



U.S. House of Representatives

COMMITTEE ON ETHICS

Employee Post-Travel Disclosure Form

Original Amendment

This form is for disclosing the receipt of travel expenses from private sources for travel taken in connection with official duties. This form does not eliminate the need to report privately-funded travel on the annual *Financial Disclosure Statements* of those employees required to file them. In accordance with House Rule 25, clause 5, **you must complete this form and file it with the Clerk of the House, B-81 Cannon House Office Building, within 15 days after travel is completed.** Please **do not** file this form with the Committee on Ethics.

NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001.

1. Name of Traveler: Cortney Segmen
2. a. Name of Accompanying Relative: _____ OR None
 b. Relationship to Traveler: Spouse Child Other (specify): _____
3. a. Dates: Departure: October 8, 2019 Return: October 10, 2019
 b. Dates at Personal Expense, if any: _____ OR None
4. Departure City: Washington, D.C. Destination: Boston/Lowell, MA Return City: Washington, D.C.
East Providence and Pawtucket, RI
5. Sponsor(s), Who Paid for the Trip: Surdna Foundation
6. Describe Meetings and Events Attended: Study tour consisted of multiple policy discussions, site visits, and presentations from workforce, child welfare, and juvenile justice leaders focused on improving outcomes for youth
7. Attached to this form are **each** of the following, *signify that each item is attached by checking the corresponding box:*
 - a. a completed *Sponsor Post-Travel Disclosure Form*;
 - b. the *Primary Trip Sponsor Form* completed by the trip sponsor **prior** to the trip, **including all attachments and the Grantmaking or Non-Grantmaking Sponsor Forms**;
 - c. page 2 of the completed *Traveler Form* submitted by the employee; **and**
 - d. the letter from the Committee on Ethics approving my participation on this trip.
8. a. I represent that I participated in each of the activities reflected in the attached sponsor's agenda. **Signify statement is true by checking the box:**
 b. If not, explain: _____

LEGISLATIVE RESOURCE CENTER
2019 OCT 23 PM 2:03
OFFICE OF THE CLERK
U.S. HOUSE OF REPRESENTATIVES

I certify that the information contained on this form is true, complete, and correct to the best of my knowledge.

Signature of Traveler: Date: 10/23/2019

I authorized this travel in advance. I have determined that all of the expenses listed on the attached *Sponsor Post-Travel Disclosure Form* were necessary and that the travel was in connection with the employee's official duties and would not create the appearance that the employee is using public office for private gain.

Name of Supervising Member: David Trone Date: 10/23/19

Signature of Supervising Member:



U.S. House of Representatives

COMMITTEE ON ETHICS

Sponsor Post-Travel Disclosure Form

Original Amendment

This form must be completed by an officer of any organization that served as the primary trip sponsor in providing travel expenses or reimbursement for travel expenses to House Members, officers, or employees under House Rule 25, clause 5. A completed copy of the form must be provided to each House Member, officer, or employee who participated on the trip *within ten days of their return*. You must answer all questions, and check all boxes, on this form for your submission to comply with House rules and the Committee's travel regulations. Failure to comply with this requirement may result in the denial of future requests to sponsor trips and/or subject the current traveler to disciplinary action or a requirement to repay the trip expenses.

NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001.

1. Sponsor(s) who paid for the trip: American Youth Policy Forum

2. Travel Destination(s): Boston and Lowell Massachusetts and East Providence and Pawtucket, Rhode Island

3. Date of Departure: October 8, 2019 Date of Return: October 10, 2019

4. Name(s) of Traveler(s): Cortney Segmen

Note: You may list more than one traveler on a form only if *all* information is *identical* for each person listed.

5. Actual amount of expenses paid on behalf of, or reimbursed to, each individual named in Question 4:

	Total Transportation Expenses	Total Lodging Expenses	Total Meal Expenses	Total Other Expenses (dollar amount per item and description)
Traveler	\$437.06	\$546	\$130	None
Accompanying Family Member				

6. All expenses connected to the trip were for actual costs incurred and not a *per diem* or lump sum payment. Signify statement is true by checking box:

I certify that the information contained in this form is true, complete, and correct to the best of my knowledge.

Signature: Betsy Brand Date: 10/17/19

Name: Betsy Brand Title: Executive Director

Organization: American Youth Policy Forum

I am an officer of the above-named organization. Signify statement is true by checking box:

Address: 1200 18th St, NW, Suite 1200, Washington, DC 20036

Telephone: 202-775-9731 Email: bbrand@aypf.org

Committee staff may contact the above-named individual if additional information is required.

If you have questions regarding your completion of this form, please contact the Committee on Ethics at 202-225-7103.



U.S. House of Representatives COMMITTEE ON ETHICS

TRAVELER FORM

1. Name of Traveler: Cortney Segmen
2. Sponsor(s) who will be paying for the trip: American Youth Policy Forum (AYPF)
3. City and State OR Foreign Country of Travel: Boston and Lowell, Massachusetts, and East Providence, Rhode Island
4. a. Date of Departure: Tuesday, October 8, 2019 Date of Return: Thursday, October 10, 2019
- b. Will you be extending the trip at your personal expense? Yes No
If yes, list dates at personal expense: _____
5. a. Will you be accompanied by a family member at the sponsor's expense? Yes No If yes:
 - (1) Name of Accompanying Family Member: _____
 - (2) Relationship to Traveler: Spouse Child Other (specify): _____
 - (3) Accompanying Family Member is at least 18 years of age: Yes No
6. a. Did the trip sponsor answer "Yes" to Question 8(c) on the *Primary Trip Sponsor Form* (i.e., travel is sponsored by an entity that employs a registered federal lobbyist or a foreign agent)? Yes No
- b. If yes, and you are requesting lodging for two nights, explain why the second night is warranted:

7. *Primary Trip Sponsor Form* is attached, including agenda, invitee list, and any other attachments and contributing sponsor forms: Yes No
NOTE: The agenda should show the traveler's individual schedule, including departure and arrival times and identify the specific events in which the traveler will be participating.
8. Explain why participation in the trip is connected to the traveler's individual official or representational duties. Staff should include their job title and how the activities on the itinerary relate to their duties.
I handle education, workforce, and child welfare issues for Representative Trone, as a Legislative Assistant. He serves on the House Education & Labor Committee, and this visit will help to inform and strengthen his work involving systems involved youth.
9. Is the traveler aware of any registered federal lobbyists or foreign agents involved planning, organizing, requesting, or arranging the trip? Yes No
10. For staff travelers, to be completed by your employing Member:

ADVANCED AUTHORIZATION OF EMPLOYEE TRAVEL

I hereby authorize the individual named above, an employee of the U.S. House of Representatives who works under my direct supervision, to accept expenses for the trip described in this request. I have determined that the above-described travel is in connection with my employee's official duties and that acceptance of these expenses will not create the appearance that the employee is using public office for private gain.

Signature of Employing Member [Signature]

Date 9/6/2019



U.S. House of Representatives

COMMITTEE ON ETHICS

TRAVELER FORM

This form should be completed by House Members, officers, or employees seeking Committee approval of privately-sponsored travel or reimbursement for travel under House Rule 25, clause 5. The completed form should be submitted directly to the Committee by each invited House Member, officer, or employee, together with the completed and signed trip sponsor form(s) and any attachments. A copy of this form, minus this initial page, will be made available for public inspection. This form, and any attachments, may be faxed to the Committee at 202-225-7392, sent or delivered to the Committee at 1015 Longworth, or e-mailed to travel.requests@mail.house.gov.

Your completed request must be submitted to the Committee no less than 30 days before your proposed departure date. Absent exceptional circumstances, permission will not be granted for requests received less than 30 days before the trip commences. You must receive explicit approval from the Committee before you depart on this trip.

Name of Traveler: Cortney Segmen

NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001.

I certify that the information contained on both pages of this form is true, complete, and correct to the best of my knowledge.

Signature: _____

Name of Signatory (if other than traveler): _____

For Staff (name of employing Member or Committee): Rep. David Trone

Office Address: Longworth House Office Building Room 1213, Washington, DC 20515

Telephone Number: (202) 225-2721

Email Address of Contact Person: cortney.segmen@mail.house.gov

Check this box if the sponsoring entity is a media outlet, the purpose of the trip is to make a media appearance sponsored by that entity, and these forms are being submitted to the Committee less than 30 days before the trip departure date.

RECEIVED
2019 SEP - 6 PM 6:32
COMMITTEE ON ETHICS

NOTE: You must complete all of the contact information fields above, as Committee staff may need to contact you if additional information is required.

KEEP A COPY OF THIS FORM. Page 2 (but not this page) must be submitted to the Clerk as part of the post-travel disclosure required by House Rule 25. Travel Regulation § 404(d) also requires you to keep a copy of all request forms and supporting paperwork for three subsequent Congresses from the date of travel.

If there are any questions regarding this form, please contact the Committee on Ethics at 202-225-7103 or via e-mail: travel.requests@mail.house.gov.



U.S. House of Representatives

COMMITTEE ON ETHICS

Primary Trip Sponsor Form

This form should be completed by private entities offering to provide travel or reimbursement for travel to House Members, officers, or employees under House Rule 25, clause 5. A completed copy of the form (and any attachments) should be provided to each invited House Member, officer, or employee, who will then forward it to the Committee together with a *Traveler Form* at least 30 days before the start date of the trip. The trip sponsor should NOT submit the form directly to the Committee. The Committee website (ethics.house.gov) provides detailed instructions for filling out the form.

NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001. Failure to comply with the Committee's Travel Regulations may also lead to the denial of permission to sponsor future trips.

1. Sponsor who will be paying for the trip: American Youth Policy Forum (AYPF)

2. I represent that the trip will not be financed, in whole or in part, by a registered federal lobbyist or foreign agent. Signify that the statement is true by checking box:

3. Check only one. I represent that:

- a. The primary trip sponsor has not accepted from any other source, funds intended directly or indirectly to finance any aspect of the trip: OR
- b. The trip is arranged without regard to congressional participation and the primary trip sponsor has accepted funds only from entities that will receive a tangible benefit in exchange for those funds: OR
- c. The primary trip sponsor has accepted funds from other source(s) intended directly or indirectly to finance all or part of this trip and has enclosed disclosure forms from each of those entities.
If "c" is checked, list the names of the additional sponsors: Surdna Foundation

4. Provide names and titles of ALL House Members and employees you are inviting. For each House invitee, provide an explanation of why the individual was invited (include additional pages if necessary): See attached list. AYPF is inviting select staff who handle relevant education, judiciary, and child welfare policy issues.

5. Is travel being offered to an accompanying family member of the House invitee(s)? Yes No

6. Date of Departure: Tuesday, October 8, 2019 Date of Return: Thursday, October 10, 2019

7. a. City of departure: Washington, D.C.

b. Destination(s): Boston and Lowell, Massachusetts and East Providence and Pawtucket, Rhode Island

c. City of return: Washington, D.C.

8. Check only one. I represent that:

- a. The sponsor of the trip is an institution of higher education within the meaning of section 101 of the Higher Education Act of 1965: OR
- b. The sponsor of the trip does not retain or employ a registered federal lobbyist or foreign agent: OR
- c. The sponsor employs or retains a registered federal lobbyist or foreign agent, but the trip is for attendance at a one-day event and lobbyist / foreign agent involvement in planning, organizing, requesting, or arranging the trip was de minimis under the Committee's travel regulations.

9. Check only one of the following:

- a. I checked 8(a) or (b) above:
- b. I checked 8(c) above but am not offering any lodging:
- c. I checked 8(c) above and am offering lodging and meals for one night: OR
- d. I checked 8(c) above and am offering lodging and meals for two nights: If you checked this box, explain why the second night of lodging is warranted: _____



U.S. House of Representatives

COMMITTEE ON ETHICS

10. Attached is a detailed agenda of the activities House invitees will be participating in during the travel (i.e., an hourly description of planned activities for trip invitees). *Indicate agenda is attached by checking box:*

11. **Check only one of the following:**

a. I represent that a registered federal lobbyist or foreign agent will not accompany House Members or employees on any segment of the trip. *Signify that the statement is true by checking box:* OR

b. *Not Applicable.* Trip sponsor is a U.S. institution of higher education:

12. For **each** sponsor required to submit a sponsor form, describe the sponsor's interest in the subject matter of the trip **and** its role in organizing and/or conducting the trip:

AYPF's mission is to provide professional development for policymakers on youth/education issues. This trip highlights programs in Massachusetts and Rhode Island that are focused on improving outcomes for system-involved youth. AYPF has managed all aspects of the trip. Surdna is not involved in the trip outside of grant funding

13. **Answer parts a and b. Answer part c if necessary:**

a. Mode of travel: Air Rail Bus Car Other (specify: _____)

b. Class of travel: Coach Business First Charter Other (specify: _____)

c. If travel will be first class, or by chartered or private aircraft, explain why such travel is warranted:

14. I represent that the expenditures related to local area travel during the trip will be unrelated to personal or recreational activities of the invitee(s). *Signify that the statement is true by checking box:*

15. **Check only one.** I represent that either:

a. The trip involves an event that is arranged or organized *without regard* to congressional participation and that meals provided to congressional participants are similar to those provided to or purchased by other event attendees: OR

b. The trip involves events that are arranged specifically *with regard* to congressional participation:
If "b" is checked:

1) Detail the cost *per day* of meals (approximate cost may be provided): _____ Meals will total approximately \$65 per person, per day, and will abide by Federal Per Diem Rates.

2) Provide the reason for selecting the location of the event or trip: _____
Massachusetts and Rhode Island have nationally recognized programs and policies that have improved outcomes for system-involved youth.

16. Name, nightly cost, and reasons for selecting each hotel or other lodging facility:

Hotel Name: Hyatt Boston Harbor City: Boston Cost Per Night: \$273

Reason(s) for Selecting: Per Diem Rates, and convenient to airport and site visits

Hotel Name: _____ City: _____ Cost Per Night: _____

Reason(s) for Selecting: _____

Hotel Name: _____ City: _____ Cost Per Night: _____

Reason(s) for Selecting: _____

17. I represent that all expenses connected to the trip will be for actual costs incurred and not a per diem or lump sum payment. *Signify that the statement is true by checking box:*



U.S. House of Representatives

COMMITTEE ON ETHICS

18. Total Expenses for each Participant:

<input type="checkbox"/> Actual Amounts	Total Transportation Expenses per Participant	Total Lodging Expenses per Participant	Total Meal Expenses per Participant
<input checked="" type="checkbox"/> Good Faith Estimates			
For each Member, Officer, or Employee	\$468	\$546	\$130
For each Accompanying Family Member	N/A	N/A	N/A

	Other Expenses (dollar amount per item)	Identify Specific Nature of "Other" Expenses (e.g., taxi, parking, registration fee, etc.)
For each Member, Officer, or Employee	\$100	Travel and meal reimbursement, snacks, and printed material.
For each Accompanying Family Member	N/A	

NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001.

19. Check only one:

- a. I certify that I am an officer of the organization listed below: OR
- b. *Not Applicable.* Trip sponsor is an individual or a U.S. institution of higher education.

20. I certify that I am not a registered federal lobbyist or foreign agent for any sponsor of this trip.

21. I certify by my signature that the information contained in this form is true, complete, and correct to the best of my

Signature:  Date: 9/16/19

Name: Betsy Brand

Title: Executive Director

Organization: American Youth Policy Forum (AYPF)

Address: 1200 18TH Street NW Suite 1200 Washington, D.C. 20036

Telephone: (202) 775 - 9731

Email: Bbrand@aypf.org

If there are any questions regarding this form, please contact the Committee at the following address:

Committee on Ethics

U.S. House of Representatives

1015 Longworth House Office Building, Washington, D.C. 20515

Phone: 202-225-7103 General Fax: 202-225-7392



U.S. House of Representatives

COMMITTEE ON ETHICS

Primary Trip Sponsor Form

This form should be completed by private entities offering to provide travel or reimbursement for travel to House Members, officers, or employees under House Rule 25, clause 5. A completed copy of the form (and any attachments) should be provided to each invited House Member, officer, or employee, who will then forward it to the Committee together with a *Traveler Form* at least 30 days before the start date of the trip. The trip sponsor should NOT submit the form directly to the Committee. The Committee website (ethics.house.gov) provides detailed instructions for filling out the form.

NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001. Failure to comply with the Committee's Travel Regulations may also lead to the denial of permission to sponsor future trips.

1. Sponsor who will be paying for the trip: American Youth Policy Forum (AYPF)
2. I represent that the trip will not be financed, in whole or in part, by a registered federal lobbyist or foreign agent. Signify that the statement is true by checking box:
3. **Check only one.** I represent that:
 - a. The primary trip sponsor has not accepted from any other source, funds intended directly or indirectly to finance any aspect of the trip: OR
 - b. The trip is arranged without regard to congressional participation and the primary trip sponsor has accepted funds only from entities that will receive a tangible benefit in exchange for those funds: OR
 - c. The primary trip sponsor has accepted funds from other source(s) intended directly or indirectly to finance all or part of this trip and has enclosed disclosure forms from each of those entities.
If "c" is checked, list the names of the additional sponsors: _____
4. Provide names and titles of ALL House Members and employees you are inviting. For each House invitee, provide an explanation of why the individual was invited (include additional pages if necessary): See attached list. AYPF is inviting select staff who handle relevant education, judiciary, workforce/labor and child welfare policy issues.
5. Is travel being offered to an accompanying family member of the House invitee(s)? Yes No
6. Date of Departure: Tuesday, October 8, 2019 Date of Return: Thursday, October 10, 2019
7.
 - a. City of departure: Washington, D.C.
 - b. Destination(s): Boston and Lowell, Massachusetts and East Providence and Pawtucket, Rhode Island
 - c. City of return: Washington, D.C.
8. **Check only one.** I represent that:
 - a. The sponsor of the trip is an institution of higher education within the meaning of section 101 of the Higher Education Act of 1965: OR
 - b. The sponsor of the trip does not retain or employ a registered federal lobbyist or foreign agent: OR
 - c. The sponsor employs or retains a registered federal lobbyist or foreign agent, but the trip is for attendance at a one-day event and lobbyist / foreign agent involvement in planning, organizing, requesting, or arranging the trip was *de minimis* under the Committee's travel regulations.
9. **Check only one of the following:**
 - a. I checked 8(a) or (b) above:
 - b. I checked 8(c) above but am not offering any lodging:
 - c. I checked 8(c) above and am offering lodging and meals for one night: OR
 - d. I checked 8(c) above and am offering lodging and meals for two nights: If you checked this box, explain why the second night of lodging is warranted: _____



U.S. House of Representatives

COMMITTEE ON ETHICS

10. Attached is a detailed agenda of the activities House invitees will be participating in during the travel (i.e., an hourly description of planned activities for trip invitees). *Indicate agenda is attached by checking box:*

11. *Check only one of the following:*

a. I represent that a registered federal lobbyist or foreign agent will not accompany House Members or employees on any segment of the trip. *Signify that the statement is true by checking box:* OR

b. *Not Applicable.* Trip sponsor is a U.S. institution of higher education:

12. For *each* sponsor required to submit a sponsor form, describe the sponsor's interest in the subject matter of the trip *and* its role in organizing and/or conducting the trip:

AYPF's mission is to provide professional development for policymakers on youth and education issues. This trip highlights programs in Massachusetts and Rhode Island that are focused on improving outcomes for systems involved youth.

AYPF has created the agenda and organized all logistics, and will manage and facilitate program site visits.

13. *Answer parts a and b. Answer part c if necessary:*

a. Mode of travel: Air Rail Bus Car Other (specify: _____)

b. Class of travel: Coach Business First Charter Other (specify: _____)

c. If travel will be first class, or by chartered or private aircraft, explain why such travel is warranted:

14. I represent that the expenditures related to local area travel during the trip will be unrelated to personal or recreational activities of the invitee(s). *Signify that the statement is true by checking box:*

15. *Check only one.* I represent that either:

a. The trip involves an event that is arranged or organized *without regard* to congressional participation and that meals provided to congressional participants are similar to those provided to or purchased by other event attendees: OR

b. The trip involves events that are arranged specifically *with regard* to congressional participation:

If "b" is checked:

1) Detail the cost *per day* of meals (approximate cost may be provided): Meals will total approximately \$65 per person, per day, and will abide by Federal Per Diem Rates.

2) Provide the reason for selecting the location of the event or trip: Massachusetts and Rhode Island have nationally recognized programs and policies that have improved outcomes for systems-involved youth.

16. Name, nightly cost, and reasons for selecting each hotel or other lodging facility:

Hotel Name: Hyatt Boston Harbor City: Boston Cost Per Night: \$273

Reason(s) for Selecting: Per Diem Rates, and convenient to airport and site visits.

Hotel Name: _____ City: _____ Cost Per Night: _____

Reason(s) for Selecting: _____

Hotel Name: _____ City: _____ Cost Per Night: _____

Reason(s) for Selecting: _____

17. I represent that all expenses connected to the trip will be for actual costs incurred and not a per diem or lump sum payment. *Signify that the statement is true by checking box:*



U.S. House of Representatives

COMMITTEE ON ETHICS

18. Total Expenses for each Participant:

<input type="checkbox"/> Actual Amounts	Total Transportation Expenses per Participant	Total Lodging Expenses per Participant	Total Meal Expenses per Participant
<input checked="" type="checkbox"/> Good Faith Estimates			
For each Member, Officer, or Employee	\$468	\$546	\$130
For each Accompanying Family Member	N/A	N/A	N/A

	Other Expenses (dollar amount per item)	Identify Specific Nature of "Other" Expenses (e.g., taxi, parking, registration fee, etc.)
For each Member, Officer, or Employee	\$100	Travel and meal reimbursement, snacks, and printed material.
For each Accompanying Family Member	N/A	

NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001.

19. Check only one:

- a. I certify that I am an officer of the organization listed below: OR
 - b. *Not Applicable.* Trip sponsor is an individual or a U.S. institution of higher education.
20. I certify that I am not a registered federal lobbyist or foreign agent for any sponsor of this trip.
21. I certify by my signature that the information contained in this form is true, complete, and correct to the best of my knowledge.

Signature: Samaura Stone Date: 8/16/2019

Name: Samaura Stone

Title: Senior Director

Organization: American Youth Policy Forum (AYPF)

Address: 1200 18TH Street NW Suite 1200 Washington, D.C. 20036

Telephone: (202) 775 - 9731

Email: Sstone@aypf.org

If there are any questions regarding this form, please contact the Committee at the following address:

Committee on Ethics
 U.S. House of Representatives
 1015 Longworth House Office Building, Washington, D.C. 20515
 Phone: 202-225-7103 General Fax: 202-225-7392



U.S. House of Representatives

COMMITTEE ON ETHICS

Grantmaking Trip Sponsor Form

This form should be completed by a public charity or private foundation (both as defined under section 501(c)(3) of the Internal Revenue Code) that provides a grant of funds to another entity to underwrite, in whole or in part, a trip or an event, meal, or activity that will occur during a trip, or a necessary expense that will be incurred during a trip, with express or implicit knowledge or understanding that one or more House Members or employees may participate in or attend that trip or event, or otherwise may be beneficiaries of the gift or donation. Provide a copy of your completed form to the primary sponsor of the trip.

NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001. Failure to comply with the Committee's Travel Regulations may also lead to the denial of permission to sponsor future trips.

1. I certify that (name of your organization): Surdna Foundation
has been designated a § 501(c)(3) nonprofit charitable organization by the Internal Revenue Service. Yes No

2. Name of Primary Trip Sponsor: American Youth Policy Forum

3. I certify that my organization (check and complete a or b):

a. Has provided a grant, gift, or donation to the above-named Primary Trip Sponsor and conducts an audit or review of its grant, gift, or donation to ensure that the funds are spent in accordance with the terms of its grant, gift, or donation. **OR**

b. Has had a direct role in the organizing, planning, or conducting of a trip to
Destination: _____ on Date: _____
that is being organized or arranged by the above-named Primary Trip Sponsor.

4. Check only one:

a. My organization does not employ or retain a registered federal lobbyist or foreign agent **OR**

b. My organization employs a registered federal lobbyist or foreign agent, but their involvement in planning, organizing, or arranging the trip was *de minimis* under the travel regulations.

5. I certify that I am not a registered federal lobbyist or foreign agent for any sponsor of this trip.

6. I certify by my signature that the information contained in this form is true, complete, and correct to the best of my knowledge.

Signature:  Date: 9/19/19

Name: Jonathan Goldberg Title: Director of Learning & Grant Op

Organization: Surdna Foundation

Address: 200 Madison Ave., 30th Floor, New York, NY 10016

Telephone: 212-557-0010 Email: jgoldberg@surdna.org

If there are any questions regarding this form, please contact the Committee at the following address:

Committee on Ethics

U.S. House of Representatives

1015 Longworth House Office Building, Washington, D.C. 20515

Phone: 202-225-7103 General Fax: 202-225-7392

Theodore E. Deutch, Florida
Chairman
Kenny Marchant, Texas
Ranking Member

Grace Meng, New York
Susan Wild, Pennsylvania
Dean Phillips, Minnesota
Anthony Brown, Maryland

John Ratcliffe, Texas
George Holding, North Carolina
Jackie Walorski, Indiana
Michael Guest, Mississippi



ONE HUNDRED SIXTEENTH CONGRESS

U.S. House of Representatives
COMMITTEE ON ETHICS

Thomas A. Rust
Staff Director and Chief Counsel

David W. Arrojo
Counsel to the Chairman

Christopher A. Donesa
Counsel to the Ranking Member

1015 Longworth House Office Building
Washington, D.C. 20515-6328
Telephone: (202) 225-7103
Facsimile: (202) 225-7392

October 1, 2019

Ms. Cortney Segmen
Office of the Honorable David J. Trone
1213 Longworth House Office Building
Washington, DC 20515

Dear Ms. Segmen:

Pursuant to House Rule 25, clause 5(d)(2), the Committee on Ethics hereby approves your proposed trip to Boston, Massachusetts, scheduled for October 8 to 10, 2019, sponsored by American Youth Policy Forum, with financial support from Surdna Foundation.

You must complete an Employee Post-Travel Disclosure Form (which your employing Member must also sign) and file it, together with a Sponsor Post-Travel Disclosure Form completed by the trip sponsor, with the Clerk of the House within 15 days after your return from travel. As part of that filing, you are also required to attach a copy of this letter and both the Traveler and Primary Trip Sponsor Forms (including attachments) you previously submitted to the Committee in seeking pre-approval for this trip. If you are required to file an annual Financial Disclosure Statement, you must also report all travel expenses totaling more than \$390 from a single source on the "Travel" schedule of your annual Financial Disclosure Statement covering this calendar year. Finally, Travel Regulation § 404(d) also requires you to keep a copy of all request forms and supporting information provided to the Committee for three subsequent Congresses from the date of travel.

If you have any further questions, please contact the Committee's Office of Advice and Education at extension 5-7103.

Sincerely,

Theodore E. Deutch
Chairman

Kenny Marchant
Ranking Member

TED/KM:smm



American Youth Policy Forum

Harnessing the Potential of Young Adults: How Programs Are Using Youth Voice, Education, and Workforce Development to Transform Systems

**An AYPF Study Tour
October 8-10, 2019**

Boston, Massachusetts and East Providence, Rhode Island

Dear Cortney,

We are excited to invite you to participate in our Study Tour to **Boston, Massachusetts and East Providence, Rhode Island**. We will conduct site visits to Artists for Humanity, UTEC, and Foster Forward. All three programs have been nationally recognized for successfully combining youth voice, education, and employment to create a new narrative for the young people they serve.

Our goals include:

- Highlighting three effective programs that are using education and workforce development as a key strategy for achieving success with young adults.
- Elevating youth voice and hearing directly from young adults about how their involvement in workforce and education programs have changed their trajectory.
- Identifying and including state government departments to highlight the importance of government systems partnering with programs to increase support for youth.
- Discussing how federal/state policies can be improved to better serve young adults involved in the foster care and juvenile justice systems.

This is an invitation-only event and space is limited. **Please, register using the link below**. The deadline to register is **Friday, August 30, 2019** and ethics documents must be submitted by **Monday, September 9, 2019**. Attached is a detailed agenda, as well as all necessary ethics paper work.

[REGISTER HERE](#)

Sincerely,

Samaura Stone
Senior Director

Please contact Samaura Stone at SStone@aypf.org or 202-775-9731 if you have any questions

**This learning opportunity is being organized for Congressional staff and therefore intends to comply with Ethics Rules. AYPF will pay for airfare, ground transportation, lodging, and meals during the study tour.*



American Youth Policy Forum

Harnessing the Potential of Young Adults: How Programs Are Using Youth Voice, Education, and Workforce Development to Transform Systems

An AYPF Study Tour

October 8-10, 2019

Boston, Massachusetts and East Providence, Rhode Island

Nationally, there are 4.6 million young adults between the ages of 16-24 that are not in school or working. These outcomes are more troubling for young adults “aging out” of foster care and/or involved in the juvenile justice systems due to additional barriers. For example, incarcerated youth can face systemic discrimination, as many employers and workforce development programs can perceive them as less reliable and workforce ready due to their past convictions. For young adults aging out of foster care, their unemployment rates can be as high as 69% compared to only about 10% of young adults ages 16 to 24 who are not in foster care due to their lack of stable housing and other critical supports. Despite these numbers, three nationally recognized programs in Rhode Island and Massachusetts have found a way to successfully combine youth voice, education, and employment to create a new narrative for the young people they serve. The programs offer social enterprises, job training, case management, mentoring, and share a deep commitment to harnessing the potential of young adults.

The Study Tour will consist of multiple policy discussions, site visits, testimonies from young adults, and presentations from labor/workforce, child welfare, and juvenile justice leaders about the steps they are taking to coordinate systems and streamline services to achieve greater outcomes for youth. Additionally, we will discuss relevant federal legislation and programs that are supporting this work.

Our goals include:

- Highlighting three effective programs that are using education and workforce development as a key strategy for achieving success with young adults.
- Elevating youth voice and hearing directly from young adults about how their involvement in workforce and education programs have changed their trajectory.
- Identifying and including state government departments to highlight the importance of government systems partnering with programs to increase support for youth.
- Discussing how federal/state policies can be improved to better serve young adults involved in the foster care and juvenile justice systems.

Agenda

Tuesday, October 8th

1:00pm-3:00pm **Hotel Arrivals**
Hyatt Regency Boston Harbor
101 Harborside Drive
Boston, MA 02128

****Participants will arrive at the Boston Airport (BOS) by 1:00pm and take an airport shuttle to the Hyatt Regency Boston Harbor.***

3:00pm-3:45pm **Welcome and Introductions, Aquitana Room (First Floor)**
Betsy Brand, Executive Director, AYPF

Participants will learn about AYPF's mission, vision, and educational resources. This will include an overview of previous study tours conducted with congressional staff, webinars, Hill forums, and publications. We will also emphasize our bipartisan approach to our work and end with participant introductions.

3:45pm-4:00pm **The Road Ahead: Overview of Agenda, Goals, and What to Expect**
Samaura Stone, Senior Director, AYPF
Maria Duarte, Policy Associate, AYPF

AYPF staff will review the agenda with participants, highlight key sections, discuss the learning goals for each day, provide logistical details, and answer any remaining questions from participants about the agenda.

4:00pm-4:20pm **Drive to Site #1, Artists for Humanity via charter bus.**

Artists for Humanity
100 W 2nd St., Boston MA, 02127

Site Description:

Artists For Humanity (AFH) is one of the largest employers of youth in the City of Boston, with 250 under-resourced teens employed as artists and designers each year during critical out-of-school hours. During the summer, the teen artists work 25 hours per week and 9 hours per week during the school year. 83% of their youth employees are from low-income diverse families. Moreover, 54% live in the Boston neighborhoods most beset with violence, and 44% live in single-parent households. These factors place their youth at higher risk for failing or dropping out of

school and for significantly decreased employability. AFH counteracts the risks facing young people by giving youth a job; enrichment that comes from the arts and cultural experiences; a safe place to go with their peers after school; a culture of respect, responsibility, and engaged mentorship; an opportunity to learn and conduct business in the innovation economy; and essential life skills.

4:20pm-5:00pm

Artists for Humanity (AFH) Tour

Richard Frank, Marketing Director, AFH

Participants will have the opportunity to tour AFH's five creative studios and talk with teen artists and designers.

5:00pm-6:00pm

Youth Guided Art Activity

An important part of the study tour and learning experience is for participants to interact with youth as much as possible. We'll be visiting AFH during an evening when youth artists will be working on various art projects throughout the studio. Participants will have the opportunity to experience first-hand how AFH youth artists work with clients and attain workforce skills. They will showcase their knowledge by leading our group in a very brief and fun art activity. We will have an opportunity to talk with the youth during the project and also ask questions about the various mediums they are trained in. AFH youth artists are most comfortable interacting with guests when leading activities and creating projects.

6:00pm-6:25pm

From the Field: Program Sneak Peeks

Bernadette Tavares, Program Coordinator, Foster Forward
Geoff Foster, Director of Organizing and Policymaker, UTEC

Staff from Foster Forward and UTEC will provide brief overviews about their programs, populations served, and what we can expect to see during tomorrow's visits.

6:25pm-6:30pm

Closing Announcements

6:30pm -6:35pm

5-minute walk to restaurant

6:35pm-8:00pm

Dinner at Worden Hall
22 West Broadway, Boston, MA 02127

There will be table cards with questions that pertain to statistics about youth involved in the juvenile justice and foster care systems in Massachusetts and Rhode Island on each table. Networking and learning

more about the youth populations in both states will be encouraged during dinner.

8:00pm-8:30pm Charter bus from the restaurant back to the Hyatt Regency Boston Harbor

Wednesday, October 9th

7:30am-9:00am **Breakfast Available**
Aquitana Room

8:30am-9:30am **Walking in Their Shoes: Ice Breakers and Reflections**
In preparation for a full day of site visits and engaging with young people, participants will gain more context around the barriers that young adults in the programs face in their pursuit of workforce and education opportunities.

Led by Samaura Stone, Senior Director, AYPF

9:30am-10:30am **Drive to Site #2 (From Boston, MA to Lowell, MA)**
UTEC
35 Warren St., Lowell, MA 01852

Site Description:

UTEC's mission is to ignite and nurture the ambition of its most disconnected young people to trade violence and poverty for social and economic success. UTEC offers several programs and opportunities for young adults, including transitional coaching, workforce development training through social enterprises, GED classes and a dual-enrollment program to earn college credits. In 2018, UTEC served 148 young adults in their intensive enrollment program, and nearly 600 total. Of enrolled young adults, 94% had a criminal record; 66% lacked a high school credential; and 52% were expecting/parenting. As a result of working with UTEC, 97% had no new convictions or technical violations; 88% had no new arrests or technical violations; and 63% received an industry-recognized certification.

10:30am-10:40am **Welcome to UTEC (Main Building)**
Geoff Foster, Director of Organizing and Policymaking, UTEC

Geoff will provide participants with an overview of the various programs at UTEC that young adults can participate in and their recruitment process to find young people with prior involvement in the juvenile

justice system. Additionally, participants will be provided with a brief history of the organization, their program model, and success rates.

10:40am-11:00am **Eliminating Barriers: 2Gen Early Childhood Education Center Site Visit**
More than a third of UTEC's young adults are also young parents and finding affordable, high-quality child care is often a major barrier to seeking employment and education opportunities. In 2017, UTEC opened an onsite, UTEC-operated early childhood education center to help young families break the cycle of poverty. With a child-centered, social-emotional based curriculum, their 2Gen Center is inspired by the Reggio Emilia philosophy that encourages children to lead their own learning. With experienced, educated teachers supporting independence and self-regulation, children at the 2Gen Center are building on the same Core Competencies that their parents are working on next door.

11:00am-11:50am **Youth in Action: UTEC's Food Manufacturing, Café, and Woodwork Social Enterprises Tour**
UTEC's social enterprises offer young adults paid work experience to develop the job and life skills required to excel in any workplace. Their social enterprises achieve a triple bottom line by: 1) facilitating positive youth development, along with paid work experience; 2) generating earned revenue to support their mission; and 3) supporting the communities' economic development.

11:45am-12:30pm **Shifting Gears: How UTEC's Work is Shaping Policy**
A Conversation with Peter J. Koutoujian, Sheriff, Middlesex Sheriff's Office
Working with the Vera Institute of Justice and UTEC, the Middlesex Sheriff's Office created a program for young adults with histories of incarceration, to operate a unit for individuals ages 18 to 24. The Middlesex Sheriff's Office is the first local jurisdiction in the nation to create such a specialized unit. UTEC will be able to integrate their education, job training, and counseling services to support young adults before they are released. This shift will help to improve opportunities for success, and ultimately reduce recidivism among young adults.

12:30pm-1:00pm **A Youth's Perspective: Why This Work Matters Lunch Conversation**
Participants will have the opportunity to hear from several young adults about their experiences and which key elements of UTEC's programs have been the most meaningful to them. Using written statements and personal testimonies, the youth will convey how their lives have been impacted.

1:00pm-2:00pm **Drive to Site #3 (From Boston, MA to Pawtucket, RI)**

Foster Forward

50 Ann Mary St.,
Pawtucket, RI 02860

Site Description:

Foster Forward is a nationally and locally recognized leader committed to empowering lives impacted by foster care. In Rhode Island, the youth unemployment rate is 20%, it is more than double at 52% for youth who have experienced foster care. Works Wonders, a program of Foster Forward was originally started as a research initiative funded through a Children's Bureau grant to research ways to help Rhode Island's foster youth who have aged out of or are about to age out of state care succeed in the workplace. About 60% of youth in the Works Wonders program did not have previous work experience. The program has grown into an evidence-supported career development and employment engagement program that provides 8-10 hours of skills based training, 12 weeks of one-on-one career coaching, and paid work-based learning opportunities.

2:00pm-2:10pm

Welcome to Foster Forward

Lisa Guillette, Executive Director, Foster Forward

Lisa will provide participants with an overview of Foster Forward's programs for older foster youth, and provide context around Rhode Island's child welfare system, as it relates to young adults "aging" out of foster care and services available.

2:10-2:30pm

The Power of Community: Foster Forward's Storefront Tour

As the saying goes, "It takes a village to raise a child." This sentiment rings true especially for youth and families involved in the foster care system. Foster Forward's Storefront is an amazing space where those impacted by foster care in Rhode Island may gather for activities and shop for donated clothes, toys, and other household needs. Youth, foster parents, and others can shop for free items during designated days and times. We'll make a brief stop to check out the space and hear about how the storefront began and its impact on those involved in the foster care system.

2:30pm-2:45pm

Drive to 55 S. Brow St., Providence, RI (FF's Main Location)

2:45pm-3:00pm

Where the Magic Happens: Foster Forward's Main Building Tour

Foster Forward runs several programs focused on providing critical supports to older foster youth. These programs include: Works Wonders; Youth Establishing Self-Sufficiency (YESS) Aftercare Services through the

Department of Children, Youth and Families (DCYF); Aspiring Young Leaders; Real Connections Mentoring; and ASPIRE, Jim Casey Youth Opportunities Initiative and IDA matched savings account. We will chat briefly with program staff as we take a quick tour of their building.

3:00pm-3:30pm

**Youth In Transition: A Rhode Island Perspective on the State's New Legislation to Extend their Foster Care Services to Age 21
A Conversation with State Senator Luis DiPalma and Foster Forward Youth Advocates**

Moderated by Victoria Ferrara, Director of Programs, Foster Forward

Last year, Rhode Island passed legislation that would provide eligible 18-year-old youth in foster care with the option to stay in foster care and request services, such as housing assistance and job training. This policy existed in Rhode Island, until it was eliminated in 2007 due to a budget shortfall. Shortly after, the 2008 federal *Fostering Connections to Success and Increasing Adoptions Act* allowed states to extend foster care to 21 with federal reimbursement through the Social Security's Act for foster care. According to the National Conference of State Legislatures, there are now approximately 25 states and the District of Columbia that have enacted legislation to extend foster care beyond age 18. Youth remaining in foster care after 18 doubled their odds of working or completing high school at 19 and are twice as likely to complete one year of college.

3:30pm-3:40pm

Break

3:40pm-4:30pm

Using a Systems Approach to Implement Change: How Foster Forward Leveraged their Partnerships with the Department of Labor, Providence Housing Authority, and DCYF.

- Pauline Abetti, Director of Career Pathways, Rhode Island Department of Labor
- Scott Jensen, Director of Department of Labor and Training, Rhode Island Department of Labor
- Elizabeth Bioteau, Continuum of Care Planner for Rhode Island- HUD Dollars and Rapid Re-Housing Program
Lisa Guillette, Executive Director, Foster Forward (Moderator)

Aligning systems continues to be one of the greatest priorities and challenges for state, federal, and nonprofit leaders serving young adults involved in the juvenile justice and child welfare systems. Many organizations and policymakers struggle to engage with labor and housing stakeholders, despite how critical their involvement is with the

youth populations. We will learn about how Foster Forward was able to skillfully develop partnerships with housing and labor to strengthen their programming for youth transitioning out of foster care.

- 4:30pm-5:15pm **What Makes Foster Forward Different? Closing Activity Featuring Foster Forward Youth**
Several young adults from Foster Forward’s programs will talk about their experiences and which key elements of Foster Forward programs have been the most meaningful to them. Using written statements and personal testimonies, the youth will convey how their lives have been impacted.
- 5:15pm-6:45pm **Drive via charter bus from East Providence back to Hyatt Regency Boston**
- 6:45pm **Dinner on Your Own**

Thursday, October 10, 2019

***Please check out of your hotel rooms by Noon. You can store luggage at the front desk or in the meeting room.**

-All discussions and reflections will be facilitated by AYPF Staff, Samaura Stone, Maria Duarte, and Betsy Brand

- 7:30am-8:45am Breakfast Available
Aquitana Room
- 8:45am-9:15am **Program Reflections**
We will open the day with brief reflections from our program visits and discuss a few of the key takeaways.
- 9:15am-10:30am **Putting It All Together: How Do We Create Stronger Policies Using the Voices of Young Adults Involved in the Foster Care and Juvenile Justice Systems?**

After a day of program visits and conversations, the group will be divided to reflect upon several questions pertaining to creating or improving state and federal policies. The questions will be guided by the statements that youth made regarding the key elements they found most useful when completing their workforce and education programs.

Samaura Stone, Senior Director, AYPF
- 10:30am-11:30am **Group Share Out**

The full group will reconvene to discuss the various themes that emerged within their groups.

11:30am-11:40am

Break

11:40am-12:30pm

The Path Forward: Reforming our Policies to Support Youth Closing Discussion

There is a strong momentum and incentive to create policies for young adults that are focused on prevention, youth development models, holistic family supports, and encompass restorative justice approaches. The Family First Prevention Services Act, Diversion Programs, the Foster Youth to Independence Housing Initiative through HUD, the reauthorization of the Juvenile Justice Delinquency and Prevention Act (JJDP) and the Cross-Over Youth Practice Model, as well as other state efforts are several examples of new or expanded approaches to serving youth. We will end our day on a positive note, by highlighting and discussing many of the new and exciting policies and initiatives at the federal, state, and local level.

Samaura Stone, Senior Director, AYPF
Maria Duarte, Policy Associate, AYPF

12:30pm-1:00

Lunch

1:00-1:30pm

What Are You Taking with You? Closing Activity

Participants will complete a final reflection about their key takeaways and “aha” moments from the trip.

Samaura Stone and Maria Duarte, AYPF
Closing Remarks by Betsy Brand, Executive Director, AYPF

1:30pm

Adjourn

**Shuttles from the hotel to the airport will be available and scheduled based on participant’s departure times.*

Harnessing the Potential of Young Adults: How Programs Are Using Youth Voice, Education, and Workforce Development to Transform Systems

Study Tour Invitee List

First Name	Last Name	Office	Title
Jackson	Hammond	Rep. James Baird	Education Advisor
Noel	Verhelst	Rep. Lloyd Smucker	Senior Legislative Assistant
Joseph	Knowles	Rep. Fitzpatrick	Education Legislative Assistant
Megan	Miller	Rep. Steve Scalise	Deputy Chief of Staff/Legislative Director
Rachel	Pearce	Rep. Don Bacon	Legislative Assistant
Daniel	Hare	Rep. Mike Turner	Legislative Assistant
Mikayla	Bodey	Rep. Craig	Education Legislative Assistant
Devin	Gerzos	Committee on Ways and Means, Human Resources Subcommittee	Professional Staff
Chance	Russell	Committee on Education and Labor- US House of Representatives	Education Legislative Assistant
Gary	Andres	Committee on Ways and Means, Human Resources Subcommittee	Staff Director
Taylor	Downs	Committee on Ways and Means, Human Resources Subcommittee	Legislative Assistant
Heather	Zenone	Rep. Karen Bass	Senior Advisor - Child Welfare

Woo	Lim	Rep. Laurie Trahan	Professional Staff Advisor for Education and Labor Committee
Natasha	Silva	Rep. Stephen Lynch	Senior Education Legislative Assistant
Jonay	Holkins	Rep. David Cicilline	Judiciary Counsel
Dezin	Kold	Rep. Cardenas	Legislative Assistant
Jill	Hunter-Williams	Rep. Danny Davis	Legislative Director/Deputy Chief of Staff
Letivia	Merendon	Rep. DeLauro	Education Legislative Assistant
Jacque	Mosely	Committee on Education and Labor - US House of Representatives	Director of Education (Rep. Bobby Rush staff)
Katherine	Valle	Committee on Education and Labor - US House of Representatives	Senior Education Advisor
Joe	Graupensperger	House Judiciary Committee	Chief Counsel
Cyrus	Artz	Rep. Virginia Foxx	Chief of Staff
Erica	Barker	Rep. Doug Collins	Senior Legislative Assistant
Melissa	Connolly	Rep. Jerrold Nadler	Legislative Director
Jett	Thompson	Rep. Van Taylor	Legislative Director
Nick	Rockwell	Rep. Glenn Thompson	Senior Legislative Assistant
Casey	Fitzpatrick	Rep. Kelly Armstrong	Legislative Director
Steve	Ackerman	Rep. Russ Fulcher	Legislative Assistant
Cortney	Segman	Rep. David Trone	Legislative Assistant
Alex	Ricci	Committee on Education and Labor-US House of Representatives	Professional Staff Member
Katie	Berger	Committee on Education and Labor-US House of Representatives	Professional Staff Member

Jake	Middlebrooks	Committee on Education and Labor-US House of Representatives	Professional Staff Member
Mandy	Schaumburg	Committee on Education and Labor-US House of Representatives	Education Deputy Director and Chief Counsel
Sara	Werner	Rep. Virginia Foxx	Communications Director
Peter	Hunter	Rep. Cedric Richmond	Legislative Director
Christopher	Quintyne	Rep. Hakeem Jeffries	Legislative Counsel
Diane	Adamson	Rep. Jamie Raskin	Deputy Legislative Correspondent
Allison	Blankenship	Rep. Lucy McBath	Legislative Assistant
Sara	Levin	Rep. Lloyd Doggett	Education Legislative Assistant
Laila	Goharioon	Rep. Linda Sanchez	Legislative Assistant
Tim	Ranstrom	Rep. Richard Neal	Education Legislative Assistant
David	Silberberg	Rep. Judy Chu	Education Legislative Assistant
Cheyenne	Range	Rep. Frederica Wilson	Special Assistant
Max	Wolf-Johnson	Rep. Frederica Wilson	Education Legislative Assistant
Caroline	Paris-Behr	Rep. Lauren Underwood	Legislative Director
Kaitlyn	Montan	Rep. Joaquin Castro	Legislative Assistant
Madeline	Daly	Rep. Johanna Hayes	Senior Policy Advisor
Christofer	Horta	Rep. Donna Shalala	Legislative Assistant
Emma	Mehrabi	Rep. Barbara Lee	Legislative Director



American Youth Policy Forum

Harnessing the Potential of Young Adults: How Programs Are Using Youth Voice, Education, and Workforce Development to Transform Systems

An AYPF Study Tour

October 8-10, 2019

Boston, Massachusetts and East Providence, Rhode Island

Dear Cortney,

We are excited to invite you to participate in our Study Tour to **Boston, Massachusetts and East Providence, Rhode Island**. We will conduct site visits to Artists for Humanity, UTEC, and Foster Forward. All three programs have been nationally recognized for successfully combining youth voice, education, and employment to create a new narrative for the young people they serve.

Our goals include:

- Highlighting three effective programs that are using education and workforce development as a key strategy for achieving success with young adults.
- Elevating youth voice and hearing directly from young adults about how their involvement in workforce and education programs have changed their trajectory.
- Identifying and including state government departments to highlight the importance of government systems partnering with programs to increase support for youth.
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Senior Director

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Staff from Foster Forward and UTEC will provide brief overviews about their programs, populations served, and what we can expect to see during tomorrow's visits.

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Geoff Foster, Director of Organizing and Policymaking, UTEC

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*Lunch will be catered by the Café UTEC youth workers.

1:00pm-2:00pm **Drive to Site #3 (From Boston, MA to Pawtucket, RI)**

Foster Forward
50 Ann Mary St.,
Pawtucket, RI 02860

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2:00pm-2:10pm **Welcome to Foster Forward**
Lisa Guillette, Executive Director, Foster Forward

2:10-2:30pm **The Power of Community: Foster Forward's Storefront Tour**
As the saying goes, "It takes a village to raise a child." This sentiment rings true especially for youth and families involved in the foster care system. Foster Forward's Storefront is an amazing space where those impacted by foster care in Rhode Island may gather for activities and shop for donated clothes, toys, and other household needs. Youth, foster parents, and others can shop for free items during designated days and times. We'll make a brief stop to check out the space and hear about how the storefront began and its impact on those involved in the foster care system.

- 2:30pm-2:45pm Drive to 55 S. Brow St., Providence, RI (FF's Main Location)
- 2:45pm-3:00pm **Where the Magic Happens: Foster Forward's Main Building Tour**
 Foster Forward runs several programs focused on providing critical supports to older foster youth. These programs include: Works Wonders; Youth Establishing Self-Sufficiency (YESS) Aftercare Services through the Department of Children, Youth and Families (DCYF); Aspiring Young Leaders; Real Connections Mentoring; and several programs focused on budgeting, financial literacy, and job training. We will chat briefly with program staff as we take a quick tour of their building.
- 3:00pm-3:30pm **Youth In Transition: A Rhode Island Perspective on the State's New Legislation to Extend their Foster Care Services to Age 21**
A Conversation with State Senator Luis DiPalma and Foster Forward Youth Advocates
 Moderated by Victoria Ferrara, Director of Programs, Foster Forward
- Last year, Rhode Island passed legislation that would provide eligible 18-year-old youth in foster care with the option to stay in foster care and request services, such as housing assistance and job training. This policy existed in Rhode Island, until it was eliminated in 2007 due to a budget shortfall. Shortly after, the 2008 federal *Fostering Connections to Success and Increasing Adoptions Act* allowed states to extend foster care to 21 with federal reimbursement through the Social Security's Act for foster care. According to the National Conference of State Legislatures, there are now approximately 25 states and the District of Columbia that have enacted legislation to extend foster care beyond age 18. Youth remaining in foster care after 18 doubled their odds of working or completing high school at 19 and are twice as likely to complete one year of college.
- 3:30pm-3:40pm Break
- 3:40pm-4:30pm **Using a Systems Approach to Implement Change: How Foster Forward Leveraged their Partnerships with the Department of Labor, Providence Housing Authority, and DCYF.**
- Pauline Abetti, Grant Manager, Rhode Island Department of Labor
 - Scott Jensen, Director of Department of Labor and Training, Rhode Island Department of Labor
 - Nora Crowley, Interim Director of Career Pathways, Rhode Island Department of Labor
 - Mike Burk, Administrator, Department of Children, Youth, and Families (DCYF)
 - Moderated by Lisa Guillette, Executive Director, Foster Forward

Aligning systems continues to be one of the greatest priorities and challenges for state, federal, and nonprofit leaders serving young adults involved in the juvenile justice and child welfare systems. Many organizations and policymakers struggle to engage with labor and housing stakeholders, despite how critical their involvement is with the youth populations. We will learn about how Foster Forward was able to skillfully develop partnerships with housing and labor to strengthen their programming for youth transitioning out of foster care.

4:30pm-5:15pm **What Makes Foster Forward Different? Closing Activity Featuring Foster Forward Youth**

Several young adults from Foster Forward's programs will talk about their experiences and which key elements of Foster Forward programs have been the most meaningful to them. Using written statements and personal testimonies, the youth will convey how their lives have been impacted.

5:15pm-6:45pm **Drive via charter bus from East Providence back to Hyatt Regency Boston**

6:45pm **Dinner/Evening on Your Own**

Participants will have several options for the evening. The hotel's [Harborside Grill](#) restaurant offers a full menu and views overlooking the Boston Skyline and waterfront. Directly outside of the hotel is a [Water Taxi](#) service. AYPF will offer complimentary water taxi services from the Hotel to major stops along the waterfront, including the Seaport District with over 40+ restaurants and attractions. Additional information and maps will be provided to all guests to explore the area.

(Note: AYPF will reimburse all participants up to the \$31 per diem rate for dinner).

Thursday, October 10, 2019

***Please check out of your hotel rooms by Noon. You can store luggage at the front desk or in the meeting room.**

7:30am-8:45am Breakfast Available
Aquitana Room

8:45am-9:15am **Program Reflections**
We will open the day with brief reflections from our program visits and discuss a few of the key takeaways.

- 9:15am-10:30am **Putting It All Together: How Do We Create Stronger Policies Using the Voices of Young Adults Involved in the Foster Care and Juvenile Justice Systems?**
- After a day of program visits and conversations, the group will be divided to reflect upon several questions pertaining to creating or improving state and federal policies. The questions will be guided by the statements that youth made regarding the key elements they found most useful when completing their workforce and education programs.
- 10:30am-11:30am **Group Share Out**
- The full group will reconvene to discuss the various themes that emerged within their groups.
- 11:30am-11:40am **Break**
- 11:40am-12:10pm **The Path Forward: Reforming our Policies to Support Youth Closing Discussion**
- There is a strong momentum and incentive to create policies for young adults that are focused on prevention, youth development models, holistic family supports, and encompass restorative justice approaches. The Family First Prevention Services Act, Diversion Programs, the Foster Youth to Independence Housing Initiative through HUD, the reauthorization of the Juvenile Justice Delinquency and Prevention Act (JJDP A) and the Cross-Over Youth Practice Model, as well as other state efforts are several examples of new or expanded approaches to serving youth. We will end our day on a positive note, by highlighting and discussing many of the new and exciting policies and initiatives at the federal, state, and local level.
- 12:10pm-12:30 **What Are You Taking with You? Closing Activity**
- Participants will complete a final reflection about their key takeaways and “aha” moments from the trip.
- 12:30pm **Box Lunches and Adjourn**
- *Shuttles from the hotel to the airport will be available and scheduled based on participant’s departure times.*

Harnessing the Potential of Young Adults: How Programs Are Using Youth Voice, Education, and Workforce Development to Transform Systems

Study Tour Invitee List

First Name	Last Name	Office	Title
Jackson	Hammond	Rep. James Baird	Education Advisor
Noel	Verhelst	Rep. Lloyd Smucker	Senior Legislative Assistant
Joseph	Knowles	Rep. Fitzpatrick	Education Legislative Assistant
Megan	Miller	Rep. Steve Scalise	Deputy Chief of Staff/Legislative Director
Rachel	Pearce	Rep. Don Bacon	Legislative Assistant
Daniel	Hare	Rep. Mike Turner	Legislative Assistant
Mikayla	Bodey	Rep. Craig	Education Legislative Assistant
Devin	Gerzos	Committee on Ways and Means, Human Resources Subcommittee	Professional Staff
Chance	Russell	Committee on Education and Labor- US House of Representatives	Education Legislative Assistant
Gary	Andres	Committee on Ways and Means, Human Resources Subcommittee	Staff Director
Taylor	Downs	Committee on Ways and Means, Human Resources Subcommittee	Legislative Assistant
Heather	Zenone	Rep. Karen Bass	Senior Advisor - Child Welfare

Woo	Lim	Rep. Laurie Trahan	Professional Staff Advisor for Education and Labor Committee
Natasha	Silva	Rep. Stephen Lynch	Senior Education Legislative Assistant
Jonay	Holkins	Rep. David Cicilline	Judiciary Counsel
Dezin	Kold	Rep. Cardenas	Legislative Assistant
Jill	Hunter-Williams	Rep. Danny Davis	Legislative Director/Deputy Chief of Staff
Letivia	Meredon	Rep. DeLauro	Education Legislative Assistant
Jacque	Mosely	Committee on Education and Labor - US House of Representatives	Director of Education (Rep. Bobby Rush staff)
Katherine	Valle	Committee on Education and Labor - US House of Representatives	Senior Education Advisor
Joe	Graupensperger	House Judiciary Committee	Chief Counsel
Cyrus	Artz	Rep. Virginia Foxx	Chief of Staff
Erica	Barker	Rep. Doug Collins	Senior Legislative Assistant
Melissa	Connolly	Rep. Jerrold Nadler	Legislative Director
Jett	Thompson	Rep. Van Taylor	Legislative Director
Nick	Rockwell	Rep. Glenn Thompson	Senior Legislative Assistant
Casey	Fitzpatrick	Rep. Kelly Armstrong	Legislative Director
Steve	Ackerman	Rep. Russ Fulcher	Legislative Assistant
Cortney	Segman	Rep. David Trone	Legislative Assistant