



U.S. House of Representatives COMMITTEE ON ETHICS

Employee Post-Travel Disclosure Form

Original Amendment

This form is for disclosing the receipt of travel expenses from private sources for travel taken in connection with official duties. This form does not eliminate the need to report privately-funded travel on the annual *Financial Disclosure Statements* of those employees required to file them. In accordance with House Rule 25, clause 5, **you must complete this form and file it with the Clerk of the House, B-81 Cannon House Office Building, within 15 days after travel is completed.** Please **do not** file this form with the Committee on Ethics.

NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001.

1. Name of Traveler: Carla McGarvey
2. a. Name of Accompanying Relative: _____ **OR** None
 b. Relationship to Traveler: Spouse Child Other (specify): _____
3. a. Dates: Departure: November 14, 2019 Return: November 15, 2019
 b. Dates at Personal Expense, if any: N/A **OR** None
4. Departure City: Washington, D.C. Destination: Atlanta, Georgia Return City: Washington, D.C.
5. Sponsor(s), Who Paid for the Trip: United Nations Foundation
6. Describe Meetings and Events Attended: Briefings and lab tours on global health, global immunization, and malaria to better understand the technical and coordinating role of the U.S. Centers for Disease Control and Prevention
7. Attached to this form are **each** of the following, signify that each item is attached by checking the corresponding box:
 - a. a completed *Sponsor Post-Travel Disclosure Form*;
 - b. the *Primary Trip Sponsor Form* completed by the trip sponsor **prior** to the trip, **including all** attachments, **and** the *Grantmaking or Non-Grantmaking Sponsor Forms*;
 - c. page 2 of the completed *Traveler Form* submitted by the employee; **and**
 - d. the letter from the Committee on Ethics approving my participation on this trip.
8. a. I represent that I participated in each of the activities reflected in the attached sponsor's agenda.
Signify statement is true by checking the box:
 b. If not, explain: _____

LEGISLATIVE RESOURCE CENTER
2019 DEC -2 PM 2:43
COMMITTEE ON ETHICS
U.S. HOUSE OF REPRESENTATIVES

I certify that the information contained on this form is true, complete, and correct to the best of my knowledge.

Signature of Traveler: Date: 12/2/19

I authorized this travel in advance. I have determined that all of the expenses listed on the attached *Sponsor Post-Travel Disclosure Form* were necessary and that the travel was in connection with the employee's official duties and would not create the appearance that the employee is using public office for private gain.

Name of Supervising Member: Donna Shalala Date: 12/2/19

Signature of Supervising Member:



U.S. House of Representatives COMMITTEE ON ETHICS

Sponsor Post-Travel Disclosure Form

Original Amendment

This form must be completed by an officer of any organization that served as the primary trip sponsor in providing travel expenses or reimbursement for travel expenses to House Members, officers, or employees under House Rule 25, clause 5. **A completed copy of the form must be provided to each House Member, officer, or employee who participated on the trip within ten days of their return.** You must answer all questions, and check all boxes, on this form for your submission to comply with House rules and the Committee's travel regulations. Failure to comply with this requirement may result in the denial of future requests to sponsor trips and/or subject the current traveler to disciplinary action or a requirement to repay the trip expenses.

NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001.

- Sponsor(s) who paid for the trip: United Nations Foundation
- Travel Destination(s): Atlanta, Georgia
- Date of Departure: November 14, 2019 Date of Return: November 15, 2019
- Name(s) of Traveler(s): Carla McGarvey
Note: You may list more than one traveler on a form only if all information is identical for each person listed.
- Actual amount of expenses paid on behalf of, or reimbursed to, each individual named in Question 4:

| | Total Transportation Expenses | Total Lodging Expenses | Total Meal Expenses | Total Other Expenses (dollar amount per item and description) |
|----------------------------|-------------------------------|------------------------|---------------------|---|
| Traveler | \$374.79 | \$187.12 (incl. taxes) | \$111.63 | N/A |
| Accompanying Family Member | N/A | N/A | N/A | N/A |

- All expenses connected to the trip were for actual costs incurred and not a *per diem* or lump sum payment. Signify statement is true by checking box:

I certify that the information contained in this form is true, complete, and correct to the best of my knowledge.

Signature: Peter Yeo Date: 11.19.19

Name: Peter Yeo Title: Senior Vice President

Organization: United Nations Foundation

I am an officer of the above-named organization. Signify statement is true by checking box:

Address: 1750 Pennsylvania Ave, NW, Suite 300, Washington, D.C. 20006

Telephone: 202-887-9040 Email: pyeo@unfoundation.org

Committee staff may contact the above-named individual if additional information is required.

If you have questions regarding your completion of this form, please contact the Committee on Ethics at 202-225-7103.



U.S. House of Representatives

COMMITTEE ON ETHICS

TRAVELER FORM

1. Name of Traveler: Carla McGarvey +
2. Sponsor(s) who will be paying for the trip: United Nations Foundation
3. City and State **OR** Foreign Country of Travel: Atlanta, Georgia
4. a. Date of Departure: November 14, 2019 Date of Return: November 15, 2019
 b. Will you be extending the trip at your personal expense? Yes No
 If yes, list dates at personal expense: _____
5. a. Will you be accompanied by a family member at the sponsor's expense? Yes No **If yes:**
 (1) Name of Accompanying Family Member: _____
 (2) Relationship to Traveler: Spouse Child Other (specify): _____
 (3) Accompanying Family Member is at least 18 years of age: Yes No
6. a. Did the trip sponsor answer "Yes" to Question 8(c) on the *Primary Trip Sponsor Form* (i.e., travel is sponsored by an entity that employs a registered federal lobbyist or a foreign agent)? Yes No
 b. **If yes, and you are requesting lodging for two nights, explain why the second night is warranted:**

7. *Primary Trip Sponsor Form* is attached, including agenda, invitee list, and any other attachments and contributing sponsor forms: Yes No
 NOTE: The agenda should show the traveler's individual schedule, including departure and arrival times and identify the specific events in which the traveler will be participating
8. Explain why participation in the trip is connected to the traveler's individual official or representational duties. **Staff should include their job title and how the activities on the itinerary relate to their duties.**
I am the Congresswoman's Health Care staffer and this visit covers the CDC's work on global health issues, including district related issues such as vector control research.
9. **Is the traveler aware of any registered federal lobbyists or foreign agents involved planning, organizing, requesting, or arranging the trip?** Yes No
10. For staff travelers, to be completed by your employing Member:

ADVANCED AUTHORIZATION OF EMPLOYEE TRAVEL

I hereby authorize the individual named above, an employee of the U.S. House of Representatives who works under my direct supervision, to accept expenses for the trip described in this request. I have determined that the above-described travel is in connection with my employee's official duties and that acceptance of these expenses will not create the appearance that the employee is using public office for private gain.

Signature of Employing Member  Date 10/15/19



U.S. House of Representatives
COMMITTEE ON ETHICS

TRAVELER FORM

1. Name of Traveler: Caria McGarvey
2. Sponsor(s) who will be paying for the trip: United Nations Foundation
3. City and State OR Foreign Country of Travel: Atlanta, Georgia
4. a. Date of Departure: November 14, 2019 Date of Return: November 15, 2019
 b. Will you be extending the trip at your personal expense? Yes No
 If yes, list dates at personal expense: _____
5. a. Will you be accompanied by a family member at the sponsor's expense? Yes No If yes:
 (1) Name of Accompanying Family Member: _____
 (2) Relationship to Traveler: Spouse Child Other (specify): _____
 (3) Accompanying Family Member is at least 18 years of age: Yes No
6. a. Did the trip sponsor answer 'Yes' to Question 8(c) on the *Primary Trip Sponsor Form* (i.e., travel is sponsored by an entity that employs a registered federal lobbyist or a foreign agent)? Yes No
 b. If yes, and you are requesting lodging for two nights, explain why the second night is warranted:

7. *Primary Trip Sponsor Form* is attached, including agenda, invitee list, and any other attachments and contributing sponsor forms: Yes No
 NOTE: The agenda should show the traveler's individual schedule, including departure and arrival times and identify the specific events in which the traveler will be participating.
8. Explain why participation in the trip is connected to the traveler's individual official or representational duties. Staff should include their job title and how the activities on the itinerary relate to their duties.
I am the Congresswoman's Health Care staffer and this visit covers the CDC's work on global health issues, including district related issues such as vector control research. I am the Congresswoman's Legislative Director / Deputy Chief of Staff.
9. Is the traveler aware of any registered federal lobbyists or foreign agents involved planning, organizing, requesting, or arranging the trip? Yes No
10. For staff travelers, to be completed by your employing Member:

ADVANCED AUTHORIZATION OF EMPLOYEE TRAVEL

I hereby authorize the individual named above, an employee of the U.S. House of Representatives who works under my direct supervision, to accept expenses for the trip described in this request. I have determined that the above-described travel is in connection with my employee's official duties and that acceptance of these expenses will not create the appearance that the employee is using public office for private gain.

Signature of Employing Member DS [Signature] Date 10/15/19



U.S. House of Representatives

COMMITTEE ON ETHICS

Primary Trip Sponsor Form

This form should be completed by private entities offering to provide travel or reimbursement for travel to House Members, officers, or employees under House Rule 25, clause 5. A completed copy of the form (and any attachments) should be provided to each invited House Member, officer, or employee, who will then forward it to the Committee together with a *Traveler Form* at least 30 days before the start date of the trip. The trip sponsor should NOT submit the form directly to the Committee. The Committee website (ethics.house.gov) provides detailed instructions for filling out the form.

NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001. Failure to comply with the Committee's Travel Regulations may also lead to the denial of permission to sponsor future trips.

1. Sponsor who will be paying for the trip: United Nations Foundation

2. I represent that the trip will not be financed, in whole or in part, by a registered federal lobbyist or foreign agent. Signify that the statement is true by checking box:

3. **Check only one.** I represent that:

a. The primary trip sponsor has not accepted from any other source, funds intended directly or indirectly to finance any aspect of the trip: OR

b. The trip is arranged without regard to congressional participation and the primary trip sponsor has accepted funds only from entities that will receive a tangible benefit in exchange for those funds: OR

c. The primary trip sponsor has accepted funds from other source(s) intended directly or indirectly to finance all or part of this trip and has enclosed disclosure forms from each of those entities.

If "c" is checked, list the names of the additional sponsors: Bill and Melinda Gates Foundation

4. Provide names and titles of ALL House Members and employees you are inviting. For each House invitee, provide an explanation of why the individual was invited (include additional pages if necessary): See Attachment 1 of 3

5. Is travel being offered to an accompanying family member of the House invitee(s)? Yes No

6. Date of Departure: November 14, 2019 Date of Return: November 15, 2019

7. a. City of departure: Washington, D.C. (Reagan National Airport)

b. Destination(s): Atlanta, Georgia

c. City of return: Washington, D.C. (Reagan National Airport)

8. **Check only one.** I represent that:

a. The sponsor of the trip is an institution of higher education within the meaning of section 101 of the Higher Education Act of 1965: OR

b. The sponsor of the trip does not retain or employ a registered federal lobbyist or foreign agent: OR

c. The sponsor employs or retains a registered federal lobbyist or foreign agent, but the trip is for attendance at a one-day event and lobbyist / foreign agent involvement in planning, organizing, requesting, or arranging the trip was *de minimis* under the Committee's travel regulations.

9. **Check only one of the following:**

a. I checked 8(a) or (b) above:

b. I checked 8(c) above but am not offering any lodging:

c. I checked 8(c) above and am offering lodging and meals for one night: OR

d. I checked 8(c) above and am offering lodging and meals for two nights: If you checked this box, explain why the second night of lodging is warranted: _____



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10. Attached is a detailed agenda of the activities House invitees will be participating in during the travel (i.e., an hourly description of planned activities for trip invitees). *Indicate agenda is attached by checking box:*
11. **Check only one of the following:**
- a. I represent that a registered federal lobbyist or foreign agent will not accompany House Members or employees on any segment of the trip. *Signify that the statement is true by checking box:* **OR**
- b. *Not Applicable.* Trip sponsor is a U.S. institution of higher education:
12. For *each* sponsor required to submit a sponsor form, describe the sponsor's interest in the subject matter of the trip *and* its role in organizing and/or conducting the trip:
 See Attachment 2 of 3

13. **Answer parts a and b. Answer part c if necessary:**
- a. Mode of travel: Air Rail Bus Car Other (specify: _____)
- b. Class of travel: Coach Business First Charter Other (specify: _____)
- c. If travel will be first class, or by chartered or private aircraft, explain why such travel is warranted:

14. I represent that the expenditures related to local area travel during the trip will be unrelated to personal or recreational activities of the invitee(s). *Signify that the statement is true by checking box:*
15. **Check only one.** I represent that either:
- a. The trip involves an event that is arranged or organized *without regard* to congressional participation and that meals provided to congressional participants are similar to those provided to or purchased by other event attendees: **OR**
- b. The trip involves events that are arranged specifically *with regard* to congressional participation:
 If "b" is checked:
- 1) Detail the cost *per day* of meals (approximate cost may be provided): \$66 _____
- 2) Provide the reason for selecting the location of the event or trip: See Attachment 3 of 3

16. Name, nightly cost, and reasons for selecting each hotel or other lodging facility:
- Hotel Name: Courtyard Marriott Decatur City: Atlanta, Georgia Cost Per Night: \$150.00
 Reason(s) for Selecting: Chosen due to availability of rooms, proximity to CDC tours and briefings, and airport.
- Hotel Name: _____ City: _____ Cost Per Night: _____
 Reason(s) for Selecting: _____
- Hotel Name: _____ City: _____ Cost Per Night: _____
 Reason(s) for Selecting: _____
17. I represent that all expenses connected to the trip will be for actual costs incurred and not a per diem or lump sum payment. *Signify that the statement is true by checking box:*



U.S. House of Representatives

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18. Total Expenses for each Participant:

| | | | |
|--|---|--|-------------------------------------|
| <input type="checkbox"/> Actual Amounts | Total Transportation Expenses per Participant | Total Lodging Expenses per Participant | Total Meal Expenses per Participant |
| <input checked="" type="checkbox"/> Good Faith Estimates | | | |
| For each Member, Officer, or Employee | \$550 (flight and ground) | \$150 | \$132 |
| For each Accompanying Family Member | N/A | N/A | N/A |

| | | |
|---------------------------------------|---|--|
| | Other Expenses (dollar amount per item) | Identify Specific Nature of "Other" Expenses (e.g., taxi, parking, registration fee, etc.) |
| For each Member, Officer, or Employee | N/A | N/A |
| For each Accompanying Family Member | N/A | N/A |

NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001.

19. Check only one:

a. I certify that I am an officer of the organization listed below: OR

b. Not Applicable. Trip sponsor is an individual or a U.S. institution of higher education.

20. I certify that I am not a registered federal lobbyist or foreign agent for any sponsor of this trip.

21. I certify by my signature that the information contained in this form is true, complete, and correct to the best of my knowledge.

Signature: Peter Yeo Date: 10-15-19

Name: Peter Yeo

Title: Senior Vice President

Organization: United Nations Foundation

Address: 1750 Pennsylvania Ave NW, Suite 300, Washington, D.C. 20006

Telephone: 202-887-9040

Email: pyeo@unfoundation.org

If there are any questions regarding this form, please contact the Committee at the following address:

Committee on Ethics

U.S. House of Representatives

1015 Longworth House Office Building, Washington, D.C. 20515

Phone: 202-225-7103 General Fax: 202-225-7392



U.S. House of Representatives

COMMITTEE ON ETHICS

Grantmaking Trip Sponsor Form

This form should be completed by a public charity or private foundation (both as defined under section 501(c)(3) of the Internal Revenue Code) that provides a grant of funds to another entity to underwrite, in whole or in part, a trip or an event, meal, or activity that will occur during a trip, or a necessary expense that will be incurred during a trip, with express or implicit knowledge or understanding that one or more House Members or employees may participate in or attend that trip or event, or otherwise may be beneficiaries of the gift or donation. Provide a copy of your completed form to the primary sponsor of the trip.

NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001. Failure to comply with the Committee's Travel Regulations may also lead to the denial of permission to sponsor future trips.

1. I certify that (name of your organization): Bill & Melinda Gates Foundation
has been designated a § 501(c)(3) nonprofit charitable organization by the Internal Revenue Service. Yes No

2. Name of Primary Trip Sponsor: United Nations Foundation

3. I certify that my organization (check and complete a or b):

a. Has provided a grant, gift, or donation to the above-named Primary Trip Sponsor and conducts an audit or review of its grant, gift, or donation to ensure that the funds are spent in accordance with the terms of its grant, gift, or donation. OR

b. Has had a direct role in the organizing, planning, or conducting of a trip to
Destination: _____ on Date: _____
that is being organized or arranged by the above-named Primary Trip Sponsor.

4. Check only one:

- a. My organization does not employ or retain a registered federal lobbyist or foreign agent OR
- b. My organization employs a registered federal lobbyist or foreign agent, but their involvement in planning, organizing, or arranging the trip was *de minimis* under the travel regulations.

5. I certify that I am not a registered federal lobbyist or foreign agent for any sponsor of this trip.

6. I certify by my signature that the information contained in this form is true, complete, and correct to the best of my knowledge.

Signature:  Date: 10/9/2019

Name: Kim Webber Title: Program Officer

Organization: Bill & Melinda Gates Foundation

Address: 1300 I St NW Suite 300 East Washington DC 20005

Telephone: 202-662-8195 Email: kim.webber@gatesfoundation.org

If there are any questions regarding this form, please contact the Committee at the following address:

Committee on Ethics

U.S. House of Representatives

1015 Longworth House Office Building, Washington, D.C. 20515

Phone: 202-225-7103 General Fax: 202-225-7392

Theodore E. Deutch, Florida
Chairman
Kenny Marchant, Texas
Ranking Member

Grace Meng, New York
Susan Wild, Pennsylvania
Dean Phillips, Minnesota
Anthony Brown, Maryland

John Ratcliffe, Texas
George Holding, North Carolina
Jackie Walorski, Indiana
Michael Guest, Mississippi



ONE HUNDRED SIXTEENTH CONGRESS

U.S. House of Representatives
COMMITTEE ON ETHICS

Thomas A. Rust
Staff Director and Chief Counsel

David W. Arrojo
Counsel to the Chairman

Christopher A. Doneso
Counsel to the Ranking Member

1015 Longworth House Office Building
Washington, D.C. 20515-6328
Telephone: (202) 225-7103
Facsimile: (202) 225-7392

November 13, 2019

Ms. Carla McGarvey
Office of the Honorable Donna E. Shalala
1320 Longworth House Office Building
Washington, DC 20515

Dear Ms. McGarvey:

Pursuant to House Rule 25, clause 5(d)(2), the Committee on Ethics hereby approves your proposed trip to Atlanta, Georgia, scheduled for November 14 to 15, 2019, sponsored by the United Nations Foundation and the Bill & Melinda Gates Foundation.

You must complete an Employee Post-Travel Disclosure Form (which your employing Member must also sign) and file it, together with a Sponsor Post-Travel Disclosure Form completed by the trip sponsor, with the Clerk of the House within 15 days after your return from travel. As part of that filing, you are also required to attach a copy of this letter and both the Traveler and Primary Trip Sponsor Forms (including attachments) you previously submitted to the Committee in seeking pre-approval for this trip. If you are required to file an annual Financial Disclosure Statement, you must also report all travel expenses totaling more than \$390 from a single source on the "Travel" schedule of your annual Financial Disclosure Statement covering this calendar year. Finally, Travel Regulation § 404(d) also requires you to keep a copy of all request forms and supporting information provided to the Committee for three subsequent Congresses from the date of travel.

If you have any further questions, please contact the Committee's Office of Advice and Education at extension 5-7103.

Sincerely,

Theodore E. Deutch
Chairman

Kenny Marchant
Ranking Member

TED/KM:mso

4) Names and titles of all House Staffers:

- **Shahryar Baig, Legislative Assistant, Congressman Adriano Espaillat (D-NY-13)**
Shahryar is a Legislative Assistant for Congressman Adriano Espaillat, responsible for a legislative portfolio including health care, education, tax, banking and financial services, budget, housing, pensions/savings and retirement, reproductive rights, and social security. Congressman Espaillat is a member of the House Foreign Affairs Committee (Western Hemisphere Subcommittee), Small Business Committee, and Transportation and Infrastructure Committee.
- **Jennifer Cash, Senior Legislative Assistant, Representative Kim Schrier, M.D. (D-WA-08)**
Jen is the Legislative Assistant handling defense, national security, immigration, energy, environment, transportation, trade, science and tech, and foreign affairs for Congresswoman Kim Schrier, who is a member of the Committee on Agriculture and Ed & Labor. She handles the Congresswoman's committee work on House Agriculture and oversees appropriations work for those issues.
- **Maria Ewing, Foreign Policy Advisor and Director of Operations, Congresswoman Ann Kuster (D-NH-02)**
Maria serves as the Congresswoman's Director of Operations and Policy Advisor handling a legislative portfolio that includes foreign affairs and global health issues. Congresswoman Kuster is a member of the Energy and Commerce Committee, with positions on the Health and Oversight Subcommittees, as well as the Energy Committee.
- **Carla McGarvey, Legislative Director and Deputy Chief of Staff, Congresswoman Donna E. Shalala (D-FL-27)**
Carla serves as Legislative Director and Deputy Chief of Staff for Congresswoman Shalala. In this capacity she handles health care policy and the congresswoman's overall legislative and budget priorities. Congresswoman Shalala is a member of the Education and Labor Committee (Subcommittee on Health, Employment, Labor and Pensions and Subcommittee on Early Childhood, Elementary, and Secondary Education) and Rules Committee.

12) Sponsor's interest and role in organizing the trip:

The UN Foundation works to educate all Americans, including Members and Staff of the U.S. Congress, on the importance of a strong U.S.-UN relationship, with a particular focus on global health issues such as global immunization, malaria, and child health. This learning trip provides an opportunity for Congressional staff to learn about the U.S. Center's for Disease Control and Prevention's (CDC) global health activities at the Agency's headquarters in Atlanta, Georgia. The participants will meet with CDC global health leadership and technical experts, and have first-hand tours of the Emergency Operations Center, mosquito insectary, and infectious disease laboratory, as they learn about CDC's work to implement life-saving global health interventions, provide technical expertise, and strengthen disease surveillance in countries around the world. UNF is the sole sponsor of the trip, organizing all aspects of the program and logistics. UNF handles all outreach to Congressional offices and is the contact for planning purposes.

Attachment 3 of 3

15. b. 2) Provide the reason for selecting the location of the event or trip:

CDC is headquartered in Atlanta, Georgia, and offers trip participants the opportunity to meet with global health technical experts, learn about CDC's global health initiatives and programs, and visit on-site mosquito insectary, infectious disease laboratory, and Emergency Operations Center, a cornerstone of global emergency preparedness and response during public health crises.

**UN Foundation Global Health Learning Trip to U.S. Centers for Disease Control and Prevention (CDC)
November 14-15, 2019**

All Times Eastern

Thursday, November 14 Travel and Welcome Dinner

Attire: Business casual

- | | |
|-----------------|---|
| 3:00pm | Depart Washington Reagan National (DCA) Airport |
| 4:50pm | Arrive Atlanta Hartsfield Jackson (ATL) Airport |
| 5:30pm - 6:30pm | Transfer to Hotel <i>Courtyard Marriot Decatur Hotel</i> |
| 6:30pm - 7:15pm | Hotel check-in |
| 7:15pm – 7:30pm | Transfer to Dinner <i>Café Lily, Decatur</i> |
| 7:30pm - 9:00pm | Welcome dinner with CDC technical team at Café Lily <i>Working dinner with CDC technical team and context-setting remarks from agency leadership (Dr. Rebecca Martin). Opportunity for delegation to engage with CDC technical team and learn about USG global health activities, with a particular focus on recent challenges and successes in the issue focus area of the trip (immunization, malaria, and global health security). Anticipated attendees include Dr. Rebecca Martin (Director, Center of Global Health), Dr. Steve Redd (Director, Office of Public Health Preparedness and Response), Dr. Nancy Messonnier (Director, National Center for Immunization and Respiratory Diseases)</i> |
| Overnight | Courtyard Marriot Decatur Hotel |

Friday, November 15 CDC Briefings and Tour of Facilities

Attire: Business

- | | |
|-----------------|---|
| 7:00am - 8:00am | Breakfast at hotel |
| 8:00am - 8:30am | Transfer from hotel to CDC |
| 8:30am - 8:35am | Arrival at CDC, security check-in, and drop luggage at concierge |
| 8:35am - 9:35am | Welcome and Overview of Divisions within Center for Global Health |

Anticipated representatives from CDC include Dr. Robert Redfield (CDC Director), Dr. Rebecca Martin (Director, Center for Global Health), Dr. Stephen Redd (Director, Office of Public Health Preparedness and Response), and CGH Division Directors. One such division is the Division of Global Health Protection, which protects Americans from health threats abroad like Ebola and zika.

- 9:35am - 9:45am Transition
- 9:45am - 10:30am Emergency Operations Center Visit and Tour, including update on global polio eradication progress
Anticipated CDC representatives include Dr. John Vertefeuille (Branch Chief, Polio Eradication, Global Immunization Division), Dr. Dan Sosin (Deputy Director, Office of Public Health Preparedness and Response)
- 10:30am – 10:45am Transition
- 10:45am – 11:30am Overview of CDC global malaria treatment and control activities
Discussion with CDC technical staff on the current challenges facing malaria elimination and the development of new tools to eliminate malaria and current global challenges such as insecticide resistance, led by Capt. Monica Parise, MD (Director, Parasitic Diseases and Malaria Division) and Ms. Namita Joshi (Deputy Director, Policy and Communications, Parasitic Diseases and Malaria Division)
- 11:30am - 1:00pm Working lunch roundtable on Global Health Security at CDC
Topics include CDC workforce, global disease surveillance, lab diagnostic capacity, outbreak response, technical assistance, antimicrobial resistance, and influenza; Anticipated CDC representatives include Dr. Rebecca Martin, Nancy Messonnier (Director, National Center for Immunization and Respiratory Diseases), Rima Khabbaz (Director, National Center for Emerging and Zoonotic Infectious Disease), Dr. Dan Sosin (Deputy Director, Office of Public Health Preparedness and Response)
- 1:00pm – 1:05pm Transition
- 1:05pm – 1:50pm Overview of CDC global immunization activities, including discussion of measles and rubella elimination progress
Anticipated CDC representative including Dr. Will Schluter (Director, Global Immunization Division) and Ms. Gena Hill (Associate Director, Global Immunization Division)
- 1:50pm – 2:05pm Transition
- 2:05pm – 2:50pm Tour of CDC Insectary Lab
Exploration of CDC's insectary that supports vector control research to prevent and respond to mosquito-borne diseases, led by Dr. John Gimnig

*(Team Lead and Entomologist, Parasitic Diseases and Malaria Division)
and Capt. Monica Parise, MD (Director, Parasitic Diseases and Malaria
Division)*

- 2:50pm – 3:35pm Tour of Parasitic Disease Lab
*Review of how the CDC supports diagnosis and treatment of parasitic
diseases within the U.S., including malaria diagnostic tool development
led by Dr. Richard Bradbury (Team Lead, Diagnostics and Biology,
Division of Parasitic Diseases and Malaria)*
- 3:35pm – 4:15pm Wrap-Up Session in CDC Conference Room
*Round table wrap-up discussion of CDC work in malaria and parasitic
diseases, polio eradication, and international disease outbreak response.*
- 4:15pm – 4:30pm Pick up luggage at CDC Visitor's Center
- 4:30pm – 5:30pm Transfer to Atlanta Airport
- 7:15pm Depart Atlanta Airport
- 9:00pm Arrive Washington, DC Airport

**UN Foundation Global Health Learning Trip to U.S. Centers for Disease Control and
Prevention (CDC)
November 14-15, 2019**

All Times Eastern

Thursday, November 14 Travel and Welcome Dinner

Attire: Business casual

- | | |
|-----------------|--|
| 12:15pm | Group meets at Washington Reagan National (DCA) American Airlines ticket counter, Upper Level Departures |
| 2:14pm | Depart DCA on American Airlines flight 309 |
| 4:50pm | Arrive Atlanta Hartsfield Jackson (ATL) Airport |
| 5:30pm - 6:30pm | Transfer to Hotel <i>Courtyard Marriot Decatur Hotel</i> |
| 6:30pm - 7:15pm | Hotel check-in |
| 7:15pm – 7:30pm | Transfer to Dinner <i>Café Lily, Decatur</i> |
| 7:30pm - 9:00pm | Welcome dinner with CDC technical team at Café Lily <i>Working dinner with CDC technical team and context-setting remarks from agency leadership (Dr. Rebecca Martin). Opportunity for delegation to engage with CDC technical team and learn about USG global health activities, with a particular focus on recent challenges and successes in the issue focus area of the trip (immunization, malaria, and global health security). Attendees include Dr. Rebecca Martin (Director, Center of Global Health), Dr. Jeff McFarland (Global Measles Lead, Global Immunization Division, CGH), Dr. Monica Parise (Director, Division of Parasitic Diseases and Malaria, CGH); Alison Kelly (Director, CDC Office of Appropriations)</i> |
| Overnight | Courtyard Marriot Decatur Hotel |

Friday, November 15 CDC Briefings and Tour of Facilities

Attire: Business

- | | |
|-----------------|----------------------------|
| 7:00am - 8:00am | Breakfast at hotel |
| 8:00am - 8:15am | Transfer from hotel to CDC |

- 8:15am - 8:45am Arrival at CDC, security check-in, and drop luggage at concierge
- 8:45am - 9:15am Global Health discussion with CDC Director Dr. Robert Redfield and overview of agency priorities
CDC representatives include Dr. Robert Redfield (Director, CDC)
- 9:15am – 9:45am Welcome and Overview of Divisions within Center for Global Health (CGD) and priority activities
Representatives from CDC include Vikas Kapil, DO, MPH, (Associate Director for Science/Chief Medical Officer)
- 9:45am - 10:00am Transition
- 10:00am - 10:30am Emergency Operations Center (EOC) Visit and Tour, including update on global polio eradication progress
CDC representatives include Ed Rouse (Senior Advisor, Division of Emergency Operations, Center for Preparedness and Response) and Dr. Deb Lubar (Deputy Director for Management and Operations, National Center for Emerging and Zoonotic Infectious Disease (NCEZID))
- 10:30am – 10:55am Ebola Discussion and reflections on current outbreak in Democratic Republic of the Congo (DRC)
CDC representatives include Dr. Henry Walke (Ebola Response Incident Manager)
- 10:55am – 11:25am Polio Eradication Discussion covering history of eradication, current global situation, and future of eradication
CDC representatives include Dr. John Vertefeuille (Polio Response Incident Manager) and Dr. Mark Pallansch (Director, Division of Viral Disease, National Center for Immunization and Respiratory Diseases (NCIRD))
- 11:25am – 11:50am Overview of CDC global immunization activities, including detailed discussion of measles and rubella elimination progress and current global outbreak situation
CDC representative include Dr. Jeffrey McFarland (Global Measles Lead, Accelerated Disease Control and Vaccine Preventable Diseases Surveillance Branch, Global Immunization Division), Dr. Mark Pallansch (Director, Division of Viral Diseases), and Dr. Paul Rota (Chief, Viral Vaccine Preventable Diseases Branch)
- 11:50am – 12:00pm Transition
- 12:00pm – 1:10pm Working lunch roundtable on Global Health Security at CDC
Topics include CDC workforce, global disease surveillance, lab diagnostic capacity, outbreak response, technical assistance, antimicrobial resistance, and influenza; CDC representatives include Maureen Bartee (Associate Director for Global Health Security, CGH),

Dr. Joel Montgomery (Chief, Viral Special Pathogens Branch, NCEZID), Eric Gogstad (Associate Director for Program Management, Influenza Division), and Ed Rouse (Senior Advisor, DEO, CPR)

- 1:10pm – 1:20pm Transition
- 1:20pm – 1:50pm Overview of CDC global malaria treatment and control activities
Discussion with CDC technical staff on the current challenges facing malaria elimination and the development of new tools to eliminate malaria and current global challenges such as insecticide resistance, led by Dr. Peter McElroy (Chief, Malaria Branch, Division of Parasitic Disease and Malaria), and Dr. Michelle Chang (Medical Officer, Malaria Branch)
- 1:50pm – 2:05pm Transition
- 2:05pm – 3:05pm Tour of CDC Insectary Lab
Exploration of CDC's insectary that supports vector control research to prevent and respond to mosquito-borne diseases, led by Dr. Ellen M. Dotson (Research Entomologist and Team Lead, Operations and Vector Genetics, DPDM) and Namita Joshi (Deputy Director for Policy and Communications, DPDM)
- 3:05pm – 3:55pm Discussion of Advanced Molecular Detection (AMD) and tour of Parasitic Disease Lab
Review of how the CDC supports diagnosis and treatment of parasitic diseases within the U.S., including malaria diagnostic tool development led by Dr. Stephanie Bialek (Chief, Parasitic Diseases Branch, DPDM) and Dr. Elizabeth Neuhaus (Senior Advisor, Advanced Molecular Detection (AMD) Program, NCEZID)
- 3:55pm – 4:10pm Transition
- 4:10pm – 4:40pm Wrap-Up Session in CDC Conference Room
Round table wrap-up discussion of CDC work in malaria and parasitic diseases, polio eradication, and international disease outbreak response. Anticipated CDC representatives include Dr. Jay Butler (Deputy Director, Infectious Diseases)
- 4:30pm – 4:40pm Pick up luggage at CDC Visitor's Center
- 4:40pm – 5:30pm Transfer to Atlanta Airport
- 7:41pm Depart Atlanta Airport on American Airlines flight 4525
- 9:29pm Arrive Washington Reagan National (DCA)