



## Employee Post-Travel Disclosure Form

Original  Amendment

This form is for disclosing the receipt of travel expenses from private sources for travel taken in connection with official duties. This form does not eliminate the need to report privately-funded travel on the annual *Financial Disclosure Statements* of those employees required to file them. In accordance with House Rule 25, clause 5, **you must complete this form and file it with the Clerk of the House, B-81 Cannon House Office Building, within 15 days after travel is completed.** Please **do not** file this form with the Committee on Ethics.

**NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001.**

1. Name of Traveler: William R Archer
2. a. Name of Accompanying Relative: \_\_\_\_\_ **OR** None   
 b. Relationship to Traveler:  Spouse  Child  Other (specify): \_\_\_\_\_
3. a. Dates: Departure: Oct 5, 2019 Return: Oct 12, 2019  
 b. Dates at Personal Expense, if any: \_\_\_\_\_ **OR** None
4. Departure City: Washington DC Destination: Niamey, Niger Return City: Washington DC
5. Sponsor(s), Who Paid for the Trip: United Nations Foundation
6. Describe Meetings and Events Attended: The group of staff leaders in congress met with US Government including State Department, USAID, MCC and UN organizations, IAFAD and WFP and national and local government on foot
7. Attached to this form are **each** of the following, *signify that each item is attached by checking the corresponding box:*
  - a.  a completed *Sponsor Post-Travel Disclosure Form*;
  - b.  the *Primary Trip Sponsor Form* completed by the trip sponsor **prior** to the trip, **including all attachments and** the *Grantmaking or Non-Grantmaking Sponsor Forms*;
  - c.  page 2 of the completed *Traveler Form* submitted by the employee; **and**
  - d.  the letter from the Committee on Ethics approving my participation on this trip.
8. a. I represent that I participated in each of the activities reflected in the attached sponsor's agenda.  
**Signify statement is true by checking the box:**   
 b. If not, explain: \_\_\_\_\_

LEGISLATIVE RESOURCE CENTER  
2019 OCT 28 PM 2:12  
OFFICE OF THE CLERK  
U.S. HOUSE OF REPRESENTATIVES

**I certify that the information contained on this form is true, complete, and correct to the best of my knowledge.**

Signature of Traveler:  Date: 10/28/19

I authorized this travel in advance. I have determined that all of the expenses listed on the attached *Sponsor Post-Travel Disclosure Form* were necessary and that the travel was in connection with the employee's official duties and would not create the appearance that the employee is using public office for private gain.

Name of Supervising Member: Jeff Fortenberry Date: 10/28/19

Signature of Supervising Member: 





U.S. House of Representatives

# COMMITTEE ON ETHICS

## Sponsor Post-Travel Disclosure Form

Original  Amendment

This form must be completed by an officer of any organization that served as the primary trip sponsor in providing travel expenses or reimbursement for travel expenses to House Members, officers, or employees under House Rule 25, clause 5. **A completed copy of the form must be provided to each House Member, officer, or employee who participated on the trip within ten days of their return.** You must answer all questions, and check all boxes, on this form for your submission to comply with House rules and the Committee's travel regulations. Failure to comply with this requirement may result in the denial of future requests to sponsor trips and/or subject the current traveler to disciplinary action or a requirement to repay the trip expenses.

**NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001.**

1. Sponsor(s) who paid for the trip: United Nations Foundation, World Food Program USA

2. Travel Destination(s): Niamey and Maradi, Niger

3. Date of Departure: October 5, 2019 Date of Return: October 12, 2019

4. Name(s) of Traveler(s): William "Reyn" Archer

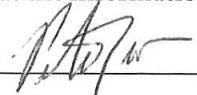
*Note:* You may list more than one traveler on a form only if *all* information is *identical* for each person listed.

5. Actual amount of expenses paid on behalf of, or reimbursed to, each individual named in Question 4:

	Total Transportation Expenses	Total Lodging Expenses	Total Meal Expenses	Total Other Expenses (dollar amount per item and description)
Traveler	\$9,161.45	\$672	\$240	\$155 (Niger visa)
Accompanying Family Member	N/A	N/A	N/A	N/A

6. All expenses connected to the trip were for actual costs incurred and not a *per diem* or lump sum payment. Signify statement is true by checking box:

I certify that the information contained in this form is true, complete, and correct to the best of my knowledge.

Signature:  Date: 10/22/2019

Name: Peter Yeo Title: Senior Vice President

Organization: United Nations Foundation

**I am an officer of the above-named organization. Signify statement is true by checking box:**

Address: 1750 Pennsylvania Ave NW Suite 300 Washington, DC 20006

Telephone: 202-887-9040 Email: mspanglar@unfoundation.org

*Committee staff may contact the above-named individual if additional information is required.*

If you have questions regarding your completion of this form, please contact the Committee on Ethics at 202-225-7103.



U.S. House of Representatives

# COMMITTEE ON ETHICS

## TRAVELER FORM

1. Name of Traveler: Congressman Jeff Fortenberry
2. Sponsor(s) who will be paying for the trip: The Aspen Institute, Inc. (Congressional Program)
3. Travel Destination(s): Prague, Czech Republic
4. a. Date of Departure: May 27, 2019 Date of Return: June 2, 2019
- b. Will you be extending the trip at your personal expense?  Yes  No  
If yes, list dates at personal expense: \_\_\_\_\_
5. a. Will you be accompanied by a family member at the sponsor's expense?  Yes  No If yes:  
(1) Name of Accompanying Family Member: Celeste Fortenberry  
(2) Relationship to Traveler:  Spouse  Child  Other (specify): \_\_\_\_\_  
(3) Accompanying Family Member is at least 18 years of age:  Yes  No
6. a. Did the trip sponsor answer "Yes" to Question 8(c) on the *Primary Trip Sponsor Form* (i.e., travel is sponsored by an entity that employs a registered federal lobbyist or a foreign agent)?  Yes  No  
b. If yes, and you are requesting lodging for two nights, explain why the second night is warranted:  
\_\_\_\_\_

7. *Primary Trip Sponsor Form* is attached, including agenda, invitee list, and any other attachments and contributing sponsor forms:  Yes  No

NOTE: The agenda should show the traveler's individual schedule, including departure and arrival times and identify the specific events in which the traveler will be participating.

8. Explain why participation in the trip is connected to the traveler's individual official or representational duties. Staff should include their job title and how the activities on the itinerary relate to their duties.

I serve as a member on the State and Foreign Operations subcommittee on Appropriations. I regularly engage in legislative initiatives involving diplomacy, cultural exchange, and national security.

9. Is the traveler aware of any registered federal lobbyists or foreign agents involved planning, organizing, requesting, or arranging the trip?  Yes  No

10. For staff travelers, to be completed by your employing Member:

### ADVANCED AUTHORIZATION OF EMPLOYEE TRAVEL

I hereby authorize the individual named above, an employee of the U.S. House of Representatives who works under my direct supervision, to accept expenses for the trip described in this request. I have determined that the above-described travel is in connection with my employee's official duties and that acceptance of these expenses will not create the appearance that the employee is using public office for private gain.

Signature of Employing Member

Date 4/25/2019



U.S. House of Representatives

# COMMITTEE ON ETHICS

## TRAVELER FORM

This form should be completed by House Members, officers, or employees seeking Committee approval of privately-sponsored travel or reimbursement for travel under House Rule 25, clause 5. The completed form should be submitted directly to the Committee by each invited House Member, officer, or employee, together with the completed and signed trip sponsor form(s) and any attachments. A copy of this form, minus this initial page, will be made available for public inspection. This form, and any attachments, may be faxed to the Committee at 202-225-7392, sent or delivered to the Committee at 1015 Longworth, or e-mailed to [travel.requests@mail.house.gov](mailto:travel.requests@mail.house.gov).

Your completed request must be submitted to the Committee no less than 30 days before your proposed departure date. Absent exceptional circumstances, permission will not be granted for requests received less than 30 days before the trip commences. You must receive explicit approval from the Committee before you depart on this trip.

Name of Traveler: Congressman Jeff Fortenberry

NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001.

I certify that the information contained on both pages of this form is true, complete, and correct to the best of my knowledge.

Signature: 

Name of Signatory (if other than traveler): Rayn Archer

For Staff (name of employing Member or Committee): \_\_\_\_\_

Office Address: 1514 Longworth HOB, Washington, DC 20003

Telephone Number: 202-225-4806

Email Address of Contact Person: jefffortenberrymc@mail.house.gov

Check this box if the sponsoring entity is a media outlet, the purpose of the trip is to make a media appearance sponsored by that entity, and these forms are being submitted to the Committee less than 30 days before the trip departure date.

NOTE: You must complete all of the contact information fields above, as Committee staff may need to contact you if additional information is required.

KEEP A COPY OF THIS FORM. Page 2 (but not this page) must be submitted to the Clerk as part of the post-travel disclosure required by House Rule 25. Travel Regulation § 404(d) also requires you to keep a copy of all request forms and supporting paperwork for three subsequent Congresses from the date of travel.

If there are any questions regarding this form, please contact the Committee on Ethics at 202-225-7103 or via travel e-mail: [travel.requests@mail.house.gov](mailto:travel.requests@mail.house.gov).

RECEIVED  
2019 APR 29 PM 4:54  
COMMITTEE ON ETHICS





## Primary Trip Sponsor Form

This form should be completed by private entities offering to provide travel or reimbursement for travel to House Members, officers, or employees under House Rule 25, clause 5. A completed copy of the form (and any attachments) should be provided to each invited House Member, officer, or employee, who will then forward it to the Committee together with a *Traveler Form* at least 30 days before the start date of the trip. The trip sponsor should NOT submit the form directly to the Committee. The Committee website (ethics.house.gov) provides detailed instructions for filling out the form.

**NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001. Failure to comply with the Committee’s Travel Regulations may also lead to the denial of permission to sponsor future trips.**

1. Sponsor who will be paying for the trip: United Nations Foundation

---

2. I represent that the trip will not be financed, in whole or in part, by a registered federal lobbyist or foreign agent. Signify that the statement is true by checking box:
3. **Check only one.** I represent that:
  - a. The primary trip sponsor has not accepted from any other source, funds intended directly or indirectly to finance any aspect of the trip:  **OR**
  - b. The trip is arranged without regard to congressional participation and the primary trip sponsor has accepted funds only from entities that will receive a tangible benefit in exchange for those funds:  **OR**
  - c. The primary trip sponsor has accepted funds from other source(s) intended directly or indirectly to finance all or part of this trip and has enclosed disclosure forms from each of those entities.   
If “c” is checked, list the names of the additional sponsors: World Food Program USA

---

4. Provide names and titles of ALL House Members and employees you are inviting. For each House invitee, provide an explanation of why the individual was invited (include additional pages if necessary): Please see attached.

---

5. Is travel being offered to an accompanying family member of the House invitee(s)?  Yes  No
6. Date of Departure: October 5, 2019 Date of Return: October 12, 2019
7. a. City of departure: Washington, DC  
b. Destination(s): Niamey and Maradi, Niger  
c. City of return: Washington, DC
8. **Check only one.** I represent that:
  - a. The sponsor of the trip is an institution of higher education within the meaning of section 101 of the Higher Education Act of 1965:  **OR**
  - b. The sponsor of the trip does not retain or employ a registered federal lobbyist or foreign agent:  **OR**
  - c. The sponsor employs or retains a registered federal lobbyist or foreign agent, but the trip is for attendance at a one-day event and lobbyist / foreign agent involvement in planning, organizing, requesting, or arranging the trip was *de minimis* under the Committee’s travel regulations.
9. **Check only one of the following:**
  - a. I checked 8(a) or (b) above:
  - b. I checked 8(c) above but am not offering any lodging:
  - c. I checked 8(c) above and am offering lodging and meals for one night:  **OR**
  - d. I checked 8(c) above and am offering lodging and meals for two nights:  If you checked this box, explain why the second night of lodging is warranted: \_\_\_\_\_



U.S. House of Representatives

# COMMITTEE ON ETHICS

10. Attached is a detailed agenda of the activities House invitees will be participating in during the travel (i.e., an hourly description of planned activities for trip invitees). *Indicate agenda is attached by checking box:*
11. **Check only one of the following:**
- a. I represent that a registered federal lobbyist or foreign agent will not accompany House Members or employees on any segment of the trip. *Signify that the statement is true by checking box:*  **OR**
- b. *Not Applicable.* Trip sponsor is a U.S. institution of higher education:
12. For **each** sponsor required to submit a sponsor form, describe the sponsor's interest in the subject matter of the trip **and** its role in organizing and/or conducting the trip:  
 Please see attached.  
 \_\_\_\_\_  
 \_\_\_\_\_
13. **Answer parts a and b. Answer part c if necessary:**
- a. Mode of travel: Air  Rail  Bus  Car  Other  (specify: \_\_\_\_\_)
- b. Class of travel: Coach  Business  First  Charter  Other  (specify: \_\_\_\_\_)
- c. If travel will be first class, or by chartered or private aircraft, explain why such travel is warranted:  
 \_\_\_\_\_  
 \_\_\_\_\_
14. I represent that the expenditures related to local area travel during the trip will be unrelated to personal or recreational activities of the invitee(s). *Signify that the statement is true by checking box:*
15. **Check only one.** I represent that either:
- a. The trip involves an event that is arranged or organized *without regard* to congressional participation and that meals provided to congressional participants are similar to those provided to or purchased by other event attendees:  **OR**
- b. The trip involves events that are arranged specifically *with regard* to congressional participation:
- If "b" is checked:
- 1) Detail the cost *per day* of meals (approximate cost may be provided): \_\_\_\_\_  
 Meals will be no more than \$87 per day in Niamey and \$57 per day in Maradi.
- 2) Provide the reason for selecting the location of the event or trip: \_\_\_\_\_  
 Please see attached.
16. Name, nightly cost, and reasons for selecting each hotel or other lodging facility:
- Hotel Name: Radisson Blu Hotel City: Niamey Cost Per Night: \$184  
 Reason(s) for Selecting: Favorable price, location, and secure.
- Hotel Name: Guest House Hotel City: Maradi Cost Per Night: \$90  
 Reason(s) for Selecting: Favorable price, location and secure.
- Hotel Name: \_\_\_\_\_ City: \_\_\_\_\_ Cost Per Night: \_\_\_\_\_  
 Reason(s) for Selecting: \_\_\_\_\_
17. I represent that all expenses connected to the trip will be for actual costs incurred and not a per diem or lump sum payment. *Signify that the statement is true by checking box:*





U.S. House of Representatives

# COMMITTEE ON ETHICS

18. Total Expenses for each Participant:

<input type="checkbox"/> Actual Amounts	Total Transportation Expenses per Participant	Total Lodging Expenses per Participant	Total Meal Expenses per Participant
<input checked="" type="checkbox"/> Good Faith Estimates			
For each Member, Officer, or Employee	\$7,507	\$732	\$418
For each Accompanying Family Member	N/A	N/A	N/A

	Other Expenses (dollar amount per item)	Identify Specific Nature of "Other" Expenses (e.g., taxi, parking, registration fee, etc.)
For each Member, Officer, or Employee	\$155	Niger visa
For each Accompanying Family Member	N/A	N/A

**NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001.**

19. Check only one:

- a. I certify that I am an officer of the organization listed below:  **OR**
- b. *Not Applicable.* Trip sponsor is an individual or a U.S. institution of higher education.

20. I certify that I am not a registered federal lobbyist or foreign agent for any sponsor of this trip.

21. I certify by my signature that the information contained in this form is true, complete, and correct to the best of my knowledge.

Signature:  Date: 8/27/2019

Name: Peter Yeo

Title: Senior Vice President

Organization: United Nations Foundation

Address: 1750 Pennsylvania Ave NW Suite 300

Telephone: 202-887-9040 (please ask for Micah Spangler)

Email: mspangler@unfoundation.org

If there are any questions regarding this form, please contact the Committee at the following address:

**Committee on Ethics**

U.S. House of Representatives

1015 Longworth House Office Building, Washington, D.C. 20515

Phone: 202-225-7103 General Fax: 202-225-7392



U.S. House of Representatives

# COMMITTEE ON ETHICS

## Grantmaking Trip Sponsor Form

This form should be completed by a public charity or private foundation (both as defined under section 501(c)(3) of the Internal Revenue Code) that provides a grant of funds to another entity to underwrite, in whole or in part, a trip or an event, meal, or activity that will occur during a trip, or a necessary expense that will be incurred during a trip, with express or implicit knowledge or understanding that one or more House Members or employees may participate in or attend that trip or event, or otherwise may be beneficiaries of the gift or donation. Provide a copy of your completed form to the primary sponsor of the trip.

**NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001. Failure to comply with the Committee's Travel Regulations may also lead to the denial of permission to sponsor future trips.**

1. I certify that (name of your organization): World Food Program USA  
has been designated a § 501(c)(3) nonprofit charitable organization by the Internal Revenue Service.  Yes  No

2. Name of Primary Trip Sponsor: United Nations Foundation

3. I certify that my organization (check and complete a or b):

a.  Has provided a grant, gift, or donation to the above-named Primary Trip Sponsor and conducts an audit or review of its grant, gift, or donation to ensure that the funds are spent in accordance with the terms of its grant, gift, or donation. **OR**


b.  Has had a direct role in the organizing, planning, or conducting of a trip to  
Destination: Niamey, Niger on Date: October 5, 2019  
that is being organized or arranged by the above-named Primary Trip Sponsor.

4. **Check only one:**

a.  My organization does not employ or retain a registered federal lobbyist or foreign agent **OR**  
b.  My organization employs a registered federal lobbyist or foreign agent, but their involvement in planning, organizing, or arranging the trip was *de minimis* under the travel regulations.

5. I certify that I am not a registered federal lobbyist or foreign agent for any sponsor of this trip.

6. I certify by my signature that the information contained in this form is true, complete, and correct to the best of my knowledge.

Signature:  Date: August 27, 2019  
Name: Phil Karsting Title: Interim President and CEO

Organization: World Food Program USA

Address: 1725 I Street NW, Suite 510, Washington D.C. 20006

Telephone: 202 627 3737 Email: pkarsting@wfpusa.org

If there are any questions regarding this form, please contact the Committee at the following address:

### Committee on Ethics

U.S. House of Representatives

1015 Longworth House Office Building, Washington, D.C. 20515

Phone: 202-225-7103 General Fax: 202-225-7392



Theodore E. Deutch, Florida  
*Chairman*  
Kenny Marchant, Texas  
*Ranking Member*

Grace Meng, New York  
Susan Wild, Pennsylvania  
Dean Phillips, Minnesota  
Anthony Brown, Maryland

John Ratcliffe, Texas  
George Holding, North Carolina  
Jackie Walorski, Indiana  
Michael Guest, Mississippi



ONE HUNDRED SIXTEENTH CONGRESS

## U.S. House of Representatives

COMMITTEE ON ETHICS

Thomas A. Rust  
*Staff Director and Chief Counsel*

David W. Arrojo  
*Counsel to the Chairman*

Christopher A. Donesa  
*Counsel to the Ranking Member*

1015 Longworth House Office Building  
Washington, D.C. 20515-6328  
Telephone: (202) 225-7103  
Facsimile: (202) 225-7392

September 25, 2019

Mr. William Reyn Archer  
Office of the Honorable Jeff Fortenberry  
1514 Longworth House Office Building  
Washington, DC 20515

Dear Mr. Archer:

Pursuant to House Rule 25, clause 5(d)(2), the Committee on Ethics hereby approves your proposed trip to Niger,<sup>1</sup> scheduled for October 5 to 12, 2019, sponsored by United Nations Foundation, with financial support from World Food Program USA.

You must complete an Employee Post-Travel Disclosure Form (which your employing Member must also sign) and file it, together with a Sponsor Post-Travel Disclosure Form completed by the trip sponsor, with the Clerk of the House within 15 days after your return from travel. As part of that filing, you are also required to attach a copy of this letter and both the Traveler and Primary Trip Sponsor Forms (including attachments) you previously submitted to the Committee in seeking pre-approval for this trip. If you are required to file an annual Financial Disclosure Statement, you must also report all travel expenses totaling more than \$390 from a single source on the "Travel" schedule of your annual Financial Disclosure Statement covering this calendar year. Finally, Travel Regulation § 404(d) also requires you to keep a copy of all request forms and supporting information provided to the Committee for three subsequent Congresses from the date of travel.

Because the trip may involve meetings with foreign government representatives, we note that House employees may accept, under the Foreign Gifts and Decorations Act (FGDA), gifts "of minimal value [currently \$390] tendered as a souvenir or mark of courtesy" by a foreign government. Any tangible gifts valued in excess of minimal value received from a foreign government must, within 60 days of acceptance, be disclosed on a Form for Disclosing Gifts from Foreign Governments and either turned over to the Clerk of the House, or, with the written approval of the Committee, retained for official use.

---

<sup>1</sup> Please be aware that the Committee's review of the proposed trip does not extend to either the security situation in the destination country or security related to foreign travel in general. We recommend you contact the Sergeant at Arms (SAA) for a safety and security briefing prior to your departure. SAA may be reached at (202) 226-2044 or ohsstaff@mail.house.gov. House travelers should also register for the U.S. State Department's Smart Traveler Enrollment Program at <https://step.state.gov>.

If you have any further questions, please contact the Committee's Office of Advice and Education at extension 5-7103.

Sincerely,

Handwritten signature of Theodore E. Deutch in blue ink.

Theodore E. Deutch  
Chairman

Handwritten signature of Kenny Marchant in blue ink.

Kenny Marchant  
Ranking Member

TED/KM:jls



**UNF and WFP USA Learning Trip to Niger  
Answers to Primary Trip Sponsor Form Questions 4, 12, and 15b2**

**4. Names and titles of all House invitees and explanation of why the individual was invited:**

The following individuals have been invited to participate in this humanitarian learning trip to Niger because they work directly on issues related to U.S. foreign policy, U.S.-UN relations, humanitarian aid, international development, and/or U.S.-Africa relations.

Reyn Archer, Chief of Staff  
Rep. Jeff Fortenberry

Katy Crosby, Professional Staff Member  
House Foreign Affairs Committee

Thomas Rice, Legislative Director  
Rep. Michael McCaul

Kelliann Blazek, Counsel  
Rep. Chellie Pingree

Clay Boggs, Legislative Director  
Rep. Norma Torres

Chris Farrar, Professional Staff Member  
House Foreign Affairs Committee

**12. Description of the sponsor's interest in the subject matter of the trip and its role in organizing and/or conducting the trip:**

The United Nations Foundation (UNF) works to educate all Americans, including the U.S. Congress, on the importance of a strong U.S.-UN relationship, with a particular emphasis on UN humanitarian operations. This learning trip provides an opportunity for congressional staff to observe the hunger and malnutrition alleviation work the World Food Program is undertaking in Niger and explore its connection to long-term sustainable development throughout the Sahel. UNF is partnering with WFP USA to sponsor this trip, but is handling all outreach to congressional staff and is the primary contact for planning purposes.

World Food Program USA (WFP USA) is a U.S.-based non-profit organization dedicated to building support within the U.S. for the United Nations World Food Programme (WFP). World Food Program USA works with U.S. policymakers, corporations, foundations, and individuals to help provide financial and in-kind resources and develop policies needed to alleviate global hunger. WFP USA provided UNF with a grant to help fund this learning trip and is assisting with its organization.

**15b2. Provide the reason for selecting the location of the event or trip:**

Populations in Niger—a landlocked, low-income country in West Africa—are vulnerable to chronic food insecurity and malnutrition, regional conflict, resultant displacement, and recurrent shocks like disease

outbreaks and floods. Approximately 2.3 million people across the country require emergency assistance to meet their basic needs and millions more experience transitory shortages during the lean season. That means that nearly 20 percent of Niger's population is unable to meet its regular food needs—a troubling statistic that rises to nearly 30 percent during periods of poor rainfall.

The causes are diverse, including inadequate agricultural production, security constraints, and high demographic growth. Beyond that, epidemics and conflict in three neighboring countries are aggravating the situation. In the Lake Chad Basin, prolonged conflict perpetuated by Boko Haram and the Islamic State of Iraq and Syria-West Africa has internally displaced more than 100,000 people in Niger and prompted nearly 120,000 Nigerian refugees to flee into Niger's Diffa Region as of May 2019. More than 30,000 Nigerian refugees were also sheltering in Niger's Maradi Region as of July 2019, having fled a recent surge in violence in northwestern Nigeria. These developments have deepened local food insecurity and endangered host communities, refugees, and humanitarian workers.

The World Food Programme and USAID are working in Niger to alleviate these hunger and malnutrition conditions and carry out critical resilience-building activities by supporting smallholder farmers, investing in crisis preparedness measures, building capacity within the Ministry of Education to deliver school meals, and addressing the ongoing refugee situation and its impact on food insecurity. This trip will be an opportunity to see these efforts in action and gain valuable, firsthand updates on the humanitarian and political situation in Niger. While in-country the delegation will conduct site visits and meet with the WFP leadership team, U.S. Embassy leadership team, USAID personnel, Nigerien authorities, humanitarian workers, and members of civil society, providing the delegation with a wide-range of experiences that demonstrate how WFP is working together with the U.S. to promote stability and long-term sustainable development in Niger and beyond.



**UNF Learning Trip to Niger  
October 5 – 12, 2019**

*\*\*All Times Local\*\**  
*+5 hours from Washington, DC*

**Saturday, October 5 --- Travel**

8:00pm                      Delegation arrives at Dulles International Airport (IAD), check-in for flight  
11:00pm                      Delegation departs IAD via Turkish Airlines TK 8

**Sunday, October 6 --- Travel/Arrival ---- Niamey**

*Attire: Casual.*

4:15pm                      Delegation arrives Istanbul  
*1h40 layover*  
5:55pm                      Delegation departs IST via Turkish Airlines TK 541  
10:05pm                      Delegation arrives Diori Hamani International Airport (NIM)  
Met at airport by Elise and WFP vehicles; transfer to hotel, check-in  
Overnight                      Radisson Blu Hotel  
*Quartier Plateau, Boulevard de la République, Niamey, Niger*  
Tel: +227 80 05 11 11

**Monday, October 7 --- Niamey**

*Attire: Business.*

8:00am – 8:30am              Breakfast at the hotel  
8:30am – 9:00am              Transfer to WFP office  
9:00am – 10:30am              Presentation on World Food Programme's work in Niger. The WFP team  
will provide an overview of their work in Niger from providing emergency  
relief to supporting sustainable development.  
*World Food Programme Office in Niamey*  
10:30am – 11:00am              Transfer to meetings

11:00am – 1:00pm	<p>Meeting with Prime Minister Mr. Brigi Rafini; High Commissioner of the 3N Initiative (HC3N), Mr. Ali Bety; Minister of Agriculture, Mr. Albadé Abouba; Minister of Environment, Mr. Almoustapha Garba; Minister of Education, Dr. Daouda Marthe; Minister of Health, Dr. Illiassou Mainassara. Minister of Community Development, Abdou Amani; Permanent Secretary of the National Programme for Prevention and Management of Food Crises, Liman Abari Chegou Sanoussi; Ministry of Humanitarian Action, Laouan Magagi. Two presentations on the agenda: HC3N on Pro-resilience Programme in Niger; STAFFDEL Communication on U.S. government support to Niger.</p> <p>Family photo Media interviews <i>Prime Minister Cabinet "Salle banquets de la primature" in Niamey</i></p>
1:00pm – 1:30pm	Transfer to lunch
1:30pm – 2:30pm	Lunch at QG Restaurant <i>RNI Niamey, Niger</i>
2:30pm – 3:00pm	Transfer to Embassy
3:30pm – 4:30pm	Meeting with Jay Zimmerman, Deputy Chief of Mission, and U.S. Country Team to learn about the bilateral relationship between the U.S. and Niger <i>U.S. Embassy, BP 11201, Niamey, Niger</i>
4:30pm – 5:00pm	Transfer to UN Offices
5:00pm – 6:00pm	Meet with the UN Resident Coordinator, Mrs. Fatouma Bintou Djibo, and United Nations Country Team to discuss the UN Sustainable Development Cooperation Framework and coordination of humanitarian response to regional refugee crisis; agency representation to include UNICEF, IOM, ILO, WHO, UNWomen, UNHCR, UNDP. <i>United Nations Development Programme (UNDP) Office</i>
6:00pm – 6:30pm	Transfer to Radisson Blu
6:30pm – 8:00pm	Meeting with African Development Foundation staff and grantees <i>Radisson Blu Meeting Room</i>
8:00pm – 9:00pm	Dinner at Radisson Blu
Overnight	Radisson Blu Hotel

**Tuesday, October 8 --- Maradi**

*Attire: Field Dress.*

5:30am – 6:00am      Breakfast; check-out of hotel



6:00am – 6:30am	Transfer to WFP Tarmac for UNHAS flight
7:30am – 9:00am	Travel to Maradi, Niger
9:00am – 9:30am	Transfer to Governor’s Residence
9:30am – 10:15am	Courtesy visit with Maradi Governor, Zakari Oumarou, to discuss WFP and USG impact in the region of Maradi. <i>Governor’s Residence</i>
10:15am – 11:15am	Travel to WFP site #1: Kouroungoussaou/TBC, situated in the department of Guidan Roudmji, Municipality of Chadakori. <i>Lunch en route</i>
11:15am – 2:00pm	Visit Kouroungoussaou/TBC site. The field visit will focus on WFP’s Food Assistance for Assets resilience interventions (including land rehabilitation activities) and nutrition interventions. These activities were jointly undertaken with other UN partners working in the area with WFP including FAO, IFAD and UNICEF.
2:00pm – 3:00pm	Travel to WFP site #2: Samaila, situated in the department of Guidan Roudmji, Municipality of Chadakori
3:00pm – 5:00pm	Visit Samaila site to see a WFP water infrastructure project. The visit includes a restitution of Community Base Participatory Plan which took place around the weir.
5:00pm – 5:30pm	Travel back to Guest House Hotel in Maradi
5:30pm – 7:00pm	Executive time
7:00pm – 8:00pm	Seminar on History of USG Food Assistance: A Legacy of Leadership with Chase Sova, Senior Director of Public Policy and Research (WFP USA) <i>Guest House Hotel</i>
8:00pm – 9:30pm	Dinner at Guest House Hotel
Overnight	Guest House Hotel <i>Maradi, Niger</i>

### **Wednesday, October 9 --- Maradi**

*Attire: Field Dress.*

7:00am – 8:00am	Breakfast
8:00am – 10:45am	Travel to WFP site #3: Mourne, situated in the department of Tessaoua, Municipality of Badouetta. WFP Country Director will provide a one hour briefing in the vehicle on WFP support to refugees.

10:45am – 3:00pm	Visit Mourne site. The field visit will focus on school feeding and nutrition interventions including collaborations with PVO partners like CARE.  Media interviews
3:00pm – 5:45pm	Travel to Guest House Hotel in Maradi
5:45 pm – 7:00pm	Executive time
7:00pm – 8:00pm	Dinner debrief with WFP staff at Guest House Hotel in Maradi
Overnight	Guest House Hotel

### Thursday, October 10 --- Niamey

*Attire: Business.*

6:00am– 7:00am	Breakfast at Guest House Hotel
7:00am – 7:30am	Transfer to Maradi airport and check in for WFP UNHAS flight
8:00am – 9:30am	Travel back to Niamey
9:30am – 10:00am	Transfer to WFP Niger
10:30am – 11:30am	Meeting with Abdou Moumouni University (formerly University of Niamey) on ongoing collaboration. <i>WFP Niger Meeting Room</i>
11:30am – 12:30pm	Meeting with International Fund for Agricultural Development and PRODAF <i>WFP Meeting Room</i>
12:30pm – 1:00pm	Transfer to Lunch
1:00pm – 2:00pm	Lunch at QG <i>RNI Niamey, Niger</i>
2:00pm – 2:30pm	Transfer to Ministry of Foreign Affairs
2:30pm – 3:30pm	Meeting with Minister of Foreign Affairs to discuss Niger’s leadership role in the G5 Sahel and ECOWAS, and Niger joining the UN Security Council in 2020. <i>Ministry of Foreign Affairs</i>
3:30pm – 4:00pm	Transfer to Millennium Challenge Account (MCA)



4:00pm – 5:00pm	Meeting with Millennium Challenge Corporation (MCC) Resident Country Director, Mrs. Kristin Penn, and Niger Country team to discuss implementation of Niger Compact on water for agriculture and livestock. <i>Millennium Challenge Account (MCA) Boulevard Mali Bero, Niamey, Niger</i>
5:00pm – 5:30pm	Transfer to WFP
5:30pm – 6:15pm	Press conference: Participants: WFP Country Director Sory Ouane, Senior Director, WFP Washington Liaison Office Gresham Barrett.
6:30pm – 7:15pm	Mission debriefing with WFP team including WFP Country Director Mr. Sory Ouane; and Mr. Gresham Barrett, Senior Director WFP Washington Liaison Office. <i>WFP office meeting room</i>
7:30pm – 8:00pm	Transfer to dinner
8:00pm – 9:00pm	Dinner at Le Pilier <i>Rude de la Tapoa 51, Niamey, Niger</i>
9:00pm – 10:00pm	Return to hotel
11:30pm	<i>Micah Spangler, Reyn Archer, Liz Lewis depart hotel for airport</i>
Overnight	Radisson Blu Hotel Niamey

### **Friday, October 11 --- Depart**

*Attire: Casual.*

2:50am	<i>Micah Spangler, Reyn Archer, Liz Lewis depart on Turkish TK543</i>
5:00am – 5:30am	Check-out of hotel and Transfer to Niamey Diiori Hamani International Airport (NIM)
6:00am	Check-in for flight
8:50am	Depart Niamey via Royal Air Maroc AT 292
12:20pm	Arrive Casablanca Airport (CMN) <i>4h15 layover</i>
4:35pm	Depart CMN via Royal Air Maroc AT 218
7:59pm	Arrive Dulles International Airport (IAD).