Employee Post-Travel Disclosure Form

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This form is for disclosing the receipt of travel expenses from private sources for travel taken in connection with official duties. This form does not eliminate the need to report privately-funded travel on the annual *Financial Disclosure*Statements of those employees required to file them. In accordance with House Rule 25, clause 5, you must complete this form and file it with the Clerk of the House, B-81 Cannon House Office Building, within 15 days after travel is completed. Please do not file this form with the Committee on Ethics.

COI	inpleted. Flease ao not me this form with the Committee on Ethics.
NO	TE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001.
1.	Name of Traveler: Kathleen Heffernan
2.	a. Name of Accompanying Relative:OR None 🗸
	b. Relationship to Traveler: Spouse Child Other (specify):
3.	a. Dates: Departure: February 18, 2020 Return: February 21,2020
	b. Dates at Personal Expense, if any: February 18, 2020 OR None
4.	Departure City: Washington, DC Destination: Jacksonville/Canavere Return City: Washington, DC
5.	Sponsor(s), Who Paid for the Trip: Florida Ports Council
6.	Describe Meetings and Events Attended: We toured Port Canaveral and JAXPORT, and met with tenants and
	other stakeholders including the Army Corp of Engineers.
7.	Attached to this form are each of the following, signify that each item is attached by checking the corresponding box: a. ✓ a completed Sponsor Post-Travel Disclosure Form; b. ✓ the Primary Trip Sponsor Form completed by the trip sponsor prior to the trip, including all attachments and the Grantmaking or Non-Grantmaking Sponsor Forms; c. ✓ page 2 of the completed Traveler Form submitted by the employee; and d. ✓ the letter from the Committee on Ethics approving my participation on this trip. a. I represent that I participated in each of the activities reflected in the attached sponsor's agenda. Signify statement is true by checking the box: ✓ b. If not, explain:
Sig I au <i>Dis</i> cre	nature of Traveler: Nature
Sig	nature of Supervising Member:

Version date 12/2018 by Committee on Ethics

		Sponso	or Post-Travel Dis	closure Form	🕜 Original 🔲 Amendme
or re of the return Contained	eimbursement for tra ne form must be prov ern. You must answer nmittee's travel regul /or subject the currer	wel expenses to House Mer wided to each House Memb r all questions, and check a ations. Failure to comply w nt traveler to disciplinary ac	nbers, officers, or emploer, officer, or employe ll boxes, on this form fo vith this requirement n ction or a requirement	oyees under House Rule e who participated on tl or your submission to co ay result in the denial of to repay the trip expense	
		g misrepresentations on thi id for the trip: Florida P		o criminal prosecution p	ursuant to 18 U.S.C. § 1001.
2.	Travel Dectination	(s): Jacksonville and Ca	pe Canaveral Florida		
3.				f Return: February 21	. 2020
4.		er(s): Sarah Miller, Katie			
••	~ 'N.	more than one traveler of			
5.		expenses paid on behalf			- · · · · · · · · · · · · · · · · · · ·
		Total Transportation Expenses	Total Lodging Expenses	Total Meal Expenses	Total Other Expenses (dollar amount per item and description
	Traveler	\$278 airfare	\$258 lodging	\$157 meal	none
	Accompanying Family Member				
	statement is true by	y checking box: 🔽			lump sum payment. Signify
I ce	rtify that the infor	mation contained in thi	s form is true, compl	ete, and correct to the	e best of my knowledge.
Sigr	nature:	MIN-			bruary 28, 2020
Nar	me: Michael Rubin		115-2	Title: VF	P Governmental Affairs
Org	anization:			•	
Lan	n an officer of the a	bove-named organizatio	n. Signify statement	is true by checking bo	κ: 🔽
Ado	Iress: 502 East Jef	fferson Street, Tallahass	ee, Florida 32301		
Tele	phone: 850-222-80	028		Email: mike.r	ubin@flaports.org

Committee staff may contact the above-named individual if additional information is required.

If you have questions regarding your completion of this form, please contact the Committee on Ethics at 202-225-7103.

Vorsion date 12/2018 by Committee on Ethics

TRAVELER FORM

1.	Name of Traveler: Kathleen Heffernan
2.	Sponsor(s) who will be paying for the trip: Florida Ports Council
3.	City and State OR Foreign Country of Travel : Jacksonville & Cape Canaveral Florida
4.	a. Date of Departure: February 18, 2020 Date of Return: February 21, 2020
	b. Will you be extending the trip at your personal expense? Yes No
	If yes, list dates at personal expense: February 18th
5.	a. Will you be accompanied by a family member at the sponsor's expense? Yes No If yes:
	(1) Name of Accompanying Family Member:
	(2) Relationship to Traveler: Spouse Child Other (specify):
	(3) Accompanying Family Member is at least 18 years of age: Yes No
6.	a. Did the trip sponsor answer "Yes" to Question 8(c) on the <i>Primary Trip Sponsor Form</i> (i.e., travel is sponsored by an entity that employs a registered federal lobbyist or a foreign agent)? Yes No
	b. If yes, and you are requesting lodging for two nights, explain why the second night is warranted:
	00
	0.
7.	Primary Trip Sponsor Form is attached, including agenda, invitee list, and any other attachments and contributing sponsor forms: Yes No
	NOTE: The agenda should show the traveler's individual schedule, including departure and arrival times and identify the specific events in which the traveler will be participating.
8.	Explain why participation in the trip is connected to the traveler's individual official or representational duties. Staff should include their job title and how the activities on the itinerary relate to their duties.
	As a Legislative Assistant for Rep. Rutherford I handle Energy & Water and Homeland Security issues.
	This will allow me to see one of the ports in our district, and the work that the US Army Corps of
	Engineers and DHS agencies are doing.
9.	Is the traveler aware of any registered federal lobbyists or foreign agents involved planning, organizing, requesting, or arranging the trip? Yes No
10	For staff travelers, to be completed by your employing Member:
	ADVANCED AUTHORIZATION OF EMPLOYEE TRAVEL
di tra	rect supervision, to accept expenses for the trip described in this request. I have determined that the above-described avel is in connection with my employee's official duties and that deceptance of these expenses will not create the opearance that the employee is using public official duties and the general powers. Date 1/23/2020

Primary Trip Sponsor Form

This form should be completed by private entities offering to provide travel or reimbursement for travel to House Members, officers, or employees under House Rule 25, clause 5. A completed copy of the form (and any attachments) should be provided to each invited House Member, officer, or employee, who will then forward it to the Committee together with a Traveler Form at least 30 days before the start date of the trip. The trip sponsor should NOT submit the form directly to the Committee. The Committee website (ethics. house.gov) provides detailed instructions for filling out the form.

NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution

to	comply with the Committee's Travel Regulations may also lead to the denial of permission to sponsor future trips.
1.	Sponsor who will be paying for the trip: Florida Ports Council
2.	I represent that the trip will not be financed, in whole or in part, by a registered federal lobbyist or foreign agent. Signify that the statement is true by checking box:
3.	
	b. The trip is arranged without regard to congressional participation and the primary trip sponsor has accepted funds only from entities that will receive a tangible benefit in exchange for those funds.
	c. The primary trip sponsor has accepted funds from other source(s) intended directly or indirectly to finance all or part of this trip and has enclosed disclosure forms from each of those entities. If "c" is checked, list the names of the additional sponsors:
4.	Provide names and titles of ALL House Members and employees you are inviting. For each House invitee, provide an explanation of why the individual was invited (include additional pages if necessary): See attached. We have invited the Legislative Directors for the Florida Congressional Delegation
5.	Is travel being offered to an accompanying family member of the House invitee(s)? Yes No
6.	Date of Departure: February 19, 2020 Date of Return: February 21, 2020
7.	a. City of departure: Washington, D.C.
	b. Destination(s): 'Jacksonville and Canaveral Florida
	c. City of return: Washington, D.C.
3.	Check only one. I represent that: a. The sponsor of the trip is an institution of higher education within the meaning of section 101 of the Higher Education Act of 1965: OR
	b. The sponsor of the trip does not retain or employ a registered federal lobbyist or foreign agent: OR
	c. The sponsor employs or retains a registered federal lobbyist or foreign agent, but the trip is for attendance at a one-day event and lobbyist / foreign agent involvement in planning, organizing, requesting, or arranging the trip was de minimis under the Committee's travel regulations.
).	Check only one of the following:
	a. I checked 8(a) or (b) above:
0	b. I checked 8(c) above but am not offering any lodging:
	c. I checked 8(c) above and am offering lodging and meals for one night: OR
•	d. I checked 8(c) above and am offering lodging and meals for two nights: If you checked this box, explain why the second night of lodging is warranted:
* 000.000	

10.	Attached is a detailed agenda of the activities Ho hourly description of planned activities for trip in	use in	vitees will be participating in s). Indicate agenda is attached	during the travel (i.e., an
11.	Check only one of the following: a. I represent that a registered federal lobbyist or any segment of the trip. Signify that the statem	foreig	n agent will not accompany I	
	b. Not Applicable. Trip sponsor is a U.S. institution		-	
12.	For <i>each</i> sponsor required to submit a sponsor for trip <i>and</i> its role in organizing and/or conducting The Florida Ports Council is a 501(c)6 organization of	rm, do	escribe the sponsor's interest ip:	
	on behalf of all Florida seaports and administer a sta			
	Transportation and Economic Development Council)			
13.	Answer parts a and b. Answer part c if neccessar a. Mode of travel: Air Rail Bus D b. Class of travel: Coach Business Fi c. If travel will be first class, or by chartered or pr	ry: Car rst [☐ Other ☐ (specify: Shut	tle bus for port tours)
	or in that of will be first class, or by chartered or pr	ivaic	inclait, explain why such tra-	ver is warranted:
	I represent that the expenditures related to local a recreational activities of the invitee(s). Signify that Check only one. I represent that either: a. The trip involves an event that is arranged or o meals provided to congressional participants a event attendees: OR b. The trip involves events that are arranged special f"b" is checked: 1) Detail the cost per day of meals (approximate federal per diem rates of \$55.00 per day in Jack	t the s rganiz re sim fically te cost	tatement is true by checking be sed without regard to congress ilar to those provided to or positive with regard to congressional may be provided): We expect to and \$71.00 per day in Canave	sional participation and that urchased by other participation:
	Provide the reason for selecting the location and cruise operations at JAXPORT and Port Ca		1	corps dredging activities, and cargo
16.	Name, nightly cost, and reasons for selecting each Hotel Name: Lexington Hotel and Conf. Center Reason(s) for Selecting: Close to JAXPORT and doctors.	hotel City:	or other lodging facility: Jacksonville, Florida	Cost Per Night: \$129
В	Hotel Name: County Inn & Suites	City:	Cape Canaveral	Cost Per Night: \$129
	Reason(s) for Selecting: Close to Port Canaveral	~~~~		
	Hotel Name:	City:		Cost Per Night:
	Reason(s) for Selecting:			
17.	I represent that all expenses connected to the trip payment. Signify that the statement is true by chec	will b king b	e for actual costs incurred an ox:	d not a per diem or lump sum

8. Total Expenses for each Par	that work	A STATE OF THE PARTY OF THE PAR	The supplier of the supplier of the
☐ Actual Amounts ☐ Good Faith Estimates	Total Transportation Expenses per Participant	Total Lodging Expenses	Total Meal Expenses
	Expenses per Participant	per Participant	per Participant
For each Member,	\$278 airfare	\$258.00 (\$129 per night for	\$156.75 (based on GSA
Officer, or Employee		both hotels)	per diem rates
For each Accompanying			
Family Member	,		
	Other Expenses	Identify Specific Nature of	"Other" Expenses
	(dollar amount per item)	(e.g., taxi, parking, registra	tion fee, etc.)
For each Member,			
Officer, or Employee			
For each Accompanying			
Family Member			
 b. Not Applicable. Trip sponso certify that I am not a registe I certify by my signature that best of my knowledge. 	ered federal lobbyist or foreig	n agent for any sponsor of th	nis trip. 🗸
gnature: Toflek	-	Date:	1/8/200
Michael L. Rubin			
tle: V.P. Government Affairs	£		
ganization: Florida Ports Coun	cil		•
Idress: 502 East Jefferson Stree	et, Tallahassee, Florida 3230	1	, •
lephone:ofc (850) 222-8028; ce	ll (850) 443-0722		7
mike rubin@flaports.org		,	
If there are any questi	ons regarding this form, please	contact the Committee at the f	following address:

Committee on Ethics

U.S. House of Representatives

1015 Longworth House Office Building, Washington, D.C.

Phone: 202-225-7103 General Fax: 202-225-7392

Theodore E. Deutch, Florida Chairman Kenny Marchant, Texas Ranking Member

Grace Meng, New York Susan Wild, Pennsylvania Dean Phillips, Minnesota Anthony Brown, Maryland

John Ratcliffe, Texas George Holding, North Carolina Jackie Walorski, Indiana Michael Guest, Mississippi



U.S. House of Representatives

COMMITTEE ON ETHICS

Thomas A. Rust Staff Director and Chief Counsel

> David W. Arrojo Counsel to the Chairman

Christopher A. Donesa Counsel to the Ranking Member

1015 Longworth House Office Building Washington, D.C. 20515–6328 Telephone: (202) 225–7103 Facsimile: (202) 225–7392

February 14, 2020

Ms. Kathleen Heffernan Office of the Honorable John Rutherford 1711 Longworth House Office Building Washington, DC 20515

Dear Ms. Heffernan:

Pursuant to House Rule 25, clause 5(d)(2), the Committee on Ethics hereby approves your proposed trip to Jacksonville, Florida, scheduled for February 18 to 21, 2020, sponsored by Florida Ports Council. We note that this trip includes one day at your personal expense and that you are only accepting one-way transportation from the trip sponsor.

You must complete an Employee Post-Travel Disclosure Form (which your employing Member must also sign) and file it, together with a Sponsor Post-Travel Disclosure Form completed by the trip sponsor, with the Clerk of the House within 15 days after your return from travel. As part of that filing, you are also required to attach a copy of this letter and both the Traveler and Primary Trip Sponsor Forms (including attachments) you previously submitted to the Committee in seeking pre-approval for this trip. If you are required to file an annual Financial Disclosure Statement, you must also report all travel expenses totaling more than \$390 from a single source on the "Travel" schedule of your annual Financial Disclosure Statement covering this calendar year. Finally, Travel Regulation § 404(d) also requires you to keep a copy of all request forms and supporting information provided to the Committee for three subsequent Congresses from the date of travel.

If you have any further questions, please contact the Committee's Office of Advice and Education at extension 5-7103.

Sincerely,

Theodore E. Deutch Chairman Kenny Marchant Ranking Member

TED/KM:jeb



Florida Port Tours/Activities Wednesday, February 19, 2020 - Friday, February 21, 2020

MISSION GOALS: The goal of this trip is to educate Florida congressional delegation staff on activities and operations at the Port of Jacksonville (JAXPORT) and Port Canaveral. The trip will include information on U.S. Army Corps (USACE) dredging, cargo operations, cruise operations. Staff will have the opportunity to meet with state and federal entities involved with the movement of cargo and passengers through both JAXPORT and Port Canaveral, and will allow staff to obtain a greater understanding of the impact of federal regulations and federal funding on this activity.

RELEVANCE TO OFFICIAL DUTIES: The subject matter of the trip is important to the members of the Florida congressional delegation as they will encounter future legislation and budgetary issues concerning Florida seaports.

LOCATION: The purpose of the travel to Jacksonville and Cape Canaveral, Florida, is to attend port tours of JAXPORT (including the Jacksonville Harbor) and Port Canaveral to provide an overview of the dredging, cargo operations and cruise operations. The Florida Ports Council, JAXPORT and Port Canaveral will take staff to several locations within JAXPORT and Port Canaveral to observe dredging activities, cargo operationS and cruise operations.

ITINERARY

Wednesday, February 19, 2020

2:22 p.m. – 4:32 p.m.	American Airlines flight from DCA to JAX
4:50 p.m. – 5:00 p.m.	Transport to Lexington Hotel in Jacksonville to check-in. Transport to be provided by JAXPORT government vehicle.
5:30 p.m. – 5:40 p.m.	Transport to JAXPORT facilities using their government vehicle.
5:40 p.m. – 6:30 p.m.	Meeting with JAXPORT staff and tenants. JAXPORT Port Director Eric Green to lead discussion on current federal and state issues at the port – to include discussion of current status of construction dredging and federal infrastructure projects.

6:30 p.m. – 6:40 p.m.	Transport back to Lexington Hotel in Jacksonville. Transport to be provided
	by IAXPORT government vehicle.

7:00 p.m. – 8:30 p.m. Dinner at restaurant in Jacksonville. Restaurant is walking distance from Hotel. Dinner will provide at least 30 minutes for discussion with JAXPORT leadership and JAXPORT cargo industry, including Crowley and Tote representatives that work at JAXPORT to answer questions about JAXPORT.

Thursday, February 20, 2020

7:45 a.m. – 8:30 a.m.	Breakfast available at Hotel.
8:45 a.m. – 9:00 a.m.	Transport to Safe Harbor Boys Home dock to begin Waterside Tour of JAXPORT and Jacksonville Harbor channel. Transport to be provided by JAXPORT governmental vehicle.
9:00 a.m. – 9:30 a.m.	Waterside Tour of JAXPORT Talleyrand Terminal and overview of operations and maintenance dredging of channel and berths along the Terminal. USACE PM Harrah to lead dredging discussion, and JAXPORT Deputy Port Director Wong will lead discussion on cargo operations at Talleyrand Terminal. Vessel to be provided by JAXPORT.
9:30 a.m. – 10:15 a.m.	Continue waterside tour of Mitsui O.S.K. Terminal and Blount Island Terminal facilities at JAXPORT. JAXPORT Deputy Port Director Wong will lead discussion on cargo operations at these terminals.
10:15 a.m. – 10:50 a.m.	Continue waterside tour on Jacksonville Harbor deepening project by USACE. This will include an overview of efforts on USMC Blount Island And Mayport Naval Air Station/USACE connection. USACE PM Harrah and USACE PM Corbett will lead the discussion on these dredging efforts.
10:50 a.m. – 11:50 a.m.	Continue waterside tour on Jacksonville Harbor deepening project by USACE. This will include an overview of the active "Contract B" portion of the Jacksonville Harbor deepening by conducted on behalf of the USACE by Great Lakes Dredge & Dock. USACE Resident Engineer and Great Lakes Dredge and Dock representatives will lead the discussion on the current dredging efforts under contract.
11:50 a.m. – 12:30 p.m.	Vessel transit back to Safe Harbor Boys Home dock to disembark. This transit time will allow for additional questions and answers concerning Jacksonville Harbor deepening and cargo and cruise activities at JAXPORT
12:30 p.m. – 12:40 p.m.	Transport to JAXPORT facilities for working lunch. Transport will be provided by JAXPORT governmental vehicle.

12:40 – 1:45 p.m.	Working lunch at JAXPORT facilities to provide an opportunity for questions and answers on cargo operations and other issues. This will include a discussion of the impact of the Jones Act on Florida and U.S. maritime companies. JAXPORT Deputy Port Director Wong will lead these discussions. At least one hour will be reserved for discussion with JAXPORT staff.
1:45 p.m. – 2:00 p.m.	Transport back to Lexington Hotel to collect luggage and board transportation to Cape Canaveral. Transport to be provided by JAXPORT governmental vehicle.
2:00 p.m 4:00 p.m.	Transport from Jacksonville to Country Inn and Suites in Cape Canaveral to check-in. Transport to be provided by the Florida Ports Council in chartered bus. This transit time will allow for any questions and answers by Florida Ports Council staff on Florida's seaports.
5:00 p.m. – 5:10 p.m.	Transport to Port Canaveral facilities to meet with staff and tenants. Transport to be provided by Port Canaveral governmental vehicle.
5:10 p.m. – 6:15 p.m.	Meeting with Port Canaveral staff and tenants. Port Canaveral Port Director John Murray to lead discussion on current federal and state issues at the port.
6:15 p.m. – 6:25 p.m.	Transport back to County Inn and Suites in Cape Canaveral. Transport to be provided by Port Canaveral governmental vehicle.
7:00° p.m. – 7:10 p.m.	Transport to dinner at restaurant in Port Canaveral. Transport to be provided by Port Canaveral governmental vehicle.
7:10 p.m. – 8:30 p.m.	Dinner at restaurant in Port Canaveral. Dinner will provide at least 30 minutes for discussion with Port Canaveral leadership and Port Canaveral cargo and cruise industry personnel that work at Port Canaveral to answer questions about Port Canaveral.

Friday, February 21, 2020

7:00 a.m. – 7:45 a.m.	Breakfast available at the Hotel.
8:00 a.m. – 8:10 a.m.	Transport to meetings at Port Canaveral facilities. Transport will be provided by Port Canaveral governmental vehicle.
8:10 a.m. – 9:15 a.m.	Meeting at Port Canaveral Cruise Terminal 1. Meeting attendees will include Port Canaveral Security team; Brevard County Sheriff's Office seaport security representatives; Royal Caribbean Cruise Line officials; U.S. Customs & Border Protection Area Director and Port Director. Overview of cruise terminal security, passenger clearance/security screenings; use of facial recognition technology

by CBP during debarkation and boarding of Royal Caribbean Cruise Line's *Mariner of the Seas*.

9:15 a.m. – 10:30 a.m.

Tour of New Cruise Terminal 3 for overview on challenges and issues involved in the construction of new port terminals and rehabilitating and rebuilding berth facilities.

10:45 a.m. - 11:30 a.m.

Meeting with Port Canaveral Staff, Canaveral Fire Rescue, Canaveral Pilots, USCG for briefing on Port Canaveral's operational plans, and national and international requirements for ship-to-ship LNG fueling of Carnival Cruise Line's *Mardi Gras* – the first LNG-powered cruise vessel to be homeported in North America (arriving at Port Canaveral in Oct. 2020).

11:30 p.m. - 1:30 p.m.

Working lunch at Port Canaveral's Exploration Tower. This will provide an opportunity for discussion on cargo and cruise issues at Port Canaveral. Port Canaveral Director John Murray will lead any discussion. At least one hour will be reserved for discussion with Port Canaveral staff.

1:30 p.m. - 2:30 p.m.

Tour of Port's North cargo area, SpaceX commercial space operations and mobile harbor crane. Tour will be conducted using Port Canaveral governmental vehicle.

3:00 p.m. - 4:00 p.m.

Transport to Orlando International Airport. Transport to be provided by the Florida Ports Council in chartered bus. This transit time will allow for any questions and answers by Florida Ports Council staff on Florida's seaports.

6:15 p.m.

American Airline Flight Departs MCO to DCA.