Employee Post-Travel Disclosure Form

This form is for disclosing the receipt of travel expenses from private sources for travel taken in connection with official duties. This form does not eliminate the need to report privately-funded travel on the annual Financial Disclosure Statements of those employees required to file them. In accordance with House Rule 25, clause 5, you must complete this form and file it with the Clerk of the House, B-81 Cannon House Office Building, within 15 days after travel is completed. Please do not file this form with the Committee on Ethics.

NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001.

1. Name of Traveler: Sarah Kessler

2. a. Name of Accompanying Relative: ______________________________ OR None □
b. Relationship to Traveler: □ Spouse □ Child □ Other (specify): ___________________________

   b. Dates at Personal Expense, if any: ______________________________ OR None □

4. Departure City: Cleveland Destination: San Francisco Return City: Cleveland

5. Sponsor(s), Who Paid for the Trip: Former Members of Congress

6. Describe Meetings and Events Attended: Informative meetings about the future of the tech industry and how we can bring these developments home to our districts

7. Attached to this form are each of the following, signify that each item is attached by checking the corresponding box:
   a. □ the Primary Trip Sponsor Form completed by the trip sponsor prior to the trip, including all attachments and
   b. □ page 2 of the completed Traveler Form submitted by the employee; and
   c. □ the letter from the Committee on Ethics approving my participation on this trip.

8. a. I represent that I participated in each of the activities reflected in the attached sponsor's agenda.
   Signify statement is true by checking the box: □
b. If not, explain: ______________________________

   I certify that the information contained on this form is true, complete, and correct to the best of my knowledge.

Signature of Traveler: ___________________________ Date: 3/10/20

I authorized this travel in advance. I have determined that all of the expenses listed on the attached Sponsor Post-Travel Disclosure Form were necessary and that the travel was in connection with the employee's official duties and would not create the appearance that the employee is using public office for private gain.

Name of Supervising Member: Bill Johnson Date: 3/10/20

Signature of Supervising Member: ___________________________

Version date 12/2018 by Committee on Ethics
Sponsor Post-Travel Disclosure Form

This form must be completed by an officer of any organization that served as the primary trip sponsor in providing travel expenses or reimbursement for travel expenses to House Members, officers, or employees under House Rule 25, clause 5. A completed copy of the form must be provided to each House Member, officer, or employee who participated on the trip within ten days of their return. You must answer all questions, and check all boxes, on this form for your submission to comply with House rules and the Committee’s travel regulations. Failure to comply with this requirement may result in the denial of future requests to sponsor trips and/or subject the current traveler to disciplinary action or a requirement to repay the trip expenses.

NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001.

1. Sponsor(s) who paid for the trip: U.S. Association of Former Members of Congress (FMC)

2. Travel Destination(s): San Francisco, CA
3. Date of Departure: February 25, 2020   Date of Return: February 29, 2020

4. Name(s) of Traveler(s): Sarah Keeler

   Note: You may list more than one traveler on a form only if all information is identical for each person listed.

5. Actual amount of expenses paid on behalf of, or reimbursed to, each individual named in Question 4:

<table>
<thead>
<tr>
<th>Traveler</th>
<th>Total Transportation Expenses</th>
<th>Total Lodging Expenses</th>
<th>Total Meal Expenses</th>
<th>Total Other Expenses (dollar amount per item and description)</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>$1,289 (723 flight + $566 ground trans)</td>
<td>$920 (4 nights x $230)</td>
<td>$282</td>
<td>$339 ($115 in room rentals + $224 panelist meals)</td>
</tr>
<tr>
<td>Accompanying Family Member</td>
<td>N/A</td>
<td>N/A</td>
<td>N/A</td>
<td>N/A</td>
</tr>
</tbody>
</table>

6. All expenses connected to the trip were for actual costs incurred and not a per diem or lump sum payment. Signify statement is true by checking box: ☑

I certify that the information contained in this form is true, complete, and correct to the best of my knowledge.

Signature: ____________________________ Date: 3/5/2020

Name: Pete Weichlein
Title: CEO

Organization: U.S. Association of Former Members of Congress

I am an officer of the above-named organization. Signify statement is true by checking box: ☑

Address: 1401 K St NW, Suite 901, Washington DC, 20005

Telephone: (202) 507-4850   Email: pweichlein@usafmc.org

Committee staff may contact the above-named individual if additional information is required.

If you have questions regarding your completion of this form, please contact the Committee on Ethics at 202-225-7103.
TRAVELER FORM

1. Name of Traveler: Sarah Keeler

2. Sponsor(s) who will be paying for the trip: U.S. Association of Former Members of Congress (FMC)

3. City and State OR Foreign Country of Travel: San Jose, CA

4. a. Date of Departure: February 25, 2020
    Date of Return: February 29, 2020
    b. Will you be extending the trip at your personal expense? □ Yes □ No
       If yes, list dates at personal expense:

5. a. Will you be accompanied by a family member at the sponsor’s expense? □ Yes □ No
    If yes:
    (1) Name of Accompanying Family Member:
    (2) Relationship to Traveler: □ Spouse □ Child □ Other (specify):
    (3) Accompanying Family Member is at least 18 years of age: □ Yes □ No

6. a. Did the trip sponsor answer “Yes” to Question 8(c) on the Primary Trip Sponsor Form (i.e., travel is sponsored by an entity that employs a registered federal lobbyist or a foreign agent)? □ Yes □ No
    b. If yes, and you are requesting lodging for two nights, explain why the second night is warranted:

7. Primary Trip Sponsor Form is attached, including agenda, invitee list, and any other attachments and contributing sponsor forms: □ Yes □ No
   NOTE: The agenda should show the traveler’s individual schedule, including departure and arrival times and identify the specific events in which the traveler will be participating.

8. Explain why participation in the trip is connected to the traveler’s individual official or representational duties. Staff should include their job title and how the activities on the itinerary relate to their duties.
   I am the congressman’s district director and he serves on E&C Telecom subcommittee. He serves a very rural district, where there is a huge lack of broadband access. This office is spearheading the effort to bridge the digital divide in Ohio, which makes this trip essential for constituent services.

9. Is the traveler aware of any registered federal lobbyists or foreign agents involved planning, organizing, requesting, or arranging the trip? □ Yes □ No

10. For staff travelers, to be completed by your employing Member:

    ADVANCED AUTHORIZATION OF EMPLOYEE TRAVEL

    I hereby authorize the individual named above, an employee of the U.S. House of Representatives who works under my direct supervision, to accept expenses for the trip described in this request. I have determined that the above-described travel is in connection with my employee’s official duties and that acceptance of these expenses will not create the appearance that the employee is using public office for private gain.

    Signature of Employing Member _______________________________ Date ___________________
TRAVELER FORM

1. Name of Traveler: Sarah Keeler

2. Sponsor(s) who will be paying for the trip: U.S. Association of Former Members of Congress (FAMC)

3. City and State OR Foreign Country of Travel: San Jose, CA

4. a. Date of Departure: February 25, 2020    Date of Return: February 29, 2020
   b. Will you be extending the trip at your personal expense? □ Yes □ No
      If yes, list dates at personal expense:

5. a. Will you be accompanied by a family member at the sponsor’s expense? □ Yes □ No
   If yes:
   (1) Name of Accompanying Family Member:
   (2) Relationship to Traveler: □ Spouse □ Child □ Other (specify):
   (3) Accompanying Family Member is at least 18 years of age: □ Yes □ No

6. a. Did the trip sponsor answer “Yes” to Question 8(c) on the Primary Trip Sponsor Form (i.e., travel is sponsored by an entity that employs a registered federal lobbyist or a foreign agent)? □ Yes □ No
   b. If yes, and you are requesting lodging for two nights, explain why the second night is warranted:

7. Primary Trip Sponsor Form is attached, including agenda, invitee list, and any other attachments and contributing sponsor forms: □ Yes □ No
   NOTE: The agenda should show the traveler’s individual schedule, including departure and arrival times and identify the specific events in which the traveler will be participating.

8. Explain why participation in the trip is connected to the traveler’s individual official or representational duties. Staff should include their job title and how the activities on the itinerary relate to their duties.
   I am the congressman’s district director and he serves on E&C Telecom subcommittee. He serves a very rural district, where there is a huge lack of broadband access. This office is spearheading the effort to bridge the digital divide in Ohio, which makes this trip essential for constituent services.

9. Is the traveler aware of any registered federal lobbyists or foreign agents involved planning, organizing, requesting, or arranging the trip? □ Yes □ No

10. For staff travelers, to be completed by your employing Member:

   ADVANCED AUTHORIZATION OF EMPLOYEE TRAVEL

   I hereby authorize the individual named above, an employee of the U.S. House of Representatives who works under my direct supervision, to accept expenses for the trip described in this request. I have determined that the above-described travel is in connection with my employee’s official duties and that acceptance of these expenses will not create the appearance that the employee is using public office for private gain.

   Signature of Employing Member: [Signature]    Date: 1/27/20
Primary Trip Sponsor Form

This form should be completed by private entities offering to provide travel or reimbursement for travel to House Members, officers, or employees under House Rule 25, clause 5. A completed copy of the form (and any attachments) should be provided to each invited House Member, officer, or employee, who will then forward it to the Committee together with a Traveler Form at least 30 days before the start date of the trip. The trip sponsor should NOT submit the form directly to the Committee. The Committee website (ethics.house.gov) provides detailed instructions for filling out the form.

NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001. Failure to comply with the Committee’s Travel Regulations may also lead to the denial of permission to sponsor future trips.

1. Sponsor who will be paying for the trip: U.S. Association of Former Members of Congress (FMC)

2. I represent that the trip will not be financed, in whole or in part, by a registered federal lobbyist or foreign agent. Signify that the statement is true by checking box: ☑

3. Check only one. I represent that:
   a. The primary trip sponsor has not accepted from any other source, funds intended directly or indirectly to finance any aspect of the trip: ☑ OR
   b. The trip is arranged without regard to congressional participation and the primary trip sponsor has accepted funds only from entities that will receive a tangible benefit in exchange for those funds: ☐ OR
   c. The primary trip sponsor has accepted funds from other source(s) intended directly or indirectly to finance all or part of this trip and has enclosed disclosure forms from each of those entities. ☐

If “c” is checked, list the names of the additional sponsors:

4. Provide names and titles of ALL House Members and employees you are inviting. For each House invitee, provide an explanation of why the individual was invited (include additional pages if necessary): 

See Attachment

5. Is travel being offered to an accompanying family member of the House invitee(s)? ☐ Yes ☑ No

6. Date of Departure: February 25, 2020 Date of Return: See Attachment

7. a. City of departure: See Attachment
   b. Destination(s): San Jose, CA
   c. City of return: See Attachment

8. Check only one. I represent that:
   a. The sponsor of the trip is an institution of higher education within the meaning of section 101 of the Higher Education Act of 1965: ☑ OR
   b. The sponsor of the trip does not retain or employ a registered federal lobbyist or foreign agent: ☑ OR
   c. The sponsor employs or retains a registered federal lobbyist or foreign agent, but the trip is for attendance at a one-day event and lobbyist/foreign agent involvement in planning, organizing, requesting, or arranging the trip was de minimis under the Committee’s travel regulations. ☐

9. Check only one of the following:
   a. I checked 8(a) or (b) above: ☑
   b. I checked 8(c) above but am not offering any lodging: ☐
   c. I checked 8(c) above and am offering lodging and meals for one night: ☑ OR
   d. I checked 8(c) above and am offering lodging and meals for two nights: ☐ If you checked this box, explain why the second night of lodging is warranted:

Version date 12/2018 by Committee on Ethics
10. Attached is a detailed agenda of the activities House invitees will be participating in during the travel (i.e., an hourly description of planned activities for trip invitees). Indicate agenda is attached by checking box: ☑

11. Check only one of the following:
   a. I represent that a registered federal lobbyist or foreign agent will not accompany House Members or employees on any segment of the trip. Signify that the statement is true by checking box: ☑ OR
   b. Not Applicable. Trip sponsor is a U.S. institution of higher education: ☐

12. For each sponsor required to submit a sponsor form, describe the sponsor's interest in the subject matter of the trip and its role in organizing and/or conducting the trip:
   FMC is a 501(c)(3) with a mission to strengthen the Congress through promoting a collaborative approach to policy making, & to deepen the understanding of our democratic system. This trip will bring together a bipartisan group of 9 District Directors from across the country to learn about cybersecurity, artificial intelligence, (attachment)

13. Answer parts a and b. Answer part c if necessary:
   a. Mode of travel: Air ☑ Rail ☐ Bus ☐ Car ☐ Other ☑ (specify: Charter Van)
   b. Class of travel: Coach ☑ Business ☐ First ☐ Charter ☑ Other ☐ (specify: ____________)
   c. If travel will be first class, or by chartered or private aircraft, explain why such travel is warranted:
      The van/bus service will be taking the group to specific meetings and locations as ground transportation.

14. I represent that the expenditures related to local area travel during the trip will be unrelated to personal or recreational activities of the invitee(s). Signify that the statement is true by checking box: ☑

15. Check only one. I represent that either:
   a. The trip involves an event that is arranged or organized without regard to congressional participation and that meals provided to congressional participants are similar to those provided to or purchased by other event attendees: ☐ OR
   b. The trip involves events that are arranged specifically with regard to congressional participation: ☑
      If "b" is checked:
      1) Detail the cost per day of meals (approximate cost may be provided):
         $66 per person (good faith estimate)
      2) Provide the reason for selecting the location of the event or trip: Silicon Valley is central to much of the technological innovation happening in the U.S. and serves as headquarters to many tech giants that (attachment)

16. Name, nightly cost, and reasons for selecting each hotel or other lodging facility:
   Hotel Name: Biltmore Hotel City: Santa Clara Cost Per Night: $230
   Reason(s) for Selecting: location and proximity to meetings; price
   Hotel Name: __________________ City: ____________ Cost Per Night: __________
   Reason(s) for Selecting: ______________________________
   Hotel Name: __________________ City: ____________ Cost Per Night: __________
   Reason(s) for Selecting: ______________________________
   Hotel Name: __________________ City: ____________ Cost Per Night: __________
   Reason(s) for Selecting: ______________________________

17. I represent that all expenses connected to the trip will be for actual costs incurred and not a per diem or lump sum payment. Signify that the statement is true by checking box: ☑
18. **Total Expenses for each Participant:**

<table>
<thead>
<tr>
<th>Description</th>
<th>Total Transportation Expenses per Participant</th>
<th>Total Lodging Expenses per Participant</th>
<th>Total Meal Expenses per Participant</th>
</tr>
</thead>
<tbody>
<tr>
<td>For each Member, Officer, or Employee</td>
<td>Sea Attachment</td>
<td>$920</td>
<td>$297</td>
</tr>
<tr>
<td>For each Accompanying Family Member</td>
<td>N/A</td>
<td>N/A</td>
<td>N/A</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Description</th>
<th>Other Expenses (dollar amount per item)</th>
<th>Identify Specific Nature of &quot;Other&quot; Expenses (e.g., taxi, parking, registration fee, etc.)</th>
</tr>
</thead>
<tbody>
<tr>
<td>For each Member, Officer, or Employee</td>
<td>$180 (see attachment)</td>
<td>Room rentals, panelist costs, entrance fees</td>
</tr>
<tr>
<td>For each Accompanying Family Member</td>
<td>N/A</td>
<td>N/A</td>
</tr>
</tbody>
</table>

**NOTE:** Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001.

19. **Check only one:**
   a. I certify that I am an officer of the organization listed below: ☑ OR
   b. Not Applicable. Trip sponsor is an individual or a U.S. institution of higher education. ☐

20. I certify that I am not a registered federal lobbyist or foreign agent for any sponsor of this trip. ☑

21. I certify by my signature that the information contained in this form is true, complete, and correct to the best of my knowledge.

**Signature:**

[Signature]

**Date:** 1-23-2020

**Name:** Pete Weichlein

**Title:** CEO

**Organization:** U.S. Association of Former Members of Congress

**Address:** 1401 K St NW, Suite 901, Washington, D.C. 20005

**Telephone:** (202) 507-4850

**Email:** pweichlein@usafrmoc.org

If there are any questions regarding this form, please contact the Committee at the following address:

**Committee on Ethics**

U.S. House of Representatives

1015 Longworth House Office Building, Washington, D.C. 20515

Phone: 202-225-7103 General Fax: 202-225-7392

Version date 12/2018 by Committee on Ethics
February 21, 2020

Ms. Sarah Keeler
Office of the Honorable Bill Johnson
192 E. State St.
Salem, OH 44460

Dear Ms. Keeler:

Pursuant to House Rule 25, clause 5(d)(2), the Committee on Ethics hereby approves your proposed trip to Santa Clara, California, scheduled for February 25 to 29, 2020, sponsored by United States Association of Former Members of Congress.

You must complete an Employee Post-Travel Disclosure Form (which your employing Member must also sign) and file it, together with a Sponsor Post-Travel Disclosure Form completed by the trip sponsor, with the Clerk of the House within 15 days after your return from travel. As part of that filing, you are also required to attach a copy of this letter and both the Traveler and Primary Trip Sponsor Forms (including attachments) you previously submitted to the Committee in seeking pre-approval for this trip. If you are required to file an annual Financial Disclosure Statement, you must also report all travel expenses totaling more than $390 from a single source on the “Travel” schedule of your annual Financial Disclosure Statement covering this calendar year. Finally, Travel Regulation § 404(d) also requires you to keep a copy of all request forms and supporting information provided to the Committee for three subsequent Congresses from the date of travel.

If you have any further questions, please contact the Committee’s Office of Advice and Education at extension 5-7103.

Sincerely,

Theodore E. Deutch
Chairman

Kenny Marchant
Ranking Member

TED/KM:smm
Attachment for House Congressional Ethics Form
FMC: District Director Study Tour to Silicon Valley, February 25-29, 2020

4.


- Ms. Kathy Mahan, Deputy Chief of Staff for Jim Costa (D-CA) – invited because Rep. Costa considers science and technology a priority, and is a member of the Congressional NASA Caucus.

- Mr. Raul Martinez, District Director for Donna Shalala (D-FL) – invited because Rep. Shalala represents a district that is currently installing 5G and many constituent concerns are arising with the installation.

- Mr. Dennis Sills, District Director for Suzan DelBene (D-WA) – invited because Rep. DelBene is co-founder and Co-Chair of the Congressional Internet of Things Caucus, and technology is one of her legislative priorities.


6.

Each participant will depart in the early morning to early afternoon on Saturday, February 29, except for Raul Martinez who will depart at 8:45pm on Friday, February 28 evening to arrive back in Miami on Saturday morning for a family engagement.
DEPARTURE: TUESDAY 25 FEB Please verify flight times prior to departure

UNITED AIRLINES
UA 2089

PIT
PITTSBURGH, PA

Duration:
3hr(s) 43min(s)

Cabin:
Economy

Status:
Confirmed

Arriving At:
10:11am

Terminal:
Not Available

Canada:
DENVER, CO

Departing At:
8:28am

Terminal:
Not Available

Aircraft:
AIRBUS INDUSTRIE
A320 JET

Distance (in Miles): 1302

Stop(s): 0

Meals:
Food for Purchase

Passenger Name:
KEELER/SARAH E

Seats:
32A / Confirmed

Frequent Flyer #:
BP82557 / UNITED AIRLINES

eTicket Receipt(s):
0167493511367

DEPARTURE: TUESDAY 25 FEB Please verify flight times prior to departure

UNITED AIRLINES
UA 0371

DEN
DENVER, CO

Duration:
2hr(s) 52min(s)

Cabin:
Economy

Status:
Confirmed

SJC
SAN JOSE CA, CA

Departing At:
11:45am

Arriving At:
1:37pm

Terminal:
Not Available

Terminal:
TERMINAL A

Aircraft:
BOEING 737-800 JET

Distance (in Miles): 936

Stop(s): 0

Meals:
Food - Beverage for Purchase

Passenger Name:
KEELER/SARAH E

Seats:
30C / Confirmed

Frequent Flyer #:
BP82557 / UNITED AIRLINES

eTicket Receipt(s):
0167493511367
7.

<table>
<thead>
<tr>
<th>Name</th>
<th>Departure city</th>
<th>Return city</th>
</tr>
</thead>
<tbody>
<tr>
<td>Robbin Bass</td>
<td>Texarkana, TX</td>
<td>Texarkana, TX</td>
</tr>
<tr>
<td>James Edge</td>
<td>College Station, TX</td>
<td>College Station, TX</td>
</tr>
<tr>
<td>Julie Emmons</td>
<td>Raleigh, NC</td>
<td>Raleigh, NC</td>
</tr>
<tr>
<td>Anne Hagan</td>
<td>Dallas/Fort Worth, TX</td>
<td>Dallas/Fort Worth, TX</td>
</tr>
<tr>
<td>Sarah Keeler</td>
<td>Pittsburgh, PA</td>
<td>Pittsburgh, PA</td>
</tr>
<tr>
<td>Dustin Krasny</td>
<td>Detroit, MI</td>
<td>Detroit, MI</td>
</tr>
<tr>
<td>Kathy Mahan</td>
<td>Fresno, CA</td>
<td>Fresno, CA</td>
</tr>
<tr>
<td>Raul Martinez</td>
<td>Miami, FL</td>
<td>Miami, FL</td>
</tr>
<tr>
<td>Dennis Sills</td>
<td>Seattle, WA</td>
<td>Seattle, WA</td>
</tr>
<tr>
<td>Megan Sims</td>
<td>Indianapolis, IN</td>
<td>Indianapolis, IN</td>
</tr>
</tbody>
</table>

12.

new innovative technologies, rural broadband and 5G, which effects their Members' work, their constituents lives, and many other aspects of this job.

15. (b) (2)

the group will meet with. It is the most centralized location to study these issues from experts.

18.

Costs (continued)

<table>
<thead>
<tr>
<th>Name</th>
<th>Flight</th>
<th>Ground (good faith estimate)</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>Robbin Bass</td>
<td>$433</td>
<td>$250</td>
<td>$683</td>
</tr>
<tr>
<td>James Edge</td>
<td>$433</td>
<td>$250</td>
<td>$683</td>
</tr>
<tr>
<td>Julie Emmons</td>
<td>$450</td>
<td>$250</td>
<td>$700</td>
</tr>
<tr>
<td>Anne Hagan</td>
<td>$330</td>
<td>$250</td>
<td>$580</td>
</tr>
<tr>
<td>Sarah Keeler</td>
<td>$470</td>
<td>$250</td>
<td>$720</td>
</tr>
<tr>
<td>Dustin Krasny</td>
<td>$560</td>
<td>$250</td>
<td>$810</td>
</tr>
<tr>
<td>Kathy Mahan</td>
<td>$250 (good faith est.)</td>
<td>$250</td>
<td>$500</td>
</tr>
<tr>
<td>Raul Martinez</td>
<td>$638</td>
<td>$250</td>
<td>$888</td>
</tr>
<tr>
<td>Dennis Sills</td>
<td>$150</td>
<td>$250</td>
<td>$400</td>
</tr>
<tr>
<td>Megan Sims</td>
<td>$510</td>
<td>$250</td>
<td>$760</td>
</tr>
</tbody>
</table>

$180/ per participant

- $100 – room rental fees
- $50 – panelists meals/parking
- $30 – entrance fees
2020 District Director Study Tour
February 25-29, 2020 | Silicon Valley, CA
Official Invitation

Dear [Name],

It is our pleasure to invite you to join FMCs (the Association of Former Members of Congress) District Director Study Tour to Silicon Valley, CA, February 25 – February 29, 2020. The focus of the study tour will be on issues surrounding cybersecurity, artificial intelligence, rural broadband and 5G. We are focusing our invitations on District Directors whose Member is involved legislatively with these issue areas, and those whose constituents are dealing with these issues and are asking for more information.

The Former Members of Congress (FMC) is a 501(c)(3) non-profit, bipartisan, non-advocacy organization, established by Congress in 1983 to promote representative democracy at home and abroad. FMC receives no funding from Congress, and its membership, of former US legislators, donate their time pro bono to programs that encourage young people to participate in their government, to help foster emerging democracies and to promote bipartisanship.

FMC has hosted study tours all over the world for over 30 years and has engaged hundreds of Members and senior Congressional staff. Three years ago we began to host District Directors study tours. Our study tours are non-partisan and non-advocacy, and our model promotes active, substantive discussion among all principals. We avoid formal speeches and presentations that hinder development of lasting working relationships based on mutual respect and understanding. We anticipate that you will have the opportunity to engage in a dialogue with business representatives, analysts, engineers, lawmakers, academics, and other agents who have in-depth knowledge and understanding of the issues to be studied.

All lodging, air and ground transportation, and scheduled meal costs will be paid for by Former Members of Congress. Our Association works closely with the Committees on Ethics to ensure that all our trips involving current Members or Congressional staff comply 100% with all rules of professional conduct and all reporting requirements.

We hope to have a diverse delegation, at a minimum the delegation will include 3-5 District Directors working for a Republican Member and 3-5 working for a Democratic Member. We suspect that this trip will fill up quickly, and it will be filled on a first come, first served basis. Additional information is attached. The ethics forms will be due on January 27, 2020. I appreciate your response at your earliest convenience.

Best regards,
Haley LaTourette

HLaTourette@usafmc.org | 202-747-5350 | www.usafmc.org |
2020 District Director Study Tour
February 25-29, 2020 | Silicon Valley, CA
Information Sheet

Mission of the District Directors Study Tour Program
District Directors have a unique role in Congressional offices. They are the face and front line within the district, keep up-to-date with local concerns and represent the Member in the district during interactions with constituents. In this role, they function as a mediator – bridging the gap between the national policy and the interests of the local communities. As Members of Congress spend more and more time in their districts and less time in the Capitol, District Directors have become even more crucial to the functionality of the office. The District Director Study Tours therefore provide an exciting opportunity to exchange best practices, to build relationships with other district directors across party lines and the country. The issues to be focused on during this Study Tour will be cybersecurity, artificial intelligence, new innovative technologies, rural broadband and 5G. The delegation will consist of 10 District Directors, which are from offices of Members that are on the Cybersecurity, Infrastructure Protection & Innovation Subcommittee of the Homeland Security Committee, Communications & Technology Subcommittee of the Energy and Commerce Committee, and Strategic Technologies and Advanced Research Subcommittee of the Permanent Select Committee on Intelligence, or that represent a district that has significant attention to these issues.

Delegation of the 2020 Silicon Valley District Directors
- Ms. Robbin Bass, District Director for Rep. John Ratcliffe (R-TX)
- Mr. James Edge, District Director for Bill Flores (R-TX)
- Ms. Julie Emmons, District Director for Mark Walker (R-NC)
- Ms. Anne Hagan, District Director for Rep. Marc Veasey (D-TX)
- Ms. Sarah Keeler, District Director for Rep. Bill Johnson (R-OH)
- Mr. Dustin Krasny, District Director for Rep. Tim Walberg (R-MI)
- Ms. Kathy Mahan, Deputy Chief of Staff for Rep. Jim Costa (D-CA)
- Mr. Raul Martinez, District Director for Donna Shalala (D-FL)
- Ms. Megan Sims, District Director for Rep. Andre Carson (D-IN)
- Mr. Dennis Sills, District Director for Suzan DelBene (D-WA)

Selected Meeting Partners and Site Visits (proposed)
- Tech Giant Representatives
- Local politicians/ Government officials
- Local Universities
- Federal Communications Commission
- Leaders in innovative technologies

Issue Areas:
Cybersecurity, artificial intelligence, rural broadband, 5G and emerging technologies to be familiar with in the coming years.
Contact: Haley LaTourette | 202-747-5350 | HLaTourette@usafmc.org |
2020 District Directors Study Tour
February 25-28, 2020 | Silicon Valley, CA
Draft schedule

Hotel
Biltmore Hotel
2151 Laurelwood Rd
Santa Clara, CA 95054
Amy Becker, Meeting & Events Manager
(408) 346-4718, amyb@hotelbiltmore.com

Contact
Haley LaTourette
Program & Membership Officer
Assoc. of Former Members of Congress
(908) 410-5008, Hlarourette@usafmc.org

Tuesday, February 25
(casual attire)

Depart from home airports to San Jose International Airport, CA

Arrivals:

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<tr>
<th>First Name</th>
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11:00-2:00PM Check into hotel various arrival time

2:30PM Meet in hotel lobby for transport

2:30-2:40PM TRAVEL TO MUSEUM

2:40- 3:30PM (optional) Tour of Intel Museum

Topic: Journey through decades of innovation

Location: 2200 Mission College Blvd, Santa Clara, CA 95054

3:30-3:40PM TRAVEL TO HOTEL

4:00-5:30PM Roundtable Reception with Silicon Valley Leadership Group

(Confirmed, time and date to be determined)

Topic: Overview of Silicon Valley and Tech policy challenges; where is technology headed?

Location: Biltmore Hotel, 2151 Laurelwood Rd, Santa Clara, CA 1
6:00PM  Meet in hotel lobby to walk to dinner

6:30 – 8:00PM  Welcome Dinner along with local District Directors  
Topic: Discuss the schedule, what to expect, overview of topics.  
*Location: TBD*

**Wednesday, February 26**  
*(business attire)*

**PLEASE BE IN THE HOTEL CONFERENCE ROOM BY 8:20AM**

8:30 – 10:00AM  Breakfast Panel Discussion on FCC Cybersecurity and Communications Reliability Division *(invitations extended)*  
Topics: Broadband connectivity issues throughout the country, how it is impacting infrastructure and cybersecurity concerns.  
*Location: Biltmore Hotel, 2151 Laurelwood Rd, Santa Clara, CA*

10:15 – 11:45AM  Discussion with AT&T and San Jose City Officials about 5G *(invitation to Mayor Licardo and AT&T reps extended)*  
Topic: AT&T and City of San Jose’s Public-Private Partnership to form Smart Cities, which includes 5G, LED Smart Lighting, and public Wi-Fi. How can more communities create this system?  
*Location: Biltmore Hotel, 2151 Laurelwood Rd, Santa Clara, CA*

11:45-12:00PM  VAN DRIVES TO GOOGLE CAMPUS

12:00-3:30PM  GOOGLE CAMPUS *(confirmed, time and date to be determined)*

12:00-2:00PM  Luncheon Discussion with Google reps  
Topic: Data privacy and cybersecurity.  
*Location: Google Campus*

2:00-3:30PM  Meeting with Google DeepMind  
Topic: Artificial Intelligence and developments in AI  
*Location: Google Campus*

3:30-4:00PM  TRAVEL BACK TO BILTMORE HOTEL, SANTA CLARA

5:45PM  Meet in hotel lobby to go to dinner

6:00-7:30PM  Dinner Discussion with Tech. Journalist *(invitation extended)*  
Topic: Women in Technology  
*Location: TBD*
Breakfast on your own at the hotel

8:30AM  Meet in lobby for transportation

9:00-9:30AM  TRAVEL TO LOCATION

9:30 – 12:00PM  APPLE PARK (*confirmed, time and date TBD*)

9:30-11:00AM  Guided Tour of Apple Park

11:30- 1:30PM  Lunch Meeting and Discussion with Apple Executives
    Topic: Balancing personal privacy, business objectives and government demands.
    Location: Apple Park

1:30-1:45PM  VAN DRIVES TO SANTA CLARA UNIVERSITY

1:45-3:00PM  Meet with Santa Clara University Students (*confirmed, time and date to be determined*)
    Location: Santa Clara University

3:00-3:20PM  VAN DRIVES BACK TO BILTMORE HOTEL

4:00 – 5:30PM  Meeting with Senior Vice President of Technology & Innovation
    Policy for the Silicon Valley Leadership Group Tech and Innovation Committee, Peter Leroe-Munoz (*confirmed, time and date TBD*)
    Topic: How and when should Congress implement policy to address the concerns that new innovative technologies pose? Can we learn from past mistakes, and how can we best prepare for the future?
    Location: Biltmore Hotel, 2151 Laurelwood Rd, Santa Clara, C.-A

6:00-7:30PM  Dinner Meeting with Social Media Executives and Representatives
    Topic: What are the main issues facing those who use social media, what do we do about, and how do we assess it?
    Location: TBD
Breakfast on your own at the hotel

8:30AM     Meet in hotel lobby for transportation

8:30-9:10AM TRAVEL

9:15 – 11:45AM Government and Tech Crossroads Meeting *(confirmed, time and date TBD)*
Topic: Discussion with NASA leaders, regarding government agency's collaboration with the private sector on tech issues.
*Location: NASA Ames Research Center, Moffett Field, CA 94035*

11:45-12:00AM TRAVEL TO LUNCH LOCATION

12:00 - 1:30PM Lunch Discussion with TBD
Topic: How do you address the housing and transportation needs of all members of the community that support the tech industry?
*Location: TBD*

1:45-3:30PM Guided Tour of the Computer History Museum
Topic: Building on the culture of looking forward, viewing how incredibly far computers have come in the last few decades.
*Location: 1401 N. Shoreline Blvd., Mountain View, CA 94043*

3:30-4:00PM TRAVEL BACK TO THE HOTEL

6:00-8:00PM Closing dinner Discussion
Topic: What knowledge was gained on this study tour that can be brought back to your district? What knowledge was gained on this study tour that can be brought back to your Member to support their policy work?
*Location: TBD*
## Departures:

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**DEPARTURE: SATURDAY 29 FEB** Please verify flight times prior to departure

**UNITED AIRLINES**

**UA 5525**

- **SJC**
  - SAN JOSE CA, CA
- **DEN**
  - DENVER, CO

- Operated by: SKYWEST DBA UNITED EXPRESS
- Departing At: 11:15am
- Arriving At: 2:56pm
- Duration: 2hr(s) 41min(s)
- Terminal: TERMINAL A
- Terminal: Not Available
- Cabin: Economy
- Status: Confirmed

- Aircraft: CRJ-CANADAIR REGIONAL JET
- Distance (in Miles): 936
- Stop(s): 0
- Meals: Food - Beverage for Purchase

- Passenger Name: KEELER/SARAH E
- Seats: 06C / Confirmed
- Frequent Flyer #: BPB82557 / UNITED AIRLINES
- eTicket Receipt(s): 0167493511367

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**DEPARTURE: SATURDAY 29 FEB** Please verify flight times prior to departure

**UNITED AIRLINES**

**UA 1211**

- **DEN**
  - DENVER, CO
- **PIT**
  - PITTSBURGH, PA

- Departing At: 5:39pm
- Arriving At: 10:35pm
- Duration: 2hr(s) 56min(s)
- Terminal: Not Available
- Terminal: Not Available
- Cabin: Economy
- Status: Confirmed

- Aircraft: AIRBUS INDUSTRIE A320 JET
- Distance (in Miles): 1302
- Stop(s): 0
- Meals: Food for Purchase

- Passenger Name: KEELER/SARAH E
- Seats: 37C / Confirmed
- Frequent Flyer #: BPB82557 / UNITED AIRLINES
- eTicket Receipt(s): 0167493511367

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Connoisseur Travel
(202) 469-8990
TARA.SEARS@CTLTD.COM
District Directors Study Tour  
February 25-29, 2020 | Silicon Valley, CA  
Final Schedule

Hotel  
Biltmore Hotel  
2151 Laurelwood Rd  
Santa Clara, CA 95054  
Amy Becker, Meeting & Events Manager  
(408) 346-4718 | amyb@hotelbiltmore.com

Contact  
Haley LaTourette  
(908) 410-5008 | Hlatourette@usa.fm.org  
Sharon West Wittw  
(703) 309-3691 | ShWittw@usa.fm.org  
Assoc. of Former Members of Congress

Tuesday, February 25  
(casual attire)

Depart from home airports to San Jose International Airport, CA  
Bolded participants land in San Francisco, CA

Arrivals:

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3:00 - 10:00PM  
Check into hotel various arrival time

Group uses Biltmore Hotel & Suites complimentary airport shuttle upon arrival  
San Francisco arrivals will take Ubers to Biltmore Hotel

7:45 – 9:30PM  
Welcome Dinner with Delegation  
Topic: Discuss the schedule and all meeting partners, what to expect, overview of topics.  
Location: Biltmore Hotel, Monterey Room
Wednesday, February 26

Breakfast on your own at the hotel

8:20AM Meet in lobby for transportation

8:30-9:00AM TRAVEL TO NASA AMES

9:00 – 11:30AM Government and Tech Crossroads Meeting and site visits
Topic: Discussion with NASA leaders, regarding government agency’s collaboration with the private sector on tech issues.
Location: NASA Ames Research Center, Moffett Field, CA 94035

11:30- 12:00PM TRAVEL

12:00 – 1:30PM Lunch Discussion on Internet Law
Topics: Internet laws and regulations regarding fighting online sex trafficking and intellectual property concerns.
Location: Santa Clara University of Law, Charney Hall

1:30- 2:00PM TRAVEL

2:00 – 4:00PM Artificial Intelligence Meeting with Nuro
Topics: How can your district prepare for the next phase in autonomous deliveries and vehicles? Artificial Intelligence from the perspective of a small but up-and-coming, rapidly expanding company.
Location: Nuro, 1300 Terra Bella, Suite 200, Mountain View, CA 94043

4:00-4:30PM TRAVEL BACK TO HOTEL

5:45PM Meet in hotel lobby to go to dinner

5:45- 6:00PM TRAVEL

6:00-7:30PM Dinner with delegation
Topic: How can law enforcement work with the tech industry and battle the existing and pending concerns of the nation’s security.
Location: 71 Saint Peter, 71 N. San Pedro Street, San Jose, CA
Breakfast on your own at the hotel

8:20AM       Meet in lobby for transportation

8:30-9:00AM   TRAVEL TO APPLE PARK

9:00 – 11:00AM Meeting and Discussion with Apple Executives
Topic: Balancing personal privacy, business objectives and government demands. Data privacy and cybersecurity concerns in coordination with law enforcement challenges.
Location: Apple Park, Cupertino, CA

11:00- 11:15AM TRAVEL

11:15 – 12:30 PM Lunch Discussion with Silicon Valley Leadership Group
Topic: Overview of Silicon Valley and tech policy challenges; where is technology headed? What should we be paying more attention to in this sphere? What lessons can be taken back to your home communities?
Location: Jing Su Jing, 3561 Camino Real Suite #10, Santa Clara, CA

12:30 – 1:00PM   TRAVEL

1:00 – 3:00 PM   Tesla Meeting and Showroom Display
Topic: How to prepare your district for the next phase in infrastructure. Data privacy of consumers and their products, artificial intelligence and where Tesla’s tech is headed.
Location: Tesla Showroom, Fremont, CA

3:00- 3:30AM   TRAVEL

3:30-4:30PM    Meeting with Samsung Executives on the future of 5G
Topic: How to bring 5G into your district, future challenges, information to focus on ahead of a broader installation in the US.
Location: Billmore Hotel, Monterey Room

5:30PM       Meet in hotel lobby

5:45- 6:00PM   TRAVEL

6:00-7:30PM   Dinner Discussion with Female Leaders of the Tech Industry
Topic: Women in Technology, boundaries and hurdles, what can be done about these issues? What should outsiders know more about? How is this affecting other professional communities?
Location: Aio Victoria, 1290 Benton Street, Santa Clara
Breakfast on your own at the hotel

8:30AM Meet in hotel lobby for transportation

8:30-9:10AM TRAVEL TO GOOGLE

9:30-11:30AM Meeting with Google
Topic: Data Privacy, and security concerns of algorithms. Next steps for developing and address these concerns.
Location: Google Campus

11:30-11:45PM TRAVEL

11:45 - 1:15PM Lunch Discussion with local district directors and Silicon Valley Leadership VP of Transportation, Housing and Community Development
Topic: How do you address the housing and transportation needs of all members of the community that support the tech industry?
Location: Pedros, 3933 Freedom Cir, Santa Clara, CA

1:15-1:30 PM TRAVEL

1:30-3:30PM Meet with Santa Clara University Students
Topic: Public service, how the next generation of public servants will change, the best ways that a Congressional Office can connect with its younger constituents and serve colleges in their district.
Location: Santa Clara University, Shapell Lounge

3:30-4:00 PM TRAVEL

4:00-5:30PM San Jose’s approach to 5G Deployment and Digital Inclusion
Topic: Welcome from Mayor Liccardo, discussion on digital inclusion efforts, 5G and initiatives throughout the city. How can your community adapt or break through some of its technological boundaries.
Location: City Hall, 45 S 6th St, San Jose, CA 95113

5:30PM TRAVEL BACK TO THE HOTEL

6:45PM Meet in hotel lobby

7:00-8:30PM Closing dinner Discussion
Topic: What knowledge was gained on this study tour that can be brought back to your district? What knowledge was gained on this study tour that can be brought back to your Member to support their policy work?
Location: Farmers Union, 131 W Santa Clara St, San Jose, CA 95113
Depart from San Jose International Airport, CA  
Bolded participants depart from San Francisco, CA  

Departures:

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