



U.S. House of Representatives  
COMMITTEE ON ETHICS

Employee Post-Travel Disclosure Form

Original  Amendment

This form is for disclosing the receipt of travel expenses from private sources for travel taken in connection with official duties. This form does not eliminate the need to report privately-funded travel on the annual *Financial Disclosure Statements* of those employees required to file them. In accordance with House Rule 25, clause 5, you must complete this form and file it with the Clerk of the House, B-81 Cannon House Office Building, within 15 days after travel is completed. Please file this form with the Committee on Ethics.

NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001

- Name of Traveler: Rafael Elizalde
- a. Name of Accompanying Relative: \_\_\_\_\_ OR None   
b. Relationship to Traveler:  Spouse  Child  Other (specify): \_\_\_\_\_
- a. Dates: Departure: \_\_\_\_\_ Return: \_\_\_\_\_  
b. Dates at Personal Expense, if any: \_\_\_\_\_ OR None
- Departure City: Los Angeles, CA Destination: St. Louis, MO Return City: Los Angeles, CA
- Sponsor(s), Who Paid for the Trip: U.S. Association of Former Members of Congress
- Describe Meetings and Events Attended: Bipartisan group of District Directors discussed/learned about the unique challenges of the opioid crisis, immigration, and the media --issues on which I advise the Member.
- Attached to this form are each of the following, *signify that each item is attached by checking the corresponding box:*
  - a completed *Sponsor Post-Travel Disclosure Form*;
  - the *Primary Trip Sponsor Form* completed by the trip sponsor *prior* to the trip, *including all attachments and the Grantmaking or Non-Grantmaking Sponsor Forms*;
  - page 2 of the completed *Traveler Form* submitted by the employee; *and*
  - the letter from the Committee on Ethics approving my participation on this trip.
- a. I represent that I participated in each of the activities reflected in the attached sponsor's agenda. *Signify statement is true by checking the box:*   
b. If not, explain: \_\_\_\_\_

LEGISLATIVE RESOURCE CENTER  
2020 DEC 22 AM 11:48  
OFFICE OF THE CLERK  
U.S. HOUSE OF REPRESENTATIVES

I certify that the information contained on this form is true, complete, and correct to the best of my knowledge.  
Signature of Traveler: [Signature] Date: 12/18/2020

I authorized this travel in advance. I have determined that all of the expenses listed on the attached *Sponsor Post-Travel Disclosure Form* were necessary and that the travel was in connection with the employee's official duties and would not create the appearance that the employee is using public office for private gain.

Name of Supervising Member: Mark Takano Date: 12/20/20  
Signature of Supervising Member: [Signature]

U.S. House of Representatives  
Committee on Ethics

SPONSOR POST-TRAVEL DISCLOSURE FORM

This form must be completed by an officer of any organization that served as the primary trip sponsor in providing travel expenses or reimbursement for travel expenses to House Members, officers, or employees under House Rule 25, clause 5. ***A completed copy of the form must be provided to each House Member, officer, or employee who participated on the trip within 10 days of their return.*** You must answer all questions, and check all boxes, on this form for your submission to comply with House rules and the Committee's travel regulations. Failure to comply with this requirement may result in the denial of future requests to sponsor trips and/or subject the current traveler to disciplinary action or a requirement to repay the trip expenses.

**NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001.**

- 1. Sponsor(s) (who paid for the trip): US Association of Former Members of Congress
- 2. Travel Destination(s): St. Louis, MO
- 3. Date of Departure: May 21, 2018 Date of Return: May 22, 2018
- 4. Name(s) of Traveler(s): Rafael Elizalde  
(NOTE: You may list more than one traveler on a form only if all information is identical for each person listed.)
- 5. **Actual amount** of expenses paid on behalf of, or reimbursed to, each individual named in response to Question 4:

	Total Transportation Expenses	Total Lodging Expenses	Total Meal Expenses	Other Expenses (dollar amount per item and description)
Traveler	\$325.19	District Direct <input checked="" type="checkbox"/>	\$78.88	None
Accompanying Relative	NA	NA	NA	NA

- 6. All expenses connected to the trip were for actual costs incurred and not a *per diem* or lump sum payment. (Signify statement is true by checking box):

I certify that the information contained in this form is true, complete, and correct to the best of my knowledge.

Signature: \_\_\_\_\_

Name: Pete Weichlein Title: CEO

Organization: US Association of Former Members

**I am an officer of the above-named organization (signify statement is true by checking box):**

Address: 1450 K Street, Suite 503

Washington, DC 20005

Telephone number: 202-507-4847

Email Address: pweichlein@usafmc.org

*Committee staff may contact the above-named individual if additional information is required.*

If you have questions regarding your completion of this form, please contact the Committee on Ethics at (202) 225-7103.

U.S. House of Representatives  
Committee on Ethics

TRAVELER FORM

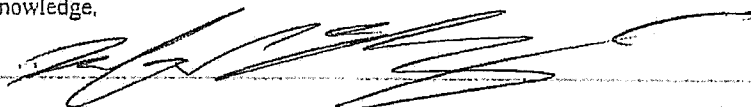
This form should be completed by House Members, officers, or employees seeking Committee approval of privately-sponsored travel or reimbursement for travel under House Rule 25, clause 5. The completed form should be submitted directly to the Committee by each invited House Member, officer, or employee, together with the completed and signed trip sponsor form(s) and any attachments. A copy of this form, minus this initial page, will be made available for public inspection. *Form (and any attachments) may be faxed to the Committee at (202) 225-7392, sent or delivered to the Committee at 1015 Longworth, or e-mailed to travel.requests@mail.house.gov.*

**YOUR COMPLETED REQUEST MUST BE SUBMITTED TO THE COMMITTEE NO LESS THAN 30 DAYS BEFORE YOUR PROPOSED DEPARTURE DATE.** Absent exceptional circumstances, permission will not be granted for requests received less than 30 days before the trip commences. You must receive explicit approval from the Committee before you depart on this trip.

Name of Traveler: Rafael Elizalde

**NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001.**

I certify that the information contained on both pages of this form is true, complete, and correct to the best of my knowledge.

Signature: 

Name of signatory (if other than traveler): \_\_\_\_\_

For staff, name of employing Member or committee: Mark Takano (CA-41)

Office address: Longworth HOB 1507

Telephone number: 202-225-2305

Email address of contact person: rafael.elizalde@mail.house.gov

- Check this box if the sponsoring entity is a media outlet, the purpose of the trip is to make a media appearance sponsored by that entity, and these forms are being submitted to the Committee less than 30 days before the trip departure date.

**NOTE: You must complete all of the contact information fields above, as Committee staff may need to contact you if additional information is required.**

**KEEP A COPY OF THIS FORM.** Page 2 (but not this page) must be submitted to the Clerk as part of the post-travel disclosure required by House Rule 25. Travel Regulation § 404(d) also requires you to keep a copy of all request forms and supporting paperwork for three subsequent Congresses from the date of travel.

If there are any questions regarding this form please contact the Committee:

Committee on Ethics  
1015 Longworth House Office Building  
Washington, DC 20515  
(202) 225-7103 (phone)  
(202) 225-7392 (fax)  
Travel email: travel.requests@mail.house.gov

RECEIVED  
2013 FEB 25 PM 3:53  
COMMITTEE ON ETHICS

Amended 4/25

U.S. House of Representatives  
Committee on Ethics

TRAVELER FORM

1. Name of Traveler: Rafael Elizalde
2. Sponsor(s) (who will be paying for the trip):  
US Association of Former Members of Congress
3. Travel destination(s): St. Louis, MO
4. a. Date of departure May 21, 2018 Date of return: May 22, 2018  
b. Will you be extending the trip at your personal expense?  Yes  No  
If yes, dates at personal expense: \_\_\_\_\_
5. a. Will you be accompanied by a relative at the sponsor's expense?  Yes  No  
b. If yes:  
(1) Name of accompanying relative: \_\_\_\_\_  
(2) Relationship to traveler:  Spouse  Child  Other (specify): \_\_\_\_\_  
(3) Accompanying relative is at least 18 years of age:  Yes  No
6. a. Did the trip sponsor answer "yes" to Question 9(d) on the Primary Trip Sponsor Form (i.e., travel is sponsored by an entity that employs a registered federal lobbyist or foreign agent and you are requesting lodging for two nights)?  Yes  No  
b. If yes, explain why the second night of lodging is warranted:  
\_\_\_\_\_

7. Primary Trip Sponsor Form is attached, including agenda, invitee list, and any other attachments and contributing sponsor forms:  Yes  No  
NOTE: The agenda should show the traveler's individual schedule, including departure and arrival times and identify the specific events in which the traveler will be participating.

8. Explain why participation in the trip is connected to the traveler's individual official or representational duties. Staff should include their job title and how the activities on the itinerary relate to their duties.  
I serve as the Member's District Director and will be participating in the 2018 District Directors Symposium. The program will cover the issues of immigration the opioid crisis and media relations - topics within my issues portfolio on which I advise the

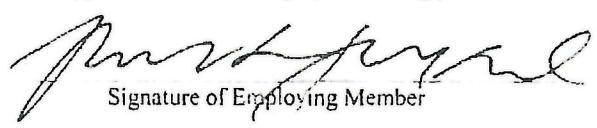
9. Is the traveler aware of any registered federal lobbyists or foreign agents involved in planning, organizing, requesting, and/or arranging the trip?  Yes  No

10. **FOR STAFF TRAVELERS:  
TO BE COMPLETED BY YOUR EMPLOYING MEMBER:**

ADVANCED AUTHORIZATION OF EMPLOYEE TRAVEL

I hereby authorize the individual named above, an employee of the U.S. House of Representatives who works under my direct supervision, to accept expenses for the trip described in this request. I have determined that the above-described travel is in connection with my employee's official duties and that acceptance of these expenses will not create the appearance that the employee is using public office for private gain.

Date: 4/23/18

  
Signature of Employing Member

U.S. House of Representatives  
Committee on Ethics

PRIMARY TRIP SPONSOR FORM

This form should be completed by private entities offering to provide travel or reimbursement for travel to House Members, officers, or employees under House Rule 25, clause 5. A completed copy of the form (and any attachments) should be provided to each invited House Member, officer, or employee, who will then forward it to the Committee together with a Traveler Form at least 30 days before the start date of the trip. The trip sponsor should NOT submit the form directly to the Committee. The Committee Web site (ethics.house.gov) provides detailed instructions for filling out the form.

**NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001. Failure to comply with the Committee's Travel Regulations may also lead to the denial of permission to sponsor future trips.**

1. Sponsor (who will be paying for the trip): \_\_\_\_\_  
US Association of Former Members of Congress
2. I represent that the trip will not be financed (in whole or in part) by a registered federal lobbyist or foreign agent (signify that the statement is true by checking box):
3. Check only one: I represent that:
  - a. the primary trip sponsor has not accepted from any other source funds intended directly or indirectly to finance any aspect of the trip  *or*
  - b. the trip is arranged without regard to congressional participation and the primary trip sponsor has accepted funds only from entities that will receive a tangible benefit in exchange for those funds  *or*,
  - c. the primary trip sponsor has accepted funds from other source(s) intended directly or indirectly to finance all or part of this trip and has enclosed disclosure forms from each of those entities.   
If "c" is checked, list the names of the additional sponsors: \_\_\_\_\_
4. Provide names and titles of ALL House Members and employees you are inviting. For each House invitee, provide an explanation of why the individual was invited (include additional pages if necessary):  
see attachment
5. Is travel being offered to an accompanying relative of the House invitee(s)?  Yes  No
6. Date of departure: May 21, 2018 Date of return: May 22, 2018
7. a. City of departure: see attachment  
b. Destination(s): St. Louis, MO  
c. City of return: see attachment
8. I represent that (check one of the following):
  - a. The sponsor of the trip is an institution of higher education within the meaning of section 101 of the Higher Education Act of 1965:  *or*
  - b. The sponsor of the trip does not retain or employ a registered federal lobbyist or foreign agent:  *or*
  - c. The sponsor employs or retains a registered federal lobbyist or foreign agent, but the trip is for attendance at a one-day event and lobbyist/foreign agent involvement in planning, organizing, requesting, or arranging the trip was *de minimis* under the Committee's travel regulations.
9. Check one of the following:
  - a. I checked 8(a) or (b) above:
  - b. I checked 8(c) above but am not offering any lodging:
  - c. I checked 8(c) above and am offering lodging and meals for one night:  *or*
  - d. I checked 8(c) above and am offering lodging and meals for two nights:   
If "d" is checked, explain why the second night of lodging is warranted: \_\_\_\_\_

see Q12

4/24 - emailed drc Q12

Amended 4/25

10. Attached is a detailed agenda of the activities the House invitees will be participating in during the travel (i.e., an hourly description of planned activities for trip invitees) (indicate agenda is attached by checking box):

11. Check one:

- a. I represent that a registered federal lobbyist or foreign agent will not accompany House Members or employees on any segment of the trip (signify that the statement is true by checking box):  or
- b. N/A - trip sponsor is a U.S. institution of higher education.

12. For each sponsor required to submit a sponsor form, describe the sponsor's interest in the subject matter of the trip and its role in organizing and/or conducting the trip:

FMC is a 501(c)(3) whose mission is to strengthen the Congress through promoting a collaborative approach to policy making, & to deepen the understanding of our democratic system. This trip will bring together a bipartisan group of district directors from across the country to learn about the unique challenges that they face in their district, namely the opioid epidemic, immigration questions, and the media.

13. Answer parts a and b. Answer part c if necessary.

- a. Mode of travel: Air  Rail  Bus  Car  Other  (Specify: charter van)
- b. Class of travel: Coach  Business  First  Charter  Other  (Specify: \_\_\_\_\_)
- c. If travel will be first class or by chartered or private aircraft, explain why such travel is warranted: the van service will be taking the group to the symposium location

14. I represent that the expenditures related to local area travel during the trip will be unrelated to personal or recreational activities of the invitee(s). (signify that the statement is true by checking box):

15. I represent that either (check one of the following):

a. The trip involves an event that is arranged or organized *without regard* to congressional participation and that meals provided to congressional participants are similar to those provided to or purchased by other event attendees:  or

b. The trip involves events that are arranged specifically *with regard* to congressional participation:

If "b" is checked:

1) Detail the cost per day of meals (approximate cost may be provided): Monday- Lunch-\$13 reimbursed: Dinner \$24; Tuesday-Breakfast-\$12; lunch \$2

2) Provide reason for selecting the location of the event or trip: St. Louis was selected for it's central (in the nation) location

PR  
\$54

16. Name, nightly cost, and reasons for selecting each hotel or other lodging facility:

Hotel name: Holiday Inn St. Louis Downtown City: St. Louis, MO Cost per night: \$130

Reason(s) for selecting: cost (per diem) and be downtown

Hotel name: \_\_\_\_\_ City: \_\_\_\_\_ Cost per night: \_\_\_\_\_

Reason(s) for selecting: \_\_\_\_\_

Hotel name: \_\_\_\_\_ City: \_\_\_\_\_ Cost per night: \_\_\_\_\_

Reason(s) for selecting: \_\_\_\_\_

PR  
\$130

17. I represent that all expenses connected to the trip will be for actual costs incurred and not a per diem or lump sum payment. (signify that the statement is true by checking box):

18. TOTAL EXPENSES FOR EACH PARTICIPANT:

<input type="checkbox"/> actual amounts <input checked="" type="checkbox"/> good faith estimates	Total Transportation Expenses per Participant	Total Lodging Expenses per Participant	Total Meal Expenses per Participant
For each Member, Officer, or employee	see attachment	\$130	\$69
For each accompanying relative	NA	NA	NA

	Other Expenses (dollar amount per item)	Identify Specific Nature of "Other" Expenses (e.g., taxi, parking, registration fee, etc.)
For each Member, Officer, or employee	NA	NA
For each accompanying relative	NA	NA

**NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001.**

19. Check one:

- a. I certify that I am an officer of the organization listed below.  *or*  
 b. N/A – sponsor is an individual or a U.S. institution of higher education.

20. I certify that I am not a registered federal lobbyist or foreign agent for any sponsor of this trip.

21. I certify by my signature that the information contained in this form is true, complete, and correct to the best of my knowledge.

Signature: 

Name: Peter Weichlein

Title: CEO

Organization: US Association of Former Members of Congress

Address: 1401 K Street, Suite 503

Telephone number: 202-507-4850

Email address: pweichlein@usafmc.org

If there are any questions regarding this form please contact the Committee at the following address:

Committee on Ethics  
 U.S. House of Representatives  
 1015 Longworth House Office Building  
 Washington, DC 20515  
 (202) 225-7103 (phone)  
 (202) 225-7392 (general fax)

Susan W. Brooks, Indiana  
*Chairwoman*  
Theodore E. Deutch, Florida  
*Ranking Member*

Kenny Marchant, Texas  
Leonard Lance, New Jersey  
Mimi Walters, California  
John Ratcliffe, Texas

Yvette D. Clarke, New York  
Jared Polis, Colorado  
Anthony Brown, Maryland  
Steve Cohen, Tennessee



ONE HUNDRED FIFTEENTH CONGRESS

## U.S. House of Representatives

COMMITTEE ON ETHICS

May 14, 2018

Thomas A. Rust  
*Staff Director and Chief Counsel*

Donna Herbert  
*Director of Administration*

Megan Savage  
*Chief of Staff and Counsel to  
the Chairwoman*

Daniel J. Taylor  
*Counsel to the Ranking Member*

1015 Longworth House Office Building  
Washington, D.C. 20515-6328  
Telephone: (202) 225-7103  
Facsimile: (202) 225-7392

Mr. Rafael Elizalde  
Office of the Honorable Mark Takano  
1507 Longworth House Office Building  
Washington, DC 20515

Dear Mr. Elizalde:

Pursuant to House Rule 25, clause 5(d)(2), the Committee on Ethics hereby approves your proposed trip to St. Louis, Missouri, scheduled for May 21 to 22, 2018, sponsored by the U.S. Association of Former Members of Congress.

You must complete an Employee Post-Travel Disclosure Form (which your employing Member must also sign) and file it, together with a Sponsor Post-Travel Disclosure Form completed by the trip sponsor, with the Clerk of the House within 15 days after your return from travel. As part of that filing, you are also required to attach a copy of this letter and both the Traveler and Primary Trip Sponsor Forms (including attachments) you previously submitted to the Committee in seeking pre-approval for this trip. If you are required to file an annual Financial Disclosure Statement, you must also report all travel expenses totaling more than \$390 from a single source on the "Travel" schedule of your annual Financial Disclosure Statement covering this calendar year. Finally, Travel Regulation § 404(d) also requires you to keep a copy of all request forms and supporting information provided to the Committee for three subsequent Congresses from the date of travel.

If you have any further questions, please contact the Committee's Office of Advice and Education at extension 5-7103.

Sincerely,

Susan W. Brooks  
Chairwoman

Theodore E. Deutch  
Ranking Member

SWB/TED:wfs

# 4

Mr. Dale Anderson, District Director Rep. Doug Lamborn  
Mr. Alex Barrio, District Director, Rep. Darren Soto  
Ms. Deb Detmers, District Director, Rep. Shimkus  
Mr. Rafael Elizalde, District Director Rep. Takano ✓  
Ms. Gabriela Marquez, District Director, Rep. Cardenas  
Mr. Alberto Martinez, District Director, Rep. V. Gonzalez ✓  
Ms. Marcia Mejia, District Director, Rep. Kathy Castor ✓  
Ms. Stacy Morse, District Director, Rep. Emmer ✓  
Ms. Allison Myhers, District Director, Rep. C. Peterson ✓  
Ms. Ms. Kathleen Polanowic District Director, Rep. J. McGovern ✓  
Ms. Lesley Robinson, District Director, Rep. Gianforte ✓  
Ms. Miriam Stonebraker, District Director, Rep. Wagner ✓  
Ms. Loni Hagerup, District Director, Rep. Sensenbrenner ✓

# 7

- a. City of departure:
- Dale Anderson, Denver, CO
  - Alex Barrio, Orlando FL
  - Deb Detmers, Merryville, IL
  - Rafael Elizalde, Ontario, CA
  - Gabriela Marquez, Los Angeles, CA
  - Alberto Martinez, San Antonio, TX
  - Marcia Mejia, Tampa, FL
  - Stacy Morse, St. Paul, Minneapolis
  - Allison Myhers, Fargo, SD
  - Kathleen Polanowicz, Boston, MA
  - Lesley Robinson, Billings, MT
  - Loni Hagerup, WI
  - Miriam Stonebraker, St. Louis, MO
- b. Return city
- Dale Anderson, Denver, CO
  - Alex Barrio, Orlando, FL
  - Deb Detmers, Merryville, IL
  - Rafael Elizalde, Ontario, CA
  - Gabriela Marquez, Los Angeles, CA
  - Alberto Martinez, San Antonio, TX
  - Marcia Mejia, Tampa, FL
  - Stacy Morse, St. Paul, Minneapolis
  - Allison Myhers, Fargo, SD
  - Kathleen Polanowicz, Boston, MA
  - Lesley Robinson, Billings, MT
  - Loni Hagerup, WI

Miriam Stonebraker, St. Louis, MO

# 18 Costs

Flights (good faith estimates)

Dale Anderson: \$554.40

Alex Barrio: \$710

Rafael Elizalde: \$681

Gabriela Marquez: \$795

Alberto Martinez: \$659

Marcia Mejia: \$618

Stacy Morse: \$550

Allison Myhers: \$930

Kathleen Polanowicz: \$790

Lesley Robinson: \$830

Loni Hagerup: \$757

Mileage:

Miriam Stonebraker (\$15 good faith estimate)

Deb Detmers (\$30 good faith estimate)

# The United States Association of Former Members of Congress



CLIFF STEARNS PRESIDENT  
 MARTIN FROST VICE PRESIDENT  
 TIM PETRI SECRETARY  
 KAREN THURMAN TREASURER  
 BARBARA KENNELLY PAST PRESIDENT

2018 District Director Symposium  
 Monday, May 21, 2018 to Tuesday, May 22, 2018  
 St. Louis, Missouri

In case of an emergency, please call:  
 Sharon Widw: (703) 309-3691

Hotel: Holiday Inn St. Louis - Downtown Convention Center  
 811 N 9th Street | St. Louis, MO 63101 | 314-421-4000

Monday, May 21, 2018

Flights arriving various times

Check-in available at hotel

4:00 - 5:30 pm

Congress to High School Program (TBC)

Topic: *What a district office is?*

Saint Louis University School of Law, St. Louis, MO 63101

6:00 - 8:00 PM

Dinner and Keynote (speaker TBD)

Tuesday, May 22, 2018

7:30am

Breakfast

8:30AM

Meet in hotel lobby

Departure from the hotel to meeting location

\*Please check-out before leaving the hotel\*

Saint Louis University School of Law, 100 North Tucker Blvd, St. Louis

9:00 - 10:15AM

Panel Discussion: Opiates: A Silent Crisis

Mr. Jeff Van Vonderen, addition and recovery speaker and consultant.

Mr. Jimmie Edwards, Director of Public Safety, St. Louis, MO

Dr. Theodore Cicero, Washington University, School of Medicine

Saint Louis University School of Law, 100 North Tucker Blvd, St. Louis

Coffee break

PETER M. WEICHLER  
 CHIEF EXECUTIVE OFFICER

SABINE SCHLEDT  
 MANAGING DIRECTOR

SHARON WEST WITW  
 DOMESTIC PROGRAMS DIRECTOR

ANDREW LOEB SHOENIG  
 ASSOCIATE DIRECTOR OF INTERNATIONAL PROGRAMS

RACHEL HAAS  
 SENIOR EXECUTIVE ASSISTANT TO THE CEO

LORRAINE HARBISON  
 SENIOR PROGRAMS OFFICER

ALEXIS AVANO TERAI  
 INTERNATIONAL PROGRAMS OFFICER

Karen Thurman

Jim Stater

Jim Moran

Jim Walsh

Albert Wynn

Vacant

Jim Kolbe

David Skeggs

Cliff Stearns

Jim Walsh

Albert Wynn

Vacant

Martin Frost

Martin Frost

Mike Ferguson

Bob Clement

Ann Marie Bueckle

Ann Marie Bueckle  
 Bob Clement  
 Mike Ferguson  
 Phil Gingery  
 Dennis Hertel  
 Dan Maffei  
 L. F. Payne  
 Tim Petri  
 Nick Rahall  
 Ron Sarasin

1401 K Street, NW Suite 503 Washington, DC 20005  
 Tel: (202) 222-0972 Fax: (202) 222-0977 www.usafmc.org  
 An Association Chartered by the United States Congress

SECRETARY NORMAN Y. MINETA  
 HONORARY CHAIRMAN  
 JACK BUECHNER  
 BOB CARR  
 JIM COURTER  
 DAN GLICKSMAN  
 LEE H. HAMILTON  
 JIM JONES  
 H. MARTIN LANCASTER  
 CONNIE A. MORELLA  
 RICHARD T. SCHULZE  
 OLYMPIA SNOWE  
 COUNSELORS

1.25

1.5

2

10:30 - 11:45AM

Panel Discussion: Our Immigration System: An Overview  
*constituents.*  
Topic: A better understanding of the laws surrounding immigration to better advise your  
Anna Crosslin, International Institute, St. Louis, MO  
Second panelist TBD  
Saint Louis University School of Law, St. Louis, MO 63101

12:00 - 1:30PM

Lunch with keynote speaker (TBC)  
Topic: *The Federal Executive Board as path to finding the right agency referrals for your constituents.*  
Possibly Chris Hooper, St. Louis Federal Executive Board  
With Larry Hisle, Kansas City Federal Executive Board  
Saint Louis University School of Law, St. Louis, MO 63101

1:30 - 2:45PM

Panel Discussion: Congress and the Media  
Topic: *The ever changing challenges of the media for Congressional offices*  
Colleen Shogan, Library of Congress  
Jacob Straus, Library of Congress  
Jason Rosenbaum, St. Louis Public Radio (invitation pending)  
Saint Louis University School of Law, St. Louis, MO 63101  
Depart for St. Louis Airport

3:00PM

3:00PM

5.25 x 1

1.25

1.5

1.25



U.S. House of Representatives  
COMMITTEE ON ETHICS

Employee Post-Travel Disclosure Form

Original  Amendment

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NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001

1. Name of Traveler: Rafael Elizalde
2. a. Name of Accompanying Relative: \_\_\_\_\_ OR None   
 b. Relationship to Traveler:  Spouse  Child  Other (specify): \_\_\_\_\_
3. a. Dates: Departure: September 3, 2018 Return: September 9, 2018  
 b. Dates at Personal Expense, if any: \_\_\_\_\_ OR None
4. Departure City: Los Angeles, CA Destination: San Juan, Puerto Rico Return City: Los Angeles, CA
5. Sponsor(s), Who Paid for the Trip: U.S. Association of Former Members of Congress
6. Describe Meetings and Events Attended: Bipartisan group of District Directors discussed/learned of disaster relief and FEMA's role post hurricane, challenges with education, and tech--issues on which I advise the Member.
7. Attached to this form are *each* of the following, *signify that each item is attached by checking the corresponding box:*
  - a.  a completed *Sponsor Post-Travel Disclosure Form*;
  - b.  the *Primary Trip Sponsor Form* completed by the trip sponsor *prior* to the trip, *including all* attachments *and* the *Grantmaking or Non-Grantmaking Sponsor Forms*;
  - c.  page 2 of the completed *Traveler Form* submitted by the employee; *and*
  - d.  the letter from the Committee on Ethics approving my participation on this trip.
8. a. I represent that I participated in each of the activities reflected in the attached sponsor's agenda.  
*Signify statement is true by checking the box*   
 b. If not, explain: \_\_\_\_\_

*Verify that the information contained on this form is true, complete, and correct to the best of my knowledge*

Signature of Traveler:  Date: 12/18/2020

I authorized this travel in advance. I have determined that all of the expenses listed on the attached *Sponsor Post-Travel Disclosure Form* were necessary and that the travel was in connection with the employee's official duties and would not create the appearance that the employee is using public office for private gain.

Name of Supervising Member: Mark Takano Date: 12/18/20

Signature of Supervising Member:

**U.S. House of Representatives  
Committee on Ethics**

**SPONSOR POST-TRAVEL DISCLOSURE FORM**

This form must be completed by an officer of any organization that served as the primary trip sponsor in providing travel expenses or reimbursement for travel expenses to House Members, officers, or employees under House Rule 25, clause 5. *A completed copy of the form must be provided to each House Member, officer, or employee who participated on the trip within 10 days of their return.* You must answer all questions, and check all boxes, on this form for your submission to comply with House rules and the Committee's travel regulations. Failure to comply with this requirement may result in the denial of future requests to sponsor trips and/or subject the current traveler to disciplinary action or a requirement to repay the trip expenses.

**NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001.**

1. Sponsor(s) (who paid for the trip): Former Members of Congress association

2. Travel Destination(s): Puerto Rico

3. Date of Departure: September 3, 2018 Date of Return: September 8, 2018

4. Name(s) of Traveler(s): Rafael Elizalde

(NOTE: You may list more than one traveler on a form only if all information is identical for each person listed.)

5. **Actual amount** of expenses paid on behalf of, or reimbursed to, each individual named in response to Question 4:

	Total Transportation Expenses	Total Lodging Expenses	Total Meal Expenses	Other Expenses (dollar amount per item and description)
Traveler	\$1355	\$1093	\$322	NA
Accompanying Relative	NA	NA	NA	NA

6. All expenses connected to the trip were for actual costs incurred and not a *per diem* or lump sum payment. (Signify statement is true by checking box):

I certify that the information contained in this form is true, complete, and correct to the best of my knowledge.

Signature: 

Name: Pete Weichlein Title: CEO

Organization: US Association of Former Members of Congress

**I am an officer of the above-named organization (signify statement is true by checking box):**

Address: 1401 K street, Suite 503  
Washington, DC 20005

Telephone number: 202-507-4847

Email Address: pweichlein@usafmc.org

*Committee staff may contact the above-named individual if additional information is required.*

If you have questions regarding your completion of this form, please contact the Committee on Ethics at (202) 225-7103.

U.S. House of Representatives  
Committee on Ethics

**PRIMARY TRIP SPONSOR FORM**

This form should be completed by private entities offering to provide travel or reimbursement for travel to House Members, officers, or employees under House Rule 25, clause 5. A completed copy of the form (and any attachments) should be provided to each invited House Member, officer, or employee, who will then forward it to the Committee together with a Traveler Form at least 30 days before the start date of the trip. The trip sponsor should NOT submit the form directly to the Committee. The Committee Web site ([ethics.house.gov](http://ethics.house.gov)) provides detailed instructions for filling out the form.

**NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001. Failure to comply with the Committee's Travel Regulations may also lead to the denial of permission to sponsor future trips.**

1. Sponsor (who will be paying for the trip): \_\_\_\_\_  
US Association of Former Members of Congress
2. I represent that the trip will not be financed (in whole or in part) by a registered federal lobbyist or foreign agent (signify that the statement is true by checking box):
3. Check only one: I represent that:
  - a. the primary trip sponsor has not accepted from any other source funds intended directly or indirectly to finance any aspect of the trip  *or*
  - b. the trip is arranged without regard to congressional participation and the primary trip sponsor has accepted funds only from entities that will receive a tangible benefit in exchange for those funds  *or*.
  - c. the primary trip sponsor has accepted funds from other source(s) intended directly or indirectly to finance all or part of this trip and has enclosed disclosure forms from each of those entities.   
If "c" is checked, list the names of the additional sponsors: \_\_\_\_\_
4. Provide names and titles of ALL House Members and employees you are inviting. For each House invitee, provide an explanation of why the individual was invited (include additional pages if necessary):  
see attachment
5. Is travel being offered to an accompanying relative of the House invitee(s)?  Yes  No
6. Date of departure: September 3, 2018 Date of return: September 8, 2018
7. a. City of departure: see attachment  
b. Destination(s): Puerto Rico  
c. City of return: see attachment
8. I represent that (check one of the following):
  - a. The sponsor of the trip is an institution of higher education within the meaning of section 101 of the Higher Education Act of 1965:  *or*
  - b. The sponsor of the trip does not retain or employ a registered federal lobbyist or foreign agent:  *or*
  - c. The sponsor employs or retains a registered federal lobbyist or foreign agent, but the trip is for attendance at a one-day event *and* lobbyist/foreign agent involvement in planning, organizing, requesting, or arranging the trip was *de minimis* under the Committee's travel regulations.
9. Check one of the following:
  - a. I checked 8(a) or (b) above:
  - b. I checked 8(c) above but am not offering any lodging:
  - c. I checked 8(c) above and am offering lodging and meals for one night:  *or*
  - d. I checked 8(c) above and am offering lodging and meals for two nights:   
If "d" is checked, explain why the second night of lodging is warranted: \_\_\_\_\_

10. Attached is a detailed agenda of the activities the House invitees will be participating in during the travel (i.e., an hourly description of planned activities for trip invitees) (indicate agenda is attached by checking box):

11. Check one:

- a. I represent that a registered federal lobbyist or foreign agent will not accompany House Members or employees on any segment of the trip (signify that the statement is true by checking box):  or
- b. N/A – trip sponsor is a U.S. institution of higher education.

12. For each sponsor required to submit a sponsor form, describe the sponsor's interest in the subject matter of the trip and its role in organizing and/or conducting the trip:

~~FMC is a 501(c)(3) whose mission is to strengthen the Congress through promoting a collaborative approach to policy making, & to deepen the understanding of our democratic system. This trip will bring together a bipartisan group of district directors from across the country to study the impact of the 2017 Hurricanes on Puerto Rico. The group will meet with government officials, community organizers and others who have been a part of the recovery effort. The group will also learn about the history and the state of Puerto Rico before the hurricanes impacted the island; as well as the challenges they are still facing.~~

13. Answer parts a and b. Answer part c if necessary.

- a. Mode of travel: Air  Rail  Bus  Car  Other  (Specify: charter bus/van)
- b. Class of travel: Coach  Business  First  Charter  Other  (Specify: \_\_\_\_\_)
- c. If travel will be first class or by chartered or private aircraft, explain why such travel is warranted:  
the van service will be taking the group to specific meetings and locations.

14. I represent that the expenditures related to local area travel during the trip will be unrelated to personal or recreational activities of the invitee(s). (signify that the statement is true by checking box):

15. I represent that either (check one of the following):

- a. The trip involves an event that is arranged or organized *without regard* to congressional participation and that meals provided to congressional participants are similar to those provided to or purchased by other event attendees:  or
- b. The trip involves events that are arranged specifically *with regard* to congressional participation:

If "b" is checked:

- 1) Detail the cost per day of meals (approximate cost may be provided): \_\_\_\_\_  
good faith estimate of \$88/per day per person. (see attached info)
- 2) Provide reason for selecting the location of the event or trip: \_\_\_\_\_  
see attachment

16. Name, nightly cost, and reasons for selecting each hotel or other lodging facility:

Hotel name: Condado Palm Rosa Desards City: San Juan Cost per night: \$167.00

Reason(s) for selecting: Location in the capital and honored the per diem rate.

Hotel name: \_\_\_\_\_ City: \_\_\_\_\_ Cost per night: \_\_\_\_\_

Reason(s) for selecting: \_\_\_\_\_

Hotel name: \_\_\_\_\_ City: \_\_\_\_\_ Cost per night: \_\_\_\_\_

Reason(s) for selecting: \_\_\_\_\_

17. I represent that all expenses connected to the trip will be for actual costs incurred and not a per diem or lump sum payment. (signify that the statement is true by checking box):

18. TOTAL EXPENSES FOR EACH PARTICIPANT:

<input type="checkbox"/> actual amounts <input checked="" type="checkbox"/> good faith estimates	Total <i>Transportation</i> Expenses per Participant	Total <i>Lodging</i> Expenses per Participant	Total <i>Meal</i> Expenses per Participant
For each Member, Officer, or employee	see attachment	see attachment	see attachment
For each accompanying relative	NA	NA	NA

	<i>Other</i> Expenses (dollar amount per item)	Identify Specific Nature of "Other" Expenses (e.g., taxi, parking, registration fee, etc.)
For each Member, Officer, or employee	see attachment	see attachment
For each accompanying relative	NA	NA

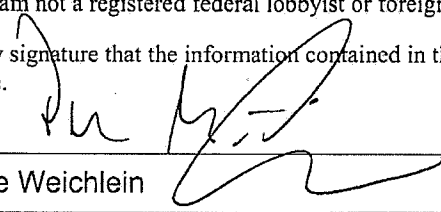
**NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001.**

19. Check one:

- a. I certify that I am an officer of the organization listed below.  *or*  
 b. N/A – sponsor is an individual or a U.S. institution of higher education.

20. I certify that I am not a registered federal lobbyist or foreign agent for any sponsor of this trip.

21. I certify by my signature that the information contained in this form is true, complete, and correct to the best of my knowledge.

Signature: 

Name: Pete Weichlein

Title: CEO

Organization: US Association of Former Members of Congress

Address: 1401 K Street, Suite 503

Telephone number: 202-507-4850

Email address: pweichlein@usafmc.org

If there are any questions regarding this form please contact the Committee at the following address:

Committee on Ethics  
 U.S. House of Representatives  
 1015 Longworth House Office Building  
 Washington, DC 20515  
 (202) 225-7103 (phone)  
 (202) 225-7392 (general fax)

Attachment for House Congressional Ethics Form- FMC: District Director Study Tour to Puerto Rico, September 3-8, 2018

#4. District Directors were invited to this study tour based on either the committees that their Member is on (important to the recovery of Puerto Rico) or on their districts resident make up (large Puerto Rican population) or location (impacted or at risk of being impacted by natural disasters),.

- **Mr. Michael Anderson**, District Director, Office of Hon. Jeff Denham (R-CA)

Invited because the Members is on House Natural Resources Committee and Subcommittees of Water, Power and Oceans and the House Transportation and Infrastructure Subcommittee on Aviation; Highways and Transit Railroads, Pipelines and Hazards.

- **Mr. Alex Barrio** District Director, Office of Hon. Darren Soto (D-FL),

Invited because the Member is on the Natural Resources Committee, Oversight and Investigations Subcommittee

- **Mr. Michael Chirico**, District Director, Office of Hon. Evan Jenkins (R-WV)

Invited because the Member is on the House Appropriations Committee and the Interior, Environment, and Related Agencies subcommittee.

- **Ms. Marcella Cortez**, District Director, Office of Jimmy Gomez (D-CA)

Invited because the Members is on the House Natural Resources Committee and Subcommittees: Federal Lands; Water, Power and Oceans subcommittee and on the House Oversight and Government Reform Committee and on the Interior, Energy and Environment subcommittee.

- **Mr. Rafael Elizalde**, District Director Office of Hon. Mark Takano (D-CA)

Invited because the Members is on the House Education and the Workforce Committee and the House Science, Space and Technology Committee and Energy Subcommittee

- **Mr. Michael K. Gray**, District Director, Office of Hon. Donald Payne (D-NJ)

Invited because the Members is on the Homeland Security Committee and the Emergency Preparedness, Response, and Communications Subcommittee and Oversight, Investigations, and Management Subcommittee.

- **Mr. Peter Jenks**, District Director, Office of Hon. Rob Bishop (R-UT)

Invited because the Member is on the Oversight and Investigations Committees and the Water, Power and Oceans Subcommittee.

- **Ms. Marcia Mejia**, District Director, Office of Kathy Castor (D-FL)

Invited because the District has had an enormous increase in population of Puerto Ricans who left the island after the hurricane.

- **Ms. Penny Lee Pew**, District Director/Intergovernmental Affairs Aide, Office of Hon. Paul Gosar (R-AZ)

Invited because the Members is on House Natural Resources Committee and subcommittee on Energy and Mineral Resources and subcommittee on Water, Power and Oceans);

- **Mr. Chad Story**, District Director, Office of Hon. Alex Mooney (R-WV)

Invited because the Members is on the Financial Services Committee.

#7

a. City of Departure

Anderson: Sacramento, CA

Barrio: Orlando, FL

c. City of Return

Sacramento, CA

Orlando, FL

Chirico: Dallas, TX  
Cortez: Los Angeles, CA  
Elizalde: Los Angeles, CA  
Gray: Newark, NJ  
Jenks: Salt Lake City, UT  
Mejia: Tampa, FL  
Pew: Phoenix, AZ  
Story: Charleston, WV

Charleston, WV  
Los Angeles, CA  
Los Angeles, CA  
Newark, NJ  
Salt Lake City, UT  
Tampa, FL  
Phoenix, AZ  
Charleston, WV

#### #15b2

Puerto Rico was devastated by two hurricanes and year ago. Even before the storms Puerto Rico was facing great financial challenges. The federal government provided aid to Puerto Rico after the storms and oversight over its financial state. Looking at Puerto Rico one year later will provide insight into what help had done for the country and are there opportunities to help the country in the wake of the devastation (ie a new energy grid ).

#### #18 Costs

##### Transportation: Flights

Anderson: \$748.04  
Barrio: \$276.80  
Chirico: \$846.70  
Cortez: \$725.80  
Elizalde: \$725.80  
Gray: \$392.80  
Jenks: \$437.18  
Mejia: \$336.80  
Pew: \$645.30  
Story: \$704.80

Car Mileage: (we do not anticipate any)

##### Private Van Service:

\$625/person/ trip (good faith estimate)

##### Lodging:

\$835/person /trip

##### Meals:

\$400/person/trip; (good faith estimate)

##### Other expenses:

\$40/person total

Castle entrance fee: \$10/person; \$10/ tour fee to a working farm; \$10 fee to tour rainforest;

Education tour fee \$10/person. (all are good faith estimates)



**Former Members  
of Congress**

**2018 District Directors Study Tour Puerto Rico**  
Monday, September 3- Saturday, September 8, 2018

**Hotels**  
Condado Palm-Rosa Desarden  
55 Condado Ave  
San Juan, PR 00908  
787.721.9500

**Contact**  
Sharon Witiw : (703) 309-3691  
Sabine Schleidt (301) 675-1022

**Monday, Sept. 3 (casual attire)**

**Travel to San Juan, Puerto Rico**

Name	Flight	Time dept	Airport	Connection	Flight	Arr. Time
Anderson, Michael	DL 2357	6:30AM	SMF	ATL	DL 0549	9:45PM
Barrio, Alex	WN 1765	7:30AM	MCO			10:25AM
Chirico, Michael	DL 0683	1:30PM	DFW	ATL	DL0549	9:45PM
Cortez, Marcella	AA 0340	12:01AM	LAX	MIA	AA 1254	1:05PM
Elizalde, Rafael	AA 0340	12:01	LAX	MIA	AA 1254	1:05PM
Gray, Michael	UA 1523	7:45AM	EWR			11:35AM
Jenks, Peter	B6 0320	10:35PM (9/2)	SLC	FLL	B6 1053	9:22AM
Mejia, Marcia	B6 1151	2:41PM	TPA			5:40PM
Pew, Penny	AA 0599	1:10AM	PHX	CLT	AA 1852	9:55AM
Story, Chad	DL 2158	6:05AM	CRW	ATL	DL 0559	1:35PM
Schleidt, Sabine						
Witiw, Sharon						

Historic walking tour of San Juan: (optional)

7:00PM

Welcome dinner: meet the delegation: plans for the study tour

Location: TBD

**Tuesday, Sept. 4 Business attire**

**Breakfast at the hotel**

**8:00AM** Meet in hotel lobby for bus

**8:30-10:15AM** **Historic Site Visit Tour San Cristobal | Historical site visit with National Park Services Administration**

**Topic:** Background and history of PR; National Park Service role in preservation of historical sites and repairs from the 2017 hurricanes

*Location: San Cristobal*

**10:30-12:00PM** **Roundtable discussion with a Universidad del Turabo professor**

**Topic:** US-Puerto Rico relationship and the history of Puerto Rico.

*Location: Hotel*

(pick up box lunches to bring to next meeting)

**12:15-2:30PM** **Roundtable Luncheon Discussion FEMA representative AND Army Corp of Engineers**

**Topic:** FEMA and the Army Corp of Engineers role responding to hurricane damage and what is the current status of recovery.

*Location: JFO Media- Guaynabo, PR*

**3:00-4:30PM** **Discussion with PROMESA board member or expert.**

**(invitation extended)**

**Topic:** Puerto Rico Oversight Management and Economic Stability Act, (PROMESA) was established because of the economic issues in Puerto Rico, before the hurricanes hit. The discussion will focus on past and current economic state of Puerto Rico and what the Board's role is.

*Location: Wall Plaza Building,*

**6:00-7:00PM** **Tour of facility of Foundation for Puerto Rico**

**Topic:** This foundation focuses on the economics of the island, and will show an incubator they have created to support new 501(c)(3)s. We will have an opportunity to see the facility and speak with local entrepreneurs who use the facility

*Location:*

**7:00-8:30PM** **Dinner Discussion with leaders of the Foundation for Puerto Rico**

**Topic:** The leadership, including President and Board member, will discuss their strategies for economic and social development for Puerto Rico to become an active participant in the world's economy.

*Location: TBD*

**Wednesday, Sept. 5**

**Business attire**

**9:00-10:15AM**

**Meeting with Governor**

**(invitation extended)**

**Topic:** State of the Island one year after Maria

*Location: Governor's Mansion or Capitol*

- 10:30-12:00PM Meeting and Discussion with Archbishop of Puerto Rico**  
**Topic:** The Archbishop of Puerto Rico addressed Congress six months ago and has been an outspoken person on the concerns of the residence of Puerto Rico. The discussion will center around the role of the Catholic Church on their recovery efforts.  
*Location: Iglesia Corazón de María, 1740 Calle Rodríguez Vera, Urbanización Santiago Iglesias, San Juan*
- 12:00-1:30PM Luncheon discussion with Marvel Architects**  
**Topic:** Marvel Architects have brought together various different architects to try to reshape Puerto Rico's methods of energy use and landscaping to create more security country to withstand future storms.  
*Location: TBD*
- 2:00-4:00PM Private tour of Capitol building**  
**Topic:** The government system in Puerto Rico  
*Location: El Capitolio*
- 4:00-4:45PM Meetings and discussion with Speaker of the House and President of Puerto Rico.**  
**Topic:** The political structure in PR; Current interest in Statehood/ independence/ territory.  
*Location: El Capitolio*
- 4:00-5:30PM Discussion with Leader at Fort Buchanan (invitation extended)**  
**Topic:** The role of the Military during the Hurricane.  
*Location: Fort Buchanan*
- 6:00PM Tour and Reception at Governors Manor (pending)**
- Dinner**  
*Location: TBD*

**Thursday, Sept. 6**

**Business attire**

8:30AM departure  
(1.5 bus ride to Ponce)

**10:00AM-4:00PM Educational Tour**

**PARA LA NATURALEZA - CONSERVATION TRUST |  
EDUCATIONAL TOUR**

**(this will include a stop at a functioning farm supported by World Central Kitchen. )**

**Topic:** Some of the hardest hit areas of Puerto Rico were the interior hard to reach mountain areas. This trip will take us to that region to see to observe the landscape and understand to see the unique difficulties that the region faced and their recovery. While in that region we will meet with and speak to farmers to learn about the agriculture industry in Puerto Rico and the unique impact the storms, and the current state of recovery. We will also discuss improvements that are being made to lessen the impact of future storms.

*Location: Ponce region.*

**7:00PM**      **Dinner**  
*Location: TBD*

**Friday, Sept. 7**

**Business very casual attire**

**8:00AM- 9:30AM**      **Breakfast discussion**  
**Topic:** Entrepreneurs who once resided in the States are going to Puerto Rico and starting businesses. At this meeting with entrepreneurs who grew up stateside have come to Puerto Rico to start a business, will discuss why they came back and how they are helping to build the economic future for the island.

*Location: Kudoughs Donut Shop, 622 Calle Cerra Local 1, San Juan*

Travel by bus to Naguabo (hour ride)

**11:00AM - 12:30PM**      **Meeting with US Forest Service**  
**Topic:** The impact of the storms on the forests and how recovery is going.  
*Location: El Yunque*

Travel to Yabucoa (hour ride)

**2:00PM-3:00PM**      **Walking tour of a small town community**  
**Topic:** Walking tour with community leaders in a community that what hit extremely hard and is still in a state of rebuilding.

*Location: Yabucoa*

Travel back to San Juan (one hour)

**4:30PM-6:00PM**      **Roundtable Discussion**  
**Topic:** Roundtable discussion with volunteer coordinators, community leaders and FEMA workers. Discussing also how groups work together.  
*Location: Resident Commissioners Hall*

**8:30PM**      **Closing dinner Discussion**  
**Topic:** Trip round up; lessons learned; what to take home  
*Location: TBD*

## Delegation departures

Name	Flight	Time dept	Connection	Flight	Arr. Time	Airport
Anderson, Michael	DL 0922	7:30AM	ATL / SLC	DL1507 / DL 2097	4:10PM	SMF
Barrio, Alex	WN 3798	5:30PM			8:25PM	MCO
Chirico, Michael	DL 1595	4:10PM	ATL	DL 2730	10:28PM	CRW
Cortez, Marcella	AA 1591	8:52AM	DFW	AA 2459	3:52PM	LAX
Elizalde, Rafael	AA 1591	8:52AM	DFW	AA 2459	3:52PM	LAX
Gray, Michael	UA 1173	1:40PM			5:35PM	EWR
Jenks, Peter	B6 1454	2:56PM	FLL	B6 0319	9:41PM	SLC
Mejia, Marcia	B6 1052	10:39AM			1:36PM	TPA
Pew, Penny	AA 1091	12:32PM	MIA	AA 210	4:07PM	PHX
Story, Chad	DL 0506	2:30PM	ATL	DL 2730	10: 28PM	CRW
Schleidt, Sabine						
Witiw, Sharon						

Susan W. Brooks, Indiana  
*Chairwoman*  
Theodore E. Deutch, Florida  
*Ranking Member*

Kenny Marchant, Texas  
Leonard Lance, New Jersey  
Mimi Walters, California  
John Ratcliffe, Texas

Yvette D. Clarke, New York  
Jared Polis, Colorado  
Anthony Brown, Maryland  
Steve Cohen, Tennessee



ONE HUNDRED FIFTEENTH CONGRESS

## U.S. House of Representatives

### COMMITTEE ON ETHICS

Thomas A. Rust  
*Staff Director and Chief Counsel*

Donna Herbert  
*Director of Administration*

Megan Savage  
*Chief of Staff and Counsel to  
the Chairwoman*

Daniel J. Taylor  
*Counsel to the Ranking Member*

1015 Longworth House Office Building  
Washington, D.C. 20515-6328  
Telephone: (202) 225-7103  
Facsimile: (202) 225-7392

August 27, 2018

Mr. Rafael Elizalde  
Office of the Honorable Mark Takano  
1507 Longworth House Office Building  
Washington, DC 20515

Dear Mr. Elizalde:

Pursuant to House Rule 25, clause 5(d)(2), the Committee on Ethics hereby approves your proposed trip to San Juan, Puerto Rico, scheduled for September 3 to 8, 2018, sponsored by U.S. Association of Former Members of Congress.

You must complete an Employee Post-Travel Disclosure Form (which your employing Member must also sign) and file it, together with a Sponsor Post-Travel Disclosure Form completed by the trip sponsor, with the Clerk of the House within 15 days after your return from travel. As part of that filing, you are also required to attach a copy of this letter and both the Traveler and Primary Trip Sponsor Forms (including attachments) you previously submitted to the Committee in seeking pre-approval for this trip. If you are required to file an annual Financial Disclosure Statement, you must also report all travel expenses totaling more than \$390 from a single source on the "Travel" schedule of your annual Financial Disclosure Statement covering this calendar year. Finally, Travel Regulation § 404(d) also requires you to keep a copy of all request forms and supporting information provided to the Committee for three subsequent Congresses from the date of travel.

If you have any further questions, please contact the Committee's Office of Advice and Education at extension 5-7103.

Sincerely,

Susan W. Brooks  
Chairwoman

Theodore E. Deutch  
Ranking Member

SWB/TED:smm

Rev 8/8

U.S. House of Representatives  
Committee on Ethics

TRAVELER FORM

1. Name of Traveler: Rafael Elizalde
2. Sponsor(s) (who will be paying for the trip): US Association of Former Members of Congress
3. Travel destination(s): Puerto Rico
4. a. Date of departure 09/3/2018 Date of return: 09/08/2018  
 b. Will you be extending the trip at your personal expense?  Yes  No  
 If yes, dates at personal expense: \_\_\_\_\_
5. a. Will you be accompanied by a relative at the sponsor's expense?  Yes  No  
 b. If yes:  
 (1) Name of accompanying relative: \_\_\_\_\_  
 (2) Relationship to traveler:  Spouse  Child  Other (specify): \_\_\_\_\_  
 (3) Accompanying relative is at least 18 years of age:  Yes  No
6. a. Did the trip sponsor answer "yes" to Question 9(d) on the Primary Trip Sponsor Form (i.e., travel is sponsored by an entity that employs a registered federal lobbyist or foreign agent and you are requesting lodging for two nights)?  Yes  No EE  
 b. If yes, explain why the second night of lodging is warranted:  
 \_\_\_\_\_  
 \_\_\_\_\_
7. Primary Trip Sponsor Form is attached, including agenda, invitee list, and any other attachments and contributing sponsor forms:  Yes  No  
 NOTE: The agenda should show the traveler's individual schedule, including departure and arrival times and identify the specific events in which the traveler will be participating.
8. Explain why participation in the trip is connected to the traveler's individual official or representational duties. Staff should include their job title and how the activities on the itinerary relate to their duties.  
I serve as the Member's District Director and advise the Congressman on Latino issues and local issues in relation to the Battery Caucus and disaster relief needs for restoring Puerto Rico.
9. Is the traveler aware of any registered federal lobbyists or foreign agents involved in planning, organizing, requesting, and/or arranging the trip?  Yes  No

10. FOR STAFF TRAVELERS:  
TO BE COMPLETED BY YOUR EMPLOYING MEMBER:

ADVANCED AUTHORIZATION OF EMPLOYEE TRAVEL

I hereby authorize the individual named above, an employee of the U.S. House of Representatives who works under my direct supervision, to accept expenses for the trip described in this request. I have determined that the above-described travel is in connection with my employee's official duties and that acceptance of these expenses will not create the appearance that the employee is using public office for private gain.

Date: 8/6/18

[Signature]  
Signature of Employing Member