Employee Post-Travel Disclosure Form

This form is for disclosing the receipt of travel expenses from private sources for travel taken in connection with official duties. This form does not eliminate the need to report privately-funded travel on the annual Financial Disclosure Statements of those employees required to file them. In accordance with House Rule 25, clause 5, you must complete this form and file it with the Clerk of the House, B-81 Cannon House Office Building, within 15 days after travel is completed. Please do not file this form with the Committee on Ethics.

NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001.

1. Name of Traveler: Megan Sims

2. a. Name of Accompanying Relative: ___________________________ OR None ☑
   b. Relationship to Traveler: ☐ Spouse ☐ Child ☐ Other (specify): __________

3. a. Dates: Departure: December 4, 2019 Return: December 6, 2019
   b. Dates at Personal Expense, if any: ___________________________ OR None ☑

4. Departure City: Indianapolis, IN Destination: New Orleans, LA Return City: Indianapolis, IN

5. Sponsor(s), Who Paid for the Trip: US Association of Former Members of Congress (FMC)

6. Describe Meetings and Events Attended: Meetings and tours centered around recovery from natural disasters, opioid response from district offices and outreach practices for veterans.

7. Attached to this form are each of the following, signify that each item is attached by checking the corresponding box:
   a. ☑ a completed Sponsor Post-Travel Disclosure Form;
   b. ☑ the Primary Trip Sponsor Form completed by the trip sponsor prior to the trip, including all attachments and the Grantmaking or Non-Grantmaking Sponsor Forms;
   c. ☑ page 2 of the completed Traveler Form submitted by the employee; and
   d. ☑ the letter from the Committee on Ethics approving my participation on this trip.

8. a. I represent that I participated in each of the activities reflected in the attached sponsor's agenda. Signify statement is true by checking the box: ☑
   b. If not, explain: ___________________________

I certify that the information contained on this form is true, complete, and correct to the best of my knowledge.

Signature of Traveler: ___________________________ Date: December 18, 2019

I authorized this travel in advance. I have determined that all of the expenses listed on the attached Sponsor Post-Travel Disclosure Form were necessary and that the travel was in connection with the employee's official duties and would not create the appearance that the employee is using public office for private gain.

Name of Supervising Member: ___________________________ Date: December 18, 2019

Signature of Supervising Member: ___________________________
Sponsor Post-Travel Disclosure Form

This form must be completed by an officer of any organization that served as the primary trip sponsor in providing travel expenses or reimbursement for travel expenses to House Members, officers, or employees under House Rule 25, clause 5. A completed copy of the form must be provided to each House Member, officer, or employee who participated on the trip within ten days of their return. You must answer all questions, and check all boxes, on this form for your submission to comply with House rules and the Committee's travel regulations. Failure to comply with this requirement may result in the denial of future requests to sponsor trips and/or subject the current traveler to disciplinary action or a requirement to repay the trip expenses.

NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001.

1. Sponsor(s) who paid for the trip: US Association of Former Members of Congress (FMC)

2. Travel Destination(s): New Orleans, Louisiana

3. Date of Departure: December 4, 2019 Date of Return: December 6, 2019

4. Name(s) of Traveler(s): Megan Sims

   Note: You may list more than one traveler on a form only if all information is identical for each person listed.

5. Actual amount of expenses paid on behalf of, or reimbursed to, each individual named in Question 4:

<table>
<thead>
<tr>
<th></th>
<th>Total Transportation Expenses</th>
<th>Total Lodging Expenses</th>
<th>Total Meal Expenses</th>
<th>Total Other Expenses (dollar amount per item and description)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Traveler</td>
<td>$324</td>
<td>$260</td>
<td>$170</td>
<td>$80- private rooms for meetings and meals</td>
</tr>
<tr>
<td>Accompanying Family Member</td>
<td>none</td>
<td>none</td>
<td>none</td>
<td>none</td>
</tr>
</tbody>
</table>

6. All expenses connected to the trip were for actual costs incurred and not a per diem or lump sum payment. Signify statement is true by checking box: ☑

I certify that the information contained in this form is true, complete, and correct to the best of my knowledge.

Signature: ___________________________________________ Date: December 10, 2019

Name: Pete Weichlein Title: CEO

Organization: US Association of Former Members of Congress (FMC)

I am an officer of the above-named organization. Signify statement is true by checking box: ☑

Address: 1401 K Street, Suite 901, Washington, DC 2005

Telephone: 2025074850 Email: pweichlein@usaflmc.org

Committee staff may contact the above-named individual if additional information is required.

If you have questions regarding your completion of this form, please contact the Committee on Ethics at 202-225-7103.

Version date 12/2018 by Committee on Ethics
TRAVELER FORM

1. Name of Traveler: Megan Sims

2. Sponsor(s) who will be paying for the trip: Former Members of Congress (FMC)

3. City and State OR Foreign Country of Travel: New Orleans, LA

4. a. Date of Departure: December 4, 2019 Date of Return: December 6, 2019
   b. Will you be extending the trip at your personal expense? Yes No

5. a. Will you be accompanied by a family member at the sponsor’s expense? Yes No
   (1) Name of Accompanying Family Member:
   (2) Relationship to Traveler: Spouse Child Other (specify):
   (3) Accompanying Family Member is at least 18 years of age: Yes No

6. a. Did the trip sponsor answer “Yes” to Question 8(c) on the Primary Trip Sponsor Form (i.e., travel is sponsored by an entity that employs a registered federal lobbyist or a foreign agent)? Yes No
   b. If yes, and you are requesting lodging for two nights, explain why the second night is warranted:

7. Primary Trip Sponsor Form is attached, including agenda, invitee list, and any other attachments and contributing sponsor forms: Yes No

   NOTE: The agenda should show the traveler’s individual schedule, including departure and arrival times and identify the specific events in which the traveler will be participating.

8. Explain why participation in the trip is connected to the traveler’s individual official or representational duties. Staff should include their job title and how the activities on the itinerary relate to their duties.

   As the District Director for Congressman Carson, I oversee a wide array of constituent services and outreach. This symposium and the agenda include several educational and training opportunities on how to better reach and serve constituents of the 7th Congressional District of Indiana.

9. Is the traveler aware of any registered federal lobbyists or foreign agents involved planning, organizing, requesting, or arranging the trip? Yes No

10. For staff travelers, to be completed by your employing Member:

   ADVANCED AUTHORIZATION OF EMPLOYEE TRAVEL

   I hereby authorize the individual named above, an employee of the U.S. House of Representatives who works under my direct supervision, to accept expenses for the trip described in this request. I have determined that the above-described travel is in connection with my employee’s official duties and that acceptance of these expenses will not create the appearance that the employee is using public office for private gain.

   Signature of Employing Member Date November 4, 2019
Primary Trip Sponsor Form

This form should be completed by private entities offering to provide travel or reimbursement for travel to House Members, officers, or employees under House Rule 25, clause 5. A completed copy of the form (and any attachments) should be provided to each invited House Member, officer, or employee, who will then forward it to the Committee together with a Traveler Form at least 30 days before the start date of the trip. The trip sponsor should NOT submit the form directly to the Committee. The Committee website (ethics.house.gov) provides detailed instructions for filling out the form.

NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001. Failure to comply with the Committee's Travel Regulations may also lead to the denial of permission to sponsor future trips.

1. Sponsor who will be paying for the trip: Former Members of Congress (FMC)

2. I represent that the trip will not be financed, in whole or in part, by a registered federal lobbyist or foreign agent. Signify that the statement is true by checking box: ☑

3. Check only one. I represent that:
   a. The primary trip sponsor has not accepted from any other source, funds intended directly or indirectly to finance any aspect of the trip: ☑ OR
   b. The trip is arranged without regard to congressional participation and the primary trip sponsor has accepted funds only from entities that will receive a tangible benefit in exchange for those funds: ☐ OR
   c. The primary trip sponsor has accepted funds from other source(s) intended directly or indirectly to finance all or part of this trip and has enclosed disclosure forms from each of those entities. ☐

   If "c" is checked, list the names of the additional sponsors:

4. Provide names and titles of ALL House Members and employees you are inviting. For each House invitee, provide an explanation of why the individual was invited (include additional pages if necessary): see attachment

5. Is travel being offered to an accompanying family member of the House invitee(s)? ☐ Yes ☑ No

6. Date of Departure: December 4, 2019 Date of Return: see attachment

7. a. City of departure: see attachment
   b. Destination(s): New Orleans, LA
   c. City of return: see attachment

8. Check only one. I represent that:
   a. The sponsor of the trip is an institution of higher education within the meaning of section 101 of the Higher Education Act of 1965: ☑ OR
   b. The sponsor of the trip does not retain or employ a registered federal lobbyist or foreign agent: ☑ OR
   c. The sponsor employs or retains a registered federal lobbyist or foreign agent, but the trip is for attendance at a one-day event and lobbyist/foreign agent involvement in planning, organizing, requesting, or arranging the trip was de minimis under the Committee's travel regulations. ☐

9. Check only one of the following:
   a. I checked 8(a) or (b) above: ☑
   b. I checked 8(c) above but am not offering any lodging: ☐
   c. I checked 8(c) above and am offering lodging and meals for one night: ☐ OR
   d. I checked 8(c) above and am offering lodging and meals for two nights: ☐ If you checked this box, explain why the second night of lodging is warranted:

Version date 12/2018 by Committee on Ethics
10. Attached is a detailed agenda of the activities House invitees will be participating in during the travel (i.e., an hourly description of planned activities for trip invitees). Indicate agenda is attached by checking box: ☑

11. **Check only one of the following:**
   a. I represent that a registered federal lobbyist or foreign agent will not accompany House Members or employees on any segment of the trip. Signify that the statement is true by checking box: ☑ OR
   b. Not Applicable. Trip sponsor is a U.S. institution of higher education: ☐

12. For **each** sponsor required to submit a sponsor form, describe the sponsor’s interest in the subject matter of the trip and its role in organizing and/or conducting the trip:

   **FMC is a 501(c)(3) whose mission is to strengthen the Congress through promoting a collaborative approach to policy making and to deepen the understanding our democratic system. This trip will bring together a bipartisan group of 18 district directors from across the US to learn about issues that constituents face in their districts (con’t)**

13. **Answer parts a and b. Answer part c if necessary:**
   a. Mode of travel: Air ☑ Rail ☐ Bus ☐ Car ☐ Other ☑ (specify: charter van)
   b. Class of travel: Coach ☑ Business ☐ First ☐ Charter ☐ Other ☐ (specify:)
   c. If travel will be first class, or by chartered or private aircraft, explain why such travel is warranted:

14. I represent that the expenditures related to local area travel during the trip will be unrelated to personal or recreational activities of the invitee(s). Signify that the statement is true by checking box: ☑

15. **Check only one.** I represent that either:
   a. The trip involves an event that is arranged or organized without regard to congressional participation and that meals provided to congressional participants are similar to those provided to or purchased by other event attendees: ☐ OR
   b. The trip involves events that are arranged specifically with regard to congressional participation: ☑
   If "b" is checked:
   1) Detail the cost per day of meals (approximate cost may be provided):
      $71 Dec. 5th (Dec. 4th- fly in day $50 and Dec. 6th- fly out day $35)
   2) Provide the reason for selecting the location of the event or trip: District Directors are traveling from all over the country eliminating east or west coast as a location. New Orleans is central and has many flight options.

16. Name, nightly cost, and reasons for selecting each hotel or other lodging facility:
   **Hotel Name:** Le Pavillon
   **City:** New Orleans
   **Cost Per Night:** $135

   **Reason(s) for Selecting:** great deal, location and meeting space.

   **Hotel Name:**
   **City:**
   **Cost Per Night:**

   **Reason(s) for Selecting:**

   **Hotel Name:**
   **City:**
   **Cost Per Night:**

   **Reason(s) for Selecting:**

17. I represent that all expenses connected to the trip will be for actual costs incurred and not a per diem or lump sum payment. Signify that the statement is true by checking box: ☑
18. **Total Expenses for each Participant:**

<table>
<thead>
<tr>
<th>Actual Amounts</th>
<th>Total Transportation Expenses per Participant</th>
<th>Total Lodging Expenses per Participant</th>
<th>Total Meal Expenses per Participant</th>
</tr>
</thead>
<tbody>
<tr>
<td>✗ Good Faith Estimates</td>
<td>see attachment</td>
<td>$270</td>
<td>$156</td>
</tr>
<tr>
<td>For each Member, Officer, or Employee</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>For each Accompanying Family Member</td>
<td>N/A</td>
<td>N/A</td>
<td>N/A</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Other Expenses (dollar amount per item)</th>
<th>Identify Specific Nature of “Other” Expenses (e.g., taxi, parking, registration fee, etc.)</th>
</tr>
</thead>
<tbody>
<tr>
<td>For each Member, Officer, or Employee</td>
<td>$$70 room rental, panelist meals, entrance fees to</td>
</tr>
<tr>
<td>For each Accompanying Family Member</td>
<td>N/A</td>
</tr>
</tbody>
</table>

**Note:** Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001.

19. **Check only one:**
   a. I certify that I am an officer of the organization listed below: ✗ OR
   b. Not Applicable. Trip sponsor is an individual or a U.S. institution of higher education. ☐

20. I certify that I am not a registered federal lobbyist or foreign agent for any sponsor of this trip. ✗

21. I certify by my signature that the information contained in this form is true, complete, and correct to the best of my knowledge.

Signature: [Signature] Date: October 29, 2019

Name: Pete Welchlein, Esq

Title: CEO

Organization: Former Members of Congress (FMC)

Address: 1401 K Street, Suite 503, Washington, DC 20005

Telephone: 202-222-0972

Email: pweichlein@usafulmc.org

If there are any questions regarding this form, please contact the Committee at the following address:

**Committee on Ethics**
U.S. House of Representatives
1015 Longworth House Office Building, Washington, D.C. 20515
Phone: 202-225-7103 General Fax: 202-225-7392

Version date 12/2018 by Committee on Ethics
November 25, 2019

Ms. Megan Sims
Office of the Honorable André Carson
2135 Rayburn House Office Building
Washington, DC 20515

Dear Ms. Sims:

Pursuant to House Rule 25, clause 5(d)(2), the Committee on Ethics hereby approves your proposed trip to New Orleans, Louisiana, scheduled for December 4 to 6, 2019, sponsored by United States Association of Former Members of Congress.

You must complete an Employee Post-Travel Disclosure Form (which your employing Member must also sign) and file it, together with a Sponsor Post-Travel Disclosure Form completed by the trip sponsor, with the Clerk of the House within 15 days after your return from travel. As part of that filing, you are also required to attach a copy of this letter and both the Traveler and Primary Trip Sponsor Forms (including attachments) you previously submitted to the Committee in seeking pre-approval for this trip. If you are required to file an annual Financial Disclosure Statement, you must also report all travel expenses totaling more than $390 from a single source on the “Travel” schedule of your annual Financial Disclosure Statement covering this calendar year. Finally, Travel Regulation § 404(d) also requires you to keep a copy of all request forms and supporting information provided to the Committee for three subsequent Congresses from the date of travel.

If you have any further questions, please contact the Committee’s Office of Advice and Education at extension 5-7103.

Sincerely,

Theodore E. Deutch
Chairman

Kenny Marchant
Ranking Member

TED/KM:jeb
Attachment for House Congressional Ethics Form

FMC: District Director Symposium New Orleans, December 4 – 6, 2019

4. All the district directors were invited because of the unique responsibilities that they have to address issues of their constituents. The symposium is being held to focus on some of these issues and allow the district directors to discuss what works for them and what does not work in their districts to address the unique concerns of their constituents. All of the District Directors have worked with FMC and in the past have provided FMC with a number of issues they would appreciate a symposium like this addressing.


3. Ms. Robbin Bass, District Director, Rep. John Ratcliffe – invited because the state of Texas has been impacted from several natural disasters in recent years.


5. Mr. Matthew Ceccato, District Director, Rep. Ami Bera – invited because Rep. Bera is on the House Science, Space and Technology Committee and the importance of technology to the tomorrow's workforce and Mr. Ceccato is a veteran.

6. Mr. Michael Chirico, District Director, Rep. Carol Miller – invited because opioids is an enormous problem in the district.


9. Mr. Jack Jackson Jr., District Director, Rep. Tom O'Halleran – invited because as a Tribal Engagement Director many of the issues we are address impact indigenous communities uniquely.


17. Mr. Chad Story, District Director, Rep. Alex Moony - invited because opioids is an enormous problem in this district.

6. Return date is Dec. 6th with the following exceptions:
   Matt Ceccato will return on Dec. 8th
   Jack Jackson will return on Dec. 7th
   Christopher Miller will return on Dec. 8th

7. | Name            | Departure city     | Return city          |
    |-----------------|--------------------|----------------------|
    | Joe Abner       | Cincinnati, OH     | Cincinnati, OH       |
    | Rick Adkins     | Greenville, SC     | Greenville, SC       |
    | Robbin Bass     | Texarkana, AR      | Texarkana, AR        |
    | Tim Butler      | Erie, PA           | Erie, PA             |
    | Matthew Ceccato | Sacramento, CA     | Sacramento, CA       |
    | Michael Chirico | Washington Reagan, DC | Washington Reagan, DC |
    | Marcella Cortez | Los Angeles, CA    | Los Angeles, CA      |
    | Robyn Grange    | Chicago, IL        | Chicago, IL          |
    | Jack Jackson Jr.| Phoenix, AZ        | Phoenix, AZ          |
    | Kate Jennings   | Quad City, IL      | Quad City, IL        |
    | Wendi Lipsich   | Ft. Lauderdale, FL | Ft. Lauderdale, FL   |
    | Jessica Mier    | San Diego, CA      | San Diego, CA        |
    | Chris Miller    | Jacksonville, FL   | Jacksonville, FL     |
    | Elizabeth Roney | Driving from Alabama| Driving to Alabama   |
    | Tara Rountree   | Richmond, VA       | Richmond, VA         |
    | Megan Sims      | Indianapolis, IN   | Indianapolis, IN     |
    | Chad Story      | Charleston, WV     | Charleston, WV       |

12. Specifically we will look at the opioid epidemic; veteran issues; issues preparing for and resulting from natural disasters; and preparing constituent communities for the workforce of tomorrow. FMC organized and will staff the symposium.

18. Costs

   Transportation:

<table>
<thead>
<tr>
<th>Name</th>
<th>Flights (good faith estimate)</th>
<th>Ground (good faith estimate)</th>
<th>Total (good faith estimate)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Joe Abner</td>
<td>$430</td>
<td>$75</td>
<td>$505</td>
</tr>
<tr>
<td>Rick Adkins</td>
<td>$500</td>
<td>$75</td>
<td>$575</td>
</tr>
<tr>
<td>Robbin Bass</td>
<td>$375</td>
<td>$75</td>
<td>$450</td>
</tr>
<tr>
<td>Tim Butler</td>
<td>$450</td>
<td>$75</td>
<td>$525</td>
</tr>
<tr>
<td>Matthew Ceccato</td>
<td>$685</td>
<td>$75</td>
<td>$760</td>
</tr>
<tr>
<td>Michael Chirico</td>
<td>$385</td>
<td>$75</td>
<td>$460</td>
</tr>
<tr>
<td>Marcella Cortez</td>
<td>$400</td>
<td>$75</td>
<td>$475</td>
</tr>
<tr>
<td>Robyn Grange</td>
<td>$380</td>
<td>$75</td>
<td>$455</td>
</tr>
<tr>
<td>Jack Jackson Jr.</td>
<td>$465</td>
<td>$75</td>
<td>$540</td>
</tr>
<tr>
<td>Kate Jennings</td>
<td>$640</td>
<td>$75</td>
<td>$715</td>
</tr>
<tr>
<td>Wendi Lipsich</td>
<td>$255</td>
<td>$75</td>
<td>$330</td>
</tr>
<tr>
<td>Name</td>
<td>Amount</td>
<td>Mileage</td>
<td>Total</td>
</tr>
<tr>
<td>-----------------</td>
<td>--------</td>
<td>---------</td>
<td>--------</td>
</tr>
<tr>
<td>Jessica Mier</td>
<td>$400</td>
<td>$75</td>
<td>$475</td>
</tr>
<tr>
<td>Chris Miller</td>
<td>$410</td>
<td>$75</td>
<td>$485</td>
</tr>
<tr>
<td>Elizabeth Roney</td>
<td>Driving ($1.50 mileage)</td>
<td>$75</td>
<td>$225</td>
</tr>
<tr>
<td>Tara Rountree</td>
<td>$485</td>
<td>$75</td>
<td>$560</td>
</tr>
<tr>
<td>Megan Sims</td>
<td>$275</td>
<td>$75</td>
<td>$350</td>
</tr>
<tr>
<td>Chad Story</td>
<td>$400</td>
<td>$75</td>
<td>$475</td>
</tr>
</tbody>
</table>
2019 District Director Symposium
Wednesday, December 4- Friday, December 6, 2019
New Orleans, Louisiana

In case of an emergency, please call:
Sharon Witrw: (703) 369-3691
Updated 10.21.

Hotel: Le Pavillon Hotel | 833 Poydras Street, New Orleans, LA | 504-581-3111

Wednesday, December 4th  FLY IN DAY
Flight arriving various times

Check-in at hotel

5:30PM
Meet in lobby to walk to dinner

6:00 – 7:30PM
Dinner and special guests*
Topic: Civic education and its importance to your district.
Joining us at dinner are educators and other interested in civic education.

Thursday, December 5

8:00AM
meet in lobby for transport to WWII museum

8:15AM
Private tour of the WWII museum
Location: World War II Museum, 945 Magazine Street, NW 504-528-1944

9:30-11:00AM
Breakfast Discussion: Know your veterans and how to address their needs
Topic: Veteran support from the VA and from Veterans.
Roundtable discussion with staff from the director of VA hospital, Veterans Administration
Location: hotel conference room
11:00-12:15AM  Work Force Development & the Future of Work  
**Topic:** How to prepare your constituents for tomorrow's jobs.  
Representative from companies that have programs that train their workforce. Also including local Organization from Economic Cooperation and Development (OECD) person.  
*Location: Hotel Conference room.*

12:20-1:30PM  Luncheon Discussion: The Modernization of Congress  
Report on what the Committee on the Modernization of Congress is doing and how that may impact districts and district staff. 
Lead staff member to update district directors on the Committees work  
*Location: Hotel Conference room.*

1:45-3:15PM  Panel Discussion: Opiates: A Silent Crisis  
**Topic:** How to be helpful directing constituents with addiction concerns  
Former Member of Congress, and national recognized speaker on addiction and suicide, Dr. Tim Murphy.  
*Location: Hotel Conference room.*

3:30-4:30PM  Districts ready and responding to natural disasters.  
**Topic:** How to prepare your community for natural disasters and how best to respond after the event.  
Representative from FEMA and Cajun Navy Relief and Rescue.  
*Location: starting in the Hotel Conference room*

4:30- 5:45PM  Tour of the ninth ward  
**Topic:** Years after a disaster, what are the lingering issues and how to help constituents effected and help them navigate the process,  

7:00PM  Closing Dinner  
Lessons learned. What are other issues to discuss?

*Friday, December 6  FLY OUT DAY*  

Flights home.