Employee Post-Travel Disclosure Form

This form is for disclosing the receipt of travel expenses from private sources for travel taken in connection with official duties. This form does not eliminate the need to report privately-funded travel on the annual Financial Disclosure Statements of those employees required to file them. In accordance with House Rule 25, clause 5, you must complete this form and file it with the Clerk of the House, B-81 Cannon House Office Building, within 15 days after travel is completed. Please do not file this form with the Committee on Ethics.

NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001.

1. Name of Traveler: Kelliann Blazek

2. a. Name of Accompanying Relative: ____________________________________________________________ OR None □

   b. Relationship to Traveler: ☐ Spouse ☐ Child ☐ Other (specify): ________________________


   b. Dates at Personal Expense, if any: ____________________________________________ OR None □


5. Sponsor(s), Who Paid for the Trip: Univ. of Arkansas School of Law & Harvard Law School Food & Law Policy Clin

6. Describe Meetings and Events Attended: Met with University of AR officials and various meetings and sessions with participants and presenters of the 2020 Food Law Student Leadership Summit.

7. Attached to this form are each of the following, signify that each item is attached by checking the corresponding box:

   a. ☑ a completed Sponsor Post-Travel Disclosure Form;

   b. ☐ the Primary Trip Sponsor Form completed by the trip sponsor prior to the trip, including all attachments and the Grantmaking or Non-Grantmaking Sponsor Forms;

   c. ☑ page 2 of the completed Traveler Form submitted by the employee; and

   d. ☑ the letter from the Committee on Ethics approving my participation on this trip.

8. a. I represent that I participated in each of the activities reflected in the attached sponsor's agenda.

   Signify statement is true by checking the box: ☑

   b. If not, explain: ____________________________________________________________

I certify that the information contained on this form is true, complete, and correct to the best of my knowledge.

Signature of Traveler: ____________________________ Date: 03-16-20

I authorized this travel in advance. I have determined that all of the expenses listed on the attached Sponsor Post-Travel Disclosure Form were necessary and that the travel was in connection with the employee's official duties and would not create the appearance that the employee is using public office for private gain.

Name of Supervising Member: Chellie Pingree Date: 03-16-20

Signature of Supervising Member: ____________________________

Version date 12/2018 by Committee on Ethics
**Sponsor Post-Travel Disclosure Form**

This form must be completed by an officer of any organization that served as the primary trip sponsor in providing travel expenses or reimbursement for travel expenses to House Members, officers, or employees under House Rule 25, clause 5. A completed copy of the form must be provided to each House Member, officer, or employee who participated on the trip within ten days of their return. You must answer all questions, and check all boxes, on this form for your submission to comply with House rules and the Committee's travel regulations. Failure to comply with this requirement may result in the denial of future requests to sponsor trips and/or subject the current traveler to disciplinary action or a requirement to repay the trip expenses.

**NOTE:** Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001.

1. **Sponsor(s) who paid for the trip:** Harvard Law School Food Law and Policy Clinic

2. **Travel Destination(s):** Fayetteville, AR

3. **Date of Departure:** February 28, 2020  
**Date of Return:** March 1, 2020

4. **Name(s) of Traveler(s):** Kelliann Blazek

   **Note:** You may list more than one traveler on a form only if all information is identical for each person listed.

5. **Actual amount of expenses paid on behalf of, or reimbursed to, each individual named in Question 4:**

<table>
<thead>
<tr>
<th></th>
<th>Total Transportation Expenses</th>
<th>Total Lodging Expenses</th>
<th>Total Meal Expenses</th>
<th>Total Other Expenses (dollar amount per item and description)</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Traveler</strong></td>
<td>$557.30</td>
<td>$143.48</td>
<td>$183.30</td>
<td>$0</td>
</tr>
<tr>
<td><strong>Accompanying Family Member</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

6. **All expenses connected to the trip were for actual costs incurred and not a per diem or lump sum payment. Signify statement is true by checking box: ☑**

I certify that the information contained in this form is true, complete, and correct to the best of my knowledge.

**Signature:** ___________________________  
**Date:** March 16, 2020

**Name:** Erika Dunyak  
**Title:** Clinical Fellow

**Organization:** Harvard Law School Food Law and Policy Clinic

**I am an officer of the above-named organization. Signify statement is true by checking box:** ☑

**Address:** 1607 Massachusetts Avenue, Cambridge, MA 02138

**Telephone:** 617-496-1418  
**Email:** edunyak@law.harvard.edu

**Committee staff may contact the above-named individual if additional information is required.**

If you have questions regarding your completion of this form, please contact the Committee on Ethics at 202-225-7103.

Version date 12/2018 by Committee on Ethics
TRAVELER FORM

1. Name of Traveler: Kelliann Blazek

2. Sponsor(s) who will be paying for the trip: University of Arkansas School of Law and Harvard Law School Food Law and Policy Clinic

3. City and State OR Foreign Country of Travel: Fayetteville, AR

4. a. Date of Departure: 2/28/2020 Date of Return: 3/1/2020

   b. Will you be extending the trip at your personal expense? ☐ Yes ☐ No

      If yes, list dates at personal expense:

5. a. Will you be accompanied by a family member at the sponsor’s expense? ☐ Yes ☐ No

      If yes:

      (1) Name of Accompanying Family Member:

      (2) Relationship to Traveler: ☐ Spouse ☐ Child ☐ Other (specify):

      (3) Accompanying Family Member is at least 18 years of age: ☐ Yes ☐ No

6. a. Did the trip sponsor answer “Yes” to Question 8(c) on the Primary Trip Sponsor Form (i.e., travel is sponsored by an entity that employs a registered federal lobbyist or a foreign agent)? ☐ Yes ☐ No

   b. If yes, and you are requesting lodging for two nights, explain why the second night is warranted:

7. Primary Trip Sponsor Form is attached, including agenda, invitee list, and any other attachments and contributing sponsor forms: ☐ Yes ☐ No

   NOTE: The agenda should show the traveler’s individual schedule, including departure and arrival times and identify the specific events in which the traveler will be participating.

8. Explain why participation in the trip is connected to the traveler’s individual official or representational duties. Staff should include their job title and how the activities on the itinerary relate to their duties.

     Kelliann staffs Rep. Pingree on the Ag Committee and Ag subcommittee of Appropriations. She is also working on legislation for Rep. Pingree on climate and ag. Kelliann will staff Rep. Pingree and learn additional info from conference participants to assist in her role.

9. Is the traveler aware of any registered federal lobbyists or foreign agents involved planning, organizing, requesting, or arranging the trip? ☐ Yes ☐ No

10. For staff travelers, to be completed by your employing Member:

     ADVANCED AUTHORIZATION OF EMPLOYEE TRAVEL

     I hereby authorize the individual named above, an employee of the U.S. House of Representatives who works under my direct supervision, to accept expenses for the trip described in this request. I have determined that the above-described travel is in connection with my employee’s official duties and that acceptance of these expenses will not create the appearance that the employee is using public office for private gain.

     Signature of Employing Member [Signature] Date 1/29/20
Primary Trip Sponsor Form

This form should be completed by private entities offering to provide travel or reimbursement for travel to House Members, officers, or employees under House Rule 25, clause 5. A completed copy of the form (and any attachments) should be provided to each invited House Member, officer, or employee, who will then forward it to the Committee together with a Traveler Form at least 30 days before the start date of the trip. The trip sponsor should NOT submit the form directly to the Committee. The Committee website (ethics.house.gov) provides detailed instructions for filling out the form.

NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001. Failure to comply with the Committee’s Travel Regulations may also lead to the denial of permission to sponsor future trips.

1. Sponsor who will be paying for the trip: University of Arkansas School of Law and
   Harvard Law School Food Law and Policy Clinic

2. I represent that the trip will not be financed, in whole or in part, by a registered federal lobbyist or foreign agent. Signify that the statement is true by checking box: ☑

3. Check only one. I represent that:
   a. The primary trip sponsor has not accepted from any other source, funds intended directly or indirectly to finance any aspect of the trip: ☐ OR
   b. The trip is arranged without regard to congressional participation and the primary trip sponsor has accepted funds only from entities that will receive a tangible benefit in exchange for those funds: ☑ OR
   c. The primary trip sponsor has accepted funds from other source(s) intended directly or indirectly to finance all or part of this trip and has enclosed disclosure forms from each of those entities: ☐
   If "c" is checked, list the names of the additional sponsors: __________________________________________

4. Provide names and titles of ALL House Members and employees you are inviting. For each House invitee, provide an explanation of why the individual was invited (include additional pages if necessary): Chellie Pingree and
   Kelliann Blazek. Invited due to keynote conference due to track record on sustainable agriculture policy

5. Is travel being offered to an accompanying family member of the House invitee(s)? ☑ Yes ☐ No

6. Date of Departure: February 28, 2020 Date of Return: March 1, 2020

7. a. City of departure: Washington, D.C.
   b. Destination(s): Fayetteville, AR
   c. City of return: Washington, D.C.

8. Check only one. I represent that:
   a. The sponsor of the trip is an institution of higher education within the meaning of section 101 of the Higher Education Act of 1965: ☑ OR
   b. The sponsor of the trip does not retain or employ a registered federal lobbyist or foreign agent: ☐ OR
   c. The sponsor employs or retains a registered federal lobbyist or foreign agent, but the trip is for attendance at a one-day event and lobbyist/foreign agent involvement in planning, organizing, requesting, or arranging the trip was de minimis under the Committee’s travel regulations: ☐

9. Check only one of the following:
   a. I checked 8(a) or (b) above: ☐
   b. I checked 8(c) above but am not offering any lodging: ☐
   c. I checked 8(c) above and am offering lodging and meals for one night: ☐ OR
   d. I checked 8(c) above and am offering lodging and meals for two nights: ☐ If you checked this box, explain why the second night of lodging is warranted: __________________________________________
10. Attached is a detailed agenda of the activities House invitees will be participating in during the travel (i.e., an hourly description of planned activities for trip invitees). Indicate agenda is attached by checking box: ☐

11. Check only one of the following:
   a. I represent that a registered federal lobbyist or foreign agent will not accompany House Members or employees on any segment of the trip. Signify that the statement is true by checking box: ☐ OR
   b. Not Applicable. Trip sponsor is a U.S. institution of higher education: ☑

12. For each sponsor required to submit a sponsor form, describe the sponsor’s interest in the subject matter of the trip and its role in organizing and/or conducting the trip:
   The Harvard Law School Food Law and Policy Clinic and University of Arkansas School of Law both have a demonstrated interest in educating students on food and agricultural law and policy. The sponsors are hosting an event to educate law students on food law. Both sponsors are organizing the conference program and logistics.

13. Answer parts a and b. Answer part c if necessary:
   a. Mode of travel: Air ☑ Rail ☐ Bus ☐ Car ☐ Other ☐ (specify: )
   b. Class of travel: Coach ☑ Business ☐ First ☐ Charter ☐ Other ☐ (specify: )
   c. If travel will be first class, or by chartered or private aircraft, explain why such travel is warranted:

14. I represent that the expenditures related to local area travel during the trip will be unrelated to personal or recreational activities of the invitee(s). Signify that the statement is true by checking box: ☑

15. Check only one. I represent that either:
   a. The trip involves an event that is arranged or organized without regard to congressional participation and that meals provided to congressional participants are similar to those provided to or purchased by other event attendees: ☑ OR
   b. The trip involves events that are arranged specifically with regard to congressional participation: ☐
      If “b” is checked:
      1) Detail the cost per day of meals (approximate cost may be provided): ________________________
      2) Provide the reason for selecting the location of the event or trip: ________________________

16. Name, nightly cost, and reasons for selecting each hotel or other lodging facility:
<table>
<thead>
<tr>
<th>Hotel Name</th>
<th>City</th>
<th>Cost Per Night</th>
</tr>
</thead>
<tbody>
<tr>
<td>The Graduate Hotel</td>
<td>Fayetteville, AR</td>
<td>$147</td>
</tr>
<tr>
<td>Reason(s) for Selecting: Proximity to event</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Hotel Name</td>
<td>City</td>
<td>Cost Per Night</td>
</tr>
<tr>
<td>--------------------</td>
<td>-----------------</td>
<td>----------------</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Reason(s) for Selecting: ________________________</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Hotel Name</td>
<td>City</td>
<td>Cost Per Night</td>
</tr>
<tr>
<td>--------------------</td>
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</tr>
<tr>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Reason(s) for Selecting: ________________________</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

17. I represent that all expenses connected to the trip will be for actual costs incurred and not a per diem or lump sum payment. Signify that the statement is true by checking box: ☑
18. Total Expenses for each Participant:

<table>
<thead>
<tr>
<th></th>
<th>Total Transportation Expenses per Participant</th>
<th>Total Lodging Expenses per Participant</th>
<th>Total Meal Expenses per Participant</th>
</tr>
</thead>
<tbody>
<tr>
<td>For each Member,</td>
<td>$400</td>
<td>$294</td>
<td>$60</td>
</tr>
<tr>
<td>Officer, or Employee</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>For each Accompanying</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Family Member</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

<p>| Other Expenses       | Identify Specific Nature of “Other” Expenses  |</p>
<table>
<thead>
<tr>
<th>(dollar amount per item)</th>
<th>(e.g., taxi, parking, registration fee, etc.)</th>
</tr>
</thead>
<tbody>
<tr>
<td>For each Member,</td>
<td></td>
</tr>
<tr>
<td>Officer, or Employee</td>
<td></td>
</tr>
<tr>
<td>For each Accompanying</td>
<td></td>
</tr>
<tr>
<td>Family Member</td>
<td></td>
</tr>
</tbody>
</table>

NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001.

19. Check only one:
   a. I certify that I am an officer of the organization listed below: □ OR □
   b. Not Applicable. Trip sponsor is an individual or a U.S. institution of higher education. □

20. I certify that I am not a registered federal lobbyist or foreign agent for any sponsor of this trip. □

21. I certify by my signature that the information contained in this form is true, complete, and correct to the best of my knowledge.

Signature: ___________________________ Date: January 29, 2020

Name: Erika M. Dunyak
Title: Clinical Fellow
Organization: Harvard Law School Food Law and Policy Clinic
Address: 1607 Massachusetts Avenue, Cambridge MA 02138
Telephone: 216-496-1413
Email: edunyak@law.harvard.edu

If there are any questions regarding this form, please contact the Committee at the following address:

Committee on Ethics
U.S. House of Representatives
1015 Longworth House Office Building, Washington, D.C. 20515
Phone: 202-225-7103    General Fax: 202-225-7392

Version date 12/2018 by Committee on Ethics
February 26, 2020

Ms. Kelliann Blazek  
Office of the Honorable Chellie Pingree  
2162 Rayburn House Office Building  
Washington, DC 20515

Dear Ms. Blazek:

Pursuant to House Rule 25, clause 5(d)(2), the Committee on Ethics hereby approves your proposed trip to Fayetteville, Arkansas, scheduled for February 28 to March 1, 2020, sponsored by the Harvard Law School Food Law and Policy Clinic.

You must complete an Employee Post-Travel Disclosure Form (which your employing Member must also sign) and file it, together with a Sponsor Post-Travel Disclosure Form completed by the trip sponsor, with the Clerk of the House within 15 days after your return from travel. As part of that filing, you are also required to attach a copy of this letter and both the Traveler and Primary Trip Sponsor Forms (including attachments) you previously submitted to the Committee in seeking pre-approval for this trip. If you are required to file an annual Financial Disclosure Statement, you must also report all travel expenses totaling more than $390 from a single source on the “Travel” schedule of your annual Financial Disclosure Statement covering this calendar year. Finally, Travel Regulation § 404(d) also requires you to keep a copy of all request forms and supporting information provided to the Committee for three subsequent Congresses from the date of travel.

If you have any further questions, please contact the Committee’s Office of Advice and Education at extension 5-7103.

Sincerely,

Theodore E. Deutch  
Chairman

Kenny Marchant  
Ranking Member

TED/KM:jl
Food Law & Policy Student Leadership Summit  
February 28 - March 1, 2020

Conference Theme:  
Food Law & Policy in the Face of Climate Change

Food and climate change are bound by two competing realities. Climate change threatens the safety and security of our food system. Yet, the production, processing, marketing and wasting of food are all contributors to the greenhouse gasses that cause climate change. This Summit will focus on core food law and policy issues within the context of climate change.

DRAFT Summit Schedule

Friday, February 28, 2020

3:00 - 6:00  
Tour Group A: Tyson Discovery Center - Shuttle 1  
Tour Group B: Walmart Culinary Center - Shuttle 2  
Tour Group C: Brightwater: A center for the study of food (not sure if we will want a third tour)

6:30- 7:00  
Welcome Reception, University of Arkansas School of Law

7:00 – 8:30  
Dinner and Welcome Remarks  
Dean Margaret Sova McCabe  
Emily Broad Leib  
Susan Schneider

   Introduction of the National Food Law Student Network Board

8:45  
Bus Back to Hotel  
Optional Informal Reception at Hotel?

Saturday, February 29, 2020

8:30 – 10:00  
Breakfast
Panel 1

*Making a Difference: Attorneys Working to Improve our Food System Through Non-profit Advocacy Work* (individual presentations followed by student questions)

Moderator: Lee Miller

Kelly Nuckolls, National Sustainable Agriculture Coalition (confirmed)
Surbhi Sarang, Earth Justice (confirmed)
Christina Rice, Land Loss Prevention Project (confirmed)
Roland McReynolds, Carolina Farm Stewardship (invited)

10:10 - 11:00 Seminar classes first period
11:10 – 12:00 Seminar classes second period

Seminars

The seminars consist of four concurrent teaching sessions during each time period (eight sessions total/each student attends two). Sessions are taught by food law professors and cover a variety of subjects. Students are assigned to each session.

Josh Galperin (confirmed)
Laurie Beyranavand (confirmed)
Jennie Zwagerman (confirmed)
Michael Roberts (confirmed)
John Brown (confirmed)
Sara Hooverer (confirmed)
Uche Ewelukwa (confirmed)
Denis Stearns (invited)

12:10 – 1:30

Lunch - Bill Marler (invited as luncheon speaker)

1:30 – 3:00

Panel 2

*Corporate Initiatives to Address Climate Change: Can Business Step in When Government Fails to Act* (individual presentations followed by student questions)

Moderator: Sara Gosman

Walmart Sustainability (working with Walmart Sustainability Office to identify speaker)
Barbara Masters, Vice-President of Regulatory Policy, Food and Agriculture, Tyson Foods (confirmed)
Pepsico, Christine Daughtery (confirmed)

3:00 – 3:50
Networking sessions with panels and faculty / opportunity for students to connect

3:50 – 4:00
Introduction to the Group Simulation Work: Erika Dunyak

4:00 – 5:30
Group Work

5:30 – 6:00 Food Law Student Network: Establishing a Successful Food Law & Policy Student Association

6:00 – 8:00
Dinner and Keynote Speaker

The Honorable Cong. Chellie Pingree (D. Maine) to speak on climate change, food, agriculture and her co-sponsorship of the recently proposed bill, 100% Clean Economy Act of 2019

8:30
Bus back to Hotel
Optional Informal Reception at Hotel?

Sunday Morning

8:30 – 10:00 Breakfast and speakers
Panel: Making a Difference: Attorneys Representing Farmers and Food Businesses in Private Practice

Moderator: Lauren Stine (confirmed)
K.C. Tucker (AR) (confirmed)
Alli Condra (OR) (confirmed)
Lauren Handel (NY) (confirmed)

10:00 – 11:00
Group Work

11:00 – 12:00
Group Presentations

12:00
Lunch and Final Thoughts:
Erika
Emily
Susan
Margaret

Bus to the airport?
Saturday Schedule

9am – 10am Breakfast with Kelliann

10am – 11am Tour of University of Arkansas School of Law and LL.M. Program in Agricultural and Food Law
   Tour provided by Susan Schneider
   Location: University of Arkansas School of Law

   Rep. Pingree will tour the School of Law and the cutting-edge space which houses the LL.M. Program in Agricultural and Food Law. As the oldest program in agricultural law in North America, the University of Arkansas has a rich history of working on issues important to the Representative.

   This fits in with the mission of the trip in enabling the Representative to see the law school and get a deeper understanding of the academic mission of the University of Arkansas School of Law and its unique program on Agricultural and Food Law.

11am – 12pm Meeting with Dean Margaret Sova McCabe
   Location: University of Arkansas School of Law

   Dean Margaret Sova McCabe is the dean of the University of Arkansas School of Law and a leader in the field of food policy.

   This fits with the mission of the trip by enabling the Representative to gain a deeper knowledge of the University of Arkansas and its unique programs.

12pm – 1:30pm Lunch with Special Speaker Bill Marler
   Speaker: Bill Marler
   Location: University of Arkansas School of Law

   This is part of conference programming scheduled for students. Bill Marler is a leading plaintiff’s litigator in food safety lawsuits.

2pm - 4pm Crystal Bridges Museum of American Art
   Location: 600 Museum Way, Bentonville, AR 72712
   (just with KB, Walmart is setting up a special tour)

FYI: this is what’s happening at the Summit during this time:
1:30- 3 pm: Corporate Initiatives to Address Climate Change Panel
3-4 pm: Networking Session

4pm – 5:30pm Coffee Hour with Faculty Visiting for Conference
Location: University of Arkansas School of Law

In addition to students, the conference brings together leading law faculty working in, studying, and writing about food systems. This meeting will give the faculty an opportunity to meet with the Representative without students and ask questions.

Attendees: Josh Galperin, Laurie Beyranevand, Jennie Zwagerman, Michael Roberts, Sara Hooverter, Jon Brown, Uché Ewelukwa Odofile, & Denis Stern

6pm – 8pm Dinner and Keynote
Location: University of Arkansas School of Law

The final event of the evening is dinner and a keynote address. The Representative will be giving the keynote address, consistent with the mission of the trip.

**You will be introduced by Emily Broad Leib. Following your remarks, Susan Schneider is available to facilitate Q&A. The will be a podium and wireless clip-on microphone.

Sunday

Drive to airport with Kelliann

7:19am CST – 10:44am EST XNA> DCA AA3824
Record Locator: ARFWMR