



U.S. House of Representatives

# COMMITTEE ON ETHICS

## Employee Post-Travel Disclosure Form

Original  Amendment

This form is for disclosing the receipt of travel expenses from private sources for travel taken in connection with official duties. This form does not eliminate the need to report privately-funded travel on the annual *Financial Disclosure Statements* of those employees required to file them. In accordance with House Rule 25, clause 5, you must complete this form and **file it with the Clerk of the House, B-81 Cannon House Office Building**, within 15 days after travel is completed. Please **do not** file this form with the Committee on Ethics.

**NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001.**

1. Name of Traveler: Paloma Isabel Villareyes Perez
2. a. Name of Accompanying Relative: N/A OR None   
 b. Relationship to Traveler:  Spouse  Child  Other (specify): \_\_\_\_\_
3. a. Dates: Departure: 10/13/19 Return: 10/15/19  
 b. Dates at Personal Expense, if any: \_\_\_\_\_ OR None
4. Departure City: Washington, D.C Destination: Chicago, IL Return City: Washington, D.C.
5. Sponsor(s), Who Paid for the Trip: Bipartisan Policy Center
6. Describe Meetings and Events Attended: Please see attached agenda

7. Attached to this form are *each* of the following, signify that each item is attached by checking the corresponding box:
  - a.  a completed *Sponsor Post-Travel Disclosure Form*;
  - b.  the *Primary Trip Sponsor Form* completed by the trip sponsor *prior* to the trip, including all attachments and the *Grantmaking or Non-Grantmaking Sponsor Forms*;
  - c.  page 2 of the completed *Traveler Form* submitted by the employee; *and*
  - d.  the letter from the Committee on Ethics approving my participation on this trip.
8. a. I represent that I participated in each of the activities reflected in the attached sponsor's agenda. Signify statement is true by checking the box:   
 b. If not, explain: I was not able to participate in the visit of the Pearce Family Farm Stand because the visit to the Apple Barn Orchard and Winey ran past the scheduled time.

LEGISLATIVE RESOURCE CENTER  
2019 OCT 28 PM 1:02  
OFFICE OF THE CLERK  
U.S. HOUSE OF REPRESENTATIVES

I certify that the information contained on this form is true, complete, and correct to the best of my knowledge.

Signature of Traveler:  Date: 10/25/19

I authorized this travel in advance. I have determined that all of the expenses listed on the attached *Sponsor Post-Travel Disclosure Form* were necessary and that the travel was in connection with the employee's official duties and would not create the appearance that the employee is using public office for private gain.

Name of Supervising Member: Xochitl Torres Small Date: 10/25/19

Signature of Supervising Member:



U.S. House of Representatives  
**COMMITTEE ON ETHICS**

**Sponsor Post-Travel Disclosure Form**

Original  Amendment

This form must be completed by an officer of any organization that served as the primary trip sponsor in providing travel expenses or reimbursement for travel expenses to House Members, officers, or employees under House Rule 25, clause 5. A completed copy of the form must be provided to each House Member, officer, or employee who participated on the trip *within ten days of their return*. You must answer all questions, and check all boxes, on this form for your submission to comply with House rules and the Committee's travel regulations. Failure to comply with this requirement may result in the denial of future requests to sponsor trips and/or subject the current traveler to disciplinary action or a requirement to repay the trip expenses.

NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001.

1. Sponsor(s) who paid for the trip: Bipartisan Policy Center

2. Travel Destination(s): Delavan and Milwaukee, WI

3. Date of Departure: Oct 13, 2019 Date of Return: Oct. 15, 2019

4. Name(s) of Traveler(s): Paloma Perez

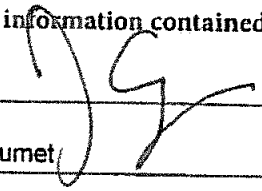
Note: You may list more than one traveler on a form only if *all* information is *identical* for each person listed.

5. Actual amount of expenses paid on behalf of, or reimbursed to, each individual named in Question 4:

	Total Transportation Expenses	Total Lodging Expenses	Total Meal Expenses	Total Other Expenses (dollar amount per item and description)
Traveler	\$708.28	\$290.04	\$59.99	Rental Car/Fuel \$150.96 (shared with Rep. Torres Small)
Accompanying Family Member	N/A	N/A	N/A	N/A

6. All expenses connected to the trip were for actual costs incurred and not a *per diem* or lump sum payment. Signify statement is true by checking box:

I certify that the information contained in this form is true, complete, and correct to the best of my knowledge.

Signature:  Date: 10-17-19

Name: Jason Grumet Title: President

Organization: Bipartisan Policy Center

I am an officer of the above-named organization. Signify statement is true by checking box:

Address: 1225 I Street, NW, Suite 1000

Telephone: 202-204-2400 Email: jgrumet@bipartisanpolicy.org

Committee staff may contact the above-named individual if additional information is required.

If you have questions regarding your completion of this form, please contact the Committee on Ethics at 202-225-7103.



U.S. House of Representatives

# COMMITTEE ON ETHICS

## TRAVELER FORM

1. Name of Traveler: Paloma I. Villareyes Perez
2. Sponsor(s) who will be paying for the trip: Bipartisan Policy Center
3. City and State OR Foreign Country of Travel: WI-01: Kenosha, JAnesville, Lake Geneca and Racine, WI
4. a. Date of Departure: 10/13/19 Date of Return: 10/15/19  
 b. Will you be extending the trip at your personal expense?  Yes  No  
 If yes, list dates at personal expense: \_\_\_\_\_
5. a. Will you be accompanied by a family member at the sponsor's expense?  Yes  No **If yes:**  
 (1) Name of Accompanying Family Member: \_\_\_\_\_  
 (2) Relationship to Traveler:  Spouse  Child  Other (specify): \_\_\_\_\_  
 (3) Accompanying Family Member is at least 18 years of age:  Yes  No
6. a. Did the trip sponsor answer "Yes" to Question 8(c) on the *Primary Trip Sponsor Form* (i.e., travel is sponsored by an entity that employs a registered federal lobbyist or a foreign agent)?  Yes  No  
 b. **If yes**, and you are requesting lodging for two nights, explain why the second night is warranted:  
 \_\_\_\_\_  
 \_\_\_\_\_
7. *Primary Trip Sponsor Form* is attached, including agenda, invitee list, and any other attachments and contributing sponsor forms:  Yes  No  
 NOTE: The agenda should show the traveler's individual schedule, including departure and arrival times and identify the specific events in which the traveler will be participating.
8. Explain why participation in the trip is connected to the traveler's individual official or representational duties. **Staff should include their job title and how the activities on the itinerary relate to their duties.**  
As Rep. Torres Small's communications director, I am responsible for amplifying her legislative agenda which requires expertise in trade & tariff policies, agriculture and dairy, & economic development issues.  
A deepened understanding will enhance my ability to promote legislative action related to these topics.
9. Is the traveler aware of any registered federal lobbyists or foreign agents involved planning, organizing, requesting, or arranging the trip?  Yes  No
10. For staff travelers, to be completed by your employing Member:

### ADVANCED AUTHORIZATION OF EMPLOYEE TRAVEL

I hereby authorize the individual named above, an employee of the U.S. House of Representatives who works under my direct supervision, to accept expenses for the trip described in this request. I have determined that the above-described travel is in connection with my employee's official duties and that acceptance of these expenses will not create the appearance that the employee is using public office for private gain.

Signature of Employing Member

Date 10/1/19



U.S. House of Representatives

# COMMITTEE ON ETHICS

## Primary Trip Sponsor Form

This form should be completed by private entities offering to provide travel or reimbursement for travel to House Members, officers, or employees under House Rule 25, clause 5. A completed copy of the form (and any attachments) should be provided to each invited House Member, officer, or employee, who will then forward it to the Committee together with a *Traveler Form* at least 30 days before the start date of the trip. The trip sponsor should *NOT* submit the form directly to the Committee. The Committee website ([ethics.house.gov](http://ethics.house.gov)) provides detailed instructions for filling out the form.

NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001. Failure to comply with the Committee's Travel Regulations may also lead to the denial of permission to sponsor future trips.

1. Sponsor who will be paying for the trip: Bipartisan Policy Center
2. I represent that the trip will not be financed, in whole or in part, by a registered federal lobbyist or foreign agent.  
Signify that the statement is true by checking box:
3. Check only one. I represent that:
  - a. The primary trip sponsor has not accepted from any other source, funds intended directly or indirectly to finance any aspect of the trip:  OR
  - b. The trip is arranged without regard to congressional participation and the primary trip sponsor has accepted funds only from entities that will receive a tangible benefit in exchange for those funds:  OR
  - c. The primary trip sponsor has accepted funds from other source(s) intended directly or indirectly to finance all or part of this trip and has enclosed disclosure forms from each of those entities.   
If "c" is checked, list the names of the additional sponsors: Square One Foundation
4. Provide names and titles of ALL House Members *and* employees you are inviting. For each House invitee, provide an explanation of why the individual was invited (include additional pages if necessary):  
U.S. Rep. Xochitl Torres Small; Paloma Perez (See addendum)
5. Is travel being offered to an accompanying family member of the House invitee(s)?  Yes  No
6. Date of Departure: Oct. 12 (XTS); Oct. 13 (Perez) Date of Return: Oct. 15, 2019
7. a. City of departure: El Paso, TX (XTS); Washington, DC (Perez)  
b. Destination(s): Chicago, IL  
c. City of return: Washington, DC
8. Check only one. I represent that:
  - a. The sponsor of the trip is an institution of higher education within the meaning of section 101 of the Higher Education Act of 1965:  OR
  - b. The sponsor of the trip does not retain or employ a registered federal lobbyist or foreign agent:  OR
  - c. The sponsor employs or retains a registered federal lobbyist or foreign agent, but the trip is for attendance at a one-day event *and* lobbyist / foreign agent involvement in planning, organizing, requesting, or arranging the trip was *de minimis* under the Committee's travel regulations.
9. Check only one of the following:
  - a. I checked 8(a) or (b) above:
  - b. I checked 8(c) above but am not offering any lodging:
  - c. I checked 8(c) above and am offering lodging and meals for one night:  OR
  - d. I checked 8(c) above and am offering lodging and meals for two nights:  If you checked this box, explain why the second night of lodging is warranted: \_\_\_\_\_





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# COMMITTEE ON ETHICS

10. Attached is a detailed agenda of the activities House invitees will be participating in during the travel (i.e., an hourly description of planned activities for trip invitees). Indicate agenda is attached by checking box:

11. Check only one of the following:

a. I represent that a registered federal lobbyist or foreign agent will not accompany House Members or employees on any segment of the trip. Signify that the statement is true by checking box:  OR

b. Not Applicable. Trip sponsor is a U.S. institution of higher education:

12. For each sponsor required to submit a sponsor form, describe the sponsor's interest in the subject matter of the trip and its role in organizing and/or conducting the trip:

See addendum

13. Answer parts a and b. Answer part c if necessary:

a. Mode of travel: Air  Rail  Bus  Car  Other  (specify: \_\_\_\_\_)

b. Class of travel: Coach  Business  First  Charter  Other  (specify: \_\_\_\_\_)

c. If travel will be first class, or by chartered or private aircraft, explain why such travel is warranted:

N/A

14. I represent that the expenditures related to local area travel during the trip will be unrelated to personal or recreational activities of the invitee(s). Signify that the statement is true by checking box:

15. Check only one. I represent that either:

a. The trip involves an event that is arranged or organized without regard to congressional participation and that meals provided to congressional participants are similar to those provided to or purchased by other event attendees:  OR

b. The trip involves events that are arranged specifically with regard to congressional participation:

If "b" is checked:

1) Detail the cost per day of meals (approximate cost may be provided): \$60.00

2) Provide the reason for selecting the location of the event or trip: See addendum

16. Name, nightly cost, and reasons for selecting each hotel or other lodging facility:

Hotel Name: Lake Lawn Resort City: Delavan, WI Cost Per Night: \$111 + Tax

Reason(s) for Selecting: Proximity to events

Hotel Name: Crowne Plaza Milwaukee Airport City: Milwaukee, WI Cost Per Night: \$100 + Tax

Reason(s) for Selecting: Proximity to airport

Hotel Name: \_\_\_\_\_ City: \_\_\_\_\_ Cost Per Night: \_\_\_\_\_

Reason(s) for Selecting: \_\_\_\_\_

17. I represent that all expenses connected to the trip will be for actual costs incurred and not a per diem or lump sum payment. Signify that the statement is true by checking box:



U.S. House of Representatives

# COMMITTEE ON ETHICS

**18. Total Expenses for each Participant:**

<input type="checkbox"/> Actual Amounts <input checked="" type="checkbox"/> Good Faith Estimates	Total Transportation Expenses per Participant	Total Lodging Expenses per Participant	Total Meal Expenses per Participant
For each Member, Officer, or Employee	\$466.38 (XTS); \$260.98 (Perez)	\$211.00 + Tax	\$90.00
For each Accompanying Family Member	\$599.40	N/A	\$90.00

	Other Expenses (dollar amount per item)	Identify Specific Nature of "Other" Expenses (e.g., taxi, parking, registration fee, etc.)
For each Member, Officer, or Employee	\$150.00	Rental Car/Fuel, Misc. Parking
For each Accompanying Family Member	N/A	N/A

NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001.

**19. Check only one:**

- a. I certify that I am an officer of the organization listed below:  OR
- b. *Not Applicable.* Trip sponsor is an individual or a U.S. institution of higher education.

20. I certify that I am not a registered federal lobbyist or foreign agent for any sponsor of this trip.

21. I certify by my signature that the information contained in this form is true, complete, and correct to the best of my knowledge.

Signature:  Date: 09-13-19

Name: Jason Grumet

Title: President

Organization: Bipartisan Policy Center

Address: 1225 I Street NW, Suite 1000, Washington DC 20005

Telephone: (202) 218-6778

Email: JGrumet@bipartisanpolicy.org

If there are any questions regarding this form, please contact the Committee at the following address:

**Committee on Ethics**

U.S. House of Representatives

1015 Longworth House Office Building, Washington, D.C. 20515

Phone: 202-225-7103 General Fax: 202-225-7392



U.S. House of Representatives

# COMMITTEE ON ETHICS

## Grantmaking Trip Sponsor Form

This form should be completed by a public charity or private foundation (both as defined under section 501(c)(3) of the Internal Revenue Code) that provides a grant of funds to another entity to underwrite, in whole or in part, a trip or an event, meal, or activity that will occur during a trip, or a necessary expense that will be incurred during a trip, with express or implicit knowledge or understanding that one or more House Members or employees may participate in or attend that trip or event, or otherwise may be beneficiaries of the gift or donation. Provide a copy of your completed form to the primary sponsor of the trip.

NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001. Failure to comply with the Committee's Travel Regulations may also lead to the denial of permission to sponsor future trips.

1. I certify that (name of your organization): Square One Foundation  
has been designated a § 501(c)(3) nonprofit charitable organization by the Internal Revenue Service.  Yes  No

2. Name of Primary Trip Sponsor: Bipartisan Policy Center

3. I certify that my organization (check and complete a or b):  
a.  Has provided a grant, gift, or donation to the above-named Primary Trip Sponsor and conducts an audit or review of its grant, gift, or donation to ensure that the funds are spent in accordance with the terms of its grant, gift, or donation. OR

b.  Has had a direct role in the organizing, planning, or conducting of a trip to  
Destination: \_\_\_\_\_ on Date: \_\_\_\_\_  
that is being organized or arranged by the above-named Primary Trip Sponsor.

4. Check only one:  
a.  My organization does not employ or retain a registered federal lobbyist or foreign agent OR  
b.  My organization employs a registered federal lobbyist or foreign agent, but their involvement in planning, organizing, or arranging the trip was *de minimis* under the travel regulations.

5. I certify that I am not a registered federal lobbyist or foreign agent for any sponsor of this trip.

6. I certify by my signature that the information contained in this form is true, complete, and correct to the best of my knowledge.

Signature: Priscilla Kersten Date: 10/10/19

Name: Priscilla Kersten Title: President

Organization: Square One Foundation

Address: 701 West Erie, Chicago, IL. 60654

Telephone: 312-666-5500 Email: pkersten@squareonefoundation.org

If there are any questions regarding this form, please contact the Committee at the following address: Chicago.org

### Committee on Ethics

U.S. House of Representatives

1015 Longworth House Office Building, Washington, D.C. 20515

Phone: 202-225-7103 General Fax: 202-225-7392

Theodore E. Deutch, Florida  
*Chairman*  
Kenny Marchant, Texas  
*Ranking Member*

Grace Meng, New York  
Susan Wild, Pennsylvania  
Dean Phillips, Minnesota  
Anthony Brown, Maryland

John Ratcliffe, Texas  
George Holding, North Carolina  
Jackie Walorski, Indiana  
Michael Guest, Mississippi



ONE HUNDRED SIXTEENTH CONGRESS

**U.S. House of Representatives**  
COMMITTEE ON ETHICS

Thomas A. Rust  
*Staff Director and Chief Counsel*

David W. Arrojo  
*Counsel to the Chairman*

Christopher A. Donesa  
*Counsel to the Ranking Member*

1015 Longworth House Office Building  
Washington, D.C. 20515-6328  
Telephone: (202) 225-7103  
Facsimile: (202) 225-7392

October 9, 2019

Ms. Paloma Villareyes Perez  
Office of the Honorable Xochitl Torres Small  
430 Cannon House Office Building  
Washington, DC 20515

Dear Ms. Villareyes Perez:

Pursuant to House Rule 25, clause 5(d)(2), the Committee on Ethics hereby approves your proposed trip to Delavan and Milwaukee, Wisconsin, scheduled for October 13 to 15, 2019, sponsored by Bipartisan Policy Center.

You must complete an Employee Post-Travel Disclosure Form (which your employing Member must also sign) and file it, together with a Sponsor Post-Travel Disclosure Form completed by the trip sponsor, with the Clerk of the House within 15 days after your return from travel. As part of that filing, you are also required to attach a copy of this letter and both the Traveler and Primary Trip Sponsor Forms (including attachments) you previously submitted to the Committee in seeking pre-approval for this trip. If you are required to file an annual Financial Disclosure Statement, you must also report all travel expenses totaling more than \$390 from a single source on the "Travel" schedule of your annual Financial Disclosure Statement covering this calendar year. Finally, Travel Regulation § 404(d) also requires you to keep a copy of all request forms and supporting information provided to the Committee for three subsequent Congresses from the date of travel.

If you have any further questions, please contact the Committee's Office of Advice and Education at extension 5-7103.

Sincerely,

Theodore E. Deutch  
Chairman

Kenny Marchant  
Ranking Member

TED/KM:adw



## **Addendum - Primary Trip Sponsor Form**

### **Item 4. Representative Xochitl Torres Small:**

Representative Xochitl Torres Small represents New Mexico's 2nd Congressional District and she is currently serving in her first term. Rep. Torres Small serves on the House Armed Services Committee and Homeland Security Committee. Her district shares many commonalities with Wisconsin's 1st Congressional District, as well as differences that will provide her a more national insight into critical issues relevant to Congress.

Issues important to Rep. Torres Small, such as tourism, agriculture and food processing, advanced manufacturing, and distribution/logistics/transportation, are also of great importance to WI-1 and Rep Bryan Steil. Several visits on this trip will provide Rep. Torres Small a different perspective on those topics, including visits with the local tourism industry, farmers and food processors, and local manufacturing operations. Rep Torres Small has expressed an interest in innovative approaches to economic development, which will be on display in WI-1 during several visits with local businesses, many of which have a global reach. Consequently, these visits will also be relevant to trade and tariff policy, which has gained increasing attention from Congress during the current administration. Relevant to agriculture, NM-2, like WI-1, is home to vast dairy production, implicating federal agriculture policy.

**Paloma Perez:** Paloma Perez serves as Rep. Torres Small's communications director. In much the same ways that the meetings and site visits on this trip will further Rep. Torres Small's understanding of critical issues for her district and the nation, so too will they further Perez's understanding of these critical issues and enhance her ability to support Rep. Torres Small in her representational capacities. Perez will gain a deeper understanding of trade and tariff policy, agriculture and dairy, economic development and competitiveness, manufacturing, and tourism. Because Perez's role involves supporting Rep. Torres Small in a communications function across all policy areas, each of these and more are relevant to her official duties.

### **Item 7 (b):**

#### **Sat., Oct. 12**

1:01 p.m. Dep. ELP, UA #4508 (Rep. Torres Small)  
5:04 Arr. ORD

#### **Sun., Oct. 13**

1:45 p.m. Dep. DCA, UA #5481 (Paloma Perez)  
2:55 Arr. ORD

2:15 Pick up XTS, 1049 Michigan Ave, Evanston IL

3:00-4:30 Pick up Paloma Perez at ORD & drive to WI-1

4:30-5:00 Arrive Apple Barn Orchard & Winery, W6384 Sugar Creek Rd., Elkhorn to meet with Steve & Judy Jacobsen, owners. Ask for Judy or Jodi.

This six-generation orchard was once primarily a vibrant dairy operation. Today, the 40 acres of fertile soil has been changed into an orchard with 4,000 apple trees with several varieties. The barn and milk house were converted into cold storage and processing areas including a cider facility. The orchard also grows strawberries, pumpkins, peaches, spearmint, peppermint, and supplies corn, soybeans, and alfalfa to local dairy farms.

5:00-5:15

Drive to Pearce's Farm Stand, W5740 N. Walworth Rd., Walworth

5:15-5:45

Visit Pearce's Farm Stand. Contact: Karen Pearce

Meet with the Pearce family to learn about this 4<sup>th</sup> generation farm, although farming has been conducted on this land since 1848. With a combined 2,000 acres, Pearce's mainstay is corn but also grows a variety of produce including zucchini, beets, basil, tomatoes, leeks, winter squash, cucumbers, dill, pumpkins, and green beans.

5:45-6:00

Drive to Lake Lawn Resort, 2400 E. Geneva St., Delavan

6:00-6:45

Check-in

6:45-7:00

Drive to Sweet Aroma Ristorante, W7404 County Road X, Delavan

7:00-8:30

Dinner

8:30-8:45

Drive back to Lake Lawn Resort

### **Mon., Oct. 14**

6:45-7:30 a.m.

Check out of hotel and drive to Forward Janesville, 14 S. Jackson St., Suite 200 at top of stairs, (large conference room). Contact: Mark Freitag

7:30-8:45 a.m.

Breakfast with Mark Freitag, Janesville City Manager; City Council President Richard Gruber; John Beckord, president, Forward Janesville; Gale Price, City of Janesville Economic Development Director; Jane Blain Gilbertson, owner & president, Blain's Farm and Fleet; Rhonda Suda, CEO, Southeast Wisconsin Workforce Development Board.

This meeting will provide Reps. Torres Small and Steil with a general overview and history of southern Wisconsin's economy and the challenges it has faced during a long period of decline in manufacturing output, and how the region has taken steps to reinvent itself. From 1919-2008, Janesville had a GM Assembly Plant that made light-duty trucks and sport utility vehicles. Today, through partnerships between local/county government and the business community, Janesville is taking a targeted approach to economic and job development by focusing on six main sectors: advanced manufacturing, business services & technology, food processing & technology, health care & medical technologies, logistics and supply chain, and value-added agriculture. Rep. Torres

Small's New Mexico 2<sup>nd</sup> District also faces economic challenges and while the main industries are energy, aerospace, defense, and tourism, there are also growing sectors that are similar to WI-1 including food processing, advanced manufacturing, and distribution/logistics/transportation.

1. Welcoming Remarks and What it's like to be from Janesville (home/business); Jane Blain Gilbertson, Owner and President of Blain's Farm and Fleet
2. Janesville's Rebound 2008-Present; John Beckord, President of Forward Janesville (Chamber of Commerce)
3. Workforce Development 2008-Present; Rhonda Suda, CEO of Southwest Wisconsin Workforce Development Board
4. Current Development Projects/Trends; Gale Price, Economic Development Director for the City of Janesville
5. Janesville Moving Forward; Rich Gruber, City Council President

8:45-9:00

Drive to SSI Technologies, LLC; 3200 Palmer Dr., Janesville  
Leading original equipment manufacturer of the highest quality and most reliable pressure, level and magnetic sensors, sensor-based monitoring systems, digital pressure gauges, and digital level gauges for the automotive and industrial market.

9:00-10:00

Tour and meeting with SSI Technologies.  
Matthew J. Weber, General Manager

SSI technologies is a leading original equipment manufacturer founded and headquartered in Janesville, WI. The company has approximately 700 employees, and operates from three facilities in Janesville with over 400,000 square feet of combined manufacturing and office space. The company manufactures and supplies the highest quality and most reliable pressure, level and magnetic sensors; sensor-based monitoring systems; digital pressure gauges; and digital level gauges for the automotive and industrial market. SSI Technologies has multiple overseas operations and its products are sold across the globe. In 2015 expanded operations into the Usti region of the Czech Republic by building a 60,000 square foot manufacturing facility to better serve its European customer base.

The visit to SSI technologies will be an opportunity for Rep. Torres Small to learn about an important business to the local economy and a significant employer. Relevant to issues that may come before the House for consideration are the impact of trade and tariff policies, U.S.-European Union relations, employer-provided health care costs, tax policy, and employment and labor issues. The visit would include a tour of plant

operations and opportunities to meet with executives and employees to discuss a variety of important issues to them.

10:00-10:15 Drive to Seneca Foods Corp., 418 E. Conde St., Janesville

10:15-11:15 Seneca Foods Tour & meeting. Integrated fruit and vegetable processing, warehouse, distribution.

Paul Palmby, Executive V.P. & COO

Seneca foods is an integrated fruit and vegetable processing, warehousing, and distribution company. With operations across the United States, Seneca produces seeds, harvests crops, manufactures its own containers, and provides a wide range of nutritious fruit and vegetable products to the market. Its produce is sourced from over 2,000 American farms— supporting family farmers. The Janesville, WI location is a 1.2 million square foot facility that employs approximately 450 full time and 250 seasonal employees.

The visit to Seneca Foods will be an opportunity for Rep. Torres Small to learn about an important business to the local economy and a significant local and national employer. It will also be relevant to her representational duties to her home district, New Mexico's 3rd Congressional District, which is home to diverse agricultural operations and the world class College of Agricultural, Consumer, and Environmental Sciences at New Mexico State University. New Mexico's 3rd Congressional District includes thousands of farms and ranches, and is responsible for some of the nation's largest supplies of pecans, chili peppers, and onions.

At Seneca, Rep. Torres Small will have an opportunity to learn more about the integration of growing, processing, and distribution of agricultural products. The visit will include a short presentation about the company and its facility in Janesville followed by a tour led by Paul Palmby, Executive VP & COO.

11:15-11:50 Drive to Rick & Marlene Adams Farm, N5624 County Rd. O, Elkhorn

11:50-12:40 p.m. Dairy farm visit, Karen Gefvert, Executive Director, Wisconsin Farm Bureau

Dairy and dairy products bring significant cash receipts into NM-2. In addition, there is a thriving beef industry. Beef and dairy depend on New Mexico's third largest agrarian pursuit — all types of hay, especially alfalfa, corn silage, sorghum, green chop and grain corn. Cattle and dairy raisers participate in three starkly different value chains: local, domestic and export.

The two members whose districts depend on high-value agriculture products will discuss trade/tariffs and the impact that federal policy has for

local farmers in WI-1 and across the country. They will also talk about the future of smaller family farms, the development of niche organic markets, and the changing use of technology on farms.

12:40-1:00 Drive to Pier 290 Restaurant, 1 Liechty Dr., Williams Bay,  
Contact: Stephanie Klett

1:00-2:20 p.m. Working lunch and tour with VISIT Lake Geneva (COC).

Tourism is a major part of the NM-2 economy and this Land of Enchantment is filled with National Parks and Monuments and other protected wilderness areas. There are also cultural sites and historic Native American dwellings that can shape the experience of visitors.

WI-1 has a different set of tourism assets, that often revolve around water; whether that be Lake Michigan, rivers, or smaller lakes like Geneva. The resort town of Lake Geneva is dotted with Gilded Age mansions, many built by wealthy Chicagoans as their summer homes. The picturesque lake also has hiking trails, sailing and power boat facilities, as well as a myriad of hotels, restaurants, golf courses, and other entertainment. The area is a year-round destination as it converts to skiing, ice-skating, and ice boating.

The two members will meet with the VISIT Lake Geneva staff and a few of their members for a roundtable discussion of how Lake Geneva has worked to improve its transportation infrastructure (and use of federal dollars) so that visitors from its two primary markets (Chicago and Milwaukee) can more easily get to this leisure destination.

Lake Geneva Mayor Tom Hartz  
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3:25-5:15 S.C. Johnson, & Son, Inc. Tour and meetings  
Contact: Heather Berlinski

S.C. Johnson is a multinational privately held manufacturer of household cleaning supplies and other consumer chemicals, headquartered in Racine. The company, founded in 1886, has over 3,000 employees in Racine and makes many well-known brands such as Shout, Windex, Ziploc, Glade, Raid, Off!, Pledge, Fantastik, and Drano. The consumer



products include those in car care, floor care, household cleaning/scent products, food storage, pest control, and shoe care.

The visit will consist of three parts. First, a meeting with the S.C. Johnson executive and strategic teams to discuss global trade issues, education and workforce training and the balancing of environmental regulations with the need to use safe chemicals in consumer products.

Rep. Torres Small represents a district with much oil and gas drilling operations and the use of chemicals is an issue for her constituents – many of whom work in these industries and live nearby them. Both members have a great interest in workforce issues and making sure that today's curriculums will provide the necessary tools for young people to move into the jobs of tomorrow.

Second, we will visit the manufacturing activities at S.C. Johnson and the two members will learn about innovations being employed through the use of technology and supply chain management.

Finally, Reps. Torres Small and Steil will tour the famous Frank Lloyd Wright-designed buildings on the S.C. Johnson campus including the Research Tower, Administration Building, and the Foster + Partners-designed Fortaleza Hall. Wright's buildings are known for their open floor plan concept, use of steel and concrete in nonutilitarian buildings, and walls of windows that pull nature close.

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Participating from S.C. Johnson will be: Fisk Johnson, Chairman & CEO; Kelly Semrau, SVP, Global Corporate Affairs; Communication & Sustainability; Jim Ladwig, Senior Director, Community Affairs; Christopher Pearce, Government Relations; and Heather Berlinski, Manager, Government Relations.

**4:15-5:15**, Campus tour

5:15-5:45

Drive to The Packing House, 900 E. Layton Ave., Milwaukee

5:45-7:30

Dinner

7:30-7:45 Drive to Crowne Plaza Milwaukee Airport, 6401 South 13<sup>th</sup> Street, Milwaukee for check-in.

## **Tue, Oct. 15**

6:15 a.m. Check out of hotel and shuttle to MKE  
6:30 Arr. MKE  
7:20 a.m. Dep. MKE, SWA #2033 (Rep. Torres Small, Paloma Perez, Thorning)  
10:10 Arr. DCA

**Item 12: *Bipartisan Policy Center:*** The Bipartisan Policy Center is a non-profit organization that combines the best ideas from both parties to promote health, security, and opportunity for all Americans. BPC drives principled and politically viable policy solutions through the power of rigorous analysis and painstaking negotiation.

As a Washington, D.C.-based think tank that actively promotes bipartisanship, BPC works to address the key challenges facing the nation. Our policy solutions are the product of informed deliberations by former elected and appointed officials, business and labor leaders, and academics and advocates who represent both ends of the political spectrum. We are currently focused on such issues as health, energy, national security, the economy, financial regulatory reform, housing, immigration, infrastructure, and governance.

While a healthy, civil debate among those with differing viewpoints is an essential component of our democracy, the current partisan tone in government is impeding progress. BPC is focused on how to overcome political divides and help make our government work better.

Regardless of deep policy disagreements, Congress must operate with mutual respect, decency, and civility which are foundational to forging collaborative solutions. While there are disparities and regional differences, as elected officials, members of Congress all have a responsibility to address challenges confronting their constituents and the nation, as well as strengthen the institution itself.

The American Congressional Exchange (ACE) Program is a systematic approach to building better relationships and bipartisanship in Congress. ACE is focused on members of the U.S. House of Representatives and is built upon three precepts:

- To develop trust, Members of Congress must listen to one another to understand what it is that motivates them and concerns them.
- Once they listen to each other, they often learn they actually have more in common than meets the eye – and if they can see each other in that vein, impactful legislation can be achieved.
- A shared experience based on close interaction can be what brings Members of Congress together to take action on behalf of the American people.

The central goal of ACE is to build connections and trust, which will create conditions for intentional negotiation and compromise on issues of importance to the participants' constituencies as well as the nation. The trips will increase mutual understandings, and further collaboration on policy matters and legislation. Additionally, as a result, Congress will operate

more effectively. BPC representative will accompany traveler on the trip to provide logistics and coordinate functioning of meetings, events, and site visits.

**Square One Foundation** (*Grantmaking Trip Sponsor*): Square One is a Chicago-based foundation focused on economic development, education, and Congressional reform issues. It takes a specific interest in finding ways for Members of Congress to engage in bipartisan activities. Square One will play no role in organizing or conducting the trip.

#### 15. b. 2

Wisconsin's 1st Congressional District will provide numerous opportunities for Representative Xochitl Torres Small and Paloma Perez to gain a deeper understanding of a number of issues regularly before Congress and relevant to her representational duties to New Mexico's 2nd Congressional District.

Rep. Torres Small and Perez will have the opportunity to meet with local civic and business leaders to learn about economic development and efforts to renew the southern Wisconsin economy. Business leaders will also be able to speak to the impact of federal policy on economic competitiveness, the ability to do business outside the United States, rising health care costs, and employment and labor issues. Rep. Torres Small's district, like WI-2, depends on high-value agriculture products, and she and Rep Steil will have the opportunity to discuss trade/tariffs and the impact that federal policy has for local farmers in WI-1 and across the country. They will also talk about the future of smaller family farms, the development of niche organic markets, and the changing use of technology on farms. Tourism is important to both NM-2 and WI-1. This trip will be an opportunity for Rep. Torres Small and Perez to learn about a different set of tourism assets that often revolve around water; whether that be Lake Michigan, rivers, or smaller lakes. Rep. Torres Small and Perez will also learn about small and large manufacturing operations in WI-1, which is also relevant to NM-2's economy.

# American Congressional Exchange

Xochitl Torres Small (D-NM-2) Visiting Bryan Steil (R-WI-1), Oct. 12-15, 2019

## Sat., Oct. 12

1:01 p.m.

Dep. ELP, UA #4508 (Rep. Torres Small)

5:04

Arr. ORD

## Sun., Oct. 13

1:45 p.m.

Dep. DCA, UA #5481 (Paloma Perez)

2:55

Arr. ORD

2:15

Pick up XTS

3:00-4:30

Pick up Paloma Perez at ORD & drive to WI-1

4:30-5:00

Arrive Apple Barn Orchard & Winery, W6384 Sugar Creek Rd., Elkhorn to meet with Steve & Judy Jacobsen, owners.

This six-generation orchard was once primarily a vibrant dairy operation. Today, the 40 acres of fertile soil has been changed into an orchard with 4,000 apple trees with several varieties. The barn and milk house were converted into cold storage and processing areas including a cider facility. The orchard also grows strawberries, pumpkins, peaches, spearmint, peppermint, and supplies corn, soybeans, and alfalfa to local dairy farms.

5:00-5:15

Drive to Pearce's Farm Stand, W5740 N. Walworth Rd., Walworth

5:15-5:45

Visit Pearce's Farm Stand. Contact: Karen Pearce.

Meet with the Pearce family to learn about this 4<sup>th</sup> generation farm, although farming has been conducted on this land since 1848. With a combined 2,000 acres, Pearce's mainstay is corn but also grows a variety of produce including zucchini, beets, basil, tomatoes, leeks, winter squash, cucumbers, dill, pumpkins, and green beans.

5:45-6:00

Drive to Lake Lawn Resort, 2400 E. Geneva St., Delavan

6:00-6:45

Check-in

6:45-7:00

Drive to Sweet Aroma Ristorante, W7404 County Road X, Delavan

7:00-8:30

Dinner

8:30-8:45

Drive back to Lake Lawn Resort

**Mon., Oct. 14**

6:45-7:30 a.m.

Check out of hotel and drive to Forward Janesville, 14 S. Jackson St., Suite 200 at top of stairs, (large conference room). Contact: Mark Freitag.

7:30-8:45 a.m.

Breakfast with Mark Freitag, Janesville City Manager; City Council President Richard Gruber; John Beckord, president, Forward Janesville; Gale Price, City of Janesville Economic Development Director; Jane Blain Gilbertson, owner & president, Blain's Farm and Fleet; Rhonda Suda, CEO, Southeast Wisconsin Workforce Development Board.

This meeting will provide Reps. Torres Small and Steil with a general overview and history of southern Wisconsin's economy and the challenges it has faced during a long period of decline in manufacturing output, and how the region has taken steps to reinvent itself. From 1919-2008, Janesville had a GM Assembly Plant that made light-duty trucks and sport utility vehicles. Today, through partnerships between local/county government and the business community, Janesville is taking a targeted approach to economic and job development by focusing on six main sectors: advanced manufacturing, business services & technology, food processing & technology, health care & medical technologies, logistics and supply chain, and value-added agriculture. Rep. Torres Small's New Mexico 2<sup>nd</sup> District also faces economic challenges and while the main industries are energy, aerospace, defense, and tourism, there are also growing sectors that are similar to WI-1 including food processing, advanced manufacturing, and distribution/logistics/transportation.

1. Welcoming Remarks and What it's like to be from Janesville (home/business); Jane Blain Gilbertson, Owner and President of Blain's Farm and Fleet
2. Janesville's Rebound 2008-Present; John Beckord, President of Forward Janesville (Chamber of Commerce)
3. Workforce Development 2008-Present; Rhonda Suda, CEO of Southwest Wisconsin Workforce Development Board
4. Current Development Projects/Trends; Gale Price, Economic Development Director for the City of Janesville
5. Janesville Moving Forward; Rich Gruber, City Council President

8:45-9:00

Drive to SSI Technologies, LLC; 3200 Palmer Dr., Janesville  
Leading original equipment manufacturer of the highest quality and most reliable pressure, level and magnetic sensors, sensor-based monitoring systems, digital pressure gauges, and digital level gauges for the automotive and industrial market.

9:00-10:00

Tour and meeting with SSI Technologies.  
Matthew J. Weber, General Manager.

SSI technologies is a leading original equipment manufacturer founded and headquartered in Janesville, WI. The company has approximately 700 employees, and operates from three facilities in Janesville with over



400,000 square feet of combined manufacturing and office space. The company manufactures and supplies the highest quality and most reliable pressure, level and magnetic sensors; sensor-based monitoring systems; digital pressure gauges; and digital level gauges for the automotive and industrial market. SSI Technologies has multiple overseas operations and its products are sold across the globe. In 2015 expanded operations into the Usti region of the Czech Republic by building a 60,000 square foot manufacturing facility to better serve its European customer base.

The visit to SSI technologies will be an opportunity for Rep. Torres Small to learn about an important business to the local economy and a significant employer. Relevant to issues that may come before the House for consideration are the impact of trade and tariff policies, U.S.-European Union relations, employer-provided health care costs, tax policy, and employment and labor issues. The visit would include a tour of plant operations and opportunities to meet with executives and employees to discuss a variety of important issues to them.

10:00-10:15

Drive to Seneca Foods Corp., 418 E. Conde St., Janesville

10:15-11:15

Seneca Foods Tour & meeting. Integrated fruit and vegetable processing, warehouse, distribution.

Paul Palmby, Executive V.P. & COO.

Seneca foods is an integrated fruit and vegetable processing, warehousing, and distribution company. With operations across the United States, Seneca produces seeds, harvests crops, manufactures its own containers, and provides a wide range of nutritious fruit and vegetable products to the market. Its produce is sourced from over 2,000 American farms— supporting family farmers. The Janesville, WI location is a 1.2 million square foot facility that employs approximately 450 full time and 250 seasonal employees.

The visit to Seneca Foods will be an opportunity for Rep. Torres Small to learn about an important business to the local economy and a significant local and national employer. It will also be relevant to her representational duties to her home district, New Mexico's 3rd Congressional District, which is home to diverse agricultural operations and the world class College of Agricultural, Consumer, and Environmental Sciences at New Mexico State University. New Mexico's 3rd Congressional District includes thousands of farms and ranches, and is responsible for some of the nation's largest supplies of pecans, chili peppers, and onions.

At Seneca, Rep. Torres Small will have an opportunity to learn more about the integration of growing, processing, and distribution of agricultural products. The visit will include a short presentation about the company and its facility in Janesville followed by a tour led by Paul Palmby, Executive VP & COO.

11:15-11:50 Drive to Rick & Marlene Adams Farm, N5624 County Rd. O, Elkhorn

11:50-12:40 p.m. Dairy farm visit, Karen Gefvert, Executive Director, Wisconsin Farm Bureau.

Dairy and dairy products bring significant cash receipts into NM-2. In addition, there is a thriving beef industry. Beef and dairy depend on New Mexico's third largest agrarian pursuit — all types of hay, especially alfalfa, corn silage, sorghum, green chop and grain corn. Cattle and dairy raisers participate in three starkly different value chains: local, domestic and export.

The two members whose districts depend on high-value agriculture products will discuss trade/tariffs and the impact that federal policy has for local farmers in WI-1 and across the country. They will also talk about the future of smaller family farms, the development of niche organic markets, and the changing use of technology on farms.

12:40-1:00 Drive to Pier 290 Restaurant, 1 Liechty Dr., Williams Bay.  
Contact: Stephanie Klett.

1:00-2:20 p.m. Working lunch and tour with VISIT Lake Geneva (COC).

Tourism is a major part of the NM-2 economy and this Land of Enchantment is filled with National Parks and Monuments and other protected wilderness areas. There are also cultural sites and historic Native American dwellings that can shape the experience of visitors.

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