



## Employee Post-Travel Disclosure Form

Original  Amendment

This form is for disclosing the receipt of travel expenses from private sources for travel taken in connection with official duties. This form does not eliminate the need to report privately-funded travel on the annual *Financial Disclosure Statements* of those employees required to file them. In accordance with House Rule 25, clause 5, **you must complete this form and file it with the Clerk of the House, B-81 Cannon House Office Building, within 15 days after travel is completed.** Please **do not** file this form with the Committee on Ethics.

**NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001.**

- Name of Traveler: Michael Maloof
- a. Name of Accompanying Relative: \_\_\_\_\_ OR None   
 b. Relationship to Traveler:  Spouse  Child  Other (specify): \_\_\_\_\_
- a. Dates: Departure: 11/7/2019 Return: 11/9/19  
 b. Dates at Personal Expense, if any: \_\_\_\_\_ OR None
- Departure City: Washington DC Destination: New Orleans Return City: Washington DC
- Sponsor(s), Who Paid for the Trip: Louisiana Sugar Cane Foundation
- Describe Meetings and Events Attended: Learned the R+D side of sugar through the USDA-ARS; the economic side of harvesting at John Deere; the agriculture side at a farm; the processing and refining process prior to sale.
- Attached to this form are **each** of the following, **signify that each item is attached by checking the corresponding box:**
  - a completed *Sponsor Post-Travel Disclosure Form*;
  - the *Primary Trip Sponsor Form* completed by the trip sponsor **prior** to the trip, **including all** attachments **and** the *Grantmaking or Non-Grantmaking Sponsor Forms*;
  - page 2 of the completed *Traveler Form* submitted by the employee; **and**
  - the letter from the Committee on Ethics approving my participation on this trip.
- a. I represent that I participated in each of the activities reflected in the attached sponsor's agenda.  
**Signify statement is true by checking the box:**   
 b. If not, explain: \_\_\_\_\_

LEGISLATIVE RESOURCE CENTER  
2019 NOV 12 PM 12:56

**I certify that the information contained on this form is true, complete, and correct to the best of my knowledge.**

Signature of Traveler:  Date: 11/12/19

I authorized this travel in advance. I have determined that all of the expenses listed on the attached *Sponsor Post-Travel Disclosure Form* were necessary and that the travel was in connection with the employee's official duties and would not create the appearance that the employee is using public office for private gain.

Name of Supervising Member: Tim Burchett Date: 11/12/19

Signature of Supervising Member:



# U.S. House of Representatives COMMITTEE ON ETHICS

## Sponsor Post-Travel Disclosure Form

Original  Amendment

This form must be completed by an officer of any organization that served as the primary trip sponsor in providing travel expenses or reimbursement for travel expenses to House Members, officers, or employees under House Rule 25, clause 5. **A completed copy of the form must be provided to each House Member, officer, or employee who participated on the trip within ten days of their return.** You must answer all questions, and check all boxes, on this form for your submission to comply with House rules and the Committee's travel regulations. Failure to comply with this requirement may result in the denial of future requests to sponsor trips and/or subject the current traveler to disciplinary action or a requirement to repay the trip expenses.

**NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001.**

1. Sponsor(s) who paid for the trip: Louisiana Sugar Cane Foundation

2. Travel Destination(s): New Orleans, LA; Houma, LA; Thibodaux, LA; Napoleonville, LA; Gramercy, LA

3. Date of Departure: Thursday, November 7, 2019 Date of Return: Saturday, November 9, 2019

4. Name(s) of Traveler(s): Michael Maloof

*Note:* You may list more than one traveler on a form only if *all* information is *identical* for each person listed.

5. Actual amount of expenses paid on behalf of, or reimbursed to, each individual named in Question 4:

	Total Transportation Expenses	Total Lodging Expenses	Total Meal Expenses	Total Other Expenses (dollar amount per item and description)
Traveler	\$517.30	\$253.00	\$115.00	\$0.00
Accompanying Family Member				

6. All expenses connected to the trip were for actual costs incurred and not a *per diem* or lump sum payment. Signify statement is true by checking box:

I certify that the information contained in this form is true, complete, and correct to the best of my knowledge.

Signature: Kenneth Gravois Date: November 11, 2019

Name: Kenneth Gravois Title: President

Organization: Louisiana Sugar Cane Foundation

**I am an officer of the above-named organization. Signify statement is true by checking box:**

Address: P O Box 874, Thibodaux, LA 70302-0874

Telephone: 225-281-9472 Email: lscf@bellsouth.net

**Committee staff may contact the above-named individual if additional information is required.**

If you have questions regarding your completion of this form, please contact the Committee on Ethics at 202-225-7103.



### TRAVELER FORM

1. Name of Traveler: Michael Maloof
2. Sponsor(s) who will be paying for the trip: Louisiana Sugar Cane Foundation, Inc.
3. City and State OR Foreign Country of Travel: New Orleans, LA
4. a. Date of Departure: 11/7/19 Date of Return: 11/9/19  
 b. Will you be extending the trip at your personal expense?  Yes  No  
 If yes, list dates at personal expense: \_\_\_\_\_
5. a. Will you be accompanied by a family member at the sponsor's expense?  Yes  No **If yes:**  
 (1) Name of Accompanying Family Member: \_\_\_\_\_  
 (2) Relationship to Traveler:  Spouse  Child  Other (specify): \_\_\_\_\_  
 (3) Accompanying Family Member is at least 18 years of age:  Yes  No
6. a. Did the trip sponsor answer "Yes" to Question 8(c) on the *Primary Trip Sponsor Form* (i.e., travel is sponsored by an entity that employs a registered federal lobbyist or a foreign agent)?  Yes  No  
 b. If yes, and you are requesting lodging for two nights, explain why the second night is warranted:  
 \_\_\_\_\_  
 \_\_\_\_\_

7. *Primary Trip Sponsor Form* is attached, including agenda, invitee list, and any other attachments and contributing sponsor forms:  Yes  No

NOTE: The agenda should show the traveler's individual schedule, including departure and arrival times and identify the specific events in which the traveler will be participating.

8. Explain why participation in the trip is connected to the traveler's individual official or representational duties. **Staff should include their job title and how the activities on the itinerary relate to their duties.**  
Legislative Assistant traveling on behalf of boss at the request of Legislative Director/Chief of Staff to better understand the sugarcane industry and how issues such as the Farm Bill, USMCA and other upcoming items relate.

9. **Is the traveler aware of any registered federal lobbyists or foreign agents involved planning, organizing, requesting, or arranging the trip?**  Yes  No

10. For staff travelers, to be completed by your employing Member:

### ADVANCED AUTHORIZATION OF EMPLOYEE TRAVEL

I hereby authorize the individual named above, an employee of the U.S. House of Representatives who works under my direct supervision, to accept expenses for the trip described in this request. I have determined that the above-described travel is in connection with my employee's official duties and that acceptance of these expenses will not create the appearance that the employee is using public office for private gain.

Signature of Employing Member  Date 10/1/19



## Primary Trip Sponsor Form

This form should be completed by private entities offering to provide travel or reimbursement for travel to House Members, officers, or employees under House Rule 25, clause 5. A completed copy of the form (and any attachments) should be provided to each invited House Member, officer, or employee, who will then forward it to the Committee together with a *Traveler Form* **at least 30 days before the start date of the trip**. The trip sponsor should *NOT* submit the form directly to the Committee. The Committee website (ethics.house.gov) provides detailed instructions for filling out the form.

**NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001. Failure to comply with the Committee's Travel Regulations may also lead to the denial of permission to sponsor future trips.**

1. Sponsor who will be paying for the trip: Louisiana Sugar Cane Foundation, Inc.
  
2. I represent that the trip will not be financed, in whole or in part, by a registered federal lobbyist or foreign agent. Signify that the statement is true by checking box:
  
3. **Check only one.** I represent that:
  - a. The primary trip sponsor has not accepted from any other source, funds intended directly or indirectly to finance any aspect of the trip:  **OR**
  - b. The trip is arranged without regard to congressional participation and the primary trip sponsor has accepted funds only from entities that will receive a tangible benefit in exchange for those funds:  **OR**
  - c. The primary trip sponsor has accepted funds from other source(s) intended directly or indirectly to finance all or part of this trip and has enclosed disclosure forms from each of those entities.
 If "c" is checked, list the names of the additional sponsors: \_\_\_\_\_  
 \_\_\_\_\_
  
4. Provide names and titles of **ALL** House Members *and* employees you are inviting. **For each House invitee, provide an explanation of why the individual was invited** (include additional pages if necessary): See attached list
  
5. Is travel being offered to an accompanying family member of the House invitee(s)?  Yes  No
  
6. Date of Departure: Thursday, November 7, 2019 Date of Return: Saturday, November 9, 2019
  
7.
  - a. City of departure: Washington Reagan airport in Washington, DC
  - b. Destination(s): New Orleans, LA; Houma, LA; Thibodaux, LA; Napoleonville, LA; Gramercy, LA
  - c. City of return: Washington, DC
  
8. **Check only one.** I represent that:
  - a. The sponsor of the trip is an institution of higher education within the meaning of section 101 of the Higher Education Act of 1965:  **OR**
  - b. The sponsor of the trip does not retain or employ a registered federal lobbyist or foreign agent:  **OR**
  - c. The sponsor employs or retains a registered federal lobbyist or foreign agent, but the trip is for attendance at a one-day event *and* lobbyist / foreign agent involvement in planning, organizing, requesting, or arranging the trip was *de minimis* under the Committee's travel regulations.
  
9. **Check only one of the following:**
  - a. I checked 8(a) or (b) above:
  - b. I checked 8(c) above but am not offering any lodging:
  - c. I checked 8(c) above and am offering lodging and meals for one night:  **OR**
  - d. I checked 8(c) above and am offering lodging and meals for two nights:  If you checked this box, explain why the second night of lodging is warranted: \_\_\_\_\_



10. Attached is a detailed agenda of the activities House invitees will be participating in during the travel (i.e., an hourly description of planned activities for trip invitees). *Indicate agenda is attached by checking box:*
11. **Check only one of the following:**
- a. I represent that a registered federal lobbyist or foreign agent will not accompany House Members or employees on any segment of the trip. *Signify that the statement is true by checking box:*  **OR**
  - b. *Not Applicable.* Trip sponsor is a U.S. institution of higher education:
12. For *each* sponsor required to submit a sponsor form, describe the sponsor's interest in the subject matter of the trip *and* its role in organizing and/or conducting the trip:  
The Louisiana Sugar Cane Foundation, Inc. is the sole sponsor of this congressional staffers trip. The mission of the Louisiana Sugar Cane Foundation is to provide educational and stewardship opportunities within the Louisiana sugar industry. Each stop on this trip represents an important part of the Louisiana sugar industry.
13. **Answer parts a and b. Answer part c if necessary:**
- a. Mode of travel: Air  Rail  Bus  Car  Other  (specify: \_\_\_\_\_)
  - b. Class of travel: Coach  Business  First  Charter  Other  (specify: \_\_\_\_\_)
  - c. If travel will be first class, or by chartered or private aircraft, explain why such travel is warranted:  
 \_\_\_\_\_  
 \_\_\_\_\_
14. I represent that the expenditures related to local area travel during the trip will be unrelated to personal or recreational activities of the invitee(s). *Signify that the statement is true by checking box:*
15. **Check only one.** I represent that either:
- a. The trip involves an event that is arranged or organized *without regard* to congressional participation and that meals provided to congressional participants are similar to those provided to or purchased by other event attendees:  **OR**
  - b. The trip involves events that are arranged specifically *with regard* to congressional participation:   
 If "b" is checked:
    - 1) Detail the cost *per day* of meals (approximate cost may be provided): \_\_\_\_\_  
Thursday meals for \$41.25; Friday meals for \$58.00; Saturday breakfast for \$17.00
    - 2) Provide the reason for selecting the location of the event or trip: To provide first-hand knowledge and experience of the inner working of the Louisiana sugarcane industry
16. Name, nightly cost, and reasons for selecting each hotel or other lodging facility:
- Hotel Name: Hampton Inn City: Thibodaux Cost Per Night: \$96  
 Reason(s) for Selecting: located on the tour route and in the Bayou Lafourche sugar region
- Hotel Name: Astor Crowne Plaza City: New Orleans Cost Per Night: \$150  
 Reason(s) for Selecting: on route and close to where sugarcane was first grown by Jesuit priests on Baronne St.
- Hotel Name: \_\_\_\_\_ City: \_\_\_\_\_ Cost Per Night: \_\_\_\_\_  
 Reason(s) for Selecting: \_\_\_\_\_
17. I represent that all expenses connected to the trip will be for actual costs incurred and not a per diem or lump sum payment. *Signify that the statement is true by checking box:*



U.S. House of Representatives

# COMMITTEE ON ETHICS

**18. Total Expenses for each Participant:**

<input type="checkbox"/> Actual Amounts	Total Transportation Expenses per Participant	Total Lodging Expenses per Participant	Total Meal Expenses per Participant
<input checked="" type="checkbox"/> Good Faith Estimates			
For each Member, Officer, or Employee	\$489.80	\$246	\$116.25
For each Accompanying Family Member			

	Other Expenses (dollar amount per item)	Identify Specific Nature of "Other" Expenses (e.g., taxi, parking, registration fee, etc.)
For each Member, Officer, or Employee		
For each Accompanying Family Member		

**NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001.**

**19. Check only one:**

- a. I certify that I am an officer of the organization listed below:  **OR**
- b. *Not Applicable.* Trip sponsor is an individual or a U.S. institution of higher education.

20. I certify that I am not a registered federal lobbyist or foreign agent for any sponsor of this trip.

21. I certify by my signature that the information contained in this form is true, complete, and correct to the best of my knowledge.

Signature: Kenneth Gravois Date: 09/06/2019

Name: Kenneth Gravois

Title: President

Organization: Louisiana Sugar Cane Foundation, Inc.

Address: P O Box 874, Thibodaux, LA 70302-0874

Telephone: 225-281-9472

Email: lscf@bellsouth.net

If there are any questions regarding this form, please contact the Committee at the following address:

**Committee on Ethics**

U.S. House of Representatives

1015 Longworth House Office Building, Washington, D.C. 20515

Phone: 202-225-7103 General Fax: 202-225-7392



U.S. House of Representatives  
**COMMITTEE ON ETHICS**

### Primary Trip Sponsor Form

This form should be completed by private entities offering to provide travel or reimbursement for travel to House Members, officers, or employees under House Rule 25, clause 5. A completed copy of the form (and any attachments) should be provided to each invited House Member, officer, or employee, who will then forward it to the Committee together with a *Traveler Form* **at least 30 days before the start date of the trip**. The trip sponsor should **NOT** submit the form directly to the Committee. The Committee website (ethics.house.gov) provides detailed instructions for filling out the form.

**NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001. Failure to comply with the Committee's Travel Regulations may also lead to the denial of permission to sponsor future trips.**

1. Sponsor who will be paying for the trip: Louisiana Sugar Cane Foundation, Inc.
2. I represent that the trip will not be financed, in whole or in part, by a registered federal lobbyist or foreign agent. Signify that the statement is true by checking box:
3. **Check only one.** I represent that:
  - a. The primary trip sponsor has not accepted from any other source, funds intended directly or indirectly to finance any aspect of the trip:  **OR**
  - b. The trip is arranged without regard to congressional participation and the primary trip sponsor has accepted funds only from entities that will receive a tangible benefit in exchange for those funds:  **OR**
  - c. The primary trip sponsor has accepted funds from other source(s) intended directly or indirectly to finance all or part of this trip and has enclosed disclosure forms from each of those entities.   
If "c" is checked, list the names of the additional sponsors: \_\_\_\_\_
4. Provide names and titles of **ALL** House Members *and* employees you are inviting. **For each House invitee, provide an explanation of why the individual was invited** (include additional pages if necessary): \_\_\_\_\_  
See attached list
5. Is travel being offered to an accompanying family member of the House invitee(s)?  Yes  No
6. Date of Departure: Thursday, November 7, 2019 Date of Return: Saturday, November 9, 2019
7. a. City of departure: Washington Reagan airport in Washington, DC  
b. Destination(s): New Orleans, LA; Houma, LA; Thibodaux, LA; Napoleonville, LA; Gramercy, LA  
c. City of return: Washington, DC
8. **Check only one.** I represent that:
  - a. The sponsor of the trip is an institution of higher education within the meaning of section 101 of the Higher Education Act of 1965:  **OR**
  - b. The sponsor of the trip does not retain or employ a registered federal lobbyist or foreign agent:  **OR**
  - c. The sponsor employs or retains a registered federal lobbyist or foreign agent, but the trip is for attendance at a one-day event *and* lobbyist / foreign agent involvement in planning, organizing, requesting, or arranging the trip was *de minimis* under the Committee's travel regulations.
9. **Check only one of the following:**
  - a. I checked 8(a) or (b) above:
  - b. I checked 8(c) above but am not offering any lodging:
  - c. I checked 8(c) above and am offering lodging and meals for one night:  **OR**
  - d. I checked 8(c) above and am offering lodging and meals for two nights:  If you checked this box, explain why the second night of lodging is warranted: \_\_\_\_\_



U.S. House of Representatives

# COMMITTEE ON ETHICS

10. Attached is a detailed agenda of the activities House invitees will be participating in during the travel (i.e., an hourly description of planned activities for trip invitees). *Indicate agenda is attached by checking box:*
11. **Check only one of the following:**  
 a. I represent that a registered federal lobbyist or foreign agent will not accompany House Members or employees on any segment of the trip. *Signify that the statement is true by checking box:*  **OR**  
 b. *Not Applicable.* Trip sponsor is a U.S. institution of higher education:
12. For **each** sponsor required to submit a sponsor form, describe the sponsor's interest in the subject matter of the trip **and** its role in organizing and/or conducting the trip:  
The Louisiana Sugar Cane Foundation, Inc. is the sole sponsor of this congressional staffers trip. The mission of the Louisiana Sugar Cane Foundation is to provide educational and stewardship opportunities within the Louisiana sugar industry. Each stop on this trip represents an important part of the Louisiana sugar industry.
13. **Answer parts a and b. Answer part c if necessary:**  
 a. Mode of travel: Air  Rail  Bus  Car  Other  (specify: \_\_\_\_\_)  
 b. Class of travel: Coach  Business  First  Charter  Other  (specify: \_\_\_\_\_)  
 c. If travel will be first class, or by chartered or private aircraft, explain why such travel is warranted:  
 \_\_\_\_\_  
 \_\_\_\_\_
14. I represent that the expenditures related to local area travel during the trip will be unrelated to personal or recreational activities of the invitee(s). *Signify that the statement is true by checking box:*
15. **Check only one.** I represent that either:  
 a. The trip involves an event that is arranged or organized *without regard* to congressional participation and that meals provided to congressional participants are similar to those provided to or purchased by other event attendees:  **OR**  
 b. The trip involves events that are arranged specifically *with regard* to congressional participation:   
 If "b" is checked:  
 1) Detail the cost *per day* of meals (approximate cost may be provided): \_\_\_\_\_  
Thursday meals for \$41.25; Friday meals for \$58.00; Saturday breakfast for \$17.00 ±  
 2) Provide the reason for selecting the location of the event or trip: To provide first-hand knowledge and experience of the inner working of the Louisiana sugarcane industry
16. Name, nightly cost, and reasons for selecting each hotel or other lodging facility:  
 Hotel Name: Hampton Inn City: Thibodaux Cost Per Night: \$96  
 Reason(s) for Selecting: located on the tour route and in the Bayou Lafourche sugar region  
 Hotel Name: Astor Crowne Plaza City: New Orleans Cost Per Night: \$150  
 Reason(s) for Selecting: on route and close to where sugarcane was first grown by Jesuit priests on Baronne St.  
 Hotel Name: \_\_\_\_\_ City: \_\_\_\_\_ Cost Per Night: \_\_\_\_\_  
 Reason(s) for Selecting: \_\_\_\_\_
17. I represent that all expenses connected to the trip will be for actual costs incurred and not a per diem or lump sum payment. *Signify that the statement is true by checking box:*





U.S. House of Representatives

# COMMITTEE ON ETHICS

**18. Total Expenses for each Participant:**

<input type="checkbox"/> Actual Amounts	Total Transportation Expenses per Participant	Total Lodging Expenses per Participant	Total Meal Expenses per Participant
<input checked="" type="checkbox"/> Good Faith Estimates			
For each Member, Officer, or Employee	\$489.80	\$246	\$116.25
For each Accompanying Family Member			

	Other Expenses (dollar amount per item)	Identify Specific Nature of "Other" Expenses (e.g., taxi, parking, registration fee, etc.)
For each Member, Officer, or Employee		
For each Accompanying Family Member		

**NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001.**

**19. Check only one:**

- a. I certify that I am an officer of the organization listed below:  **OR**
- b. *Not Applicable.* Trip sponsor is an individual or a U.S. institution of higher education.

20. I certify that I am not a registered federal lobbyist or foreign agent for any sponsor of this trip.

21. I certify by my signature that the information contained in this form is true, complete, and correct to the best of my knowledge.

Signature: Kenneth Gravois Date: 09/06/2019

Name: Kenneth Gravois

Title: President

Organization: Louisiana Sugar Cane Foundation, Inc.

Address: P O Box 874, Thibodaux, LA 70302-0874

Telephone: 225-281-9472

Email: lscf@bellsouth.net

If there are any questions regarding this form, please contact the Committee at the following address:

**Committee on Ethics**

U.S. House of Representatives

1015 Longworth House Office Building, Washington, D.C. 20515

Phone: 202-225-7103 General Fax: 202-225-7392

Theodore E. Deutch, Florida  
*Chairman*  
Kenny Marchant, Texas  
*Ranking Member*

Grace Meng, New York  
Susan Wild, Pennsylvania  
Dean Phillips, Minnesota  
Anthony Brown, Maryland

John Ratcliffe, Texas  
George Holding, North Carolina  
Jackie Walorski, Indiana  
Michael Guest, Mississippi



ONE HUNDRED SIXTEENTH CONGRESS

**U.S. House of Representatives**  
COMMITTEE ON ETHICS

Thomas A. Rust  
*Staff Director and Chief Counsel*

David W. Arrojo  
*Counsel to the Chairman*

Christopher A. Doneso  
*Counsel to the Ranking Member*

1015 Longworth House Office Building  
Washington, D.C. 20515-6328  
Telephone: (202) 225-7103  
Facsimile: (202) 225-7392

November 4, 2019

Mr. Michael Maloof  
Office of the Honorable Tim Burchett  
1122 Longworth HOB  
Washington, DC 20515

Dear Mr. Maloof:

Pursuant to House Rule 25, clause 5(d)(2), the Committee on Ethics hereby approves your proposed trip to New Orleans, Louisiana, Thibodaux, Louisiana, scheduled for November 7 to 9, 2019, sponsored by the Louisiana Sugar Cane Foundation Inc.

You must complete an Employee Post-Travel Disclosure Form (which your employing Member must also sign) and file it, together with a Sponsor Post-Travel Disclosure Form completed by the trip sponsor, with the Clerk of the House within 15 days after your return from travel. As part of that filing, you are also required to attach a copy of this letter and both the Traveler and Primary Trip Sponsor Forms (including attachments) you previously submitted to the Committee in seeking pre-approval for this trip. If you are required to file an annual Financial Disclosure Statement, you must also report all travel expenses totaling more than \$390 from a single source on the "Travel" schedule of your annual Financial Disclosure Statement covering this calendar year. Finally, Travel Regulation § 404(d) also requires you to keep a copy of all request forms and supporting information provided to the Committee for three subsequent Congresses from the date of travel.

If you have any further questions, please contact the Committee's Office of Advice and Education at extension 5-7103.

Sincerely,

Theodore E. Deutch  
Chairman

Kenny Marchant  
Ranking Member

TED/KM:jls

LOUISIANA  
SUGAR CANE  
FOUNDATION



## LOUISIANA SUGAR CANE FOUNDATION, INC.

P. O. Box 874  
Thibodaux, LA 70302  
e-mail: [lscf@bellsouth.net](mailto:lscf@bellsouth.net)

**Kenneth Gravois**, President  
**Daniel Viator**, Secretary  
**Mike Sternfels**, Treasurer

September 6, 2019

To Prospective Participants –

The Louisiana Sugar Cane Foundation, Inc., a non-profit organization founded to increase public awareness of the Louisiana sugar industry through education and stewardship opportunities, is sponsoring a congressional staff trip to Louisiana on November 7-9, 2019. The purpose of the trip is to give staffers an opportunity to visit the Louisiana sugar industry to gain firsthand knowledge of sugarcane research, harvesting and processing operations, and to discuss the impact of the sugar industry on Louisiana.

The Foundation would like to extend an invitation to you to participate in this trip. As a participant, you will depart from Ronald Reagan National Airport on American airlines flight # 4588 on Thursday, November 7, 2019 at 8:30 a.m., arriving in New Orleans International Airport at 10:35 a.m. From New Orleans, you will ride by chartered bus approximately one hour to the USDA-ARS Sugarcane Research Laboratory in Houma for a luncheon presentation outlining the history of the Louisiana sugar industry. After lunch, participants will visit the facility. This site visit will focus on the research to improve sugarcane production practices to help farmers manage risks through improved plant breeding and varietal selection. You will depart Houma for Thibodaux for a site visit of the John Deere Thibodaux plant, which manufactures cane harvesting machinery. Hotel accommodations for Thursday evening will be at the Hampton Inn in Thibodaux and a dinner is scheduled at 6:00 p.m. at the Tractor Barn. You will return to the Hampton at 8:45 p.m.

On Friday, participants will visit a farm harvesting operations in Napoleonville, followed by a site visit of Lula Raw Sugar Factory in Belle Rose to experience the steps required to make raw sugar from sugarcane. Lunch will be served at St. Jules Catholic Church Hall. Here Dr. Michael Deliberto, an agricultural economist with the Louisiana State University Agricultural Center, will discuss the impact of the sugar industry on the Louisiana economy. Following lunch, you will travel to Louisiana Sugar Refinery in Gramercy. Here you will see the process of producing refined sugar from raw sugar. After departing the refinery, you will arrive at the Astor Crowne Plaza in New Orleans where you will be staying for the night. That evening, dinner will be provided at a nearby restaurant. On Saturday morning, breakfast will be provided at 7:30 a.m. in a designated room of the Astor Crowne Plaza. At 8:30 a.m., a shuttle will transport you back to the New Orleans airport for your American airlines flight #4588 departing New Orleans at 11:05 a.m. arriving Washington Reagan at 2:32 p.m. The Foundation will assume all travel, lodging and meal expenses associated with the trip. Vouchers will be distributed to cover the costs of local transportation to and from National Airport.

**ITINERARY FOR  
CONGRESSIONAL STAFF SITE VISIT  
LOUISIANA SUGAR INDUSTRY  
(November 7-9, 2019)**

**Thursday, November 7, 2019**

- 8:30 a.m. - 10:35 a.m.** Group travels to New Orleans, LA on American Airlines flight # 4588 from Washington-Reagan National Airport.
- 10:35 a.m.** Group arrives at the New Orleans International Airport.
- 10:50 a.m. – 12:00 p.m.** Group Leaders will pick up the group at the New Orleans Airport and transport the group for the duration of the trip. Travel to Houma, LA.
- 12:00 p.m. – 1:00 p.m.** Lunch and itinerary briefing at the USDA-ARS, Sugarcane Research Laboratory in Houma. During this lunch, Dr. Kenneth Gravois, President of the LSCF, will present a brief history of the Louisiana sugarcane industry and a description of the process of creating sugar from sugarcane will be provided.
- 1:00 p.m. – 2:30 p.m.** Site visit of the USDA-ARS, Sugarcane Research Laboratory. Dr. Michael Grisham, Research Leader, will present the importance of the research laboratory to the sugar industry. The focus will be on the research to improve sugarcane production practices to help farmers manage risks through improved plant breeding and varietal selection. Drs. Rich Johnson and Anna Hale will present an explanation on the sugarcane crossing greenhouse complex and field plots.
- 2:30 p.m. – 3:00 p.m.** Travel to the John Deere Thibodaux Factory, Thibodaux, LA.
- 3:00 p.m. – 4:30 p.m.** Site visit of the John Deere Thibodaux Factory. The group will learn of the local, national, and international economic impact of the largest producer of sugarcane harvesting equipment. The group will tour the factory to observe equipment being built. This visit will be lead by Mike Duplantis, Plant Manager.
- 4:30 p.m. – 4:45 p.m.** Travel to the Hampton Inn in Thibodaux.
- 4:45 p.m.** Arrive at the Hampton Inn in Thibodaux.
- 6:00 p.m. – 6:15 p.m.** Travel to the Tractor Barn in Thibodaux, LA for dinner.
- 6:15 p.m. – 8:30 p.m.** Dinner at the Tractor Barn in Thibodaux, LA. Mr. Ken Rodrigue, owner of the Tractor Barn will welcome the group. Here the group will interact with growers and processors to discuss important sugar industry issues. Dinner will be served consisting of Louisiana delicacies.
- 8:30 p.m. – 8:45 p.m.** Depart from the Tractor Barn for the Hampton Inn in Thibodaux.
- 8:45 p.m.** Arrive at Hampton Inn for the night.

**Friday, November 8, 2019**

Please check out before leaving for tours. You will not return to this hotel. Continental breakfast will be in lobby of hotel prior to our departing.

- 8:30 a.m. - 9:00 a.m.** Travel from the Hampton Inn to Trinity Farms (Mr. Gary Gravois) sugarcane farm in Napoleonville, LA.
- 9:00 a.m. – 10:45 a.m.** Field site visit to observe the various steps for growing and harvesting sugarcane. Mr. Gary Gravois, sugarcane grower will speak to the participants, who will observe sugarcane harvesting and talk with the producer to learn of the challenges and rewards of growing sugarcane in south Louisiana.
- 10:45 a.m. – 11:00 a.m.** Travel to Lula-Westfield, LLC (Lula Factory), in Belle Rose, LA.
- 11:00 a.m. – 12:45 p.m.** Mr. Chris Mattingly, General Manager will lead a site visit of the Lula Raw Sugar Factory to observe the various steps for processing sugarcane into raw sugar that include preparation, clarification, evaporation, and crystallization.
- 12:45 p.m. – 1:45 p.m.** Lunch will be served at St. Jules Catholic Church, Belle Rose, LA. During lunch, Dr. Michael Deliberto, Agricultural Economist with the LSU AgCenter, will discuss the impact of the sugar industry on the Louisiana economy.
- 1:45 p.m. – 2:30 p.m.** Travel to Louisiana Sugar Refinery in Gramercy, LA
- 2:30 p.m. - 4:45 p.m.** Site visit of Louisiana Sugar Refinery. Participants will observe the process of converting raw sugar into refined sugar. Participants will learn of the recent business venture regarding vertical integration within the Louisiana sugar industry which will be presented by Mr. Larry Fauchaux, General Manager of LSR. A tour of the refinery will be given after the overview.
- 4:45 p.m. - 6:00 p.m.** Travel to the Astor Crowne Plaza in New Orleans, LA
- 6:00 p.m.** Arrive at the Astor Crowne Plaza.
- 7:15 p.m. – 9:30 p.m.** Dinner at Bourbon House. Staffers will continue interactions with local sugarcane growers and processors. Dr. Ken Gravois will make this presentation. Participants will debrief from the events of the day. They will learn of the day's sugar production from the field to the table.

**Saturday, November 9, 2019**

Check out prior to breakfast.

**7:30 a.m. – 8:30 a.m.**

Breakfast Briefing – Dr. Ken Gravois will present a recap of the visit during a meeting at the Astor Crowne Plaza meeting room.

**8:30 a.m. – 9:00 a.m.**

Van shuttle will transport you back to the New Orleans airport for your American Airlines flight # 4588 departing New Orleans at 11:09 a.m. arriving Washington Reagan at 2:37 p.m.

