U.S. House of Representatives
COMMITTEE ON ETHICS

Employee Post-Travel Disclosure Form

☑ *Original* ☐ *Amendment*

This form is for disclosing the receipt of travel expenses from private sources for travel taken in connection with official duties. This form does not eliminate the need to report privately-funded travel on the annual *Financial Disclosure Statements* of those employees required to file them. In accordance with House Rule 25, clause 5, you must complete this form and *file it with the Clerk of the House, B-81 Cannon House Office Building*, within 15 days after travel is completed. Please *do not* file this form with the Committee on Ethics.

NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001.

1. Name of Traveler: Brian Looser
2. a. Name of Accompanying Relative: _____ *OR* None ☑
   b. Relationship to Traveler: ☐ Spouse ☐ Child ☐ Other (specify): _____
3. a. **Dates:** Departure: November 5, 2019 Return: November 8, 2019
   b. Dates at Personal Expense, if any: _____ *OR* None ☑
4. Departure City: Washington, D.C. Destination: San Francisco, CA Return City: Washington, D.C.
5. Sponsor(s), Who Paid for the Trip: Center Forward
6. Describe Meetings and Events Attended: During the trip, our group met with professionals in the health care, technology, retail, and municipal government sectors to learn about current events, opportunities, and challenges.
7. Attached to this form are *each* of the following, *signify that each item is attached by checking the corresponding box*:
   a. ☑ a completed *Sponsor Post-Travel Disclosure Form*;
   b. ☑ the *Primary Trip Sponsor Form* completed by the trip sponsor *prior* to the trip, *including all* attachments *and* the *Grantmaking* or *Non-Grantmaking Sponsor Forms*;
   c. ☑ page 2 of the completed *Traveler Form* submitted by the employee; *and*
   d. ☑ the letter from the Committee on Ethics approving my participation on this trip.
8. a. I represent that I participated in each of the activities reflected in the attached sponsor's agenda.
   Signify statement is true by checking the box: ☑
   b. If not, explain: _____

LEGISLATIVE RESOURCE CENTER
2019 NOV 21 PM 2:06
OFFICE OF THE CLERK
U.S. HOUSE OF REPRESENTATIVES

I certify that the information contained on this form is true, complete, and correct to the best of my knowledge.

Signature of Traveler: _____ **Date:** 11/18/2019

I authorized this travel in advance. I have determined that all of the expenses listed on the attached *Sponsor Post-Travel Disclosure Form* were necessary and that the travel was in connection with the employee's official duties and would not create the appearance that the employee is using public office for private gain.

Name of Supervising Member: Rep. John Shimkus (IL-15) **Date:** 11/18/2019

Signature of Supervising Member: _____

Version date 12/2018 by Committee on Ethics

U.S. House of Representatives
COMMITTEE ON ETHICS

Sponsor Post-Travel Disclosure Form

☑ *Original* ☐ *Amendment*

This form must be completed by an officer of any organization that served as the primary trip sponsor in providing travel expenses or reimbursement for travel expenses to House Members, officers, or employees under House Rule 25, clause 5. **A completed copy of the form must be provided to each House Member, officer, or employee who participated on the trip *within ten days of their return*.** You must answer all questions, and check all boxes, on this form for your submission to comply with House rules and the Committee's travel regulations. Failure to comply with this requirement may result in the denial of future requests to sponsor trips and/or subject the current traveler to disciplinary action or a requirement to repay the trip expenses.

NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001.

1. Sponsor(s) who paid for the trip: Center Forward
2. Travel Destination(s): San Francisco, California
3. Date of Departure: Nov. 5, 2019 Date of Return: Nov. 8, 2019
4. Name(s) of Traveler(s): Please see attached.

   Note: You may list more than one traveler on a form only if ***all*** information is ***identical*** for each person listed.
5. **Actual amount** of expenses paid on behalf of, or reimbursed to, each individual named in Question 4:

	Total **Transportation** Expenses	Total **Lodging** Expenses	Total **Meal** Expenses	Total **Other** Expenses (dollar amount per item and description
Traveler	$789.82 ($520.95 flight + $268.87 buses)	$732.00	$192.78	$0
Accompanying Family Member	N/A	N/A	N/A	N/A

6. All expenses connected to the trip were for actual costs incurred and not a *per diem* or lump sum payment. *Signify statement is true by checking box:* ☑

I certify that the information contained in this form is true, complete, and correct to the best of my knowledge.

Signature: CKramer Date: 11/13/2019

Name: Cori Kramer Title: Executive Director

Organization: Center Forward

I am an officer of the above-named organization. Signify statement is true by checking box: ☑

Address: 555 12th Street Northwest, 7th Floor, Washington DC, 20004

Telephone: (954) 881-3910 Email: Kaitlyn@center-forward.org

Committee staff may contact the above-named individual if additional information is required.

If you have questions regarding your completion of this form, please contact the Committee on Ethics at 202-225-7103.

Version date 12/2018 by Committee on Ethics

U.S. House of Representatives
COMMITTEE ON ETHICS

TRAVELER FORM

1. Name of Traveler: Brian Looser
2. Sponsor(s) who will be paying for the trip: Center Forward
3. City and State OR Foreign Country of Travel : San Francisco, CA
4. a. Date of Departure: November 5, 2019 Date of Return: November 8, 2019
   b. Will you be extending the trip at your personal expense? ☐ Yes ☑ No
   If yes, list dates at personal expense: _____
5. a. Will you be accompanied by a family member at the sponsor's expense? ☐ Yes ☑ No **If yes:**
   (1) Name of Accompanying Family Member: _____
   (2) Relationship to Traveler: ☐ Spouse ☐ Child ☐ Other (specify): _____
   (3) Accompanying Family Member is at least 18 years of age: ☐ Yes ☐ No
6. a. Did the trip sponsor answer "Yes" to Question 8(c) on the *Primary Trip Sponsor Form* (i.e., travel is sponsored by an entity that employs a registered federal lobbyist or a foreign agent)? ☐ Yes ☑ No
   b. **If yes**, and you are requesting lodging for two nights, explain why the second night is warranted:
   _____
7. *Primary Trip Sponsor Form* is attached, including agenda, invitee list, and any other attachments and contributing sponsor forms: ☑ Yes ☐ No
   NOTE: The agenda should show the traveler's individual schedule, including departure and arrival times and identify the specific events in which the traveler will be participating.
8. Explain why participation in the trip is connected to the traveler's individual official or representational duties. **Staff should include their job title and how the activities on the itinerary relate to their duties.**
   As Legislative Director responsible for Health and Technology policy issues, the trip will enhance my understanding of current developments in these areas, and allow me to engage with professionals to better understand their challenges and opportunities.
9. **Is the traveler aware of any registered federal lobbyists or foreign agents involved planning, organizing, requesting, or arranging the trip?** ☐ Yes ☒ No BL
10. For staff travelers, to be completed by your employing Member:

ADVANCED AUTHORIZATION OF EMPLOYEE TRAVEL

I hereby authorize the individual named above, an employee of the U.S. House of Representatives who works under my direct supervision, to accept expenses for the trip described in this request. I have determined that the above-described travel is in connection with my employee's official duties and that acceptance of these expenses will not create the appearance that the employee is using public office for private gain.

Signature of Employing Member _____ Date 10/4/2019

U.S. House of Representatives
COMMITTEE ON ETHICS

Primary Trip Sponsor Form

This form should be completed by private entities offering to provide travel or reimbursement for travel to House Members, officers, or employees under House Rule 25, clause 5. A completed copy of the form (and any attachments) should be provided to each invited House Member, officer, or employee, who will then forward it to the Committee together with a *Traveler Form* **at least 30 days before the start date of the trip**. The trip sponsor should *NOT* submit the form directly to the Committee. The Committee website (ethics.house.gov) provides detailed instructions for filling out the form.

NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001. Failure to comply with the Committee's Travel Regulations may also lead to the denial of permission to sponsor future trips.

1. Sponsor who will be paying for the trip: Center Forward

2. I represent that the trip will not be financed, in whole or in part, by a registered federal lobbyist or foreign agent. *Signify that the statement is true by checking box:* ☑
3. ***Check only one.*** I represent that:
   a. The primary trip sponsor has not accepted from any other source, funds intended directly or indirectly to finance any aspect of the trip: ☑ **OR**
   b. The trip is arranged without regard to congressional participation and the primary trip sponsor has accepted funds only from entities that will receive a tangible benefit in exchange for those funds: ☐ **OR**
   c. The primary trip sponsor has accepted funds from other source(s) intended directly or indirectly to finance all or part of this trip and has enclosed disclosure forms from each of those entities. ☐
   If "c" is checked, list the names of the additional sponsors:
4. Provide names and titles of **ALL** House Members *and* employees you are inviting. **For each House invitee, provide an explanation of why the individual was invited** (include additional pages if necessary): Please see attachment.
5. Is travel being offered to an accompanying family member of the House invitee(s)? ☐ Yes ☑ No
6. Date of Departure: Tuesday, November 5, 2019 Date of Return: Friday, November 8, 2019
7. a. City of departure: Washington, D.C.
   b. Destination(s): San Francisco, CA
   c. City of return: Washington, D.C.
8. ***Check only one.*** I represent that:
   a. The sponsor of the trip is an institution of higher education within the meaning of section 101 of the Higher Education Act of 1965: ☐ **OR**
   b. The sponsor of the trip does not retain or employ a registered federal lobbyist or foreign agent: ☑ **OR**
   c. The sponsor employs or retains a registered federal lobbyist or foreign agent, but the trip is for attendance at a one-day event *and* lobbyist / foreign agent involvement in planning, organizing, requesting, or arranging the trip was *de minimis* under the Committee's travel regulations. ☐
9. ***Check only one of the following***:
   a. I checked 8(a) or (b) above: ☑
   b. I checked 8(c) above but am not offering any lodging: ☐
   c. I checked 8(c) above and am offering lodging and meals for one night: ☐ **OR**
   d. I checked 8(c) above and am offering lodging and meals for two nights: ☐ If you checked this box, explain why the second night of lodging is warranted:

U.S. House of Representatives
COMMITTEE ON ETHICS

10. Attached is a detailed agenda of the activities House invitees will be participating in during the travel (i.e., an hourly description of planned activities for trip invitees). *Indicate agenda is attached by checking box:* ☑

11. *Check only one of the following*:
    a. I represent that a registered federal lobbyist or foreign agent will not accompany House Members or employees on any segment of the trip. *Signify that the statement is true by checking box:* ☑ OR
    b. *Not Applicable.* Trip sponsor is a U.S. institution of higher education: ☐

12. For ***each*** sponsor required to submit a sponsor form, describe the sponsor's interest in the subject matter of the trip ***and*** its role in organizing and/or conducting the trip:
    Please see attachment.

13. *Answer parts a and b.* ***Answer part c if neccessary***:
    a. Mode of travel: Air ☑ Rail ☐ Bus ☑ Car ☐ Other ☐ (specify: _____)
    b. Class of travel: Coach ☑ Business ☐ First ☐ Charter ☐ Other ☐ (specify: _____)
    c. If travel will be first class, or by chartered or private aircraft, explain why such travel is warranted:

14. I represent that the expenditures related to local area travel during the trip will be unrelated to personal or recreational activities of the invitee(s). *Signify that the statement is true by checking box:* ☑

15. *Check only one.* I represent that either:
    a. The trip involves an event that is arranged or organized *without regard* to congressional participation and that meals provided to congressional participants are similar to those provided to or purchased by other event attendees: ☐ OR
    b. The trip involves events that are arranged specifically *with regard* to congressional participation: ☑
    If "b" is checked:
    1) Detail the cost *per day* of meals (approximate cost may be provided): Approx. $75.00. (Breakfast is provided at hotel and we estimate lunch and dinner when provided will not exceed the daily per diem.)
    2) Provide the reason for selecting the location of the event or trip: Please see attachment.

16. Name, nightly cost, and reasons for selecting each hotel or other lodging facility:
    Hotel Name: Intercontinental Mark Hopkins City: San Francisco Cost Per Night: Approx. $244
    Reason(s) for Selecting: Central location to programming sites and room rates in line with GSA FY20 per diem.
    Hotel Name: _____ City: _____ Cost Per Night: _____
    Reason(s) for Selecting: _____
    Hotel Name: _____ City: _____ Cost Per Night: _____
    Reason(s) for Selecting: _____

17. I represent that all expenses connected to the trip will be for actual costs incurred and not a per diem or lump sum payment. *Signify that the statement is true by checking box:* ☑

U.S. House of Representatives
COMMITTEE ON ETHICS

18. **Total Expenses for each Participant:**

☐ Actual Amounts ☑ Good Faith Estimates	Total **Transportation** Expenses per Participant	Total **Lodging** Expenses per Participant	Total **Meal** Expenses per Participant
For each Member, Officer, or Employee	Approx. $520.95 (flight)	Approx. $732.00	Approx. $200.00
For each Accompanying Family Member	$0.00	$0.00	$0.00

	Other Expenses (dollar amount per item)	Identify Specific Nature of "Other" Expenses (e.g., taxi, parking, registration fee, etc.)
For each Member, Officer, or Employee	$249.20	Ground transportation for three full days of programming as well as to/from the airport.
For each Accompanying Family Member	$0.00	N/A

NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001.

19. ***Check only one:***
    a. I certify that I am an officer of the organization listed below: ☑ **OR**
    b. *Not Applicable.* Trip sponsor is an individual or a U.S. institution of higher education. ☐
20. I certify that I am not a registered federal lobbyist or foreign agent for any sponsor of this trip. ☑
21. I certify by my signature that the information contained in this form is true, complete, and correct to the best of my knowledge.

Signature: Cori Kramer Date: 9/27/2019

Name: Cori Kramer

Title: Executive Director

Organization: Center Forward

Address: 555 12th Street Northwest, 7th Floor, Washington, D.C. 20004

Telephone: (954) 881-3910

Email: Kaitlyn@center-forward.org

If there are any questions regarding this form, please contact the Committee at the following address:

Committee on Ethics
U.S. House of Representatives
1015 Longworth House Office Building, Washington, D.C. 20515
Phone: 202-225-7103 General Fax: 202-225-7392

Version date 12/2018 by Committee on Ethics

Theodore E. Deutch, Florida
Chairman
Kenny Marchant, Texas
Ranking Member

Grace Meng, New York
Susan Wild, Pennsylvania
Dean Phillips, Minnesota
Anthony Brown, Maryland

John Ratcliffe, Texas
George Holding, North Carolina
Jackie Walorski, Indiana
Michael Guest, Mississippi

ONE HUNDRED SIXTEENTH CONGRESS

U.S. House of Representatives

COMMITTEE ON ETHICS

Thomas A. Rust
Staff Director and Chief Counsel

David W. Arrojo
Counsel to the Chairman

Christopher A. Donesa
Counsel to the Ranking Member

1015 Longworth House Office Building
Washington, D.C. 20515–6328
Telephone: (202) 225–7103
Facsimile: (202) 225–7392

November 4, 2019

Mr. Brian Looser
Office of the Honorable John Shimkus
2217 Rayburn House Office Building
Washington, DC 20515

Dear Mr. Looser:

Pursuant to House Rule 25, clause 5(d)(2), the Committee on Ethics hereby approves your proposed trip to San Francisco, California, scheduled for November 5 to 8, 2019, sponsored by Center Forward.

You must complete an Employee Post-Travel Disclosure Form (which your employing Member must also sign) and file it, together with a Sponsor Post-Travel Disclosure Form completed by the trip sponsor, with the Clerk of the House within 15 days after your return from travel. As part of that filing, you are also required to attach a copy of this letter and both the Traveler and Primary Trip Sponsor Forms (including attachments) you previously submitted to the Committee in seeking pre-approval for this trip. If you are required to file an annual Financial Disclosure Statement, you must also report all travel expenses totaling more than $390 from a single source on the "Travel" schedule of your annual Financial Disclosure Statement covering this calendar year. Finally, Travel Regulation § 404(d) also requires you to keep a copy of all request forms and supporting information provided to the Committee for three subsequent Congresses from the date of travel.

If you have any further questions, please contact the Committee's Office of Advice and Education at extension 5-7103.

Sincerely,

Theodore E. Deutch
Chairman

Kenny Marchant
Ranking Member

TED/KM:mso

Sponsor Post-Travel Disclosure Form Supplemental

4. Names of Travelers:

- Elizabeth Allen, Rep. Michael Burgess (TX)
- Jimmy Ballard, Rep. Rodney Davis (IL)
- Kevin Dawson, Rep. Mike Kelly (PA)
- Liana Guerra, Rep. Darren Soto (FL)
- Travis Krogman, Rep. Annie Kuster (NH)
- Brian Looser, Rep. John Shimkus (IL)
- Janelle McClure, Rep. Colin Allred (TX)
- Kelly Nickel, Rep. Kurt Schrader (OR)
- Zachary Ostro, Rep. Robin Kelly (IL)
- Ted Steinberg, Rep. Brendan Boyle (PA)

Center Forward Innovation Conference
San Francisco, California — November 5, 2019 – November 8, 2019
Agenda

Day 1 - Tuesday, November 5, 2019

5:30 am EST	Staff depart Capitol for Dulles International Airport
8:15 am EST	Staff depart Dulles International Airport United Airlines Flight 424 | 5 h 48 m flight time
11:03 am PST	Staff arrive San Francisco International Airport
11:45 am	Depart San Francisco International Airport en route to 1 DNA Way, South San Francisco, CA 94080 via shuttle (15 min travel time)

** *Business casual attire*

12:00 pm - 12:15 pm	Check-in and Security
12:15 pm - 12:45 pm	Lunch and Learn – Disruption in the Healthcare Industry Alexander Hardy, Chief Executive Officer, Genentech *Participants will receive a welcome and introduction to the facility as well as explore the pipeline of treatments they are working on.*
12:45 pm - 1:15 pm	Discussion – Innovation in Pricing and Care Delivery Models Marc Watrous, SVP, Managed Care and Customer Operations *As Congress encourages the healthcare industry to move from a system favoring volume to one favoring value, conference participants will have the opportunity to speak with the company's top official working on care delivery methods.*

1:15 pm - 1:45 pm	Discussion – Addressing Unmet Medical Need Rhona O'Leary, Global Head of Portfolio and Product Development Strategy *Conference participants will dive into how therapeutic decisions are made, the research process that can bring treatments to patients, and the types of cures we can expect to see over the next several decades.*
1:45 pm - 3:00 pm	Interactive Tour - Science on the Factory Floor *Congress works with federal agencies and research institutes to be sure the world's most debilitating diseases receive the necessary attention to one day find a cure. The group will join one of the scientists working day-in and day-out to cure these diseases for a tour and technology showcase.*
3:00 pm - 3:15 pm	Travel by shuttle to 650 South Gateway Blvd, South San Francisco, CA 94080 (10 min travel time)
3:15 pm - 4:15 pm	Roundtable Discussion – Innovation Ecosystem - Gary Starling, AVP, Biology-Discovery Protein Science - Alan Northrup, Executive Director, Chemistry - Reza Halse, Vice President, Business Development *Conference participants will hear from an expert panel on the process of getting a treatment from introductory research all the way to the doctor's office.*
4:15 pm - 5:15 pm	Interactive Tour – Footprint in San Francisco and Beyond *Participants will tour the San Francisco research and manufacturing facility to discuss Merck's innovation pipeline in San Francisco, the United States, and globally.*
5:15 pm - 5:45 pm	Travel by shuttle to Hotel 999 California St, San Francisco, CA 94108
5:45 pm - 6:30 pm	Hotel Check-in | Break
6:30 pm - 8:30 pm	Dinner - Fostering Innovation and Entrepreneurship in San Francisco 999 California St, San Francisco, CA 94108 Rodney Fong, CEO, San Francisco Chamber of Commerce

Mr. Fong will address the group to welcome them to San Francisco, a city of over 850,000 people and also the 13th most populous city in the United States. Since San Francisco serves as a world-renowned hub for innovation and entrepreneurship, Mr. Fong will speak to the types of businesses present in the city, both large corporations and small businesses, the workforce, and how the city continues to foster San Francisco's robust history as one of the world's most innovative cities.

Closing Remarks, Cori Kramer, Executive Director, Center Forward

Day 2 - Wednesday, November 6, 2019

BREAKFAST ON YOUR OWN
Breakfast available in Nob Hill Club from 6:30 am – 8:30 am

***Business casual attire*

8:30 am - 10:00 am	Depart Hotel en route to 1 Hacker Way, Menlo Park, CA 94025 (90 min travel time)
10:00 am - 10:15 am	Check-in and Security
10:15 am - 11:15 am	Interactive Tour – Bridging Communities with Tech of the Future *This technology showcase will demonstrate flagship technologies and how they're being implemented on a national and global scale.*
11:15 am - 11:45 pm	Discussion – Developing the Workforce with Virtual Reality James Hairson, Head of AR/VR Policy *Conference participants will hear from experts on how new innovations in augmented reality and virtual reality allow companies to train their workers from anywhere as cost-effectively as possible.*
11:45 pm - 12:30 pm	Lunch and Learn – Promoting Innovation in STEM Education - Lauryn Hale, Director, Education Partnerships - Adam Seldow, Director, Education Product Partnerships *As the American economy evolves to be more data-driven, Congress is constantly evaluating ways to make sure the workforce is ready to meet the expected need. Conference participants will have the opportunity to speak with experts about how Facebook is working to ensure students are prepared for the jobs of the future in STEM fields.*
12:30 pm - 1:00 pm	Discussion – Bitcoin, Blockchain, and Beyond Leena Im, Global Payments Policy *Conference participants will have the opportunity to hear about how the application of this technology on a global scale can deliver a lower-cost, more accessible, more connected financial system.*

1:00 pm - 1:30 pm	Discussion - Encryption in Communication Gail Kent, Global Security Lead in Public Policy *As Americans and their Representatives in Congress focus more on information protection than ever before, participants will speak with an expert in security and discuss the future of data encryption in the ways Americans communicate.*
1:30 pm - 2:00 pm	Travel by shuttle to 10600 N Tantau Ave, Cupertino, CA 95014 (30 min travel time)
2:00 pm - 2:15 pm	Check-in and Security
2:15 pm - 2:45 pm	Interactive Tour – Creative Sustainability Practices *As more homeowners and businesses turn to alternative energy sources to power their properties, this tour will allow participants the opportunity to view and discuss the latest solutions Apple employs to maintain a sustainable campus.*
2:45 pm - 3:30 pm	Discussion – Connecting Patients to Innovative Solutions Ricky Bloomfield, Clinical and Health Informatics Lead *Participants will discuss Apple's health care technology and how health systems and communities are turning to tech to improve health outcomes.*
3:30 pm - 3:45 pm	Break
3:45 pm - 4:30 pm	Discussion – Privacy and Data Protection Candace Martin, Senior Counsel, Privacy and Data Governance *Americans rely on devices and applications to do everything from banking to online shopping to tracking personal health targets. Participants will speak with experts about techniques employed to secure data and ensure consumers' most personal information remains private.*
4:30 pm - 6:00 pm	Debrief and Discussion - Cori Kramer, Executive Director, Center Forward

- Kaitlyn Lane, Healthcare Program, Center Forward

Center Forward staff will lead a debrief of the day's discussions as the group travels back to San Francisco. Discussion topics will cover the intersection of technological and healthcare innovation as well as privacy and data protection.

Travel by Shuttle to Hotel
999 California St, San Francisco, CA 94108
(90 min travel time)

DINNER ON YOUR OWN

Day 3 - Thursday, November 7, 2019

BREAKFAST ON YOUR OWN
Breakfast available in Nob Hill Club from 6:30 am – 9:00 am

***Business casual attire*

9:00 am - 9:15 am Depart Hotel en route to 1 Dr Carlton B Goodlett Pl, San Francisco, CA 94102 via shuttle (15 min travel time)

9:15 am - 9:30 am Check-in and Security

9:30 am - 10:30 am Panel Discussion – Mayor's Office of Civic Innovation
City Hall | Room 201

- Linda Gerull, Chief Information Officer, Department of Technology
- Krista Canellakis, Chief Innovation Officer, Office of Civic Innovation
- Carrie Bishop, Chief Digital Services Officer, Office of the City Administrator
- Jason Lally, DataSF Leader, Office of the City Administrator
- Matthias Jaime, Director, Committee on Information Technology (COIT)
- Alex Banh, Director, Office of Digital Equity, Mayor's Office of Housing & Community Development

San Francisco forms partnerships with private entities to spur innovation in the city, solve challenges, and make the city more accessible for residents. San Francisco was one of the first cities to form offices on innovation, digital services, information technology, and data and is considered a model for other cities around the U.S. looking to do the same. Participants will have the opportunity to speak with the various offices about how they serve residents and businesses and review best practices to relay to their constituents.

10:30 am - 11:30 am Tour of Historic City Hall

San Francisco's previous City Hall was destroyed in the Great Earthquake and Fire of 1906, so the current historic building was built in 1915 and has undergone numerous renovations to secure the structure against future disasters. Participants will tour the monument and discuss the manufacturing involved to ensure its safety.

11:30 am - 11:45 am	Depart City Hall en route to 2 South Park Street, Floor 2, San Francisco, CA 94107 via shuttle (15 min travel time)
12:00 pm - 1:30 pm	Lunch and Learn – Investment in Healthcare Mohamad Makhzoumi, General Partner, NEA Healthcare Services and Healthcare Information Technology *Mr. Makhzoumi leads NEA's Healthcare Services and Healthcare Information Technology investment practice. Participants will have the opportunity to learn about the investment process to spur research and development for the treatments and devices Americans rely on for their health and wellness, as well as how the private sector partners with government agencies such as the NIH to find cures.*
1:30 pm - 1:50 pm	Travel by shuttle to 555 20th Street, San Francisco, CA 94107 (20 min travel time)
2:00 pm - 2:15 pm	Welcome and Overview of Uber Susan Hendrick, Communications Lead
2:15 pm - 3:00 pm	Interactive Tour – Transportation of Tomorrow *As Congress and the Administration look to tackle the nation's infrastructure problems, conference participants will explore the transportation products of the future and the power sources that will sustain them.*
3:00 pm - 4:00 pm	Discussion – Future of Work in the Tech Industry Hall of Justice Conference Room Tony West, General Counsel, Uber *Participants will speak with General Counsel Tony West about how employers and employees are adapting to new types of work in the United States such as the rapidly-evolving technology industry.*
4:00 pm - 4:20 pm	Travel by shuttle to 789 Mission St, San Francisco, CA 94103 (20 min travel time)

4:30 pm - 5:30 pm	Discussion – Next Generation Entrepreneurship *Congress often looks for ways to support small businesses and conference participants will speak with an expert from Target's Accelerator program designed to mentor, train, and educate small businesses and entrepreneurs all over the world to take their transformative ideas to the next level.*
5:30 pm - 6:00 pm	Walk back to Hotel 999 California St, San Francisco, CA 94108
6:00 pm - 7:00 pm	Closing Innovation Conference Reception Remarks, Cori Kramer, Executive Director, Center Forward

DINNER ON YOUR OWN

Day 4 - Friday, November 8, 2019

BREAKFAST ON YOUR OWN
Breakfast available in Nob Hill Club from 6:30 am – 8:00 am

** *Casual attire*

8:00 am - 8:45 am	Depart Hotel en route to San Francisco International Airport via shuttle (45 min travel time)
10:45 am PST	Staff depart San Francisco International Airport United Airlines Flight 309 | 5 h 6 min flight time
6:51 pm EST	Arrive Washington Dulles International Airport
7:15 pm	Depart Washington Dulles International Airport en route to the Capitol via shuttle
8:00 pm	Arrive at Capitol

Center Forward Innovation Conference
San Francisco, California — November 5, 2019 – November 8, 2019
Agenda

Day 1 - Tuesday, November 5, 2019

5:30 am EST	Staff depart Capitol for Dulles International Airport
8:15 am EST	Staff depart Dulles International Airport United Airlines Flight 424 | 5 h 48 m flight time
11:03 am PST	Staff arrive San Francisco International Airport
11:45 am	Depart San Francisco International Airport en route to 1 DNA Way, South San Francisco, CA 94080 via shuttle (15 min travel time)

** *Business casual attire*

12:00 pm - 12:15 pm	Check-in and Security
12:15 pm - 12:45 pm	Lunch and Learn – Disruption in the Healthcare Industry Alexander Hardy, Chief Executive Officer, Genentech *Participants will receive a welcome and introduction to the facility as well as explore the pipeline of treatments they are working on.*
12:45 pm - 1:15 pm	Discussion – Innovation in Pricing and Care Delivery Models Marc Watrous, SVP, Managed Care and Customer Operations *As Congress encourages the healthcare industry to move from a system favoring volume to one favoring value, conference participants will have the opportunity to speak with the company's top official working on care delivery methods.*

1:15 pm - 1:45 pm	Discussion – Addressing Unmet Medical Need Rhona O'Leary, Global Head of Portfolio and Product Development Strategy *Conference participants will dive into how therapeutic decisions are made, the research process that can bring treatments to patients, and the types of cures we can expect to see over the next several decades.*
1:45 pm - 3:00 pm	Interactive Tour - Science on the Factory Floor *Congress works with federal agencies and research institutes to be sure the world's most debilitating diseases receive the necessary attention to one day find a cure. The group will join one of the scientists working day-in and day-out to cure these diseases for a tour and technology showcase.*
3:00 pm - 3:15 pm	Travel by shuttle to 650 South Gateway Blvd, South San Francisco, CA 94080 (10 min travel time)
3:15 pm - 4:15 pm	Roundtable Discussion – Innovation Ecosystem - Gary Starling, AVP, Biology-Discovery Protein Science - Alan Northrup, Executive Director, Chemistry - Reza Halse, Vice President, Business Development *Conference participants will hear from an expert panel on the process of getting a treatment from introductory research all the way to the doctor's office.*
4:15 pm - 5:15 pm	Interactive Tour – Footprint in San Francisco and Beyond *Participants will tour the San Francisco research and manufacturing facility to discuss Merck's innovation pipeline in San Francisco, the United States, and globally.*
5:15 pm - 5:45 pm	Travel by shuttle to Hotel 999 California St, San Francisco, CA 94108
5:45 pm - 6:30 pm	Hotel Check-in | Break
6:30 pm - 8:30 pm	Dinner - Fostering Innovation and Entrepreneurship in San Francisco 999 California St, San Francisco, CA 94108 Rodney Fong, CEO, San Francisco Chamber of Commerce

Mr. Fong will address the group to welcome them to San Francisco, a city of over 850,000 people and also the 13th most populous city in the United States. Since San Francisco serves as a world-renowned hub for innovation and entrepreneurship, Mr. Fong will speak to the types of businesses present in the city, both large corporations and small businesses, the workforce, and how the city continues to foster San Francisco's robust history as one of the world's most innovative cities.

Closing Remarks, Cori Kramer, Executive Director, Center Forward

Day 2 - Wednesday, November 6, 2019

BREAKFAST ON YOUR OWN
Breakfast available in Nob Hill Club from 6:30 am – 8:30 am

***Business casual attire*

8:30 am - 10:00 am	Depart Hotel en route to 1 Hacker Way, Menlo Park, CA 94025 (90 min travel time)
10:00 am - 10:15 am	Check-in and Security
10:15 am - 11:15 am	Interactive Tour – Bridging Communities with Tech of the Future *This technology showcase will demonstrate flagship technologies and how they're being implemented on a national and global scale.*
11:15 am - 11:45 pm	Discussion – Developing the Workforce with Virtual Reality James Hairson, Head of AR/VR Policy *Conference participants will hear from experts on how new innovations in augmented reality and virtual reality allow companies to train their workers from anywhere as cost-effectively as possible.*
11:45 pm - 12:30 pm	Lunch and Learn – Promoting Innovation in STEM Education - Lauryn Hale, Director, Education Partnerships - Adam Seldow, Director, Education Product Partnerships *As the American economy evolves to be more data-driven, Congress is constantly evaluating ways to make sure the workforce is ready to meet the expected need. Conference participants will have the opportunity to speak with experts about how Facebook is working to ensure students are prepared for the jobs of the future in STEM fields.*
12:30 pm - 1:00 pm	Discussion – Bitcoin, Blockchain, and Beyond Leena Im, Global Payments Policy *Conference participants will have the opportunity to hear about how the application of this technology on a global scale can deliver a lower-cost, more accessible, more connected financial system.*

1:00 pm - 1:30 pm	Discussion - Encryption in Communication Gail Kent, Global Security Lead in Public Policy *As Americans and their Representatives in Congress focus more on information protection than ever before, participants will speak with an expert in security and discuss the future of data encryption in the ways Americans communicate.*
1:30 pm - 2:00 pm	Travel by shuttle to 10600 N Tantau Ave, Cupertino, CA 95014 (30 min travel time)
2:00 pm - 2:15 pm	Check-in and Security
2:15 pm - 2:45 pm	Interactive Tour – Creative Sustainability Practices *As more homeowners and businesses turn to alternative energy sources to power their properties, this tour will allow participants the opportunity to view and discuss the latest solutions Apple employs to maintain a sustainable campus.*
2:45 pm - 3:30 pm	Discussion – Connecting Patients to Innovative Solutions Ricky Bloomfield, Clinical and Health Informatics Lead *Participants will discuss Apple's health care technology and how health systems and communities are turning to tech to improve health outcomes.*
3:30 pm - 3:45 pm	Break
3:45 pm - 4:30 pm	Discussion – Privacy and Data Protection Candace Martin, Senior Counsel, Privacy and Data Governance *Americans rely on devices and applications to do everything from banking to online shopping to tracking personal health targets. Participants will speak with experts about techniques employed to secure data and ensure consumers' most personal information remains private.*
4:30 pm - 6:00 pm	Travel by shuttle to Hotel 999 California St, San Francisco, CA 94108 (90 min travel time)

DINNER ON YOUR OWN

Day 3 - Thursday, November 7, 2019

BREAKFAST ON YOUR OWN
Breakfast available in Nob Hill Club from 6:30 am – 9:30 am

***Business casual attire*

9:30 am - 9:45 am	Depart Hotel en route to 1 Dr Carlton B Goodlett Pl, San Francisco, CA 94102 via shuttle (15 min travel time)
9:45 am - 10:00 am	Check-in and Security
10:00 am - 11:00 am	Panel Discussion – Mayor's Office of Civic Innovation City Hall | Room 201 - Linda Gerull, Chief Information Officer, Department of Technology - Krista Canellakis, Chief Innovation Officer, Office of Civic Innovation - Carrie Bishop, Chief Digital Services Officer, Office of the City Administrator - Jason Lally, DataSF Leader, Office of the City Administrator - Matthias Jaime, Director, Committee on Information Technology (COIT) - Alex Banh, Director, Office of Digital Equity, Mayor's Office of Housing & Community Development *San Francisco forms partnerships with private entities to spur innovation in the city, solve challenges, and make the city more accessible for residents. San Francisco was one of the first cities to form offices on innovation, digital services, information technology, and data and is considered a model for other cities around the U.S. looking to do the same. Participants will have the opportunity to speak with the various offices about how they serve residents and businesses and review best practices to relay to their constituents.*
11:00 am - 11:30 am	Meet and Greet with Center Forward participants and panelists
11:30 am - 11:45 am	Depart City Hall en route to 2 South Park Street, Floor 2, San Francisco, CA 94107 via shuttle (15 min travel time)
12:00 pm - 1:30 pm	Lunch and Learn – Investment in Healthcare

	Mohamad Makhzoumi, General Partner, NEA Healthcare Services and Healthcare Information Technology *Mr. Makhzoumi leads NEA's Healthcare Services and Healthcare Information Technology investment practice. Participants will have the opportunity to learn about the investment process to spur research and development for the treatments and devices Americans rely on for their health and wellness, as well as how the private sector partners with government agencies such as the NIH to find cures.*
1:30 pm - 1:50 pm	Travel by shuttle to 555 20th Street, San Francisco, CA 94107 (20 min travel time)
2:00 pm - 2:15 pm	Welcome and Overview of Uber
	Susan Hendrick, Communications Lead
2:15 pm - 3:00 pm	Interactive Tour – Transportation of Tomorrow
	As Congress and the Administration look to tackle the nation's infrastructure problems, conference participants will explore the transportation products of the future and the power sources that will sustain them.
3:00 pm - 4:00 pm	Discussion – Future of Work in the Tech Industry Hall of Justice Conference Room
	Tony West, General Counsel, Uber
	Participants will speak with General Counsel Tony West about how employers and employees are adapting to new types of work in the United States such as the rapidly-evolving technology industry.
4:00 pm - 4:20 pm	Travel by shuttle to 789 Mission St, San Francisco, CA 94103 (20 min travel time)
4:30 pm - 5:30 pm	Discussion – Next Generation Entrepreneurship
	Congress often looks for ways to support small businesses and conference participants will speak with an expert from Target's Accelerator program designed to mentor, train, and educate small businesses and entrepreneurs all over the world to take their transformative ideas to the next level.
5:30 pm - 6:00 pm	Walk back to Hotel 999 California St, San Francisco, CA 94108

6:00 pm - 7:00 pm	Closing Innovation Conference Reception Remarks, Cori Kramer, Executive Director, Center Forward

DINNER ON YOUR OWN

Day 4 - Friday, November 8, 2019

BREAKFAST ON YOUR OWN
Breakfast available in Nob Hill Club from 6:30 am – 8:00 am

** *Casual attire*

8:00 am - 8:45 am	Depart Hotel en route to San Francisco International Airport via shuttle (45 min travel time)
10:45 am PST	Staff depart San Francisco International Airport United Airlines Flight 309 | 5 h 6 min flight time
6:51 pm EST	Arrive Washington Dulles International Airport
7:15 pm	Depart Washington Dulles International Airport en route to the Capitol via shuttle
8:00 pm	Arrive at Capitol

Private Sponsor Travel Certification Form: Supplemental

4.

First	Last	Title	Affiliation	Reason
Elizabeth	Allen	Senior Health Policy Adviser	Office of Rep. Mike Burgess	As the Senior Health Policy Adviser for Mr. Burgess, the Ranking Member of the Energy and Commerce Subcommittee on Health, Ms. Allen can provide valuable advice and guidance on health care issues.
Jimmy	Ballard	Legislative Director	Office of Rep. Rodney Davis	As the Legislative Director for Rep. Rodney Davis who serves on the Transportation and Infrastructure Committee, Mr. Ballard can offer insights about the legislative priorities of the committee.
Kevin	Dawson	Legislative Assistant	Office of Rep. Mike Kelly	As Legislative Assistant for Rep. Mike Kelly, who serves on the Ways and Means Committee, Mr. Dawson will be able to share his experience advising a Member that passes laws on critical taxation and health issues.
Liana	Guerra	Deputy Chief of Staff	Office of Rep. Darren Soto	Ms. Guerra serves as the Deputy Chief of Staff for a Member serving on the Energy and Commerce Committee, and specifically the Subcommittees on Consumer Protection and Communication and Technology. She will provide valuable insight on these issues.
Ben	Jackson	Legislative Director	Office of Rep. Lizzie Fletcher	Mr. Jackson serves as the Legislative Director for a Democratic member of the House Committee on Transportation and Infrastructure. He will offer insights about transportation issues and current legislation.

Travis	Krogman	Legislative Director	Office of Rep. Ann McLane Kuster	As the Legislative Director for a member that serves on the Energy and Commerce Committee, Mr. Krogman will share his perspective on health care and consumer protection in America.
Brian	Looser	Legislative Director	Office of Rep. John Shimkus	As Legislative Director for a Senior Republican member of the Energy and Commerce Committee, Mr. Looser can provide advice and guidance about working with Democrats on issues that relate to health care, technology, and the environment.
Janelle	McClure	Legislative Director	Office of Rep. Colin Allred	As Legislative Director to a freshman Member that serves on the Committee on Transportation and Infrastructure, Ms. McClure will be able to speak to transportation priorities from the perspective of an office focused on finding common ground and pragmatic solutions.
Kelly	Nickel	Senior Policy Adviser	Office of Rep. Kurt Schrader	As the Senior Policy Adviser for a moderate Democratic Member, Ms. Nickel will share valuable insights about bipartisan legislative efforts in the Energy and Commerce Committee that specifically focus on health care and technology innovation.
Dao	Nguyen	Senior Policy Adviser	Office of Rep. Stephanie Murphy	As a Senior Policy Adviser to a Member on the House Committee on Ways and Means, as well the co-chair of the Blue Dog Coalition, Ms. Nguyen can relay her experience working across the aisle on critical health and taxation issues.

Zachary	Ostro	Legislative Director	Office of Rep. Robin Kelly	Mr. Ostro serves as the Legislative Director for a Member on the House Committee on Energy and Commerce and will add to the discussion on healthcare policy and reform.
Ted	Steinberg	Legislative Assistant	Office of Rep. Brendan Boyle	As Legislative Assistant for a Ways and Means Committee Member, Mr. Steinberg will be able to share his experience advising a Member that passes laws on critical health and taxation issues.
Sophie	Trainor	Deputy Chief of Staff and Legislative Director	Rep. Brett Guthrie	As the Deputy Chief of Staff and Legislative Director for an active member of the Energy and Commerce Committee, Ms. Trainor will be able to speak to the challenges of reaching bipartisan consensus on legislation in healthcare, technology, and innovation.

12. Sponsor's interest in the subject matter and role in organizing the trip:
Center Forward's American Innovation Conference is convening a bipartisan group of policy staffers and leading voices of American innovation from public and private sector industries and organizations to focus on common-sense solutions. Center Forward's organizational mission is to provide individuals the information they need to craft sensible solutions and provide support in turning those ideas into results. Center Forward brings together Members of Congress, not-for profits, academic experts, trade associations, corporations, and unions to find common ground.

Center Forward is the sole organizer of the trip. Center Forward is planning the event and is responsible for the organization and execution of the event logistics as well as the programming content. Discussion topics will include innovation related to healthcare, technology, education and workforce development, transportation, manufacturing, conservation, and the unique strategies employed by local and municipal governments to provide for citizens and develop creative solutions to everyday challenges. With so many pieces of legislation in Congress focused on spurring innovation, this will be an opportunity for staff to gain a broad understanding of what that entails across multiple areas on which Congress legislates. Participants are expected to include congressional staff with programming speakers including business leaders, government officials, and academic researchers.

15.b.2) Provide the reason for selecting the location of the event or trip:
San Francisco and the Bay Area were selected for this trip to provide participants an opportunity to engage with leading innovation experts who are at the forefront of cutting-edge solutions to America's greatest challenges. As the United States leads the world in innovation and entrepreneurship, northern California continues to be the central hub of some of the world's largest healthcare, tech, and transportation companies. This small, bipartisan staff delegation will focus on finding ways to spur and not stifle innovation and economic growth while considering new policy proposals in Washington, D.C. The programming will expose congressional staff to the innovation taking place in congressional districts all across America all while attaining a greater understanding of the ways in which the public and private sectors can partner to combat deadly diseases and bridge humanity. This visit will develop dynamic programming to continue building on efforts already underway in the halls of Congress to keep America at the forefront of innovation and ingenuity.