Employee Post-Travel Disclosure Form

Original Amendment

This form is for disclosing the receipt of travel expenses from private sources for travel taken in connection with official duties. This form does not eliminate the need to report privately-funded travel on the annual Financial Disclosure Statements of those employees required to file them. In accordance with House Rule 25, clause 5, you must complete this form and file it with the Clerk of the House, B-81 Cannon House Office Building, within 15 days after travel is completed. Please do not file this form with the Committee on Ethics.

C	ompleted. Please do not file this form with the Committee on Ethics.
N	OTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001
1.	11.01.00.00.00.00.00.00.00.00.00.00.00.0
2.	a. Name of Accompanying Relative:OR None 🗹
	b. Relationship to Traveler: 🗖 Spouse 🔲 Child 🔲 Other (specify):
3.	a. Dates: Departure: 17 Feb 2020 Return: 22 Feb 2020
	b. Dates at Personal Expense, if any:
4.	Wexico City, Ciudad Juarez.
5.	Moodrow Wilson International Contractor Co.
6.	Describe Meetings and Events Attended: See attached itinerary.
8.	Attached to this form are each of the following, signify that each item is attached by checking the corresponding box: a. a completed Sponsor Post-Travel Disclosure Form; b. the Primary Trip Sponsor Form completed by the trip sponsor prior to the trip, including all attachments and the Grantmaking or Non-Grantmaking Sponsor Forms; c. page 2 of the completed Traveler Form submitted by the employee; and the letter from the Committee on Ethics approving my participation on this trip. a. I represent that I participated in each of the activities reflected in the attached sponsor's agendation of the signify statement is true by checking the box: b. If not, explain:
Ic	ertify that the information contained on this form is true, complete, and correct to the best of my knowledge.
Sig	gnature of Traveler: Date: 3/2/30
Dis	uthorized this travel in advance. I have determined that all of the expenses listed on the attached <i>Sponsor Post-Travel sclosure Form</i> were necessary and that the travel was in connection with the employee's official duties and would not ate the appearance that the employee is using public office for private gain.
Na	me of Supervising Member: Steny Hy Hoyer Date: 3/2/20
Sig	nature of Supervising Member:
Ver	sion date 12/2018 by Committee on Ethics

Sponsor Post-Travel Disclosure Form

Original	Amendment
Original	 Amenameni

This form must be completed by an officer of any organization that served as the primary trip sponsor in providing travel expenses or reimbursement for travel expenses to House Members, officers, or employees under House Rule 25, clause 5. A completed copy of the form must be provided to each House Member, officer, or employee who participated on the trip within ten days of their return. You must answer all questions, and check all boxes, on this form for your submission to comply with House rules and the Committee's travel regulations. Failure to comply with this requirement may result in the denial of future requests to sponsor trips and/or subject the current traveler to disciplinary action or a requirement to repay the trip expenses.

2. Travel	Travel Destination(s): Mexico City, Mexico; Ciudad Juarez, Mexico; El Paso, Texas, USA				
3. Date of	. Date of Departure: 17 Feb 2020 Date of Return: 22 Feb 2020				
Name(s) of Traveler(s): See attached list.					
Note: You may list more than one traveler on a form only if all information is identical for each person listed.					
5. Actual amount of expenses paid on behalf of, or reimbursed to, each individual named in Question 4:				Question 4:	
		Total Transportation Expenses	Total Lodging Expenses	Total Meal Expenses	Total Other Expenses (dollar amount per item and description
Trave		See attached sheet.	Total: \$752 per person Mexico City: \$186 per night El Paso: \$97 per night	\$315.20 per person	See attached sheet.
Accor	npanying				
	y Member				
Famil 5. All exp stateme	enses conne	checking box: ✓	actual costs incurred and		
Famil 5. All exp stateme	enses conne	checking box:	s form is true, complete, a		
Famil 5. All exp stateme certify tha	enses connernt is true by	checking box: ✓	s form is true, complete, a	and correct to the best	
Famil 6. All exp stateme certify that Signature:	enses connernt is true by	checking box: nation contained in this we Bla	s form is true, complete, a	and correct to the best	t of my knowledge.
Famil 6. All exp stateme 6 certify that 6 Signature: Name: Brue	enses connernt is true by	checking box: nation contained in this www. Black	s form is true, complete, a	and correct to the best	t of my knowledge.
Famil 5. All exp stateme 6 certify that 6 Signature: Name: Brue Drganization	enses conne ent is true by at the informatice Blakeman. Woodrow	nation contained in this www. Black w Wilson International C	s form is true, complete, a	Date: Chief C	of my knowledge. Feb 7020 Operating Officer
Famil 5. All exp stateme 6 certify that 6 Signature: Name: Brue Drganization 6 am an offi	enses conneent is true by at the information: Woodrow cer of the ab	nation contained in this www. Black w Wilson International C	enter for Scholars n. Signify statement is true.	Date: Chief C	of my knowledge. Feb 7020 Operating Officer

Version date 12/2018 by Committee on Ethics

TRAVELER FORM

	THAT LEEK TORM
1.	Name of Traveler: Antonia S. Hill
2.	Sponsor(s) who will be paying for the trip: Woodrow Wilson International Center for Scholars
	Maying City Maying: Ciudad Juaraz Maying: El Paga Tayas
3.	Travel Destination(s): Mexico City, Mexico; Ciudad Juarez, Mexico; El Paso, Texas
4.	a. Date of Departure: Monday, February 17, 2020 Date of Return: Saturday, February 22, 2020
	b. Will you be extending the trip at your personal expense? 🗖 Yes 🗹 No
	If yes, list dates at personal expense:
5.	a. Will you be accompanied by a family member at the sponsor's expense? 🔲 Yes 🗹 No 🛮 If yes:
	(1) Name of Accompanying Family Member:
	(2) Relationship to Traveler: Spouse Child Other (specify):
	(3) Accompanying Family Member is at least 18 years of age:
6.	a. Did the trip sponsor answer "Yes" to Question 8(c) on the <i>Primary Trip Sponsor Form</i> (i.e., travel is sponsored by an entity that employs a registered federal lobbyist or a foreign agent)? Yes No
	b. If yes, and you are requesting lodging for two nights, explain why the second night is warranted:
7.	Primary Trip Sponsor Form is attached, including agenda, invitee list, and any other attachments and contributing sponsor forms: Yes No NOTE: The agenda should show the traveler's individual schedule, including departure and arrival times and identify the specific events in which the traveler will be participating.
8.	Explain why participation in the trip is connected to the traveler's individual official or representational duties. Staff should include their job title and how the activities on the itinerary relate to their duties.
	I am a legislative assistant handling policy issues for Rep. Hoyer. This trip will give me a deeper understanding of
	immigration and trade policy.
9.	Is the traveler aware of any registered federal lobbyists or foreign agents involved planning, organizing, requesting, or arranging the trip? Yes No
10.	For staff travelers, to be completed by your employing Member:
	ADVANCED AUTHORIZATION OF EMPLOYEE TRAVEL
dii tra	ereby authorize the individual named above, an employee of the U.S. House of Representatives who works under my rect supervision, to accept expenses for the trip described in this request. I have determined that the above-described wel is in connection with my employee's official duties and that acceptance of these expenses will not create the pearance that the employee is using public office for private gain.

Signature of Employing Member

Primary Trip Sponsor Form

This form should be completed by private entities offering to provide travel or reimbursement for travel to House Members, officers, or employees under House Rule 25, clause 5. A completed copy of the form (and any attachments) should be provided to each invited House Member, officer, or employee, who will then forward it to the Committee together with a Traveler Form at least 30 days before the start date of the trip. The trip sponsor should NOT submit the form directly to the Committee. The Committee website (ethics. house.gov) provides detailed instructions for filling out the form.

NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001. Failure

to	comply with the Committee's Travel Regulations may also lead to the denial of permission to sponsor future trips.
1.	Sponsor who will be paying for the trip: Woodrow Wilson International Center for Scholars
2.	I represent that the trip will not be financed, in whole or in part, by a registered federal lobbyist or foreign agent. Signify that the statement is true by checking box:
3.	Check only one. I represent that: a. The primary trip sponsor has not accepted from any other source, funds intended directly or indirectly to finance any aspect of the trip: OR
	b. The trip is arranged without regard to congressional participation and the primary trip sponsor has accepted funds only from entities that will receive a tangible benefit in exchange for those funds:
	c. The primary trip sponsor has accepted funds from other source(s) intended directly or indirectly to finance all or part of this trip and has enclosed disclosure forms from each of those entities. If "c" is checked, list the names of the additional sponsors:
	Carnegie Corporation of New York (See Included Grantmaking Sponsor Form)
4.	Provide names and titles of ALL House Members and employees you are inviting. For each House invitee, provide an explanation of why the individual was invited (include additional pages if necessary): See attached list.
5.	Is travel being offered to an accompanying family member of the House invitee(s)? Yes No
6.	Date of Departure: Monday, February 17th, 2020 Date of Return: Saturday, February 22nd, 2020
7.	a. City of departure: Washington, DC
	b. Destination(s): Mexico City, Mexico; Ciudad Juarez, Mexico; El Paso, Texas
	c. City of return: Washington, DC
8.	Check only one. I represent that: a. The sponsor of the trip is an institution of higher education within the meaning of section 101 of the Higher Education Act of 1965: OR
	b. The sponsor of the trip does not retain or employ a registered federal lobbyist or foreign agent: 🖸 OR
	c. The sponsor employs or retains a registered federal lobbyist or foreign agent, but the trip is for attendance at a one-day event <i>and</i> lobbyist / foreign agent involvement in planning, organizing, requesting, or arranging the trip was <i>de minimis</i> under the Committee's travel regulations.
9.	Check only one of the following: a. I checked 8(a) or (b) above: b. I checked 8(c) above but am not offering any lodging: c. I checked 8(c) above and am offering lodging and meals for one night: OR
	d. I checked 8(c) above and am offering lodging and meals for two nights: If you checked this box, explain why the second night of lodging is warranted:

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10.	10. Attached is a detailed agenda of the activities House invitees will be participating in during the travel (i.e., an hourly description of planned activities for trip invitees). Indicate agenda is attached by checking box:						
 Check only one of the following: a. I represent that a registered federal lobbyist or foreign agent will not accompany House Members or any segment of the trip. Signify that the statement is true by checking box: OR 							
	b. Not Applicable. Trip sponsor is a U.S. institution of higher education:						
12.	For <i>each</i> sponsor required to submit a sponsor form, describe the sponsor's interest in the subject matter of the trip <i>and</i> its role in organizing and/or conducting the trip: See attached response.						
	accounted respense.						
13.	Answer parts a and b. Answer part c if neccessary:						
	a. Mode of travel: Air 🗹 Rail 🗌 Bus 🗌 Car 🔲 Other 🗋 (specify:						
	b. Class of travel: Coach 🗸 Business 🗌 First 🗌 Charter 🗎 Other 🗀 (specify:						
	c. If travel will be first class, or by chartered or private aircraft, explain why such travel is warranted: N/A						
14.	I represent that the expenditures related to local area travel during the trip will be unrelated to personal or recreational activities of the invitee(s). Signify that the statement is true by checking box:						
15.	Check only one. I represent that either: a. The trip involves an event that is arranged or organized without regard to congressional participation and that meals provided to congressional participants are similar to those provided to or purchased by other event attendees: OR						
	b. The trip involves events that are arranged specifically <i>with regard</i> to congressional participation: If "b" is checked:						
	1) Detail the cost per day of meals (approximate cost may be provided): DoS M&IE recommendations:						
	Feb 17: \$88.50; Feb 18: \$118; Feb 19: \$118; Feb 20: \$61, Feb 21: \$61, Feb 22: \$45.75						
	Provide the reason for selecting the location of the event or trip: See attached response.						
16.	Name, nightly cost, and reasons for selecting each hotel or other lodging facility:						
	Hotel Name: Hilton Mexico Reforma City: Mexico City Cost Per Night: \$186						
	Reason(s) for Selecting; Below or equal to per diem rate, existing relations						
	IV IV Head to disco						
	Reason(s) for Selecting: Central location, below or equal to per diem rate City: El Paso Cost Per Night: \$97						
	Hotel Name: City: Cost Per Night: Reason(s) for Selecting:						
17.	I represent that all expenses connected to the trip will be for actual costs incurred and not a per diem or lump sum payment. Signify that the statement is true by checking box:						

Total Expenses for each Par

Actual Amounts Good Faith Estimates	Total Transportation Expenses per Participant	Total Lodging Expenses per Participant	Total Meal Expenses per Participant
For each Member, Officer, or Employee	\$736.29 per person for round-trip flights	Total: \$752 per person Mexico City: \$186 per night El Paso: \$97 per night	Total: \$492.25 Travel days: \$134.25 Mexico: \$236; Texas: \$122
For each Accompanying Family Member	N/A	N/A	N/A

,	Other Expenses (d'ollar amount per item)	Identify Specific Nature of "Other" Expenses (e.g., taxi, parking, registration fee, etc.)
For each Member, Officer, or Employee	\$365 \$15	Buses to and from site locations in Mexico City and El Paso Entrance fee and tour of National History Museum
For each Accompanying Family Member	N/A	N/A

NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001.

19.	CI	iecl	con	ly	one:

- a. I certify that I am an officer of the organization listed below: I OR
- b. Not Applicable. Trip sponsor is an individual or a U.S. institution of higher education.
- 20. I certify that I am not a registered federal lobbyist or foreign agent for any sponsor of this trip.
- 21. I certify by my signature that the information contained in this form is true, complete, and correct to the best of my knowledge.

Signature: Bruce W Blas	Date: 10 Jan 2020
Name: Bruce Blakeman	
Chief Operating Officer Title:	
Organization: Woodrow Wilson International Center for Scholars	
Address:1300 Pennsylvania Avenue NW, Washington, DC 20004	
Telephone:	
bruce.blakeman@wilsoncenter.org	

If there are any questions regarding this form, please contact the Committee at the following address:

Committee on Ethics

U.S. House of Representatives

1015 Longworth House Office Building, Washington, D.C. 20515

Phone: 202-225-7103 General Fax: 202-225-7392

Version date 12/2018 by Committee on Ethics

Theodore E. Deutch, Florida Chairman Kenny Marchant, Texas Ranking Member

Grace Meng, New York Susan Wild, Pennsylvania Dean Phillips, Minnesota Anthony Brown, Maryland

John Ratcliffe, Texas George Holding, North Carolina Jackie Walorski, Indiana Michael Guest, Mississippi



ONE HUNDRED SIXTEENTH CONGRESS

U.S. House of Representatives

COMMITTEE ON ETHICS

Thomas A. Rust
Staff Director and Chief Counsel

David W. Arrojo Counsel to the Chairman

Christopher A. Donesa

Counsel to the Ranking Member

1015 Longworth House Office Building Washington, D.C. 20515–6328 Telephone: (202) 225–7103 Facsimile: (202) 225–7392

February 10, 2020

Antonia Hill Office of the Honorable Steny Hoyer 1705 Longworth House Office Building Washington, DC 20515

Dear Ms. Hill:

Pursuant to House Rule 25, clause 5(d)(2), the Committee on Ethics hereby approves your proposed trip to El Paso, Texas, and Mexico, scheduled for February 17 to 22, 2020, sponsored by Woodrow Wilson International Center for Scholars, with financial support from Carnegie Corporation of New York.

You must complete an Employee Post-Travel Disclosure Form (which your employing Member must also sign) and file it, together with a Sponsor Post-Travel Disclosure Form completed by the trip sponsor, with the Clerk of the House within 15 days after your return from travel. As part of that filing, you are also required to attach a copy of this letter and both the Traveler and Primary Trip Sponsor Forms (including attachments) you previously submitted to the Committee in seeking pre-approval for this trip. If you are required to file an annual Financial Disclosure Statement, you must also report all travel expenses totaling more than \$390 from a single source on the "Travel" schedule of your annual Financial Disclosure Statement covering this calendar year. Finally, Travel Regulation § 404(d) also requires you to keep a copy of all request forms and supporting information provided to the Committee for three subsequent Congresses from the date of travel.

Because the trip may involve meetings with foreign government representatives, we note that House employees may accept, under the Foreign Gifts and Decorations Act (FGDA), gifts "of minimal value [currently \$390] tendered as a souvenir or mark of courtesy" by a foreign government. Any tangible gifts valued in excess of minimal value received from a foreign government must, within 60 days of acceptance, be disclosed on a Form for Disclosing Gifts from Foreign Governments and either turned over to the Clerk of the House, or, with the written approval of the Committee, retained for official use.

Please be aware that the Committee's review of the proposed trip does not extend to either the security situation in the destination country or security related to foreign travel in general. We recommend you contact the Sergeant at Arms (SAA) for a safety and security briefing prior to your departure. SAA may be reached at (202) 226-2044 or ohsstaff@mail.house.gov. House travelers should also register for the U.S. State Department's Smart Traveler Enrollment Program at https://step.state.gov.

If you have any further questions, please contact the Committee's Office of Advice and Education at extension 5-7103.

Sincerely,

Theodore E. Deutch Chairman Kenny Marchant Ranking Member

TED/KM:jm

Woodrow Wilson International Center for Scholars Foreign Policy Fellowship Program, Mexico Institute 2020 Congressional Staff Trip

February 17 - 22, 2020

Monday, February 17

PARTICIPANTS TRAVEL TO MEXICO CITY, MEXICO

Attire: Travel Attire

5:10 pm FLIGHT DEPARTS WASHINGTON DULLES INTERNATIONAL

AIRPORT (IAD)

UA 1566

Flight Time: 5h 0m

9:10 pm FLIGHT ARRIVES MEXICO CITY INTERNATIONAL AIRPORT

(MEX)

Time change from departure airport: -1 hour

Group will convene at baggage claim on the far side of customs checkpoint and

load charter bus for travel to hotel

10:10 pm DEPART MEXICO CITY INTERNATIONAL AIRPORT (MEX)

11:10 pm ARRIVE HILTON MEXICO CITY REFORM AND CHECK IN

Address: Av. Juarez 70. Colonia Centro, Mexico City, Distrito Federal

(D., 06010, Mexico)

Phone: +52-55-5130-5300

OVERNIGHT: HILTON MEXICO CITY REFORMA

TUESDAY, FEBRUARY 18

MEXICO CITY, MEXICO

Focus: US-Mexico Relations, Mexican Foreign Policy, Mexican Economy

Attire: Business Attire

9:00 am DEPART HILTON MEXICO CITY REFORMA

Breakfast buffet is included at the hotel.

9:00 – 9:30 am TRAVEL FROM HOTEL TO US EMBASSY IN MEXICO

20-minute drive from hotel to the US Embassy

9:30 - 11:15 am

COUNTRY BRIEFING AT US EMBASSY BY U.S. AMBASSADOR

Address:

Av. Paseo de la Reforma 305, Cuauhtémoc, 06500

Mexico City, CDMX, Mexico

Phone:

+52 55 5080 2000

Presenters:

John Creamer, Deputy Chief of Mission

Embassy Personnel

Topics of Discussion:

- U.S.-Mexico Relations
- Public Security and Counter Narcotics
- Immigration
- Trade and Economic Competitiveness

11:15 - 11:30 am

TRAVEL FROM US EMBASSY TO MINISTRY OF FOREIGN AFFAIRS

10-minute drive to MFA, Mexico

11:30 - 12:30 pm

MINISTRY OF FOREIGN AFFAIRS, MEXICO

Address:

Av. Juárez 20, Colonia Centro, Centro, Cuauhtémoc, 06010

Mexico City, CDMX, Mexico

Phone:

+52 55 3686 5100

Meet with Director General for North America Amb. Mario Chacón

Topics of Discussion:

- Mexican Foreign Policy
- Mexico U.S. Relations
- USMCA and U.S.-Mexico trade

12:30 - 1:10 pm

TRAVEL FROM MINISTRY OF FOREIGN AFFAIRS TO LUNCH

40-minute drive from MFA to Rose Negra

1:10 - 2:45 pm

LUNCH DEBRIEF ON U.S. - MEXICO RELATIONS

Address:

Rosa Negra

Av. Pdte Masaryk 298, Polanco IV Secc, Miguel Hidalgo

Mexico City, CDMX, Mexico

Phone:

+52 55 2155 2298

Presenters:

Dr. Duncan Wood, Director of the Mexico Institute

Christopher Wilson, Deputy Director, Mexico Institute

Topics of Discussion:

- Debrief of meetings with U.S. Embassy and Mexican Foreign Ministry
- A non-governmental perspective on U.S.- Mexico relations

95 MINUTES OF DISCUSSION.

2:45 - 3:00 pm

TRAVEL TO THE MEXICAN INSTITUTE FOR COMPETITIVENESS (IMCO)

10-minute drive from Rosa Negra to IMCO

3:00 - 5:00 pm

DISCUSSION ON THE MEXICAN ECONOMY WITH THE MEXICAN INSTITUTE FOR COMPETITIVENESS (IMCO)

Address:

Blvd. Miguel de Cervantes Saavedra 169, Piso 14 Oficina 103

Granada Mexico

Phone:

+52 55 5985 1017

About:

The Mexican Institute for Competitiveness (IMCO) is a non-profit, non-partisan research center that researches and acts on evidence to solve the most important challenges in Mexico. Their mission is to propose public policies and viable actions and influence their execution to achieve a prosperous and inclusive Mexico. Their vision is to be consultants of the Mexican society to improve, with hard data, the level of debate and the decisions

that affect their country.

Presenters:

Luis Mauricio Torres, Coordinator of Projects, IMCO Alexandra Zapata, Adjunt General Director, IMCO

Topics of Discussion:

• The Mexican economy

5:00 - 5:30 pm

DEPART THE MEXICAN INSTITUTE FOR COMPETITIVENESS (IMCO), RETURN TO THE HOTEL

25-minute drive from IMCO to Hilton Mexico City Reforma

5:30 - 7:15 pm

NO PROGRAMMING

7:15 - 7:30 pm

TRAVEL FROM HOTEL TO RESTAURANTE AZUL HISTORICO

15-minute drive from the Hotel to Restaurante Azul Historico

7:30 - 9:30 pm

GROUP DINNER AT RESTAURANTE AZUL HISTORICO

Address:

Isabel la Catolica 30, Centro Historico

Mexico City, Federal District, Mexico

Phone:

+52 55 5510 1316

NO DISCUSSION DURING DINNER.

9:30 pm

END PROGRAMMING

OVERNIGHT:

HILTON MEXICO CITY REFORMA

WEDNESDAY, FEBRUARY 19

MEXICO CITY, MEXICO

Focus: Immigration and Security Attire: Business Casual Attire

7:45 am

DEPART HILTON MEXICO CITY REFORMA

Breakfast buffet is included at the hotel.

7:45 - 9:00 am

TRAVEL FROM HOTEL TO MEXICO'S NATIONAL UNIVERSITY

50-minute drive from the hotel to Mexico's National University

9:00 - 10:30 am

DISCUSSION ON MIGRATION AND SECURITY AT MEXICO'S NATIONAL UNIVERSITY (UNAM)

Address:

Faculty of Engineering, UNAM

University City, Coyoacán, 04510 Mexico City, CDMX, Mexico

Presenter:

Sylvia Nuñez, Director of the Center for North American

Research (CISAN), Mexico's National University Sergio Alcocer, Research Professor, Mexico's National

University

Carlos Heredia, Researcher of the Economic Research and

Teaching Center (CIDE) and Advisor to Los Pinos

Topics of Discussion:

- Organized crime, drug trafficking, criminal violence
- Counter narcotics and violence reduction efforts, including Merida Initiative and U.S. – Mexico security cooperation
- Mexican migration to the United States
- Central American transmigration through Mexico
- U.S.-Mexico relations

10:30 - 10:50 am

BREAK AND MEET AND GREET WITH SPEAKERS

10:50 - 1:00 pm

CONTINUE PANEL DISCUSSION ON MIGRATION AND SECURITY

Address:

Faculty of Engineering, UNAM

Presenter:

Sylvia Nuñez, Director of the Center for North American Research (CISAN), Mexico's National University

Sergio Alcocer, Research Professor, Mexico's National

University