



U.S. House of Representatives COMMITTEE ON ETHICS

Employee Post-Travel Disclosure Form

Original Amendment

This form is for disclosing the receipt of travel expenses from private sources for travel taken in connection with official duties. This form does not eliminate the need to report privately-funded travel on the annual *Financial Disclosure Statements* of those employees required to file them. In accordance with House Rule 25, clause 5, **you must complete this form and file it with the Clerk of the House, B-81 Cannon House Office Building, within 15 days after travel is completed.** Please **do not** file this form with the Committee on Ethics.

NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001.

1. Name of Traveler: Sangina Wright
2. a. Name of Accompanying Relative: _____ OR None
 b. Relationship to Traveler: Spouse Child Other (specify): _____
3. a. Dates: Departure: October 2, 2019 Return: October 4, 2019
 b. Dates at Personal Expense, if any: _____ OR None
4. Departure City: Washington, DC Destination: Greenville, SC Return City: Washington, DC
5. Sponsor(s), Who Paid for the Trip: Atlantic Council
6. Describe Meetings and Events Attended: A staff delegation trip to study transportation innovation and leadership in clean and efficient vehicles. We met with manufactures and researches involved in electric mobility deployment.
7. Attached to this form are **each** of the following, *signify that each item is attached by checking the corresponding box:*
 - a. a completed *Sponsor Post-Travel Disclosure Form*;
 - b. the *Primary Trip Sponsor Form* completed by the trip sponsor **prior** to the trip, **including all** attachments, **and** the *Grantmaking or Non-Grantmaking Sponsor Forms*;
 - c. page 2 of the completed *Traveler Form* submitted by the employee; **and**
 - d. the letter from the Committee on Ethics approving my participation on this trip.
8. a. I represent that I participated in each of the activities reflected in the attached sponsor's agenda. **Signify statement is true by checking the box:**
 b. If not, explain: _____

U.S. HOUSE OF REPRESENTATIVES
2019 OCT 21 PM 4:35
LEGISLATIVE RESOURCE CENTER

I certify that the information contained on this form is true, complete, and correct to the best of my knowledge.

Signature of Traveler: *Sangina G. Wright* Date: 10/17/2019

I authorized this travel in advance. I have determined that all of the expenses listed on the attached *Sponsor Post-Travel Disclosure Form* were necessary and that the travel was in connection with the employee's official duties and would not create the appearance that the employee is using public office for private gain.

Name of Supervising Member: Eddie Bernice Johnson Date: 10/21/19

Signature of Supervising Member: *Eddie Bernice Johnson*



U.S. House of Representatives

COMMITTEE ON ETHICS

Sponsor Post-Travel Disclosure Form

Original Amendment

This form must be completed by an officer of any organization that served as the primary trip sponsor in providing travel expenses or reimbursement for travel expenses to House Members, officers, or employees under House Rule 25, clause 5. **A completed copy of the form must be provided to each House Member, officer, or employee who participated on the trip within ten days of their return.** You must answer all questions, and check all boxes, on this form for your submission to comply with House rules and the Committee's travel regulations. Failure to comply with this requirement may result in the denial of future requests to sponsor trips and/or subject the current traveler to disciplinary action or a requirement to repay the trip expenses.

NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001.

1. Sponsor(s) who paid for the trip: Atlantic Council

2. Travel Destination(s): Greenville-Spartanburg, South Carolina

3. Date of Departure: 10/02/2019 Date of Return: 10/04/2019

4. Name(s) of Traveler(s): Sangina Wright and Sam Wojcicki

Note: You may list more than one traveler on a form only if *all* information is *identical* for each person listed.

5. Actual amount of expenses paid on behalf of, or reimbursed to, each individual named in Question 4:

	Total Transportation Expenses	Total Lodging Expenses	Total Meal Expenses	Total Other Expenses (dollar amount per item and description)
Traveler	\$445	\$192	\$90	None
Accompanying Family Member				

6. All expenses connected to the trip were for actual costs incurred and not a *per diem* or lump sum payment. *Signify statement is true by checking box:*

I certify that the information contained in this form is true, complete, and correct to the best of my knowledge.

Signature: _____ Date: 10/08/2019

Name: Julie Varghese Title: Chief Administrative Officer

Organization: Atlantic Council

I am an officer of the above-named organization. Signify statement is true by checking box:

Address: 1030 15th St. NW, Washington, District of Columbia 20005

Telephone: 202.778.4952 Email: JVarghese@atlanticcouncil.org

Committee staff may contact the above-named individual if additional information is required.

If you have questions regarding your completion of this form, please contact the Committee on Ethics at 202-225-7103.



U.S. House of Representatives COMMITTEE ON ETHICS

TRAVELER FORM

1. Name of Traveler: Sangina Wright
2. Sponsor(s) who will be paying for the trip: Atlantic Council
3. Travel Destination(s): Greenville, South Carolina
4. a. Date of Departure: Oct. 2, 2019 Date of Return: Oct. 4, 2019
 b. Will you be extending the trip at your personal expense? Yes No
 If yes, list dates at personal expense: _____
5. a. Will you be accompanied by a family member at the sponsor's expense? Yes No If yes:
 (1) Name of Accompanying Family Member: _____
 (2) Relationship to Traveler: Spouse Child Other (specify): _____
 (3) Accompanying Family Member is at least 18 years of age: Yes No
6. a. Did the trip sponsor answer "Yes" to Question 8(c) on the *Primary Trip Sponsor Form* (i.e., travel is sponsored by an entity that employs a registered federal lobbyist or a foreign agent)? Yes No
 b. If yes, and you are requesting lodging for two nights, explain why the second night is warranted:

7. *Primary Trip Sponsor Form* is attached, including agenda, invitee list, and any other attachments and contributing sponsor forms: Yes No
 NOTE: The agenda should show the traveler's individual schedule, including departure and arrival times and identify the specific events in which the traveler will be participating.
8. Explain why participation in the trip is connected to the traveler's individual official or representational duties. **Staff should include their job title and how the activities on the itinerary relate to their duties.**
 As a research assistant for the House Committee on Science's Subcommittee on Energy, I am the lead staffer for
 sustainable transportation federal research and development programs at the Department of Energy.

9. **Is the traveler aware of any registered federal lobbyists or foreign agents involved planning, organizing, requesting, or arranging the trip?** Yes No
10. For staff travelers, to be completed by your employing Member:

ADVANCED AUTHORIZATION OF EMPLOYEE TRAVEL

I hereby authorize the individual named above, an employee of the U.S. House of Representatives who works under my direct supervision, to accept expenses for the trip described in this request. I have determined that the above-described travel is in connection with my employee's official duties and that acceptance of these expenses will not create the appearance that the employee is using public office for private gain.

Signature of Employing Member Eddie Bernice Johnson Date 8/29/19



U.S. House of Representatives

COMMITTEE ON ETHICS

Primary Trip Sponsor Form

This form should be completed by private entities offering to provide travel or reimbursement for travel to House Members, officers, or employees under House Rule 25, clause 5. A completed copy of the form (and any attachments) should be provided to each invited House Member, officer, or employee, who will then forward it to the Committee together with a *Traveler Form* at least 30 days before the start date of the trip. The trip sponsor should NOT submit the form directly to the Committee. The Committee website (ethics.house.gov) provides detailed instructions for filling out the form.

NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001. Failure to comply with the Committee's Travel Regulations may also lead to the denial of permission to sponsor future trips.

1. Sponsor who will be paying for the trip: Atlantic Council
2. I represent that the trip will not be financed, in whole or in part, by a registered federal lobbyist or foreign agent. Signify that the statement is true by checking box:
3. **Check only one.** I represent that:
 - a. The primary trip sponsor has not accepted from any other source, funds intended directly or indirectly to finance any aspect of the trip: OR
 - b. The trip is arranged without regard to congressional participation and the primary trip sponsor has accepted funds only from entities that will receive a tangible benefit in exchange for those funds: OR
 - c. The primary trip sponsor has accepted funds from other source(s) intended directly or indirectly to finance all or part of this trip and has enclosed disclosure forms from each of those entities.
If "c" is checked, list the names of the additional sponsors: John D. and Catherine T. MacArthur Foundation
4. Provide names and titles of ALL House Members and employees you are inviting. For each House invitee, provide an explanation of why the individual was invited (include additional pages if necessary): See Attached
5. Is travel being offered to an accompanying family member of the House invitee(s)? Yes No
6. Date of Departure: October 2, 2019 Date of Return: October 4, 2019
7.
 - a. City of departure: Washington, District of Columbia
 - b. Destination(s): Greenville, South Carolina
 - c. City of return: Washington, District of Columbia
8. **Check only one.** I represent that:
 - a. The sponsor of the trip is an institution of higher education within the meaning of section 101 of the Higher Education Act of 1965: OR
 - b. The sponsor of the trip does not retain or employ a registered federal lobbyist or foreign agent: OR
 - c. The sponsor employs or retains a registered federal lobbyist or foreign agent, but the trip is for attendance at a one-day event and lobbyist / foreign agent involvement in planning, organizing, requesting, or arranging the trip was *de minimis* under the Committee's travel regulations.
9. **Check only one of the following:**
 - a. I checked 8(a) or (b) above:
 - b. I checked 8(c) above but am not offering any lodging:
 - c. I checked 8(c) above and am offering lodging and meals for one night: OR
 - d. I checked 8(c) above and am offering lodging and meals for two nights: If you checked this box, explain why the second night of lodging is warranted: _____



U.S. House of Representatives
COMMITTEE ON ETHICS

10. Attached is a detailed agenda of the activities House invitees will be participating in during the travel (i.e., an hourly description of planned activities for trip invitees). Indicate agenda is attached by checking box:

11. Check only one of the following:

a. I represent that a registered federal lobbyist or foreign agent will not accompany House Members or employees on any segment of the trip. Signify that the statement is true by checking box: OR

b. Not Applicable. Trip sponsor is a U.S. institution of higher education:

12. For each sponsor required to submit a sponsor form, describe the sponsor's interest in the subject matter of the trip and its role in organizing and/or conducting the trip:

See Attached

13. Answer parts a and b. Answer part c if necessary:

a. Mode of travel: Air Rail Bus Car Other (specify: Van _____)

b. Class of travel: Coach Business First Charter Other (specify: _____)

c. If travel will be first class, or by chartered or private aircraft, explain why such travel is warranted:

14. I represent that the expenditures related to local area travel during the trip will be unrelated to personal or recreational activities of the invitee(s). Signify that the statement is true by checking box:

15. Check only one. I represent that either:

a. The trip involves an event that is arranged or organized without regard to congressional participation and that meals provided to congressional participants are similar to those provided to or purchased by other event attendees: OR

b. The trip involves events that are arranged specifically with regard to congressional participation:

If "b" is checked:

1) Detail the cost per day of meals (approximate cost may be provided): Approximately \$55/Day

2) Provide the reason for selecting the location of the event or trip: The Greenville-Spartanburg area is a central hub for automotive manufacturers and advanced transport innovations and technologies.

16. Name, nightly cost, and reasons for selecting each hotel or other lodging facility:

Hotel Name: Embassy Suites by Hilton City: Greenville, SC Cost Per Night: \$96

Reason(s) for Selecting: Prices within per diem rate and nearby to city center as well as site venues

Hotel Name: _____ City: _____ Cost Per Night: _____

Reason(s) for Selecting: _____

Hotel Name: _____ City: _____ Cost Per Night: _____

Reason(s) for Selecting: _____

17. I represent that all expenses connected to the trip will be for actual costs incurred and not a per diem or lump sum payment. Signify that the statement is true by checking box:



U.S. House of Representatives

COMMITTEE ON ETHICS

18. Total Expenses for each Participant:

<input type="checkbox"/> Actual Amounts	Total Transportation Expenses per Participant	Total Lodging Expenses per Participant	Total Meal Expenses per Participant
<input checked="" type="checkbox"/> Good Faith Estimates			
For each Member, Officer, or Employee	Total Transport: \$445	\$96/night Total: \$192	\$75
For each Accompanying Family Member	None	None	None

	Other Expenses (dollar amount per item)	Identify Specific Nature of "Other" Expenses (e.g., taxi, parking, registration fee, etc.)
For each Member, Officer, or Employee	None	
For each Accompanying Family Member	None	

NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001.

19. Check only one:

- a. I certify that I am an officer of the organization listed below: **OR**
- b. *Not Applicable.* Trip sponsor is an individual or a U.S. institution of higher education.

- 20. I certify that I am not a registered federal lobbyist or foreign agent for any sponsor of this trip.
- 21. I certify by my signature that the information contained in this form is true, complete, and correct to the best of my knowledge.

Signature: Julie Varghese Date: 09/18/2019

Name: Julie Varghese

Title: Chief Administrative Officer

Organization: The Atlantic Council

Address: 1030 15th Street NW, Washington, District of Columbia 20005

Telephone: 202. 778. 4952

Email: JVarghese@atlanticcouncil.org

If there are any questions regarding this form, please contact the Committee at the following address:

Committee on Ethics

U.S. House of Representatives

1015 Longworth House Office Building, Washington, D.C. 20515

Phone: 202-225-7103 General Fax: 202-225-7392



U.S. House of Representatives

COMMITTEE ON ETHICS

Grantmaking Trip Sponsor Form

This form should be completed by a public charity or private foundation (both as defined under section 501(c)(3) of the Internal Revenue Code) that provides a grant of funds to another entity to underwrite, in whole or in part, a trip or an event, meal, or activity that will occur during a trip, or a necessary expense that will be incurred during a trip, with express or implicit knowledge or understanding that one or more House Members or employees may participate in or attend that trip or event, or otherwise may be beneficiaries of the gift or donation. Provide a copy of your completed form to the primary sponsor of the trip.

NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001. Failure to comply with the Committee's Travel Regulations may also lead to the denial of permission to sponsor future trips.

1. I certify that (name of your organization): John D. and Catherine T. MacArthur Foundation
has been designated a § 501(c)(3) nonprofit charitable organization by the Internal Revenue Service. Yes No

2. Name of Primary Trip Sponsor: Atlantic Council of the U.S., Inc.

3. I certify that my organization (check and complete a or b):

a. Has provided a grant, gift, or donation to the above-named Primary Trip Sponsor and conducts an audit or review of its grant, gift, or donation to ensure that the funds are spent in accordance with the terms of its grant, gift, or donation. **OR**

b. Has had a direct role in the organizing, planning, or conducting of a trip to

Destination: _____ on Date: _____

that is being organized or arranged by the above-named Primary Trip Sponsor.

4. **Check only one:**

a. My organization does not employ or retain a registered federal lobbyist or foreign agent **OR**

b. My organization employs a registered federal lobbyist or foreign agent, but their involvement in planning, organizing, or arranging the trip was *de minimis* under the travel regulations.

5. I certify that I am not a registered federal lobbyist or foreign agent for any sponsor of this trip.

6. I certify by my signature that the information contained in this form is true, complete, and correct to the best of my knowledge.

Signature: _____ Date: September 19, 2019

Name: Joshua J. Mintz Title: Vice President, General Counsel, and Secretary

Organization: John D. and Catherine T. MacArthur Foundation

Address: 140 South Dearborn Street, Suite 1200, Chicago, IL 60603-5285

Telephone: (312) 726-8000 Email: jmintz@macfound.org

If there are any questions regarding this form, please contact the Committee at the following address:

Committee on Ethics

U.S. House of Representatives

1015 Longworth House Office Building, Washington, D.C. 20515

Phone: 202-225-7103 General Fax: 202-225-7392

Theodore E. Deutch, Florida
Chairman
Kenny Marchant, Texas
Ranking Member

Grace Meng, New York
Susan Wild, Pennsylvania
Dean Phillips, Minnesota
Anthony Brown, Maryland

John Ratcliffe, Texas
George Holding, North Carolina
Jackie Walorski, Indiana
Michael Guest, Mississippi



ONE HUNDRED SIXTEENTH CONGRESS

U.S. House of Representatives
COMMITTEE ON ETHICS

Thomas A. Rust
Staff Director and Chief Counsel

David W. Arrojo
Counsel to the Chairman

Christopher A. Donesa
Counsel to the Ranking Member

1015 Longworth House Office Building
Washington, D.C. 20515-6328
Telephone: (202) 225-7103
Facsimile: (202) 225-7392

September 27, 2019

Ms. Sangina Wright
Committee on Science, Space, and Technology
2321 Rayburn House Office Building
Washington, DC 20515

Dear Ms. Wright:

Pursuant to House Rule 25, clause 5(d)(2), the Committee on Ethics hereby approves your proposed trip to Greenville, South Carolina, scheduled for October 2 to 4, 2019, sponsored by Atlantic Council, with financial support from John D. and Catherine T. MacArthur Foundation.

You must complete an Employee Post-Travel Disclosure Form (which your employing Member must also sign) and file it, together with a Sponsor Post-Travel Disclosure Form completed by the trip sponsor, with the Clerk of the House within 15 days after your return from travel. As part of that filing, you are also required to attach a copy of this letter and both the Traveler and Primary Trip Sponsor Forms (including attachments) you previously submitted to the Committee in seeking pre-approval for this trip. If you are required to file an annual Financial Disclosure Statement, you must also report all travel expenses totaling more than \$390 from a single source on the "Travel" schedule of your annual Financial Disclosure Statement covering this calendar year. Finally, Travel Regulation § 404(d) also requires you to keep a copy of all request forms and supporting information provided to the Committee for three subsequent Congresses from the date of travel.

If you have any further questions, please contact the Committee's Office of Advice and Education at extension 5-7103.

Sincerely,

Theodore E. Deutch
Chairman

Kenny Marchant
Ranking Member

TED/KM:smm

For each sponsor required to submit a sponsor form, describe the sponsor's interest in the subject matter of the trip and its role in organizing and/or conducting the trip:

The Atlantic Council is a registered 501(c)(3) nonprofit organization and promotes constructive US leadership and engagement in international affairs based on the central role of the Atlantic community in meeting current international challenges. The Atlantic Council's Global Energy Center specifically promotes energy security by working alongside government, industry, civil society, and public stakeholders to devise pragmatic solutions to the geopolitical, sustainability, and economic challenges of the changing global energy landscape.

A three-year grant provided by the John D. and Catherine T. MacArthur Foundation serves as the main funding stream for all climate and advanced energy work at the Atlantic Council Global Energy Center. We will be drawing upon these funds to pay for trip expenses. The Atlantic Council has exclusive responsibility for the organization of the trip, and the MacArthur Foundation is the sole funder.

As a non-partisan, non-profit think tank, the Atlantic Council, either through its individual centers or the development program, raises funds through private or public sector engagement, as well as through foundational and institutional outreach. The John D. and Catherine T. MacArthur Foundation grant is provided to the Atlantic Council to support its work in advancing US leadership on climate and advanced energy. A portion of funds from this grant will be used to pay for congressional travel, lodging, and meal expenses associated with this trip.

Per its 2017 agreement with the John D. and Catherine T. MacArthur Foundation, the Atlantic Council and its Global Energy Center adheres and complies with the MacArthur Foundation's "Grantee and Grantor" agreement. The following sections of the agreement are most relevant to this particular project:

(C) RESTRICTIONS ON USE OF FUNDS: (1) In connection with the activities to be funded under this grant, your organization acknowledges that it is responsible for complying with all relevant laws and regulations of the countries in which such activities are conducted.

(2) Your organization hereby confirms that Foundation grant funds will not be used to carry on propaganda, to lobby or otherwise attempt to influence legislation or to conduct any activities described in Sections 4945(d)(1) and (e) of the United States Internal Revenue Code and the Treasury Regulations thereunder. Your organization further confirms that the primary purpose of undertaking the work described in your organization's proposal is not for use in lobbying. For your information, enclosed is a summary of the types of activities prohibited under Section 4945(d)(1) of the United States Internal Revenue Code. Further questions regarding impermissible activities should be directed to your organization's tax or legal advisor.

(3) Your organization further confirms that to the extent activities funded by this grant involve the formulation and presentation of policy briefs for lawmakers, such activities will constitute "nonpartisan analysis, study and research" as described in 26 CFR 53.4945-2(d)(1). Please see the attachment referenced in subsection (2) above for additional information on the requirements for "nonpartisan analysis, study and research".

(4) Further, your organization shall ensure that to the extent it provides technical advice or assistance, as described in 26 CFR 53.4945-2(d)(2) to a governmental body, government committee, or a subdivision of either, it does so in response to a written request for assistance or advice made in the name of the requesting government body, committee or subdivision and that the response to the advice is made available to every member of the requesting body, committee or subdivision.

(5) Your organization agrees that Foundation grant funds will be used in compliance with all applicable anti-terrorist financing and asset control laws, regulations, rules and executive orders, including but not limited to, the USA Patriot Act of 2001 and Executive Order No. 13224.

Consistent with its mission, the Atlantic Council wishes to provide an educational tour and briefings for congressional staff that highlight leadership in electric mobility and clean transport technologies at key institutions (both academic and private sector) across the Greenville-Spartanburg area, with a focus on how this leadership contributes to energy security, economic competitiveness, and local development. For example, Proterra, the largest electric bus manufacturer in the United States, is based in the target geographic area, where it supports the local economy and labor force, and competes actively with other international electric bus manufacturers for market share in this rapidly growing industry. The trip will provide a unique opportunity to see this work first-hand and hear from leaders about the role of constructive state-federal engagement in developing commercially viable, international, competitive clean energy technologies.

The Atlantic Council developed a one-day agenda for this congressional staff trip. The Atlantic Council will sponsor the traveler's airfare, hotel accommodations, meals, and transportation. Additionally, the Atlantic Council has led the efforts to secure meetings, tours, and site visits with key electric mobility and advanced transportation stakeholders in the region.

Through its diverse networks, the Atlantic Council builds broad constituencies to support constructive US leadership and policies. The Global Energy Center, along with the other eleven programs and centers within the Atlantic Council, publishes analyses, convenes conference among current and/or future leaders, and contributes to the public debate in order to integrate the views of knowledgeable individuals from a variety of backgrounds, interests, and experiences.

House Ethics Follow-Up Question Responses

Atlantic Council Staff Delegation Trip to Greenville-Spartanburg, South Carolina

Electric Mobility and Advanced Transportation in Upstate South Carolina

October 2-4, 2019

1. No other individual or organization has provided an in-kind or financial contribution to the event.
2. A three-year grant provided by the John D. and Catherine T. MacArthur Foundation serves as the main funding stream for all climate and advanced energy work at the Atlantic Council Global Energy Center. We will be drawing upon these funds to pay for trip expenses. The Atlantic Council has exclusive responsibility for the organization of the trip.
3. Per above, the Atlantic Council Global Energy Center received a grant from the John D. and Catherine T. MacArthur Foundation with the support of the Atlantic Council Foundational and Institutional Giving team. As a non-partisan, non-profit think tank, the Atlantic Council, either through its individual centers or the development program, raises funds through private or public sector engagement, as well as through foundational and institutional outreach. The John D. and Catherine T. MacArthur Foundation grant is provided to the Atlantic Council to support its work in advancing US leadership on climate and advanced energy. A portion of funds from this grant will be used to pay for congressional travel, lodging, and meal expenses associated with this trip.

Per its 2017 agreement with the John D. and Catherine T. MacArthur Foundation, the Atlantic Council and its Global Energy Center adheres and complies with the MacArthur Foundation's "Grantee and Grantor" agreement. The following sections of the agreement are most relevant to this particular project:

(C) RESTRICTIONS ON USE OF FUNDS: (1) In connection with the grant, your organization acknowledges that it is responsible for complying with the regulations of the countries in which such activities are conducted.

(2) Your organization hereby confirms that Foundation grant funds will not be used for propaganda, to lobby or otherwise attempt to influence legislation or to engage in activities prohibited in Sections 4945(d)(1) and (e) of the United States Internal Revenue Code thereunder. Your organization further confirms that the primary purpose of the grant described in your organization's proposal is not for use in lobbying. For a summary of the types of activities prohibited under Section 4945(d)(1) of the Internal Revenue Code. Further questions regarding impermissible activities should be directed to your organization's tax or legal advisor.

(3) Your organization further confirms that to the extent activities for the "analysis, study and research" as described in 26 CFR 53.4945-2(d) are used for the formulation and presentation of policy briefs for lawmakers, such activities shall be limited to "analysis, study and research" as described in 26 CFR 53.4945-2(d) referenced in subsection (2) above for additional information on the activities.

(4) Further, your organization shall ensure that to the extent it provides information as described in 26 CFR 53.4945-2(d)(2) to a governmental body, government official or employee of either, it does so in response to a written request for assistance or information from the requesting government body, committee or subdivision and that the information is made available to every member of the requesting body, committee or subdivision.

(5) Your organization agrees that Foundation grant funds will be used only for activities related to anti-terrorism, anti-money laundering, anti-corruption, anti-terrorist financing and asset control laws, regulations, rules and executive orders, limited to, the USA Patriot Act of 2001 and Executive Order No. 13224.

We are also including, as a separate document, the MacArthur Foundation's policy on influencing legislation. This trip is not designed to influence legislation in any way and is designed in consistency with the MacArthur Foundation's policies.

4. Yes, they are aware.
5. Yes, a very small, but unquantified share of fundraising at the Atlantic Council is directed towards congressional travel. The Atlantic Council does not specifically track budgetary expenditure for congressional travel.

6. During the congressional site visits and events for this trip, the Atlantic Council will not recognize or identify the sole sponsor/donor, the John D. and Catherine T. MacArthur Foundation
7. The Atlantic Council does not track budgetary expenditure for congressional travel. Per above, it mostly likely represents a very small share of total annual budgetary costs.
8. The Atlantic Council Global Energy Center is the sole organizer of this staff delegation trip and is singularly responsible for organizing site visits and meals with regional stakeholders, companies, and speakers.
9. There is no fee to participate in any part of the congressional trip.
10. The names of accompanying individuals are below:

Ms. Gray Johnson, Assistant Director, Global Energy Center, Atlantic Council

Mr. David Livingston, Deputy Director for Climate and Advanced Energy, Global Energy Center, Atlantic Council

Mr. Zachary Strauss, Program Assistant, Global Energy Center, Atlantic Council

Mr. Joe Bryan, Senior Fellow, Global Energy Center, Atlantic Council

Ms. Stefanie Ziska, President and Chief Executive Officer, German-American Chamber of Commerce of the Southern United States

Mr. Kent Leacock, Senior Director of Government Relations and Public Policy, Proterra

Mr. Eric McCarthy, Senior Vice President, Government Relations, Public Policy, and Legal Affairs, Proterra

Mr. Max Metcalf, Manager of Government and Community Relations, BMW Manufacturing Company, LLC

Ms. Amber Scruggs, Director, Zentrum Visitors Center, BMW Manufacturing Company, LLC

Mr. James Keel, Interim Director of Public Transportation, Greenlink (Greenville Transit Authority)

Mr. David Clayton, Executive Director, CU-iCAR

Mr. Zoran Filipi, Chair, Clemson Department of Automotive Engineering

Rep. William Timmons, US Representative, 4th District, South Carolina

Mr. Kyle Sox, Director of Business Development, Spartanburg Chamber of Commerce

11. No, this will be a closed event open only to congressional staffers, invited speakers, and Atlantic Council staff.
12. The Atlantic Council has corporate donors that retain federal lobbyists and foreign agents. The Atlantic Council maintains strict intellectual independence from all its donors and ensures they agree to this policy in writing for any and all gifts to the Council.

- 13. A. I have attached the full invitee list to the corresponding email.
 - B. We have completed this question on the updated form.
 - C. A wet signature has been included on the newly updated version of the document, attached to the corresponding email.
- 14. A. Congressional staffers and Atlantic Council staff will be arriving in Greenville, SC at 3:30 PM on October 2, 2019 and departing for Washington, DC at 10:45 AM on October 4, 2019. All provisional flight information has been added to the agenda.
 - B. Speakers have been added to the agenda.
 - C. Discussion topics have been added to the agenda

House Staffers

Honorific	First Name	Lasts Name	Title
Ms.	Meredith Hope	Blackley	District Director
Dr.	Tanya	Das	Professional Staff
Mr.	Doug	Disrud	Clerk
Ms.	Jean	Fruci	Counsel and Policy Adviser
Ms.	Taylor	Hittle	Legislative Director
Ms.	Meghan	Holland	Legislative Counsel
Mr.	Eric	Kessler	Staff Director
Ms.	Elise	Krekorian	Legislative Assistant
Mr.	Will	Lane	Legislative Correspondent
Mr.	Willie	Lyles	Legislative Director
Ms.	Mary	Martin	Chief Counsel
Ms.	Danielle	Moon	Scheduler and Legislative Aide
Mr.	John	Partin	Legislative Assistant
Ms.	Miranda	Peterson	Legislative Assistant
Ms.	Sarah	Puro	Professional Staff Member
Dr.	Adam	Rosenberg	Staff Director
Mr.	Jeff	Wieand	Legislative Counsel
Mr.	Sam	Wojcicki	Energy Legislative Assistant
Ms.	Sangina	Wright	Research Assistant
Mr.	Tuley	Wright	Energy and Enviornment Policy Adviser

Affiliation		
Greenville Office, Office of Rep. Timmons		
House Committee on Science, Space, and Technology; Subcommittee on Energy		
House Committee on Appropriations: Subcommittee THUD		
House Committee on Energy and Commerce (Energy Subcommittee)		
Office of Rep. Mullin		
Office of Rep. Ralph Norman		
House Committee on Energy and Commerce (Environment and Climate Change Subcommittee)		
Office of Rep. Jeff Duncan		
Office of Rep. Jeff Duncan		
Office of Rep. Clyburn		
House Committee on Energy and Commerce (Subcommittees on Environment and Climate Change & Energy)		
Office of Rep. Joaquin Castro		
Office of Rep. Timmons		
Office of Rep. Pallone		
House Committee on Appropriations: Subcommittee THUD		
House Committee on Science, Space, and Technology; Subcommittee on Energy		
Office of House Minority Whip		
Office of Rep. Casten		
House Committee on Science, Space, and Technology; Subcommittee on Energy		
House Energy and Commerce Committee, Subcommittee on Energy		



Atlantic Council

GLOBAL ENERGY CENTER

Agenda:

South Carolina Advanced Energy & Transport Staff Delegation Trip, October 2-4, 2019

Wednesday, October 2, 2019

- 1:44 p.m. **Depart for Greenville**
Location: Washington National Airport (DCA)
Flight number: AA 5473
Airline: American Airlines
- 3:30 p.m. **Arrive in Greenville**
- 4:15 p.m. **Drive to Hotel**
Transit Time: 25 minutes
Transportation: Van
- 4:40 p.m. **Hotel Check-in and Settle in**
Hotel: Embassy Suites by Hilton Greenville Golf Resort
Address: 670 Verdae Boulevard, Greenville, South Carolina 29607
- 6:00 p.m. **Drive Downtown for Dinner**
Transit Time: 20 Minutes
Transportation: Van
- 6:30 p.m. **Welcome Dinner and Briefings**
Venue: The Nose Dive
Address: 116 S Main St, Greenville, SC 29601

Briefers:

Mr. David Livingston, Deputy Director for Climate & Advanced Energy, Atlantic Council

Mr. Vincenc Pearson, Corporate Counsel, DAA Draexlmaier Automotive of America LLC

Invited Guests:

Mr. Steve Cooper, Managing Partner, Rödl & Partner USA

Format: Dinner briefing and discussion around the table

Staffers will receive an overview of South Carolina and its economy, serving to create a foundational structure of the broader dynamics underpinning many of the organizations and themes that will be discussed on the trip. A particular focus of the discussion will be the relative density of activity related to advanced transportation and clean energy in South Carolina and the Greenville/Spartanburg area, as well as the role of transatlantic trade and

investment in that activity.

8:30 p.m.

Drive to Hotel

Wednesday, October 3, 2019

8:30 - 9:30 a.m.

Breakfast at Hotel

9:45 a.m.

Depart for CU-ICAR

Transit time: 15 mins

Transportation: Van

10:00 - 11:30 a.m.

Clemson University International Center for Automotive Research (CU-ICAR) Tour and Briefing

Address:

CU-ICAR

5 Research Dr

Greenville, SC 29607

Briefers:

Mr. David Clayton, Executive Director, CU-ICAR

Mr. Zoran Filipi, Chair, Clemson Department of Automotive Engineering

Format: Conference room briefing and guided tour

CU-ICAR is a 250-acre automotive research campus in Greenville, SC that serves as an innovative vehicular development and educational facility at the forefront of sustainable development and automotive manufacturing. Central research areas include manufacturing and materials, vehicle performance, and electronics, among others. The facility supports over 770 local jobs in the Greenville-Spartanburg area.

11:30 a.m.

Depart for BMW Zentrum

Transit time: 30 min

Transportation: Van

12:00 - 1:30 p.m.

Lunch and briefings by Atlantic Council and local business stakeholders

Address: BMW Manufacturing

1400 Highway 101 S

Greer, SC 29651-6731

Briefers:

Mr. Joe Bryan, Senior Fellow, Atlantic Council

Mr. Max Metcalf, Manager, Government and Community Relations, BMW Manufacturing Company, LLC

Format: Lunch briefing and discussion around the table

Staffers will debrief the BMW tour, receive further information on the impact of advanced automotive manufacturing on the broader industry ecosystem of the Spartanburg area, and will receive further information related to the electric mobility theme to be explored further at the following CU-iCAR and Proterra visits.

1:30 – 3:00 p.m.

BMW Factory Tour and Briefing

Address:

BMW Manufacturing
1400 Highway 101 S
Greer, SC 29651-6731

Briefers:

Mr. Max Metcalf, Manager, Government and Community Relations, BMW Manufacturing Company, LLC

Format: Conference room briefing and guided tour.

This BMW manufacturing plant, located in Greer, South Carolina, is the first full BMW manufacturing plant outside Germany and the first production facility in the US, supporting around 11,000 jobs in South Carolina and beyond. BMW manufacturing is committed to operational sustainability and has found innovative ways to meet their quality and consistency standards while minimizing their carbon footprint. This BMW facility produces hybrid electric vehicles onsite and is a part of the company's ambitions to expand its e-mobility offerings. We will also be learning about the manufacturing facility's efficiency and sustainability initiatives, including a water conservation program that saves 9.5 million gallons each year, a solid waste recycling program that curbs the need for landfill, in addition to other green efforts. From 2006-2018, per vehicle shipped, the Greenville BMW plant has reduced energy consumption and landfill waste generation by 61% and 85% respectively. The manufacturing plant has also engineered a successful landfill methane "Gas to Energy" program that supplies 50% of the plant's total energy requirements.

3:00 p.m.

Depart for Proterra

Transit time: 30 mins

Transportation: Van

3:30 - 5:30 p.m.

Proterra Factory Tour and Briefing

Address:

Proterra, Inc.
1 Whitlee Ct
Greenville, SC 29607

Briefers:

Mr. Kent Leacock, Senior Director, Government Relations & Public Policy, Proterra

Format: Conference room briefing, guided tour, and bus ride

Headquartered in Greenville, South Carolina, Proterra is the largest electric bus manufacturer in the United States. Since operations began in 2004, Proterra has become a leader in the zero-emission electric transit market, selling over 700 vehicles to 90 local communities across 41 US states and Canadian provinces. Beyond city streets, Proterra vehicles are currently deployed around the country on university campuses, at airports, around national parks, etc. While based in South Carolina, Proterra also supports and R & D laboratory and satellite manufacturing sites in California. As a company goal, Proterra seeks to lead the rapid transformation of heavy-duty US transportation to 100% electric fleets.

5:30 p.m.

Depart for Hotel

Transit time: 10 mins

Transportation: Van

6:20 p.m.

Depart for Dinner Venue

Transit time: 20 mins

Transportation: Van

7:00 - 9:00 p.m.

Dinner Briefings with Local Business & Government Leaders

Venue: Larkins on the River

Address: 318 S Main St, Greenville, SC 29601

Briefers:

Rep. William Timmons, US Representative, 4th District, South Carolina

Mr. James Keel, Director of Public Transportation, Greenlink (Greenville Transit Authority)

Mr. Michael Rowand, Director, Technology Development, Duke Energy

Invited Guests:

Mr. Kent Leacock, Senior Director, Government Relations & Public Policy, Proterra

Format: Dinner briefing and discussion around the table

Staffers will synthesize their observations and experiences from the day, putting their site visits into a broader context. Staffers will also hear from key local leaders, including congressional Representative Timmons, who represents the region being visited and can provide additional insights into local economic and industry trends, as well as James Keel, the Interim Director of Greenlink, which has deployed Proterra electric buses and can provide insight into how electric transport is impacting operational, environmental, and financial dynamics of the Greenville Transit Authority.

9:00 p.m.

Depart for Hotel

Transit Time: 20 mins

Transportation: Van

Friday, October 4

10:46 a.m.

Depart Greenville

Location: Greenville-Spartanburg Airport (GSP)

Flight number: AA 4736

Airline: American Airlines

12:21 p.m.

Arrive in Washington, DC