



# U.S. House of Representatives COMMITTEE ON ETHICS

## Employee Post-Travel Disclosure Form

Original  Amendment

This form is for disclosing the receipt of travel expenses from private sources for travel taken in connection with official duties. This form does not eliminate the need to report privately-funded travel on the annual *Financial Disclosure Statements* of those employees required to file them. In accordance with House Rule 25, clause 5, **you must complete this form and file it with the Clerk of the House, B-81 Cannon House Office Building, within 15 days after travel is completed.** Please **do not** file this form with the Committee on Ethics.

**NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001.**

- Name of Traveler: Laurie Saroff
- a. Name of Accompanying Relative: \_\_\_\_\_ OR None   
 b. Relationship to Traveler:  Spouse  Child  Other (specify): \_\_\_\_\_
- a. Dates: Departure: February 18, 2020 Return: February 19, 2020  
 b. Dates at Personal Expense, if any: \_\_\_\_\_ OR None
- Departure City: Washington DC Destination: Los Angeles Return City: Washington DC
- Sponsor(s), Who Paid for the Trip: Motion Picture Association, Inc.
- Describe Meetings and Events Attended: The meetings were held at three studios. We learned about issues concern in the Judiciary Committee jurisdiction including copyright.
- Attached to this form are **each** of the following, *signify that each item is attached by checking the corresponding box:*
  - a completed *Sponsor Post-Travel Disclosure Form*;
  - the *Primary Trip Sponsor Form* completed by the trip sponsor **prior** to the trip, **including all** attachments **and** the *Grantmaking or Non-Grantmaking Sponsor Forms*;
  - page 2 of the completed *Traveler Form* submitted by the employee; **and**
  - the letter from the Committee on Ethics approving my participation on this trip.
- a. I represent that I participated in each of the activities reflected in the attached sponsor's agenda. **Signify statement is true by checking the box:**   
 b. If not, explain: \_\_\_\_\_

LEGISLATIVE RESOURCE CENTER  
2020 MAR -2 PM 3:08  
OFFICE OF THE CLERK  
U.S. HOUSE OF REPRESENTATIVES

I certify that the information contained on this form is true, complete, and correct to the best of my knowledge.

Signature of Traveler: Laurie B Saroff Date: 3/2/2020

I authorized this travel in advance. I have determined that all of the expenses listed on the attached *Sponsor Post-Travel Disclosure Form* were necessary and that the travel was in connection with the employee's official duties and would not create the appearance that the employee is using public office for private gain.

Name of Supervising Member: J. Luis Correa Date: March 2, 2020

Signature of Supervising Member: J. Luis Correa



U.S. House of Representatives

# COMMITTEE ON ETHICS

## Sponsor Post-Travel Disclosure Form

Original  Amendment

This form must be completed by an officer of any organization that served as the primary trip sponsor in providing travel expenses or reimbursement for travel expenses to House Members, officers, or employees under House Rule 25, clause 5. **A completed copy of the form must be provided to each House Member, officer, or employee who participated on the trip within ten days of their return.** You must answer all questions, and check all boxes, on this form for your submission to comply with House rules and the Committee's travel regulations. Failure to comply with this requirement may result in the denial of future requests to sponsor trips and/or subject the current traveler to disciplinary action or a requirement to repay the trip expenses.

**NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001.**

- Sponsor(s) who paid for the trip: Motion Picture Association, Inc.
- Travel Destination(s): Los Angeles, CA
- Date of Departure: February 18, 2020 Date of Return: February 19, 2020
- Name(s) of Traveler(s): Laurie Saroff

*Note: You may list more than one traveler on a form only if all information is identical for each person listed.*

5. Actual amount of expenses paid on behalf of, or reimbursed to, each individual named in Question 4:

	Total Transportation Expenses	Total Lodging Expenses	Total Meal Expenses	Total Other Expenses (dollar amount per item and description)
Traveler	N/A	\$181.00	\$100.77	\$116.95 (shuttle buses)
Accompanying Family Member	N/A	N/A	N/A	N/A

6. All expenses connected to the trip were for actual costs incurred and not a *per diem* or lump sum payment. Signify statement is true by checking box:

I certify that the information contained in this form is true, complete, and correct to the best of my knowledge.

Signature:  Date: 2-27-20

Name: Ben Sheffner Title: SVP/Assoc. General Counsel

Organization: Motion Picture Association, Inc.

*I am an officer of the above-named organization. Signify statement is true by checking box:*

Address: 15301 Ventura Blvd, Bldg E; Sherman Oaks, CA 91403

Telephone: 818.935.5784 Email: ben\_sheffner@motionpictures.org

*Committee staff may contact the above-named individual if additional information is required.*

If you have questions regarding your completion of this form, please contact the Committee on Ethics at 202-225-7103.



U.S. House of Representatives

# COMMITTEE ON ETHICS

## TRAVELER FORM

1. Name of Traveler: Laurie Saroff

2. Sponsor(s) who will be paying for the trip: Motion Picture Association, Inc.

3. City and State OR Foreign Country of Travel: Washington DC

4. a. Date of Departure: 2/18/2020 Date of Return: 2/20/2020

b. Will you be extending the trip at your personal expense?  Yes  No

If yes, list dates at personal expense: \_\_\_\_\_

Note: I will not be accepting air travel. Instead,

5. a. Will you be accompanied by a family member at the sponsor's expense?  Yes  No If yes: I will come from the district office,

(1) Name of Accompanying Family Member: \_\_\_\_\_

(2) Relationship to Traveler:  Spouse  Child  Other (specify): \_\_\_\_\_

(3) Accompanying Family Member is at least 18 years of age:  Yes  No

6. a. Did the trip sponsor answer "Yes" to Question 8(c) on the *Primary Trip Sponsor Form* (i.e., travel is sponsored by an entity that employs a registered federal lobbyist or a foreign agent)?  Yes  No

b. If yes, and you are requesting lodging for two nights, explain why the second night is warranted:

\_\_\_\_\_

7. *Primary Trip Sponsor Form* is attached, including agenda, invitee list, and any other attachments and contributing sponsor forms:  Yes  No

NOTE: The agenda should show the traveler's individual schedule, including departure and arrival times and identify the specific events in which the traveler will be participating.

8. Explain why participation in the trip is connected to the traveler's individual official or representational duties. **Staff should include their job title and how the activities on the itinerary relate to their duties.**

As chief of staff to a Member who serves on the Judiciary Committee, this ~~trip~~ tour will allow me to have greater knowledge on copyright and piracy issues for the industry.

9. Is the traveler aware of any registered federal lobbyists or foreign agents involved planning, organizing, requesting, or arranging the trip?  Yes  No

10. For staff travelers, to be completed by your employing Member:

### ADVANCED AUTHORIZATION OF EMPLOYEE TRAVEL

I hereby authorize the individual named above, an employee of the U.S. House of Representatives who works under my direct supervision, to accept expenses for the trip described in this request. I have determined that the above-described travel is in connection with my employee's official duties and that acceptance of these expenses will not create the appearance that the employee is using public office for private gain.

Signature of Employing Member [Signature] Date 1/21/20



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# COMMITTEE ON ETHICS

## Primary Trip Sponsor Form

This form should be completed by private entities offering to provide travel or reimbursement for travel to House Members, officers, or employees under House Rule 25, clause 5. A completed copy of the form (and any attachments) should be provided to each invited House Member, officer, or employee, who will then forward it to the Committee together with a *Traveler Form* at least 30 days before the start date of the trip. The trip sponsor should NOT submit the form directly to the Committee. The Committee website (ethics.house.gov) provides detailed instructions for filling out the form.

**NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001. Failure to comply with the Committee's Travel Regulations may also lead to the denial of permission to sponsor future trips.**

1. Sponsor who will be paying for the trip: Motion Picture Association, Inc. (MPA)
  
2. I represent that the trip will not be financed, in whole or in part, by a registered federal lobbyist or foreign agent. Signify that the statement is true by checking box:
  
3. **Check only one.** I represent that:
  - a. The primary trip sponsor has not accepted from any other source, funds intended directly or indirectly to finance any aspect of the trip:  OR
  - b. The trip is arranged without regard to congressional participation and the primary trip sponsor has accepted funds only from entities that will receive a tangible benefit in exchange for those funds:  OR
  - c. The primary trip sponsor has accepted funds from other source(s) intended directly or indirectly to finance all or part of this trip and has enclosed disclosure forms from each of those entities.   
 If "c" is checked, list the names of the additional sponsors: NBCUniversal is providing a welcome breakfast for all participants.
  
4. Provide names and titles of ALL House Members and employees you are inviting. For each House invitee, provide an explanation of why the individual was invited (include additional pages if necessary): see attached
  
5. Is travel being offered to an accompanying family member of the House invitee(s)?  Yes  No
  
6. Date of Departure: February 18, 2020 Date of Return: February 20, 2020
  
7. a. City of departure: Washington, DC  
 b. Destination(s): Los Angeles, CA  
 c. City of return: Washington, DC
  
8. **Check only one.** I represent that:
  - a. The sponsor of the trip is an institution of higher education within the meaning of section 101 of the Higher Education Act of 1965:  OR
  - b. The sponsor of the trip does not retain or employ a registered federal lobbyist or foreign agent:  OR
  - c. The sponsor employs or retains a registered federal lobbyist or foreign agent, but the trip is for attendance at a one-day event and lobbyist / foreign agent involvement in planning, organizing, requesting, or arranging the trip was *de minimis* under the Committee's travel regulations.
  
9. **Check only one of the following:**
  - a. I checked 8(a) or (b) above:
  - b. I checked 8(c) above but am not offering any lodging:
  - c. I checked 8(c) above and am offering lodging and meals for one night:  OR
  - d. I checked 8(c) above and am offering lodging and meals for two nights:  If you checked this box, explain why the second night of lodging is warranted: The duration of travel & programming are such that two nights are necessary for invitees to attend a full day of programming.



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# COMMITTEE ON ETHICS

10. Attached is a detailed agenda of the activities House invitees will be participating in during the travel (i.e., an hourly description of planned activities for trip invitees). Indicate agenda is attached by checking box:

11. **Check only one of the following:**

a. I represent that a registered federal lobbyist or foreign agent will not accompany House Members or employees on any segment of the trip. Signify that the statement is true by checking box:  OR

b. Not Applicable. Trip sponsor is a U.S. institution of higher education:

12. For each sponsor required to submit a sponsor form, describe the sponsor's interest in the subject matter of the trip and its role in organizing and/or conducting the trip:

see attached

13. **Answer parts a and b. Answer part c if necessary:**

a. Mode of travel: Air  Rail  Bus  Car  Other  (specify: \_\_\_\_\_)

b. Class of travel: Coach  Business  First  Charter  Other  (specify: \_\_\_\_\_)

c. If travel will be first class, or by chartered or private aircraft, explain why such travel is warranted:

14. I represent that the expenditures related to local area travel during the trip will be unrelated to personal or recreational activities of the invitee(s). Signify that the statement is true by checking box:

15. **Check only one.** I represent that either:

a. The trip involves an event that is arranged or organized *without regard* to congressional participation and that meals provided to congressional participants are similar to those provided to or purchased by other event attendees:  OR

b. The trip involves events that are arranged specifically *with regard* to congressional participation:

If "b" is checked:

1) Detail the cost *per day* of meals (approximate cost may be provided): \_\_\_\_\_

\$66 for meals on the day of programming, plus \$49.50/day for meals on the travel days

2) Provide the reason for selecting the location of the event or trip: \_\_\_\_\_

Many of our studios have production facilities located in Los Angeles, CA.

16. Name, nightly cost, and reasons for selecting each hotel or other lodging facility:

Hotel Name: Universal Hilton City: Universal City, CA Cost Per Night: \$181 + tax

Reason(s) for Selecting: centrally located to all three studios we will be visiting

Hotel Name: \_\_\_\_\_ City: \_\_\_\_\_ Cost Per Night: \_\_\_\_\_

Reason(s) for Selecting: \_\_\_\_\_

Hotel Name: \_\_\_\_\_ City: \_\_\_\_\_ Cost Per Night: \_\_\_\_\_

Reason(s) for Selecting: \_\_\_\_\_

17. I represent that all expenses connected to the trip will be for actual costs incurred and not a per diem or lump sum payment. Signify that the statement is true by checking box:



U.S. House of Representatives

# COMMITTEE ON ETHICS

### 18. Total Expenses for each Participant:

<input type="checkbox"/> Actual Amounts	Total Transportation Expenses per Participant	Total Lodging Expenses per Participant	Total Meal Expenses per Participant
<input checked="" type="checkbox"/> Good Faith Estimates			
For each Member, Officer, or Employee	\$600	\$362	\$165
For each Accompanying Family Member	N/A	N/A	N/A

	Other Expenses (dollar amount per item)	Identify Specific Nature of "Other" Expenses (e.g., taxi, parking, registration fee, etc.)
For each Member, Officer, or Employee	\$400	Shuttle buses, taxis
For each Accompanying Family Member	N/A	N/A

NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001.

### 19. Check only one:

- a. I certify that I am an officer of the organization listed below:  OR  
 b. Not Applicable. Trip sponsor is an individual or a U.S. institution of higher education.

20. I certify that I am not a registered federal lobbyist or foreign agent for any sponsor of this trip.

21. I certify by my signature that the information contained in this form is true, complete, and correct to the best of my knowledge.

Signature: Ben Sheffner Date: 1-10-20

Name: Ben Sheffner

Title: Senior Vice President and Associate General Counsel

Organization: Motion Picture Association, Inc.

Address: 15301 Ventura Blvd, Bldg E; Sherman Oaks, CA 91403

Telephone: 818.935.5784

Email: ben\_sheffner@motionpictures.org

If there are any questions regarding this form, please contact the Committee at the following address:

### Committee on Ethics

U.S. House of Representatives

1015 Longworth House Office Building, Washington, D.C. 20515

Phone: 202-225-7103 General Fax: 202-225-7392



U.S. House of Representatives

# COMMITTEE ON ETHICS

## Non-Grantmaking Trip Sponsor Form

This form should be completed by a private individual or entity that provides funds, services, or in-kind donations to another entity to underwrite, in whole or in part, a trip or an event, meal, or activity that will occur during a trip, or a necessary expense that will be incurred during a trip, with express or implicit knowledge or understanding that one or more House Members or employees may participate in or attend that trip or event, or otherwise may be beneficiaries of the gift or donation. A Non-Grantmaking Sponsor that has a direct involvement in planning, organizing, conducting, or participating in the trip must complete this form. Provide a copy of your completed form to the primary sponsor of the trip.

**NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001. Failure to comply with the Committee's Travel Regulations may also lead to the denial of permission to sponsor future trips.**

1. Name of your organization: NCBUiversal Media, LLC
2. Name of Primary Trip Sponsor: Motion Picture Association of America
3. My organization has provided funds to the above-named Primary Trip Sponsor to pay all or part of the expenses for a trip to (destination): Los Angeles, CA on date: February 19, 2020 that primarily is being organized or arranged by the above-named Primary Trip Sponsor.  Yes  No  
*Yes, in the form of in-kind expenses (continental breakfast) at the destination.*
4. My organization has had a direct role in the organizing, planning, arranging, or will have a role in conducting, the trip identified in response to Question 3 or an event that will occur during that trip.  Yes  No  
*Yes, only with respect to the in-kind portions being provided at the destination*
5. **Check only one:**
  - a.  My organization does not employ or retain a registered federal lobbyist or foreign agent **OR**
  - b.  My organization employs a registered federal lobbyist or foreign agent, but their involvement in planning, organizing, or arranging the trip was *de minimis* under the travel regulations.
6. I certify that I am not a registered federal lobbyist or foreign agent for any sponsor of this trip.
7. I certify by my signature that the information contained in this form is true, complete, and correct to the best of my knowledge.

Signature: W. E Dordel Date: 1/15/2020

Name: William Dordelman Title: Senior Vice President

Organization: NBCUniversal Media, LLC

Address: 30 Rockefeller Plaza, New York NY 10112

Telephone: 215-286-7550 Email: Bill\_Dordelman@comcast.com

*\*NBCUniversal Media, LLC does not employ or retain a federal lobbyist. However, its parent company Comcast Corporation, which is a separate entity, employs lobbyists. Additionally, NBCUniversal Media, LLC's planning, organizing, and arranging activities were de minimis under travel regulations*

If there are any questions regarding this form, please contact the Committee at the following address:

**Committee on Ethics**  
U.S. House of Representatives  
1015 Longworth House Office Building, Washington, D.C. 20515  
Phone: 202-225-7103 General Fax: 202-225-7392

Theodore E. Deutch, Florida  
*Chairman*

Kenny Marchant, Texas  
*Ranking Member*

Grace Meng, New York  
Susan Wild, Pennsylvania  
Dean Phillips, Minnesota  
Anthony Brown, Maryland

John Ratcliffe, Texas  
George Holding, North Carolina  
Jackie Walorski, Indiana  
Michael Guest, Mississippi



ONE HUNDRED SIXTEENTH CONGRESS

## U.S. House of Representatives

### COMMITTEE ON ETHICS

Thomas A. Rust  
*Staff Director and Chief Counsel*

David W. Arrojo  
*Counsel to the Chairman*

Christopher A. Donesa  
*Counsel to the Ranking Member*

1015 Longworth House Office Building  
Washington, D.C. 20515-6328  
Telephone: (202) 225-7103  
Facsimile: (202) 225-7392

February 14, 2020

Ms. Laurie Saroff  
Office of the Honorable J. Luis Correa  
1039 Longworth House Office Building  
Washington, DC 20515

Dear Ms. Saroff:

Pursuant to House Rule 25, clause 5(d)(2), the Committee on Ethics hereby approves your proposed trip to Los Angeles, California, scheduled for February 18 to 20, 2020, sponsored by Motion Picture Association, Inc. (MPA). We note that you are only accepting one-way transportation from the sponsor.

You must complete an Employee Post-Travel Disclosure Form (which your employing Member must also sign) and file it, together with a Sponsor Post-Travel Disclosure Form completed by the trip sponsor, with the Clerk of the House within 15 days after your return from travel. As part of that filing, you are also required to attach a copy of this letter and both the Traveler and Primary Trip Sponsor Forms (including attachments) you previously submitted to the Committee in seeking pre-approval for this trip. If you are required to file an annual Financial Disclosure Statement, you must also report all travel expenses totaling more than \$390 from a single source on the "Travel" schedule of your annual Financial Disclosure Statement covering this calendar year. Finally, Travel Regulation § 404(d) also requires you to keep a copy of all request forms and supporting information provided to the Committee for three subsequent Congresses from the date of travel.

If you have any further questions, please contact the Committee's Office of Advice and Education at extension 5-7103.

Sincerely,

Theodore E. Deutch  
Chairman

Kenny Marchant  
Ranking Member

TED/KM:jeb



**U.S. HOUSE OF REPRESENTATIVES  
COMMITTEE ON ETHICS  
PRIMARY TRIP SPONSOR FORM**

**#4. Provide names and titles of ALL House Members and employees you are inviting. For each House invitee, provide an explanation of why the individual was invited.**

- Kenneth DeGraff, Senior Policy Advisor, Speaker Nancy Pelosi
- Roddy Flynn, Chief of Staff, Rep. Mary Gay Scanlon
- Danielle Johnson, Counsel, House Judiciary Committee, Intellectual Property Subcommittee
- Melissa Kiedrowicz, Deputy Chief of Staff, Rep. Linda Sanchez
- Allen Klump, Chief of Staff, Rep. Jeff Duncan
- Joe Lillis, Chief of Staff, Rep. Billy Long
- Olivia Oo, Legislative Director, Rep. Tony Cardenas
- Tim Ranstrom, Legislative Assistant/Scheduler, Rep. Richard Neal
- Laurie Saroff, Chief of Staff, Rep. Lou Correa

*\*\* Each of these individuals works on fiscal, licensing and distribution, international trade, and/or intellectual property issues, which is the focus of our day of programming.*

**#12. For each sponsor required to submit a sponsor form, describe the sponsor's interest in the subject matter of the trip and its role in organizing and/or conducting the trip:**

MPA serves as the voice and advocate of the American Motion Picture and TV industry. The day of programming will highlight several production facilities, discussions w/both our creative & executive teams, and deepen the participants' understanding of the policy issues facing our industry.

NBCUniversal is a MPA member. It is listed as a non-grantmaking trip sponsor because it is providing breakfast for participants. NBCUniversal executives are also participating in a panel and organizing a studio tour for participants.

## MPA PROGRAMMING SCHEDULE

### TUESDAY, FEBRUARY 18, 2020

Own transportation to Washington Reagan National.

5:10PM Depart Washington Reagan National on Delta Flight #1631

8:13PM Arrive at LAX.

Ivory Zorich/MPA will meet you and other Hill staff at the Delta baggage claim with "MPA Delegation" sign. A shuttle van will then take staff and luggage to Hilton Universal for drop-off.

9:30PM Arrive at Hilton Universal. No MPA programming scheduled for this day.

### WEDNESDAY, FEBRUARY 19, 2020

7:45AM Depart hotel for Universal Studios  
Location: 100 Universal City Plaza, Universal City, CA 91608  
Enter through Gate 1 off of Lankershim Blvd. Drop off in front of the Grill/Commissary.

7:50AM Staff Delegation arrives at Universal Studios

8:05AM-  
8:07AM **Welcome Remarks by Ivory Zorich, Event Consultant/Programmer, MPA**  
with light morning refreshments served.  
Location: TBA

8:07AM-  
9:10AM **"Piracy Living Room" Presentation and Discussion with NBCUniversal Executives – Names TBA**  
Description: NBCUniversal technology and policy experts will provide an in-depth presentation on the online piracy ecosystem. The presentation will include demonstrations of how consumers typically obtain unlawful content and how content-theft sites profit through advertising, subscriptions, and malware distribution. The group will also discuss the legal and political efforts the industry is undertaking to reduce the theft of film and television content, and the importance of international trade agreements to that effort. The presentation will also discuss "piracy devices and apps": the fast-growing phenomenon of set-top boxes that, like Apple TV or Roku, attach to the television to provide easy access to Internet content, but, unlike those legitimate devices, tap into pirated sources for live channels and video on demand content.

9:10AM-  
10:50AM **Educational Tour of Universal Lot**  
Description: The tour will provide a first-hand look at the film and TV production process. The presentations will demonstrate how NBCUniversal has worked to reimagine the film experience in new and inventive ways for consumers. The

group will visit physical sets, post-production offices with demonstrations on digital editing, and the Wizarding World of Harry Potter experience at Universal Studios. Throughout the visit, we will discuss the extensive resources that are invested in creating original content and park experiences, and the importance of protecting this valuable intellectual property, including copyrights, trademarks, and the licensing marketplace.

10:50AM Proceed to shuttle bus

11:15AM Depart Universal Studios for Warner Bros.  
Location: WB Gate 7, 6561 Forest Lawn Drive, Los Angeles, CA 90068

11:45AM-  
12:45PM **Lunch**  
Location: TBA

12:15PM-  
12:45PM **Remarks and Q&A with Name TBA**  
Description: Remarks will focus on the way we now consume content, including the proliferation of streaming, direct-to-consumer viewing platforms both at home and on mobile devices. We will discuss how the way in which we watch movies and television has changed radically in the last five years and how we see that evolving further in the future.

12:45PM-  
2:40PM **Remarks and Educational Tour of Warner Bros. led by Michael Walbrecht, Vice President, Studio & Production Affairs, Warner Bros.**  
Description: Michael Walbrecht will meet with the group to review and discuss federal and state film and television tax policies that impact the film and television industry, along with the pressures of overseas incentives to lure domestic production offshore. Specifically, he will present information on the relationship between the Section 181 tax incentive and state film credits, and how decisions on filming location can impact the economic viability of productions. Walbrecht will also discuss the importance of trade policies to the film and television industry's efforts to protect intellectual property in a global digital economy. The group will continue on an educational tour of Warner Bros.' back-lot facilities. Potential stops, depending on production schedules, will include sound stages to showcase the jobs related to building and maintaining a set, and post-production facilities (i.e. sound dubbing, editing) to highlight the major technology investments required to produce and distribute films and television shows.

2:40PM Proceed to shuttle bus

2:45PM Depart for Netflix  
Location: 5808 W Sunset Blvd, Los Angeles, CA 90028

- 3:05PM Arrive at Netflix
- 3:10PM-3:40PM **Visit ICON lobby, followed by brief educational tour of Netflix's Hollywood campus.**  
Description: The delegation will be greeted by senior executives from our CREWS (Corporate Real Estate and Workplace Services) team in the iconic lobby of our Hollywood headquarters and receive a brief educational tour of the company's unique urban campus, open work space and the various production and tech functions that support content creation at Netflix.
- 3:40PM-4:25PM **Presentation and Educational Tour of the NLAB**  
Description: NLAB is Netflix's dedicated virtual production stage at Sunset Bronson Studios. Virtual Production combines VR and other cutting-edge visualization techniques, allowing filmmakers to make real-time creative decisions that used to take months, save money, shorten production schedules and reduce our carbon footprint.
- 4:25PM-5:10PM **The Art and Science of Dubbing led by Debb Chin, Head of Dubbing, Netflix**  
Description: This presentation will include an overview of how Netflix localizes content in 190 countries, followed by a live exercise in dubbing crowd noise to show how dubbing works.
- 5:10PM-5:40PM **Conversation with a Netflix Senior Content Executive – Name TBA**  
Description: The conversation will provide an overview of the Netflix approach to content production, and will also answer questions related to the previous two sessions.
- 5:40PM Proceed to shuttle bus
- 5:45PM Depart for dinner  
Location: Eveleigh, 8752 Sunset Boulevard, West Hollywood, CA
- 6:30PM-8:30PM **Dinner**  
Description: The dinner discussion will further cover the issues presented throughout the day's events, with remarks by **Name TBA**.
- 8:30PM Proceed to hotel
- END OF DAY

**THURSDAY, FEBRUARY 20, 2020**

- 5:30AM Ivory Zorich/MPA will meet you and other Hill staff in the Universal Hilton lobby. A shuttle van will then take staff and luggage to LAX for drop-off.

6:45AM Arrive at LAX.

8:10AM Depart LAX on Delta Flight #1631

4:05PM Arrive at Washington Reagan National.