



U.S. House of Representatives COMMITTEE ON ETHICS

Employee Post-Travel Disclosure Form

Original Amendment

This form is for disclosing the receipt of travel expenses from private sources for travel taken in connection with official duties. This form does not eliminate the need to report privately-funded travel on the annual *Financial Disclosure Statements* of those employees required to file them. In accordance with House Rule 25, clause 5, **you must complete this form and file it with the Clerk of the House, B-81 Cannon House Office Building, within 15 days after travel is completed.** Please **do not** file this form with the Committee on Ethics.

NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001.

1. Name of Traveler: Robert Christopher Farrar
2. a. Name of Accompanying Relative: _____ **OR** None
 b. Relationship to Traveler: Spouse Child Other (specify): _____
3. a. Dates: Departure: October 5, 2019 Return: October 12, 2019
 b. Dates at Personal Expense, if any: _____ **OR** None
4. Departure City: Washington, DC Destination: Niamey/Maradi, Niger Return City: Washington, DC
5. Sponsor(s), Who Paid for the Trip: United Nations Foundation, World Food Program USA
6. Describe Meetings and Events Attended: We met with the Prime Minister of Niger, his cabinet, the local offices of several UN agencies, conducted two days of field visits, and visited the Millennium Challenge Account office.
7. Attached to this form are **each** of the following, *signify that each item is attached by checking the corresponding box:*
 - a. a completed *Sponsor Post-Travel Disclosure Form*;
 - b. the *Primary Trip Sponsor Form* completed by the trip sponsor **prior** to the trip, **including all** attachments **and** the *Grantmaking or Non-Grantmaking Sponsor Forms*;
 - c. page 2 of the completed *Traveler Form* submitted by the employee; **and**
 - d. the letter from the Committee on Ethics approving my participation on this trip.
8. a. I represent that I participated in each of the activities reflected in the attached sponsor's agenda.
Signify statement is true by checking the box:
 b. If not, explain: _____

LEGISLATIVE RESOURCE CENTER
019 OCT 28 PM 1:12
OFFICE OF THE CLERK
U.S. HOUSE OF REPRESENTATIVES

I certify that the information contained on this form is true, complete, and correct to the best of my knowledge.

Signature of Traveler: Date: October 28, 2019

I authorized this travel in advance. I have determined that all of the expenses listed on the attached *Sponsor Post-Travel Disclosure Form* were necessary and that the travel was in connection with the employee's official duties and would not create the appearance that the employee is using public office for private gain.

Name of Supervising Member: _____ Date: October 28, 2019

Signature of Supervising Member:



U.S. House of Representatives COMMITTEE ON ETHICS

Sponsor Post-Travel Disclosure Form

Original Amendment

This form must be completed by an officer of any organization that served as the primary trip sponsor in providing travel expenses or reimbursement for travel expenses to House Members, officers, or employees under House Rule 25, clause 5. **A completed copy of the form must be provided to each House Member, officer, or employee who participated on the trip within ten days of their return.** You must answer all questions, and check all boxes, on this form for your submission to comply with House rules and the Committee's travel regulations. Failure to comply with this requirement may result in the denial of future requests to sponsor trips and/or subject the current traveler to disciplinary action or a requirement to repay the trip expenses.

NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001.

1. Sponsor(s) who paid for the trip: United Nations Foundation, World Food Program USA

2. Travel Destination(s): Niamey and Maradi, Niger

3. Date of Departure: October 5, 2019 Date of Return: October 12, 2019

4. Name(s) of Traveler(s): Chris Farrar

Note: You may list more than one traveler on a form only if *all* information is *identical* for each person listed.

5. Actual amount of expenses paid on behalf of, or reimbursed to, each individual named in Question 4:

	Total Transportation Expenses	Total Lodging Expenses	Total Meal Expenses	Total Other Expenses (dollar amount per item and description)
Traveler	\$7,381.65	\$672	\$240	\$155 (Niger visa)
Accompanying Family Member	N/A	N/A	N/A	N/A

6. All expenses connected to the trip were for actual costs incurred and not a *per diem* or lump sum payment. Signify statement is true by checking box:

I certify that the information contained in this form is true, complete, and correct to the best of my knowledge.

Signature:  Date: 10/22/2019

Name: Peter Yeo Title: Senior Vice President

Organization: United Nations Foundation

I am an officer of the above-named organization. Signify statement is true by checking box:

Address: 1750 Pennsylvania Ave NW Suite 300 Washington, DC 20006

Telephone: 202-887-9040 Email: mspanglar@unfoundation.org

Committee staff may contact the above-named individual if additional information is required.

If you have questions regarding your completion of this form, please contact the Committee on Ethics at 202-225-7103.



U.S. House of Representatives

COMMITTEE ON ETHICS

TRAVELER FORM

1. Name of Traveler: Robert Christopher Farrar
2. Sponsor(s) who will be paying for the trip: United Nations Foundation
3. Travel Destination(s): Niamey, Niger
4. a. Date of Departure: October 5, 2019 Date of Return: October 12, 2019
- b. Will you be extending the trip at your personal expense? Yes No
- If yes, list dates at personal expense: _____
5. a. Will you be accompanied by a family member at the sponsor's expense? Yes No If yes:
- (1) Name of Accompanying Family Member: _____
- (2) Relationship to Traveler: Spouse Child Other (specify): _____
- (3) Accompanying Family Member is at least 18 years of age: Yes No
6. a. Did the trip sponsor answer "Yes" to Question 8(c) on the *Primary Trip Sponsor Form* (i.e., travel is sponsored by an entity that employs a registered federal lobbyist or a foreign agent)? Yes No
- b. If yes, and you are requesting lodging for two nights, explain why the second night is warranted:
- _____
- _____

7. *Primary Trip Sponsor Form* is attached, including agenda, invitee list, and any other attachments and contributing sponsor forms: Yes No

NOTE: The agenda should show the traveler's individual schedule, including departure and arrival times and identify the specific events in which the traveler will be participating.

8. Explain why participation in the trip is connected to the traveler's individual official or representational duties. **Staff should include their job title and how the activities on the itinerary relate to their duties.**

As the Professional Staff Member responsible for overseeing U.S. global health programs, the United Nations accounts, and the Millennium Challenge Corporation, this trip will allow me to conduct on-the-ground oversight of U.S. funded programs, including the World Food Program's food and water work and the MCC's implementation of the Niger compact.

9. **Is the traveler aware of any registered federal lobbyists or foreign agents involved planning, organizing, requesting, or arranging the trip?** Yes No

10. For staff travelers, to be completed by your employing Member:

ADVANCED AUTHORIZATION OF EMPLOYEE TRAVEL

I hereby authorize the individual named above, an employee of the U.S. House of Representatives who works under my direct supervision, to accept expenses for the trip described in this request. I have determined that the above-described travel is in connection with my employee's official duties and that acceptance of these expenses will not create the appearance that the employee is using public office for private gain.

Signature of Employing Member

Michael A. McCaul

Date

9/4/19



U.S. House of Representatives

COMMITTEE ON ETHICS

Primary Trip Sponsor Form

This form should be completed by private entities offering to provide travel or reimbursement for travel to House Members, officers, or employees under House Rule 25, clause 5. A completed copy of the form (and any attachments) should be provided to each invited House Member, officer, or employee, who will then forward it to the Committee together with a *Traveler Form* at least 30 days before the start date of the trip. The trip sponsor should NOT submit the form directly to the Committee. The Committee website (ethics.house.gov) provides detailed instructions for filling out the form.

NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001. Failure to comply with the Committee's Travel Regulations may also lead to the denial of permission to sponsor future trips.

1. Sponsor who will be paying for the trip: United Nations Foundation

2. I represent that the trip will not be financed, in whole or in part, by a registered federal lobbyist or foreign agent. Signify that the statement is true by checking box:
3. **Check only one.** I represent that:
 - a. The primary trip sponsor has not accepted from any other source, funds intended directly or indirectly to finance any aspect of the trip: OR
 - b. The trip is arranged without regard to congressional participation and the primary trip sponsor has accepted funds only from entities that will receive a tangible benefit in exchange for those funds: OR
 - c. The primary trip sponsor has accepted funds from other source(s) intended directly or indirectly to finance all or part of this trip and has enclosed disclosure forms from each of those entities.
If "c" is checked, list the names of the additional sponsors: World Food Program USA

4. Provide names and titles of ALL House Members and employees you are inviting. For each House invitee, provide an explanation of why the individual was invited (include additional pages if necessary): Please see attached.

5. Is travel being offered to an accompanying family member of the House invitee(s)? Yes No
6. Date of Departure: October 5, 2019 Date of Return: October 12, 2019
7.
 - a. City of departure: Washington, DC
 - b. Destination(s): Niamey and Maradi, Niger
 - c. City of return: Washington, DC
8. **Check only one.** I represent that:
 - a. The sponsor of the trip is an institution of higher education within the meaning of section 101 of the Higher Education Act of 1965: OR
 - b. The sponsor of the trip does not retain or employ a registered federal lobbyist or foreign agent: OR
 - c. The sponsor employs or retains a registered federal lobbyist or foreign agent, but the trip is for attendance at a one-day event and lobbyist / foreign agent involvement in planning, organizing, requesting, or arranging the trip was *de minimis* under the Committee's travel regulations.
9. **Check only one of the following:**
 - a. I checked 8(a) or (b) above:
 - b. I checked 8(c) above but am not offering any lodging:
 - c. I checked 8(c) above and am offering lodging and meals for one night: OR
 - d. I checked 8(c) above and am offering lodging and meals for two nights: If you checked this box, explain why the second night of lodging is warranted: _____



U.S. House of Representatives

COMMITTEE ON ETHICS

10. Attached is a detailed agenda of the activities House invitees will be participating in during the travel (i.e., an hourly description of planned activities for trip invitees). *Indicate agenda is attached by checking box:*
11. **Check only one of the following:**
- a. I represent that a registered federal lobbyist or foreign agent will not accompany House Members or employees on any segment of the trip. *Signify that the statement is true by checking box:* **OR**
- b. *Not Applicable.* Trip sponsor is a U.S. institution of higher education:
12. For **each** sponsor required to submit a sponsor form, describe the sponsor's interest in the subject matter of the trip **and** its role in organizing and/or conducting the trip:
Please see attached.

13. **Answer parts a and b. Answer part c if necessary:**
- a. Mode of travel: Air Rail Bus Car Other (specify: _____)
- b. Class of travel: Coach Business First Charter Other (specify: _____)
- c. If travel will be first class, or by chartered or private aircraft, explain why such travel is warranted:

14. I represent that the expenditures related to local area travel during the trip will be unrelated to personal or recreational activities of the invitee(s). *Signify that the statement is true by checking box:*

15. **Check only one.** I represent that either:
- a. The trip involves an event that is arranged or organized *without regard* to congressional participation and that meals provided to congressional participants are similar to those provided to or purchased by other event attendees: **OR**
- b. The trip involves events that are arranged specifically *with regard* to congressional participation:
- If "b" is checked:

- 1) Detail the cost *per day* of meals (approximate cost may be provided): _____
Meals will be no more than \$87 per day in Niamey and \$57 per day in Maradi.
- 2) Provide the reason for selecting the location of the event or trip: _____
Please see attached.

16. Name, nightly cost, and reasons for selecting each hotel or other lodging facility:

Hotel Name: Radisson Blu Hotel City: Niamey Cost Per Night: \$184
Reason(s) for Selecting: Favorable price, location, and secure.

Hotel Name: Guest House Hotel City: Maradi Cost Per Night: \$90
Reason(s) for Selecting: Favorable price, location and secure.

Hotel Name: _____ City: _____ Cost Per Night: _____
Reason(s) for Selecting: _____

17. I represent that all expenses connected to the trip will be for actual costs incurred and not a per diem or lump sum payment. *Signify that the statement is true by checking box:*



U.S. House of Representatives

COMMITTEE ON ETHICS

18. Total Expenses for each Participant:

<input type="checkbox"/> Actual Amounts	Total Transportation Expenses per Participant	Total Lodging Expenses per Participant	Total Meal Expenses per Participant
<input checked="" type="checkbox"/> Good Faith Estimates			
For each Member, Officer, or Employee	\$7,507	\$732	\$418
For each Accompanying Family Member	N/A	N/A	N/A

	Other Expenses (dollar amount per item)	Identify Specific Nature of "Other" Expenses (e.g., taxi, parking, registration fee, etc.)
For each Member, Officer, or Employee	\$155	Niger visa
For each Accompanying Family Member	N/A	N/A


NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001.

19. Check only one:

- a. I certify that I am an officer of the organization listed below: OR
- b. Not Applicable. Trip sponsor is an individual or a U.S. institution of higher education.

20. I certify that I am not a registered federal lobbyist or foreign agent for any sponsor of this trip.

21. I certify by my signature that the information contained in this form is true, complete, and correct to the best of my knowledge.

Signature:  Date: 8/27/2019

Name: Peter Yeo

Title: Senior Vice President

Organization: United Nations Foundation

Address: 1750 Pennsylvania Ave NW Suite 300

Telephone: 202-887-9040 (please ask for Micah Spangler)

Email: mspangler@unfoundation.org

If there are any questions regarding this form, please contact the Committee at the following address:

Committee on Ethics

U.S. House of Representatives

1015 Longworth House Office Building, Washington, D.C. 20515

Phone: 202-225-7103 General Fax: 202-225-7392

Theodore E. Deutch, Florida
Chairman
Kenny Marchant, Texas
Ranking Member

Grace Meng, New York
Susan Wild, Pennsylvania
Dean Phillips, Minnesota
Anthony Brown, Maryland

John Ratcliffe, Texas
George Holding, North Carolina
Jackie Walorski, Indiana
Michael Guest, Mississippi



ONE HUNDRED SIXTEENTH CONGRESS

U.S. House of Representatives

COMMITTEE ON ETHICS

Thomas A. Rust
Staff Director and Chief Counsel

David W. Arrojo
Counsel to the Chairman

Christopher A. Donesa
Counsel to the Ranking Member

1015 Longworth House Office Building
Washington, D.C. 20515-6328
Telephone: (202) 225-7103
Facsimile: (202) 225-7392

September 25, 2019

Mr. Robert Farrar
Committee on Foreign Affairs
2066 Rayburn House Office Building
Washington, DC 20515

Dear Mr. Farrar:

Pursuant to House Rule 25, clause 5(d)(2), the Committee on Ethics hereby approves your proposed trip to Niger,¹ scheduled for October 5 to 12, 2019, sponsored by United Nations Foundation, with financial support from World Food Program USA.

You must complete an Employee Post-Travel Disclosure Form (which your employing Member must also sign) and file it, together with a Sponsor Post-Travel Disclosure Form completed by the trip sponsor, with the Clerk of the House within 15 days after your return from travel. As part of that filing, you are also required to attach a copy of this letter and both the Traveler and Primary Trip Sponsor Forms (including attachments) you previously submitted to the Committee in seeking pre-approval for this trip. If you are required to file an annual Financial Disclosure Statement, you must also report all travel expenses totaling more than \$390 from a single source on the "Travel" schedule of your annual Financial Disclosure Statement covering this calendar year. Finally, Travel Regulation § 404(d) also requires you to keep a copy of all request forms and supporting information provided to the Committee for three subsequent Congresses from the date of travel.

Because the trip may involve meetings with foreign government representatives, we note that House employees may accept, under the Foreign Gifts and Decorations Act (FGDA), gifts "of minimal value [currently \$390] tendered as a souvenir or mark of courtesy" by a foreign government. Any tangible gifts valued in excess of minimal value received from a foreign government must, within 60 days of acceptance, be disclosed on a Form for Disclosing Gifts from Foreign Governments and either turned over to the Clerk of the House, or, with the written approval of the Committee, retained for official use.

¹ Please be aware that the Committee's review of the proposed trip does not extend to either the security situation in the destination country or security related to foreign travel in general. We recommend you contact the Sergeant at Arms (SAA) for a safety and security briefing prior to your departure. SAA may be reached at (202) 226-2044 or ohsstaff@mail.house.gov. House travelers should also register for the U.S. State Department's Smart Traveler Enrollment Program at <https://step.state.gov>.

If you have any further questions, please contact the Committee's Office of Advice and Education at extension 5-7103.

Sincerely,

Handwritten signature of Theodore E. Deutch in blue ink.

Theodore E. Deutch
Chairman

Handwritten signature of Kenny Marchant in blue ink.

Kenny Marchant
Ranking Member

TED/KM:

UN Foundation Humanitarian Learning Trip to Niger Answers to Primary Trip Sponsor Form Questions 4, 12, and 15b2

4. Names and titles of all House invitees and explanation of why the individual was invited:

The following individuals have been invited to participate in this humanitarian learning trip to Niger because they work directly on issues related to U.S. foreign policy, U.S.-UN relations, humanitarian aid, international development, and/or U.S.-Africa relations.

Reyn Archer, Chief of Staff
Rep. Jeff Fortenberry

Katy Crosby, Professional Staff Member
House Foreign Affairs Committee

Thomas Rice, Legislative Director
Rep. Michael McCaul

Kelliann Blazek, Counsel
Rep. Chellie Pingree

Clay Boggs, Legislative Director
Rep. Norma Torres

12. Description of the sponsor's interest in the subject matter of the trip and its role in organizing and/or conducting the trip:

The United Nations Foundation (UNF) works to educate all Americans, including the U.S. Congress, on the importance of a strong U.S.-UN relationship, with a particular emphasis on UN humanitarian operations. This learning trip provides an opportunity for congressional staff to observe the hunger and malnutrition alleviation work the World Food Program is undertaking in Niger and explore its connection to long-term sustainable development throughout the Sahel. UNF is partnering with WFP USA to sponsor this trip, but is handling all outreach to congressional staff and is the primary contact for planning purposes.

World Food Program USA (WFP USA) is a U.S.-based non-profit organization dedicated to building support within the U.S. for the United Nations World Food Programme (WFP). World Food Program USA works with U.S. policymakers, corporations, foundations, and individuals to help provide financial and in-kind resources and develop policies needed to alleviate global hunger. WFP USA provided UNF with a grant to help fund this learning trip and is assisting with its organization.

15b2. Provide the reason for selecting the location of the event or trip:

Populations in Niger—a landlocked, low-income country in West Africa—are vulnerable to chronic food insecurity and malnutrition, regional conflict, resultant displacement, and recurrent shocks like disease outbreaks and floods. Approximately 2.3 million people across the country require emergency assistance to meet their basic needs and millions more experience transitory shortages during the lean season. That means that nearly 20 percent of Niger's population is unable to its regular food needs—a troubling statistic that rises to nearly 30 percent during periods of poor rainfall.

**House Invitee List for
UN Foundation Humanitarian Learning Trip to Niger**

The following individuals have been invited to participate in this humanitarian learning trip to Niger because they work directly on issues related to U.S. foreign policy, U.S.-UN relations, humanitarian aid, international development, and/or U.S.-Africa relations.

- Reyn Archer, Chief of Staff
Rep. Jeff Fortenberry

- Katy Crosby, Professional Staff Member
House Foreign Affairs Committee

- Thomas Rice, Legislative Director
Rep. Michael McCaul

- Kelliann Blazek, Counsel
Rep. Chellie Pingree

- Clay Boggs, Legislative Director
Rep. Norma Torres

- Chris Farrar, Professional Staff Member
House Foreign Affairs Committee*

*This name did not appear in the previous list.

**UNF Learning Trip to Niger
October 5 – 11, 2019**

****All Times Local****
+5 hours from Washington, DC

Saturday, October 5 --- Travel

8:00am Arrive at Dulles International Airport (IAD), check-in for flight
11:00am Depart IAD via Ethiopian Airlines

Sunday, October 6 --- Travel/Arrival Niamey

Attire: Casual.

7:15am Arrive in Addis Ababa Bole International Airport (ADD)
3 hour and 15 min layover

10:30am Depart Addis Ababa via Ethiopian Airlines

2:10pm Arrive in Niamey Diori Hamani International Airport (NIM)

3:00pm -3:30pm Check in at Radisson, Blue Hotel
Quartier Plateau, Boulevard de la Republique, Niamey, Niger

3:30pm – 5:30pm Executive time

5:30pm -6:00pm Reception
Radisson Blue Hotel Banquet Room

6:00pm – 8:00pm Welcome dinner with World Food Program (WFP) leadership including
WFP Country Director Myrta Kaulard and Regional Director Chris Nikoi
and Gresham Barrett, Senior Director WFP Washington Liaison Office.
Radisson Hotel Banquet Room

Overnight Radisson, Blue Hotel
*Quartier Plateau, Boulevard de la Republique,
Niamey, Niger*
+227 80 05 11 11

Monday, October 7 --- Niamey

Attire: Business.

8:00am – 9:00am	Breakfast at the hotel
9:00am – 10:30am	Presentation on World Food Program’s work in Niger. The WFP team will provide an overview of their work in Niger from providing emergency relief to supporting sustainable development. <i>World Food Program Office in Niamey</i>
10:30am – 11:00am	Transfer to meeting
11:00am – 12:30pm	Meeting with Prime Minister Brigi Rafini, and the High Commissioner of the 3 N Initiative Ali Bety, Minister of Agriculture Albadé Abouba, Minister of Environment Almoustapha Garba, Minister of Education Dr Daouda Marthe , Minister of Health Dr Illiassou Mainassara to discuss food security priorities, trends and risks, U.S. government support to Niger and WFP Country Strategic Plan. <i>Prime Minister Cabinet "Sallé banquet de la primature" in Niamey</i>
1:00pm – 2:00pm	Lunch at La Cabane <i>RNI Niamey, Niger</i>
2:00pm – 2:30pm	Transfer to Embassy
2:30pm – 4:00pm	Meeting with Jay Zimmerman, Deputy Chief of Mission, and US Country Team to learn about the bilateral relationship between the U.S. and Niger <i>U.S. Embassy, BP 11201, Niamey, Niger</i>
4:00pm – 4:30pm	Travel to UN Offices
4:30pm – 6:00pm	Meet with the United Nations Country Team to discuss UN “Integrated Package of Resilience” programming and Rome Based Agency (WFP, FAO, IFAD) collaboration <i>United Nations Development Programme (UNDP) Office</i>
6:00pm -6:30pm	Travel to Restaurant Le Pilier restaurant
6:30pm -8:00pm	Dinner at Restaurant Le Pilier restaurant <i>Rue de la tapoa 51, Niamey, Niger</i>
8:00pm – 8:30pm	Travel back to Radisson Blue Hotel
Overnight	Radisson Blue Hotel <i>Quartier Plateau, Boulevard de la Republique, Niamey, Niger</i> <u>+227 80 05 11 11</u>

Tuesday, October 8 --- Maradi

Attire: Field Dress.

7:30am – 8:30am	Breakfast at Radisson Blue Hotel
8:30am – 9:00am	Travel to WFP Tarmac for UNHAS flight
9:00am – 11:20am	Travel to Maradi, Niger
11:20am 11:35am	Travel to Guest House Hotel
11:35am -11:50am	Check in at Guest House Hotel and security briefing from WFP <i>BP 56, Maradi</i>
11:50am – 12:00pm	Travel to Governor’s Residence
12:00pm – 12:30pm	Courtesy visit with Mardi Governor, Zakari Oumarou, to discuss WFP and USG impact in the region of Maradi. <i>Governor’s Residence</i>
12:30pm —1:30pm	Travel to WFP site #1: Kouroungoussaou, situated in the department of Guidan Roudji, Municipality of Chadakori. Lunch will take place in the car (sandwiches will be provided)
1:30pm -3:30pm	Visit Kouroungoussaou site. The field visit will focus on WFP’s Food Assistance for Assets resilience interventions (including land rehabilitation activities) and nutrition interventions. Other UN partners working in the area with WFP include FAO, IFAD and UNICEF.
3:30pm – 4:30pm	Travel to WFP site #2: Samaila, situated in the department of Guidan Roudji, Municipality of Chadakori
4:30 pm – 6:00pm	Visit Samaila site to see a WFP water infrastructure project. The visit includes a meeting with CARE, USAID-funded Resilience in the Sahel Enhanced (RISE II) partner, on the site.
6:00 pm – 6:30pm	Travel back to Guest House Hotel in Maradi
6:30 — 7:00 pm	Executive time
7:00 pm — 8:00pm	Seminar on history of USG Food Assistance Lecture: A Legacy of Leadership with Chase Sova, Senior Director of Public Policy and Research (WFP USA) <i>Guest House Hotel</i>
8:00pm – 9:30pm	Dinner at Guest House Hotel in Maradi
Overnight	Guest House Hotel <i>Maradi, Niger</i>

Wednesday, October 9 --- Maradi

Attire: Field Dress.

- 7:00 am – 8:00am Breakfast in Guest House Hotel in Maradi
- 8:00am —10:30am Travel to *WFP site #3: Mourne*, situated in the department of Tessaoua, Municipality of Badouetta. WFP Country Director will provide a one hour briefing in the vehicle on WFP support to refugees provided WFP Country Director
- 10:30am -12:30pm Visit Mourne site. The field visit will focus on school feeding and nutrition interventions including collaborations with PVO partners like CARE.
- 12:30pm – 1:00pm Travel to WFP site #4: Toki, situated in the department of Tessaoua, Municipality of Badouetta. Bagged lunch will be provided in vehicles.
- 1:00pm – 3:00pm Visit Toki site. General distribution site and land rehabilitation activities through Food Assistance for Assets projects.
- 3:00 — 5:30 pm Travel to Guest House Hotel in Maradi
- 5:30 — 7:00 pm Executive time
- 7:00 — 8:00 pm Dinner debrief with WFP staff at Guest House Hotel in Maradi
- Overnight Guest House Hotel
Maradi, Niger

Thursday, October 10 --- Niamey

Attire: Business.

- 7:30am - 8:30am Breakfast at Guest House Hotel
- 8:30am -9:00am Travel to Maradi airport and check in for WFP UNHAS flight
- 9:00am – 10:30am Travel back to Niamey
- 10:30 — 11:00 am Travel to UN Compound
- 11:00 – 12:00 pm Meeting with UN Resident Coordinator, Fatouma Bintou Djibo to discuss food and non-food humanitarian needs and coordination of humanitarian response to regional refugee crisis
267 rue des Dallois, Niamey, Niger
- 12:00 – 1:00 pm Meeting with faculty at Abdou Moumouni University (formerly University of Niamey) on ongoing collaboration.
267 rue des Dallois, Niamey, Niger

1:00 — 1:15pm	Travel to Lunch
1:15 — 2:15 pm	Lunch at La Cabane <i>RNI Niamey, Niger</i>
2:15 — 2:30 pm	Travel to Ministry of Agriculture
2:30 — 3:30 pm	Meeting with the Ministry of Agriculture’s Cabinet Director Aoudi Diallo Mahammadou, and General Secretary Diamoitou Guessibo Boukari; together with the Ministry of Environment’s Cabinet Director Salissou Djariri, Environmental Studies and Planning Director Kader Mohammed, and Sustainable Land Management Director Yacouba Seybou to discuss the green new wall initiative across Niger to address climate change and build agricultural capacity in Niger. <i>BP 429 Niamey, Niger</i>
3:30 — 3:45pm	Travel to Ministry of Education
3:45 pm — 5:00 pm	Meeting with Ministry of Education’s Cabinet Director and General Secretary. Discussion will focus on Niger’s investments and collaboration with WFP in school meal programs. <i>BP 557 Niamey</i>
5:00 — 5:30 pm	Travel to U.S. Embassy
5:30 — 6:30 pm	Meeting with Millennium Challenge Corporation (MCC) Resident Country Director, Kristin Penn, and Niger Country team to discuss implementation of Niger Compact on water for agriculture and livestock. <i>U.S. Embassy, BP 11201, Niamey, Niger</i>
6:30—7:30 pm	Mission debriefing with WFP team including WFP Country Director Myrta Kaulard and Regional Director Chris Nikoi and Gresham Barrett, Senior Director WFP Washington Liaison Office. <i>U.S. Embassy, BP 11201, Niamey, Niger</i>
7:30 — 8:00 pm	Travel to Radisson Blue Hotel
6:00pm – 8:00pm	Dinner at Radisson Blue Hotel
Overnight	Radisson Blue Hotel Niamey <i>Quartier Plateau, Boulevard de la Republique, Niamey, Niger</i> <u>+227 80 05 11 11</u>

Friday, October 11 --- Niamey/Depart

Attire: Business casual.

8:00am -8:30am	Check out of Radisson Blue Hotel
8:30am – 9:00am	Breakfast
9:00am- 9:30am	Travel to Niamey Diori Hamani International Airport (NIM)
9:30am	Check in for Ethiopia Airline
12:30pm	Depart Niamey via Ethiopian Airline
7:35pm	Arrive in Addis Ababa Bole International Airport (ADD) <i>3hour and 10minute layover</i>
10:35pm	Depart Addis Ababa via Ethiopian Airline

Saturday, October 12 --- Travel

8:40am	Arrive at Dulles International Airport (IAD) via Ethiopian Airlines
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