



## Employee Post-Travel Disclosure Form

Original  Amendment

This form is for disclosing the receipt of travel expenses from private sources for travel taken in connection with official duties. This form does not eliminate the need to report privately-funded travel on the annual *Financial Disclosure Statements* of those employees required to file them. In accordance with House Rule 25, clause 5, **you must complete this form and file it with the Clerk of the House, B-81 Cannon House Office Building, within 15 days after travel is completed.** Please **do not** file this form with the Committee on Ethics.

**NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001.**

1. Name of Traveler: Samantha Schifrin
2. a. Name of Accompanying Relative: \_\_\_\_\_ **OR** None   
 b. Relationship to Traveler:  Spouse  Child  Other (specify): \_\_\_\_\_
3. a. Dates: Departure: Tuesday, Sept. 14, 2021 Return: Sunday, Sept. 19, 2021  
 b. Dates at Personal Expense, if any: \_\_\_\_\_ **OR** None
4. Departure City: Washington, DC Destination: Cyprus Return City: Washington, DC
5. Sponsor(s), Who Paid for the Trip: United Nations Foundation
6. Describe Meetings and Events Attended: Met with the UN mission, including UN Peacekeepers, Greek- & Turkish-Cypriot leaders, civil society, & the U.S. Embassy in Cyprus to learn about the conflict and U.S.-U.N. relations.
7. Attached to this form are **each** of the following, *signify that each item is attached by checking the corresponding box:*
  - a.  a completed *Sponsor Post-Travel Disclosure Form*;
  - b.  the *Primary Trip Sponsor Form* completed by the trip sponsor **prior** to the trip, **including all** attachments **and** the *Grantmaking or Non-Grantmaking Sponsor Forms*;
  - c.  page 2 of the completed *Traveler Form* submitted by the employee; **and**
  - d.  the letter from the Committee on Ethics approving my participation on this trip.
8. a. I represent that I participated in each of the activities reflected in the attached sponsor's agenda.  
**Signify statement is true by checking the box:**   
 b. If not, explain: \_\_\_\_\_

RECEIVED  
OFFICE OF THE CLERK  
U.S. HOUSE OF REPRESENTATIVES  
20 OCT -1 PM 4:40  
LEGISLATIVE RESOURCE CENTER

**I certify that the information contained on this form is true, complete, and correct to the best of my knowledge.**

Signature of Traveler:  Date: October 1, 2021

I authorized this travel in advance. I have determined that all of the expenses listed on the attached *Sponsor Post-Travel Disclosure Form* were necessary and that the travel was in connection with the employee's official duties and would not create the appearance that the employee is using public office for private gain.

Name of Supervising Member: David Price Date: October 1, 2021

Signature of Supervising Member:





U.S. House of Representatives

# COMMITTEE ON ETHICS

## SPONSOR POST-TRAVEL DISCLOSURE FORM

Original  Amendment

This form must be completed by an officer of any organization that served as the primary trip sponsor in providing travel expenses or reimbursement for travel expenses to House Members, officers, or employees under House Rule 25, clause 5. **A completed copy of the form must be provided to each House Member, officer, or employee who participated on the trip within ten days of their return.** You must answer all questions, and check all boxes, on this form for your submission to comply with House rules and the Committee's travel regulations. Failure to comply with this requirement may result in the denial of future requests to sponsor trips and/or subject the current traveler to disciplinary action or a requirement to repay the trip expenses.

**NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001.**


- Sponsor(s) who paid for the trip: United Nations Foundation
  - Travel Destination(s): Larnaca, Nicosia, and North Nicosia, Cyprus
  - Date of Departure: Tuesday, Sept. 14, 2021 Date of Return: Sunday, Sept. 19, 2021
  - Name(s) of Traveler(s): Sid Ravishankar and Samantha Schifrin
- Note:* You may list more than one traveler on a form only if *all* information is *identical* for each person listed.

5. **Actual amount** of expenses paid on behalf of, or reimbursed to, each individual named in Question 4:

	Total Transportation Expenses	Total Lodging Expenses	Total Meal Expenses	Total Other Expenses (dollar amount per item and description)
Traveler	\$3,464.99	\$566.80	\$383.91	\$35.15 (2 covid tests)
Accompanying Family Member				

- All expenses connected to the trip were for actual costs incurred and not a *per diem* or lump sum payment. *Signify statement is true by checking box.*

I certify that the information contained in this form is true, complete, and correct to the best of my knowledge.

Signature:  Date: 9/24/21

Name: Peter Yeo Title: Senior Vice President

Organization: United Nations Foundation

**I am an officer of the above-named organization. Signify statement is true by checking box.**

Address: 1750 Pennsylvania Ave NW Suite 300 Washington, DC 20006

Email: mspanglar@unfoundation.org Telephone: 202-887-9040

**Committee staff may contact the above-named individual if additional information is required.**

If you have questions regarding your completion of this form, please contact the Committee on Ethics at 202-225-7103.





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# COMMITTEE ON ETHICS

## PRIMARY TRIP SPONSOR FORM

This form should be completed by private entities offering to provide travel or reimbursement for travel to House Members, officers, or employees under House Rule 25, clause 5. A completed copy of the form (and any attachments) should be provided to each invited House Member, officer, or employee, who will then forward it to the Committee together with a *Traveler Form* **at least 30 days before the start date of the trip**. The trip sponsor should *NOT* submit the form directly to the Committee. The Committee website ([ethics.house.gov](http://ethics.house.gov)) provides detailed instructions for filling out the form.

**NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001. Failure to comply with the Committee's Travel Regulations may also lead to the denial of permission to sponsor future trips.**

1. Sponsor who will be paying for the trip:  
United Nations Foundation
2.  I represent that the trip will not be financed, in whole or in part, by a registered federal lobbyist or foreign agent. Signify that the statement is true by checking box.
3. **Check only one.** I represent that:
  - a.  The primary trip sponsor has not accepted from any other source, funds intended directly or indirectly to finance any aspect of the trip: **OR**
  - b.  The trip is arranged without regard to congressional participation and the primary trip sponsor has accepted funds only from entities that will receive a tangible benefit in exchange for those funds: **OR**
  - c.  The primary trip sponsor has accepted funds from other source(s) intended directly or indirectly to finance all or part of this trip and has enclosed disclosure forms from each of those entities.  
If "c" is checked, list the names of the additional sponsors:
4. Provide names and titles of ALL House Members *and* employees you are inviting. **For each House invitee, provide an explanation of why the individual was invited** (include additional pages if necessary):  
Please see attached.
5. Yes  No  Is travel being offered to an accompanying family member of the House invitee(s)?
6. Date of departure: Tuesday, Sept. 14, 2021 Date of return: Sunday, Sept. 19, 2021
7. a. City of departure: Washington, DC  
b. Destination(s): Larnaca, Nicosia, and North Nicosia, Cyprus  
c. City of return: Washington, DC
8. **Check only one.** I represent that:
  - a.  The sponsor of the trip is an institution of higher education within the meaning of section 101 of the Higher Education Act of 1965: **OR**
  - b.  The sponsor of the trip does not retain or employ a registered federal lobbyist or foreign agent: **OR**
  - c.  The sponsor employs or retains a registered federal lobbyist or foreign agent, but the trip is for attendance at a one-day event *and* lobbyist / foreign agent involvement in planning, organizing, requesting, or arranging the trip was *de minimis* under the Committee's travel regulations.
9. **Check only one of the following:**
  - a.  I checked 8(a) or (b) above; **OR**
  - b.  I checked 8(c) above but am not offering any lodging; **OR**
  - c.  I checked 8(c) above and am offering lodging and meals for one night; **OR**
  - d.  I checked 8(c) above and am offering lodging and meals for two nights. If you checked this box, explain why the second night of lodging is warranted:



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# COMMITTEE ON ETHICS

10.  Attached is a detailed agenda of the activities House invitees will be participating in during the travel (i.e., an hourly description of planned activities for trip invitees). *Indicate agenda is attached by checking box.*
11. **Check only one of the following:**
- a.  I represent that a registered federal lobbyist or foreign agent will not accompany House Members or employees on any segment of the trip. *Signify that the statement is true by checking box; OR*
- b.  *Not Applicable.* Trip sponsor is a U.S. institution of higher education.
12. For **each** sponsor required to submit a sponsor form, describe the sponsor's interest in the subject matter of the trip **and** its role in organizing and/or conducting the trip:
- Please see attached.

13. **Answer parts a and b. Answer part c if necessary:**
- a. Mode of travel: Air  Rail  Bus  Car  Other  (specify: \_\_\_\_\_)
- b. Class of travel: Coach  Business  First  Charter  Other  (specify: \_\_\_\_\_)
- c. If travel will be first class, or by chartered or private aircraft, explain why such travel is warranted:

14.  I represent that the expenditures related to local area travel during the trip will be unrelated to personal or recreational activities of the invitee(s). *Signify that the statement is true by checking the box.*
15. **Check only one.** I represent that either:
- a.  The trip involves an event that is arranged or organized *without regard* to congressional participation and that meals provided to congressional participants are similar to those provided to or purchased by other event attendees; **OR**
- b.  The trip involves events that are arranged specifically *with regard* to congressional participation.
- If "b" is checked:
- 1) Detail the cost *per day* of meals (approximate cost may be provided):
- \$105 per participant, per day (\$20 for breakfast, \$35 for lunch, \$50 for dinner).
- 2) Provide the reason for selecting the location of the event or trip:
- Please see attached.

16. Name, nightly cost, and reasons for selecting each hotel or other lodging facility:
- Hotel Name: Hilton Nicosia City: Nicosia Cost Per Night: \$153.34
- Reason(s) for Selecting: Favorable cost and location.
- Hotel Name: \_\_\_\_\_ City: \_\_\_\_\_ Cost Per Night: \_\_\_\_\_
- Reason(s) for Selecting: \_\_\_\_\_
- Hotel Name: \_\_\_\_\_ City: \_\_\_\_\_ Cost Per Night: \_\_\_\_\_
- Reason(s) for Selecting: \_\_\_\_\_

17.  I represent that all expenses connected to the trip will be for actual costs incurred and not a per diem or lump sum payment. *Signify that the statement is true by checking the box.*





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# COMMITTEE ON ETHICS

**18. Total Expenses for each Participant:**

<input type="checkbox"/> Actual Amounts <input checked="" type="checkbox"/> Good Faith Estimates	Total Transportation Expenses per Participant	Total Lodging Expenses per Participant	Total Meal Expenses per Participant
For each Member, Officer, or Employee	\$3,477	\$613.36	\$385
For each Accompanying Family Member			

	Other Expenses (dollar amount per item)	Identify Specific Nature of "Other" Expenses (e.g., taxi, parking, registration fee, etc.)
For each Member, Officer, or Employee	\$50	Covid test to return to U.S.
For each Accompanying Family Member		

**NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001.**

**19. Check only one:**

- a.  I certify that I am an officer of the organization listed below; **OR**
- b.  *Not Applicable.* Trip sponsor is an individual or a U.S. institution of higher education.

**20. I certify by my signature that**

- a. I read and understand the Committee's Travel Regulations;
- b. I am not a registered federal lobbyist or registered foreign agent; and
- c. The information on this form is true, complete, and correct to the best of my knowledge.

Signature:  Date: 09/01/2021

Name: Peter Yeo Title: \_\_\_\_\_

Organization: United Nations Foundation

Address: 1750 Pennsylvania Ave NW Suite 300 Washington, DC 20006

Email: mspanglar@unfoundation.org Telephone: (202) 887-9040

### INSTRUCTIONS

Complete the *Primary Trip Sponsor Form* and submit the agenda, invitation list, any attachments, and any *Additional Trip Sponsor Forms* directly to the Travelers.

Written approval from the Committee on Ethics is required before traveling on this trip. The Committee on Ethics will notify the House invitees directly and will not notify the trip sponsors.

**Willful or knowing misrepresentation on this form may be subject to criminal prosecution under 18 U.S.C. § 1001. Signatures must comply with section 104(bb) of the Travel Regulations.**

**For questions, please contact the Committee on Ethics at:**

1015 Longworth House Office Building  
Washington, D.C. 20515

[ethicscommittee@mail.house.gov](mailto:ethicscommittee@mail.house.gov) | 202-225-7103  
More information and forms available at [ethics.house.gov](http://ethics.house.gov)





U.S. House of Representatives

# COMMITTEE ON ETHICS

## TRAVELER FORM

1. Name of Traveler: Samantha Schifrin
2. Sponsor(s) who will be paying or providing in-kind support for the trip:  
United Nations Foundation
3. City and State **OR** Foreign Country of Travel : Larnaca, Nicosia, and North Nicosia, Cyprus
4. a. Date of Departure: Tuesday, Sept. 14, 2021 Date of Return: Sunday, Sept. 19, 2021  
b. Yes  No  Will you be extending the trip at your personal expense?  
If yes, list dates at personal expense: \_\_\_\_\_
5. a. Yes  No  Will you be accompanied by a family member at the sponsor's expense? **If yes:**  
(1) Name of Accompanying Family Member: \_\_\_\_\_  
(2) Relationship to Traveler:  Spouse  Child  Other (specify): \_\_\_\_\_  
(3) Yes  No  Accompanying Family Member is at least 18 years of age:
6. a. Yes  No  Did the trip sponsor answer "Yes" to Question 8(c) on the *Primary Trip Sponsor Form* (i.e., travel is sponsored by an entity that employs a registered federal lobbyist or a foreign agent)?  
b. If yes, and you are requesting lodging for two nights, explain why the second night is warranted:
7. Yes  No  *Primary Trip Sponsor Form* is attached, including agenda, invitee list, and any other attachments and Additional Sponsor Forms.  
*NOTE: The agenda should show the traveler's individual schedule, including departure and arrival times and identify the specific events in which the traveler will be participating.*
8. Explain why participation in the trip is connected to the traveler's individual official or representational duties.  
**Staff should include their job title and how the activities on the itinerary relate to their duties.**  
As the Senior Policy & National Security Advisor, handling foreign affairs and related appropriations for Rep. Price, participation on this trip directly connects to my ability to understand the U.S.-U.N. relationship and how the U.S. & U.N. invest in peacebuilding and peacekeeping efforts in Cyprus.
9. **Yes  No  Is the traveler aware of any registered federal lobbyists or foreign agents involved planning, organizing, requesting, or arranging the trip?**
10. For staff travelers, to be completed by your employing Member:

### ADVANCED AUTHORIZATION OF EMPLOYEE TRAVEL

I hereby authorize the individual named above, an employee of the U.S. House of Representatives who works under my direct supervision, to accept expenses for the trip described in this request. I have determined that the above-described travel is in connection with my employee's official duties and that acceptance of these expenses will not create the appearance that the employee is using public office for private gain.

Signature of Employing Member

*David Price*

Date 08/16/2021

Theodore E. Deutch, Florida  
*Chairman*  
Jackie Walorski, Indiana  
*Ranking Member*

Susan Wild, Pennsylvania  
Dean Phillips, Minnesota  
Veronica Escobar, Texas  
Mondaire Jones, New York

Michael Guest, Mississippi  
Dave Joyce, Ohio  
John H. Rutherford, Florida  
Kelly Armstrong, North Dakota



ONE HUNDRED SEVENTEENTH CONGRESS

## U.S. House of Representatives

COMMITTEE ON ETHICS

Thomas A. Rust  
*Staff Director and Chief Counsel*

David W. Arrojo  
*Counsel to the Chairman*

Kelle A. Strickland  
*Counsel to the Ranking Member*

1015 Longworth House Office Building  
Washington, D.C. 20515-6328  
Telephone: (202) 225-7103  
Facsimile: (202) 225-7392

September 7, 2021

Ms. Samantha Schifrin  
Office of the Honorable David Price  
2108 Rayburn House Office Building  
Washington, DC 20515

Dear Ms. Schifrin:

Pursuant to House Rule 25, clause 5(d)(2), the Committee on Ethics hereby approves your proposed trip to Cyprus,<sup>1</sup> scheduled for September 14 to 19, 2021, sponsored by United Nations Foundation.

This approval represents the Committee's determination that the proposed trip complies with relevant House rules, federal laws, and Travel Regulations promulgated by the Committee. You should engage in your own assessment of the risks and implications of engaging in travel during the current COVID-19 pandemic.

You must complete an Employee Post-Travel Disclosure Form (which your employing Member must also sign) and file it, together with a Sponsor Post-Travel Disclosure Form completed by the trip sponsor, with the Clerk of the House within 15 days after your return from travel. As part of that filing, you are also required to attach a copy of this letter and both the Traveler and Primary Trip Sponsor Forms (including attachments) you previously submitted to the Committee in seeking pre-approval for this trip. If you are required to file an annual Financial Disclosure Statement, you must also report all travel expenses totaling more than \$415 from a single source on the "Travel" schedule of your annual Financial Disclosure Statement covering this calendar year. Finally, Travel Regulation § 404(d) also requires you to keep a copy of all request forms and supporting information provided to the Committee for three subsequent Congresses from the date of travel.

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<sup>1</sup> Please be aware that the Committee's review of the proposed trip does not extend to either the security situation in the destination country or security related to foreign travel in general. We recommend you contact the Office of House Security (OHS) for a safety and security briefing prior to your departure. OHS may be reached at (202) 226-2044 or [ohsstaff@mail.house.gov](mailto:ohsstaff@mail.house.gov). House travelers should also register for the U.S. State Department's Smart Traveler Enrollment Program at <https://step.state.gov>.



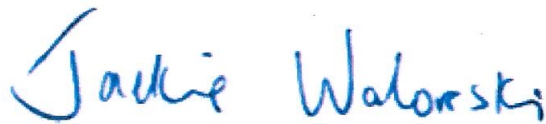
Because the trip may involve meetings with foreign government representatives, we note that House employees may accept, under the Foreign Gifts and Decorations Act (FGDA), gifts "of minimal value [currently \$415] tendered as a souvenir or mark of courtesy" by a foreign government. Any tangible gifts valued in excess of minimal value received from a foreign government must, within 60 days of acceptance, be disclosed on a Form for Disclosing Gifts from Foreign Governments and either turned over to the Clerk of the House, or, with the written approval of the Committee, retained for official use.

If you have any further questions, please contact the Committee's Office of Advice and Education at extension 5-7103.

Sincerely,



Theodore E. Deutch  
Chairman



Jackie Walorski  
Ranking Member

TED/JW:adw



**UNF Learning Trip to Cyprus**  
**Answers to Primary Trip Sponsor Form Questions 4, 12, and 15b2**

**4. Names and titles of all House invitees and explanation of why the individual was invited:**

The following individuals have been invited to participate in this learning trip to Cyprus because they work directly on issues related to U.S. foreign policy, U.S.-UN relations, U.S.-Cyprus relations, UN peacekeeping, international organizations, and/or related regional issues.

Michael DeFilippis, Legislative Director  
Rep. Nicole Malliotakis

Brandon Mendoza, Legislative Director  
Rep. Sara Jacobs

Sophie Jones, Legislative Assistant  
Rep. Sara Jacobs

Giulia Giannangeli, Legislative Director  
Rep. Claudia Tenney

Danielle Stoebe, Legislative Assistant  
Rep. Claudia Tenney

Maeve Healy, Chief of Staff  
Rep. Grace Meng

Serena Gobbi, Legislative Director  
Rep. Norma Torres

Emily Ackerman, Legislative Director  
Rep. Guy Reschenthaler

Amy Surber, Senior Policy Adviser  
Rep. Darrell Issa

Giselle Reynolds, Legislative Assistant  
Rep. Mario Diaz Balart

Mena Hanna, Senior Policy Adviser  
Rep. Jeff Fortenberry

Samantha Schiffrin, National Security Advisor  
Rep. David Price

Mary Ellen Richardson, Legislative Director  
Rep. Darin LaHood

Donna Charles, Senior Professional Staff Member  
House Foreign Affairs Committee

Sid Ravishankar, Staff Director

House Subcommittee on International Development and International Organizations

**12. Description of the sponsor's interest in the subject matter of the trip and its role in organizing and/or conducting the trip:**

The United Nations Foundation (UNF) works to educate all Americans, including the U.S. Congress, on the importance of a strong U.S.-UN relationship. This learning trip provides an opportunity for policymakers to observe UN peacebuilding and peacekeeping efforts in Cyprus—one of the world's most intractable political conflicts. While UNFICYP is among the longest-serving UN peacekeeping missions, its continued presence is critical to stability in the Eastern Mediterranean. Through UNFICYP and the Secretary-General's Good Offices, the UN preserves international peace and security, contributes to the maintenance and restoration of law and order, and supports the conduct of negotiations between the Greek Cypriot and Turkish Cypriot leaders. These small investments (UNFICYP is the second least expensive peacekeeping mission) have helped prevent a return to the violence and volatility that broke out across Cyprus in 1974.

UNF is the sole sponsor of this trip, organizing all aspects of the program and logistics. UNF handles all outreach to congressional staff and is the contact for planning purposes.

**15b2. Provide the reason for selecting the location of the event or trip:**

The United Nations Peacekeeping Force in Cyprus (UNFICYP) was established in 1964 to prevent further fighting between the Greek Cypriot and Turkish Cypriot communities on the island and bring about a return to normal conditions. The mission's responsibilities expanded in 1974, following a coup d'état by elements favoring union with Greece and a subsequent military intervention by Turkey. Since a de facto ceasefire in 1974, UNFICYP has supervised the ceasefire lines; provided humanitarian assistance; and maintained a buffer zone between the Turkish and Turkish Cypriot forces in the north and the Greek Cypriot forces in the south.

While the mission has successfully prevented major hostilities following the events of 1974, recent political developments make this a critical moment for the future of UNFICYP's work. During UN-led talks in April 2021, Turkish-Cypriot leader Ersin Tatar formally proposed a two-state solution to the island's conflict, jeopardizing the prospects for a bizonal, bicommunal federation, which has been the long-standing position of the UN Security Council. Additionally, on July 20, 2021, Turkish Cypriot authorities and Turkey announced plans to revert a 1.35 square-mile section of Varosha—an abandoned southern quarter of the city of Famagusta—from military to civilian control and open it for potential resettlement. This action would violate several UN Security Council resolutions.

Over the course of this trip, the delegation will learn about what these serious developments mean for UNFICYP, stability on the island, and the future of the overall Cyprus peace process. The delegation will meet with Elizabeth Spehar, Special Representative of the Secretary-General and Head of UNFICYP; Major General Ingrid Gjerde, UNFICYP Force Commander; U.S. Amb. Judith G. Garber; Greek Cypriot and Turkish Cypriot authorities; members of civil society, and more. The delegation will, in addition, visit various sections of the 111-mile-long buffer zone that UN peacekeeping forces regularly patrol to prevent escalatory actions.