202) 225-5614	jessie.andrews@mail.house.gov
Mr.	Jon	Anzur	Capitol Office of Rep. Fred Keller (PA12 R)	(202) 225-3731	jon.anzur@mail.house.gov
Mr.	Joel	Bailey	Former US Congressional Staffer		

Mrs	Eliza	Baker	Capitol Office of Rep. Daniel Crenshaw (TX02 R)	(202) 225-6565	eliza.baker@mail.house.gov
Mr	Tim	Barnes	Capitol Office of Rep. Brendan Boyle (PA02 D)	(202) 225-6111	tim.barnes@mail.house.gov
Mrs.	Aneiry	Batista	New York District Office of Rep. Adriano Espaillat	(212) 497-5959	aneiry.batista@mail.house.gov
Mr.	Jason	Bauknecht	Capitol Office of Rep. Tom Tiffany (VY07 R)	(202) 225-3365	jason.bauknecht@mail.house.gov
Mr.	Cliff	Bayer	Capitol Office of Rep. Russ Fulcher (ID01 R)	(202) 225-6611	cliff.bayer@mail.house.gov
Ms	Hillary	Beard	Capitol Office of Rep. Terri Sewell (AL07 D)	(202) 225-2695	hillary.beard@mail.house.gov
Ms	Megan	Bel Miller	Capitol Office of Rep. Steve Scalise (LA01 R)	(202) 225-3015	megan.miller@mail.house.gov
Mr.	Josh	Bell	Capitol Office of Rep. Ron Estes (KS04 R)	(202) 225-6216	josh.bell@mail.house.gov
Mr.	Kirk	Bell	Capitol Office of Rep. Pete Sessions (TX17 R)	(202) 225-6105	warren.bell@mail.house.gov
Ms.	A Brooke	Bennett	Capitol Office of Rep. French Hill (AR02 R)	(202) 225-2506	a.brooke.bennett@mail.house.gov
Ms	Louise	Bentsen	Capitol Office of Rep. Vicente Gonzalez (TX15 D)	(202) 225-2531	louise.bentsen@mail.house.gov
Mr.	Eric	Bergren	Capitol Office of Rep. Brett Guthrie (KY02 R)	(202) 225-3501	eric.bergren@mail.house.gov
Mr	James	Bernhard	Capitol Office of Rep. Troy Carter (LA02 D)	(202) 225-6636	james.bernhard@mail.house.gov
Mr.	Tim	Bertocci	Capitol Office of Rep. Dean Phillips (MN03 D)	(202) 225-2871	tim.bertocci@mail.house.gov
Ms	Lisa	Bianco	Capitol Office of Rep. Joe Neguse (CO02 D)	(202) 225-2161	lisa.bianco@mail.house.gov
Mr.	Jeff	Billman	Capitol Office of Rep. Ronny Jackson (TX13 R)	(202) 225-3706	jeff.billman@mail.house.gov
Ms.	Christine	Biron	Capitol Office of Rep. Darren Soto (FL09 D)	(202) 225-9889	christine.biron@mail.house.gov
Mr.	Dan	Black	Capitol Office of Rep. Debbie Dingell (MI12 D)	(202) 225-4071	dan.black@mail.house.gov
Mr.	Alex	Blair	Capitol Office of Rep. Greg Steube (FL17 R)	(202) 225-5792	alex.blair@mail.house.gov
Ms	Gabriella	Boffelli	Capitol Office of Del. Jennifer Gonzalez Colon (PR01 R)	(202) 225-2615	gabriella.boffelli@mail.house.gov
Mr.	Patrick	Boland	Capitol Office of Rep. Adam Schiff (CA25 D)	(202) 225-4176	patrick.boland@mail.house.gov
Mr	Alex	Bolton	Capitol Office of Rep. Nicole Malhotras (NY11 R)	(202) 225-3371	alex.bolton@mail.house.gov
Mr	Gerardo	Bonilla Chavez	Capitol Office of Rep. Alexandria Ocasio Cortez (NY14 D)	(202) 225-3965	gerardo.bonilla@mail.house.gov
Mr	Aaron	Bonnaure	Capitol Office of Rep. Gov. Roschenthaler (PA14 R)	(202) 225-2065	aaron.bonnaure@mail.house.gov
Ms	Kate	Bonner	Capitol Office of Rep. Lloyd Smucker (PA11 R)	(202) 225-2411	kate.bonner@mail.house.gov

Miss.	Rachael	Bornstein	Capitol Office of Rep. Suzanne Bonamici (OR01 D)	(202) 225-0855	rachael.bornstein@mail.house.gov
Mr.	Bradley	Bottoms	Capitol Office of Rep. John Garamendi (CA03 D)	(202) 225-1880	bradley.bottoms@mail.house.gov
Miss.	Lorissa	Bounds	Capitol Office of Rep. Jay Obermolete (CA08 R)	(202) 225-5861	lorissa.bounds@mail.house.gov
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October 12, 2021

Mr. Bradley Howard  
Office of the Honorable Stephanie N. Murphy  
1710 Longworth House Office Building  
Washington, DC 20515

Dear Mr. Howard:

Pursuant to House Rule 25, clause 5(d)(2), the Committee on Ethics hereby approves your proposed trip to Philadelphia, Pennsylvania, scheduled for October 15 to 17, 2021, sponsored by the Pew Charitable Trusts, Democracy Fund, and William and Flora Hewlett Foundation. We note that this trip includes one day at your personal expense.

This approval represents the Committee's determination that the proposed trip complies with relevant House rules, federal laws, and Travel Regulations promulgated by the Committee. You should engage in your own assessment of the risks and implications of engaging in travel during the current COVID-19 pandemic.

You must complete an Employee Post-Travel Disclosure Form (which your employing Member must also sign) and file it, together with a Sponsor Post-Travel Disclosure Form completed by the trip sponsor, with the Clerk of the House within 15 days after your return from travel. As part of that filing, you are also required to attach a copy of this letter and both the Traveler and Primary Trip Sponsor Forms (including attachments) you previously submitted to the Committee in seeking pre-approval for this trip. If you are required to file an annual Financial Disclosure Statement, you must also report all travel expenses totaling more than \$415 from a single source on the "Travel" schedule of your annual Financial Disclosure Statement covering this calendar year. Finally, Travel Regulation § 404(d) also requires you to keep a copy of all request forms and supporting information provided to the Committee for three subsequent Congresses from the date of travel.