



U.S. House of Representatives

# COMMITTEE ON ETHICS

## EMPLOYEE POST-TRAVEL DISCLOSURE FORM



Original



Amendment

This form is for disclosing the receipt of travel expenses from private sources for travel taken in connection with official duties. This form does not eliminate the need to report privately-funded travel on the annual *Financial Disclosure Statements* of those employees required to file them. In accordance with House Rule 25, clause 5, you must complete this form and file it with the Clerk of the House, by email at [gifttravelreports@mail.house.gov](mailto:gifttravelreports@mail.house.gov), within 15 days after travel is completed. Please **do not** file this form with the Committee on Ethics.

NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001.

1. Name of Traveler: James Decker
2. a. Name of Accompanying Relative: \_\_\_\_\_ OR None ☒  
b. Relationship to Traveler: ☐ Spouse ☐ Child ☐ Other (specify): \_\_\_\_\_
3. a. Dates: Departure: June 17, 2021 Return: June 19, 2021  
b. Dates at Personal Expense, if any: \_\_\_\_\_ OR None ☒
4. Departure City: Washington, DC Destination: Cambridge, MD Return City: Washington, DC
5. Sponsor(s), Who Paid for the Trip: Congressional Institute
6. Describe Meetings and Events Attended:  
Speakers and Panels discussing running a Congressional office and working with other elected officials, including the Senate and White House.
7. Attached to this form are *each* of the following, signify that each item is attached by checking the corresponding box:
  - a. ☒ a completed Sponsor Post-Travel Disclosure Form;
  - b. ☒ the Primary Trip Sponsor Form completed by the trip sponsor *prior* to the trip, including all attachments and the Additional Sponsor Form(s);
  - c. ☒ page 2 of the completed Traveler Form submitted by the employee; and
  - d. ☒ the letter from the Committee on Ethics approving my participation on this trip.
8. a. ☒ I represent that I participated in each of the activities reflected in the attached sponsor's agenda.  
*Signify statement is true by checking the box.*  
b. If not, explain:

I certify that the information contained on this form is true, complete, and correct to the best of my knowledge.

Signature of Traveler: \_\_\_\_\_

Date: 06/30/2021

I authorized this travel in advance. I have determined that all of the expenses listed on the attached *Sponsor Post-Travel Disclosure Form* were necessary and that the travel was in connection with the employee's official duties and would not create the appearance that the employee is using public office for private gain.

Name of Supervising Member: Michael C. Burgess, M.D.

Date: 06/30/2021

Signature of Supervising Member: \_\_\_\_\_



U.S. House of Representatives

# COMMITTEE ON ETHICS

## TRAVELER FORM

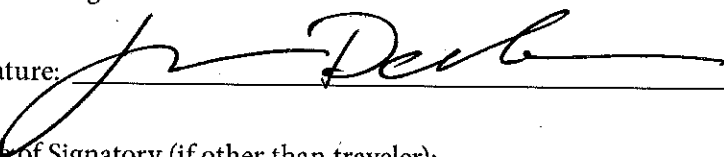
This form should be completed by House Members, officers, or employees seeking Committee approval of privately-sponsored travel or reimbursement for travel under House Rule 25, clause 5. The completed form should be submitted directly to the Committee by each invited House Member, officer, or employee, together with the completed and signed trip sponsor form(s) and any attachments. A copy of this form, minus this initial page, will be made available for public inspection. This form and any attachments may be delivered to the Committee at 1015 Longworth or e-mailed to [travel.requests@mail.house.gov](mailto:travel.requests@mail.house.gov).

Your completed request must be submitted to the Committee no less than 30 days before your proposed departure date. Absent exceptional circumstances, permission will not be granted for requests received less than 30 days before the trip commences. You must receive explicit approval from the Committee before you depart on this trip.

Name of Traveler: James Decker

NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001.

I certify that the information contained on both pages of this form is true, complete, and correct to the best of my knowledge.

Signature: 

Name of Signatory (if other than traveler): \_\_\_\_\_

For Staff (name of employing Member or Committee): Michael C. Burgess, MD

Office Address: 2161 Rayburn HOB

Telephone Number: (202) 225-7772

Email Address of Contact Person: James.Decker@mail.house.gov

☐ Check this box if the sponsoring entity is a media outlet, the purpose of the trip is to make a media appearance sponsored by that entity, and these forms are being submitted to the Committee less than 30 days before the trip departure date.

NOTE: You must complete all of the contact information fields above, as Committee staff may need to contact you if additional information is required.

KEEP A COPY OF THIS FORM. Page 2 (but not this page) must be submitted to the Clerk as part of the post-travel disclosure required by House Rule 25. Travel Regulation § 404(d) also requires you to keep a copy of all request forms and supporting paperwork for three subsequent Congresses from the date of travel.

If there are any questions regarding this form, please contact the Committee on Ethics at 202-225-7103 or via e-mail: [travel.requests@mail.house.gov](mailto:travel.requests@mail.house.gov).



U.S. House of Representatives

# COMMITTEE ON ETHICS

## TRAVELER FORM

1. Name of Traveler: James Decker
2. Sponsor(s) who will be paying or providing in-kind support for the trip: Congressional Institute
3. City and State OR Foreign Country of Travel: Cambridge, MD
4. a. Date of Departure: June 17, 2021 Date of Return: June 19, 2021  
b. Yes ☐ No ☒ Will you be extending the trip at your personal expense?  
If yes, list dates at personal expense: \_\_\_\_\_
5. a. Yes ☐ No ☒ Will you be accompanied by a family member at the sponsor's expense? If yes:  
(1) Name of Accompanying Family Member: \_\_\_\_\_  
(2) Relationship to Traveler: ☐ Spouse ☐ Child ☐ Other (specify): \_\_\_\_\_  
(3) Yes ☐ No ☐ Accompanying Family Member is at least 18 years of age:
6. a. Yes ☐ No ☒ Did the trip sponsor answer "Yes" to Question 8(c) on the *Primary Trip Sponsor Form* (i.e., travel is sponsored by an entity that employs a registered federal lobbyist or a foreign agent)?  
b. If yes, and you are requesting lodging for two nights, explain why the second night is warranted:

7. Yes ☒ No ☐ *Primary Trip Sponsor Form* is attached, including agenda, invitee list, and any other attachments and Additional Sponsor Forms.

NOTE: The agenda should show the traveler's individual schedule, including departure and arrival times and identify the specific events in which the traveler will be participating.

8. Explain why participation in the trip is connected to the traveler's individual official or representational duties. Staff should include their job title and how the activities on the itinerary relate to their duties.

*As chief of staff for Congressman Burgess, this conference will allow me to hear from experts and other chiefs on best practices for running my office and ensuring success for my employing Member*

9. Yes ☐ No ☒ Is the traveler aware of any registered federal lobbyists or foreign agents involved planning, organizing, requesting, or arranging the trip?
10. For staff travelers, to be completed by your employing Member:

## ADVANCED AUTHORIZATION OF EMPLOYEE TRAVEL

I hereby authorize the individual named above, an employee of the U.S. House of Representatives who works under my direct supervision, to accept expenses for the trip described in this request. I have determined that the above-described travel is in connection with my employee's official duties and that acceptance of these expenses will not create the appearance that the employee is using public office for private gain.

Signature of Employing Member

*Michael Burgess*

Date

*5/12/21*



U.S. House of Representatives

# COMMITTEE ON ETHICS

## SPONSOR POST-TRAVEL DISCLOSURE FORM

☒ Original ☐ Amendment

This form must be completed by an officer of any organization that served as the primary trip sponsor in providing travel expenses or reimbursement for travel expenses to House Members, officers, or employees under House Rule 25, clause 5. **A completed copy of the form must be provided to each House Member, officer, or employee who participated on the trip within ten days of their return.** You must answer all questions, and check all boxes, on this form for your submission to comply with House rules and the Committee's travel regulations. Failure to comply with this requirement may result in the denial of future requests to sponsor trips and/or subject the current traveler to disciplinary action or a requirement to repay the trip expenses.

**NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001.**

1. Sponsor(s) who paid for the trip: Congressional Institute
2. Travel Destination(s): Cambridge, MD
3. Date of Departure: 06/17/2021 Date of Return: 06/19/2021
4. Name(s) of Traveler(s): see attached list  
*Note: You may list more than one traveler on a form only if all information is identical for each person listed.*
5. Actual amount of expenses paid on behalf of, or reimbursed to, each individual named in Question 4:

	Total Transportation Expenses	Total Lodging Expenses	Total Meal Expenses	Total Other Expenses (dollar amount per item and description)
Traveler	n/a	\$407.88	\$156	\$278.10 Room Rental
Accompanying Family Member				

6. ☒ All expenses connected to the trip were for actual costs incurred and not a *per diem* or lump sum payment. Signify statement is true by checking box.

I certify that the information contained in this form is true, complete, and correct to the best of my knowledge.

Signature: Mark Strand Date: 6/28/2021

Name: Mark Strand Title: President

Organization: Congressional Institute

☒ I am an officer of the above-named organization. Signify statement is true by checking box.

Address: 1700 Diagonal Road #300, Alexandria, VA 22314

Email: strand@conginst.org Telephone: 703-837-8812

*Committee staff may contact the above-named individual if additional information is required.*

If you have questions regarding your completion of this form, please contact the Committee on Ethics at 202-225-7103.



U.S. House of Representatives

# COMMITTEE ON ETHICS

## Primary Trip Sponsor Form

This form should be completed by private entities offering to provide travel or reimbursement for travel to House Members, officers, or employees under House Rule 25, clause 5. A completed copy of the form (and any attachments) should be provided to each invited House Member, officer, or employee, who will then forward it to the Committee together with a *Traveler Form* at least 30 days before the start date of the trip. The trip sponsor should NOT submit the form directly to the Committee. The Committee website (ethics.house.gov) provides detailed instructions for filling out the form.

**NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001. Failure to comply with the Committee's Travel Regulations may also lead to the denial of permission to sponsor future trips.**

1. Sponsor who will be paying for the trip: Congressional Institute
2. I represent that the trip will not be financed, in whole or in part, by a registered federal lobbyist or foreign agent.  
Signify that the statement is true by checking box: ☒
3. **Check only one.** I represent that:
  - a. The primary trip sponsor has not accepted from any other source, funds intended directly or indirectly to finance any aspect of the trip: ☒ OR
  - b. The trip is arranged without regard to congressional participation and the primary trip sponsor has accepted funds only from entities that will receive a tangible benefit in exchange for those funds: ☐ OR
  - c. The primary trip sponsor has accepted funds from other source(s) intended directly or indirectly to finance all or part of this trip and has enclosed disclosure forms from each of those entities. ☐  
If "c" is checked, list the names of the additional sponsors: \_\_\_\_\_
4. Provide names and titles of ALL House Members and employees you are inviting. For each House invitee, provide an explanation of why the individual was invited (include additional pages if necessary): \_\_\_\_\_  
See Addendum & Attached Invitation List
5. Is travel being offered to an accompanying family member of the House invitee(s)? ☒ Yes ☐ No
6. Date of Departure: June 17, 2021 Date of Return: June 19, 2021
7.
  - a. City of departure: Washington, DC
  - b. Destination(s): Cambridge, MD
  - c. City of return: Washington, DC
8. **Check only one.** I represent that:
  - a. The sponsor of the trip is an institution of higher education within the meaning of section 101 of the Higher Education Act of 1965: ☐ OR
  - b. The sponsor of the trip does not retain or employ a registered federal lobbyist or foreign agent: ☒ OR
  - c. The sponsor employs or retains a registered federal lobbyist or foreign agent, but the trip is for attendance at a one-day event and lobbyist / foreign agent involvement in planning, organizing, requesting, or arranging the trip was *de minimis* under the Committee's travel regulations. ☐
9. **Check only one of the following:**
  - a. I checked 8(a) or (b) above: ☒
  - b. I checked 8(c) above but am not offering any lodging: ☐
  - c. I checked 8(c) above and am offering lodging and meals for one night: ☐ OR
  - d. I checked 8(c) above and am offering lodging and meals for two nights: ☐ If you checked this box, explain why the second night of lodging is warranted: \_\_\_\_\_



U.S. House of Representatives

# COMMITTEE ON ETHICS

10. Attached is a detailed agenda of the activities House invitees will be participating in during the travel (i.e., an hourly description of planned activities for trip invitees). *Indicate agenda is attached by checking box:* ☒
11. **Check only one of the following:**
- a. I represent that a registered federal lobbyist or foreign agent will not accompany House Members or employees on any segment of the trip. *Signify that the statement is true by checking box:* ☒ **OR**
- b. *Not Applicable.* Trip sponsor is a U.S. institution of higher education: ☐
12. For **each** sponsor required to submit a sponsor form, describe the sponsor's interest in the subject matter of the trip **and** its role in organizing and/or conducting the trip:
- See Addendum
13. **Answer parts a and b. Answer part c if neccessary:**
- a. Mode of travel: Air ☐ Rail ☐ Bus ☒ Car ☐ Other ☐ (specify: \_\_\_\_\_)
- b. Class of travel: Coach ☒ Business ☐ First ☐ Charter ☐ Other ☐ (specify: \_\_\_\_\_)
- c. If travel will be first class, or by chartered or private aircraft, explain why such travel is warranted:
14. I represent that the expenditures related to local area travel during the trip will be unrelated to personal or recreational activities of the invitee(s). *Signify that the statement is true by checking box:* ☒
15. **Check only one.** I represent that either:
- a. The trip involves an event that is arranged or organized *without regard* to congressional participation and that meals provided to congressional participants are similar to those provided to or purchased by other event attendees: ☐ **OR**
- b. The trip involves events that are arranged specifically *with regard* to congressional participation: ☒
- If "b" is checked:
- 1) Detail the cost *per day* of meals (approximate cost may be provided): Day 1 - \$50, Day 2 - \$88, Day 3 - \$18
- 2) Provide the reason for selecting the location of the event or trip: Relative proximity to Washington, DC and capacity to handle a large event.
16. Name, nightly cost, and reasons for selecting each hotel or other lodging facility:
- Hotel Name: Hyatt Regency Chesapeake Bay City: Cambridge, MD Cost Per Night: \$161
- Reason(s) for Selecting: Proximity to DC, Availablity, Security & Facility size
- Hotel Name: \_\_\_\_\_ City: \_\_\_\_\_ Cost Per Night: \_\_\_\_\_
- Reason(s) for Selecting: \_\_\_\_\_
- Hotel Name: \_\_\_\_\_ City: \_\_\_\_\_ Cost Per Night: \_\_\_\_\_
- Reason(s) for Selecting: \_\_\_\_\_
17. I represent that all expenses connected to the trip will be for actual costs incurred and not a per diem or lump sum payment. *Signify that the statement is true by checking box:* ☒



U.S. House of Representatives

# COMMITTEE ON ETHICS

**18. Total Expenses for each Participant:**

<input type="checkbox"/> Actual Amounts	Total Transportation Expenses per Participant	Total Lodging Expenses per Participant	Total Meal Expenses per Participant
<input checked="" type="checkbox"/> Good Faith Estimates			
For each Member, Officer, or Employee	\$58	\$411	\$156
For each Accompanying Family Member	\$58	\$0	\$156

	Other Expenses (dollar amount per item)	Identify Specific Nature of "Other" Expenses (e.g., taxi, parking, registration fee, etc.)
For each Member, Officer, or Employee	\$309 \$178	Room Rental COVID Testing
For each Accompanying Family Member	\$309 \$178	Room Rental COVID Testing

**NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001.**

**19. Check only one:**

- a. I certify that I am an officer of the organization listed below: ☒ **OR**  
b. *Not Applicable.* Trip sponsor is an individual or a U.S. institution of higher education. ☐

20. I certify that I am not a registered federal lobbyist or foreign agent for any sponsor of this trip. ☒

21. I certify by my signature that the information contained in this form is true, complete, and correct to the best of my knowledge.

Signature: Mark Strand Date: 5/4/2021

Mark Strand

Name: \_\_\_\_\_

President

Title: \_\_\_\_\_

Congressional Institute

Organization: \_\_\_\_\_

1700 Diagonal Road #300, Alexandria, VA 22314

Address: \_\_\_\_\_

703-837-8812

Telephone: \_\_\_\_\_

strand@conginst.org

Email: \_\_\_\_\_

If there are any questions regarding this form, please contact the Committee at the following address:

**Committee on Ethics**

U.S. House of Representatives

1015 Longworth House Office Building, Washington, D.C. 20515

Phone: 202-225-7103 General Fax: 202-225-7392

## **PRIMARY TRIP SPONSOR FORM ADDENDUM**

**Question 4: Provide names and titles of ALL House Members and employees you are inviting. For each House invitee, provide an explanation of why the individual was invited (include additional pages if necessary):**

See attached invitation list. This Congressional Institute sponsored retreat focuses on the important role of the Chief of Staff in congressional offices. Therefore, the invitation to this retreat is being extended to Chiefs of Staff in House Minority and Senate Majority personal offices, the Staff Director in House Minority committee offices as well as select leadership staff.

**Question 12: For each sponsor required to submit a sponsor form, describe the sponsor's interest in the subject matter of the trip and its role in organizing and/or conducting the trip:**

The purpose of the Congressional Institute (a 501(c)4 organization) is to promote public education about Congress and to hold educational conferences for Members of Congress, staff and others. The Congressional Institute is the sole organizer and conductor of this event. This retreat is designed to strengthen professional relationships among Chiefs of Staff, senior leadership and committee staff, educate them on policy issues and best practices, and encourage the exchange of ideas with colleagues.

**Question 18: Total expenses for each participant:**

The estimated lodging rate and per participant food/refreshment expense figure for this event (and provided on this form) do not include the separate costs to the Congressional Institute to rent conference/banquet space large enough to accommodate this large event with appropriate security and audio/visual capabilities necessary to conduct our program. Dividing these conference and facility rental costs by the number of participants estimated to attend this event, the estimated figure would be \$309 as disclosed on the sponsor form.

**COVID Safety Precautions:** If you have not been vaccinated, we strongly encourage you to be tested for COVID before traveling to the conference. We will have onsite testing and are following all health protocols, including ensuring all seats for meals and discussions are socially distanced. Masks are strongly encouraged; we will have extra PPE for attendees as well as hand sanitizer. Health screenings and temperature checks will be required before you can enter the meeting space.



From: Congressional Institute [evp@conginst.org](mailto:evp@conginst.org)  
Subject: Test - Register Now for the GOP Chiefs of Staff Conference  
Date: May 4, 2021 at 1:00 PM  
To: [evp@conginst.org](mailto:evp@conginst.org)



## 2021 Chiefs of Staff Conference

Thursday, June 17, 2021 -

Saturday, June 19, 2021

Hyatt Regency Chesapeake Bay



**PLEASE NOTE: TRAVELER FORMS ARE DUE TO ETHICS ON TUESDAY, MAY 18, 2021!!!**

Dear \*/fname/\*,

On behalf of the Congressional Institute, I'm happy to invite you to the annual 2021 Chiefs of Staff Conference, which will be from Thursday, June 17, 2021, through Saturday, June 19, 2021, at Hyatt Regency Chesapeake Bay in Cambridge, MD. We hope you and your family will join us.

You have a ton on your plate as a chief, so we're developing an agenda that will lighten the load for the year ahead. Since we are inviting House and Senate Republican personal chiefs of staff, committee staff directors and leadership staff, you will have the opportunity to expand your professional network and get to know colleagues you might not normally meet during a normal workday.

Your health and safety is our top priority at this conference. If you have not been vaccinated, we strongly encourage you to be tested for COVID before traveling to the conference. We will have onsite testing and are following all health protocols, including ensuring all seats for meals and discussions are socially distanced. Masks are strongly encouraged; we will have extra PPE for attendees. Health screenings and temperature checks will be required before you can enter the meeting space.

As usual, we are working with the Committee on Ethics so the Institute can cover your costs. You are being invited so that you can hear about the future of the nation and Congress, learn new management ideas, discuss best practices, and strengthen professional relationships.

To Register:

### **Step 1: Submit Ethics Packet by Tuesday, May 18, 2021**

To comply with House rules, you need pre-authorization from the Committee on Ethics. Download the Institute's [Primary Trip Sponsor Form](#) and submit the whole package with your completed Traveler Form by Tuesday, May 18, 2021, to the Committee on Ethics. This entire package may be faxed to the Committee at (202)225-7392, sent or delivered to the Committee at 1015 Longworth, or e-mailed to [travel.requests@mail.house.gov](mailto:travel.requests@mail.house.gov).

Failure to submit your completed materials on time means we will be unable to cover the cost of your attendance and the cost would need to be covered by your Member's principal campaign committee funds.

Additionally, you must file a travel disclosure statement with the Clerk of the House

within 15 days of your return.

**Step 2: Register on the Congressional Institute's website**

The Congressional Institute will coordinate all logistical arrangements, including room reservations, meals, group transportation, and meetings during the conference. The Institute will cover the cost of participation for each staff member and spouse. You are welcome to bring your children, though you will be responsible for the costs of their participation. All reservations must be made through the Institute.

To Register: [Register for Chiefs of Staff Conference](#)

Email Address: \*/email/\*

Access Code: \*/other\_id/\*

If you are unable to attend, please use the following link to [decline this invitation](#).

We understand your registration is tentative pending Ethics approval. More information on the program and activities at the conference will be sent to you in future mailings. If you have any questions, special concerns, or need additional information, please call (703)837-8812 or email [rsvp@conginst.org](mailto:rsvp@conginst.org). We look forward to seeing you in Cambridge!

Best wishes,  
Mark Strand, President  
The Congressional Institute  
(703) 837-8812 - Office  
[strand@conginst.org](mailto:strand@conginst.org)

[Sign up for the Congressional Institute's e-newsletter!](#)

If you are not the correct contact for this office, please [reply to this email](#) with the updated contact information instead of [unsubscribing](#).



**Congressional  
Institute**

**2021 House Republican Chiefs of Staff Conference  
Cambridge, Maryland**

**Thursday, June 17, 2021**

1:30PM Bus Departs from Hill

2:00 PM Nametag Pickup

4:15 PM Welcome

4:30 PM New Findings on Public Opinion  
David Winston, The Winston Group  
Myra Miller, The Winston Group

5:30 PM Reception & Dinner  
Niall Ferguson, Hoover Institution

**Friday, June 18, 2021**

8:00 AM Breakfast

9:00 AM Leadership Chiefs of Staff  
Dan Meyer, Office of the Republican Leader  
Brett Horton, Office of the Republican Whip  
Kara Ahern, House Republican Conference

10:00 AM The Effective Communicator  
Mark Horstman, Manager Tools, LLC

12:00 PM Lunch  
Os Guinness  
Author and social critic

1:15 PM The Chinese Communist Party: The Challenge It Poses and America's Response  
Matthew Pottinger, Former Deputy National Security Advisor  
Elizabeth Economy, Hoover Institution  
Derek Scissors, American Enterprise Institute

2:30 PM      America's Long-Term Fiscal Health  
Douglas Holtz-Eakin, American Action Forum  
Scott Hodge, The Tax Foundation  
Jim Capretta, American Enterprise Institute

3:30 PM      Ethics  
Elliot Berke, Berke Farah LLC  
Erin Clark, NRCC

4:30 PM      Break

6:00 PM      Reception & Dinner  
Kim Strassel, The Wall Street Journal

**Saturday, June 19, 2021**

8:00 AM      Breakfast

9:00 AM      Using the MRA Effectively/Creating an Effective Casework Shop  
Jen Daulby, Former Committee on House Administration Staff Director  
Brad Fitch, Congressional Management Foundation

10:00 AM      How to Win the Internet: Using Digital Media Effectively  
Matt Lira, Hangar Capital

11:15 AM      Open Mic Discussion  
Moderator: Mark Strand, Congressional Institute

12:30 PM      Conference Concludes  
Bus departs from Hyatt



**Congressional  
Institute**

**2021 House Republican Chiefs of Staff Conference  
Cambridge, Maryland**

**Thursday, June 17, 2021**

<b>1:30PM</b>	<b>Bus Departs from Hill</b>	<b>S Capitol St (Between Rayburn &amp; Longworth)</b>
<b>2:00 PM</b>	<b>Nametag Pickup</b>	<b>Choptank Ballroom Foyer</b>
<b>4:15 PM</b>	<b>Welcome</b>	<b>Choptank Ballroom</b>
<b>4:30 PM</b>	<b>GOP Outreach to Hispanic Communities</b> David Winston, The Winston Group Myra Miller, The Winston Group Daniel Garza, The LIBRE Initiative Jeyben Castro, House Office of Diversity and Inclusion	<b>Choptank Ballroom</b>
<b>6:00 PM</b>	<b>Reception</b>	<b>Regatta Pavilion</b>
<b>7:00 PM</b>	<b>Dinner</b> Walter Russell Mead, <i>The Wall Street Journal</i>	<b>Chesapeake Ballroom</b>

**Friday, June 18, 2021**

<b>8:00 AM</b>	<b>Breakfast</b>	<b>Chesapeake Ballroom</b>
<b>9:00 AM</b>	<b>Leadership Chiefs of Staff</b> Dan Meyer, Office of the Republican Leader Brett Horton, Office of the Republican Whip Patrick Hester, House Republican Conference	<b>Choptank Ballroom</b>
<b>10:00 AM</b>	<b>The Effective Communicator</b> Mark Horstman, Manager Tools, LLC	<b>Choptank Ballroom</b>
<b>12:00 PM</b>	<b>Lunch</b> Rich Lowry, <i>National Review</i>	<b>Chesapeake Ballroom</b>
<b>1:15 PM</b>	<b>Ethics</b> Moderator: Kelle Strickland, House Ethics Committee Elliot Berke, Berke Farah LLC Erin Clark, NRCC	<b>Choptank Ballroom</b>

<b>2:30 PM</b>	<b>Working with the White House and Senate</b> Ben Howard, Former White House Deputy Director of Legislative Affairs Brian McGuire, Former Chief of Staff to Senate Republican Leader Mitch McConnell	<b>Choptank Ballroom</b>
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<b>3:30 PM</b>	<b>Taxes, Inflation and the Economy: What Americans Think</b> David Winston, The Winston Group Myra Miller, The Winston Group	<b>Choptank Ballroom</b>
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<b>4:30 PM</b>	<b>Break</b>	
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<b>6:00 PM</b>	<b>Reception</b>	<b>Chesapeake Foyer &amp; Patio</b>
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<b>7:00 PM</b>	<b>Dinner</b> Mollie Hemingway, The Federalist	<b>Chesapeake Ballroom</b>
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**Saturday, June 19, 2021**

<b>8:00 AM</b>	<b>Breakfast</b>	<b>Chesapeake Ballroom</b>
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<b>9:00 AM</b>	<b>The Future of the Congressional Workplace</b> Manar Morales, Diversity and Flexibility Alliance Tim Monahan, Committee on House Administration Jen Daulby, Former Staff Director, Committee on House Administration	<b>Choptank Ballroom</b>
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<b>10:00 AM</b>	<b>How to Win the Internet: Using Digital Media Effectively</b> Matt Lira, Hangar Capital Steve Johnston, FlexPoint Media Kate Parnitzke, Former White House Chief Digital Officer	<b>Choptank Ballroom</b>
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<b>11:15 AM</b>	<b>Open Mic Discussion</b> Moderator: Mark Strand, Congressional Institute	<b>Choptank Ballroom</b>
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<b>11:45 AM</b>	<b>Conference Concludes</b> Bus departs from Choptank Ballroom Entrance	
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## COS: House Staff

First Name	Last Name	Institution	Job Title
Rob	Adkerson	Office of Rep. Loudermilk	Chief of Staff
Kara	Ahern	Office of Rep. Cheney	Chief of Staff
Anna	Alburger	Office of Rep. Joyce (OH)	Chief of Staff
Dale	Anderson	Office of Rep. Lamborn	Chief of Staff
Taylor	Andreae	Office of Rep. Gallagher	Chief of Staff
Gary	Andres	House Committee on Ways and Means	Staff Director
Jon	Anzur	Office of Rep. Keller	Chief of Staff
Cyrus	Artz	House Committee on Education and Labor	Staff Director
Eliza	Baker	Office of Rep. Crenshaw	Chief of Staff
Erica	Barker	Office of Rep. Spartz	Deputy Chief of Staff
Jason	Bauknecht	Office of Rep. Tiffany	Chief of Staff
Cliff	Bayer	Office of Rep. Fulcher	Chief of Staff
Mark	Bednar	Office of the Leader	Director of Strategic Communications
Josh	Bell	Office of Rep. Estes	Chief of Staff
Warren Kirk	Bell	Office of Rep. Sessions	Chief of Staff
Brooke	Bennett	Office of Rep. Hill	Chief of Staff
Eric	Bergren	Office of Rep. Guthrie	Chief of Staff
Chris	Bien	Office of the Leader	Deputy Director of Floor Operations
Jeff	Billman	Office of Rep. Jackson	Chief of Staff
Lauren	Billman	Office of Rep. Miller	Deputy Chief of Staff
Alex	Blair	Office of Rep. Steube	Chief of Staff
Gabriella	Boffelli	Office of Rep. González-Colón	Chief of Staff
Alex	Bolton	Office of Rep. Malliotakis	Chief of Staff
Aaron	Bonnaure	Office of Rep. Reschenthaler	Chief of Staff
Kate	Bonner	Office of Rep. Smucker	Chief of Staff
Lorissa	Bounds	Office of Rep. Obernolte	Chief of Staff

Casey	Bowman	Office of Rep. Herrera Beutler	Chief of Staff
Parish	Braden	House Committee on Agriculture	Staff Director
Jen	Bradley	Office of Rep. Rutherford	Chief of Staff
Sean	Brady	Office of Rep. Buchanan	Chief of Staff
James	Braid	Office of Rep. Rosendale	Chief of Staff
Doug	Branch	Office of Rep. Davidson	Deputy Chief of Staff
Andy	Braner	Office of Rep. Fortenberry	Chief of Staff
Ross	Branson	Office of Rep. Lesko	Chief of Staff
Matthew	Brennan	Office of Rep. Thompson	Chief of Staff
Francis	Brennan	House Republican Conference	Rapid Response Director
Chris	Brinson	Office of Rep. Rogers (AL)	Chief of Staff
Greg	Brooks	Office of Rep. Wenstrup	Chief of Staff
Keellie	Broom	Office of Rep. Owens	Chief of Staff
Nick	Brown	Office of Rep. Clyde	Chief of Staff
Stuart	Burns	Office of Rep. Posey	Chief of Staff
Courtney	Butcher	House Republican Conference	Member Services Director
Jeff	Butler	Office of Rep. McHenry	Chief of Staff
John	Byers	Office of Rep. Pfluger	Chief of Staff
Larry	Calhoun	Office of Rep. Cammack	Chief of Staff
Benjamin	Cantrell	Office of Rep. Mullin	Chief of Staff
Chad	Carlough	Office of Rep. Carl	Chief of Staff
Ryan	Carney	Office of Rep. Steil	Chief of Staff
Machalagh	Carr	Office of the Leader	General Counsel
Jess	Carter	Office of Rep. Newhouse	Chief of Staff
Caroline	Cash	Office of Rep. Corner	Chief of Staff
Jeyben	Castro	House Office of Diversity and Inclusion	Deputy Director
Anne Marie	Chotvacs	House Committee on Appropriations	Staff Director
Andrew	Christianson	Office of Rep. Johnson (SD)	Chief of Staff
Sarah	Collins	Office of Rep. Westerman	Chief of Staff



Michael	Comer	Office of the Whip	Digital Director
Chris	Connelly	Office of Rep. Hartzler	Chief of Staff
Billy	Constangy	Office of Rep. Hudson	Chief of Staff
Casey	Contres	Office of Rep. Gonzales	Chief of Staff
Ben	Couhig	Office of Rep. Babin	Chief of Staff
Reed	Craddock	Office of Rep. Kelly (MS)	Deputy Chief of Staff
Chris	Crawford	Office of Rep. Carter (GA)	Chief of Staff
Tim	Cummings	Office of Rep. Walorski	Chief of Staff
Quincy	Cunningham	Office of Rep. Baird	Chief of Staff
Arie	Dana	Office of Rep. Steel	Chief of Staff
Dave	Davis	Office of Rep. Brady	Chief of Staff
Jonathan	Day	Office of Rep. Wilson	Chief of Staff
James	Decker	Office of Rep. Burgess	Chief of Staff
Chris	Del Beccaro	Office of Rep. McCaul	Chief of Staff
Jon	DeWitte	Office of Rep. Huizenga	Chief of Staff
Monica	Didiuk	Office of Rep. Smith (NE)	Chief of Staff
Lonnie	Dietz	Office of Rep. Taylor	Chief of Staff
Kelly	Dixon	House Committee on Rules	Staff Director
Emily	Domenech	Office of the Leader	Senior Policy Advisor
Matthew	Donnellan	Office of Rep. Miller	Chief of Staff
Jordan	Downs	Office of Rep. Guest	Chief of Staff
Mark	Dreiling	Office of Rep. Bacon	Chief of Staff
Braden	Dreiling	Office of Rep. LaTurner	Chief of Staff
Will	Dunham	Office of the Leader	Deputy Chief of Staff for Policy
Kevin	Eichinger	Office of Rep. Jordan	Chief of Staff
Erin	Elliot	Office of Rep. Katko	Chief of Staff
Jaryn	Emhof	Office of Rep. Webster	Chief of Staff
Max	Engling	Office of the Leader	Deputy Member Services Director
Laura	Engquist	Office of Rep. Balderson	Deputy Chief of Staff

John	Etue	Office of Rep. Williams	Chief of Staff
Michele	Exner	Office of the Leader	Communications Director
Kathryn	Fachiano	Office of Rep. Higgins	Chief of Staff
Alex	Ferro	Office of Rep. Gimenez	Chief of Staff
Cari	Fike	Office of Rep. Miller	Chief of Staff
Lauren	Fine	Office of the Whip	Communications Director
David	FitzSimmons	Office of Rep. Fischbach	Chief of Staff
Cameron	Foster	Office of Rep. Hern	Chief of Staff
Steven	Giaier	Office of the Leader	Senior Policy Advisor and Counsel
Tracie	Gibler	Office of Rep. Miller-Meeks	Chief of Staff
Cesar	Gonzalez	Office of Rep. Diaz-Balart	Chief of Staff
Ellen	Gosnell	Office of the Whip	Director of Operations
Alex	Gourdikian	Office to the Leader	Director of Operations
Andrea	Grace	Office of Rep. Zeldin	Chief of Staff
Michael	Grider	Office of Rep. Burchett	Chief of Staff
Drew	Griffin	Office of Rep. Latta	Chief of Staff
Josh	Grogis	Office of Rep. Cole	Chief of Staff
Hillary	Gross	Office of Rep. Gibbs	Chief of Staff
Matt	Gurtler	Office of Rep. Massie	Chief of Staff
Connie	Hair	Office of Rep. Gohmert	Chief of Staff
Marty	Hall	House Committee on Climate Crisis	Staff Director
Mike	Hamilton	Office of Rep. McKinley	Chief of Staff
James	Hampson	Office of Rep. Bishop	Chief of Staff
Brandon	Harder	Office of Rep. Mann	Chief of Staff
Derek	Harley	House Committee on Modernization of Congress	Staff Director
Blake	Harp	Office of Rep. Cawthorn	Chief of Staff
Nick	Hawatmeh	Office of Rep. McClain	Chief of Staff
Tyler	Haymore	Office of Rep. Donalds	Chief of Staff

Hayden	Hayden	Office of Rep. Johnson (LA)	Chief of Staff
Patrick	Hester	Office of Rep. Stefanik	Chief of Staff
Preston	Hill	Office of the Leader	Policy Advisor
Van	Hilleary	Office of Rep. Rose	Chief of Staff
Joan	Hillebrands	Office of Rep. Upton	Chief of Staff
Jim	Hippe	Office of Rep. Fleischmann	Chief of Staff
Liz	Hittos	Office of Rep. Bilirakis	Chief of Staff
Chris	Hixon	House Committee on Judiciary	Staff Director
Lauren	Hodge	Office of Rep. Allen	Chief of Staff
Nate	Hodson	House Committee on Energy and Commerce	Staff Director
Matt	Hoffman	House Committee on Financial Services	Staff Director
Houson	Holdren	House Republican Conference	Operations Director
Michael	Horanburg	Office of Rep. Herrell	Chief of Staff
Brett	Horton	Office of the Whip	Chief of Staff
Michael	Hough	Office of Rep. Mooney	Chief of Staff
Adam	Howard	Office of Rep. Turner	Chief of Staff
Allie	Humes	Office of the Leader	Member Services Coordinator
Kyle	Jackson	Office of Rep. Bucshon	Chief of Staff
Jakob	Johnsen	Office of Rep. Rogers (KY)	Chief of Staff
Natalie	Joyce	Office of the Leader	Deputy Chief of Staff for Member Services
Rebecca	Keightley	Office of Rep. Calvert	Chief of Staff
David	Keller	Office of Rep. Banks	Chief of Staff
Charlie	Keller	Office of Rep. Wagner	Chief of Staff
Melissa	Kelly	Office of Rep. Franklin	Chief of Staff
Mark	Kelly	Office of Rep. Good	Chief of Staff
Micah	Ketchel	Office of Rep. Waltz	Chief of Staff
Carolyn	King	Office of Rep. Wittman	Chief of Staff
Kyle	Kizzier	Office of Rep. Jacobs	Chief of Staff

Allen	Klump	Office of Rep. Duncan	Chief of Staff
Kevin	Knight	Office of Rep. Schweikert	Chief of Staff (Acting)
Kerry	Knott	Office of Rep. Aderholt	Chief of Staff
Joe	Knowles	Office of Rep. Fitzpatrick	Chief of Staff
Desiree	Koetzle	Office of Rep. Stauber	Chief of Staff
Daniel	Kroese	House Committee on Homeland Security	Staff Director
Kate	LaBorde	Office of Rep. Biggs	Chief of Staff
Jillian	Lane Wyant	Office of Rep. Gaetz	Chief of Staff
James	Langenderfer	Office of Rep. Mast	Chief of Staff
Patrick	Large	Office of Rep. Palazzo	Chief of Staff
RJ	Laukitis	Office of Rep. Walberg	Chief of Staff
Jason	Lawrence	Office of Rep. Scott	Chief of Staff
John	Leganski	Office of the Leader	Director of Floor Operations
Roz	Leighton	Office of Rep. Armstrong	Chief of Staff
Matt	Leopold	Office of Rep. Feenstra	Chief of Staff
Joe	Lillis	Office of Rep. Long	Chief of Staff
Tony	Lis	Office of Rep. Bergman	Chief of Staff
Tim	Lolli	Office of Rep. Gonzalez (OH)	Chief of Staff
Ryan	Long	Office of the Leader	Senior Policy Advisor
Molly	Lowe	Office of Rep. Amodei	Chief of Staff
Jonathan	Lowe	Office of Rep. Chabot	Chief of Staff
Michael	Lowry	Office of Rep. Dunn	Chief of Staff
Kelly	Lungren-McCollum	Office of Rep. Griffith	Chief of Staff
Adam	Magary	Office of Rep. Cloud	Chief of Staff
Chris	Maneval	Office of Rep. Emmer	Chief of Staff
Bret	Manley	Office of Rep. Davis	Chief of Staff
Mark	Marin	House Committee on Oversight and Government Reform	Staff Director
Josh	Mathis	House Committee on Science, Space and	Staff Director

# Technology

Ryan	McCormack	Office of Rep. Fitzgerald	Chief of Staff
Matt	McCullough	Office of Rep. Bost	Chief of Staff
Moutray	McLaren	Office of Rep. Timmons	Chief of Staff
Mara	Melstrom	Office of Rep. Mace	Chief of Staff
Justin	Melvin	Office of Rep. Kustoff	Chief of Staff
Matt	Meyer	Office of Rep. Smith (MO)	Chief of Staff
Dan	Meyer	Office of the Leader	Chief of Staff
Carson	Middleton	Office of Rep. Foss	Chief of Staff
Jonas	Miller	Office of Rep. Carter (TX)	Chief of Staff
Matt	Miller	Office of Rep. Cline	Chief of Staff
Megan	Miller	Office of Rep. Scalise	Chief of Staff
James	Min	Office of Rep. McCarthy	Chief of Staff
Annie	Minkler	Office of the Whip	Deputy Floor Director
Patrick	Mocete	Office of Rep. Kim	Chief of Staff
Vivian	Moeglein	House Committee on Natural Resources	Staff Director
Tim	Monahan	House Committee on Administration	Staff Director
Kenneth	Monahan	Office of Rep. Meijer	Chief of Staff
Tom	Moran	Office of Rep. Salazar	Chief of Staff
Lauren	Muglia	Office of Rep. Perry	Chief of Staff
Melissa	Murphy	Office of Rep. Rouzer	Chief of Staff
Allison	Murphy	Office of Rep. Van Drew	Chief of Staff
Ben	Napier	Office of the Whip	Director of Floor Operations
Madison	Nash	Office of Rep. Womack	Deputy Chief of Staff
Dave	Natonski	Office of Rep. Murphy	Chief of Staff
Mary	Noonan	Office of Rep. Smith (NJ)	Chief of Staff
Corey	Norman	Office of Rep. Curtis	Chief of Staff
Sean	O'Brien	Congressional Western Caucus	Executive Director
Jake	Olson	Office of Rep. Van Duyne	Chief of Staff

Alex	Ortiz	Office of Rep. Young	Chief of Staff
George	Pappas	House Committee on Intelligence	Staff Director
Ali	Pardo	House Republican Conference	Communications Director
Charyssa	Parent	House Republican Conference	Media Affairs
Patrick	Parsons	Office of Rep. Greene	Chief of Staff
Jimmy	Peacock	Office of Rep. Hinson	Chief of Staff
Nancy	Peele	Office of Rep. Graves (MO)	Chief of Staff
Mehgan	Perez-Acosta	Office of Rep. Gooden	Chief of Staff
Steve	Pftrang	Office of Rep. LaHood	Chief of Staff
Mark	Piland	Office of Rep. Norman	Chief of Staff
Jillian	Plank	Office of Rep. Nunes	Chief of Staff
David	Planning	House Committee on Small Business	Staff Director
John	Porter	Office of Rep. Arrington	Chief of Staff
Jared	Powell	Office of Rep. McMorris-Rodgers	Chief of Staff
Chad	Ramey	Office of Rep. Luetkemeyer	Chief of Staff
Marty	Reiser	Office of the Whip	Policy Director
Bart	Reising	Office of the Whip	Director of Member Services
Tim	Reitz	Office of Rep. Hice	Chief of Staff
Andrew	Renteria	Office of Rep. Valadao	Chief of Staff
Joe	Rizzo	Office of Rep. Reed	Chief of Staff
Kyle	Robertson	Office of Rep. Pence	Chief of Staff
Jason	Rogers	Office of Rep. Roy	Chief of Staff
Cole	Rojewski	Office of Rep. Granger	Chief of Staff
Mark	Roman	House Committee on Budget	Staff Director
Patrick	Rooney	Office of Rep. Meuser	Chief of Staff
Mary	Rosado	Office of Rep. Barr	Chief of Staff
Zac	Rutherford	Office of Rep. Harshbarger	Chief of Staff
Lindsay	Ryan	Office of Rep. Moolenaar	Chief of Staff
Paul	Sass	House Committee on Transportation and Infrastructure	Staff Director

# Infrastructure

Paul	Sawyer	Office of Rep. Graves (LA)	Chief of Staff
Robert	Schroeder	Office of Rep. Nehls	Chief of Staff
Rebecca	Shaw	Office of Rep. Hollingsworth	Chief of Staff
Brendan	Shields	House Committee on Foreign Affairs	Staff Director
Jonah	Shumate	Office of Rep. Crawford	Chief of Staff
Bryan	Shuy	Office of Rep. Harris	Chief of Staff
Stephen	Siao	Office of Rep. Green	Chief of Staff
Kris	Skrzycki	Office of Rep. Hagedorn	Chief of Staff
Alison	Slagell	Office of Rep. Lucas	Deputy Chief of Staff
Lindsay	Slater	Office of Rep. Simpson	Chief of Staff
Jeff	Small	Office of Rep. Boebert	Chief of Staff
Amy	Smith	Office of Rep. Joyce (PA)	Chief of Staff
William	Smith	Office of Rep. Palmer	Chief of Staff
Caleb	Smith	Office of the Leader	Digital Communications Director
Mike	Smullen	Office of Rep. Johnson (OH)	Chief of Staff
Shannan	Sorrell	Office of Rep. Fallon	Chief of Staff
David	Sours	Office of Rep. Ferguson	Chief of Staff
Allen	Souza	Office of the Leader	National Security Advisor
Mark	Spannagel	Office of Rep. LaMalfa	Chief of Staff
Matt	Sparks	Office of the Leader	Head of Communications
Brittan	Specht	Office of the Leader	Senior Policy Advisor
Nick	Stewart	Office of Rep. Tenney	Chief of Staff
Nick	Strader	Office of Rep. Bentz	Chief of Staff
Kelle	Strickland	House Committee on Ethics	Staff Director
Matthew	Stroia	Office of Rep. Kelly (PA)	Chief of Staff
Deena	Tauster	Office of Rep. Garbarino	Chief of Staff
Shana	Teahan	Office of Rep. Moore	Chief of Staff
Alan	Tennille	Office of Rep. Garcia	Chief of Staff

Jett	Thompson	Office of Rep. Bice	Deputy Chief of Staff
Maria	Tripplaar	House Committee on Veterans Affairs	Staff Director
Chris	Tudor	Office of Rep. McClintock	DC Chief of Staff
Tom	Van Flein	Office of Rep. Gosar	Chief of Staff
Richard	Vaughn	Office of Rep. DesJarlais	Chief of Staff
Garrett	Ventry	Office of Rep. Buck	Chief of Staff
Ted	Verrill	Office of Rep. Letlow	Chief of staff
Rachel	VerVelde	Office of Rep. Grothman	Chief of Staff
Chris	Vieson	House Committee on Armed Services	Staff Director
Jake	Vreeburg	House Republican Conference	Policy Director
Rachel	Wagley	Office of Rep. Moore	Chief of Staff
Jennifer	Watson	Office of Rep. Rice	Chief of Staff
Austin	Weatherford	Office of Rep. Kinzinger	Chief of Staff
Clay	White	Office of Rep. Stewart	Chief of Staff
Jeanette	Whitener	Office of Rep. Weber	Chief of Staff
Veronica	Wong	Office of Rep. Issa	Chief of Staff
Leafaina	Yahn	Office of Rep. Radewagen	Chief of Staff
Marshall	Yates	Office of Rep. Brooks	Chief of Staff
Chad	Yelinski	Office of Rep. Budd	Chief of Staff



**Report name:** House Staff Attendance List for Ethics

**Report date:** 06/28/2021

**Event name:** 2021 Chiefs of Staff Conference

**Total records:** 162 records

First Name	Last Name	Institution	Registration Status
Anna	Alburger	Office of Rep. Joyce (OH)	Confirmed
Jon	Anzur	Office of Rep. Keller	Confirmed
Cyrus	Artz	House Committee on Education and Labor	Confirmed
Erica	Barker	Office of Rep. Spartz	Confirmed
Mark	Bednar	Office of the Leader	Confirmed
Josh	Bell	Office of Rep. Estes	Confirmed
A. Brooke	Bennett	Office of Rep. Hill	Confirmed
Jeff	Billman	Office of Rep. Jackson	Confirmed
Lauren	Billman	Office of Rep. Miller	Confirmed
Alex	Blair	Office of Rep. Steube	Confirmed
Gabriella	Boffelli	Office of Rep. González-Colón	Confirmed
Alex	Bolton	Office of Rep. Malliotakis	Confirmed
Aaron	Bonnaure	Office of Rep. Reschenthaler	Confirmed
Kate	Bonner	Office of Rep. Smucker	Confirmed
Lorissa	Bounds	Office of Rep. Obernolte	Confirmed
Jen	Bradley	Office of Rep. Rutherford	Confirmed
Sean	Brady	Office of Rep. Buchanan	Confirmed
Doug	Branch	Office of Rep. Davidson	Confirmed
Francis	Brennan	House Republican Conference	Confirmed
Keelie	Broom	Office of Rep. Owens	Confirmed
Courtney	Butcher	House Republican Conference	Confirmed
Jeff	Butler	Office of Rep. McHenry	Confirmed
John	Byers	Office of Rep. Pfluger	Confirmed
Larry	Calhoun	Office of Rep. Cammack	Confirmed
Benjamin	Cantrell	Office of Rep. Mullin	Confirmed

Ryan	Carney	Office of Rep. Steil	Confirmed
Machalagh	Carr	Office of the Leader	Confirmed
Jessica	Carter	Office of Rep. Newhouse	Confirmed
Caroline	Cash	Office of Rep. Comer	Confirmed
Andrew	Christianson	Office of Rep. Johnson (SD)	Confirmed
Michael	Comer	Office of the Whip	Confirmed
Billy	Constangy	Office of Rep. Hudson	Confirmed
Casey	Contres	Office of Rep. Gonzales	Confirmed
Chris	Crawford	Office of Rep. Carter (GA)	Confirmed
Tim	Cummings	Office of Rep. Walorski	Confirmed
Jonathan	Day	Office of Rep. Wilson	Confirmed
James	Decker	Office of Rep. Burgess	Confirmed
Chris	Del Beccaro	Office of Rep. McCaul	Confirmed
Monica	Didiuk	Office of Rep. Smith (NE)	Confirmed
Kelly	Dixon Chambers	House Committee on Rules	Confirmed
Emily	Domenech	Office of the Leader	Confirmed
Jordan	Downs	Office of Rep. Guest	Confirmed
Braden	Dreiling	Office of Rep. LaTurner	Confirmed
Mark	Dreiling	Office of Rep. Bacon	Confirmed
Will	Dunham	Office of the Leader	Confirmed
Erin	Elliott	Office of Rep. Katko	Confirmed
Jaryn	Emhof	Office of Rep. Webster	Confirmed
Max	Engling	Office of the Leader	Confirmed
Laura	Engquist	Office of Rep. Balderson	Confirmed
Michele	Exner	Office of the Leader	Confirmed
Kathryn	Fachiano	Office of Rep. Higgins	Confirmed
Alex	Ferro	Office of Rep. Gimenez	Confirmed
Lauren	Fine	Office of the Whip	Confirmed
David	FitzSimmons	Office of Rep. Fischbach	Confirmed

Cameron	Foster	Office of Rep. Hern	Confirmed
Steven	Glaier	Office of the Leader	Confirmed
Tracie	Gibler	Office of Rep. Miller-Weeks	Confirmed
Cesar	Gonzalez	Office of Rep. Diaz-Balart	Confirmed
Ellen	Gosnell	Office of the Whip	Confirmed
Alex	Gourdikian	Office of the Leader	Confirmed
Andrea	Grace	Office of Rep. Zeldin	Confirmed
Michael	Grider	Office of Rep. Burchett	Confirmed
Drew	Griffin	Office of Rep. Latta	Confirmed
Josh	Grogis	Office of Rep. Cole	Confirmed
Hillary	Gross	Office of Rep. Gibbs	Confirmed
Mike	Hamilton	Office of Rep. McKinley	Confirmed
Nicola	Hawatmeh	Office of Rep. McClain	Confirmed
Tyler	Haymore	Office of Rep. Donalds	Confirmed
Patrick	Hester	House Republican Conference	Confirmed
Preston	Hill	Office of the Leader	Confirmed
Liz	Hittos	Office of Rep. Bilirakis	Confirmed
Christopher	Hixon	House Committee on Judiciary	Confirmed
Lauren	Hodge	Office of Rep. Allen	Confirmed
Houson	Holdren	House Republican Conference	Confirmed
Brett	Horton	Office of the Whip	Confirmed
Michael	Hough	Office of Rep. Mooney	Confirmed
Adam	Howard	Office of Rep. Turner	Confirmed
Allie	Humes	Office of the Leader	Confirmed
Jake	Johnsen	Office of Rep. Rogers (KY)	Confirmed
Natalie	Joyce	Office of the Leader	Confirmed
Rebecca	Keightley	Office of Rep. Calvert	Confirmed
Mark	Kelly	Office of Rep. Good	Confirmed
Melissa	Kelly	Office of Rep. Franklin	Confirmed

Micah	Ketchel	Office of Rep. Waltz	Confirmed
Carolyn	King	Office of Rep. Wittman	Confirmed
Kyle	Kizzier	Office of Rep. Jacobs	Confirmed
Joe	Knowles	Office of Rep. Fitzpatrick	Confirmed
Desiree	Koetzie	Office of Rep. Stauber	Confirmed
Kate	LaBorde	Office of Rep. Biggs	Confirmed
RJ	Laukitis	Office of Rep. Walberg	Confirmed
Jason	Lawrence	Office of Rep. Scott	Confirmed
Roz	Leighton	Office of Rep. Armstrong	Confirmed
Matt	Leopold	Office of Rep. Feenstra	Confirmed
Joe	Lillis	Office of Rep. Long	Confirmed
Tony	Lis	Office of Rep. Bergman	Confirmed
Ryan	Long	Office of the Leader	Confirmed
Jonathan	Lowe	Office of Rep. Chabot	Confirmed
Molly	Lowe	Office of Rep. Amodeli	Confirmed
Michael	Lowry	Office of Rep. Dunn	Confirmed
Chris	Maneval	Office of Rep. Emmer	Confirmed
Anna	McCormack	Office of Rep. Taylor	Confirmed
Ryan	McCormack	Office of Rep. Fitzgerald	Confirmed
Mara	Mellstrom	Office of Rep. Mace	Confirmed
Justin	Melvin	Office of Rep. Kustoff	Confirmed
Dan	Meyer	Office of the Leader	Confirmed
Matt	Meyer	Office of Rep. Smith (MO)	Confirmed
Carson	Middleton	Office of Rep. Foss	Confirmed
Megan Bel	Miller	Office of Rep. Scalise	Confirmed
James	Min	Office of Rep. McCarthy	Confirmed
Patrick	Mocete	Office of Rep. Kim	Confirmed
Vivian	Moeglein	House Committee on Natural Resources	Confirmed
Kenneth	Monahan	Office of Rep. Meijer	Confirmed

Marissa	Monahan	House Administration	Confirmed
Tim	Monahan	House Committee on Administration	Confirmed
Tom	Moran	Office of Rep. Salazar	Confirmed
Ben	Napier	Office of the Whip	Confirmed
Sean	O'Brien	Congressional Western Caucus	Confirmed
Alex	Ortiz	Office of Rep. Young	Confirmed
Ali	Pardo	House Republican Conference	Confirmed
Charyssa	Parent	House Republican Conference	Confirmed
Nancy	Peele	Office of Rep. Graves (MO)	Confirmed
Mehgan	Perez-Acosta	Office of Rep. Gooden	Confirmed
Steve	Pftrang	Office of Rep. LaHood	Confirmed
Jillian	Plank	Office of Rep. Nunes	Confirmed
David	Planning	House Committee on Small Business	Confirmed
Marty	Reiser	Office of the Whip	Confirmed
Bart	Reising	Office of the Whip	Confirmed
Andrew	Renteria	Office of Rep. Valadao	Confirmed
Kyle	Robertson	Office of Rep. Pence	Confirmed
Cole	Rojewski	Office of Rep. Granger	Confirmed
Mary	Rosado	Office of Rep. Barr	Confirmed
Zac	Rutherford	Office of Rep. Harshbarger	Confirmed
Lindsay	Ryan	Office of Rep. Moolenaar	Confirmed
Rebecca	Shaw	Office of Rep. Hollingsworth	Confirmed
Brendan	Shields	House Committee on Foreign Affairs	Confirmed
Bryan	Shuy	Office of Rep. Harris	Confirmed
Stephen	Siao	Office of Rep. Mark Green	Confirmed
Kris	Skrzycki	Office of Rep. Hagedorn	Confirmed
Alison	Slagell	Office of Rep. Lucas	Confirmed
Jeff	Small	Office of Rep. Boebert	Confirmed
Caleb	Smith	Office of the Leader	Confirmed

Mike	Smullen	Office of Rep. Johnson (OH)	Confirmed
Shannan	Sorrell	Office of Rep. Fallon	Confirmed
Allen	Souza	Office of the Leader	Confirmed
Matt	Sparks	Office of the Leader	Confirmed
Brittan	Specht	Office of the Leader	Confirmed
Kelle	Strickland	House Committee on Ethics	Confirmed
Deena	Tauster	Office of Rep. Garbarino	Confirmed
Shana	Teehan	Office of Rep. Moore	Confirmed
Alan	Tennille	Office of Rep. Garcia	Confirmed
Jett	Thompson	Office of Rep. Bice	Confirmed
Chris	Tudor	Office of Rep. McClintock	Confirmed
Tom	Van Flein	Office of Rep. Gosar	Confirmed
Garrett	Ventry	Office of Rep. Buck	Confirmed
Rachel	Ver Velde	Office of Rep. Grothman	Confirmed
Ted	Verrill	Office of Rep. Letlow	Confirmed
Chris	Vieson	House Committee on Armed Services	Confirmed
Jake	Vreeburg	House Republican Conference	Confirmed
Rachel	Wagley	Office of Rep. Moore	Confirmed
Jennifer	Watson	Office of Rep. Rice	Confirmed
Jeanette	Whitener	Office of Rep. Weber	Confirmed
Marshall	Yates	Office of Rep. Brooks	Confirmed

**Total registrants: 162**

Theodore E. Deutch, Florida  
*Chairman*  
Jackie Walorski, Indiana  
*Ranking Member*

Susan Wild, Pennsylvania  
Dean Phillips, Minnesota  
Veronica Escobar, Texas  
Mondaire Jones, New York

Michael Guest, Mississippi  
Dave Joyce, Ohio  
John H. Rutherford, Florida  
Kelly Armstrong, North Dakota



ONE HUNDRED SEVENTEENTH CONGRESS

**U.S. House of Representatives**  
**COMMITTEE ON ETHICS**

Thomas A. Rust  
*Staff Director and Chief Counsel*

David W. Arrojo  
*Counsel to the Chairman*

Kelle A. Strickland  
*Counsel to the Ranking Member*

1015 Longworth House Office Building  
Washington, D.C. 20515-6328  
Telephone: (202) 225-7103  
Facsimile: (202) 225-7392

June 15, 2021

Mr. James Decker  
Office of the Honorable Michael Burgess  
2161 Rayburn House Office Building  
Washington, DC 20515

Dear Mr. Decker:

Pursuant to House Rule 25, clause 5(d)(2), the Committee on Ethics hereby approves your proposed trip to Cambridge, Maryland, scheduled for June 17 to 19, 2021, sponsored by Congressional Institute.

This approval represents the Committee's determination that the proposed trip complies with relevant House rules, federal laws, and Travel Regulations promulgated by the Committee. You should engage in your own assessment of the risks and implications of engaging in travel during the current COVID-19 pandemic.

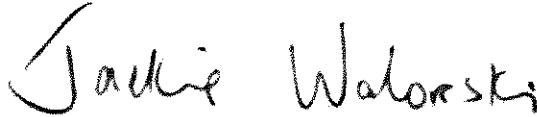
You must complete an Employee Post-Travel Disclosure Form (which your employing Member must also sign) and file it, together with a Sponsor Post-Travel Disclosure Form completed by the trip sponsor, with the Clerk of the House within 15 days after your return from travel. As part of that filing, you are also required to attach a copy of this letter and both the Traveler and Primary Trip Sponsor Forms (including attachments) you previously submitted to the Committee in seeking pre-approval for this trip. If you are required to file an annual Financial Disclosure Statement, you must also report all travel expenses totaling more than \$415 from a single source on the "Travel" schedule of your annual Financial Disclosure Statement covering this calendar year. Finally, Travel Regulation § 404(d) also requires you to keep a copy of all request forms and supporting information provided to the Committee for three subsequent Congresses from the date of travel.

If you have any further questions, please contact the Committee's Office of Advice and Education at extension 5-7103.

Sincerely,

Handwritten signature of Theodore E. Deutch in black ink.

Theodore E. Deutch  
Chairman

Handwritten signature of Jackie Walorski in black ink.

Jackie Walorski  
Ranking Member

TED/JW:adw