



U.S. House of Representatives

# COMMITTEE ON ETHICS

## Employee Post-Travel Disclosure Form

Original  Amendment

This form is for disclosing the receipt of travel expenses from private sources for travel taken in connection with official duties. This form does not eliminate the need to report privately-funded travel on the annual *Financial Disclosure Statements* of those employees required to file them. In accordance with House Rule 25, clause 5, **you must complete this form and file it with the Clerk of the House, B-81 Cannon House Office Building, within 15 days after travel is completed.** Please **do not** file this form with the Committee on Ethics.

**NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001.**

1. Name of Traveler: \_\_\_\_\_
2. a. Name of Accompanying Relative: \_\_\_\_\_ **OR** None   
 b. Relationship to Traveler:  Spouse  Child  Other (specify): \_\_\_\_\_
3. a. Dates: Departure: \_\_\_\_\_ Return: \_\_\_\_\_  
 b. Dates at Personal Expense, if any: \_\_\_\_\_ **OR** None
4. Departure City: \_\_\_\_\_ Destination: \_\_\_\_\_ Return City: \_\_\_\_\_
5. Sponsor(s), Who Paid for the Trip: \_\_\_\_\_
6. Describe Meetings and Events Attended: \_\_\_\_\_  
 \_\_\_\_\_
7. Attached to this form are **each** of the following, *signify that each item is attached by checking the corresponding box*:
  - a.  a completed *Sponsor Post-Travel Disclosure Form*;
  - b.  the *Primary Trip Sponsor Form* completed by the trip sponsor **prior** to the trip, **including all** attachments **and** the *Grantmaking or Non-Grantmaking Sponsor Forms*;
  - c.  page 2 of the completed *Traveler Form* submitted by the employee; **and**
  - d.  the letter from the Committee on Ethics approving my participation on this trip.
8. a. I represent that I participated in each of the activities reflected in the attached sponsor's agenda.  
**Signify statement is true by checking the box:**   
 b. If not, explain: \_\_\_\_\_  
 \_\_\_\_\_

**I certify that the information contained on this form is true, complete, and correct to the best of my knowledge.**

Signature of Traveler: Sid Ravishankar Date: \_\_\_\_\_

I authorized this travel in advance. I have determined that all of the expenses listed on the attached *Sponsor Post-Travel Disclosure Form* were necessary and that the travel was in connection with the employee's official duties and would not create the appearance that the employee is using public office for private gain.

Name of Supervising Member: Chairman Gregory W. Meeks Date: 10/04/2021

Signature of Supervising Member: 



U.S. House of Representatives

# COMMITTEE ON ETHICS

## SPONSOR POST-TRAVEL DISCLOSURE FORM

Original  Amendment

This form must be completed by an officer of any organization that served as the primary trip sponsor in providing travel expenses or reimbursement for travel expenses to House Members, officers, or employees under House Rule 25, clause 5. **A completed copy of the form must be provided to each House Member, officer, or employee who participated on the trip within ten days of their return.** You must answer all questions, and check all boxes, on this form for your submission to comply with House rules and the Committee's travel regulations. Failure to comply with this requirement may result in the denial of future requests to sponsor trips and/or subject the current traveler to disciplinary action or a requirement to repay the trip expenses.

**NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001.**

- Sponsor(s) who paid for the trip: United Nations Foundation
- Travel Destination(s): Larnaca, Nicosia, and North Nicosia, Cyprus
- Date of Departure: Tuesday, Sept. 14, 2021 Date of Return: Sunday, Sept. 19, 2021
- Name(s) of Traveler(s): Sid Ravishankar and Samantha Schifrin

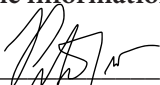
*Note:* You may list more than one traveler on a form only if *all* information is *identical* for each person listed.

- Actual amount of expenses paid on behalf of, or reimbursed to, each individual named in Question 4:

	Total Transportation Expenses	Total Lodging Expenses	Total Meal Expenses	Total Other Expenses (dollar amount per item and description)
Traveler	\$3,464.99	\$566.80	\$383.91	\$35.15 (2 covid tests)
Accompanying Family Member				

- All expenses connected to the trip were for actual costs incurred and not a *per diem* or lump sum payment. *Signify statement is true by checking box.*

I certify that the information contained in this form is true, complete, and correct to the best of my knowledge.

Signature:  Date: 9/24/21

Name: Peter Yeo Title: Senior Vice President

Organization: United Nations Foundation

**I am an officer of the above-named organization. Signify statement is true by checking box.**

Address: 1750 Pennsylvania Ave NW Suite 300 Washington, DC 20006

Email: mspangler@unfoundation.org Telephone: 202-887-9040

**Committee staff may contact the above-named individual if additional information is required.**

If you have questions regarding your completion of this form, please contact the Committee on Ethics at 202-225-7103.



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# COMMITTEE ON ETHICS

## PRIMARY TRIP SPONSOR FORM

This form should be completed by private entities offering to provide travel or reimbursement for travel to House Members, officers, or employees under House Rule 25, clause 5. A completed copy of the form (and any attachments) should be provided to each invited House Member, officer, or employee, who will then forward it to the Committee together with a *Traveler Form* **at least 30 days before the start date of the trip**. The trip sponsor should *NOT* submit the form directly to the Committee. The Committee website ([ethics.house.gov](http://ethics.house.gov)) provides detailed instructions for filling out the form.

**NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001. Failure to comply with the Committee's Travel Regulations may also lead to the denial of permission to sponsor future trips.**

1. Sponsor who will be paying for the trip:
2.  I represent that the trip will not be financed, in whole or in part, by a registered federal lobbyist or foreign agent. *Signify that the statement is true by checking box.*
3. **Check only one.** I represent that:
  - a.  The primary trip sponsor has not accepted from any other source, funds intended directly or indirectly to finance any aspect of the trip: **OR**
  - b.  The trip is arranged without regard to congressional participation and the primary trip sponsor has accepted funds only from entities that will receive a tangible benefit in exchange for those funds: **OR**
  - c.  The primary trip sponsor has accepted funds from other source(s) intended directly or indirectly to finance all or part of this trip and has enclosed disclosure forms from each of those entities.  
If "c" is checked, list the names of the additional sponsors:
4. Provide names and titles of **ALL** House Members *and* employees you are inviting. **For each House invitee, provide an explanation of why the individual was invited** (include additional pages if necessary):
5. Yes  No  Is travel being offered to an accompanying family member of the House invitee(s)?
6. Date of departure: \_\_\_\_\_ Date of return: \_\_\_\_\_
7. a. City of departure: \_\_\_\_\_  
b. Destination(s): \_\_\_\_\_  
c. City of return: \_\_\_\_\_
8. **Check only one.** I represent that:
  - a.  The sponsor of the trip is an institution of higher education within the meaning of section 101 of the Higher Education Act of 1965: **OR**
  - b.  The sponsor of the trip does not retain or employ a registered federal lobbyist or foreign agent: **OR**
  - c.  The sponsor employs or retains a registered federal lobbyist or foreign agent, but the trip is for attendance at a one-day event *and* lobbyist / foreign agent involvement in planning, organizing, requesting, or arranging the trip was *de minimis* under the Committee's travel regulations.
9. **Check only one of the following:**
  - a.  I checked 8(a) or (b) above; **OR**
  - b.  I checked 8(c) above but am not offering any lodging; **OR**
  - c.  I checked 8(c) above and am offering lodging and meals for one night; **OR**
  - d.  I checked 8(c) above and am offering lodging and meals for two nights. If you checked this box, explain why the second night of lodging is warranted:



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# COMMITTEE ON ETHICS

10.  Attached is a detailed agenda of the activities House invitees will be participating in during the travel (i.e., an hourly description of planned activities for trip invitees). *Indicate agenda is attached by checking box.*
11. **Check only one of the following:**
- a.  I represent that a registered federal lobbyist or foreign agent will not accompany House Members or employees on any segment of the trip. *Signify that the statement is true by checking box; OR*
- b.  *Not Applicable.* Trip sponsor is a U.S. institution of higher education.
12. For **each** sponsor required to submit a sponsor form, describe the sponsor's interest in the subject matter of the trip **and** its role in organizing and/or conducting the trip:
13. **Answer parts a and b. Answer part c if necessary:**
- a. Mode of travel: Air  Rail  Bus  Car  Other  (specify: \_\_\_\_\_ )
- b. Class of travel: Coach  Business  First  Charter  Other  (specify: \_\_\_\_\_ )
- c. If travel will be first class, or by chartered or private aircraft, explain why such travel is warranted:
14.  I represent that the expenditures related to local area travel during the trip will be unrelated to personal or recreational activities of the invitee(s). *Signify that the statement is true by checking the box.*
15. **Check only one.** I represent that either:
- a.  The trip involves an event that is arranged or organized *without regard* to congressional participation and that meals provided to congressional participants are similar to those provided to or purchased by other event attendees; **OR**
- b.  The trip involves events that are arranged specifically *with regard* to congressional participation.  
If "b" is checked:
- 1) Detail the cost *per day* of meals (approximate cost may be provided):
- 2) Provide the reason for selecting the location of the event or trip:
16. Name, nightly cost, and reasons for selecting each hotel or other lodging facility:
- Hotel Name: \_\_\_\_\_ City: \_\_\_\_\_ Cost Per Night: \_\_\_\_\_  
Reason(s) for Selecting: \_\_\_\_\_
- Hotel Name: \_\_\_\_\_ City: \_\_\_\_\_ Cost Per Night: \_\_\_\_\_  
Reason(s) for Selecting: \_\_\_\_\_
- Hotel Name: \_\_\_\_\_ City: \_\_\_\_\_ Cost Per Night: \_\_\_\_\_  
Reason(s) for Selecting: \_\_\_\_\_
17.  I represent that all expenses connected to the trip will be for actual costs incurred and not a per diem or lump sum payment. *Signify that the statement is true by checking the box.*



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# COMMITTEE ON ETHICS

### 18. Total Expenses for each Participant:

<input type="checkbox"/> Actual Amounts	Total Transportation Expenses per Participant	Total Lodging Expenses per Participant	Total Meal Expenses per Participant
<input type="checkbox"/> Good Faith Estimates			
For each Member, Officer, or Employee			
For each Accompanying Family Member			

	Other Expenses (dollar amount per item)	Identify Specific Nature of "Other" Expenses (e.g., taxi, parking, registration fee, etc.)
For each Member, Officer, or Employee		
For each Accompanying Family Member		

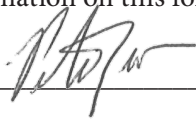
**NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001.**

### 19. Check only one:

- a.  I certify that I am an officer of the organization listed below; **OR**
- b.  *Not Applicable*. Trip sponsor is an individual or a U.S. institution of higher education.

### 20. I certify by my signature that

- a. I read and understand the Committee's Travel Regulations;
- b. I am not a registered federal lobbyist or registered foreign agent; and
- c. The information on this form is true, complete, and correct to the best of my knowledge.

Signature:  \_\_\_\_\_ Date: \_\_\_\_\_

Name: \_\_\_\_\_ Title: \_\_\_\_\_

Organization: \_\_\_\_\_

Address: \_\_\_\_\_

Email: \_\_\_\_\_ Telephone: \_\_\_\_\_

## INSTRUCTIONS

Complete the *Primary Trip Sponsor Form* and submit the agenda, invitation list, any attachments, and any *Additional Trip Sponsor Forms* directly to the Travelers.

Written approval from the Committee on Ethics is required before traveling on this trip. The Committee on Ethics will notify the House invitees directly and will not notify the trip sponsors.

**Willful or knowing misrepresentation on this form may be subject to criminal prosecution under 18 U.S.C. § 1001. Signatures must comply with section 104(bb) of the Travel Regulations.**

**For questions, please contact the Committee on Ethics at:**

1015 Longworth House Office Building  
Washington, D.C. 20515

[ethicscommittee@mail.house.gov](mailto:ethicscommittee@mail.house.gov) | 202-225-7103  
More information and forms available at [ethics.house.gov](http://ethics.house.gov)



U.S. House of Representatives

# COMMITTEE ON ETHICS

## TRAVELER FORM

This form should be completed by House Members, officers, or employees seeking Committee approval of privately-sponsored travel or reimbursement for travel under House Rule 25, clause 5. The completed form should be submitted directly to the Committee by each invited House Member, officer, or employee, together with the completed and signed trip sponsor form(s) and any attachments. A copy of this form, minus this initial page, will be made available for public inspection. **This form, and any attachments, may be faxed to the Committee at 202-225-7392, sent or delivered to the Committee at 1015 Longworth, or e-mailed to [travel.requests@mail.house.gov](mailto:travel.requests@mail.house.gov).**

**Your completed request must be submitted to the Committee no less than 30 days before your proposed departure date.** Absent exceptional circumstances, permission will not be granted for requests received less than 30 days before the trip commences. **You must receive explicit approval from the Committee before you depart on this trip.**

Name of Traveler: \_\_\_\_\_

**NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001.**

I certify that the information contained on both pages of this form is true, complete, and correct to the best of my knowledge.

Signature: Sid Ravishankar

Name of Signatory (if other than traveler): \_\_\_\_\_

For Staff (name of employing Member or Committee): \_\_\_\_\_

Office Address: \_\_\_\_\_

Telephone Number: \_\_\_\_\_

Email Address of Contact Person: \_\_\_\_\_

- Check this box if the sponsoring entity is a media outlet, the purpose of the trip is to make a media appearance sponsored by that entity, *and* these forms are being submitted to the Committee less than 30 days before the trip departure date.

**NOTE: You must complete all of the contact information fields above, as Committee staff may need to contact you if additional information is required.**

**KEEP A COPY OF THIS FORM.** Page 2 (but not this page) must be submitted to the Clerk as part of the post-travel disclosure required by House Rule 25. Travel Regulation § 404(d) also requires you to keep a copy of all request forms and supporting paperwork for three subsequent Congresses from the date of travel.

If there are any questions regarding this form, please contact the Committee on Ethics at 202-225-7103 or via travel e-mail: [travel.requests@mail.house.gov](mailto:travel.requests@mail.house.gov).



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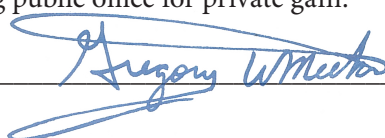
# COMMITTEE ON ETHICS

## TRAVELER FORM

1. Name of Traveler: \_\_\_\_\_
2. Sponsor(s) who will be paying for the trip: \_\_\_\_\_  
\_\_\_\_\_
3. Travel Destination(s): \_\_\_\_\_
4. a. Date of Departure: \_\_\_\_\_ Date of Return: \_\_\_\_\_  
b. Will you be extending the trip at your personal expense?  Yes  No  
If yes, list dates at personal expense: \_\_\_\_\_
5. a. Will you be accompanied by a family member at the sponsor's expense?  Yes  No **If yes:**  
(1) Name of Accompanying Family Member: \_\_\_\_\_  
(2) Relationship to Traveler:  Spouse  Child  Other (specify): \_\_\_\_\_  
(3) Accompanying Family Member is at least 18 years of age:  Yes  No
6. a. Did the trip sponsor answer "Yes" to Question 8(c) on the *Primary Trip Sponsor Form* (i.e., travel is sponsored by an entity that employs a registered federal lobbyist or a foreign agent)?  Yes  No  
b. **If yes**, and you are requesting lodging for two nights, explain why the second night is warranted:  
\_\_\_\_\_  
\_\_\_\_\_
7. *Primary Trip Sponsor Form* is attached, including agenda, invitee list, and any other attachments and contributing sponsor forms:  Yes  No  
NOTE: The agenda should show the traveler's individual schedule, including departure and arrival times and identify the specific events in which the traveler will be participating.
8. Explain why participation in the trip is connected to the traveler's individual official or representational duties. **Staff should include their job title and how the activities on the itinerary relate to their duties.**  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
9. **Is the traveler aware of any registered federal lobbyists or foreign agents involved planning, organizing, requesting, or arranging the trip?**  Yes  No
10. For staff travelers, to be completed by your employing Member:

### ADVANCED AUTHORIZATION OF EMPLOYEE TRAVEL

I hereby authorize the individual named above, an employee of the U.S. House of Representatives who works under my direct supervision, to accept expenses for the trip described in this request. I have determined that the above-described travel is in connection with my employee's official duties and that acceptance of these expenses will not create the appearance that the employee is using public office for private gain.

Signature of Employing Member  Date 8/13/2021

Theodore E. Deutch, Florida  
*Chairman*

Jackie Walorski, Indiana  
*Ranking Member*

Susan Wild, Pennsylvania  
Dean Phillips, Minnesota  
Veronica Escobar, Texas  
Mondaire Jones, New York

Michael Guest, Mississippi  
Dave Joyce, Ohio  
John H. Rutherford, Florida  
Kelly Armstrong, North Dakota



ONE HUNDRED SEVENTEENTH CONGRESS

## U.S. House of Representatives

COMMITTEE ON ETHICS

Thomas A. Rust  
*Staff Director and Chief Counsel*

David W. Arrojo  
*Counsel to the Chairman*

Kelle A. Strickland  
*Counsel to the Ranking Member*

1015 Longworth House Office Building  
Washington, D.C. 20515-6328  
Telephone: (202) 225-7103  
Facsimile: (202) 225-7392

September 7, 2021

Mr. Siddarth Ravishankar  
Committee on Foreign Affairs  
2170 Longworth House Office Building  
Washington, DC 20515

Dear Mr. Ravishankar:

Pursuant to House Rule 25, clause 5(d)(2), the Committee on Ethics hereby approves your proposed trip to Cyprus,<sup>1</sup> scheduled for September 14 to 19, 2021, sponsored by United Nations Foundation.

This approval represents the Committee's determination that the proposed trip complies with relevant House rules, federal laws, and Travel Regulations promulgated by the Committee. You should engage in your own assessment of the risks and implications of engaging in travel during the current COVID-19 pandemic.

You must complete an Employee Post-Travel Disclosure Form (which your employing Member must also sign) and file it, together with a Sponsor Post-Travel Disclosure Form completed by the trip sponsor, with the Clerk of the House within 15 days after your return from travel. As part of that filing, you are also required to attach a copy of this letter and both the Traveler and Primary Trip Sponsor Forms (including attachments) you previously submitted to the Committee in seeking pre-approval for this trip. If you are required to file an annual Financial Disclosure Statement, you must also report all travel expenses totaling more than \$415 from a single source on the "Travel" schedule of your annual Financial Disclosure Statement covering this calendar year. Finally, Travel Regulation § 404(d) also requires you to keep a copy of all request forms and supporting information provided to the Committee for three subsequent Congresses from the date of travel.

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<sup>1</sup> Please be aware that the Committee's review of the proposed trip does not extend to either the security situation in the destination country or security related to foreign travel in general. We recommend you contact the Office of House Security (OHS) for a safety and security briefing prior to your departure. OHS may be reached at (202) 226-2044 or ohsstaff@mail.house.gov. House travelers should also register for the U.S. State Department's Smart Traveler Enrollment Program at <https://step.state.gov>.



Because the trip may involve meetings with foreign government representatives, we note that House employees may accept, under the Foreign Gifts and Decorations Act (FGDA), gifts “of minimal value [currently \$415] tendered as a souvenir or mark of courtesy” by a foreign government. Any tangible gifts valued in excess of minimal value received from a foreign government must, within 60 days of acceptance, be disclosed on a Form for Disclosing Gifts from Foreign Governments and either turned over to the Clerk of the House, or, with the written approval of the Committee, retained for official use.

If you have any further questions, please contact the Committee’s Office of Advice and Education at extension 5-7103.

Sincerely,



Theodore E. Deutch  
Chairman



Jackie Walorski  
Ranking Member

TED/JW:adw



**UNF Learning Trip to Cyprus**

**September 14-19, 2021**

*\*\*All Times Local\*\**  
*+7 hours from Washington, DC*

**Tuesday, September 14 --- Travel**

*Attire: Casual.*

10:30pm Depart Dulles International Airport (IAD) on British Airways 292 to London Heathrow International Airport (LHR)  
*Flight time 7h 15m*

**Wednesday, September 15 --- Travel/Arrival**

*Attire: Casual.*

10:45am Arrive LHR  
*Layover 1h 00m*

11:45am Depart LHR on British Airways 662 to Larnarca International Airport (LCA)  
*Flight time 4h 40m*

6:25pm Arrive LCA

7:00pm Transit via hired car to Hilton Nicosia

8:00pm Arrive at the hotel

8:30pm Dinner on your own at the hotel

Overnight Hilton Nicosia  
Achaion 1, Egkomi 2413, Cyprus  
+357 22 695111

**Thursday, September 16 --- Nicosia**

*Attire: Business.*

9:00am – 9:45am Breakfast at the hotel

9:45am – 10:00am Transit via hired car to the Headquarters of the UN Peacekeeping Force in Cyprus (UNFICYP) and the UN Good Offices in Cyprus

10:00am – 10:30am **UN Security Briefing**

The delegation will receive a briefing from the UN Department of Safety and Security detailing the current security situation in Cyprus and provide guidance on any safety protocols that must be adhered to during the course of the learning trip.

*Location: UNFICYP HQ*

10:30am – 12:00pm **Meeting with Ms. Elizabeth Spehar, Special Representative of the Secretary-General and Head of UNFICYP and the Deputy Special Advisor on Cyprus**

The delegation will have a high-level discussion with the Head of Mission to learn about UNFICYP and the Good Office's work to support peace and stability work in the country, its mandate renewal, and recent political developments that impact overall mission objectives and impact.

This meeting is an important introduction for the delegation to gain an understanding of the Cyprus dispute, UNFICYP's overall footprint in the country, and the environment in which the mission and its 1,000+ personnel operates.

*Location: UNFICYP HQ*

12:00pm – 12:15pm Transit via hired car to the U.S. Embassy in Cyprus

12:15pm – 1:15pm **Meeting with Amb. Judith G. Garber, U.S. Ambassador to Cyprus**

The delegation will meet with U.S. Amb. Judith G. Garber to discuss U.S.-Cyprus relations, Greek-Turkey relations, and U.S.-UNFCYIP cooperation measures.

This meeting will help the delegation understand the varied political and economic factors that influence U.S. relations in the region and how the U.S. and the UN are working together to maintain stability in Cyprus.

*Location: U.S. Embassy Cyprus*

1:15pm – 1:30pm Transit via hired car to Sawa Restaurant

1:30pm – 2:30pm **Working Lunch with Officials from the European Delegation in Cyprus**

The delegation will have a working lunch with representatives from the local office of the European Union in Cyprus to discuss EU-Cyprus relations and technical support to the government.

The working lunch will allow the delegation to interface directly with EU officials working in Cyprus, ask questions about EU-Cyprus relations, and gain a better understanding of the EU's perspective on recent diplomatic postures.

The entirety of the allotted time for the working lunch will be spent covering officially-connected activity.

*Location: Sawa Restaurant*

2:30pm – 3:00pm Transit via hired car to Presidential Palace, Nicosia

3:00pm – 4:00pm **Meeting with the Office of the President of Cyprus, H.E. Nicos Anastasiades**

The delegation will meet with a representative from the Office of President Anastasiades to discuss political developments on the island.

This meeting is an important opportunity for the delegation to hear directly from Greek Cypriot governmentg leaders on the status of the Cyprus peace process and explore what the recent Varosha announcement means for the process going forward.

*Location: Presidential Palace, Nicosia*

4:00pm – 4:15pm Transit via hired car to the Committee on Missing Persons (CMP) Office

4:15pm – 5:15pm **Meeting with the Committee on Missing Persons in Cyprus**

The delegation will meet with members of the Committee on Missing Persons in Cyprus (CMP). The CMP is a bi-communal body established in 1981 by the leaders of the Greek Cypriot and Turkish Cypriot communities with the participation of the United Nations. Following the establishment of an agreed list of missing persons, the CMP's objective is to recover, identify, and return to their families, the remains of 2002 persons (492 Turkish Cypriots and 1,510 Greek Cypriots) who went missing during the inter-communal fighting of 1963 to 1964 and the events of 1974.

This meeting will help the delegation understand the UN's long-term reconciliation efforts that are focused on easing tensions amongst the Greek Cypriot and Turkish Cypriot communities.

*Location: CMP Office/United Nations Protected Area*

5:15pm – 5:30pm Travel via hired car to hotel

5:30pm – 6:45pm Executive Time

6:45pm – 7:00pm Travel via hired car to Brasserie Au Bon Plaisir

7:00pm – 8:30pm **Working Dinner with Stephen Lillie CMG, British High Commissioner to Cyprus**

The delegation will have a working dinner with the British High Commissioner to Cyprus to discuss the UK's critical role as one of three guarantor powers in Cyprus and the prospects for peace following the UN+5 talks in April.

This working dinner will help the delegation understand the UK's overall diplomatic and military footprint in Cyprus. As the UNSC pen holder on UNFICYP's mandate and a significant Troop Contributing Country (200+ British peacekeepers in Sector 2), the United Kingdom has significant influence on the future of the mission.

The entirety of the allotted time for the working lunch will be spent covering officially-connected activity.

*Location: Brasserie Au Bon Plaisir*

Overnight Hilton Nicosia

*Location: 1 Achaion Street, Engomi, Nicosia, 2413, Cyprus*

### **Friday, September 17 --- Nicosia/North Nicosia**

*Attire: Business.*

8:00am – 8:45am Breakfast at the hotel

8:45am – 9:00am Travel via hired car to the Office of the Greek Cypriot Negotiator

9:00am – 10:00am **Meeting with Amb. Andreas D. Mavroyiannis, Greek Cypriot Negotiator**

The delegation will meet with Amb. Mavroyiannis to discuss the status of the Cyprus peace process.

This meeting will help the delegation understand the history of Cyprus peace process. Amb. Mavroyiannis has been involved full time in the Cyprus peace process, which is conducted in the framework of the Secretary-General's Good Offices Mission in Cyprus, since 2013.

*Location: Office of the Greek Cypriot Negotiator*

10:00am – 10:15am Transit via hired car to the Embassy of Greece in Cyprus

10:15am – 11:00am **Meeting with Amb. Haris Lalacos, Ambassador of Greece to Cyprus**

The delegation will meet with Amb. Haris Lalacos to discuss diplomatic relations in the region and Greece's long-term investments in UNFCYIP.

Unlike nearly every other UN peacekeeping mission, 50% of UNFICYP's approximately \$50 million annual budget is unilaterally borne by the Greek

government. This meeting will help the delegation understand why Greece continues this unique funding structure and the importance of the mission to stability in the Eastern Mediterranean.

*Location: Embassy of Greece in Cyprus*

11:00am – 11:15am Transit via hired car to UNFICYP HQ

11:15am – 12:15pm **Meeting with Satu Koivu, UNFICYP Assistant Police Commissioner**

The delegation will meet with Assistant Police Commissioner Satu Koivu to discuss how UNPOL assists the Good Offices of the UN Secretary-General in the implementation of measures towards achieving a comprehensive peace agreement, including their work on facilitation of the Technical Committee on Crime and Criminal matters, established in 2008 to launch and promote the cooperation between the local law enforcement agencies.

This meeting will help the delegation understand how the relatively small 69 police officer force contributes to the maintenance and restoration of law and order in the buffer zone.

*Location: UNFCYIP HQ*

12:15pm – 1:15pm **Working Lunch with UN Police Officers**

The delegation will have a working lunch with UN police officers to discuss UNPOL personal experiences and observations from their time of service.

This working lunch will help the delegation better understand the many different types of activities UN police officers undertake, including controlling civilian access to the buffer zone, resolving civil disputes between residents in the two communities in the buffer zone, and monitoring the crossing points between the north and the south.

The entirety of the allotted time for the working lunch will be spent covering officially-connected activity.

*Location: UNFCYIP HQ*

1:15pm – 1:30pm Transit via hired car to the United Nations High Commissioner for Refugees (UNHCR)

1:30pm – 2:30pm **Meeting with Katja Saha, Representative of UNHCR Cyprus**

The delegation will meet with Katja Saha, Representative of UNHCR Cyprus to discuss the UN Refugee Agency's work in the region, including its efforts to assist the Government to refine and improve its asylum legislation and the procedures and capacities for a refugee protection system fully in line with international standards.

This meeting will help the delegation understand how UNHCR undertakes a number of activities, including monitoring and promoting respect for refugee rights and the standards of treatment of asylum-seekers, influencing legislation affecting refugees and asylum-seekers by providing expert advice and comments on relevant draft laws, and providing technical assistance, legal advice and other forms of support to assist the authorities to further strengthen their refugee status determination procedures and ensure quality decision-making.

*Location: UNHCR Nicosia Office*

2:30pm – 2:45pm

Transit via hired car to the Office of the Turkish Cypriot Special Representative

2:45pm – 3:45pm

**Meeting with the Ergün Olgun, Turkish Cypriot Special Representative**

The delegation will meet with Special Representative Olgun to discuss the status of the Cyprus peace process.

This meeting will help the delegation understand the history of Cyprus peace process, the Turkish government's perspective on the Cyprus dispute, and is critical to ensuring the learning trip captures a comprehensive view of the political landscape and the UN's role as a neutral arbiter.

*Location: Office of the Turkish Cypriot Special Representative*

3:45pm – 4:00pm

Transit via hired car to the Embassy of Turkey, North Nicosia

4:00pm – 5:00pm

**Meeting with Officials from the Embassy of Turkey, North Nicosia**

The delegation will meet with Turkish government officials to discuss April's 5+1 meeting and the status of future negotiations.

This meeting will help the delegation understand the Turkish government's perspective on the Cyprus dispute and is critical to ensuring the learning trip captures a comprehensive view of the political landscape and the UN's role as a neutral arbiter.

*Location: Embassy of Turkey, North Nicosia*

5:00pm – 5:15pm

Travel via hired car to the Office of the President of Northern Cyprus, H.E. Ersin Tatar

5:15pm – 6:00pm

**Meeting with the Office of the President of Northern Cyprus, H.E. Ersin Tatar**

The delegation will meet with Turkish Cypriot government officials in the Office of the President of Northern Cyprus to discuss April's 5+1 meeting and the status of future negotiations.

This meeting will help the delegation understand the Turkish Cypriot government's perspective on the Cyprus dispute and is critical to ensuring the learning trip captures a comprehensive view of the political landscape and the UN's role as a neutral arbiter.

*Location: Office of the President of Northern Cyprus, North Nicosia*

6:00pm – 6:30pm Travel via hired car to the hotel

6:30pm – 7:00pm Executive Time

7:00pm – 8:00pm **Working Dinner with Major General Ingrid Gjerde, UNFICYP Force Commander**

The delegation will have a working dinner with Major General Ingrid Gjerde, UNFICYP Force Commander to discuss UNFICYP's operations in the buffer zone and the overall security situation along the Green Line given recent diplomatic announcements.

This meeting will help prepare the delegation for the following day's field visits to Sectors 1 and 2.

The entirety of the allotted time for the working lunch will be spent covering officially-connected activity.

*Location: Olympia Restaurant, Hilton Nicosia*

Overnight Hilton Nicosia

*Location: 1 Achaion Street, Engomi, Nicosia, 2413, Cyprus*

### **Saturday, September 18 --- Nicosia/North Nicosia/UN Buffer Zone**

*Attire: Field Dress.*

8:00am – 9:00am Breakfast at the hotel

9:00am – 10:00am Transit via UN vehicle to Sector 2

10:00am – 11:00am **Meeting with the British Contingent of UN peacekeepers and tour of Sector 2 operations, including rooftop briefing inside the buffer zone.**

The delegation will be briefed by the Sector Commander on the current situation on the Green Line.



This meeting is important for the delegation to understand the UK's contribution to UNFICYP and general conditions in Sector 2.

*Location: Ledra Palace, Sector 2 HQ*

11:00am – 11:30am Transit via UN vehicle to Sector 1

11:30am – 1:00pm **Meeting with the Argentinian Contingent of UN peacekeepers, walk the Green Line, and observe patrol and monitoring activities.**

The delegation will travel via UN vehicle to Sector 1 and meet with UN peacekeepers from Argentina to discuss their patrol and military monitoring activities.

This meeting is important for the delegation to understand Argentina's contribution to UNFICYP and general conditions in Sector 1.

*Location: San Martin Camp, Sector 1 HQ*

1:00pm – 2:00pm **Working Lunch with the Argentinian Contingent of UN peacekeepers on the Green Line.**

The delegation will have a working lunch with the Argentinian Contingent of UN peacekeepers to learn about engagement measures with local communities.

This working lunch is important for the delegation to understand Argentina's contribution to UNFICYP and general conditions in Sector 1.

The entirety of the allotted time for the working lunch will be spent covering officially-connected activity.

*Location: San Martin Camp, Sector 1 HQ*

2:00pm – 2:45pm Travel via UN vehicle to UNFICYP HQ

2:45pm – 4:00pm **Meeting with Civil Society Leaders & Women Activists**

The delegation will meet with civil society organizations and women leaders that are working on Track II diplomacy between Greek and Turkish Cypriot communities.

This meeting is important for understanding local perspectives on the Cyprus dispute and how peacebuilding and advocacy NGOs view the recent political announcements concerning a "two-state solution" and Varosha.

*Location: UNFICYP HQ*

4:00pm – 4:30pm Travel via hired car to hotel

4:30pm – 6:45pm Executive Time

6:45pm – 7:00pm Travel via hired car to Syrian Arab Friendship Club

7:00pm – 8:30pm **Working Dinner and Debrief with Elizabeth Spehar, Special Representative of the Secretary-General and Head of UNFICYP**

The delegation will have a working dinner and debrief to discuss lessons learned and explore opportunities for continued U.S. engagement and collaboration.

This working dinner will allow the delegation to discuss lessons learned, post-learning trip follow-up, and potential opportunities for continued engagement and coordination with the U.S. Congress and UNFICYP.

The entirety of the allotted time for the working lunch will be spent covering officially-connected activity.

*Location: Syrian Arab Friendship Club*

Overnight Hilton Nicosia

*Location: 1 Achaion Street, Engomi, Nicosia, 2413, Cyprus*

**Sunday, September 19 --- Nicosia/Travel**

*Attire: Casual*

5:00am Depart Hotel

6:00am Arriva LCA

8:00am Depart LCA via British Airways 673 to LHR  
*Flight time 5h 05m*

11:05am Arrive LHR  
*Layover 5h 55m*

5:00pm Depart LHR via British Airways 293 to IAD  
*Flight time 8h 15m*

7:05pm Arrive IAD