



Employee Post-Travel Disclosure Form

Original Amendment

This form is for disclosing the receipt of travel expenses from private sources for travel taken in connection with official duties. This form does not eliminate the need to report privately-funded travel on the annual Financial Disclosure Statements of those employees required to file them. In accordance with House Rule 25, clause 5, you must complete this form and file it with the Clerk of the House, B-81 Cannon House Office Building, within 15 days after travel is completed. Please do not file this form with the Committee on Ethics.

NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001.

- 1. Name of Traveler: Sarah Keeler
2. a. Name of Accompanying Relative: OR None
b. Relationship to Traveler: Spouse Child Other
3. a. Dates: Departure: February 25, 2020 Return: February 28, 2020
b. Dates at Personal Expense, if any: OR None
4. Departure City: Cleveland Destination: San Francisco Return City: Cleveland
5. Sponsor(s), Who Paid for the Trip: Former Members of Congress
6. Describe Meetings and Events Attended: Informative meetings about the future of the tech industry and how we can bring these developments home to our districts
7. Attached to this form are each of the following, signify that each item is attached by checking the corresponding box:
a. a completed Sponsor Post-Travel Disclosure Form;
b. the Primary Trip Sponsor Form completed by the trip sponsor prior to the trip, including all attachments and the Grantmaking or Non-Grantmaking Sponsor Forms;
c. page 2 of the completed Traveler Form submitted by the employee; and
d. the letter from the Committee on Ethics approving my participation on this trip.
8. a. I represent that I participated in each of the activities reflected in the attached sponsor's agenda. Signify statement is true by checking the box:
b. If not, explain:

I certify that the information contained on this form is true, complete, and correct to the best of my knowledge.

Signature of Traveler: Sarah Keeler Date: 3/10/20

I authorized this travel in advance. I have determined that all of the expenses listed on the attached Sponsor Post-Travel Disclosure Form were necessary and that the travel was in connection with the employee's official duties and would not create the appearance that the employee is using public office for private gain.

Name of Supervising Member: Bill Johnson Date: 3/10/20

Signature of Supervising Member: Bill Johnson



U.S. House of Representatives

COMMITTEE ON ETHICS

Sponsor Post-Travel Disclosure Form

Original Amendment

This form must be completed by an officer of any organization that served as the primary trip sponsor in providing travel expenses or reimbursement for travel expenses to House Members, officers, or employees under House Rule 25, clause 5. A completed copy of the form must be provided to each House Member, officer, or employee who participated on the trip within ten days of their return. You must answer all questions, and check all boxes, on this form for your submission to comply with House rules and the Committee's travel regulations. Failure to comply with this requirement may result in the denial of future requests to sponsor trips and/or subject the current traveler to disciplinary action or a requirement to repay the trip expenses.

NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001.

1. Sponsor(s) who paid for the trip: U.S. Association of Former Members of Congress (FMC)

2. Travel Destination(s): San Francisco, CA

3. Date of Departure: February 25, 2020 Date of Return: February 29, 2020

4. Name(s) of Traveler(s): Sarah Keeler

Note: You may list more than one traveler on a form only if all information is identical for each person listed.

5. Actual amount of expenses paid on behalf of, or reimbursed to, each individual named in Question 4:

	Total Transportation Expenses	Total Lodging Expenses	Total Meal Expenses	Total Other Expenses (dollar amount per item and description)
Traveler	\$1,289 (\$723 flight + \$566 ground trans)	\$920 (4 nights x \$230)	\$282	\$339 (\$115 in room rentals + \$224 panelist meals)
Accompanying Family Member	N/A	N/A	N/A	N/A

6. All expenses connected to the trip were for actual costs incurred and not a *per diem* or lump sum payment. Signify statement is true by checking box:

I certify that the information contained in this form is true, complete, and correct to the best of my knowledge.

Signature: Date: 3/5/2020

Name: Pete Weichlein Title: CEO

Organization: U.S. Association of Former Members of Congress

I am an officer of the above named organization. Signify statement is true by checking box:

Address: 1401 K St NW, Suite 901, Washington DC, 20005

Telephone: (202) 507-4850 Email: pweichlein@usafmc.org

Committee staff may contact the above-named individual if additional information is required.

If you have questions regarding your completion of this form, please contact the Committee on Ethics at 202-225-7103.



U.S. House of Representatives

COMMITTEE ON ETHICS

TRAVELER FORM

1. Name of Traveler: Sarah Keeler
2. Sponsor(s) who will be paying for the trip: U.S. Association of Former Members of Congress (FMC)
3. City and State **OR** Foreign Country of Travel: San Jose, CA
4. a. Date of Departure: February 25, 2020 Date of Return: February 29, 2020
 b. Will you be extending the trip at your personal expense? Yes No
 If yes, list dates at personal expense: _____
5. a. Will you be accompanied by a family member at the sponsor's expense? Yes No **If yes:**
 (1) Name of Accompanying Family Member: _____
 (2) Relationship to Traveler: Spouse Child Other (specify): _____
 (3) Accompanying Family Member is at least 18 years of age: Yes No
6. a. Did the trip sponsor answer "Yes" to Question 8(c) on the *Primary Trip Sponsor Form* (i.e., travel is sponsored by an entity that employs a registered federal lobbyist or a foreign agent)? Yes No
 b. **If yes, and you are requesting lodging for two nights, explain why the second night is warranted:**

7. *Primary Trip Sponsor Form* is attached, including agenda, invitee list, and any other attachments and contributing sponsor forms: Yes No

NOTE: The agenda should show the traveler's individual schedule, including departure and arrival times and identify the specific events in which the traveler will be participating.

8. Explain why participation in the trip is connected to the traveler's individual official or representational duties. **Staff should include their job title and how the activities on the itinerary relate to their duties.**

I am the congressman's district director and he serves on E&C Telecom subcommittee. He serves a very rural district, where there is a huge lack of broadband access. This office is spearheading the effort to bridge the digital divide in Ohio, which makes this trip essential for constituent services.

9. **Is the traveler aware of any registered federal lobbyists or foreign agents involved planning, organizing, requesting, or arranging the trip?** Yes No

10. For staff travelers, to be completed by your employing Member:

ADVANCED AUTHORIZATION OF EMPLOYEE TRAVEL

I hereby authorize the individual named above, an employee of the U.S. House of Representatives who works under my direct supervision, to accept expenses for the trip described in this request. I have determined that the above-described travel is in connection with my employee's official duties and that acceptance of these expenses will not create the appearance that the employee is using public office for private gain.

Signature of Employing Member _____ Date _____



U.S. House of Representatives

COMMITTEE ON ETHICS

TRAVELER FORM

1. Name of Traveler: Sarah Keeler
2. Sponsor(s) who will be paying for the trip: U.S. Association of Former Members of Congress (FMC)
3. City and State **OR** Foreign Country of Travel: San Jose, CA Santa Clara, CA
4. a. Date of Departure: February 25, 2020 Date of Return: February 29, 2020
 b. Will you be extending the trip at your personal expense? Yes No
 If yes, list dates at personal expense: _____
5. a. Will you be accompanied by a family member at the sponsor's expense? Yes No If yes:
 (1) Name of Accompanying Family Member: _____
 (2) Relationship to Traveler: Spouse Child Other (specify): _____
 (3) Accompanying Family Member is at least 18 years of age: Yes No
6. a. Did the trip sponsor answer "Yes" to Question 8(c) on the *Primary Trip Sponsor Form* (i.e., travel is sponsored by an entity that employs a registered federal lobbyist or a foreign agent)? Yes No
 b. If yes, and you are requesting lodging for two nights, explain why the second night is warranted:

7. *Primary Trip Sponsor Form* is attached, including agenda, invitee list, and any other attachments and contributing sponsor forms: Yes No

NOTE: The agenda should show the traveler's individual schedule, including departure and arrival times and identify the specific events in which the traveler will be participating.

8. Explain why participation in the trip is connected to the traveler's individual official or representational duties. Staff should include their job title and how the activities on the itinerary relate to their duties.

I am the congressman's district director and he serves on E&C Telecom subcommittee. He serves a very rural district, where there is a huge lack of broadband access. This office is spearheading the effort to bridge the digital divide in Ohio, which makes this trip essential for constituent services.

9. Is the traveler aware of any registered federal lobbyists or foreign agents involved planning, organizing, requesting, or arranging the trip? Yes No

10. For staff travelers, to be completed by your employing Member:

ADVANCED AUTHORIZATION OF EMPLOYEE TRAVEL

I hereby authorize the individual named above, an employee of the U.S. House of Representatives who works under my direct supervision, to accept expenses for the trip described in this request. I have determined that the above-described travel is in connection with my employee's official duties and that acceptance of these expenses will not create the appearance that the employee is using public office for private gain.

Signature of Employing Member Bill Johnson Date 1/27/20



Primary Trip Sponsor Form

This form should be completed by private entities offering to provide travel or reimbursement for travel to House Members, officers, or employees under House Rule 25, clause 5. A completed copy of the form (and any attachments) should be provided to each invited House Member, officer, or employee, who will then forward it to the Committee together with a *Traveler Form* **at least 30 days before the start date of the trip**. The trip sponsor should **NOT** submit the form directly to the Committee. The Committee website (ethics.house.gov) provides detailed instructions for filling out the form.

NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001. Failure to comply with the Committee's Travel Regulations may also lead to the denial of permission to sponsor future trips.

1. Sponsor who will be paying for the trip: U.S. Association of Former Members of Congress (FMC)

2. I represent that the trip will not be financed, in whole or in part, by a registered federal lobbyist or foreign agent.
Signify that the statement is true by checking box:
3. **Check only one.** I represent that:
 - a. The primary trip sponsor has not accepted from any other source, funds intended directly or indirectly to finance any aspect of the trip: **OR**
 - b. The trip is arranged without regard to congressional participation and the primary trip sponsor has accepted funds only from entities that will receive a tangible benefit in exchange for those funds: **OR**
 - c. The primary trip sponsor has accepted funds from other source(s) intended directly or indirectly to finance all or part of this trip and has enclosed disclosure forms from each of those entities.
If "c" is checked, list the names of the additional sponsors: _____

4. Provide names and titles of ALL House Members *and* employees you are inviting. For each House invitee, provide an explanation of why the individual was invited (include additional pages if necessary): _____
See Attachment

5. Is travel being offered to an accompanying family member of the House invitee(s)? Yes No
6. Date of Departure: February 25, 2020 Date of Return: See Attachment
7. a. City of departure: See Attachment
b. Destination(s): San Jose, CA
c. City of return: See Attachment
8. **Check only one.** I represent that:
 - a. The sponsor of the trip is an institution of higher education within the meaning of section 101 of the Higher Education Act of 1965: **OR**
 - b. The sponsor of the trip does not retain or employ a registered federal lobbyist or foreign agent: **OR**
 - c. The sponsor employs or retains a registered federal lobbyist or foreign agent, but the trip is for attendance at a one-day event *and* lobbyist / foreign agent involvement in planning, organizing, requesting, or arranging the trip was *de minimis* under the Committee's travel regulations.
9. **Check only one of the following:**
 - a. I checked 8(a) or (b) above:
 - b. I checked 8(c) above but am not offering any lodging:
 - c. I checked 8(c) above and am offering lodging and meals for one night: **OR**
 - d. I checked 8(c) above and am offering lodging and meals for two nights: If you checked this box, explain why the second night of lodging is warranted: _____



U.S. House of Representatives

COMMITTEE ON ETHICS

10. Attached is a detailed agenda of the activities House invitees will be participating in during the travel (i.e., an hourly description of planned activities for trip invitees). *Indicate agenda is attached by checking box:*
11. **Check only one of the following:**
- a. I represent that a registered federal lobbyist or foreign agent will not accompany House Members or employees on any segment of the trip. *Signify that the statement is true by checking box:* **OR**
 - b. *Not Applicable.* Trip sponsor is a U.S. institution of higher education:
12. For **each** sponsor required to submit a sponsor form, describe the sponsor's interest in the subject matter of the trip **and** its role in organizing and/or conducting the trip:
FMC is a 501(c)(3) with a mission to strengthen the Congress through promoting a collaborative approach to policy making, & to deepen the understanding of our democratic system. This trip will bring together a bipartisan group of 9 District Directors from across the country to learn about cybersecurity, artificial intelligence,(attachment)
13. **Answer parts a and b. Answer part c if necessary:**
- a. Mode of travel: Air Rail Bus Car Other (specify: Charter Van)
 - b. Class of travel: Coach Business First Charter Other (specify: _____)
 - c. If travel will be first class, or by chartered or private aircraft, explain why such travel is warranted:
The van/bus service will be taking the group to specific meetings and locations as ground transportation.
-
14. I represent that the expenditures related to local area travel during the trip will be unrelated to personal or recreational activities of the invitee(s). *Signify that the statement is true by checking box:*
15. **Check only one.** I represent that either:
- a. The trip involves an event that is arranged or organized *without regard* to congressional participation and that meals provided to congressional participants are similar to those provided to or purchased by other event attendees: **OR**
 - b. The trip involves events that are arranged specifically *with regard* to congressional participation:
 If "b" is checked:
 - 1) Detail the cost *per day* of meals (approximate cost may be provided): _____
\$66 per person (good faith estimate)
 - 2) Provide the reason for selecting the location of the event or trip: Silicon Valley is central to much of the technological innovation happening in the U.S. and serves as headquarters to many tech giants that (attachment)
16. Name, nightly cost, and reasons for selecting each hotel or other lodging facility:
- | | | |
|---|--------------------------|------------------------------|
| Hotel Name: <u>Biltmore Hotel</u> | City: <u>Santa Clara</u> | Cost Per Night: <u>\$230</u> |
| Reason(s) for Selecting: <u>location and proximity to meetings; price</u> | | |
| Hotel Name: _____ | City: _____ | Cost Per Night: _____ |
| Reason(s) for Selecting: _____ | | |
| Hotel Name: _____ | City: _____ | Cost Per Night: _____ |
| Reason(s) for Selecting: _____ | | |
17. I represent that all expenses connected to the trip will be for actual costs incurred and not a per diem or lump sum payment. *Signify that the statement is true by checking box:*



U.S. House of Representatives

COMMITTEE ON ETHICS

18. Total Expenses for each Participant:

<input type="checkbox"/> Actual Amounts	Total Transportation Expenses per Participant	Total Lodging Expenses per Participant	Total Meal Expenses per Participant
<input checked="" type="checkbox"/> Good Faith Estimates			
For each Member, Officer, or Employee	See Attachment	\$920	\$297
For each Accompanying Family Member	N/A	N/A	N/A

	Other Expenses (dollar amount per item)	Identify Specific Nature of "Other" Expenses (e.g., taxi, parking, registration fee, etc.)
For each Member, Officer, or Employee	\$180 (see attachment)	Room rentals, panelist costs, entrance fees
For each Accompanying Family Member	N/A	N/A

NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001.

19. Check only one:

- a. I certify that I am an officer of the organization listed below: OR
- b. Not Applicable. Trip sponsor is an individual or a U.S. institution of higher education.

20. I certify that I am not a registered federal lobbyist or foreign agent for any sponsor of this trip.

21. I certify by my signature that the information contained in this form is true, complete, and correct to the best of my knowledge.

Signature:  Date: 1-23-2020

Name: Pete Weichlein

Title: CEO

Organization: U.S. Association of Former Members of Congress

Address: 1401 K St NW, Suite 901, Washington, D.C. 20005

Telephone: (202) 507-4850

Email: pweichlein@usafmc.org

If there are any questions regarding this form, please contact the Committee at the following address:

Committee on Ethics
U.S. House of Representatives
 1015 Longworth House Office Building, Washington, D.C. 20515
 Phone: 202-225-7103 General Fax: 202-225-7392

Theodore E. Deutch, Florida
Chairman
Kenny Marchant, Texas
Ranking Member

Grace Meng, New York
Susan Wild, Pennsylvania
Dean Phillips, Minnesota
Anthony Brown, Maryland

John Ratchiffe, Texas
George Holding, North Carolina
Jackie Walorski, Indiana
Michael Guest, Mississippi



Thomas A. Rust
Staff Director and Chief Counsel

David W. Arrojo
Counsel to the Chairman

Christopher A. Donesa
Counsel to the Ranking Member

1015 Longworth House Office Building
Washington, D.C. 20515-6328
Telephone: (202) 225-7103
Facsimile: (202) 225-7392

February 21, 2020

Ms. Sarah Keeler
Office of the Honorable Bill Johnson
192 E. State St.
Salem, OH 44460

Dear Ms. Keeler:

Pursuant to House Rule 25, clause 5(d)(2), the Committee on Ethics hereby approves your proposed trip to Santa Clara, California, scheduled for February 25 to 29, 2020, sponsored by United States Association of Former Members of Congress.

You must complete an Employee Post-Travel Disclosure Form (which your employing Member must also sign) and file it, together with a Sponsor Post-Travel Disclosure Form completed by the trip sponsor, with the Clerk of the House within 15 days after your return from travel. As part of that filing, you are also required to attach a copy of this letter and both the Traveler and Primary Trip Sponsor Forms (including attachments) you previously submitted to the Committee in seeking pre-approval for this trip. If you are required to file an annual Financial Disclosure Statement, you must also report all travel expenses totaling more than \$390 from a single source on the "Travel" schedule of your annual Financial Disclosure Statement covering this calendar year. Finally, Travel Regulation § 404(d) also requires you to keep a copy of all request forms and supporting information provided to the Committee for three subsequent Congresses from the date of travel.

If you have any further questions, please contact the Committee's Office of Advice and Education at extension 5-7103.

Sincerely,

A handwritten signature in blue ink, appearing to read "Theodore E. Deutch", written over a light yellow background.

Theodore E. Deutch
Chairman

A handwritten signature in blue ink, appearing to read "Kenny Marchant", written over a light yellow background.

Kenny Marchant
Ranking Member

TED/KM:smm

Attachment for House Congressional Ethics Form
FMC: District Director Study Tour to Silicon Valley, February 25-29, 2020

4.

- **Ms. Robbin Bass, District Director for Rep. John Ratcliffe (R-TX)** – invited because Rep. Ratcliffe sits on the Strategic Technologies and Advanced Research (STAR) Subcommittee of the Permanent Select Committee on Intelligence.
- **Mr. James Edge, District Director for Rep. Bill Flores (R-TX)** -- invited because Rep. Flores sits on the Communications & Technology Subcommittee of the Energy & Commerce Committee.
- **Ms. Julie Emmons, District Director for Mark Walker (R-NC)** – invited because Rep. Walker sits on the Cybersecurity, Infrastructure Protection, & Innovation Subcommittee of the Homeland Security Committee.
- **Ms. Anne Hagan, District Director for Rep. Marc Veasey (D-TX)** – invited because Rep. Veasey sits on the Communications & Technology Subcommittee of the Energy & Commerce Committee.
- **Ms. Sarah Keeler, District Director for Rep. Bill Johnson (R-OH)** – invited because Rep. Johnson sits on the Communications & Technology Subcommittee of the Energy & Commerce Committee.
- **Mr. Dustin Krasny, District Director for Rep. Tim Walberg (R-MI)** – invited because Rep. Walberg sits on the Communications & Technology Subcommittee of the Energy & Commerce Committee.
- **Ms. Kathy Mahan, Deputy Chief of Staff for Jim Costa (D-CA)** – invited because Rep. Costa considers science and technology a priority, and is a member of the Congressional NASA Caucus.
- **Mr. Raul Martinez, District Director for Donna Shalala (D-FL)** – invited because Rep. Shalala represents a district that is currently installing 5G and many constituent concerns are arising with the installation.
- **Mr. Dennis Sills, District Director for Suzan DelBene (D-WA)** – invited because Rep. DelBene is co-founder and Co-Chair of the Congressional Internet of Things Caucus, and technology is one of her legislative priorities.
- **Ms. Megan Sims, District Director for Rep. Andre Carson (D-IN)** – invited because Rep. Carson sits on the Strategic Technologies and Advanced Research (STAR) Subcommittee of the Permanent Select Committee on Intelligence.

6.

Each participant will depart in the early morning to early afternoon on **Saturday, February 29**, except for Raul Martinez who will depart at 8:45pm on **Friday, February 28** evening to arrive back in Miami on Saturday morning for a family engagement.

25 FEB 2020 ▶ 29 FEB 2020 TRIP TO SAN JOSE CA, CA

PREPARED FOR
KEELER/SARAH E



Connoisseur Travel
(202) 469-8990
TARA.SEARS@CTLTD.COM

RESERVATION CODE TFOINO
AIRLINE RESERVATION CODE MMJWFF (UA)

Travel Arranger Priority Comments
NONREFUNDABLE FARE ...



DEPARTURE: TUESDAY 25 FEB Please verify flight times prior to departure

UNITED AIRLINES
UA 2089

PIT
PITTSBURGH, PA

▶ **DEN**
DENVER, CO

Aircraft:
AIRBUS INDUSTRIE
A320 JET

Duration:
3hr(s) 43min(s)

Departing At:
8:28am

Arriving At:
10:11am

Distance (in Miles): 1302

Cabin:
Economy

Terminal:
Not Available

Terminal:
Not Available

Stop(s): 0

Status:
Confirmed

Meals:
Food for Purchase

Passenger Name:
» KEELER/SARAH E

Seats:
32A / Confirmed

Frequent Flyer #:
BPB82557 / UNITED AIRLINES

eTicket Receipt(s):
0167493511367



DEPARTURE: TUESDAY 25 FEB Please verify flight times prior to departure

UNITED AIRLINES
UA 0371

DEN
DENVER, CO

▶ **SJC**
SAN JOSE CA, CA

Aircraft:
BOEING 737-800 JET

Duration:
2hr(s) 52min(s)

Departing At:
11:45am

Arriving At:
1:37pm

Distance (in Miles): 936

Cabin:
Economy

Terminal:
Not Available

Terminal:
TERMINAL A

Stop(s): 0

Status:
Confirmed

Meals:
Food - Beverage for
Purchase

Passenger Name:
» KEELER/SARAH E

Seats:
30C / Confirmed

Frequent Flyer #:
BPB82557 / UNITED AIRLINES

eTicket Receipt(s):
0167493511367

7.

Name	Departure city	Return city
Robbin Bass	Texarkana, TX	Texarkana, TX
James Edge	College Station, TX	College Station, TX
Julie Emmons	Raleigh, NC	Raleigh, NC
Anne Hagan	Dallas/Fort Worth, TX	Dallas/Fort Worth, TX
Sarah Keeler	Pittsburgh, PA	Pittsburgh, PA
Dustin Krasny	Detroit, MI	Detroit, MI
Kathy Mahan	Fresno, CA	Fresno, CA
Raul Martinez	Miami, FL	Miami, FL
Dennis Sill	Seattle, WA	Seattle, WA
Megan Sims	Indianapolis, IN	Indianapolis, IN

12.

new innovative technologies, rural broadband and 5G, which effects their Members' work, their constituents lives, and many other aspects of this job.

15. (b) (2)

the group will meet with. It is the most centralized location to study these issues from experts.

18.

Costs (continued)

Transportation:

Name	Flight	Ground (good faith estimate)	Total
Robbin Bass	\$433	\$250	\$683
James Edge	\$433	\$250	\$683
Julie Emmons	\$450	\$250	\$700
Anne Hagan	\$330	\$250	\$580
Sarah Keeler	\$470	\$250	\$720
Dustin Krasny	\$560	\$250	\$810
Kathy Mahan	\$250 (good faith est.)	\$250	\$500
Raul Martinez	\$638	\$250	\$888
Dennis Sills	\$150	\$250	\$400
Megan Sims	\$510	\$250	\$760

\$180/per participant

- \$100 – room rental fees
- \$50 – panelists meals/parking
- \$30 – entrance fees

2020 District Director Study Tour
February 25-29, 2020 | Silicon Valley, CA
Official Invitation



Dear _____,

It is our pleasure to invite you to join FMC's (the Association of Former Members of Congress) District Director Study Tour to **Silicon Valley, CA, February 25 – February 29, 2020**. The focus of the study tour will be on issues surrounding cybersecurity, artificial intelligence, rural broadband and 5G. We are focusing our invitations on District Directors whose Member is involved legislatively with these issue areas, and those whose constituents are dealing with these issues and are asking for more information.

The Former Members of Congress (FMC) is a 501(c)(3) non-profit, bipartisan, non-advocacy organization, established by Congress in 1983 to promote representative democracy at home and abroad. FMC receives no funding from Congress, and its membership, of former US legislators, donate their time pro bono to programs that encourage young people to participate in their government, to help foster emerging democracies and to promote bipartisanship.

FMC has hosted study tours all over the world for over 30 years and has engaged hundreds of Members and senior Congressional staff. Three years ago we began to host District Directors study tours. Our study tours are non-partisan and non-advocacy, and our model promotes active, substantive discussion among all principals. We avoid formal speeches and presentations that hinder development of lasting working relationships based on mutual respect and understanding. We anticipate that you will have the opportunity to engage in a dialogue with business representatives, analysts, engineers, lawmakers, academics, and other agents who have in-depth knowledge and understanding of the issues to be studied.

All lodging, air and ground transportation, and scheduled meal costs will be paid for by Former Members of Congress. Our Association works closely with the Committees on Ethics to ensure that all our trips involving current Members or Congressional staff comply 100% with all rules of professional conduct and all reporting requirements.

We hope to have a diverse delegation, at a minimum the delegation will include 3-5 District Directors working for a Republican Member and 3-5 working for a Democratic Member. We suspect that this trip will fill up quickly, and it will be filled on a first come, first served basis. *Additional information is attached.* The ethics forms will be due on January 27, 2020. I appreciate your response at your earliest convenience.

Best regards,
Haley LaTourette

HLaTourette@usafmc.org | 202-747-5350 | www.usafmc.org |

2020 District Director Study Tour
February 25-29, 2020 | Silicon Valley, CA
Information Sheet



Mission of the District Directors Study Tour Program

District Directors have a unique role in Congressional offices. They are the face and front line within the district, keep up-to-date with local concerns and represent the Member in the district during interactions with constituents. In this role, they function as a mediator – bridging the gap between the national policy and the interests of the local communities. As Members of Congress spend more and more time in their districts and less time in the Capitol, District Directors have become even more crucial to the functionality of the office. The District Director Study Tours therefore provide an exciting opportunity to exchange best practices, to build relationships with other district directors across party lines and the country. The issues to be focused on during this Study Tour will be cybersecurity, artificial intelligence, new innovative technologies, rural broadband and 5G. The delegation will consist of 10 District Directors, which are from offices of Members that are on the Cybersecurity, Infrastructure Protection & Innovation Subcommittee of the Homeland Security Committee, Communications & Technology Subcommittee of the Energy and Commerce Committee, and Strategic Technologies and Advanced Research Subcommittee of the Permanent Select Committee on Intelligence, or that represent a district that has significant attention to these issues.

Delegation of the 2020 Silicon Valley District Directors

- Ms. Robbin Bass, District Director for Rep. John Ratcliffe (R-TX)
- Mr. James Edge, District Director for Bill Flores (R-TX)
- Ms. Julie Emmons, District Director for Mark Walker (R-NC)
- Ms. Anne Hagan, District Director for Rep. Marc Veasey (D-TX)
- Ms. Sarah Keeler, District Director for Rep. Bill Johnson (R-OH)
- Mr. Dustin Krasny, District Director for Rep. Tim Walberg (R-MI)
- Ms. Kathy Mahan, Deputy Chief of Staff for Rep. Jim Costa (D-CA)
- Mr. Raul Martinez, District Director for Donna Shalala (D-FL)
- Ms. Megan Sims, District Director for Rep. Andre Carson (D-IN)
- Mr. Dennis Sills, District Director for Suzan DelBene (D-WA)

Selected Meeting Partners and Site Visits (proposed)

- Tech Giant Representatives
- Local politicians/ Government officials
- Local Universities
- Federal Communications Commission
- Leaders in innovative technologies

Issue Areas:

Cybersecurity, artificial intelligence, rural broadband, 5G and emerging technologies to be familiar with in the coming years.

Contact: Haley LaTourette | 202-747-5350 | HLaTourette@usafmc.org |



2020 District Directors Study Tour
February 25-28, 2020 | Silicon Valley, CA
Draft schedule

Hotel

Biltmore Hotel
 2151 Laurelwood Rd
 Santa Clara, CA 95054
 Amy Becker, Meeting & Events Manager
 (408) 346-4718 amyb@hotelbiltmore.com

Contact

Haley LaTourette
 Program & Membership Officer
 Assoc. of Former Members of Congress
 (908) 410-5008 Hlatourette@usafmc.org

Tuesday, February 25 (casual attire)

Depart from home airports to San Jose International Airport, CA

Arrivals:

<u>First Name</u>	<u>Last name</u>	<u>flight</u>	<u>Departure location</u>	<u>Arrival time</u>
Robbin	Bass	AA4097/AA1113	Texarkana, TX	11:31 AM
James	Edge	UA4129/UA1839	College Station, TX	12:07 PM
Julie	Emmons	DL 2653/DL2554	Raleigh, NC	11:42 AM
Anne	Hagan	AA1113	Dallas/Fort Worth, TX	11:31 AM
Sarah	Keeler	UA2089/UA371	Pittsburgh, PA	1:37 PM
Dustin	Krasny	DL 1239/DL 0668	Detroit, MI	4:24 PM
Kathy	Mahan	NOT YET BOOKED	Fresno, CA	TBA
Raul	Martinez	AA815/AA6031	Miami, FL	3:35 PM
Dennis	Sills	AS 0662	Seattle, WA	2:02 PM
Megan	Sims	AA2026/AA2722	Indianapolis, IN	12:02 PM

- 11:00-2:00PM** **Check into hotel various arrival time**
- 2:30PM** **Meet in hotel lobby for transport**
- 2:30-2:40PM** **TRAVEL TO MUSEUM**
- 2:40- 3:30PM** **(optional) Tour of Intel Museum**
 Topic: Journey through decades of innovation
Location: 2200 Mission College Blvd, Santa Clara, CA 95054
- 3:30-3:40PM** **TRAVEL TO HOTEL**
- 4:00-5:30PM** **Roundtable Reception with Silicon Valley Leadership Group**
(confirmed, time and date to be determined)
 Topic: Overview of Silicon Valley and Tech policy challenges; where is technology headed?
Location: Biltmore Hotel, 2151 Laurelwood Rd, Santa Clara, CA

- 6:00PM Meet in hotel lobby to walk to dinner
- 6:30 – 8:00PM Welcome Dinner along with local District Directors
Topic: Discuss the schedule, what to expect, overview of topics.
Location: TBD

Wednesday, February 26

(business attire)

PLEASE BE IN THE HOTEL CONFERENCE ROOM BY 8:20AM

- 8:30 – 10:00AM Breakfast Panel Discussion on FCC Cybersecurity and Communications Reliability Division **(invitations extended)**
Topic: Broadband connectivity issues throughout the country, how it is impacting infrastructure and cybersecurity concerns.
Location: Biltmore Hotel, 2151 Laurelwood Rd, Santa Clara, CA
- 10:15 – 11:45AM Discussion with AT&T and San Jose City Officials about 5G **(invitation to Mayor Licardo and AT&T reps extended)**
Topic: AT&T and City of San Jose's Public-Private Partnership to form Smart Cities, which includes 5G, LED Smart Lighting, and public Wi-Fi. How can more communities create this system?
Location: Biltmore Hotel, 2151 Laurelwood Rd, Santa Clara, CA
- 11:45-12:00PM VAN DRIVES TO GOOGLE CAMPUS
- 12:00-3:30PM GOOGLE CAMPUS *(confirmed, time and date to be determined)*
- 12:00-2:00PM Luncheon Discussion with Google reps
Topic: Data privacy and cybersecurity.
Location: Google Campus
- 2:00-3:30PM Meeting with Google DeepMind
Topic: Artificial Intelligence and developments in AI
Location: Google Campus
- 3:30-4:00PM TRAVEL BACK TO BILTMORE HOTEL, SANTA CLARA
- 5:45PM Meet in hotel lobby to go to dinner
- 6:00-7:30PM Dinner Discussion with Tech. Journalist **(invitation extended)**
Topic: Women in Technology
Location: TBD

Breakfast on your own at the hotel

- 8:30AM Meet in lobby for transportation
- 9:00-9:30AM TRAVEL TO LOCATION
- 9:30 – 12:00PM APPLE PARK (*confirmed, time and date TBD*)
- 9:30-11:00AM Guided Tour of Apple Park
- 11:30- 1:30PM Lunch Meeting and Discussion with Apple Executives
Topic: Balancing personal privacy, business objectives and government demands.
Location: Apple Park
- 1:30-1:45PM VAN DRIVES TO SANTA CLARA UNIVERSITY
- 1:45-3:00PM Meet with Santa Clara University Students (*confirmed, time and date to be determined*)
Location: Santa Clara University
- 3:00-3:20PM VAN DRIVES BACK TO BILTMORE HOTEL
- 4:00 – 5:30PM Meeting with Senior Vice President of Technology & Innovation Policy for the Silicon Valley Leadership Group Tech and Innovation Committee, Peter Leroe-Munoz (*confirmed, time and date TBD*)
Topic: How and when should Congress implement policy to address the concerns that new innovative technologies pose? Can we learn from past mistakes, and how can we best prepare for the future?
Location: Biltmore Hotel, 2151 Laurelwood Rd, Santa Clara, CA
- 6:00-7:30PM Dinner Meeting with Social Media Executives and Representatives
Topic: What are the main issues facing those who use social media, what do we do about, and how do we assess it?
Location: TBD

Breakfast on your own at the hotel

- 8:30AM Meet in hotel lobby for transportation
- 8:30-9:10AM TRAVEL
- 9:15 – 11:45AM **Government and Tech Crossroads Meeting** (*confirmed, time and date TBD*)
Topic: Discussion with NASA leaders, regarding government agency's collaboration with the private sector on tech issues.
Location: NASA Ames Research Center, Moffett Field, CA 94035
- 11:45-12:00AM TRAVEL TO LUNCH LOCATION
- 12:00 - 1:30PM **Lunch Discussion with TBD**
Topic: How do you address the housing and transportation needs of all members of the community that support the tech industry?
Location: TBD
- 1:45-3:30PM **Guided Tour of the Computer History Museum**
Topic: Building on the culture of looking forward, viewing how incredibly far computers have come in the last few decades
Location: 1401 N. Shoreline Blvd., Mountain View, CA 94043
- 3:30-4:00PM TRAVEL BACK TO THE HOTEL
- 6:00-8:00PM **Closing dinner Discussion**
Topic: What knowledge was gained on this study tour that can be brought back to your district? What knowledge was gained on this study tour that can be brought back to your Member to support their policy work?
Location: TBD

Saturday, February 29

Departures:

<u>First Name</u>	<u>Last name</u>	<u>flight</u>	<u>Connections + destination</u>	<u>depart time</u>
Robbin	Bass	AA1113/AA3823	Texarkana, TX	12:16 PM
James	Edge	UA1851/UA4423	College Station, TX	1:02 PM
Julie	Emmons	DL5742/DL1243	Raleigh, NC	9:10 AM
Anne	Hagan	AA172	Dallas/Fort Worth, TX	7:57 AM
Sarah	Keeler	UA5525/ UA1211	Pittsburgh, PA	11:15 AM
Dustin	Krasny	DL 0706/DL2122	Detroit, MI	10:26 AM
Kathy	Mahan	NOT YET BOOKED	Fresno, CA	TBA
Raul	Martinez	AA6059/AA1314	Miami, FL	8:45PM FRIDAY
Dennis	Sills	AS1623	Seattle, WA	10:20 AM
Megan	Sims	AA6019/AA488	Indianapolis, IN	8:07 AM



DEPARTURE: SATURDAY 29 FEB Please verify flight times prior to departure

UNITED AIRLINES
UA 5525

SJC
SAN JOSE CA, CA

▶ **DEN**
DENVER, CO

Aircraft:
CRJ-CANADAIR
REGIONAL JET

Operated by:
/SKYWEST DBA UNITED
EXPRESS

Departing At:
11:15am

Arriving At:
2:56pm

Distance (in Miles): 936

Duration:
2hr(s) 41min(s)

Terminal:
TERMINAL A

Terminal:
Not Available

Stop(s): 0

Cabin:
Economy

Meals:
Food - Beverage for
Purchase

Status:
Confirmed

Passenger Name:
» KEELER/SARAH E

Seats:
06C / Confirmed

Frequent Flyer #:
BPB82557 / UNITED AIRLINES

eTicket Receipt(s):
0167493511367



DEPARTURE: SATURDAY 29 FEB Please verify flight times prior to departure

UNITED AIRLINES
UA 1211

DEN
DENVER, CO

▶ **PIT**
PITTSBURGH, PA

Aircraft:
AIRBUS INDUSTRIE
A320 JET

Duration:
2hr(s) 56min(s)

Departing At:
5:39pm

Arriving At:
10:35pm

Distance (in Miles): 1302

Cabin:
Economy

Terminal:
Not Available

Terminal:
Not Available

Stop(s): 0

Status:
Confirmed

Meals:
Food for Purchase

Passenger Name:
» KEELER/SARAH E

Seats:
37C / Confirmed

Frequent Flyer #:
BPB82557 / UNITED AIRLINES

eTicket Receipt(s):
0167493511367

Connoisseur Travel
(202) 469-8990
TARA.SEARS@CTLTD.COM



District Directors Study Tour February 25-29, 2020 | Silicon Valley, CA Final Schedule

Hotel
Biltmore Hotel
2151 Laurelwood Rd
Santa Clara, CA 95054
Amy Becker, Meeting & Events Manager
(408) 346-4718 | amyb@hotelbiltmore.com

Contact
Haley LaTourette
(908) 410-5008 | HLaTourette@usafmc.org
Sharon West Witiw
(703) 309-3691 | SWitiw@usafmc.org
Assoc. of Former Members of Congress

Tuesday, February 25

(casual attire)

Depart from home airports to San Jose International Airport, CA
Bolded participants land in San Francisco, CA

Arrivals:

First Name	Last name	flight	Departure location	Arrival time
Robbin	Bass	AA2735	Dallas, TX	6:55 PM
James	Edge	UA1973	Houston, TX	4:58 PM
Julie	Emmons	DL1803/DL2059	Raleigh, NC	6:26 PM
Anne	Hagan	AA2735	Dallas, TX	6:55 PM
Sarah	Keeler	UA0779	Cleveland, OH	9:35 PM
Dustin	Krasny	DL 1750	Detroit, MI	6:30 PM
Kathy	Mahan	AA3139/AA6031	Fresno, CA	3:35 PM
Raul	Martinez	AA815/AA6031	Miami, FL	3:35 PM
Dennis	Sills	AS 1994	Seattle, WA	3:52 PM
Megan	Sims	AA0043/AA6059	Indianapolis, IN	8:05 PM

3:00 - 10:00PM **Check into hotel various arrival time**

*Group uses Biltmore Hotel & Suites complimentary airport shuttle upon arrival
San Francisco arrivals will take Ubers to Biltmore Hotel*

7:45 - 9:30PM

Welcome Dinner with Delegation

Topic: Discuss the schedule and all meeting partners, what to expect, overview of topics.

Location: Biltmore Hotel, Monterey Room

Wednesday, February 26

(business casual attire)

Breakfast on your own at the hotel

8:20AM Meet in lobby for transportation

8:30-9:00AM TRAVEL TO NASA AMES

9:00 – 11:30AM **Government and Tech Crossroads Meeting and site visits**
Topic: Discussion with NASA leaders, regarding government agency's collaboration with the private sector on tech issues.
Location: NASA Ames Research Center, Moffett Field, CA 94035

11:30- 12:00PM TRAVEL

12:00 – 1:30PM **Lunch Discussion on Internet Law**
Topics: Internet laws and regulations regarding fighting online sex trafficking and intellectual property concerns.
Location: Santa Clara University of Law, Charney Hall

1:30- 2:00PM TRAVEL

2:00 – 4:00PM **Artificial Intelligence Meeting with Nuro**
Topics: How can your district prepare for the next phase in autonomous deliveries and vehicles? Artificial Intelligence from the perspective of a small but up-and-coming, rapidly expanding company.
Location: Nuro, 1300 Terra Bella, Suite 200, Mountain View, CA 94043

4:00-4:30PM TRAVEL BACK TO HOTEL

5:45PM Meet in hotel lobby to go to dinner

5:45- 6:00PM TRAVEL

6:00-7:30PM **Dinner with delegation**
Topic: How can law enforcement work with the tech industry and battle the existing and pending concerns of the nation's security.
Location: 71 Saint Peter, 71 N San Pedro Street, San Jose, CA

Thursday, February 27

(business casual attire)

Breakfast on your own at the hotel

- 8:20AM** Meet in lobby for transportation
- 8:30-9:00AM** TRAVEL TO APPLE PARK
- 9:00 – 11:00AM** Meeting and Discussion with Apple Executives
Topic: Balancing personal privacy, business objectives and government demands. Data privacy and cybersecurity concerns in coordination with law enforcement challenges.
Location: Apple Park, Cupertino, C. A
- 11:00- 11:15AM** TRAVEL
- 11:15 – 12:30 PM** Lunch Discussion with Silicon Valley Leadership Group
Topic: Overview of Silicon Valley and tech policy challenges; where is technology headed? What should we be paying more attention to in this sphere? What lessons can be taken back to your home communities?
Location: Jung Sa Jang, 3561 Camino Real Suite #10, Santa Clara, CA
- 12:30 – 1:00PM** TRAVEL
- 1:00 – 3:00 PM** Tesla Meeting and Showroom Display
Topic: How to prepare your district for the next phase in infrastructure. Data privacy of consumers and their products, artificial intelligence and where Tesla's tech is headed.
Location: Tesla Showroom, Fremont, C. A
- 3:00- 3:30AM** TRAVEL
- 3:30-4:30PM** Meeting with Samsung Exectuives on the future of 5G
Topic: How to bring 5G into your district, future challenges, information to focus on ahead of a broader installation in the US.
Location: Biltmore Hotel, Monterey Room
- 5:30PM** Meet in hotel lobby
- 5:45- 6:00PM** TRAVEL
- 6:00-7:30PM** Dinner Discussion with Female Leaders of the Tech Industry
Topic: Women in Technology, boundaries and hurdles, what can be done about these issues? What should outsiders know more about? How is this affecting other professional communities?
Location: Mio Vicino, 1290 Benton Street, Santa Clara

Friday, February 28

(business casual)

Breakfast on your own at the hotel

- 8:30AM** **Meet in hotel lobby for transportation**
- 8:30-9:10AM** **TRAVEL TO GOOGLE**
- 9:30-11:30AM** **Meeting with Google**
Topic: Data Privacy, and security concerns of algorithms. Next steps for developing and address these concerns.
Location: Google Campus
- 11:30-11:45PM** **TRAVEL**
- 11:45 - 1:15PM** **Lunch Discussion with local district directors and Silicon Valley Leadership VP of Transportation, Housing and Community Development**
Topic: How do you address the housing and transportation needs of all members of the community that support the tech industry?
Location: Pedros, 3935 Freedom Cir, Santa Clara, CA
- 1:15-1:30 PM** **TRAVEL**
- 1:30-3:30PM** **Meet with Santa Clara University Students**
Topic: Public service, how the next generation of public servants will change, the best ways that a Congressional Office can connect with its younger constituents and serve colleges in their district.
Location: Santa Clara University, Shapell Lounge
- 3:30-4:00 PM** **TRAVEL**
- 4:00-5:30PM** **San Jose's approach to 5G Deployment and Digital Inclusion**
Topic: Welcome from Mayor Liccardo, discussion on digital inclusion efforts, 5G and initiatives throughout the city. How can your community adapt or break through some of its technological boundaries.
Location: City Hall, 45 S 6th St, San Jose, CA 95113
- 5:30PM** **TRAVEL BACK TO THE HOTEL**
- 6:45PM** **Meet in hotel lobby**
- 7:00-8:30PM** **Closing dinner Discussion**
Topic: What knowledge was gained on this study tour that can be brought back to your district? What knowledge was gained on this study tour that can be brought back to your Member to support their policy work?
Location: Farmers Union, 151 W Santa Clara St, San Jose, CA 95113

Saturday, February 29

Depart from San Jose International Airport, CA
Bolded participants depart from San Francisco, CA

Departures:

<u>First Name</u>	<u>Last name</u>	<u>flight</u>	<u>Connections + destination</u>	<u>depart time</u>
Robbin	Bass	AA0172	Dallas, TX	7:57 AM
James	Edge	UA540	Houston, TX	7:20 AM
Julie	Emmons	DL0825/DL2753	Raleigh, NC	10:40 PM FRIDAY
Anne	Hagan	AA0172	Dallas, TX	7:57 AM
Sarah	Keeler	UA2262	Cleveland, OH	10:46 AM
Dustin	Krasny	DL0854	Detroit, MI	7:10 AM
Kathy	Mahan	AA6019/AA3139	Fresno, CA	8:07 AM
Raul	Martinez	AA6059/AA1314	Miami, FL	8:45PM FRIDAY
Dennis	Sills	AS1623	Seattle, WA	10:20 AM
Megan	Sims	AA6059/AA1653	Indianapolis, IN	8:45 PM FRIDAY