



U.S. House of Representatives

COMMITTEE ON ETHICS

EMPLOYEE POST-TRAVEL DISCLOSURE FORM Original Amendment

This form is for disclosing the receipt of travel expenses from private sources for travel taken in connection with official duties. This form does not eliminate the need to report privately-funded travel on the annual *Financial Disclosure Statements* of those employees required to file them. In accordance with House Rule 25, clause 5, **you must complete this form and file it with the Clerk of the House, by email at gifttravelreports@mail.house.gov, within 15 days after travel is completed.** Please **do not** file this form with the Committee on Ethics.

NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001.

1. Name of Traveler: Desiree Koetzle
2. a. Name of Accompanying Relative: _____ **OR** None
- b. Relationship to Traveler: Spouse Child Other (specify): _____
3. a. Dates: Departure: 6/17/2021 Return: 6/19/2021
- b. Dates at Personal Expense, if any: _____ **OR** None
4. Departure City: McLean, VA Destination: Columbia, MD Return City: McLean, VA
5. Sponsor(s), Who Paid for the Trip: Congressional Institute
6. Describe Meetings and Events Attended:


7. Attached to this form are **each** of the following, *signify that each item is attached by checking the corresponding box*:
 - a. a completed *Sponsor Post-Travel Disclosure Form*;
 - b. the *Primary Trip Sponsor Form* completed by the trip sponsor **prior** to the trip, **including all** attachments **and** the *Additional Sponsor Form(s)*;
 - c. page 2 of the completed *Traveler Form* submitted by the employee; **and**
 - d. the letter from the Committee on Ethics approving my participation on this trip.
8. a. I represent that I participated in each of the activities reflected in the attached sponsor's agenda.
Signify statement is true by checking the box.
- b. If not, explain:

I certify that the information contained on this form is true, complete, and correct to the best of my knowledge.

Signature of Traveler:  Date: 6/28/2021

I authorized this travel in advance. I have determined that all of the expenses listed on the attached *Sponsor Post-Travel Disclosure Form* were necessary and that the travel was in connection with the employee's official duties and would not create the appearance that the employee is using public office for private gain.

Name of Supervising Member: Pete Stauber Date: 6/28/2021

Signature of Supervising Member: 



U.S. House of Representatives

COMMITTEE ON ETHICS

SPONSOR POST-TRAVEL DISCLOSURE FORM

Original Amendment

This form must be completed by an officer of any organization that served as the primary trip sponsor in providing travel expenses or reimbursement for travel expenses to House Members, officers, or employees under House Rule 25, clause 5. **A completed copy of the form must be provided to each House Member, officer, or employee who participated on the trip within ten days of their return.** You must answer all questions, and check all boxes, on this form for your submission to comply with House rules and the Committee's travel regulations. Failure to comply with this requirement may result in the denial of future requests to sponsor trips and/or subject the current traveler to disciplinary action or a requirement to repay the trip expenses.

NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001.

- Sponsor(s) who paid for the trip: Congressional Institute
- Travel Destination(s): Cambridge, MD
- Date of Departure: 06/17/2021 Date of Return: 06/19/2021
- Name(s) of Traveler(s): see attached list

Note: You may list more than one traveler on a form only if *all* information is *identical* for each person listed.

- Actual amount of expenses paid on behalf of, or reimbursed to, each individual named in Question 4:

	Total Transportation Expenses	Total Lodging Expenses	Total Meal Expenses	Total Other Expenses (dollar amount per item and description)
Traveler	n/a	\$407.88	\$156	\$278.10 Room Rental
Accompanying Family Member				

- All expenses connected to the trip were for actual costs incurred and not a *per diem* or lump sum payment. *Signify statement is true by checking box.*

I certify that the information contained in this form is true, complete, and correct to the best of my knowledge.

Signature:  Date: 6/28/2021

Name: Mark Strand Title: President

Organization: Congressional Institute

I am an officer of the above-named organization. Signify statement is true by checking box.

Address: 1700 Diagonal Road #300, Alexandria, VA 22314

Email: strand@conginst.org Telephone: 703-837-8812

Committee staff may contact the above-named individual if additional information is required.

If you have questions regarding your completion of this form, please contact the Committee on Ethics at 202-225-7103.



U.S. House of Representatives

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TRAVELER FORM

1. Name of Traveler: Desiree Koehle
2. Sponsor(s) who will be paying for the trip: Congressional Institute
3. City and State **OR** Foreign Country of Travel : _____
4. a. Date of Departure: June 17, 2021 Date of Return: June 19, 2021
- b. Will you be extending the trip at your personal expense? Yes No
If yes, list dates at personal expense: _____
5. a. Will you be accompanied by a family member at the sponsor's expense? Yes No If yes:
 - (1) Name of Accompanying Family Member: Bill Koehle
 - (2) Relationship to Traveler: Spouse Child Other (specify): _____
 - (3) Accompanying Family Member is at least 18 years of age: Yes No
6. a. Did the trip sponsor answer "Yes" to Question 8(c) on the *Primary Trip Sponsor Form* (i.e., travel is sponsored by an entity that employs a registered federal lobbyist or a foreign agent)? Yes No
- b. If yes, and you are requesting lodging for two nights, explain why the second night is warranted:

7. *Primary Trip Sponsor Form* is attached, including agenda, invitee list, and any other attachments and contributing sponsor forms: Yes No
NOTE: The agenda should show the traveler's individual schedule, including departure and arrival times and identify the specific events in which the traveler will be participating.

8. Explain why participation in the trip is connected to the traveler's individual official or representational duties. **Staff should include their job title and how the activities on the itinerary relate to their duties.**
Chief of Staff to Member of Congress - will gain insight on management tools, ethics, & policy initiatives.

9. **Is the traveler aware of any registered federal lobbyists or foreign agents involved planning, organizing, requesting, or arranging the trip?** Yes No
10. For staff travelers, to be completed by your employing Member:

ADVANCED AUTHORIZATION OF EMPLOYEE TRAVEL

I hereby authorize the individual named above, an employee of the U.S. House of Representatives who works under my direct supervision, to accept expenses for the trip described in this request. I have determined that the above-described travel is in connection with my employee's official duties and that acceptance of these expenses will not create the appearance that the employee is using public office for private gain.

Signature of Employing Member

Date 5/6/21



Primary Trip Sponsor Form

This form should be completed by private entities offering to provide travel or reimbursement for travel to House Members, officers, or employees under House Rule 25, clause 5. A completed copy of the form (and any attachments) should be provided to each invited House Member, officer, or employee, who will then forward it to the Committee together with a *Traveler Form* **at least 30 days before the start date of the trip**. The trip sponsor should *NOT* submit the form directly to the Committee. The Committee website (ethics.house.gov) provides detailed instructions for filling out the form.

NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001. Failure to comply with the Committee's Travel Regulations may also lead to the denial of permission to sponsor future trips.

1. Sponsor who will be paying for the trip: Congressional Institute

2. I represent that the trip will not be financed, in whole or in part, by a registered federal lobbyist or foreign agent. Signify that the statement is true by checking box:

3. **Check only one.** I represent that:

a. The primary trip sponsor has not accepted from any other source, funds intended directly or indirectly to finance any aspect of the trip: **OR**

b. The trip is arranged without regard to congressional participation and the primary trip sponsor has accepted funds only from entities that will receive a tangible benefit in exchange for those funds: **OR**

c. The primary trip sponsor has accepted funds from other source(s) intended directly or indirectly to finance all or part of this trip and has enclosed disclosure forms from each of those entities.

If "c" is checked, list the names of the additional sponsors: _____

4. Provide names and titles of ALL House Members *and* employees you are inviting. For each House invitee, provide an explanation of why the individual was invited (include additional pages if necessary): _____

See Addendum & Attached Invitation List

5. Is travel being offered to an accompanying family member of the House invitee(s)? Yes No

6. Date of Departure: June 17, 2021 Date of Return: June 19, 2021

7. a. City of departure: Washington, DC

b. Destination(s): Cambridge, MD

c. City of return: Washington, DC

8. **Check only one.** I represent that:

a. The sponsor of the trip is an institution of higher education within the meaning of section 101 of the Higher Education Act of 1965: **OR**

b. The sponsor of the trip does not retain or employ a registered federal lobbyist or foreign agent: **OR**

c. The sponsor employs or retains a registered federal lobbyist or foreign agent, but the trip is for attendance at a one-day event *and* lobbyist / foreign agent involvement in planning, organizing, requesting, or arranging the trip was *de minimis* under the Committee's travel regulations.

9. **Check only one of the following:**

a. I checked 8(a) or (b) above:

b. I checked 8(c) above but am not offering any lodging:

c. I checked 8(c) above and am offering lodging and meals for one night: **OR**

d. I checked 8(c) above and am offering lodging and meals for two nights: If you checked this box, explain why the second night of lodging is warranted: _____



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10. Attached is a detailed agenda of the activities House invitees will be participating in during the travel (i.e., an hourly description of planned activities for trip invitees). *Indicate agenda is attached by checking box:*
11. **Check only one of the following:**
 a. I represent that a registered federal lobbyist or foreign agent will not accompany House Members or employees on any segment of the trip. *Signify that the statement is true by checking box:* **OR**
 b. *Not Applicable.* Trip sponsor is a U.S. institution of higher education:
12. For **each** sponsor required to submit a sponsor form, describe the sponsor's interest in the subject matter of the trip **and** its role in organizing and/or conducting the trip:
See Addendum
-
-

13. **Answer parts a and b. Answer part c if necessary:**
 a. Mode of travel: Air Rail Bus Car Other (specify: _____)
 b. Class of travel: Coach Business First Charter Other (specify: _____)
 c. If travel will be first class, or by chartered or private aircraft, explain why such travel is warranted:
-
-

14. I represent that the expenditures related to local area travel during the trip will be unrelated to personal or recreational activities of the invitee(s). *Signify that the statement is true by checking box:*

15. **Check only one.** I represent that either:
 a. The trip involves an event that is arranged or organized *without regard* to congressional participation and that meals provided to congressional participants are similar to those provided to or purchased by other event attendees: **OR**
 b. The trip involves events that are arranged specifically *with regard* to congressional participation:
 If "b" is checked:
 1) Detail the cost *per day* of meals (approximate cost may be provided): Day 1 - \$50, Day 2 - \$88, Day 3 - \$18
 2) Provide the reason for selecting the location of the event or trip: Relative proximity to Washington, DC and capacity to handle a large event.

16. Name, nightly cost, and reasons for selecting each hotel or other lodging facility:
- | | | | | | |
|--------------------------|--|-------|----------------------|-----------------|--------------|
| Hotel Name: | <u>Hyatt Regency Chesapeake Bay</u> | City: | <u>Cambridge, MD</u> | Cost Per Night: | <u>\$161</u> |
| Reason(s) for Selecting: | <u>Proximity to DC, Availability, Security & Facility size</u> | | | | |
| Hotel Name: | _____ | City: | _____ | Cost Per Night: | _____ |
| Reason(s) for Selecting: | _____ | | | | |
| Hotel Name: | _____ | City: | _____ | Cost Per Night: | _____ |
| Reason(s) for Selecting: | _____ | | | | |

17. I represent that all expenses connected to the trip will be for actual costs incurred and not a per diem or lump sum payment. *Signify that the statement is true by checking box:*



U.S. House of Representatives

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18. Total Expenses for each Participant:

<input type="checkbox"/> Actual Amounts	Total Transportation Expenses per Participant	Total Lodging Expenses per Participant	Total Meal Expenses per Participant
<input checked="" type="checkbox"/> Good Faith Estimates			
For each Member, Officer, or Employee	\$58	\$411	\$156
For each Accompanying Family Member	\$58	\$0	\$156

	Other Expenses (dollar amount per item)	Identify Specific Nature of "Other" Expenses (e.g., taxi, parking, registration fee, etc.)
For each Member, Officer, or Employee	\$309 \$178	Room Rental COVID Testing
For each Accompanying Family Member	\$309 \$178	Room Rental COVID Testing

NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001.

19. Check only one:

- a. I certify that I am an officer of the organization listed below: **OR**
- b. *Not Applicable.* Trip sponsor is an individual or a U.S. institution of higher education.

20. I certify that I am not a registered federal lobbyist or foreign agent for any sponsor of this trip.

21. I certify by my signature that the information contained in this form is true, complete, and correct to the best of my knowledge.

Signature: Mark Strand Date: 5/4/2021

Name: Mark Strand

Title: President

Organization: Congressional Institute

Address: 1700 Diagonal Road #300, Alexandria, VA 22314

Telephone: 703-837-8812

Email: strand@conginst.org

If there are any questions regarding this form, please contact the Committee at the following address:

Committee on Ethics

U.S. House of Representatives

1015 Longworth House Office Building, Washington, D.C. 20515

Phone: 202-225-7103 General Fax: 202-225-7392

Theodore E. Deutch, Florida
Chairman
Jackie Walorski, Indiana
Ranking Member

Susan Wild, Pennsylvania
Dean Phillips, Minnesota
Veronica Escobar, Texas
Mondaire Jones, New York

Michael Guest, Mississippi
Dave Joyce, Ohio
John H. Rutherford, Florida
Kelly Armstrong, North Dakota



ONE HUNDRED SEVENTEENTH CONGRESS

U.S. House of Representatives

COMMITTEE ON ETHICS

Thomas A. Rust
Staff Director and Chief Counsel

David W. Arrojo
Counsel to the Chairman

Kelle A. Strickland
Counsel to the Ranking Member

1015 Longworth House Office Building
Washington, D.C. 20515-6328
Telephone: (202) 225-7103
Facsimile: (202) 225-7392

June 15, 2021

Ms. Desiree Koetzle
Office of the Honorable Pete Stauber
126 Cannon House Office Building
Washington, DC 20515

Dear Ms. Koetzle:

Pursuant to House Rule 25, clause 5(d)(2), the Committee on Ethics hereby approves your and your spouse's proposed trip to Cambridge, Maryland, scheduled for June 17 to 19, 2021, sponsored by Congressional Institute.

This approval represents the Committee's determination that the proposed trip complies with relevant House rules, federal laws, and Travel Regulations promulgated by the Committee. You should engage in your own assessment of the risks and implications of engaging in travel during the current COVID-19 pandemic.

You must complete an Employee Post-Travel Disclosure Form (which your employing Member must also sign) and file it, together with a Sponsor Post-Travel Disclosure Form completed by the trip sponsor, with the Clerk of the House within 15 days after your return from travel. As part of that filing, you are also required to attach a copy of this letter and both the Traveler and Primary Trip Sponsor Forms (including attachments) you previously submitted to the Committee in seeking pre-approval for this trip. If you are required to file an annual Financial Disclosure Statement, you must also report all travel expenses totaling more than \$415 from a single source on the "Travel" schedule of your annual Financial Disclosure Statement covering this calendar year. Finally, Travel Regulation § 404(d) also requires you to keep a copy of all request forms and supporting information provided to the Committee for three subsequent Congresses from the date of travel.

If you have any further questions, please contact the Committee's Office of Advice and Education at extension 5-7103.

Sincerely,



Theodore E. Deutch
Chairman



Jackie Walorski
Ranking Member

TED/JW:adw

PRIMARY TRIP SPONSOR FORM ADDENDUM

Question 4: Provide names and titles of ALL House Members and employees you are inviting. For each House invitee, provide an explanation of why the individual was invited (include additional pages if necessary):

See attached invitation list. This Congressional Institute sponsored retreat focuses on the important role of the Chief of Staff in congressional offices. Therefore, the invitation to this retreat is being extended to Chiefs of Staff in House Minority and Senate Majority personal offices, the Staff Director in House Minority committee offices as well as select leadership staff.

Question 12: For each sponsor required to submit a sponsor form, describe the sponsor's interest in the subject matter of the trip and its role in organizing and/or conducting the trip:

The purpose of the Congressional Institute (a 501(c)4 organization) is to promote public education about Congress and to hold educational conferences for Members of Congress, staff and others. The Congressional Institute is the sole organizer and conductor of this event. This retreat is designed to strengthen professional relationships among Chiefs of Staff, senior leadership and committee staff, educate them on policy issues and best practices, and encourage the exchange of ideas with colleagues.

Question 18: Total expenses for each participant:

The estimated lodging rate and per participant food/refreshment expense figure for this event (and provided on this form) do not include the separate costs to the Congressional Institute to rent conference/banquet space large enough to accommodate this large event with appropriate security and audio/visual capabilities necessary to conduct our program. Dividing these conference and facility rental costs by the number of participants estimated to attend this event, the estimated figure would be \$309 as disclosed on the sponsor form.

COVID Safety Precautions: If you have not been vaccinated, we strongly encourage you to be tested for COVID before traveling to the conference. We will have onsite testing and are following all health protocols, including ensuring all seats for meals and discussions are socially distanced. Masks are strongly encouraged; we will have extra PPE for attendees as well as hand sanitizer. Health screenings and temperature checks will be required before you can enter the meeting space.

From: **Congressional Institute** rsvp@conginst.org
Subject: Test - Register Now for the GOP Chiefs of Staff Conference
Date: May 4, 2021 at 1:00 PM
To: anym@conginst.org

RC

2021 Chiefs of Staff Conference
Thursday, June 17, 2021 -
Saturday, June 19, 2021
Hyatt Regency Chesapeake Bay



PLEASE NOTE: TRAVELER FORMS ARE DUE TO ETHICS ON TUESDAY, MAY 18, 2021!!!

Dear **/fname/**,

On behalf of the Congressional Institute, I'm happy to invite you to the annual 2021 Chiefs of Staff Conference, which will be from Thursday, June 17, 2021, through Saturday, June 19, 2021, at Hyatt Regency Chesapeake Bay in Cambridge, MD. We hope you and your family will join us.

You have a ton on your plate as a chief, so we're developing an agenda that will lighten the load for the year ahead. Since we are inviting House and Senate Republican personal chiefs of staff, committee staff directors and leadership staff, you will have the opportunity to expand your professional network and get to know colleagues you might not normally meet during a normal workday.

Your health and safety is our top priority at this conference. If you have not been vaccinated, we strongly encourage you to be tested for COVID before traveling to the conference. We will have onsite testing and are following all health protocols, including ensuring all seats for meals and discussions are socially distanced. Masks are strongly encouraged; we will have extra PPE for attendees. Health screenings and temperature checks will be required before you can enter the meeting space.

As usual, we are working with the Committee on Ethics so the Institute can cover your costs. You are being invited so that you can hear about the future of the nation and Congress, learn new management ideas, discuss best practices, and strengthen professional relationships.

To Register:

Step 1: Submit Ethics Packet by Tuesday, May 18, 2021

To comply with House rules, you need pre-authorization from the Committee on Ethics. Download the Institute's [Primary Trip Sponsor Form](#) and submit the whole package with your completed Traveler Form by Tuesday, May 18, 2021, to the Committee on Ethics. This entire package may be faxed to the Committee at (202)225-7392, sent or delivered to the Committee at 1015 Longworth, or e-mailed to travel.requests@mail.house.gov.

Failure to submit your completed materials on time means we will be unable to cover the cost of your attendance and the cost would need to be covered by your Member's principal campaign committee funds.

Additionally, you must file a travel disclosure statement with the Clerk of the House

within 15 days of your return.

Step 2: Register on the Congressional Institute's website

The Congressional Institute will coordinate all logistical arrangements, including room reservations, meals, group transportation, and meetings during the conference. The Institute will cover the cost of participation for each staff member and spouse. You are welcome to bring your children, though you will be responsible for the costs of their participation. All reservations must be made through the Institute.

To Register:

[Register for Chiefs of Staff Conference](#)

Email Address:

/email/

Access Code:

/other_id/

If you are unable to attend, please use the following link to [decline this invitation](#).

We understand your registration is tentative pending Ethics approval. More information on the program and activities at the conference will be sent to you in future mailings. If you have any questions, special concerns, or need additional information, please call (703)837-8812 or email rsvp@conginst.org. We look forward to seeing you in Cambridge!

Best wishes,
Mark Strand, President
The Congressional Institute
(703) 837-8812 - Office
strand@conginst.org

[Sign up for the Congressional Institute's e-newsletter!](#)

If you are not the correct contact for this office, please [reply to this email](#) with the updated contact information instead of [unsubscribing](#).



**2021 House Republican Chiefs of Staff Conference
Cambridge, Maryland**

Thursday, June 17, 2021

- 1:30PM Bus Departs from Hill
- 2:00 PM Nametag Pickup
- 4:15 PM Welcome
- 4:30 PM New Findings on Public Opinion
David Winston, The Winston Group
Myra Miller, The Winston Group
- 5:30 PM Reception & Dinner
Niall Ferguson, Hoover Institution

Friday, June 18, 2021

- 8:00 AM Breakfast
- 9:00 AM Leadership Chiefs of Staff
Dan Meyer, Office of the Republican Leader
Brett Horton, Office of the Republican Whip
Kara Ahern, House Republican Conference
- 10:00 AM The Effective Communicator
Mark Horstman, Manager Tools, LLC
- 12:00 PM Lunch
Os Guinness
Author and social critic
- 1:15 PM The Chinese Communist Party: The Challenge It Poses and America's Response
Matthew Pottinger, Former Deputy National Security Advisor
Elizabeth Economy, Hoover Institution
Derek Scissors, American Enterprise Institute

2:30 PM America's Long-Term Fiscal Health
Douglas Holtz-Eakin, American Action Forum
Scott Hodge, The Tax Foundation
Jim Capretta, American Enterprise Institute

3:30 PM Ethics
Elliot Berke, Berke Farah LLC
Erin Clark, NRCC

4:30 PM Break

6:00 PM Reception & Dinner
Kim Strassel, The Wall Street Journal

Saturday, June 19, 2021

8:00 AM Breakfast

9:00 AM Using the MRA Effectively/Creating an Effective Casework Shop
Jen Daulby, Former Committee on House Administration Staff Director
Brad Fitch, Congressional Management Foundation

10:00 AM How to Win the Internet: Using Digital Media Effectively
Matt Lira, Hangar Capital

11:15 AM Open Mic Discussion
Moderator: Mark Strand, Congressional Institute

12:30 PM Conference Concludes
Bus departs from Hyatt



**2021 House Republican Chiefs of Staff Conference
Cambridge, Maryland**

Thursday, June 17, 2021

1:30PM	Bus Departs from Hill	S Capitol St (Between Rayburn & Longworth)
2:00 PM	Nametag Pickup	Choptank Ballroom Foyer
4:15 PM	Welcome	Choptank Ballroom
4:30 PM	GOP Outreach to Hispanic Communities David Winston, The Winston Group Myra Miller, The Winston Group Daniel Garza, The LIBRE Initiative Jeyben Castro, House Office of Diversity and Inclusion	Choptank Ballroom
6:00 PM	Reception	Regatta Pavilion
7:00 PM	Dinner Walter Russell Mead, <i>The Wall Street Journal</i>	Chesapeake Ballroom

Friday, June 18, 2021

8:00 AM	Breakfast	Chesapeake Ballroom
9:00 AM	Leadership Chiefs of Staff Dan Meyer, Office of the Republican Leader Brett Horton, Office of the Republican Whip Patrick Hester, House Republican Conference	Choptank Ballroom
10:00 AM	The Effective Communicator Mark Horstman, Manager Tools, LLC	Choptank Ballroom
12:00 PM	Lunch Rich Lowry, <i>National Review</i>	Chesapeake Ballroom
1:15 PM	Ethics Moderator: Kelle Strickland, House Ethics Committee Elliot Berke, Berke Farah LLC Erin Clark, NRCC	Choptank Ballroom

2:30 PM **Working with the White House and Senate** **Choptank Ballroom**
Ben Howard, Former White House Deputy Director of Legislative Affairs
Brian McGuire, Former Chief of Staff to Senate Republican Leader Mitch McConnell

3:30 PM **Taxes, Inflation and the Economy: What Americans Think** **Choptank Ballroom**
David Winston, The Winston Group
Myra Miller, The Winston Group

4:30 PM **Break**

6:00 PM **Reception** **Chesapeake Foyer & Patio**

7:00 PM **Dinner** **Chesapeake Ballroom**
Mollie Hemingway, The Federalist

Saturday, June 19, 2021

8:00 AM **Breakfast** **Chesapeake Ballroom**

9:00 AM **The Future of the Congressional Workplace** **Choptank Ballroom**
Manar Morales, Diversity and Flexibility Alliance
Tim Monahan, Committee on House Administration
Jen Daulby, Former Staff Director, Committee on House Administration

10:00 AM **How to Win the Internet: Using Digital Media Effectively** **Choptank Ballroom**
Matt Lira, Hangar Capital
Steve Johnston, FlexPoint Media
Kate Parnitzke, Former White House Chief Digital Officer

11:15 AM **Open Mic Discussion** **Choptank Ballroom**
Moderator: Mark Strand, Congressional Institute

11:45 AM **Conference Concludes**
Bus departs from Choptank Ballroom Entrance

House Staff

Last Name	Institution	Job Title
Adkerson	Office of Rep. Loudermilk	Chief of Staff
Ahern	Office of Rep. Cheney	Chief of Staff
Alburger	Office of Rep. Joyce (OH)	Chief of Staff
Anderson	Office of Rep. Lamborn	Chief of Staff
Andreae	Office of Rep. Gallagher	Chief of Staff
Andres	House Committee on Ways and Means	Staff Director
Anzur	Office of Rep. Keller	Chief of Staff
Artz	House Committee on Education and Labor	Staff Director
Baker	Office of Rep. Crenshaw	Chief of Staff
Barker	Office of Rep. Spartz	Deputy Chief of Staff
Bauknecht	Office of Rep. Tiffany	Chief of Staff
Bayer	Office of Rep. Fulcher	Chief of Staff
Bednar	Office of the Leader	Director of Strategic Communications
Bell	Office of Rep. Estes	Chief of Staff
Bell	Office of Rep. Sessions	Chief of Staff
Bennett	Office of Rep. Hill	Chief of Staff
Bergren	Office of Rep. Guthrie	Chief of Staff
Bien	Office of the Leader	Chief of Staff
Billman	Office of Rep. Jackson	Deputy Director of Floor Operations
Billman	Office of Rep. Miller	Chief of Staff
Blair	Office of Rep. Steube	Deputy Chief of Staff
Boffelli	Office of Rep. González-Colón	Chief of Staff
Bolton	Office of Rep. Malliotakis	Chief of Staff
Bonnaure	Office of Rep. Reschenthaler	Chief of Staff
Bonner	Office of Rep. Smucker	Chief of Staff
Bounds	Office of Rep. Obernolte	Chief of Staff

Bowman	Office of Rep. Herrera Beutler	Chief of Staff
Braden	House Committee on Agriculture	Staff Director
Bradley	Office of Rep. Rutherford	Chief of Staff
Brady	Office of Rep. Buchanan	Chief of Staff
Braid	Office of Rep. Rosendale	Chief of Staff
Branch	Office of Rep. Davidson	Deputy Chief of Staff
Braner	Office of Rep. Fortenberry	Chief of Staff
Branson	Office of Rep. Lesko	Chief of Staff
Brennan	Office of Rep. Thompson	Chief of Staff
Brennan	House Republican Conference	Rapid Response Director
Brinson	Office of Rep. Rogers (AL)	Chief of Staff
Brooks	Office of Rep. Wenstrup	Chief of Staff
Broom	Office of Rep. Owens	Chief of Staff
Brown	Office of Rep. Clyde	Chief of Staff
Burns	Office of Rep. Posey	Chief of Staff
Butcher	House Republican Conference	Member Services Director
Butler	Office of Rep. McHenry	Chief of Staff
Byers	Office of Rep. Pfluger	Chief of Staff
Calhoun	Office of Rep. Cammack	Chief of Staff
Cantrell	Office of Rep. Mullin	Chief of Staff
Carlough	Office of Rep. Carl	Chief of Staff
Carney	Office of Rep. Steil	Chief of Staff
Carr	Office of the Leader	General Counsel
Carter	Office of Rep. Newhouse	Chief of Staff
Cash	Office of Rep. Comer	Chief of Staff
Castro	House Office of Diversity and Inclusion	Deputy Director
Chotvacs	House Committee on Appropriations	Staff Director
Christianson	Office of Rep. Johnson (SD)	Chief of Staff
Collins	Office of Rep. Westerman	Chief of Staff

Etue	Office of Rep. Williams	Chief of Staff
Exner	Office of the Leader	Communications Director
Facchiano	Office of Rep. Higgins	Chief of Staff
Ferro	Office of Rep. Gimenez	Chief of Staff
Fike	Office of Rep. Miller	Chief of Staff
Fine	Office of the Whip	Communications Director
FitzSimmons	Office of Rep. Fischbach	Chief of Staff
Foster	Office of Rep. Hern	Chief of Staff
Giaier	Office of the Leader	Senior Policy Advisor and Counsel
Gibler	Office of Rep. Miller-Meeks	Chief of Staff
Gonzalez	Office of Rep. Diaz-Balart	Chief of Staff
Gosnell	Office of the Whip	Director of Operations
Gourdikian	Office to the Leader	Director of Operations
Grace	Office of Rep. Zeldin	Chief of Staff
Grider	Office of Rep. Burchett	Chief of Staff
Griffin	Office of Rep. Latta	Chief of Staff
Grogis	Office of Rep. Cole	Chief of Staff
Gross	Office of Rep. Gibbs	Chief of Staff
Gurtler	Office of Rep. Massie	Chief of Staff
Hair	Office of Rep. Gohmert	Chief of Staff
Hall	House Committee on Climate Crisis	Staff Director
Hamilton	Office of Rep. McKinley	Chief of Staff
Hampson	Office of Rep. Bishop	Chief of Staff
Harder	Office of Rep. Mann	Chief of Staff
Harley	House Committee on Modernization of Congress	Staff Director
Harp	Office of Rep. Cawthorn	Chief of Staff
Hawatmeh	Office of Rep. McClain	Chief of Staff
Haymore	Office of Rep. Donalds	Chief of Staff

Haynes	Office of Rep. Johnson (LA)	Chief of Staff
Hester	Office of Rep. Stefanik	Chief of Staff
Hill	Office of the Leader	Policy Advisor
Hilleary	Office of Rep. Rose	Chief of Staff
Hillebrands	Office of Rep. Upton	Chief of Staff
Hippe	Office of Rep. Fleischmann	Chief of Staff
Hittos	Office of Rep. Billirakis	Chief of Staff
Hixon	House Committee on Judiciary	Staff Director
Hodge	Office of Rep. Allen	Chief of Staff
Hodson	House Committee on Energy and Commerce	Staff Director
Hoffman	House Committee on Financial Services	Staff Director
Holdren	House Republican Conference	Operations Director
Horanburg	Office of Rep. Herrell	Chief of Staff
Horton	Office of the Whip	Chief of Staff
Hough	Office of Rep. Mooney	Chief of Staff
Howard	Office of Rep. Turner	Chief of Staff
Humes	Office of the Leader	Chief of Staff
Jackson	Office of Rep. Bucshon	Member Services Coordinator
Johnsen	Office of Rep. Rogers (KY)	Chief of Staff
Joyce	Office of the Leader	Chief of Staff
Keightley	Office of Rep. Calvert	Deputy Chief of Staff for Member Services
Keller	Office of Rep. Banks	Chief of Staff
Keller	Office of Rep. Wagner	Chief of Staff
Kelly	Office of Rep. Franklin	Chief of Staff
Kelly	Office of Rep. Good	Chief of Staff
Ketchel	Office of Rep. Waltz	Chief of Staff
King	Office of Rep. Wittman	Chief of Staff
Kizzier	Office of Rep. Jacobs	Chief of Staff

Klump	Office of Rep. Duncan	Chief of Staff
Knight	Office of Rep. Schweikert	Chief of Staff (Acting)
Knott	Office of Rep. Aderholt	Chief of Staff
Knowles	Office of Rep. Fitzpatrick	Chief of Staff
Koetzle	Office of Rep. Stauber	Chief of Staff
Kroese	House Committee on Homeland Security	Staff Director
LaBorde	Office of Rep. Biggs	Chief of Staff
Lane Wyant	Office of Rep. Gaetz	Chief of Staff
Langenderfer	Office of Rep. Mast	Chief of Staff
Large	Office of Rep. Palazzo	Chief of Staff
Laukitis	Office of Rep. Walberg	Chief of Staff
Lawrence	Office of Rep. Scott	Chief of Staff
Leganski	Office of the Leader	Director of Floor Operations
Leighton	Office of Rep. Armstrong	Chief of Staff
Leopold	Office of Rep. Feenstra	Chief of Staff
Lillis	Office of Rep. Long	Chief of Staff
Lis	Office of Rep. Bergman	Chief of Staff
Lolli	Office of Rep. Gonzalez (OH)	Chief of Staff
Long	Office of the Leader	Senior Policy Advisor
Lowe	Office of Rep. Amodei	Chief of Staff
Lowe	Office of Rep. Chabot	Chief of Staff
Lowry	Office of Rep. Dunn	Chief of Staff
Lungren-McCollum	Office of Rep. Griffith	Chief of Staff
Magary	Office of Rep. Cloud	Chief of Staff
Maneval	Office of Rep. Emmer	Chief of Staff
Manley	Office of Rep. Davis	Chief of Staff
Marin	House Committee on Oversight and Government Reform	Staff Director
Mathis	House Committee on Science, Space and	Staff Director

McCormack	Technology	Chief of Staff
McCullough	Office of Rep. Fitzgerald	Chief of Staff
McLaren	Office of Rep. Bost	Chief of Staff
Mellstrom	Office of Rep. Timmons	Chief of Staff
Melvin	Office of Rep. Mace	Chief of Staff
Meyer	Office of Rep. Kustoff	Chief of Staff
Meyer	Office of Rep. Smith (MO)	Chief of Staff
Middleton	Office of the Leader	Chief of Staff
Miller	Office of Rep. Foxx	Chief of Staff
Miller	Office of Rep. Carter (TX)	Chief of Staff
Miller	Office of Rep. Cline	Chief of Staff
Min	Office of Rep. Scalise	Chief of Staff
Minkler	Office of Rep. McCarthy	Chief of Staff
Mocete	Office of the Whip	Deputy Floor Director
Moeglein	Office of Rep. Kim	Chief of Staff
Monahan	House Committee on Natural Resources	Staff Director
Monahan	House Committee on Administration	Staff Director
Moran	Office of Rep. Meijer	Chief of Staff
Muglia	Office of Rep. Salazar	Chief of Staff
Murphy	Office of Rep. Perry	Chief of Staff
Murphy	Office of Rep. Rouzer	Chief of Staff
Napier	Office of Rep. Van Drew	Chief of Staff
Nash	Office of the Whip	Director of Floor Operations
Natonski	Office of Rep. Womack	Deputy Chief of Staff
Noonan	Office of Rep. Murphy	Chief of Staff
Norman	Office of Rep. Smith (NJ)	Chief of Staff
O'Brien	Office of Rep. Curtis	Chief of Staff
Olson	Congressional Western Caucus	Executive Director
	Office of Rep. Van Duyne	Chief of Staff

Ortiz	Office of Rep. Young	Chief of Staff
Pappas	House Committee on Intelligence	Staff Director
Pardo	House Republican Conference	Communications Director
Parent	House Republican Conference	Media Affairs
Parsons	Office of Rep. Greene	Chief of Staff
Peacock	Office of Rep. Hinson	Chief of Staff
Peele	Office of Rep. Graves (MO)	Chief of Staff
Perez-Acosta	Office of Rep. Gooden	Chief of Staff
Pirang	Office of Rep. LaHood	Chief of Staff
Piland	Office of Rep. Norman	Chief of Staff
Plank	Office of Rep. Nunes	Chief of Staff
Planning	House Committee on Small Business	Staff Director
Porter	Office of Rep. Arrington	Chief of Staff
Powell	Office of Rep. McMorris Rodgers	Chief of Staff
Ramey	Office of Rep. Luetkemeyer	Chief of Staff
Reiser	Office of the Whip	Policy Director
Reising	Office of the Whip	Director of Member Services
Reitz	Office of Rep. Hice	Chief of Staff
Renteria	Office of Rep. Valadao	Chief of Staff
Rizzo	Office of Rep. Reed	Chief of Staff
Robertson	Office of Rep. Pence	Chief of Staff
Rogers	Office of Rep. Roy	Chief of Staff
Rojewski	Office of Rep. Granger	Chief of Staff
Roman	House Committee on Budget	Staff Director
Rooney	Office of Rep. Meuser	Chief of Staff
Rosado	Office of Rep. Barr	Chief of Staff
Rutherford	Office of Rep. Harshbarger	Chief of Staff
Ryan	Office of Rep. Moolenaar	Chief of Staff
Sass	House Committee on Transportation and	Staff Director

Sawyer	Infrastructure	
Schroeder	Office of Rep. Graves (LA)	Chief of Staff
Shaw	Office of Rep. Nehls	Chief of Staff
Shields	Office of Rep. Hollingsworth	Chief of Staff
Shumate	House Committee on Foreign Affairs	Staff Director
Shuy	Office of Rep. Crawford	Chief of Staff
Siao	Office of Rep. Harris	Chief of Staff
Skrzycki	Office of Rep. Green	Chief of Staff
Slagell	Office of Rep. Hagedorn	Chief of Staff
Slater	Office of Rep. Lucas	Deputy Chief of Staff
Small	Office of Rep. Simpson	Chief of Staff
Smith	Office of Rep. Boebert	Chief of Staff
Smith	Office of Rep. Joyce (PA)	Chief of Staff
Smith	Office of Rep. Palmer	Chief of Staff
Smullen	Office of the Leader	Digital Communications Director
Sorrell	Office of Rep. Johnson (OH)	Chief of Staff
Sours	Office of Rep. Fallon	Chief of Staff
Souza	Office of Rep. Ferguson	Chief of Staff
Spannagel	Office of the Leader	National Security Advisor
Sparks	Office of Rep. LaMalfa	Chief of Staff
Specht	Office of the Leader	Head of Communications
Stewart	Office of Rep. Tenney	Senior Policy Advisor
Strader	Office of Rep. Beniz	Chief of Staff
Strickland	House Committee on Ethics	Staff Director
Stroia	Office of Rep. Kelly (PA)	Chief of Staff
Tauster	Office of Rep. Garbarino	Chief of Staff
Teehan	Office of Rep. Moore	Chief of Staff
Tennille	Office of Rep. Garcia	Chief of Staff

Thompson	Office of Rep. Bice	Deputy Chief of Staff
Tripplaar	House Committee on Veterans Affairs	Staff Director
Tudor	Office of Rep. McClintock	DC Chief of Staff
Van Flein	Office of Rep. Gosar	Chief of Staff
Vaughn	Office of Rep. DesJarlais	Chief of Staff
Ventry	Office of Rep. Buck	Chief of Staff
Verrill	Office of Rep. Letlow	Chief of Staff
VerVelde	Office of Rep. Grothman	Chief of Staff
Vieson	House Committee on Armed Services	Staff Director
Vreeburg	House Republican Conference	Policy Director
Wagley	Office of Rep. Moore	Chief of Staff
Watson	Office of Rep. Rice	Chief of Staff
Weatherford	Office of Rep. Kinzinger	Chief of Staff
White	Office of Rep. Stewart	Chief of Staff
Whitener	Office of Rep. Weber	Chief of Staff
Wong	Office of Rep. Issa	Chief of Staff
Yahn	Office of Rep. Radewagen	Chief of Staff
Yates	Office of Rep. Brooks	Chief of Staff
Yelinski	Office of Rep. Budd	Chief of Staff

House Staff Attendance List for Ethics
 06/28/2021
 2021 Chiefs of Staff Conference
 162 records

name:
 date:
 name:
 records:
 name

Last Name	Institution	Registration Status
Alburger	Office of Rep. Joyce (OH)	Confirmed
Anzur	Office of Rep. Keller	Confirmed
Artz	House Committee on Education and Labor	Confirmed
Barker	Office of Rep. Spartz	Confirmed
Bednar	Office of the Leader	Confirmed
Bell	Office of Rep. Estes	Confirmed
Bennett	Office of Rep. Hill	Confirmed
Billman	Office of Rep. Jackson	Confirmed
Billman	Office of Rep. Miller	Confirmed
Blair	Office of Rep. Steube	Confirmed
Boffelli	Office of Rep. González-Colón	Confirmed
Bolton	Office of Rep. Malliotakis	Confirmed
Bonnaure	Office of Rep. Reschenthaler	Confirmed
Bonner	Office of Rep. Smucker	Confirmed
Bounds	Office of Rep. Obernolte	Confirmed
Bradley	Office of Rep. Rutherford	Confirmed
Brady	Office of Rep. Buchanan	Confirmed
Branch	Office of Rep. Davidson	Confirmed
Brennan	House Republican Conference	Confirmed
Broom	Office of Rep. Owens	Confirmed
Butcher	House Republican Conference	Confirmed
Butler	Office of Rep. McHenry	Confirmed
Byers	Office of Rep. Pfluger	Confirmed
Calhoun	Office of Rep. Cammack	Confirmed
Cantrell	Office of Rep. Mullin	Confirmed

Carney	Office of Rep. Steil	Confirmed
Carr	Office of the Leader	Confirmed
Carter	Office of Rep. Newhouse	Confirmed
Cash	Office of Rep. Comer	Confirmed
Christianson	Office of Rep. Johnson (SD)	Confirmed
Comer	Office of the Whip	Confirmed
Constangy	Office of Rep. Hudson	Confirmed
Contres	Office of Rep. Gonzales	Confirmed
Crawford	Office of Rep. Carter (GA)	Confirmed
Cummings	Office of Rep. Walorski	Confirmed
Day	Office of Rep. Wilson	Confirmed
Decker	Office of Rep. Burgess	Confirmed
Del Beccaro	Office of Rep. McCaul	Confirmed
Didiuk	Office of Rep. Smith (NE)	Confirmed
Dixon Chambers	House Committee on Rules	Confirmed
Domenech	Office of the Leader	Confirmed
Downs	Office of Rep. Guest	Confirmed
Dreiling	Office of Rep. LaTurner	Confirmed
Dreiling	Office of Rep. Bacon	Confirmed
Dunham	Office of the Leader	Confirmed
Elliott	Office of Rep. Katko	Confirmed
Emhof	Office of Rep. Webster	Confirmed
Engling	Office of the Leader	Confirmed
Engquist	Office of Rep. Balderson	Confirmed
Exner	Office of the Leader	Confirmed
Facchiano	Office of Rep. Higgins	Confirmed
Ferro	Office of Rep. Gimenez	Confirmed
Fine	Office of the Whip	Confirmed
FitzSimmons	Office of Rep. Fischbach	Confirmed

Foster	Office of Rep. Hern	Confirmed
Giaier	Office of the Leader	Confirmed
Gibler	Office of Rep. Miller-Meeks	Confirmed
Gonzalez	Office of Rep. Diaz-Balart	Confirmed
Gosnell	Office of the Whip	Confirmed
Gourdikian	Office of the Leader	Confirmed
Grace	Office of Rep. Zeldin	Confirmed
Grider	Office of Rep. Burchett	Confirmed
Griffin	Office of Rep. Latta	Confirmed
Grogis	Office of Rep. Cole	Confirmed
Gross	Office of Rep. Gibbs	Confirmed
Hamilton	Office of Rep. McKinley	Confirmed
Hawatmeh	Office of Rep. McClain	Confirmed
Haymore	Office of Rep. Donalds	Confirmed
Hester	House Republican Conference	Confirmed
Hill	Office of the Leader	Confirmed
Hittos	Office of Rep. Bilirakis	Confirmed
Hixon	House Committee on Judiciary	Confirmed
Hodge	Office of Rep. Allen	Confirmed
Holdren	House Republican Conference	Confirmed
Horton	Office of the Whip	Confirmed
Hough	Office of Rep. Mooney	Confirmed
Howard	Office of Rep. Turner	Confirmed
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Johnsen	Office of Rep. Rogers (KY)	Confirmed
Joyce	Office of the Leader	Confirmed
Keightley	Office of Rep. Calvert	Confirmed
Kelly	Office of Rep. Good	Confirmed
Kelly	Office of Rep. Franklin	Confirmed

Ketchel	Office of Rep. Waltz	Confirmed
King	Office of Rep. Wittman	Confirmed
Kizzier	Office of Rep. Jacobs	Confirmed
Knowles	Office of Rep. Fitzpatrick	Confirmed
Koetzle	Office of Rep. Stauber	Confirmed
LaBorde	Office of Rep. Biggs	Confirmed
Laukitis	Office of Rep. Walberg	Confirmed
Lawrence	Office of Rep. Scott	Confirmed
Leighton	Office of Rep. Armstrong	Confirmed
Leopold	Office of Rep. Feenstra	Confirmed
Lillis	Office of Rep. Long	Confirmed
Lis	Office of Rep. Bergman	Confirmed
Long	Office of the Leader	Confirmed
Lowe	Office of Rep. Chabot	Confirmed
Lowe	Office of Rep. Amodei	Confirmed
Lowry	Office of Rep. Dunn	Confirmed
Maneval	Office of Rep. Emmer	Confirmed
McCormack	Office of Rep. Taylor	Confirmed
McCormack	Office of Rep. Fitzgerald	Confirmed
Mellstrom	Office of Rep. Mace	Confirmed
Melvin	Office of Rep. Kustoff	Confirmed
Meyer	Office of the Leader	Confirmed
Meyer	Office of Rep. Smith (MO)	Confirmed
Middleton	Office of Rep. Foxx	Confirmed
Miller	Office of Rep. Scalise	Confirmed
Min	Office of Rep. McCarthy	Confirmed
Mocete	Office of Rep. Kim	Confirmed
Moeglein	House Committee on Natural Resources	Confirmed
Monahan	Office of Rep. Meijer	Confirmed

Monahan	House Administration	Confirmed
Monahan	House Committee on Administration	Confirmed
Moran	Office of Rep. Salazar	Confirmed
Napier	Office of the Whip	Confirmed
O'Brien	Congressional Western Caucus	Confirmed
Ortiz	Office of Rep. Young	Confirmed
Pardo	House Republican Conference	Confirmed
Parent	House Republican Conference	Confirmed
Peele	Office of Rep. Graves (MO)	Confirmed
Perez-Acosta	Office of Rep. Gooden	Confirmed
Pfrang	Office of Rep. LaHood	Confirmed
Plank	Office of Rep. Nunes	Confirmed
Planning	House Committee on Small Business	Confirmed
Reiser	Office of the Whip	Confirmed
Reising	Office of the Whip	Confirmed
Renteria	Office of Rep. Valadao	Confirmed
Robertson	Office of Rep. Pence	Confirmed
Rojewski	Office of Rep. Granger	Confirmed
Rosado	Office of Rep. Barr	Confirmed
Rutherford	Office of Rep. Harshbarger	Confirmed
Ryan	Office of Rep. Moolenaar	Confirmed
Shaw	Office of Rep. Hollingsworth	Confirmed
Shields	House Committee on Foreign Affairs	Confirmed
Shuy	Office of Rep. Harris	Confirmed
Siao	Office of Rep. Mark Green	Confirmed
Skrzycki	Office of Rep. Hagedorn	Confirmed
Slagell	Office of Rep. Lucas	Confirmed
Small	Office of Rep. Boebert	Confirmed
Smith	Office of the Leader	Confirmed

Smullen	Office of Rep. Johnson (OH)	Confirmed
Sorrell	Office of Rep. Fallon	Confirmed
Souza	Office of the Leader	Confirmed
Sparks	Office of the Leader	Confirmed
Specht	Office of the Leader	Confirmed
Strickland	House Committee on Ethics	Confirmed
Tauster	Office of Rep. Garbarino	Confirmed
Teehan	Office of Rep. Moore	Confirmed
Tennille	Office of Rep. Garcia	Confirmed
Thompson	Office of Rep. Bice	Confirmed
Tudor	Office of Rep. McClintock	Confirmed
Van Flein	Office of Rep. Gosar	Confirmed
Ventry	Office of Rep. Buck	Confirmed
Ver Velde	Office of Rep. Grothman	Confirmed
Verrill	Office of Rep. Letlow	Confirmed
Vieson	House Committee on Armed Services	Confirmed
Vreeburg	House Republican Conference	Confirmed
Wagley	Office of Rep. Moore	Confirmed
Watson	Office of Rep. Rice	Confirmed
Whitener	Office of Rep. Weber	Confirmed
Yates	Office of Rep. Brooks	Confirmed