



U.S. House of Representatives

# COMMITTEE ON ETHICS

## Employee Post-Travel Disclosure Form

☒ Original ☐ Amendment

This form is for disclosing the receipt of travel expenses from private sources for travel taken in connection with official duties. This form does not eliminate the need to report privately-funded travel on the annual *Financial Disclosure Statements* of those employees required to file them. In accordance with House Rule 25, clause 5, **you must complete this form and file it with the Clerk of the House, B-81 Cannon House Office Building, within 15 days after travel is completed.** Please **do not** file this form with the Committee on Ethics.

**NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001.**

1. Name of Traveler: Michael McCabe
2. a. Name of Accompanying Relative: \_\_\_\_\_ **OR** None ☒  
b. Relationship to Traveler: ☐ Spouse ☐ Child ☐ Other (specify): \_\_\_\_\_
3. a. Dates: Departure: \_\_\_\_\_ Return: \_\_\_\_\_  
b. Dates at Personal Expense, if any: \_\_\_\_\_ **OR** None ☒
4. Departure City: Washington, D.C. Destination: Ukraine Return City: Washington, D.C.
5. Sponsor(s), Who Paid for the Trip: Atlantic Council Eurasia Center
6. Describe Meetings and Events Attended: The group met with members of the Ukrainian Parliament, intelligence service, foreign affairs committee, U.S. Aid, and the U.S. Ambassador in order to better understand Ukraine.
7. Attached to this form are **each** of the following, signify that each item is attached by checking the corresponding box:
  - a. ☒ a completed *Sponsor Post-Travel Disclosure Form*;
  - b. ☒ the *Primary Trip Sponsor Form* completed by the trip sponsor **prior** to the trip, **including all** attachments **and** the *Grantmaking or Non-Grantmaking Sponsor Forms*;
  - c. ☒ page 2 of the completed *Traveler Form* submitted by the employee; **and**
  - d. ☒ the letter from the Committee on Ethics approving my participation on this trip.
8. a. I represent that I participated in each of the activities reflected in the attached sponsor's agenda.  
**Signify statement is true by checking the box:** ☒  
b. If not, explain: \_\_\_\_\_

LEGISLATIVE RESOURCE CENTER  
2019 SEP 13 PM 12:38  
OFFICE OF THE CLERK  
U.S. HOUSE OF REPRESENTATIVES

**I certify that the information contained on this form is true, complete, and correct to the best of my knowledge.**

Signature of Traveler:  Date: 9/13/2019

I authorized this travel in advance. I have determined that all of the expenses listed on the attached *Sponsor Post-Travel Disclosure Form* were necessary and that the travel was in connection with the employee's official duties and would not create the appearance that the employee is using public office for private gain.

Name of Supervising Member: Brian Fitzpatrick Date: 9/13/2019

Signature of Supervising Member: 





U.S. House of Representatives

# COMMITTEE ON ETHICS

## Sponsor Post-Travel Disclosure Form

☒ Original ☐ Amendment

This form must be completed by an officer of any organization that served as the primary trip sponsor in providing travel expenses or reimbursement for travel expenses to House Members, officers, or employees under House Rule 25, clause 5. **A completed copy of the form must be provided to each House Member, officer, or employee who participated on the trip within ten days of their return.** You must answer all questions, and check all boxes, on this form for your submission to comply with House rules and the Committee's travel regulations. Failure to comply with this requirement may result in the denial of future requests to sponsor trips and/or subject the current traveler to disciplinary action or a requirement to repay the trip expenses.

**NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001.**

1. Sponsor(s) who paid for the trip: Atlantic Council's Eurasia Center

2. Travel Destination(s): Ukraine

3. Date of Departure: 8/24/2019 Date of Return: 8/31/2019

4. Name(s) of Traveler(s): See attached

*Note:* You may list more than one traveler on a form only if *all* information is *identical* for each person listed.

5. Actual amount of expenses paid on behalf of, or reimbursed to, each individual named in Question 4:

	Total Transportation Expenses	Total Lodging Expenses	Total Meal Expenses	Total Other Expenses (dollar amount per item and description)
Traveler				
Accompanying Family Member	N/A	N/A	N/A	N/A

6. All expenses connected to the trip were for actual costs incurred and not a *per diem* or lump sum payment. Signify statement is true by checking box: ☒

I certify that the information contained in this form is true, complete, and correct to the best of my knowledge.

Signature: Geysha Gonzalez Date: 9.13.19

Name: Geysha Gonzalez Title: Deputy Director, Eurasia Center

Organization: Atlantic Council

**I am an officer of the above-named organization. Signify statement is true by checking box:** ☒

Address: 1030 15th Street NW, 12th Floor, Washington, DC 20005

Telephone: (202) 599-8620 Email: ggonzalez@atlanticcouncil.org

**Committee staff may contact the above-named individual if additional information is required.**

If you have questions regarding your completion of this form, please contact the Committee on Ethics at 202-225-7103.



U.S. House of Representatives

# COMMITTEE ON ETHICS

## TRAVELER FORM

1. Name of Traveler: Michael K. McCabe Jr.
2. Sponsor(s) who will be paying for the trip: Atlantic Council Eurasia Center
3. City and State OR Foreign Country of Travel: Ukraine
4. a. Date of Departure: 8/24/2019 Date of Return: 8/31/2019  
b. Will you be extending the trip at your personal expense? ☐ Yes ☒ No  
If yes, list dates at personal expense: \_\_\_\_\_
5. a. Will you be accompanied by a family member at the sponsor's expense? ☐ Yes ☒ No If yes:  
(1) Name of Accompanying Family Member: \_\_\_\_\_  
(2) Relationship to Traveler: ☐ Spouse ☐ Child ☐ Other (specify): \_\_\_\_\_  
(3) Accompanying Family Member is at least 18 years of age: ☐ Yes ☐ No
6. a. Did the trip sponsor answer "Yes" to Question 8(c) on the *Primary Trip Sponsor Form* (i.e., travel is sponsored by an entity that employs a registered federal lobbyist or a foreign agent)? ☐ Yes ☒ No  
b. If yes, and you are requesting lodging for two nights, explain why the second night is warranted:  
\_\_\_\_\_  
\_\_\_\_\_
7. *Primary Trip Sponsor Form* is attached, including agenda, invitee list, and any other attachments and contributing sponsor forms: ☒ Yes ☐ No  
NOTE: The agenda should show the traveler's individual schedule, including departure and arrival times and identify the specific events in which the traveler will be participating.
8. Explain why participation in the trip is connected to the traveler's individual official or representational duties. Staff should include their job title and how the activities on the itinerary relate to their duties.  
I cover the Congressman's work as a member of the Europe Subcommittee of the Foreign Affairs Commi  
I cover the Congressman's work as a Chair of the Ukraine Caucus.  
I cover the Congressman's work as a Commissioner on the Helsinki Commission
9. Is the traveler aware of any registered federal lobbyists or foreign agents involved planning, organizing, requesting, or arranging the trip? ☐ Yes ☒ No
10. For staff travelers, to be completed by your employing Member:

### ADVANCED AUTHORIZATION OF EMPLOYEE TRAVEL

I hereby authorize the individual named above, an employee of the U.S. House of Representatives who works under my direct supervision, to accept expenses for the trip described in this request. I have determined that the above-described travel is in connection with my employee's official duties and that acceptance of these expenses will not create the appearance that the employee is using public office for private gain.

Signature of Employing Member

Brian K. Fitzgerald

Date 7/17/2019

Addendum  
attached  
MKM





U.S. House of Representatives

# COMMITTEE ON ETHICS

## TRAVELER FORM

1. Name of Traveler: Michael K. McCabe Jr.
2. Sponsor(s) who will be paying for the trip: Atlantic Council Eurasia Center
3. City and State **OR** Foreign Country of Travel: Ukraine
4. a. Date of Departure: 8/24/2019 Date of Return: 8/31/2019  
b. Will you be extending the trip at your personal expense? ☐ Yes ☒ No  
If yes, list dates at personal expense: \_\_\_\_\_
5. a. Will you be accompanied by a family member at the sponsor's expense? ☐ Yes ☒ No If yes:  
(1) Name of Accompanying Family Member: \_\_\_\_\_  
(2) Relationship to Traveler: ☐ Spouse ☐ Child ☐ Other (specify): \_\_\_\_\_  
(3) Accompanying Family Member is at least 18 years of age: ☐ Yes ☐ No
6. a. Did the trip sponsor answer "Yes" to Question 8(c) on the *Primary Trip Sponsor Form* (i.e., travel is sponsored by an entity that employs a registered federal lobbyist or a foreign agent)? ☐ Yes ☒ No  
b. If yes, and you are requesting lodging for two nights, explain why the second night is warranted:  
\_\_\_\_\_  
\_\_\_\_\_
7. *Primary Trip Sponsor Form* is attached, including agenda, invitee list, and any other attachments and contributing sponsor forms: ☒ Yes ☐ No  
NOTE: The agenda should show the traveler's individual schedule, including departure and arrival times and identify the specific events in which the traveler will be participating.
8. Explain why participation in the trip is connected to the traveler's individual official or representational duties. **Staff should include their job title and how the activities on the itinerary relate to their duties.**  
I cover the Congressman's work as a member of the Europe Subcommittee of the Foreign Affairs Commi  
I cover the Congressman's work as a Chair of the Ukraine Caucus.  
I cover the Congressman's work as a Commissioner on the Helsinki Commission
9. **Is the traveler aware of any registered federal lobbyists or foreign agents involved planning, organizing, requesting, or arranging the trip?** ☐ Yes ☒ No
10. For staff travelers, to be completed by your employing Member:

### ADVANCED AUTHORIZATION OF EMPLOYEE TRAVEL

I hereby authorize the individual named above, an employee of the U.S. House of Representatives who works under my direct supervision, to accept expenses for the trip described in this request. I have determined that the above-described travel is in connection with my employee's official duties and that acceptance of these expenses will not create the appearance that the employee is using public office for private gain.

Signature of Employing Member

Brian K. Fitzpatrick

Date 7/17/2019





U.S. House of Representatives

# COMMITTEE ON ETHICS

## Primary Trip Sponsor Form

This form should be completed by private entities offering to provide travel or reimbursement for travel to House Members, officers, or employees under House Rule 25, clause 5. A completed copy of the form (and any attachments) should be provided to each invited House Member, officer, or employee, who will then forward it to the Committee together with a *Traveler Form* **at least 30 days before the start date of the trip**. The trip sponsor should **NOT** submit the form directly to the Committee. The Committee website ([ethics.house.gov](http://ethics.house.gov)) provides detailed instructions for filling out the form.

**NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001. Failure to comply with the Committee's Travel Regulations may also lead to the denial of permission to sponsor future trips.**

1. Sponsor who will be paying for the trip: Atlantic Council's Eurasia Center
2. I represent that the trip will not be financed, in whole or in part, by a registered federal lobbyist or foreign agent.  
Signify that the statement is true by checking box: ☒
3. **Check only one.** I represent that:
  - a. The primary trip sponsor has not accepted from any other source, funds intended directly or indirectly to finance any aspect of the trip: ☒ **OR**
  - b. The trip is arranged without regard to congressional participation and the primary trip sponsor has accepted funds only from entities that will receive a tangible benefit in exchange for those funds: ☐ **OR**
  - c. The primary trip sponsor has accepted funds from other source(s) intended directly or indirectly to finance all or part of this trip and has enclosed disclosure forms from each of those entities. ☐If "c" is checked, list the names of the additional sponsors: \_\_\_\_\_
4. Provide names and titles of **ALL** House Members *and* employees you are inviting. **For each House invitee, provide an explanation of why the individual was invited** (include additional pages if necessary): See attached
5. Is travel being offered to an accompanying family member of the House invitee(s)? ☐ Yes ☒ No
6. Date of Departure: 08/24/2019 Date of Return: 08/31/2019
7. a. City of departure: Washington, DC, USA  
b. Destination(s): Ukraine  
c. City of return: Washington, DC, USA
8. **Check only one.** I represent that:
  - a. The sponsor of the trip is an institution of higher education within the meaning of section 101 of the Higher Education Act of 1965: ☐ **OR**
  - b. The sponsor of the trip does not retain or employ a registered federal lobbyist or foreign agent: ☒ **OR**
  - c. The sponsor employs or retains a registered federal lobbyist or foreign agent, but the trip is for attendance at a one-day event *and* lobbyist / foreign agent involvement in planning, organizing, requesting, or arranging the trip was *de minimis* under the Committee's travel regulations. ☐
9. **Check only one of the following:**
  - a. I checked 8(a) or (b) above: ☒
  - b. I checked 8(c) above but am not offering any lodging: ☐
  - c. I checked 8(c) above and am offering lodging and meals for one night: ☐ **OR**
  - d. I checked 8(c) above and am offering lodging and meals for two nights: ☐ If you checked this box, explain why the second night of lodging is warranted: \_\_\_\_\_





U.S. House of Representatives

# COMMITTEE ON ETHICS

10. Attached is a detailed agenda of the activities House invitees will be participating in during the travel (i.e., an hourly description of planned activities for trip invitees). *Indicate agenda is attached by checking box:* ☒
11. **Check only one of the following:**
- a. I represent that a registered federal lobbyist or foreign agent will not accompany House Members or employees on any segment of the trip. *Signify that the statement is true by checking box:* ☒ **OR**
- b. *Not Applicable.* Trip sponsor is a U.S. institution of higher education: ☐
12. For *each* sponsor required to submit a sponsor form, describe the sponsor's interest in the subject matter of the trip *and* its role in organizing and/or conducting the trip:
- The Atlantic Council promotes constructive leadership and engagement in international affairs. The Council's Eurasia Center aims to enhance transatlantic cooperation and generate awareness about the region. The Atlantic Council is the full sponsor of the trip and is organizing and conducting all aspects of the trip.
13. **Answer parts a and b. Answer part c if necessary:**
- a. Mode of travel: Air ☒ Rail ☐ Bus ☐ Car ☐ Other ☐ (specify: \_\_\_\_\_)
- b. Class of travel: Coach ☒ Business ☐ First ☐ Charter ☐ Other ☐ (specify: \_\_\_\_\_)
- c. If travel will be first class, or by chartered or private aircraft, explain why such travel is warranted:
- \_\_\_\_\_  
\_\_\_\_\_
14. I represent that the expenditures related to local area travel during the trip will be unrelated to personal or recreational activities of the invitee(s). *Signify that the statement is true by checking box:* ☒
15. **Check only one.** I represent that either:
- a. The trip involves an event that is arranged or organized *without regard* to congressional participation and that meals provided to congressional participants are similar to those provided to or purchased by other event attendees: ☐ **OR**
- b. The trip involves events that are arranged specifically *with regard* to congressional participation: ☒
- If "b" is checked:
- 1) Detail the cost *per day* of meals (approximate cost may be provided): \$130 maximum (approximate)
- 2) Provide the reason for selecting the location of the event or trip: The location was selected in order to provide congressional staffers with information about the current situation in Ukraine and the surrounding region.
16. Name, nightly cost, and reasons for selecting each hotel or other lodging facility:
- Hotel Name: Radisson Blu Hotel City: Kyiv Cost Per Night: \$170
- Reason(s) for Selecting: Location, rate, availability
- Hotel Name: Kharkiv Palace Hotel City: Kharkiv Cost Per Night: \$150
- Reason(s) for Selecting: Location, rate, availability, and previous experience with hotel
- Hotel Name: \_\_\_\_\_ City: \_\_\_\_\_ Cost Per Night: \_\_\_\_\_
- Reason(s) for Selecting: \_\_\_\_\_
17. I represent that all expenses connected to the trip will be for actual costs incurred and not a per diem or lump sum payment. *Signify that the statement is true by checking box:* ☒





U.S. House of Representatives

# COMMITTEE ON ETHICS

18. Total Expenses for each Participant:

<input type="checkbox"/> Actual Amounts	Total Transportation Expenses per Participant	Total Lodging Expenses per Participant	Total Meal Expenses per Participant
<input checked="" type="checkbox"/> Good Faith Estimates			
For each Member, Officer, or Employee	\$2155	\$980	\$800
For each Accompanying Family Member	N/A	N/A	N/A

	Other Expenses (dollar amount per item)	Identify Specific Nature of "Other" Expenses (e.g., taxi, parking, registration fee, etc.)
For each Member, Officer, or Employee	N/A	N/A
For each Accompanying Family Member	N/A	N/A

**NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001.**

19. Check only one:

a. I certify that I am an officer of the organization listed below: ☒ **OR**

b. *Not Applicable.* Trip sponsor is an individual or a U.S. institution of higher education. ☐

20. I certify that I am not a registered federal lobbyist or foreign agent for any sponsor of this trip. ☒

21. I certify by my signature that the information contained in this form is true, complete, and correct to the best of my knowledge.

Signature:  Date: 7/17/2019

Name: Geysa Gonzalez

Title: Deputy Director, Eurasia Center

Organization: Atlantic Council

Address: 1030 15th Street NW, 12th Floor, Washington, DC 20005

Telephone: (202) 599-8620

Email: ggonzalez@atlanticcouncil.org

If there are any questions regarding this form, please contact the Committee at the following address:

**Committee on Ethics**

**U.S. House of Representatives**

**1015 Longworth House Office Building, Washington, D.C. 20515**

**Phone: 202-225-7103 General Fax: 202-225-7392**





# U.S. House of Representatives COMMITTEE ON ETHICS

## Primary Trip Sponsor Form

This form should be completed by private entities offering to provide travel or reimbursement for travel to House Members, officers, or employees under House Rule 25, clause 5. A completed copy of the form (and any attachments) should be provided to each invited House Member, officer, or employee, who will then forward it to the Committee together with a *Traveler Form* **at least 30 days before the start date of the trip**. The trip sponsor should **NOT** submit the form directly to the Committee. The Committee website ([ethics.house.gov](http://ethics.house.gov)) provides detailed instructions for filling out the form.

**NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001. Failure to comply with the Committee's Travel Regulations may also lead to the denial of permission to sponsor future trips.**

1. Sponsor who will be paying for the trip: Atlantic Council's Eurasia Center
2. I represent that the trip will not be financed, in whole or in part, by a registered federal lobbyist or foreign agent.  
*Signify that the statement is true by checking box:* ☒
3. **Check only one.** I represent that:
  - a. The primary trip sponsor has not accepted from any other source, funds intended directly or indirectly to finance any aspect of the trip: ☒ **OR**
  - b. The trip is arranged without regard to congressional participation and the primary trip sponsor has accepted funds only from entities that will receive a tangible benefit in exchange for those funds: ☐ **OR**
  - c. The primary trip sponsor has accepted funds from other source(s) intended directly or indirectly to finance all or part of this trip and has enclosed disclosure forms from each of those entities. ☐If "c" is checked, list the names of the additional sponsors: \_\_\_\_\_
4. Provide names and titles of **ALL** House Members *and* employees you are inviting. **For each House invitee, provide an explanation of why the individual was invited** (include additional pages if necessary): See attached
5. Is travel being offered to an accompanying family member of the House invitee(s)? ☐ Yes ☒ No
6. Date of Departure: 08/24/2019 Date of Return: 08/31/2019
7. a. City of departure: Washington, DC, USA  
b. Destination(s): Ukraine  
c. City of return: Washington, DC, USA
8. **Check only one.** I represent that:
  - a. The sponsor of the trip is an institution of higher education within the meaning of section 101 of the Higher Education Act of 1965: ☐ **OR**
  - b. The sponsor of the trip does not retain or employ a registered federal lobbyist or foreign agent: ☒ **OR**
  - c. The sponsor employs or retains a registered federal lobbyist or foreign agent, but the trip is for attendance at a one-day event *and* lobbyist / foreign agent involvement in planning, organizing, requesting, or arranging the trip was *de minimis* under the Committee's travel regulations. ☐
9. **Check only one of the following:**
  - a. I checked 8(a) or (b) above: ☒
  - b. I checked 8(c) above but am not offering any lodging: ☐
  - c. I checked 8(c) above and am offering lodging and meals for one night: ☐ **OR**
  - d. I checked 8(c) above and am offering lodging and meals for two nights: ☐ If you checked this box, explain why the second night of lodging is warranted: \_\_\_\_\_





U.S. House of Representatives

# COMMITTEE ON ETHICS

10. Attached is a detailed agenda of the activities House invitees will be participating in during the travel (i.e., an hourly description of planned activities for trip invitees). *Indicate agenda is attached by checking box:* ☒
11. **Check only one of the following:**
- a. I represent that a registered federal lobbyist or foreign agent will not accompany House Members or employees on any segment of the trip. *Signify that the statement is true by checking box:* ☒ **OR**
- b. *Not Applicable.* Trip sponsor is a U.S. institution of higher education: ☐
12. For *each* sponsor required to submit a sponsor form, describe the sponsor's interest in the subject matter of the trip *and* its role in organizing and/or conducting the trip:
- The Atlantic Council promotes constructive leadership and engagement in international affairs. The Council's Eurasia Center aims to enhance transatlantic cooperation and generate awareness about the region. The Atlantic Council is the full sponsor of the trip and is organizing and conducting all aspects of the trip.
13. **Answer parts a and b. Answer part c if necessary:**
- a. Mode of travel: Air ☒ Rail ☐ Bus ☐ Car ☐ Other ☐ (specify: \_\_\_\_\_)
- b. Class of travel: Coach ☒ Business ☐ First ☐ Charter ☐ Other ☐ (specify: \_\_\_\_\_)
- c. If travel will be first class, or by chartered or private aircraft, explain why such travel is warranted:
- \_\_\_\_\_
14. I represent that the expenditures related to local area travel during the trip will be unrelated to personal or recreational activities of the invitee(s). *Signify that the statement is true by checking box:* ☒
15. **Check only one.** I represent that either:
- a. The trip involves an event that is arranged or organized *without regard* to congressional participation and that meals provided to congressional participants are similar to those provided to or purchased by other event attendees: ☐ **OR**
- b. The trip involves events that are arranged specifically *with regard* to congressional participation: ☒
- If "b" is checked:
- 1) Detail the cost *per day* of meals (approximate cost may be provided): \$130 maximum (approximate)
- 2) Provide the reason for selecting the location of the event or trip: The location was selected in order to provide congressional staffers with information about the current situation in Ukraine and the surrounding region.
16. Name, nightly cost, and reasons for selecting each hotel or other lodging facility:
- Hotel Name: Radisson Blu Hotel City: Kyiv Cost Per Night: \$170
- Reason(s) for Selecting: Location, rate, availability
- Hotel Name: Kharkiv Palace Hotel City: Kharkiv Cost Per Night: \$150
- Reason(s) for Selecting: Location, rate, availability, and previous experience with hotel
- Hotel Name: \_\_\_\_\_ City: \_\_\_\_\_ Cost Per Night: \_\_\_\_\_
- Reason(s) for Selecting: \_\_\_\_\_
17. I represent that all expenses connected to the trip will be for actual costs incurred and not a per diem or lump sum payment. *Signify that the statement is true by checking box:* ☒





U.S. House of Representatives

# COMMITTEE ON ETHICS

## 18. Total Expenses for each Participant:

<input type="checkbox"/> Actual Amounts	Total Transportation Expenses per Participant	Total Lodging Expenses per Participant	Total Meal Expenses per Participant
<input checked="" type="checkbox"/> Good Faith Estimates			
For each Member, Officer, or Employee	\$2155	\$980	\$800
For each Accompanying Family Member	N/A	N/A	N/A

	Other Expenses (dollar amount per item)	Identify Specific Nature of "Other" Expenses (e.g., taxi, parking, registration fee, etc.)
For each Member, Officer, or Employee	N/A	N/A
For each Accompanying Family Member	N/A	N/A

**NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001.**

## 19. Check only one:

a. I certify that I am an officer of the organization listed below: ☒ **OR**

b. *Not Applicable.* Trip sponsor is an individual or a U.S. institution of higher education. ☐

20. I certify that I am not a registered federal lobbyist or foreign agent for any sponsor of this trip. ☒

21. I certify by my signature that the information contained in this form is true, complete, and correct to the best of my knowledge.

Signature:  Date: 7/17/2019

Name: Geysa Gonzalez

Title: Deputy Director, Eurasia Center

Organization: Atlantic Council

Address: 1030 15th Street NW, 12th Floor, Washington, DC 20005

Telephone: (202) 599-8620

Email: ggonzalez@atlanticcouncil.org

If there are any questions regarding this form, please contact the Committee at the following address:

### Committee on Ethics

U.S. House of Representatives

1015 Longworth House Office Building, Washington, D.C. 20515

Phone: 202-225-7103 General Fax: 202-225-7392



Theodore E. Deutch, Florida  
*Chairman*  
Kenny Marchant, Texas  
*Ranking Member*

Grace Meng, New York  
Susan Wild, Pennsylvania  
Dean Phillips, Minnesota  
Anthony Brown, Maryland

John Ratcliffe, Texas  
George Holding, North Carolina  
Jackie Walorski, Indiana  
Michael Guest, Mississippi



ONE HUNDRED SIXTEENTH CONGRESS

**U.S. House of Representatives**  
COMMITTEE ON ETHICS

Thomas A. Rust  
*Staff Director and Chief Counsel*

David W. Arrojo  
*Counsel to the Chairman*

Christopher A. Doneso  
*Counsel to the Ranking Member*

1015 Longworth House Office Building  
Washington, D.C. 20515-6328  
Telephone: (202) 225-7103  
Facsimile: (202) 225-7392

August 22, 2019

Mr. Michael McCabe, Jr.  
Office of the Honorable Brian Fitzpatrick  
1722 Longworth House Office Building  
Washington, DC 20515

Dear Mr. McCabe Jr:

Pursuant to House Rule 25, clause 5(d)(2), the Committee on Ethics hereby approves your proposed trip to Ukraine,<sup>1</sup> scheduled for August 24 to 31, 2019, sponsored by Atlantic Council.

You must complete an Employee Post-Travel Disclosure Form (which your employing Member must also sign) and file it, together with a Sponsor Post-Travel Disclosure Form completed by the trip sponsor, with the Clerk of the House within 15 days after your return from travel. As part of that filing, you are also required to attach a copy of this letter and both the Traveler and Primary Trip Sponsor Forms (including attachments) you previously submitted to the Committee in seeking pre-approval for this trip. If you are required to file an annual Financial Disclosure Statement, you must also report all travel expenses totaling more than \$390 from a single source on the "Travel" schedule of your annual Financial Disclosure Statement covering this calendar year. Finally, Travel Regulation § 404(d) also requires you to keep a copy of all request forms and supporting information provided to the Committee for three subsequent Congresses from the date of travel.

Because the trip may involve meetings with foreign government representatives, we note that House employees may accept, under the Foreign Gifts and Decorations Act (FGDA), gifts "of minimal value [currently \$390] tendered as a souvenir or mark of courtesy" by a foreign government. Any tangible gifts valued in excess of minimal value received from a foreign government must, within 60 days of acceptance, be disclosed on a Form for Disclosing Gifts from Foreign Governments and either turned over to the Clerk of the House, or, with the written approval of the Committee, retained for official use.

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<sup>1</sup> Please be aware that the Committee's review of the proposed trip does not extend to either the security situation in the destination country or security related to foreign travel in general. We recommend you contact the Sergeant at Arms (SAA) for a safety and security briefing prior to your departure. SAA may be reached at (202) 226-2044 or [ohsstaff@mail.house.gov](mailto:ohsstaff@mail.house.gov). House travelers should also register for the U.S. State Department's Smart Traveler Enrollment Program at <https://step.state.gov>.

If you have any further questions, please contact the Committee's Office of Advice and Education at extension 5-7103.

Sincerely,

A handwritten signature in blue ink, appearing to read "Theodore E. Deutch".

Theodore E. Deutch  
Chairman

A handwritten signature in blue ink, appearing to read "Kenny Marchant".

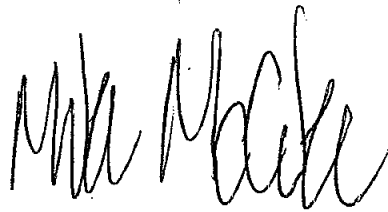
Kenny Marchant  
Ranking Member

TED/KM:adw



**Addendum to Traveler Form Question 8:**

As Congressman Fitzpatrick's Legislative Assistant, I am the office point person and cover all work related to the Foreign Affairs Committee, including his role as a member of the Subcommittee on Europe, Eurasia, Energy, and the Environment. Committee work focuses specifically on U.S. – Ukraine relations which will be discussed during this trip. I am also the staff lead for the Congressman's work as the co-chair of the Ukraine Caucus in the House. I cover all work relating to Congressman Fitzpatrick's position as a Commissioner on the Commission on Security and Cooperation in Europe (Helsinki Commission) which focuses extensively on Ukraine. This trip will allow me to gain a deeper knowledge about Ukraine's government, economy, and people, allowing me to better serve the Congressman in the above-mentioned roles.

A handwritten signature in black ink, appearing to read "Mike McCabe". The signature is written in a cursive, flowing style with some capitalization and a clear surname.



**U.S. House of Representatives  
Committee on Ethics**

**Primary Trip Sponsor Form**

4. House employees invited

- (1) Yuri Beckelman, Deputy Chief of Staff/Legislative Director, Office of Representative Mark Takano
  - a. Reason for inviting: Ukraine and the surrounding region are relevant to the staffer's official professional portfolio at the House of Representatives.
- (2) Laura Detter, Legislative Assistant, Office of Representative Scott Perry
  - a. Reason for inviting: Ukraine and the surrounding region are relevant to the staffer's official professional portfolio at the House of Representatives.
- (3) Thomas Eager, Professional Staff Member, Permanent Select Committee on Intelligence
  - a. Reason for inviting: Ukraine and the surrounding region are relevant to the staffer's official professional portfolio at the House of Representatives.
- (4) Robert Ikoku, Senior Policy Advisor, Office of Representative Ruben Gallego
  - a. Reason for inviting: Ukraine and the surrounding region are relevant to the staffer's official professional portfolio at the House of Representatives.
- (5) Zachary Laven, Legislative Assistant, Office of Representative David Schweikert
  - a. Reason for inviting: Ukraine and the surrounding region are relevant to the staffer's official professional portfolio at the House of Representatives.
- (6) Mike Lucier, Legislative Director, Office of Representative Jennifer Wexton
  - a. Reason for inviting: Ukraine and the surrounding region are relevant to the staffer's official professional portfolio at the House of Representatives.
- (7) Briana Marticorena, Legislative Director, Office of Representative Katie Porter
  - a. Reason for inviting: Ukraine and the surrounding region are relevant to the staffer's official professional portfolio at the House of Representatives.
- (8) Michael McCabe, Legislative Assistant, Office of Representative Brian Fitzpatrick
  - a. Reason for inviting: Ukraine and the surrounding region are relevant to the staffer's official professional portfolio at the House of Representatives.
- (9) Sarah Miller, Legislative Assistant, Office of Representative Brian Mast
  - a. Reason for inviting: Ukraine and the surrounding region are relevant to the staffer's official professional portfolio at the House of Representatives.
- (10) Angel Nigaglioni, Legislative Director & Counsel, Office of Representative José Serrano
  - a. Reason for inviting: Ukraine and the surrounding region are relevant to the staffer's official professional portfolio at the House of Representatives.

**U.S. House of Representatives  
Committee on Ethics**

**Primary Trip Sponsor Form**

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- (10) Angel Nigaglioni, Legislative Director & Counsel, Office of Representative José Serrano
  - a. Reason for inviting: Ukraine and the surrounding region are relevant to the staffer's official professional portfolio at the House of Representatives.





## Agenda: Ukraine Study Trip, 2019

August 24, 2019 to  
August 31, 2019  
Ukraine

### Saturday, August 24, 2019

6:05 p.m. Departure from Washington, DC  
Location: Washington Dulles International Airport  
Flight: United Airlines Flight 52

### Sunday, August 25, 2019

8:05 a.m. Arrival in Zurich, Switzerland  
Location: Zurich Airport

9:40 a.m. Departure from Zurich, Switzerland  
Location: Zurich Airport  
Flight: Swiss International Airlines Flight 2290

1:20 p.m. Arrival in Kyiv, Ukraine  
Location: Boryspil International Airport

2:45 – 3:30 p.m. Travel to Hotel, Check-in  
Location: Radisson Blu Hotel, Yaroslaviv Val St, 22, Kyiv, Ukraine, 02000  
Transportation: Shuttle

5:00 p.m. – 7:00 p.m. Meeting with Ambassador William B. Taylor, U.S. Chargé d'Affaires, a.i  
Topics of discussion: Ukraine's new political administration, US-Ukraine relations, Ukraine-Russia relations  
Relevance: Staffers will hear from the current top US political figure in Ukraine who has had major insight into and interactions with both past presidential administrations and in the current administration. They will receive insight into the political environment of Ukraine, as well as its relations with various partners, especially the United States.

7:30 p.m. – 10:30 p.m. Briefing and Dinner: The Current State of Ukraine  
Location: The Last Barricade, Maidan Nezalezhnosti, 1, Kyiv, 02000  
Transportation: Walking  
Topics of discussion: The new Ukrainian administration  
Relevance: Staffers will receive an overview of Ukraine's current political situation from the perspective of a former US ambassador to Ukraine, with a particular focus on the events at Maidan in 2014.

### Monday, August 26, 2019

10:00 a.m. – 10:45 a.m. Travel to the National Museum of Folk Architecture and Life of Ukraine  
Location: Meet in Radisson Blu lobby  
Transportation: Shuttle

11:15 a.m. – 12:15 p.m. Docent Tour of Museum of Folk Architecture and Life of Ukraine  
Location: National Museum of Folk Architecture and Life of Ukraine, Vulytsya Akademika Tron'ka, Kyiv, Ukraine, 03026

Topics: The history of Ukraine's culture and society

Relevance: The docent tour of this museum will provide staffers with a general overview of Ukraine's history, culture, and society. This will provide a background that will be relevant for the rest of the trip and will help to give context for Ukraine's more modern political movements and challenges.

12:15 p.m. – 1:00 p.m. **Exhibition Viewing and Briefing: Ukraine Before the Revolution**

Location: National Museum of Folk Architecture and Life of Ukraine, Vulytsya Akademika Tron'ka, Kyiv, Ukraine, 03026

Topics: Ukraine's political and cultural status prior to the Russian Revolution.

Relevance: Staffers will view an exhibition on life in Ukraine's countryside prior to the Russian Revolution, particularly in the Russian-speaking regions in Ukraine's East. They will be briefed on Ukraine's relations with its neighbors at that time, the sequence of events in Ukraine prior to the revolution, and the distinctions between historical Russian and Ukrainian culture. This will provide additional context for the Ukraine's transformation over time and the current state of Ukrainian political and cultural life.

1:00 p.m. – 1:45 p.m. **Exhibition Viewing and Briefing: Ukraine Under the Soviet Union**

Location: National Museum of Folk Architecture and Life of Ukraine, Vulytsya Akademika Tron'ka, Kyiv, Ukraine, 03026

Topics: Ukraine's political and cultural status during the time of the Soviet Union.

Relevance: Staffers will view an exhibition on life in Ukraine's countryside after the Russian Revolution, during the time of the Soviet Union. The focus will be on the Russian-speaking regions in Ukraine's East. Staffers will be briefed on the effect that the Soviet Union had on Ukrainian political and cultural life, particularly the repression of Ukrainian identity. This will provide context for Ukraine's modern relationship with Russia.

1:45 p.m. – 2:30 p.m. **Exhibition Viewing and Briefing: Ukraine's Religions**

Location: National Museum of Folk Architecture and Life of Ukraine, Vulytsya Akademika Tron'ka, Kyiv, Ukraine, 03026

Topics: The history and current status of religious life in Ukraine.

Relevance: Staffers will view historical churches at the museum and receive a briefing on the history and current status of religious life in Ukraine. The focus will be on the co-existence of Russian and Ukrainian Orthodox churches, and the conflict that has often arisen between the two groups, including religious splits within the last few years. This will provide context for the role of religion in Ukraine's current culture and politics.

3:00 p.m. – 4:15 p.m. **Lunch**

Location: Kozachuk, Volodymyra Brozhka St, 118, Kyiv, Kyiv Oblast, 03038

Transportation: Shuttle

4:15 p.m. – 5:00 p.m. **Travel to Boryspil International Airport**

Transportation: Shuttle

7:25 p.m. **Departure from Kyiv, Ukraine for Kharkiv, Ukraine**

Location: Boryspil International Airport

Flight: Ukraine International Airlines Flight 23

8:25 p.m. **Arrival in Kharkiv, Ukraine**

Location: International Airport Kharkiv

8:45 p.m. – 11:45 p.m. **Dinner with Representatives from the Security Service of Ukraine (SBU) and Military Leadership in the Region**



Location: Kharkiv, Ukraine

Transportation: Shuttle

Participants: Head representatives from the Security Service of Ukraine and military leadership in the region. Including Ambassador Valery Hrebeniuk, Andriy Kyseliov, Oleh Kotsiuba.

Topics of discussion: The conflict in eastern Ukraine; the state of Ukrainian forces in the region, activities of Kremlin interference in the region, and the effect on local residents.

Relevance: Staffers will receive an update on the conflict in eastern Ukraine from security experts in the region and be provided with additional context for the trip to Kramatorsk and their meetings in eastern Ukraine.

11:50 p.m. - 12:15 a.m. **Travel to Hotel, Check-in**

Location: Kharkiv Palace Hotel, 2 Nezalezhnosti Avenue, Kharkiv, 61058

Transportation: Shuttle

## **Tuesday, August 27, 2019**

9:30 a.m. **Departure from Kharkiv, Ukraine for Kramatorsk, Ukraine**

Transportation: Shuttle

12:00 p.m. **Arrival in Kramatorsk, Ukraine**

12:00 p.m. – 1:30 p.m. **Tour and Briefing on the State of the Operation of the United Forces**

Location: Headquarters of the Operation of the United Forces, Kramatorsk, Ukraine

Participants: Representatives of the Operation of the United Forces and the Security Service of Ukraine

Topics of discussion: The conflict in eastern Ukraine and the state of Ukrainian forces in the region, specifically the Operation of the United Forces.

Relevance: Staffers will receive an update on the conflict in eastern Ukraine from military experts in the region, learn about Ukrainian military capabilities, and will tour the Kramatorsk base of the Operation of the United Forces.

1:30 p.m. – 2:30 p.m. **Lunch and Discussion with Representatives of the Operation of the United Forces**

Location: Headquarters of the Operation of the United Forces, Kramatorsk, Ukraine

Participants: Representatives from the Operation of the United Forces and the Security Service of Ukraine.

Topics of discussion: The conflict in eastern Ukraine and the state of Ukrainian forces in the region, specifically the Operation of the United Forces.

Relevance: Staffers will receive further updates on the conflict in eastern Ukraine from military experts in the region.

3:30 p.m. – 5:00 p.m. **Meeting with Local Activists and Residents, Tour of the Window to America in the Sloviansk Library**

Location: Sloviansk Library, Sloviansk, Ukraine

Participants: Local residents representing local NGOs, news sources, and government, including: Movement for Strong Communities (NGO), Sloviansk Together (NGO), Ukrainians for Donetsk Oblast (NGO), East and West Together (NGO), Women Helping Veterans (NGO), Sloviansk Community Council, Oblast Administration for Veterans Affairs

Topics of discussion: History of the USAID funded Window to America in the Sloviansk Library. The effect of the conflict in eastern Ukraine on residents in the area and the current state of security and society in frontline communities.

Relevance: Staffers will learn about the conflict in eastern Ukraine from the perspective of local civilians and activists.

- 5:00 p.m. – 5:45 p.m. **Tour of Administrative Service Center**  
Location: Administrative Service Center, Sloviansk, Ukraine  
Participants: Local NGO leaders and administrative center coordinators  
Relevance: Staffers will learn about the Center funded by the EU and United Nations Development Program as part of its project on recovery, peacebuilding and governance in Ukraine. Staffers learn about the Center's work on strengthening community security, social cohesion and supporting the economic recovery of conflict-affected communities, as well as furthering the implementation of decentralization and healthcare reforms in government-controlled areas of the Donetsk and Luhansk regions.
- 5:45 p.m. **Departure from Sloviansk, Ukraine for Kharkiv, Ukraine**
- 7:15 p.m. – 10:30 p.m. **Briefing and Dinner: Future of the Ukraine Conflict**  
Location: Restaurant in Kharkiv, Ukraine  
Participants: Representatives from the Armed Forces of Ukraine and the Security Service of Ukraine.  
Topics of discussion: The historical roots of the conflict in eastern Ukraine, and an in-depth history of the conflict since 2014, and how the conflict may look going forward.  
Relevance: Staffers will receive an in-depth briefing on the potential future of the conflict in eastern Ukraine.

### **Wednesday, August 28, 2019**

- 9:00 a.m. **Travel to International Airport Kharkiv**  
Transportation: Shuttle
- 11:30 a.m. **Departure from Kharkiv, Ukraine for Kyiv, Ukraine**  
Location: International Airport Kharkiv  
Flight: Ukraine International Airlines Flight 26
- 12:30 p.m. **Arrival in Kyiv, Ukraine**  
Location: Boryspil International Airport
- 1:30 p.m. **Travel to Hotel, Check-in**  
Location: Radisson Blu Hotel, Yaroslaviv Val St, 22, Kyiv, Ukraine, 02000  
Transportation: Shuttle
- 1:30 p.m. – 2:30 p.m. **Lunch**
- 3:00 p.m. – 4:00 p.m. **Meeting with Andriy Kobolyev, CEO, Naftogaz of Ukraine**  
Location: B. Khmel'nitskogo St., 6, Kyiv, 01601, Ukraine  
Transportation: Shuttle  
Participants: CEO, Andriy Kobolyev, Director of Corporate Communications Aliona Osmolovska; Director of Integrated Gas Division Andrew Favorov  
Topics of discussion: The history of Naftogaz as a state-owned company in Ukraine and the company reforms that have taken place within the last few years, Ukraine's energy security.  
Relevance: Staffers will learn about the history of corruption within an important national company, and the steps the company has taken since 2014 to reform. Ukraine's energy security and how it relates to Europe and Russia.



- 4:15 p.m. – 5:45 p.m. **Meeting with Petro Poroshenko, Former President of Ukraine, Head of European Solidarity Party**  
Location: European Solidarity Party Headquarters, Kyiv  
Transportation: Shuttle  
Topics of discussion: The new governmental administration, the European Solidarity Party's priorities in parliament, the Minsk process, Ukraine-Russia relations  
Relevance: Staffers will hear from the former president of Ukraine and will learn about his future plans following his presidency, along with his thoughts on the policies of the new administration.
- 6:00 p.m. – 9:00 p.m. **Dinner with newly appointed Rada Members from Servant of the People Party**  
Location: Musafir, Saksahanskoho St, 57A, Kyiv, 02000  
Transportation: Shuttle  
Participants: Bohdan Yaremenko, Head of the Committee on Foreign Policy and Interparliamentary Cooperation, Maryna Bardyna, Mykyta Poturayev, Olena Khomenko, Sviatoslav Yurash  
Topics of discussion: Eating at a restaurant founded and run by a Crimean Tatar family, the situation in Crimea and for Crimean Tatars will be discussed. New policies, particularly on foreign relations, for President Zelenskyy's new government to enact are shared.  
Relevance: Staffers will hear the viewpoint of newly appointed Rada members within the majority party. They will also hear details of plans for reforms, increased gender equality, and relations with the Ukrainian diaspora community.

#### **Thursday, August 29, 2019**

- 10:30 a.m. – 12:00 p.m. **Meeting with Oleksandr Lytvynenko, Director of the National Institute of Strategic Studies**  
Location: National Institute of Strategic Studies, Pyrohova St, 7a, Kyiv, 01030  
Transportation: Walking  
Topics of discussion: Priority areas for Ukraine's development in defense, security and overall development.  
Relevance: Staffers will learn more about the new administration's priorities for security, development, reform and international cooperation.
- 12:30 p.m. – 1:45 p.m. **Meeting with USAID Regional Mission for Ukraine and Belarus Leadership**  
Location: US Embassy in Ukraine, Aviakonstruktor Igor Sikorsky St, 4, Kyiv, Ukraine, 04112  
Transportation: Shuttle  
Participants: Regional Mission Director Susan Fritz; Director, Office of Program Coordination and Strategy for USAID Regional Mission for Ukraine and Belarus, David Hatch; Director, Office of Democracy and Governance, USAID Ukraine, Moldova and Belarus, Thomas White  
Topics of Discussion: USAID activities and priorities in Ukraine, cooperation with the new Ukrainian administration.  
Relevance: Staffers will hear more about the societal needs and progress in Ukraine and how US funding is utilized nationally through USAID.
- 2:15 p.m. – 2:45 p.m. **Lunch**  
Location: Salateira Sahaidachnogo, Petra Sahaidachnoho St, 37, Kyiv, 02000  
Transportation: Shuttle
- 3:00 p.m. – 4:30 p.m. **Meeting with Security Service of Ukraine (SBU) Leadership**  
Location: Security Service of Ukraine Headquarters, Kyiv  
Transportation: Walking

Participants: Head of SBU Ivan Bakanov, SBU 1st Deputy Chief Ruslan Baranetskiy; Foreign Policy Advisor to the President, Ambassador Valery Hrebenuk, Andriy Kyseliov, Oleh Kotsiuba  
Topics of discussion: The conflict in eastern Ukraine; hybrid threats presented by the Kremlin; evidence of intelligence-gathering and subversion activities by Kremlin-backed forces, security sector reforms.  
Relevance: Staffers will further learn about Ukraine's security situation, international defense cooperation and reform plans under the new administration.

- 4:45 p.m. – 6:00 p.m. **Meeting with Oleksandr Danyliuk, Secretary of the National Security and Defense Council of Ukraine**  
Location: National Security and Defense Council Headquarters, Kyiv  
Transportation: Shuttle  
Topics of discussion: Ukraine's security needs, US-Ukraine security cooperation  
Relevance: Staffers will hear the viewpoint of a prominent member of President Zelensky's team in Ukraine on the status of security needs and planned reforms.
- 6:30 p.m. – 9:00 p.m. **Dinner discussion with Brian Mefford, Senior Fellow, Eurasia Center, Atlantic Council**  
Location: Khachapuri & Wine, Borysa Hrinchenka St, 2, Kyiv, 02000  
Transportation: Shuttle  
Topics of discussion: Ukraine's political parties, economic relations, freedom of the press, rule of law.  
Relevance: Staffers will hear from the manager of a business consulting firm on how Western businesses can work within the Ukrainian market.

### **Friday, August 30, 2019**

- 9:00 a.m. – 10:30 a.m. **Meeting with newly elected Rada Members on the Anti-Corruption Policy Committee**  
Location: Radisson Blu Hotel, Yaroslaviv Val St, 22, Kyiv, Ukraine, 02000  
Participants: Members of Parliament: Olena Moshenets, Anastasia Krasnosilska, Ivan Shynkarenko, Olexandr Tkachenko, Roman Ivanisov, Volodymyr Kabachenko  
Topics of discussion: The new administration's anti-corruption reforms and plans  
Relevance: Staffers will hear from the new members of the parliament's anti-corruption policy committee on plans to address corruption and strengthen rule of law.
- 11:00 a.m. – 12:15 p.m. **Meeting with Aivaras Abromavičius, Former Minister of Economy and Trade, Chairman of the Supervisory Board at Ukroboronprom**  
Location: Radisson Blu Hotel, Yaroslaviv Val St, 22, Kyiv, Ukraine, 02000  
Topics of discussion: Anti-corruption and reform plans for Ukroboronprom, Ukraine's state-owned defense company  
Relevance: Staffers will hear from a political player who has had major roles both in past presidential administrations and in the current administration. They will receive insight into the economic status and development of Ukraine, as well as its arms needs and security relationships with allies, including the United States.
- 12:15 p.m. – 12:45 p.m. **Lunch**
- 2:00 p.m. – 3:45 p.m. **Meeting with with Ulana Suprun, now former Minister of Health of Ukraine**  
Location: Ministry of Health of Ukraine, 7 Hrushevskoho Street, Kyiv, Ukraine, 01601  
Transportation: Shuttle



Topics of discussion: Dr. Suprun's work in her position, her career, and the recent health reforms in Ukraine, Ukraine's veterans, the new administration's plans for health care

Relevance: Staffers will hear the unique viewpoint of a Ukrainian-American working in the Ukrainian government. They will also hear details of the recent overhaul of the healthcare system in Ukraine, which thus far has been described as successful.

- 5:00 p.m. – 6:00 p.m. **Meeting with Hryhoriy Nemyria, former Deputy Prime Minister, Foreign Policy Advisor to Yulia Tymoshenk, and Current Member of the Verkhovna Rada**  
Location: Batkivshchyna Party Headquarters, Turivska St, 13, Kyiv, Ukraine 02000  
Transportation: Shuttle  
Topics of discussion: Batkivshchyna party, reform plans and relationship with other parties in parliament.  
Relevance: Staffers will hear the viewpoint of MP Neymyria, who has been participating in Ukrainian politics for several decades. They will hear about how Ukraine's political landscape and foreign relations have changed over time.
- 6:30 p.m. – 9:30 p.m. **Dinner Discussion: Media in Ukraine**  
Location: L'o Kosmopolit, Volodymyrska St, 47, Kyiv, 01034  
Transportation: Shuttle  
Participants: Peter Dickinson, Eurasia Center Senior Fellow, Atlantic Council; Victor Tregubov, Editor-in-Chief of online publication "Petr & Mazepa", editor-in-chief Censor.NET, Yuriy Butusov  
Topics of discussion: The state of the media in Ukraine, disinformation campaigns in the countries, and the independence and freedom of the press.  
Relevance: Staffers will learn about the state of the media and Ukraine and how it could affect public opinion locally in the rest of the world.

### **Saturday, August 31, 2019**

- 4:00 a.m. **Depart for Boryspil International Airport**  
Transportation: Shuttle
- 7:00 a.m. **Departure from Kyiv, Ukraine**  
Location: Boryspil International Airport  
Flight: Austrian Airlines Flight 668  
Transportation: Shuttle to airport
- 8:00 a.m. **Arrival in Vienna, Austria**  
Location: Vienna International Airport
- 10:35 a.m. **Departure from Vienna, Austria**  
Location: Vienna International Airport  
Flight: United Airlines Flight 9821
- 2:30 p.m. **Arrival in Washington, DC**  
Location: Washington Dulles International Airport



## Agenda: Ukraine Study Trip, 2019

August 24, 2019 to  
August 31, 2019  
Ukraine

*\* Please note that, due to Ukraine's recent presidential election and its upcoming parliamentary elections on July 21, several meetings are tentative and subject to change \**

### Saturday, August 24, 2019

6:05 p.m.                      Departure from Washington, DC  
Location: Washington Dulles International Airport  
Flight: United Airlines Flight 52

### Sunday, August 25, 2019

8:05 a.m.                      Arrival in Zurich, Switzerland  
Location: Zurich Airport

9:40 a.m.                      Departure from Zurich, Switzerland  
Location: Zurich Airport  
Flight: Swiss International Airlines Flight 2290

1:20 p.m.                      Arrival in Kyiv, Ukraine  
Location: Boryspil International Airport

3:00 – 3:30 p.m.              Travel to Hotel, Check-in  
Location: Radisson Blu Hotel, Yaroslaviv Val St, 22, Kyiv, Ukraine, 02000  
Transportation: Shuttle

6:00 p.m. – 9:00 p.m.        Briefing and Dinner: The State of Ukraine  
Location: TBD  
Transportation: Shuttle  
Briefers and topics of discussion:  
Ambassador John Herbst, Director of the Atlantic Council's Eurasia Center  
(Ukraine's political, economic, and security situation)  
Relevance: Staffers will receive an overview of Ukraine's current political  
situation from the perspective of a former US ambassador to Ukraine.

### Monday, August 26, 2019

9:00 a.m. – 9:45 a.m.        Travel to the National Museum of Folk Architecture and Life of Ukraine  
Location: Meet in Radisson Blu lobby  
Transportation: Shuttle

10:00 a.m. – 3:00 p.m.        Visit to the National Museum of Folk Architecture and Life of Ukraine  
Location: Vulytsya Akademika Tron'ka, Kyiv, Ukraine, 03026  
Topics: The history of Ukraine's culture and society  
Relevance: The visit to this museum will provide staffers with general knowledge  
of Ukraine's history, culture, and society. This will provide a background that will  
be relevant for the rest of the trip, and will give context for Ukraine's more  
modern political movements and challenges.



4:00 p.m. – 5:00 p.m. **Travel to Boryspil International Airport**  
Transportation: Shuttle

5:45 p.m. – 6:45 p.m. **Dinner**  
Location: Boryspil International Airport

7:25 p.m. **Departure from Kyiv, Ukraine for Kharkiv, Ukraine**  
Location: Boryspil International Airport  
Flight: Ukraine International Airlines Flight 23

8:25 p.m. **Arrival in Kharkiv, Ukraine**  
Location: International Airport Kharkiv

9:30 p.m. **Travel to Hotel, Check-in**  
Location: Kharkiv Palace Hotel, 2 Nezalezhnosti Avenue, Kharkiv, 61058  
Transportation: Shuttle

## **Tuesday, August 27, 2019**

8:00 a.m. **Departure from Kharkiv, Ukraine for Kramatorsk, Ukraine**  
Transportation: Shuttle

10:30 a.m. **Arrival in Kramatorsk, Ukraine**

10:30 a.m. – 12:00 p.m. **Tour and Briefing on the State of the Operation of the United Forces**  
Location: Headquarters of the Operation of the United Forces, Kramatorsk, Ukraine  
Participants:  
Topics of discussion: The conflict in eastern Ukraine and the state of Ukrainian forces in the region, specifically the Operation of the United Forces.  
Relevance: Staffer will receive an update on the conflict in eastern Ukraine from military experts in the region and will tour the Kramatorsk base of the Operation of the United Forces.

12:00 p.m. – 1:30 p.m. **Lunch and Discussion with Representatives of the Operation of the United Forces**  
Location: Headquarters of the Operation of the United Forces, Kramatorsk, Ukraine  
Participants: Representatives from the Operation of the United Forces and the Security Service of Ukraine.  
Topics of discussion: The conflict in eastern Ukraine and the state of Ukrainian forces in the region, specifically the Operation of the United Forces.  
Relevance: Staffers will receive further updates on the conflict in eastern Ukraine from military experts in the region.

2:00 p.m. – 4:00 p.m. **Meeting with Local Activists and Residents**  
Location: Sloviansk, Ukraine  
Participants: Local residents representing local NGOs, news sources, and government, including: Movement for Strong Communities (NGO), Sloviansk Together (NGO), Ukrainians for Donetsk Oblast (NGO), East and West Together (NGO), Women Helping Veterans (NGO), Sloviansk Community Council, Oblast Administration for Veterans Affairs  
Topics of discussion: The effect of the conflict in eastern Ukraine on residents in the area.  
Relevance: Staffers will learn about the conflict in eastern Ukraine from the perspective of local civilians and activists.

- 4:00 p.m. Departure from Kramatorsk, Ukraine for Kharkiv, Ukraine
- 6:30 p.m. – 8:30 p.m. **Briefing and Dinner: Future of the Ukraine Conflict**  
Location: TBD in Kharkiv, Ukraine  
Participants: Representatives from the Armed Forces of Ukraine and the Security Service of Ukraine.  
Topics of discussion: The historical roots of the conflict in eastern Ukraine, and an in-depth history of the conflict since 2014, and how the conflict may look going forward.  
Relevance: Staffers will receive an in-depth briefing on the potential future of the conflict in eastern Ukraine.

### **Wednesday, August 28, 2019**

- 9:00 a.m. **Travel to International Airport Kharkiv**  
Transportation: Shuttle
- 11:30 a.m. **Departure from Kharkiv, Ukraine for Kyiv, Ukraine**  
Location: International Airport Kharkiv  
Flight: Ukraine International Airlines Flight 26
- 12:30 p.m. **Arrival in Kyiv, Ukraine**  
Location: Boryspil International Airport
- 1:30 p.m. **Travel to Hotel, Check-in**  
Location: Radisson Blu Hotel, Yaroslaviv Val St, 22, Kyiv, Ukraine, 02000  
Transportation: Shuttle
- 1:30 p.m. – 2:30 p.m. **Lunch**  
Location: TBD
- 3:00 p.m. – 4:00 p.m. **Meeting with Aivaras Abromavičius, Economic Policy Adviser and Former Minister of Economy and Trade**  
Location: TBD  
Topics of discussion: Minister Abromavičius's role in the new presidential administration, economic development in Ukraine.  
Relevance: Staffers will hear from a political player who has had major roles both in past presidential administrations and in the current administration. They will receive insight into the economic status and development of Ukraine, as well as its trade relations with various partners, including the United States.
- 4:30 p.m. – 5:30 p.m. **Meeting with Oksana Markarova, Minister of Finance of Ukraine**  
Location: TBD  
Topics of discussion: Minister Markarova's work in her position, her career, and the status of economic transparency and reform in Ukraine.  
Relevance: Staffers will hear from an expert on Ukraine's economy and will learn about her plans for the country's economic recovery, reform, and future growth.
- 6:00 p.m. – 9:00 p.m. **Dinner with Ulana Suprun, Minister of Health of Ukraine**  
Location: TBD  
Topics of discussion: Dr. Suprun's work in her position, her career, and the recent health reforms in Ukraine.  
Relevance: Staffers will hear the unique viewpoint of a Ukrainian-American working in the Ukrainian government. They will also hear details of the recent overhaul of the healthcare system in Ukraine, which thus far has been described as successful.



## Thursday, August 29, 2019

- 9:00 a.m. – 10:00 a.m. **Meeting with Andriy Kobolyev, CEO, Naftogaz of Ukraine**  
Location: B. Khmelnytskogo St., 6, Kyiv, 01601, Ukraine  
Topics of discussion: The history of Naftogaz as a state-owned company in Ukraine and the company reforms that have taken place within the last few years.  
Relevance: Staffers will learn about the history of corruption within an important national company, and the steps the company has taken since 2014 to reform.
- 10:30 a.m. – 11:30 a.m. **Meeting with Oleksandr Danylyuk, Secretary of the National Security and Defense Council of Ukraine (NSDC)**  
Location: TBD  
Topics of discussion: Minister Danylyuk's former position as minister of finance, his transition to his current position, and the current security status of Ukraine.  
Relevance: Staffers will hear about the security status of Ukraine, and what the current presidential administration is doing to maintain the country's security.
- 12:00 p.m. – 1:00 p.m. **Lunch**  
Location: TBD
- 1:30 p.m. – 2:30 p.m. **Meeting with Volodymyr Zelenskyy, President of Ukraine**  
Location: TBD  
Topics of discussion: President Zelenskyy's campaign and election, his vision for Ukraine's political and economic future, and US-Ukraine relations.  
Relevance: Staffers will meet with the recently-elected president of Ukraine. They will learn about his campaign, his transition into government, and his thoughts on the future of Ukraine's security, economy, and foreign relations.
- 3:00 p.m. – 4:00 p.m. **Meeting with Hanna Hopko, Member of Parliament of Ukraine**  
Location: TBD  
Topics of discussion: Ms. Hopko's work in the Ukrainian Parliament, her vision of the future of Ukraine, and Ukraine's foreign policy.  
Relevance: Staffers will hear the viewpoint of a prominent political voice in Ukraine and be able to compare it with other views that they hear throughout the week.
- 4:30 p.m. – 5:30 p.m. **Meeting with Svyatoslav (Slava) Vakarchuk, Politician, Singer, and Activist**  
Location: TBD  
Topics of discussion: Mr. Vakarchuk's political views, his new political party *Holos*, his political plans, and his vision for the future of Ukraine.  
Relevance: Staffers will hear from a popular Ukrainian singer who is transitioning into politics. They will learn about his goals in this transition and his vision for Ukraine's future.
- 6:30 p.m. – 8:30 p.m. **Dinner Discussion: Independent Media in Ukraine**  
Location: TBD  
Participants: Representatives from the Ukraine Crisis Media Center, Hromodske International, and StopFake (independent news and media organizations)  
Topics of discussion: The state of the media in Ukraine, disinformation campaigns in the countries, and the independence and freedom of the press.  
Relevance: Staffers will learn about the state of the media in Ukraine and how it could affect public opinion locally in the rest of the world.

## Friday, August 30, 2019

- 9:00 a.m. – 10:00 a.m. **Meeting with Petro Poroshenko, Former President of Ukraine**  
Location: TBD  
Topics of discussion: President Poroshenko's presidency  
Relevance: Staffers will hear from the former president of Ukraine, and will learn about his future plans following his presidency, along with his thoughts on the new administration.
- 10:30 a.m. – 11:30 a.m. **Meeting with Ivan Bakanov, First Deputy Chief of the Security Service of Ukraine**  
Location: TBD  
Topics of discussion: Ukraine's security situation, how the Security Service attempts to combat Russian aggression and influence in the country.  
Relevance: Staffers will learn about the specific steps this element of the Ukrainian government has taken to protect the country, both physically and in the cyber/information space.
- 12:00 p.m. – 1:00 p.m. **Lunch**  
Location: TBD
- 1:30 p.m. – 2:30 p.m. **Meeting with Ivanna Klympush-Tsintsadze, Vice-Prime-Minister for European and Euro-Atlantic Integration of Ukraine**  
Location: TBD  
Topics of discussion: Ms. Klympush-Tsintsadze's work in her political position and the future of the relationship between Ukraine and the rest of Europe, including the EU and NATO.  
Relevance: Staffers will hear the viewpoint of one political voice in Ukraine and learn about Ukraine's relationship with the rest of Europe.
- 3:00 p.m. – 4:00 p.m. **Meeting with Yulia Tymoshenko, Former Prime Minister of Ukraine and Current Member of the Verkhovna Rada**  
Location: Batkivshchyna Party Headquarters, Turivska St, 13, Kyiv, Ukraine 02000  
Topics of discussion: Ms. Tymoshenko's work in her former position, her future plans, and her vision of the overarching future of Ukraine.  
Relevance: Staffers will hear the viewpoint of a politician who participated in the recent Ukrainian presidential election, specifically her future plans and her vision for the future of Ukraine.
- 4:30 p.m. – 5:30 p.m. **Meeting with Artem Sytnyk, Director of the National Anti-Corruption Bureau of Ukraine**  
Location: National Anti-Corruption Bureau of Ukraine, 3 Vasylya Surykova St., Kyiv, Ukraine 02000  
Topics of discussion: Mr. Sytnyk's work in his position, the progress that Ukraine has made in confronting corruption, and the work that is still to be done on this topic.  
Relevance: Staffers will hear the viewpoint of one political voice in Ukraine and will learn more about the prevalence and effects of corruption in Ukraine.



6:30 p.m. – 8:30 p.m.     **Dinner Discussion: Reform in Ukraine**  
Location: TBD  
Participants: Maksym Eristavi, Eurasia Center Senior Fellow, Atlantic Council;  
additional attendees TBD  
Topics of discussion: Reforms that Ukraine has undertaken in various sectors,  
and reforms that still need to be addressed.  
Relevance: Staffers will hear the viewpoints of current and former members of  
the government who have prioritized reform and learn what needs to be done to  
continue serious reform in Ukraine.

**Saturday, August 31, 2019**

4:00 a.m.                     **Depart for Boryspil International Airport**  
Transportation: Shuttle

7:00 a.m.                     **Departure from Kyiv, Ukraine**  
Location: Boryspil International Airport  
Flight: Austrian Airlines Flight 668  
Transportation: Shuttle to airport

8:00 a.m.                     **Arrival in Vienna, Austria**  
Location: Vienna International Airport

10:35 a.m.                   **Departure from Vienna, Austria**  
Location: Vienna International Airport  
Flight: United Airlines Flight 9821

2:30 p.m.                     **Arrival in Washington, DC**  
Location: Washington Dulles International Airport



Michael McCabe  
Legislative Assistant  
Office of Representative Brian Fitzpatrick

May 29, 2019

Dear Michael,

On behalf of the Atlantic Council, it is my pleasure to invite you to join a staff delegation to Ukraine led by the Council's Eurasia Center. The trip will take place from **August 24 to August 31, 2019**.

Since its founding, the Center has become a go-to resource on issues pertaining to Eurasia at a time of tremendous importance and change. The situation in Ukraine remains critical as it continues to enact reforms, strengthen its international ties, and confront hybrid threats. At this crucial moment, the United States must maintain awareness of Ukraine and its importance in the wider region. This staff delegation will take congressional staffers to Kyiv and cities in the east, where they will meet with senior representatives from the Ukrainian government, opposition, civil society, and private sector.

We hope that you can join this timely trip. Should you have any questions or require any additional information, please do not hesitate to contact me, or my colleague Emily Spak ([espak@atlanticcouncil.org](mailto:espak@atlanticcouncil.org)).

Best,

A handwritten signature in black ink, appearing to read "John Herbst".

Ambassador John Herbst  
Director, Eurasia Center  
Atlantic Council