

EMPLOYEE POST-TRAVEL DISCLOSURE FORM

🗌 🗌 Original 🔳 Amendment

This form is for disclosing the receipt of travel expenses from private sources for travel taken in connection with official duties. This form does not eliminate the need to report privately-funded travel on the annual *Financial Disclosure Statements* of those employees required to file them. In accordance with House Rule 25, clause 5, you must complete this form and file it with the Clerk of the House, by email at gifttravelreports@mail.house.gov, within 15 days after travel is completed. Please do not file this form with the Committee on Ethics.

NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001.

1. Name of	Traveler:	Casey	Contres
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2.	a.	Name of Accompanying Relative:	OR None	
	b.	Relationship to Traveler: Spouse Child Other (specify):		
3.	a.	Dates: Departure: 6/17/21-6/19/21 Return:		

b. Dates at Personal Expense, if any:	OR None
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4.	Departure City:	Washington, DC	Destination:	Cambridge, MD	Return Cit	y: Washington, DC
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5.	Sponsor(s),	Who	Paid	for the	Trip:	Congressional	Institute
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6.	Describe Meetings and Events Attended:
	This was a Chiefs of Staff retreat hosted by the Congressional Institute. The event included, speakers, meetings,
	networking opportunities and presentations on how to efficently run an office and better serve the staff, member,
	and district.

- 7. Attached to this form are each of the following, signify that each item is attached by checking the corresponding box:
 - a. 🔳 a completed Sponsor Post-Travel Disclosure Form;
 - b. The Primary Trip Sponsor Form completed by the trip sponsor prior to the trip, including all attachments and the Additional Sponsor Form(s);
 - c. I page 2 of the completed Traveler Form submitted by the employee; and

d. 🔳 the letter from the Committee on Ethics approving my participation on this trip.

- 8. a. I represent that I participated in each of the activities reflected in the attached sponsor's agenda. Signify statement is true by checking the box.
 - b. If not, explain:

I certify that the information contained on this form is true, complete, and correct to the best of my knowledge.

Signature of Traveler and Con Date: 9/7/21

I authorized this travel in advance. I have determined that all of the expenses listed on the attached *Sponsor Post-Travel Disclosure Form* were necessary and that the travel was in connection with the employee's official duties and would not create the appearance that the employee is using public office for private gain.

Name of Supervising Member: Tony Gonzales	Date: 27/2/
Signature of Supervising Member:	7. N

Version date 3/2021 by Committee on Ethics



SPONSOR POST-TRAVEL DISCLOSURE FORM



This form must be completed by an officer of any organization that served as the primary trip sponsor in providing travel expenses or reimbursement for travel expenses to House Members, officers, or employees under House Rule 25, clause 5. A completed copy of the form must be provided to each House Member, officer, or employee who participated on the trip within ten days of their return. You must answer all questions, and check all boxes, on this form for your submission to comply with House rules and the Committee's travel regulations. Failure to comply with this requirement may result in the denial of future requests to sponsor trips and/or subject the current traveler to disciplinary action or a requirement to repay the trip expenses.

NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001.

- 1. Sponsor(s) who paid for the trip: Congressional Institute
- 2. Travel Destination(s): Cambridge, MD
- 3. Date of Departure: <u>06/17/2021</u>

Date of Return: 06/19/2021

4. Name(s) of Traveler(s): see attached list

Note: You may list more than one traveler on a form only if all information is identical for each person listed.

5. Actual amount of expenses paid on behalf of, or reimbursed to, each individual named in Question 4:

	Total Transportation Expenses	Total Lodging Expenses	Total Meal Expenses	Total Other Expenses (dollar amount per item and description)
Traveler	n/a	\$407.88	\$156	\$278.10 Room Rental
Accompanying Family Member	1.		>	194 - B.S.

6. All expenses connected to the trip were for actual costs incurred and not a *per diem* or lump sum payment. Signify statement is true by checking box.

I certify that the poformation contained in this form is true, complete, and correct to the best of my knowledge.

Signature: ____

Date: 6/28/2021

Name: Mark Strand

Title: President

Organization: Congressional Institute

I am an officer of the above-named organization. Signify statement is true by checking box.

Address: 1700 Diagonal Road #300, Alexandria, VA 22314

Email: strand@conginst.org

_____ Telephone: 703-837-8812

Committee staff may contact the above-named individual if additional information is required.

If you have questions regarding your completion of this form, please contact the Committee on Ethics at 202-225-7103.



U.S. House of Representatives ETHICS

Primary Trip Sponsor Form

This form should be completed by private entities offering to provide travel or reimbursement for travel to House Members, officers, or employees under House Rule 25, clause 5. A completed copy of the form (and any attachments) should be provided to each invited House Member, officer, or employee, who will then forward it to the Committee together with a *Traveler Form* at least 30 days before the start date of the trip. The trip sponsor should *NOT* submit the form directly to the Committee. The Committee website (ethics. house.gov) provides detailed instructions for filling out the form.

NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001. Failure to comply with the Committee's Travel Regulations may also lead to the denial of permission to sponsor future trips.

- 1. Sponsor who will be paying for the trip: <u>Congressional Institute</u>
- 2. I represent that the trip will not be financed, in whole or in part, by a registered federal lobbyist or foreign agent. Signify that the statement is true by checking box:
- 3. Check only one. I represent that:
 - a. The primary trip sponsor has not accepted from any other source, funds intended directly or indirectly to finance any aspect of the trip: 🗹 OR
 - b. The trip is arranged without regard to congressional participation and the primary trip sponsor has accepted funds only from entities that will receive a tangible benefit in exchange for those funds: **OR**
 - c. The primary trip sponsor has accepted funds from other source(s) intended directly or indirectly to finance all or part of this trip and has enclosed disclosure forms from each of those entities. If "c" is checked, list the names of the additional sponsors:
- 4. Provide names and titles of ALL House Members *and* employees you are inviting. For each House invitee, provide an explanation of why the individual was invited (include additional pages if necessary):

See Addendum & Attached Invitation List

- 5. Is travel being offered to an accompanying family member of the House invitee(s)? 🗹 Yes 🔲 No
- 6. Date of Departure: June 17, 2021 Date of Return: June 19, 2021
- 7. a. City of departure: Washington. DC
 - b. Destination(s): Cambridge, MD
 - c. City of return: Washington, DC
- 8. Check only one. I represent that:
 - a. The sponsor of the trip is an institution of higher education within the meaning of section 101 of the Higher Education Act of 1965: OR
 - b. The sponsor of the trip does not retain or employ a registered federal lobbyist or foreign agent: 🗹 OR
 - c. The sponsor employs or retains a registered federal lobbyist or foreign agent, but the trip is for attendance at a one-day event *and* lobbyist / foreign agent involvement in planning, organizing, requesting, or arranging the trip was *de minimis* under the Committee's travel regulations.

9. Check only one of the following:

- a. I checked 8(a) or (b) above: 🗹
- b. I checked 8(c) above but am not offering any lodging: \Box
- c. I checked 8(c) above and am offering lodging and meals for one night: \Box OR
- d. I checked 8(c) above and am offering lodging and meals for two nights: 🔲 If you checked this box, explain why the second night of lodging is warranted:

	U.S. House of Representatives COMMITTEE ON ETHICS				
10.	Attached is a detailed agenda of the activities House invitees will be participating in during the travel (i.e., an hourly description of planned activities for trip invitees). <i>Indicate agenda is attached by checking box</i> :				
11.	 Check only one of the following: a. I represent that a registered federal lobbyist or foreign agent will not accompany House Members or employees on any segment of the trip. Signify that the statement is true by checking box: OR 				
	b. Not Applicable. Trip sponsor is a U.S. institution of higher education: 🔲				
12.	For <i>each</i> sponsor required to submit a sponsor form, describe the sponsor's interest in the subject matter of the trip <i>and</i> its role in organizing and/or conducting the trip: <u>See Addendum</u>				
13	Answer parts a and b. Answer part c if neccessary:				
15.					
	a. Mode of travel: Air Rail Bus Car Other (specify:) b. Class of travel: Coach Business First Charter Other (specify:)				
	c. If travel will be first class, or by chartered or private aircraft, explain why such travel is warranted:				
14.	I represent that the expenditures related to local area travel during the trip will be unrelated to personal or recreational activities of the invitee(s). Signify that the statement is true by checking box:				
15.	 Check only one. I represent that either: a. The trip involves an event that is arranged or organized without regard to congressional participation and that meals provided to congressional participants are similar to those provided to or purchased by other event attendees: OR 				
	b. The trip involves events that are arranged specifically <i>with regard</i> to congressional participation: If "b" is checked:				
	1) Detail the cost <i>per day</i> of meals (approximate cost may be provided): Day 1 - \$50, Day 2 - \$88, Day 3 - \$18				
	2) Provide the reason for selecting the location of the event or trip: <u>Relative proximity to Washington</u> , DC and <u>capacity to handle a large event</u> .				
16.	Name, nightly cost, and reasons for selecting each hotel or other lodging facility:				
	Hotel Name: Hyatt Regency Chesapeake Bay City: Cambridge, MD Cost Per Night: \$161				
	Reason(s) for Selecting: Proximity to DC. Availablity. Security & Facility size				
	Hotel Name: Cost Per Night: Reason(s) for Selecting:				
	Hotel Name: City: Cost Per Night:				
	Reason(s) for Selecting:				

17. I represent that all expenses connected to the trip will be for actual costs incurred and not a per diem or lump sum payment. Signify that the statement is true by checking box:



18. Total Expenses for each Participant:

Actual AmountsGood Faith Estimates	Total Transportation Expenses per Participant	Total Lodging Expenses per Participant	Total Meal Expenses per Participant
For each Member, Officer, or Employee	\$58	\$411	\$156
For each Accompanying Family Member	\$58	\$0	\$156

	Other Expenses (dollar amount per item)	Identify Specific Nature of "Other" Expenses (e.g., taxi, parking, registration fee, etc.)
For each Member,	\$309	Room Rental
Officer, or Employee	\$178	COVID Testing
For each Accompanying	\$309	Room Rental
Family Member	\$178	COVID Testing

NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001.

19. Check only one:

a. I certify that I am an officer of the organization listed below: 🗹 OR

b. Not Applicable. Trip sponsor is an individual or a U.S. institution of higher education. 🗖

- 20. I certify that I am not a registered federal lobbyist or foreign agent for any sponsor of this trip.
- 21. I certify by my signature that the information contained in this form is true, complete, and correct to the

Signature: Mark this	5/4/2021 Date:
Mark Strand	2 III 2
Name:	
President	
Title:	
Congressional Institute	
Organization:	
1700 Diagonal Road #300, Alexandria, VA 22314	
Address:	
703-837-8812	
Telephone:	
strand@conginst.org	
Email:	
If there are any questions regarding this form, please co	ontact the Committee at the following address:
Committee of	n Ethics
U.S. House of Rep	resentatives

1015 Longworth House Office Building, Washington, D.C. 20515

Phone: 202-225-7103 General Fax: 202-225-7392



U.S. House of Representatives ETHICS

	TRAVELER FORM
1.	Name of Traveler: Casey Contres
2.	Sponsor(s) who will be paying for the trip: <u>Ecns-ess-ort</u> Institut
3.	City and State OR Foreign Country of Travel: Cambridge ASry (2)
	a. Date of Departure: Date of Return: Date of Return:
	b. Will you be extending the trip at your personal expense? 🛛 Yes 🛛 No
	If yes, list dates at personal expense:
5.	a. Will you be accompanied by a family member at the sponsor's expense? 🛛 Yes 📓 No 🛛 If yes:
	(1) Name of Accompanying Family Member:
	(2) Relationship to Traveler: 🛛 Spouse 🖾 Child 🗖 Other (specify):
	(3) Accompanying Family Member is at least 18 years of age: 🛛 Yes 🗖 No
6.	a. Did the trip sponsor answer "Yes" to Question 8(c) on the <i>Primary Trip Sponsor Form</i> (i.e., travel is sponsored by an entity that employs a registered federal lobbyist or a foreign agent)?
	b. If yes, and you are requesting lodging for two nights, explain why the second night is warranted:
7.	Primary Trip Sponsor Form is attached, including agenda, invitee list, and any other attachments and contributing sponsor forms:
	NOTE: The agenda should show the traveler's individual schedule, including departure and arrival times and identify the specific events in which the traveler will be participating.
8.	Explain why participation in the trip is connected to the traveler's individual official or representational duties. Staff should include their job title and how the activities on the itinerary relate to their duties.
	As Chief of Staff it's critical to hear from
	Sperfers, policy experts on then chiefs.
9.	Is the traveler aware of any registered federal lobbyists or foreign agents involved planning, organizing, requesting, or arranging the trip?
10.	For staff travelers, to be completed by your employing Member:
	ADVANCED AUTHORIZATION OF EMPLOYEE TRAVEL

I hereby authorize the individual named above, an employee of the U.S. House of Representatives who works under my direct supervision, to accept expenses for the trip described in this request. I have determined that the above-described travel is in connection with my employee's official duties and that acceptance of these expenses will not create the appearance that the employee is using public office for private gain.

Signature of Employing Member 77

Theodore E. Deutch, Florida *Chairman* Jackie Walorski, Indiana *Ranking Member*

Susan Wild, Pennsylvania Dean Phillips, Minnesota Veronica Escobar, Texas Mondaire Jones, New York

Michael Guest, Mississippi Dave Joyce, Ohio John H. Rutherford, Florida Kelly Armstrong, North Dakota



ONE HUNDRED SEVENTEENTH CONGRESS

U.S. House of Representatives

COMMITTEE ON ETHICS

June 15, 2021

Mr. Casey Contres Office of the Honorable Tony Gonzales 1009 Longworth House Office Building Washington, DC 20515

Dear Mr. Contres:

Pursuant to House Rule 25, clause 5(d)(2), the Committee on Ethics hereby approves your proposed trip to Cambridge, Maryland, scheduled for June 17 to 19, 2021, sponsored by Congressional Institute.

This approval represents the Committee's determination that the proposed trip complies with relevant House rules, federal laws, and Travel Regulations promulgated by the Committee. You should engage in your own assessment of the risks and implications of engaging in travel during the current COVID-19 pandemic.

You must complete an Employee Post-Travel Disclosure Form (which your employing Member must also sign) and file it, together with a Sponsor Post-Travel Disclosure Form completed by the trip sponsor, with the Clerk of the House within 15 days after your return from travel. As part of that filing, you are also required to attach a copy of this letter and both the Traveler and Primary Trip Sponsor Forms (including attachments) you previously submitted to the Committee in seeking pre-approval for this trip. If you are required to file an annual Financial Disclosure Statement, you must also report all travel expenses totaling more than \$415 from a single source on the "Travel" schedule of your annual Financial Disclosure Statement covering this calendar year. Finally, Travel Regulation § 404(d) also requires you to keep a copy of all request forms and supporting information provided to the Committee for three subsequent Congresses from the date of travel.

Thomas A. Rust Staff Director and Chief Counsel

> David W. Arrojo Counsel to the Chairman

Kelle A. Strickland Counsel to the Ranking Member

1015 Longworth House Office Building Washington, D.C. 20515–6328 Telephone: (202) 225–7103 Facsimile: (202) 225–7392 If you have any further questions, please contact the Committee's Office of Advice and Education at extension 5-7103.

Sincerely, allie KU ski

Theodore E. Deutch Chairman Jackie Walorski Ranking Member

TED/JW:adw

PRIMARY TRIP SPONSOR FORM ADDENDUM

Question 4: Provide names and titles of ALL House Members and employees you are inviting. For each House invitee, provide an explanation of why the individual was invited (include additional pages if necessary):

See attached invitation list. This Congressional Institute sponsored retreat focuses on the important role of the Chief of Staff in congressional offices. Therefore, the invitation to this retreat is being extended to Chiefs of Staff in House Minority and Senate Majority personal offices, the Staff Director in House Minority committee offices as well as select leadership staff.

Question 12: For each sponsor required to submit a sponsor form, describe the sponsor's interest in the subject matter of the trip and its role in organizing and/or conducting the trip:

The purpose of the Congressional Institute (a 501(c)4 organization) is to promote public education about Congress and to hold educational conferences for Members of Congress, staff and others. The Congressional Institute is the sole organizer and conductor of this event. This retreat is designed to strengthen professional relationships among Chiefs of Staff, senior leadership and committee staff, educate them on policy issues and best practices, and encourage the exchange of ideas with colleagues.

Question 18: Total expenses for each participant:

The estimated lodging rate and per participant food/refreshment expense figure for this event (and provided on this form) do not include the separate costs to the Congressional Institute to rent conference/banquet space large enough to accommodate this large event with appropriate security and audio/visual capabilities necessary to conduct our program. Dividing these conference and facility rental costs by the number of participants estimated to attend this event, the estimated figure would be \$309 as disclosed on the sponsor form.

COVID Safety Precautions: If you have not been vaccinated, we strongly encourage you to be tested for COVID before traveling to the conference. We will have onsite testing and are following all health protocols, including ensuring all seats for meals and discussions are socially distanced. Masks are strongly encouraged; we will have extra PPE for attendees as well as hand sanitizer. Health screenings and temperature checks will be required before you can enter the meeting space. From: Congressional Institute rsvp@conginst.org Subject: Test - Register Now for the GOP Chiefs of Staff Conference Date: May 4, 2021 at 1:00 PM To: amyni@conginst.org

> **2021 Chiefs of Staff Conference** Thursday, June 17, 2021 -Saturday, June 19, 2021 Hyatt Regency Chesapeake Bay

Congressional Institute

PLEASE NOTE: TRAVELER FORMS ARE DUE TO ETHICS ON TUESDAY, MAY 18, 2021!!!

Dear */fname/*,

On behalf of the Congressional Institute, I'm happy to invite you to the annual 2021 Chiefs of Staff Conference, which will be from Thursday, June 17, 2021, through Saturday, June 19, 2021, at Hyatt Regency Chesapeake Bay in Cambridge, MD. We hope you and your family will join us.

You have a ton on your plate as a chief, so we're developing an agenda that will lighten the load for the year ahead. Since we are inviting House and Senate Republican personal chiefs of staff, committee staff directors and leadership staff, you will have the opportunity to expand your professional network and get to know colleagues you might not normally meet during a normal workday.

Your health and safety is our top priority at this conference. If you have not been vaccinated, we strongly encourage you to be tested for COVID before traveling to the conference. We will have onsite testing and are following all health protocols, including ensuring all seats for meals and discussions are socially distanced. Masks are strongly encouraged; we will have extra PPE for attendees. Health screenings and temperature checks will be required before you can enter the meeting space.

As usual, we are working with the Committee on Ethics so the Institute can cover your costs. You are being invited so that you can hear about the future of the nation and Congress, learn new management ideas, discuss best practices, and strengthen professional relationships.

To Register:

Step 1: Submit Ethics Packet by Tuesday, May 18, 2021

To comply with House rules, you need pre-authorization from the Committee on Ethics. Download the Institute's <u>Primary Trip Sponsor Form</u> and submit the whole package with your completed Traveler Form by Tuesday, May 18, 2021, to the Committee on Ethics. This entire package may be faxed to the Committee at (202)225-7392, sent or delivered to the Committee at 1015 Longworth, or e-mailed to travel.requests@mail.house.gov.

Failure to submit your completed materials on time means we will be unable to cover the cost of your attendance and the cost would need to be covered by your Member's principal campaign committee funds.

Additionally, you must file a travel disclosure statement with the Clerk of the House

within 15 days of your return.

Step 2: Register on the Congressional Institute's website

The Congressional Institute will coordinate all logistical arrangements, including room reservations, meals, group transportation, and meetings during the conference. The Institute will cover the cost of participation for each staff member and spouse. You are welcome to bring your children, though you will be responsible for the costs of their participation. All reservations must be made through the Institute.

To Register:	Register for Chiefs of Staff Conference
Email Address:	*/email/*
Access Code:	*/other_id/*

If you are unable to attend, please use the following link to decline this invitation.

We understand your registration is tentative pending Ethics approval. More information on the program and activities at the conference will be sent to you in future mailings. If you have any questions, special concerns, or need additional information, please call (703)837-8812 or email <u>rsvp@conginst.org</u>. We look forward to seeing you in Cambridge!

Best wishes, Mark Strand, President The Congressional Institute (703) 837-8812 - Office strand@conginst.org

Sign up for the Congressional Institute's e-newsletter!

If you are not the correct contact for this office, please <u>reply to this email</u> with the updated contact information instead of <u>unsubscribing</u>.



Cambridge, Maryland

Thursday, June 17, 2021

- 1:30PM Bus Departs from Hill
- 2:00 PM Nametag Pickup
- 4:15 PM Welcome
- 4:30 PM New Findings on Public Opinion David Winston, The Winston Group Myra Miller, The Winston Group
- 5:30 PM Reception & Dinner Niall Ferguson, Hoover Institution

Friday, June 18, 2021

- 8:00 AM Breakfast
- 9:00 AM Leadership Chiefs of Staff Dan Meyer, Office of the Republican Leader Brett Horton, Office of the Republican Whip Kara Ahern, House Republican Conference
- 10:00 AM The Effective Communicator Mark Horstman, Manager Tools, LLC

12:00 PM Lunch Os Guinness Author and social critic

1:15 PM The Chinese Communist Party: The Challenge It Poses and America's Response Matthew Pottinger, Former Deputy National Security Advisor Elizabeth Economy, Hoover Institution Derek Scissors, American Enterprise Institute

2:30 PM	America's Long-Term Fiscal Health Douglas Holtz-Eakin, American Action Forum Scott Hodge, The Tax Foundation Jim Capretta, American Enterprise Institute
3:30 PM	Ethics Elliot Berke, Berke Farah LLC Erin Clark, NRCC
4:30 PM	Break
6:00 PM	Reception & Dinner Kim Strassel, The Wall Street Journal
	Saturday, June 19, 2021
8:00 AM	Breakfast
9:00 AM	Using the MRA Effectively/Creating an Effective Casework Shop Jen Daulby, Former Committee on House Administration Staff Director
	Brad Fitch, Congressional Management Foundation
10:00 AM	
10:00 AM 11:15 AM	Brad Fitch, Congressional Management Foundation How to Win the Internet: Using Digital Media Effectively

2021 House Republican Chiefs of Staff Conference Cambridge, Maryland

Thursday, June 17, 2021

1:30PM	Bus Departs from Hill	S Capitol St (Between Rayburn & Longworth)
2:00 PM	Nametag Pickup	Choptank Ballroom Foyer
4:15 PM	Welcome	Choptank Ballroom
4:30 PM	GOP Outreach to Hispanic Communities David Winston, The Winston Group Myra Miller, The Winston Group Daniel Garza, The LIBRE Initiative Jeyben Castro, House Office of Diversity and In	Choptank Ballroom
6:00 PM	Reception	Regatta Pavilion
7:00 PM	Dinner Walter Russell Mead, <i>The Wall Street Journal</i>	Chesapeake Ballroom
	Friday, June 18, 2	2021
8:00 AM	Breakfast	Chesapeake Ballroom
9:00 AM	Leadership Chiefs of Staff Dan Meyer, Office of the Republican Leader Brett Horton, Office of the Republican Whip Patrick Hester, House Republican Conference	Choptank Ballroom
10:00 AM	The Effective Communicator Mark Horstman, Manager Tools, LLC	Choptank Ballroom
12:00 PM	Lunch Rich Lowry, <i>National Review</i>	Chesapeake Ballroom
1:15 PM	Ethics Moderator: Kelle Strickland, House Ethics Com Elliot Berke, Berke Farah LLC Erin Clark, NRCC	Choptank Ballroom

2:30 PM	Working with the White House and Senate	Choptank Ballroom
	Ben Howard, Former White House Deputy Director of Legislativ	e Affairs
	Brian McGuire, Former Chief of Staff to Senate Republican Lead	ler Mitch McConnell
3:30 PM	Taxes, Inflation and the Economy: What Americans Think	Choptank Ballroom
	David Winston, The Winston Group	
	Myra Miller, The Winston Group	
4:30 PM	Break	
6:00 PM	Reception	Chesapeake Foyer & Patio
7:00 PM	Dinner	Chesapeake Ballroom
	Mollie Hemingway, The Federalist	
	Saturday, June 19, 2021	
8:00 AM	Breakfast	Chesapeake Ballroom
9:00 AM	The Future of the Congressional Workplace	Choptank Ballroom
	Manar Morales, Diversity and Flexibility Alliance	
	Tim Monahan, Committee on House Administration	
	Jen Daulby, Former Staff Director, Committee on House Admin	istration
10:00 AM	How to Win the Internet: Using Digital Media Effectively	Choptank Ballroom
	Matt Lira, Hangar Capital	
	Steve Johnston, FlexPoint Media	
	Kate Parnitzke, Former White House Chief Digital Officer	
11:15 AM	Open Mic Discussion	Choptank Ballroom
	Moderator: Mark Strand, Congressional Institute	
11:45 AM	Conference Concludes	
	Bus departs from Choptank Ballroom Entrance	

Job Title	Chief of Staff	Chief of Staff	Chief of Staff	Chief of Staff	Chief of Staff	Staff Director	Chief of Staff	· Staff Director	Chief of Staff	Deputy Chief of Staff	Chief of Staff	Chief of Staff	Director of Strategic Communications	Chief of Staff	Chief of Staff	Chief of Staff	Chief of Staff	Deputy Director of Floor Operations	Chief of Staff	Deputy Chief of Staff	Chief of Staff	Chief of Staff	Chief of Staff	Chief of Staff	Chief of Staff	Chief of Staff
Institution	Office of Rep. Loudermilk	Office of Rep. Cheney	Office of Rep. Joyce (OH)	Office of Rep. Lamborn	Office of Rep. Gallagher	House Committee on Ways and Means	Office of Rep. Keller	House Committee on Education and Labor	Office of Rep. Crenshaw	Office of Rep. Spartz	Office of Rep. Tiffany	Office of Rep. Fulcher	Office of the Leader	Office of Rep. Estes	Office of Rep. Sessions	Office of Rep. Hill and a second seco	Office of Rep. Guthrie	Office of the Leader	Office of Rep. Jackson	Office of Rep. Miller	Office of Rep. Steube	Office of Rep. González-Colón	Office of Rep. Malliotakis	Office of Rep. Reschenthaler	Office of Rep. Smucker	Office of Rep. Obernolte
Last Name	Adkerson	Ahern	Alburger	Anderson	Andreae	Andres	Anzur	Artz	Baker	Barker	Bauknecht	Bayer	Bednar	Bell	Bell	Bennett	Bergren	Bien	Billman	Billman	Blair	Boffelli	Bolton	Bonnaure	Bonner	Bounds
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House Staff

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Bowman	Office of Rep. Herrera Beutler	
Braden	House Committee on Agriculture	Staff Director
Bradley	Office of Rep. Rutherford	Chief of Staff
Brady	Office of Rep. Buchanan	Chief of Staff
Braid	Office of Rep. Rosendale	Chief of Staff
Branch	Office of Rep. Davidson	Deputy Chief of Staff
Braner	Office of Rep. Fortenberry	Chief of Staff
Branson	Office of Rep. Lesko	Chief of Staff
Brennan	Office of Rep. Thompson	Chief of Staff
Brennan	House Republican Conference	Rapid Response Director
Brinson	Office of Rep. Rogers (AL)	Chief of Staff
Brooks	Office of Rep. Wenstrup	Chief of Staff
Broom	Office of Rep. Owens	Chief of Staff
Brown	Office of Rep. Clyde	Chief of Staff
Burns	Office of Rep. Posey	Chief of Staff
Butcher	House Republican Conference	Member Services Director
Butler	Office of Rep. McHenry	Chief of Staff
Byers	Office of Rep. Pfluger	Chief of Staff
Calhoun	Office of Rep. Cammack	Chief of Staff
Cantrell	Office of Rep. Mullin	Chief of Staff
Carlough	Office of Rep. Carl	Chief of Staff
Carney	Office of Rep. Steil	Chief of Staff
Carr	Office of the Leader	General Counsel
Carter	Office of Rep. Newhouse	Chief of Staff
Cash	Office of Rep. Comer	Chief of Staff
Castro	House Office of Diversity and Inclusion	Deputy Director
Chotvacs	House Committee on Appropriations	Staff Director
Christianson	Office of Rep. Johnson (SD)	Chief of Staff
Colline	Office of Ben Westerman	Chief of Staff

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Comer	Office of the whip	Digital Difector
Connelly	Office of Rep. Hartzler	Chief of Staff
Constangy	Office of Rep. Hudson	Chief of Staff
Contres	Office of Rep. Gonzales	Chief of Staff
Couhig	Office of Rep. Babin	Chief of Staff
Craddock	Office of Rep. Kelly (MS)	Deputy Chief of Staff
Crawford	Office of Rep. Carter (GA)	Chief of Staff
Cummings	Office of Rep. Walorski	Chief of Staff
Cunningham	Office of Rep. Baird	Chief of Staff
Dana	Office of Rep. Steel	Chief of Staff
Davis	Office of Rep. Brady	Chief of Staff
Day	Office of Rep. Wilson	Chief of Staff
Decker	Office of Rep. Burgess	Chief of Staff
Del Beccaro	Office of Rep. McCaul	Chief of Staff
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Office of Rep. Newhouse Office of Rep. Comer Office of Rep. Johnson (SD) Office of the Whip Office of Rep. Hudson	Office of Rep. Comer Office of Rep. Johnson (SD) Office of the Whip Office of Rep. Hurdson	Office of Rep. Johnson (SD) Office of the Whip Office of Rep. Hurdson	Office of the Whip Office of Ben Hudson	Office of Ben Hudson			Office of Rep. Gonzales	Office of Rep. Carter (GA)	Office of Rep. Walorski	Office of Rep. Wilson	Office of Rep. Burgess	Office of Rep. McCaul	Office of Rep. Smith (NE)	House Committee on Rules	Office of the Leader	Office of Rep. Guest	Office of Rep. LaTurner	Office of Rep. Bacon	 Office of the Leader 	Office of Rep. Katko	Office of Rep. Webster	Office of the Leader	Office of Rep. Balderson	Office of the Leader	Office of Rep. Higgins	Office of Rep. Gimenez
Carter Cash Christianson Comer Constangy Contres Crawford	Cash Christianson Comer Constangy Contres Contres	Christianson Comer Constangy Contres Crawford	Comer Constangy Contres Crawford	Constangy Contres Crawford	Contres Crawford	Crawford	Crawford		Cummings	Day	Decker	Del Beccaro	Didiuk	Dixon Chambers	Domenech	Downs	Dreiling	Dreiling	Dunham	Elliott	Emhof	Engling	Engquist	Exner	Facchiano	Ferro

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Office of Rep. Hern	Office of the Leader Confirmed	Office of Rep. Miller-Meeks Confirmed	Office of Rep. Diaz-Balart Confirmed	Office of the Whip Confirmed	Office of the Leader Confirmed	Office of Rep. Zeldin Confirmed	Office of Rep. Burchett Confirmed	Office of Rep. Latta Confirmed	Office of Rep. Cole Confirmed	Office of Rep. Gibbs Confirmed	Office of Rep. McKinley Confirmed	Office of Rep. McClain Confirmed	Office of Rep. Donalds Confirmed	House Republican Conference Confirmed	Office of the Leader Confirmed	Office of Rep. Bilirakis Confirmed	House Committee on Judiciary Confirmed	Office of Rep. Allen Confirmed	House Republican Conference Confirmed	Office of the Whip Confirmed	Office of Rep. Mooney Confirmed	Office of Rep. Turner Confirmed	Office of the Leader Confirmed	Office of Rep. Rogers (KY) Confirmed	Office of the Leader Confirmed	Office of Rep. Calvert Confirmed	Office of Rep. Good Confirmed	Office of Rep. Franklin Confirmed
Foster	Giaier	Gibler	Gonzalez	Gosnell	Gourdikian	Grace	Grider	Griffin	Grogis	Gross	Hamilton	Hawatmeh	Haymore	Hester		Hittos	Hixon	Hodge	Holdren	Horton	Hough	Howard	Humes	Johnsen	Joyce	Keightley	Kelly	Kelly

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King	Office of Rep. Wittman	Confirmed	
Kizzier	Office of Rep. Jacobs	Confirmed	
Knowles	Office of Rep. Fitzpatrick	Confirmed	
Koetzle	Office of Rep. Stauber	Confirmed	
LaBorde	Offlice of Rep. Biggs	Confirmed	
Laukitis	Office of Rep. Walberg	Confirmed	
Lawrence	Office of Rep. Scott	Confirmed	
Leighton	Office of Rep. Armstrong	Confirmed	
Leopold	Office of Rep. Feenstra	Confirmed	
Lillis	Office of Rep. Long	Confirmed	
siJ	Office of Rep. Bergman	Confirmed	
Cong	Office of the Leader	Confirmed	
Lowe	Office of Rep. Chabot	Confirmed	
Lowe	Office of Rep. Amodei	Confirmed	
Lowry	Office of Rep. Dunn	Confirmed	
Maneval	Office of Rep. Emmer	Confirmed	
McCormack	Office of Rep. Taylor	Confirmed	
McCormack	Office of Rep. Fitzgerald	Confirmed	
Mellstrom	Office of Rep. Mace	Confirmed	
Melvin	Office of Rep. Kustoff	Confirmed	
Meyer	Office of the Leader	Confirmed	
Meyer	Office of Rep. Smith (MO)	Confirmed	
Middleton	Office of Rep. Foxx	Confirmed	
Miller	Office of Rep. Scalise	Confirmed	
Min	Office of Rep. McCarthy	Confirmed	
Mocete	Office of Rep. Kim	Confirmed	
Moeglein	House Committee on Natural Resources	Confirmed	
Monahan	Office of Rep. Meijer	Confirmed	

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	Monahan	House Administration	Confirmed	
	Monahan	House Committee on Administration	Confirmed	
	Moran	Office of Rep. Salazar	Confirmed	
	Napier	Office of the Whip	Confirmed	
	O'Brien	Congressional Western Caucus	Confirmed	
	Ortiz	Office of Rep. Young	Confirmed	
	Pardo	House Republican Conference	Confirmed	
1	Parent	House Republican Conference	Confirmed	
	Peele	Office of Rep. Graves (MO)	Confirmed	
	Perez-Acosta	Office of Rep. Gooden	Confirmed	
	Pfrang	Office of Rep. LaHood	Confirmed	
	Plank	Office of Rep. Nunes	Confirmed	
	Planning	House Committee on Small Business	Confirmed	
	Reiser	Office of the Whip	Confirmed	
	Reising	Office of the Whip	Confirmed	
	Renteria	Office of Rep. Valadao	Confirmed	
	Robertson	Office of Rep. Pence	Confirmed	
	Rojewski	Office of Rep. Granger	Confirmed	
	Rosado	Office of Rep. Barr	Confirmed	
	Rutherford	Office of Rep. Harshbarger	Confirmed	
	Ryan	Office of Rep. Moolenaar	Confirmed	
	Shaw	Office of Rep. Hollingsworth	Confirmed	
	Shields	House Committee on Foreign Affairs	Confirmed	
	Shuy	Office of Rep. Harris	Confirmed	
	Siao	Office of Rep. Mark Green	Confirmed	
	Skrzycki	Office of Rep. Hagedorn	Confirmed	
	Slagell	Office of Rep. Lucas	Confirmed	
	Small	Office of Rep. Boebert	Confirmed	
	Smith	Office of the Leader	Confirmed	
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Office of Rep. Johnson (OH) Confirmed	Office of Rep. Fallon Confirmed	Office of the Leader Confirmed	Office of the Leader Confirmed	Office of the Leader Confirmed	House Committee on Ethics Confirmed	Office of Rep. Garbarino Confirmed	Office of Rep. Moore Confirmed	Office of Rep. Garcia Confirmed	Offlice of Rep. Bice Confirmed	Office of Rep. McClintock Confirmed	Office of Rep. Gosar Confirmed	Office of Rep. Buck Confirmed	Office of Rep. Grothman Confirmed	Office of Rep. Letlow Confirmed	House Committee on Armed Services Confirmed	House Republican Conference Confirmed	Office of Rep. Moore Confirmed	Office of Rep. Rice Confirmed	Office of Dan Weber
Smullen	Sorreli	Souza	Sparks	Specht	Strickland	Tauster	Teehan	Tennille	Thompson	Tudor	Van Flein	Ventry	Ver Velde	Verrill	Vieson	Vreeburg	Wagley	Watson	Whitener

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