



# U.S. House of Representatives COMMITTEE ON ETHICS

## Employee Post-Travel Disclosure Form

Original  Amendment

This form is for disclosing the receipt of travel expenses from private sources for travel taken in connection with official duties. This form does not eliminate the need to report privately-funded travel on the annual *Financial Disclosure Statements* of those employees required to file them. In accordance with House Rule 25, clause 5, **you must complete this form and file it with the Clerk of the House, B-81 Cannon House Office Building, within 15 days after travel is completed.** Please **do not** file this form with the Committee on Ethics.

**NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001.**

- Name of Traveler: Alma Acosta Garcia
- a. Name of Accompanying Relative: \_\_\_\_\_ OR None   
 b. Relationship to Traveler:  Spouse  Child  Other (specify): \_\_\_\_\_
- a. Dates: Departure: October 6, 2019 Return: October 7, 2019  
 b. Dates at Personal Expense, if any: \_\_\_\_\_ OR None
- Departure City: Washington D.C. Destination: New York City, NY Return City: Washington D.C.
- Sponsor(s), Who Paid for the Trip: Motion Picture Association, Inc.
- Describe Meetings and Events Attended: Meeting with NBCU executives on TV piracy issues, tour of the production process for multiple studio sets and briefings from owners and producers about film industry
- Attached to this form are **each** of the following, *signify that each item is attached by checking the corresponding box:*
  - a completed *Sponsor Post-Travel Disclosure Form*;
  - the *Primary Trip Sponsor Form* completed by the trip sponsor **prior** to the trip, **including all** attachments **and** the *Grantmaking or Non-Grantmaking Sponsor Forms*;
  - page 2 of the completed *Traveler Form* submitted by the employee; **and**
  - the letter from the Committee on Ethics approving my participation on this trip.
- a. I represent that I participated in each of the activities reflected in the attached sponsor's agenda. **Signify statement is true by checking the box:**   
 b. If not, explain: \_\_\_\_\_

LEGISLATIVE RESOURCE CENTER  
2019 OCT 23 PM 2:25  
OFFICE OF THE CLERK  
U.S. HOUSE OF REPRESENTATIVES

**I certify that the information contained on this form is true, complete, and correct to the best of my knowledge.**

Signature of Traveler:  Date: 10/23/2019

I authorized this travel in advance. I have determined that all of the expenses listed on the attached *Sponsor Post-Travel Disclosure Form* were necessary and that the travel was in connection with the employee's official duties and would not create the appearance that the employee is using public office for private gain.

Name of Supervising Member: Rep. Joaquin Castro Date: 10/23/2019

Signature of Supervising Member:



U.S. House of Representatives

# COMMITTEE ON ETHICS

## Sponsor Post-Travel Disclosure Form

Original  Amendment

This form must be completed by an officer of any organization that served as the primary trip sponsor in providing travel expenses or reimbursement for travel expenses to House Members, officers, or employees under House Rule 25, clause 5. A completed copy of the form must be provided to each House Member, officer, or employee who participated on the trip *within ten days of their return*. You must answer all questions, and check all boxes, on this form for your submission to comply with House rules and the Committee's travel regulations. Failure to comply with this requirement may result in the denial of future requests to sponsor trips and/or subject the current traveler to disciplinary action or a requirement to repay the trip expenses.

**NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001.**

- Sponsor(s) who paid for the trip: Motion Picture Association, Inc.
- Travel Destination(s): New York City, NY
- Date of Departure: October 6, 2019 Date of Return: October 7, 2019
- Name(s) of Traveler(s): Alma Acosta

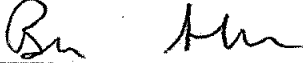
*Note: You may list more than one traveler on a form only if all information is identical for each person listed.*

- Actual amount of expenses paid on behalf of, or reimbursed to, each individual named in Question 4:

	Total Transportation Expenses	Total Lodging Expenses	Total Meal Expenses	Total Other Expenses (dollar amount per item and description)
Traveler	\$401	\$289.23	\$64.37	\$301.52 (shuttle buses) \$23.84 (Lyfts)
Accompanying Family Member	N/A	N/A	N/A	N/A

- All expenses connected to the trip were for actual costs incurred and not a *per diem* or lump sum payment. Signify statement is true by checking box:

I certify that the information contained in this form is true, complete, and correct to the best of my knowledge.

Signature:  Date: 10-17-19

Name: Ben Sheffner Title: SVP/Assoc. General Counsel

Organization: Motion Picture Association, Inc.

I am an officer of the above-named organization. Signify statement is true by checking box:

Address: 15301 Ventura Blvd, Bldg E, Sherman Oaks, CA 91403

Telephone: 818.935.5784 Email: ben\_sheffner@motionpictures.org

*Committee staff may contact the above-named individual if additional information is required.*

If you have questions regarding your completion of this form, please contact the Committee on Ethics at 202-225-7103.



U.S. House of Representatives

# COMMITTEE ON ETHICS

## TRAVELER FORM

1. Name of Traveler: Alma Acosta Garcia
2. Sponsor(s) who will be paying for the trip: Motion Picture Association of America, Inc. (MPAA)
3. City and State **OR** Foreign Country of Travel: New York City, NY
4. a. Date of Departure: 10/06/2019 Date of Return: 10/07/2019  
 b. Will you be extending the trip at your personal expense?  Yes  No  
 If yes, list dates at personal expense: \_\_\_\_\_
5. a. Will you be accompanied by a family member at the sponsor's expense?  Yes  No **If yes:**  
 (1) Name of Accompanying Family Member: \_\_\_\_\_  
 (2) Relationship to Traveler:  Spouse  Child  Other (specify): \_\_\_\_\_  
 (3) Accompanying Family Member is at least 18 years of age:  Yes  No
6. a. Did the trip sponsor answer "Yes" to Question 8(c) on the *Primary Trip Sponsor Form* (i.e., travel is sponsored by an entity that employs a registered federal lobbyist or a foreign agent)?  Yes  No  
 b. **If yes**, and you are requesting lodging for two nights, explain why the second night is warranted:  
 \_\_\_\_\_

7. *Primary Trip Sponsor Form* is attached, including agenda, invitee list, and any other attachments and contributing sponsor forms:  Yes  No  
 NOTE: The agenda should show the traveler's individual schedule, including departure and arrival times and identify the specific events in which the traveler will be participating.

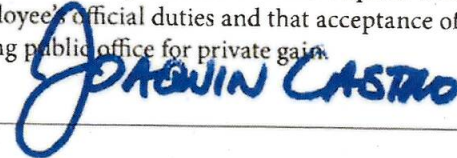
8. Explain why participation in the trip is connected to the traveler's individual official or representational duties. **Staff should include their job title and how the activities on the itinerary relate to their duties.**

I am the Executive Director of the Congressional Hispanic Caucus and one of  
our priorities is the issue of increasing diversity in media and film.  
This trip will help explain some of the challenges in the film industry regarding diversity.

9. **Is the traveler aware of any registered federal lobbyists or foreign agents involved planning, organizing, requesting, or arranging the trip?**  Yes  No
10. For staff travelers, to be completed by your employing Member:

### ADVANCED AUTHORIZATION OF EMPLOYEE TRAVEL

I hereby authorize the individual named above, an employee of the U.S. House of Representatives who works under my direct supervision, to accept expenses for the trip described in this request. I have determined that the above-described travel is in connection with my employee's official duties and that acceptance of these expenses will not create the appearance that the employee is using public office for private gain.

Signature of Employing Member  Date 9/6/2019



U.S. House of Representatives

# COMMITTEE ON ETHICS

## Primary Trip Sponsor Form

This form should be completed by private entities offering to provide travel or reimbursement for travel to House Members, officers, or employees under House Rule 25, clause 5. A completed copy of the form (and any attachments) should be provided to each invited House Member, officer, or employee, who will then forward it to the Committee together with a *Traveler Form* **at least 30 days before the start date of the trip**. The trip sponsor should **NOT** submit the form directly to the Committee. The Committee website ([ethics.house.gov](http://ethics.house.gov)) provides detailed instructions for filling out the form.

**NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001. Failure to comply with the Committee's Travel Regulations may also lead to the denial of permission to sponsor future trips.**

1. Sponsor who will be paying for the trip: Motion Picture Association of America, Inc. (MPAA)
2. I represent that the trip will not be financed, in whole or in part, by a registered federal lobbyist or foreign agent. Signify that the statement is true by checking box:
3. **Check only one.** I represent that:
  - a. The primary trip sponsor has not accepted from any other source, funds intended directly or indirectly to finance any aspect of the trip:  **OR**
  - b. The trip is arranged without regard to congressional participation and the primary trip sponsor has accepted funds only from entities that will receive a tangible benefit in exchange for those funds:  **OR**
  - c. The primary trip sponsor has accepted funds from other source(s) intended directly or indirectly to finance all or part of this trip and has enclosed disclosure forms from each of those entities.   
If "c" is checked, list the names of the additional sponsors: \_\_\_\_\_
4. Provide names and titles of **ALL** House Members *and* employees you are inviting. For each House invitee, provide an **explanation of why the individual was invited** (include additional pages if necessary): \_\_\_\_\_  
see attached
5. Is travel being offered to an accompanying family member of the House invitee(s)?  Yes  No
6. Date of Departure: October 6, 2019 Date of Return: October 7, 2019
7. a. City of departure: Washington, DC  
b. Destination(s): New York City, NY  
c. City of return: Washington, DC
8. **Check only one.** I represent that:
  - a. The sponsor of the trip is an institution of higher education within the meaning of section 101 of the Higher Education Act of 1965:  **OR**
  - b. The sponsor of the trip does not retain or employ a registered federal lobbyist or foreign agent:  **OR**
  - c. The sponsor employs or retains a registered federal lobbyist or foreign agent, but the trip is for attendance at a one-day event *and* lobbyist / foreign agent involvement in planning, organizing, requesting, or arranging the trip was *de minimis* under the Committee's travel regulations.
9. **Check only one of the following:**
  - a. I checked 8(a) or (b) above:
  - b. I checked 8(c) above but am not offering any lodging:
  - c. I checked 8(c) above and am offering lodging and meals for one night:  **OR**
  - d. I checked 8(c) above and am offering lodging and meals for two nights:  If you checked this box, explain why the second night of lodging is warranted: \_\_\_\_\_



U.S. House of Representatives

# COMMITTEE ON ETHICS

10. Attached is a detailed agenda of the activities House invitees will be participating in during the travel (i.e., an hourly description of planned activities for trip invitees). *Indicate agenda is attached by checking box:*
11. **Check only one of the following:**  
 a. I represent that a registered federal lobbyist or foreign agent will not accompany House Members or employees on any segment of the trip. *Signify that the statement is true by checking box:*  **OR**  
 b. *Not Applicable.* Trip sponsor is a U.S. institution of higher education:
12. For **each** sponsor required to submit a sponsor form, describe the sponsor's interest in the subject matter of the trip **and** its role in organizing and/or conducting the trip:  
MPAA serves as the voice and advocate of the American Motion Picture and TV industry. The day of programming will highlight several production facilities, discussions w/both our creative & executive teams, and deepen the participants' understanding of the policy issues facing our industry.
13. **Answer parts a and b. Answer part c if necessary:**  
 a. Mode of travel: Air  Rail  Bus  Car  Other  (specify: \_\_\_\_\_)  
 b. Class of travel: Coach  Business  First  Charter  Other  (specify: \_\_\_\_\_)  
 c. If travel will be first class, or by chartered or private aircraft, explain why such travel is warranted:  
 \_\_\_\_\_  
 \_\_\_\_\_
14. I represent that the expenditures related to local area travel during the trip will be unrelated to personal or recreational activities of the invitee(s). *Signify that the statement is true by checking box:*
15. **Check only one.** I represent that either:  
 a. The trip involves an event that is arranged or organized *without regard* to congressional participation and that meals provided to congressional participants are similar to those provided to or purchased by other event attendees:  **OR**  
 b. The trip involves events that are arranged specifically *with regard* to congressional participation:   
 If "b" is checked:  
 1) Detail the cost *per day* of meals (approximate cost may be provided): \$76 for meals on the day of programming, plus \$34 for meal on travel day  
 2) Provide the reason for selecting the location of the event or trip: All of MPAA's member company studios use production facilities in NYC, which is one of the busiest filming locations in the world.
16. Name, nightly cost, and reasons for selecting each hotel or other lodging facility:  
 Hotel Name: W Hotel Times Square City: New York City, NY Cost Per Night: \$249 + tax  
 Reason(s) for Selecting: centrally located to all three facilities we will be visiting  
 Hotel Name: \_\_\_\_\_ City: \_\_\_\_\_ Cost Per Night: \_\_\_\_\_  
 Reason(s) for Selecting: \_\_\_\_\_  
 Hotel Name: \_\_\_\_\_ City: \_\_\_\_\_ Cost Per Night: \_\_\_\_\_  
 Reason(s) for Selecting: \_\_\_\_\_
17. I represent that all expenses connected to the trip will be for actual costs incurred and not a per diem or lump sum payment. *Signify that the statement is true by checking box:*



U.S. House of Representatives

# COMMITTEE ON ETHICS

### 18. Total Expenses for each Participant:

<input type="checkbox"/> Actual Amounts <input checked="" type="checkbox"/> Good Faith Estimates	Total Transportation Expenses per Participant	Total Lodging Expenses per Participant	Total Meal Expenses per Participant
For each Member, Officer, or Employee	\$350	\$249	\$110
For each Accompanying Family Member	N/A	N/A	N/A

	Other Expenses (dollar amount per item)	Identify Specific Nature of "Other" Expenses (e.g., taxi, parking, registration fee, etc.)
For each Member, Officer, or Employee	\$250	shuttle buses, taxis
For each Accompanying Family Member	N/A	N/A

NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001.

### 19. Check only one:

- a. I certify that I am an officer of the organization listed below:  OR
- b. *Not Applicable.* Trip sponsor is an individual or a U.S. institution of higher education.

20. I certify that I am not a registered federal lobbyist or foreign agent for any sponsor of this trip.

21. I certify by my signature that the information contained in this form is true, complete, and correct to the best of my knowledge.

Signature: Ben Sheffner Date: 9-2-19

Name: Ben Sheffner

Title: Senior Vice President and Associate General Counsel

Organization: Motion Picture Association of America, Inc.

Address: 15301 Ventura Blvd, Bldg E; Sherman Oaks, CA 91403

Telephone: 818.935.5784

Email: ben\_sheffner@mpaa.org

If there are any questions regarding this form, please contact the Committee at the following address:

### Committee on Ethics

U.S. House of Representatives

1015 Longworth House Office Building, Washington, D.C. 20515

Phone: 202-225-7103 General Fax: 202-225-7392

Theodore E. Deutch, Florida  
*Chairman*  
Kenny Marchant, Texas  
*Ranking Member*

Grace Meng, New York  
Susan Wild, Pennsylvania  
Dean Phillips, Minnesota  
Anthony Brown, Maryland

John Ratcliffe, Texas  
George Holding, North Carolina  
Jackie Walorski, Indiana  
Michael Guest, Mississippi



ONE HUNDRED SIXTEENTH CONGRESS

## U.S. House of Representatives

### COMMITTEE ON ETHICS

Thomas A. Rust  
*Staff Director and Chief Counsel*

David W. Arrojo  
*Counsel to the Chairman*

Christopher A. Doneso  
*Counsel to the Ranking Member*

1015 Longworth House Office Building  
Washington, D.C. 20515-6328  
Telephone: (202) 225-7103  
Facsimile: (202) 225-7392

September 27, 2019

Ms. Alma Acosta Garcia  
Office of the Honorable Joaquin Castro  
2241 Rayburn House Office Building  
Washington, DC 20515

Dear Ms. Acosta Garcia:

Pursuant to House Rule 25, clause 5(d)(2), the Committee on Ethics hereby approves your proposed trip to New York, New York, scheduled for October 6 to 7, 2019, sponsored by Motion Picture Association of America. We remind you that, because the trip sponsor employs a federal lobbyist, you may participate in officially-connected activity on one calendar day only.

You must complete an Employee Post-Travel Disclosure Form (which your employing Member must also sign) and file it, together with a Sponsor Post-Travel Disclosure Form completed by the trip sponsor, with the Clerk of the House within 15 days after your return from travel. As part of that filing, you are also required to attach a copy of this letter and both the Traveler and Primary Trip Sponsor Forms (including attachments) you previously submitted to the Committee in seeking pre-approval for this trip. If you are required to file an annual Financial Disclosure Statement, you must also report all travel expenses totaling more than \$390 from a single source on the "Travel" schedule of your annual Financial Disclosure Statement covering this calendar year. Finally, Travel Regulation § 404(d) also requires you to keep a copy of all request forms and supporting information provided to the Committee for three subsequent Congresses from the date of travel.

If you have any further questions, please contact the Committee's Office of Advice and Education at extension 5-7103.

Sincerely,

Theodore E. Deutch  
Chairman

Kenny Marchant  
Ranking Member

TED/KM:tn

**U.S. HOUSE OF REPRESENTATIVES  
COMMITTEE ON ETHICS  
PRIMARY TRIP SPONSOR FORM**

**#4. Provide names and titles of ALL House Members and employees you are inviting. For each House invitee, provide an explanation of why the individual was invited.**

- Alma Acosta, Executive Director, Congressional Hispanic Caucus
- Christine Biron, Chief of Staff, Rep. Darren Soto (FL 9th)
- Reginald Darby, Legislative Director, Rep. Greg Stuebe (FL 17th)
- Jen Daulby, Staff Director, House Administration Committee
- Adam Finkel, Policy Coordinator, Blue Dog Coalition
- Brad Howard, Chief of Staff, Rep. Stephanie Murphy (FL 7th)
- Brian Looser, Legislative Director, Rep. John Shimkus (IL 15th)
- Charlyn Stanberry, Chief of Staff, Rep. Yvette Clarke (NY 9th)
- Brandon Webb, Chief of Staff, Rep. Robin Kelly (IL 2nd)

*\*\* Each of these individuals works on fiscal, licensing and distribution, international trade, and/or intellectual property issues, which is the focus of our day of programming.*



**MPAA CONGRESSIONAL STAFF DELEGATION ITINERARY  
NEW YORK CITY, NY**

**SUNDAY, OCTOBER 6**

4:50PM Depart Washington, DC Union Station on Amtrak Acela #2222

7:59PM Arrive at NYC Penn Station

Ivory Zorich/MPAA will meet you and other Hill staff at TBD with "MPAA Delegation" sign. A shuttle van will meet staff at NYC Penn Station (pickup location: TBD) for transportation to W New York Times Square for drop-off.  
**Location: W New York Times Square, 1567 Broadway; New York, NY**

Ivory Zorich/MPAA will meet you and other Hill staff at TBD with "MPAA Delegation" sign. A shuttle van will then take staff and luggage to W New York Times Square for drop-off.  
**Location: 1567 Broadway; New York, NY**

*\*\*See Page 4\*\**

8:30PM Arrive at W New York Times Square. No MPAA programming scheduled for this day.

**MONDAY, OCTOBER 7**

8:00AM Depart hotel for 30 Rock.  
**\*\* NOTE: Please check out of hotel and bring luggage to hotel entrance, as we will not be returning to hotel after programming day. Luggage will be loaded into our van. Entrance: 30 Rock, 50th Street Entrance. (Once inside the building, proceed to the guest reception desk. A security manager and page will escort us to The Gardens.)**

8:30AM-  
8:55AM **Light Morning Refreshments**  
**Location: The Gardens.**

8:55AM Move to The Pioneer Lab.

9:00AM-  
9:02AM **Welcome Remarks by Ivory Zorich, Event Consultant/Programmer, MPAA**

9:02AM -  
9:45AM **Piracy Living Room Presentation and Discussion  
with David Green, Vice President, Public Policy and Creative Content  
Protection, NBCUniversal**

**Location: The Pioneer Lab**  
Description: NBCUniversal experts will provide an in-depth presentation on the online piracy ecosystem. The presentation will include demonstrations of how consumers typically obtain unlawful content and how content-theft sites profit through advertising, subscriptions, and malware distribution. The group will also discuss the legal and political efforts the industry is undertaking to reduce the theft of film and television content, and the importance of international trade agreements to that effort. The presentation will also discuss "piracy devices and apps": the fast-growing phenomenon of set-top boxes that, like Apple TV or

Roku, attach to the television to provide easy access to Internet content, but, unlike those legitimate devices, tap into pirated sources for live channels and video on demand content.

- 9:45AM-11:00AM **Educational Tour of 30 Rockefeller**  
The tour will provide a first-hand look at the TV, news and entertainment production process. The group will visit physical sets, broadcast production facilities, and an active newsroom. Throughout the visit, we will discuss the extensive resources that are invested in creating original content, and the importance of protecting this valuable intellectual property, including copyrights, trademarks, and the licensing marketplace.
- 11:00AM Proceed to shuttle bus
- 11:15AM Depart 30 Rock for Manducatis Rustica  
**Location: 46-35 Vernon Boulevard, Long Island City, NY**
- 11:45AM Staff Delegation arrives at Manducatis Rustica
- 11:45AM-12:45PM Lunch  
**Location: Manducatis Rustica**
- 12:45PM Depart Manducatis Rustica for Silvercup Studios  
**Location: 42-22 22<sup>nd</sup> Street, Long Island City, NY**
- 12:55PM Staff Delegation arrives at Silvercup Studios
- 1:00PM-1:15PM **Welcome Remarks and Presentation with Stuart Suna, Co-Owner and Founder, Silvercup Studios, and Zoe Match Suna, Communications Manager, Silvercup Studios**  
**Location: TBD**  
Description: The group will meet Silvercup Studios Representatives Stuart and Zoe, who will share Silvercup's 30+ year history, which has established the studio as the largest, independent, full-service film and television production facility in the northeastern United States. This will provide a concrete perspective of the level of infrastructure New York has invested into the film industry. They will also discuss the development of the film and television industry in New York, as well as their involvement with creating local internships and jobs for the community.
- 1:15PM-2:30PM **Educational Tour of Silvercup Studios**  
Description: Following Stuart and Zoe's presentation, the group will visit a television set and support spaces to get a behind-the-scenes look at the production process and the large variety of jobs that bring together the on-screen magic.
- 2:30PM Proceed to shuttle bus
- 2:35PM Depart Silvercup Studios for Steiner Studios  
**Location: 15 Washington Ave, Brooklyn, NY 11205**

- 3:20PM Arrive at Steiner Studios
- 3:25PM-  
3:55PM **Welcome Remarks and Presentation  
with Doug Steiner, Owner, Steiner Studios**  
**Location: Studio Conference Room**  
The group will meet with the owner of Steiner Studios, Doug Steiner, who will share Steiner's 15 year history, with an overview of the studio's footprint, their growth over the years, and their plans for expansion. Doug will also discuss how the film tax credit has been critical to the growth of the industry in the state and the economic impact the film tax credit has had on the community.
- 3:55PM-  
4:55PM **Educational Tour of Steiner Studios**  
Description: The presentation will be followed by an educational "Walk-and-Talk" tour of the facilities. The tour will highlight key working stages to showcase the jobs related to building and maintaining a set. Staffers will also have an opportunity to meet some of the local women and men whose jobs depend on the film and television industry in New York.
- 4:55PM Proceed to shuttle bus
- 5:00PM Depart Steiner Studios for "Blacklist" Set Visit  
**Location: TBD**
- 5:55PM Arrive at "Blacklist" Set Visit
- 6:00PM-  
7:00PM **Educational Tour of "Blacklist" Set Visit  
with TBD (name/title to follow shortly)**  
Description: The group will be given an educational tour of an on-location television shoot, providing staff with a look at how on-location productions differ from sound stage productions. The tour will focus on the jobs related to building and maintaining an on-location set, and staffers will have the opportunity to meet some of the local women and men whose jobs depend on the film and television industry in New York.
- 7:00PM Proceed to shuttle bus
- 7:05PM Depart for Penn Station
- 7:30PM Arrive at Penn Station. Staff may purchase their dinner at station or on train.
- 8:15PM Amtrak Acela #2173 departs NYC Penn Station
- 11:15PM Arrive at Washington, DC Union Station



MOTION PICTURE ASSOCIATION OF AMERICA, INC.

**MOTION PICTURE ASSOCIATION OF AMERICA, INC.**

15301 Ventura Boulevard, Building E, Sherman Oaks, California 91403

**BENJAMIN S. SHEFFNER**  
Senior Vice President & Associate General Counsel,  
Copyright & Legal Affairs

Phone: (818) 935-5784  
E-Mail: Ben\_Sheffner@mpaa.org

September 2, 2019

Dear U.S. House of Representatives Committee on Ethics:

The Motion Picture Association of America, Inc. ("MPAA") is the sponsor of a staff delegation trip to New York, NY planned for Oct. 6-7, 2019.

MPAA has a contractual agreement with Ivory Zorich Events to organize this trip. Ivory Zorich, the principal of Ivory Zorich Events, is not a registered lobbyist and does not retain a registered lobbyist or foreign agent.

Regarding transportation on the evening of October 6 within New York from Penn Station to the hotel in Manhattan where the delegation is staying, Ms. Zorich advises that both House and Senate Ethics committee staff have advised her regarding past similar trips that it is permissible for her to ride with the staff delegation on the shuttle bus from the airport/train station to the hotel, provided that she does not discuss with the delegation the day of programming or schedule or anything related to the trip. Ms. Zorich confirms that she would abide by similar restrictions if she is permitted to ride on the shuttle with this trip's participants.

Please let me know if you have any questions, and thank you for your assistance.

Very truly yours,

Benjamin S. Sheffner

cc: Ivory Zorich